

**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, April 20, 2026 at 3:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter	President
Ben Groenevelt	Vice President (Via Teams)
Travis McEwen	Secretary
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary

Also Present were:

David McIntosh	District Manager/Executive Director
Janice Rustin	District Attorney
Rick Olson	District Engineer
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jimmy Harness	Director of Human Resources
Danielle Keira-Cancel	Procurement Manager
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department (Via Teams)
Brian Klein	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Sandra Demarco	District Clerk
Kevin Gerszuny	Kimley-Horn and Associates
Curt Tiefenbrun	Resident

***The following is a summary of the discussions and actions taken.***

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. McIntosh called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A moment of silence was observed in honor of Vice Mayor Nancy Metayer.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of March 16, 2026 Meeting**

On Motion by Mr. Ritter seconded by Mr. Kraus with all in favor the minutes of the March 16, 2026 meeting were approved as presented.

**FOURTH ORDER OF BUSINESS**

**Financials for March 2026**

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor the financials for March 2026 were accepted as presented.

**FIFTH ORDER OF BUSINESS**

**Consideration of Encroachment Agreement for 9296 NW 13<sup>th</sup> Place for Fence Installation**

Mr. Frankenhauser reviewed the request to encroach 10 feet into the District's right-of-way. Staff have no objections.

On Motion by Mr. Ritter seconded by Mr. Kraus with all in favor an encroachment agreement for 9296 NW 13<sup>th</sup> Place was approved.

**SIXTH ORDER OF BUSINESS**

**Change Order from Insituform Technologies, LLC Returning Unspent Funds in the Amount of \$966,408**

Mr. Maloi explained that after Insituform video surveyed the previously lined areas of basin 4 it was determined some of the areas did not need to be relined.

Mr. Stephens noted they were able to reline the area under the tennis courts at Sherwood Square, without damaging the courts.

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor the change order from Insituform Technologies, LLC, returning unspent funds in the amount of \$966,408, was accepted.

**SEVENTH ORDER OF BUSINESS**

**Staff Requests Board Approval to Piggyback on a Contract between the Village of Wellington, Florida and Florida Design Drilling, LLC for Wellfield Rehabilitation and Construction Services, as well as Approval for the Rehabilitation of Well 9 in an Amount not to exceed \$87,250 Under the Contract Terms (*This will allow the District to rehabilitate wells through November 12, 2028, including any extensions*)**

Mr. McShea stated this is part of their effort to ensure the wellfields are maintained and performing properly. AMPS and Globatech have been used in the past. They would like to have a third option and Florida Design Drilling, LLC. has familiarity with the wells.

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor a contract with Florida Design Drilling, LLC. For wellfield rehabilitation and construction services, piggybacking off the Village of Wellington, was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Requests Board Approval to Piggyback on a Contract between OMNIA Partners and Cintas Corporation No. 2 for Employee Uniform Rentals through May 31, 2028, Including Extensions (*CSID's current Unifirst piggyback through Sourcewell contract has resulted in quality and billing issues requiring excessive staff oversight. If approved, staff will terminate existing agreement with Unifirst Corporation*)**

Ms. Demarco stated there have been several issues with Unifirst's quality of service, requiring micromanagement by staff. Cintas has offered special pricing, and the increase will be minimal. The quality of the uniforms will be better as well.

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor a contract with Cintas, piggybacking off the OMNIA Partners contract, was approved.

**NINTH ORDER OF BUSINESS**

**Staff Requests Board Approval to Award ITB# 2026-01 for Water Treatment Plant Bulk Chemicals to Amaya Solutions, Inc. dba American Water Chemicals and Hawkins, Inc. Effective June 16, 2026, Including any Extensions**

Mr. McShea stated the two bids submitted were from Amaya Solutions, Inc. and Hawkins, Inc. The average increase in pricing is 12%. Sulfuric Acid has a 2.6% increase, which is what is purchased the most.

Ms. Cancel noted the contracts are for five years, including renewals, and there is a clause that if they request any increase, they will have to be based off the price index.

On Motion by Mr. Kraus seconded by Mr. McEwan with all in favor ITB# 2026-01 for water treatment plant bulk chemicals was awarded to Amaya Solutions, Inc. and Hawkins, Inc.

**TENTH ORDER OF BUSINESS**

**Consideration of Work Authorizations**

**A. Work Authorization #252 for Stormwater Pump Station 1 & 2 Improvements at a Total Cost of \$544,862**

Mr. Olson reviewed the work associated with the work authorization. Funds for this project are budgeted.

