

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, September 14, 2026, at 3:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Ben Groenevelt	Vice President
Travis McEwen	Secretary
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary

Also Present were:

David McIntosh	District Manager/Executive Director
Janice Rustin	District Attorney
Rick Olson	District Engineer
Joe Stephens	Director of Utilities (Via Teams)
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jimmy Harness	Director of Human Resources
Danielle Keira-Cancel	Procurement Manager (Via Teams)
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department (Via Teams)
Lester Roberts	Field Department
Rodger Dunbar	Water Department
Mike Hosein	Wastewater Department
Brian Klein	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Sandra Demarco	District Clerk
Kevin Gerszuny	Kimley-Horn and Associates
Curt Tiefenbrun	Resident

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

Mr. McIntosh called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Tiefenbrun discussed micro nano plastics and suggested the District look into ways of testing.

THIRD ORDER OF BUSINESS

Approval of the Minutes of August 17, 2026 Meeting

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the minutes of the August 17, 2026 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Financials for August 2026

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the financials for August 2026 were accepted as presented.

FIFTH ORDER OF BUSINESS

Budget Public Hearing to Adopt the Fiscal Year 2027 Water and Sewer Budget

A. Motion to Open Public Hearing

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor, the public hearing was opened.

B. Public Comments

There being none, the next item followed.

C. Motion to Close Public Hearing

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor, the public hearing was closed.

D. Resolution 2026-07, Adopting the Fiscal Year 2027 Water and Sewer Budget

Mr. Groenevelt read the resolution title into the record.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor, Resolution 2026-07, adopting the Fiscal Year 2027 water and sewer budget, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of the Proposed Meeting Schedule for Fiscal Year 2027

The proposed meeting schedule for Fiscal Year 2027 is for the third Monday of every month, except for January and February where it is the fourth Monday due to Martin Luther King, Jr. Day and Presidents Day.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor, the meeting schedule for Fiscal Year 2027 was approved as presented.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2026-08, Approving the Revocable License Agreement with the City of Coral Springs to Permit an Encroachment onto District Property for a City Park Facility

Ms. Rustin reviewed the Revocable License Agreement, which allows the City to use a portion of District property located outside the gates, adjacent to the RC Track, for recreational use only. This agreement requires them to maintain the park and holds them responsible for any damage. Any changes need to be approved by the District, and the District can revoke the license agreement at any time.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor Resolution 2026-08, approving the Revocable License Agreement with the City of Coral Springs to permit an encroachment onto District property for a City park facility, was adopted.

EIGHTH ORDER OF BUSINESS

Staff Requests Board Consideration to Purchase a Golf Cart from McKibben Powersports, Inc. at a Total Cost of \$12,262, Piggybacking Off the Florida Sheriff's Association Contract

- Mr. Hosein explained the current golf cart his department has is no longer repairable.
- Mr. McIntosh noted this item was budgeted.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the purchase of a golf cart from McKibben Powersports, Inc, piggybacking off the Florida Sheriff's Association contract, was approved at a total cost of \$12,262.

NINTH ORDER OF BUSINESS

Staff Requests Board Consideration to Purchase an RTV-X Long Bed from Florida Coast Equipment, LLC at a Total Cost of \$22,205.41, Piggybacking on Sourcewell Contract 112624

Mr. Selvon noted the current equipment is not useable, and this is a budgeted item.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the purchase of an RTV-X Long Bed from Florida Coast Equipment, LLC, piggybacking off Sourcewell contract, was approved at a total cost of \$22,205.41.

TENTH ORDER OF BUSINESS

Staff Requests Board Consideration to Purchase a Rough Terrain Forklift from Kelly Tractor Co at a Total Cost of \$120,915, Piggybacking Off the Florida Sheriff's Association Contract

Mr. Selvon noted the current forklift is passed its life expectancy and is having issues. This item is budgeted.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the purchase of a rough terrain forklift from Kelly Tractor Co, piggybacking off the Florida Sheriff's Association contract, was approved at a total cost of \$120,915.

