MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, June 15, 2026 at 3:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter	President
Ben Groenevelt	Vice President (Via Teams)
Travis McEwen	Secretary
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary

Also Present were:

David McIntosh	District Manager/Executive Director
Seth Behn	District Attorney
Rick Olson	District Engineer
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jimmy Harness	Director of Human Resources
Danielle Keira-Cancel	Procurement Manager
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department (Via Teams)
Lester Roberts	Field Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department
Brian Klein	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Sandra Demarco	District Clerk
Kevin Gerszuny	Kimley-Horn and Associates
Mark Cutler	Edison Strategy Solutions (Via Teams)
Julio Tejeda	SFWMD
Curt Tiefenbrun	Resident

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order**

Mr. McIntosh called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS **Audience Comments**

Mr. Tiefenbrun stated he qualified to run for Seat 5 in the upcoming General Election.

THIRD ORDER OF BUSINESS **Approval of the Minutes of May 18, 2026 Meeting**

> On Motion by Mr. Ritter seconded by Mr. McEwen with all in favor the minutes of the May 18, 2026 meeting were approved as presented.

FOURTH ORDER OF BUSINESS **Financials for May 2026**

> On Motion by Mr. Ritter seconded by Mr. McEwen with all in favor the financials for May 2026 were accepted as presented.

FIFTH ORDER OF BUSINESS **Public Hearing to Consider Amendment to Application Fee for Increase to Residential Impervious Area**

Mr. McIntosh opened the public hearing.

- Mr. Hanks reviewed the proposed amendment to the permit application fee structure. The review time is significantly less when an applicant for a single-family residence project chooses to use standard mitigation. He recommends lowering the fee for applicants using standard mitigation to $250 and keeping the fee for custom mitigation at $750.
- Mr. McIntosh opened the floor for public comments. There being none, the public hearing was closed.

> On Motion by Mr. Ritter seconded by Mr. McEwen with all in favor the proposed amendment, changing the single family review fee for the addition of impervious area to $250 if the applicant chooses to use standard mitigation, was approved.

SIXTH ORDER OF BUSINESS **Staff Requests Board Consideration to Declare the Equipment on the Attached List as Surplus so Staff can Take the Necessary Actions to Dispose of the Items**

Mr. Stephens reviewed the items on the list and noted a minor error in the description of one of the trucks, which will be corrected.

On Motion by Mr. Ritter seconded by Mr. McEwen with all in favor the equipment presented to the Board was declared surplus.

SEVENTH ORDER OF BUSINESS **Board Discussion of a Proposal to Engage Edison Strategy Solutions, LLC to Assist in the Development of a Strategic Plan for the District**

- David noted several Board members expressed interest in strategic planning.
- Mr. Ritter stated he views it as an opportunity for the Board and senior management to map out the next several years for the District.
- Mr. Cutler provided a presentation to the Board and answered questions.

On Motion by Mr. Ritter seconded by Mr. Kraus with all in favor, engaging Edison Strategy Solutions, LLC., was approved.

EIGHTH ORDER OF BUSINESS **Staff Requests Board Consideration of Cross-Connection and Backflow Prevention Policy for District Water Service Connections**

- Mr. Stephens explained this is a requirement from FDEP. He noted that the previous policy was submitted to FDEP in 2016 and that, upon review, he identified several items of concern. He also observed the policy had not been presented to the Board at that time. Mr. Stephens worked with Mr. Olson to revise the policy before presenting it to the Board.
- Mr. Olson noted this codifies the policy the District is already initiating.

On Motion by Mr. Ritter seconded by Mr. Kraus with all in favor the Cross-Connection and Backflow Policy was approved as presented.

NINTH ORDER OF BUSINESS **Staff Requests Board Consideration to Piggyback Off Invitation ITB WH 22-048 for "Annual Supply of Pipe Fitting and Accessories" between Core and Main and the City of Boynton Beach as well as Approval for the Purchase and Installation of 800 Double Check Valves on the District's Residential Irrigation Meters in the Amount of $142,040**

Mr. Stephens reported staff had discussions and completed a survey of the existing devices. He explained the project is necessary to comply with regulatory requirements. He noted the only alternative would be to require residents to hire licensed plumbers to install the required check valves and backflow prevention devices within a specified timeframe. These devices have an expected service life of approximately ten years.

> On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor piggybacking off the contract between Core and Main and the City of Boynton Beach, as well as the purchase and installation of 800 double check valves on the District's residential irrigation meters in the amount of $142,040, was approved.

TENTH ORDER OF BUSINESS **Consideration of Change Order #1 to Work Authorization #250 for the Administration Building Office Renovations, Returning Unspent Allowance of $5,000**

> On Motion by Mr. Mr. Ritter seconded by Mr. McEwan with all in favor Change Order #1 to Work Authorization #250, for a decrease of $5,000, was approved.