ELEVENTH ORDER OF BUSINESS

Staff Requests Board Consideration to Piggyback Off the Omnia Cooperative Contract 260006-03 with Maricopa County, Arizona, for the Purchase of Maintenance Supplies from Home Depot USA, Inc.

Ms. Keira-Cancel stated the current contract ends this year. This contract will begin in January of 2027.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the purchase of maintenance supplies from Home Depot USA, Inc., piggybacking off Omnia Cooperative contract 260006-03 with Maricopa County, Arizona, was approved.

TWELFTH ORDER OF BUSINESS

Staff Requests Board Consideration to Approve Well #7 Rehabilitation by Florida Design Drilling, Inc. at a Total Cost of \$107,250 through the Current Contract Approved at the April 20, 2026 Meeting, Piggybacking Off the Village of Wellington

Mr. Dunbar noted Florida Design Drilling, Inc. did a good job on the Well #9 rehabilitation.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor rehabilitation of Well #7 by Florida Design Drilling, Inc., was approved at a total cost of \$107,250.

THIRTEENTH ORDER OF BUSINESS

Staff Requests Board Consideration to Enter into a Preventative Caterpillar Generator Maintenance and Repairs Agreement, Including Any Necessary Parts, with Pantropic Power, Inc., Piggybacking Off Broward County Contract (*Current contract expires August 20, 2029, including any extensions for two (2) additional one (1) year periods*)

Mr. Selvon stated this is a continuation of the current contract, which is a sole source contract.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor a preventative Caterpillar Generator maintenance and Repairs Agreement, including any necessary parts, with Pantropic Power, Inc. was approved, including any extensions.

FOURTEENTH ORDER OF BUSINESS

Staff Requests Board Consideration to Approve an Electric Motor and Repair Agreement with Condo Electric Motor Repair Corp., Piggybacking Off the City of Plantation (*Current contract expires August 9, 2028, including any extensions for two (2) additional one (1) year periods*)

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor an electric motor and repair agreement with Condo Electric Motor Repair Corp., piggybacking off the City of Plantation, was approved including any extensions.

FIFTEENTH ORDER OF BUSINESS

Staff Requests Board Approval to Award ITB# 2026-03 for Cartridge Filter for Potable Water to Harrington Industrial Plastics, LLC (*Agreement begins September 15, 2026, and expires September 14, 2031, including any automatic extensions for two (2) additional one (1) year periods*)

Mr. McIntosh stated Harrington Industrial Plastics, LLC withdrew their bid, and staff need to revisit this item.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor this item was deferred to the next meeting.

SIXTEENTH ORDER OF BUSINESS

Staff Requests Board Approval on the Purchase of a new Ford F-350 with Crane for the Field Department from Duval Ford at a Total Cost of \$96,885, Piggybacking Off the Florida Sheriff's Association Contract

On Motion by Mr. McEwen seconded by Mr. Kraus with all in favor the purchase of a Ford F-350 with crane from Duval Ford, piggybacking off the Florida Sheriff's Association contract, was approved at a total cost of \$96,885.

SEVENTEENTH ORDER OF BUSINESS

Staff Requests Board Approval to Purchase a Ford F-150 for the Stormwater Department from Duval Ford at a Total Cost of \$36,501 (after trade in), Piggybacking Off the Florida Sheriff's Association Contract

On Motion by Mr. McEwen seconded by Mr. Kraus with all in favor the purchase of a Ford F-150 from Duval Ford, piggybacking off the Florida Sheriff's Association contract, was approved at a total cost of \$36,501 after trade in.

EIGHTEENTH ORDER OF BUSINESS

Edison Strategy Solutions Proposal for Phase 2 of Strategic Planning & Implementation (*carry over from August 17, 2026 meeting*)

Mr. McIntosh stated Mr. Cutler submitted an amended proposal, which was distributed under separate cover.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor to discuss strategic planning and the proposal.