ELEVENTH ORDER OF BUSINESS **Engineer's Report**

A. Globaltech

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #177 – Currently working on electrical design and anticipate bringing it to staff next month for review.
- WA #234 – Valve will be delivered this week.
- WA #246 – Blowers will be delivered the first week of August.

- WA #247 – Is on hold until cleaning is complete.
- WA #252 – Two of the flap gates were removed and transported to the fabricator. They are being reworked and should be sent back the week of June 29, 2026.
- WA #254 – Aeration basin expected to be complete next week.

B. Kimley-Horn

Mr. Gerszuny reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #241- Pilot expected to be ready by the end of June.
- WA #242 – They are preparing the model results so it can be implemented in the GIS system.
- WA #248 – One of the medias they will be evaluating arrived and preliminary testing is being done.
- WA #251 – Draft report submitted to staff and awaiting comments to finalize.

TWELFTH ORDER OF BUSINESS Staff Reports

A. Executive Director – David McIntosh

Mr. McIntosh reported the following:

- The electronic version of the newsletter was emailed and posted on the website. He asked the Board if they wanted to continue sending out hard copies. Ms. Julie Beyer noted she checked the hits around 10:30 a.m. to 11:00 a.m. and 2,028 emails had been opened. Discussion ensued and once they have more statistics, they will reevaluate whether to continue sending hard copies.
- He congratulated Ms. Julie Beyer for completing a course on geographic information systems for urban and regional planners with a 4.0 GPA.
- Broward County would like to attend a meeting to present their upcoming Resilient Broward Grant Funding program.
- There was an amendment to the contract with Fish Tec, for the culvert cleaning. He signed the extension for another year.

B. Department Reports

- **Utilities Update – Joe Stephens**

Mr. Stephens reported the following:

- The FASD conference was last week, and it was very informative.
- He scheduled a tour of the Town of Jupiter water plant to see their sand strainers for June 16, 2026. Mr. McShea and Mr. Selvon will be attending with some of their staff.
- The annual load control test with FP&L and the District passed.
- They are responding to questions received on RFP #2026-02.
- He expressed appreciation for the picnic. There was positive feedback from staff.

- **Utility Billing Customer Service Report – Brian Klein (Report Provided)**

Mr. Klein reviewed his report; a copy of which is attached hereto as part of the public record. He also reported a pallet of meters are scheduled to arrive on June 17, 2026.

- **Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record.

- **Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record.

- **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record. He also reported that the canal levels went down and there is an eight-inch deficit in annual rainfall, and eight locations were identified for culvert cleaning.

- **Field – Lester Roberts (Report Provided)**

Mr. Roberts reviewed his report; a copy of which is attached hereto as part of the public record.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record. He also reported they polished the north blower fuel tank.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record. She also reported the due date to submit bids for RFP #2026-2 was extended to July 10, 2026. Also, the contract for herbicides with SFWMD, which the District is piggybacking off, is expiring. Once it is renewed, it will be brought before the Board for approval.

- **Finance and Accounting – Sue Beyer**

Ms. Beyer reported the following:

- They are working on the water and sewer budget.
- They received a total of $4,180,000 of PFAS money. 3M sent $600,000 in the last month, but the total owed to the District is $1,065,500. The money in the investment pool is earning 3.7% interest.

- **Human Resources – Jimmy Harness**

Mr. Harness reported the following:

- He expects to get the health insurance rates this week.
- Open enrollment will begin in August.
- The new uniforms are expected next week.
- He thanked everyone who attended the picnic.
- The District is fully staffed.

- **Engineering – Glen Hanks**

Mr. Hanks reported the following:

- Logar Village is completed and processed for CO.
- He was contacted by the City's Park Department regarding the RC racetrack next to the District facility. An encroachment agreement will be entered into between the City and the District.
- The City notified the District that the Coral Springs Auto Mall is requesting a special exception to store vehicles in the Coral Square Mall parking lot.

- There was a pre-construction meeting with the City selected repair company on the culvert by Riverside Drive that was pierced by the City's fiberoptic contractor.

- **District Clerk – Sandra Demarco**

Ms. Demarco reviewed her report; a copy of which is attached hereto as part of the public record. She reported 5 additional work orders were issued since the report was sent out and she responded to one additional public records request.

- **Motion to Accept Department Reports**

On Motion by Mr. Ritter seconded by Mr. McEwen with all in favor the department reports were accepted.

C. Attorney

Mr. Behn reported the following:

- Mr. Klein has a deposition next week relating to an insurance claim.
- The Sovereign Immunity bill still has not been sent to the Governor for signature.
- FASD went well.
- Form 1s are due before July 1, 2026.

THIRTEENTH ORDER OF BUSINESS Supervisors' Requests/Comments

There being none, the next item followed.

FOURTEENTH ORDER OF BUSINESS Adjournment

There being no further business,

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor the meeting adjourned at 4:21 p.m.

David McIntosh
Assistant Secretary

Mark Ritter
President