- Mr. Kraus noted the larger targets have been highlighted by this effort. He would like to see a proposal from staff on a plan for strategic planning.
- Mr. McIntosh distributed both an overall outline and a more detailed action plan based on the suggestions from Mr. Cutler.
- Mr. Rafaneli stated they should focus on three to four items over a five-year period. The document from Edison Strategy Solutions shows employee initiatives in the outer years, which do not make strategic sense if they are important.
- Mr. McIntosh stated if the Board does not approve the proposal from Edison Strategy Solutions, the District still plans to address the initiatives.

Mr. Kraus amended his motion to hold off on approving the proposal from Edison Strategy Solutions and holding a workshop to discuss it, and Mr. McEwen seconded it. With all voting in favor the motion passed.

NINETEENTH ORDER OF BUSINESS

Consideration of Work Authorization #256 for Culvert and Headwall Repairs at a Total Cost of \$80,178 - Globaltech

Mr. Olson reviewed the work associated with Work Authorization #256.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor Work Authorization #256 was approved at a total cost of \$80,178.

TWENTIETH ORDER OF BUSINESS

Change Order #1 to Work Authorization #242, Returning Unspent Allowance of \$20,000 – Kimley-Horn

On Motion by Mr. McEwen seconded by Mr. Kraus with all in favor Change Order #1 to Work Authorization #242, returning unspent allowance of \$20,000 was approved.

TWENTY-FIRST ORDER OF BUSINESS

Work Authorization #257 for WWTP Permit Renewal at a Total Cost of \$30,040 – Kimley Horn

Mr. Gerszuny reviewed the work associated with Work Authorization #257.

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor Work Authorization #256 was approved at a total cost of \$80,178.

TWENTY-SECOND ORDER OF BUSINESS Engineer's Report

A. Globaltech

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #177 – Work on the building pad began last week.
- WA #234 – They tested a 24-inch valve they thought they were going to have to replace, and the valve is working again. He is working with staff to test other previously installed valves.
- WA #244 – He anticipates receiving the pipes in four weeks.
- WA #246 – Blowers were delivered September 10, 2026. He also met with District staff to review the SCADA displays and the data they will be collecting in the field.

- WA #247 – The coating and corrosion inspection report was received two weeks ago. The report was provided to their fabricator for an estimate to repair some of the findings in the report. A summary report will be provided to staff with recommendations.
- WA #249 – Final report was submitted to District staff last week.
- WA #255 – They met with 34 property owners about their irrigation systems, implemented a traffic maintenance plan, set up a staging area and began placing rocks at one of the sites.

B. Kimley-Horn

Mr. Gerszuny reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #241 – They will host a workshop with District staff within the next two weeks to review the results.
- WA #251 – Waiting on comments or approval from FDEP.
- WA #253 - Waiting on comments or approval from FDEP.

TWENTY-THIRD ORDER OF BUSINESS Staff Reports

A. Executive Director – David McIntosh

Mr. McIntosh reported the following:

- Staff are working on an RFQ for design build services.
- The meter project is ongoing. He is in discussions with Core & Main because they want to send the rest of the meters. The issue with that is the warranty starts as soon as Sensus ships the meters to Core & Main. Also, proper storage during hurricane season.
- Staff participated in a training session and feedback was provided. One of the suggestions is for more PTO. They conducted a survey of other municipalities in the area. Most of them have approximately 15 days a year, including holidays and PTO. The District is currently 12 days a year. They are looking into adding a personal day.

B. Department Reports

• Utilities Update – Joe Stephens

Mr. Stephens reported the following:

- There are two grants with delays. One is for the lift station generators project, which was completed, and awaiting reimbursement. The other is for the second phase of the hardening project. They are awaiting a contract with funding to begin construction activities. RMPK suggested providing a letter to our lobbyist for submission to the senator and state representative on our behalf.
- That was done with the assistance of District Counsel and have since heard back on both projects.
- There is an update on regulations for lead and copper. In 2024 the District was required to inventory the material of all service lines. That was completed. Now they want to know what the connector material is made of on all 10,000 connections. Several are buried under six feet. He has been working on this with Mr. Hanks and on September 2, 2026 they had a meeting with FDEP where they proposed a planned approach, which they accepted. The lead and copper working group was started up again with all Broward County utilities addressing this topic.

• Utility Billing Customer Service Report – Brian Klein (Report Provided)

Mr. Klein reviewed his report; a copy of which is attached hereto as part of the public record. He also reported 1,030 meters have been installed to date, which is approximately 10%. There will be training on September 29, and September 30, 2026 on the system.

• Water – Rodger Dunbar (Report Provided)

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record.

• Wastewater – Mike Hosein (Report Provided)

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record.

- **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record. He also reported they are still running a four-inch deficit from January through September; however, he expects to make up for that deficit. They have been running pumps due to the rain.

- **Field – Kingston Maloi (Report Provided)**

Mr. Maloi reviewed his report; a copy of which is attached hereto as part of the public record. He thanked the Board for approving the purchase of a new crane truck. He attended the SEDA meeting with Mr. Hanks. They are working to get more information on the connectors.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record. He also reported surface preparation for the entrance pool started on September 12, 2026, and the headworks were replaced last week.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record.

- **Finance and Accounting – Sue Beyer**

Ms. Beyer thanked the Board for adopting the water and sewer budget.

- **Human Resources**

Mr. Harness reported the following:

- The managers have submitted reviews.
- They are actively interviewing for the open stormwater position.
- The fiscal year end lunch will be on September 30, 2026, at 12:00 p.m. on site.
- A Flu/Covid vaccine clinic will be held on site on September 24, 2026.
- There is a follow-up training class for managers and supervisors on October 14, 2026.

- **Engineering – Glen Hanks**

Mr. Hanks reported the following:

- The encroachment removal agreement for the dock was sent to the property owner for execution.
- Applications for fiberoptic projects continue to be submitted.
- There is one active repair where a culvert was hit. There is another one they are finishing the documents for the second location.
- Several calls were received regarding nuisance flooding on private property. They are being addressed by him and Mr. Frankenhauser.
- Liner materials were ordered by the contractor for the pond lining, and they are responding to comments on their shop drawings.
- St. Mary Magdalen Episcopal Church submitted plans for a proposed expansion to their campus. Comments were issued and he is waiting for a response.
- District Counsel and Mr. Stephens have been working on property rights documents for two locations for the next phase of lift station generators.
- The added requirements on connectors for lead and copper were addressed at the SEFLUC meeting. Documents confirming there is no lead will be accepted in lieu of field work. Staff is in the process of researching documents and mapping.

- **District Clerk – Sandra Demarco**

Ms. Demarco reviewed her report; a copy of which is attached hereto as part of the public record. She reported ten additional work orders were issued since the report was distributed and she responded to two additional public records requests. She also reported on the field trip held September 10, 2026, and complemented staff on their excellent presentations to the students.

- **Motion to Accept Department Reports**

On Motion by Mr. McEwen seconded by Mr. Kraus with all in favor the department reports were accepted.

C. Attorney

There being nothing further to report, the next item followed.

TWENTY-FOURTH ORDER OF BUSINESS Supervisors' Requests/Comments

Mr. Groenevelt stated his neighbor attended the field trip and was complimentary of staff and the facility tour.

TWENTY-FIFTH ORDER OF BUSINESS Adjournment

There being no further business,

On Motion by Mr. Kraus seconded by Mr. McEwen with all in favor the meeting adjourned at 3:59 p.m.
--


David McIntosh
Assistant Secretary


Mark Ritter
President