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor Work Authorization #252, at a total cost of \$544,862, was approved.

**B. Work Authorization #253 for Collection System Action Plan Implementation Annual Report at a Total Cost of \$21,090**

Mr. Gerszuny reviewed the work associated with the work authorization. This is required by FDEP.

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor Work Authorization #253, at a total cost of \$21,090, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Engineer's Report**

**A. Globaltech**

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #177 – The ventilation and foundation designs are completed.
- WA #226 – The O&M manual will be ready this week.
- WA #234 – On hold due to one valve failure.
- WA #244 – Design was submitted to the City.
- WA #246 – It is in final design.
- WA #247 – Two of the frames were installed two weeks ago. They are looking into possible revisions to complete the work faster and at a lower cost. The third hatch will be installed this week.
- WA #249 – RRA draft is complete.
- WA #250 – Work was completed April 17, 2026. They will be cleaning up this week.
- There are two locations with canal segments isolated by berms. When canal elevations drop, water does not stay in these segments causing several issues, including irrigation by homeowners. They are looking into options and consulting with SFWMD.

**B. Kimley-Horn**

Mr. Gerszuny reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #241 – Pilot study will be conducted for six months.
- WA #242 – Staff requested evaluation of a trash rack.
- WA #243 – The final report was submitted today.
- WA #251 – In the process of estimating costs.

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Manager/Executive Director – David McIntosh**

Mr. McIntosh reported the following:

- He distributed the results of the recent water analysis comparing the District's tap water with various bottled waters. The quality of the District's tap water is very good. It is posted on the website.
- He is working on strategic planning.
- He is looking at updating the District vision. He will send the Board a draft prior to making any changes.

**B. Department Reports**

• **Utilities Update – Joe Stephens**

Mr. Stephens reported the following:

- Students from the Broward County Junior Achievement program were on site on April 10, 2026. They learned about water and wastewater treatments, as well as other career opportunities such as customer service and field. He thanked staff who participated.
- They are looking into lift station generators for the next five generators. Lift Station #1 does not have enough property. Some of the District's infrastructure is on private property. Surveys were completed, Mr. Hanks sketched the easement the District needs, and Mr. Stephens met with the homeowner who is willing to grant the easement to the District.
- H&H is currently land applying the District's biosolids. It is a matter of time when this will no longer be an option. He met with them and is not confident of their plans once they can no longer land apply. He met with two other companies: Synagro and Merrel Bothers who take a different approach.

• **Utility Billing Customer Service Report – Brian Klein (Report Provided)**

Mr. Klein reviewed his report; a copy of which is attached hereto as part of the public record. He also reported the pilot program for the new meters has been launched.

• **Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record. He also reported rehabilitation of Well #8 is complete. The results from last week show it is at 17% capacity; it was originally at 9% capacity.

• **Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record. He also reported Deep Well #404 is damaged. They are sending it to Barney's Pumps to be repaired.

• **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record. He also reported the following:

- 2,500 triploid grass carp were released on April 16, 2026; approximately half in each basin.
- The divers performed culvert inspections last week. On April 17, 2026, they were notified of a culvert pipe penetration on Riverside Drive by Riverside Elementary. The City was notified. Mr. Hanks had preliminary communication with the Director of Public Works.
- They continue to run a 7-inch rain deficit.

- **Field – Kingston Maloi (Report Provided)**

Mr. Maloi reviewed his report; a copy of which is attached hereto as part of the public record.

Mr. Ritter asked if it is worth sending out a separate notification to residents reiterating items like paper towels and flushable wipes cause blockage to the sewer system. Staff will get pricing for a mailout.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record. He also reported an e-maintenance contractor was on site last week. He put all the equipment into the system. He will train staff when everything is ready.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record. She reported she is working on the RFP for the water and wastewater wind hardening. She is also looking for a contract to piggyback for the cartridge filters, possibly micron filters.

- **Finance and Accounting – Sue Beyer**

Ms. Beyer provided an update on the PFAS settlement money. The District has received \$3,346,450.31 to date. There is an outstanding balance due to the District of approximately \$1.9 Million from the BASF settlement, which is expected in April. The remaining \$1.7 Million from 3M will be paid out over seven years.

Mr. McIntosh noted the settlement funds are unrestricted and available for general District purposes.

Mr. Rafaneli suggested placing those funds in a reserve for any PFAS issues the District needs to address.

Ms. Beyer stated the money is currently in the pools of investments to earn as much interest as possible. There is a separate line item in the financials for PFAS.

- **Human Resources – Jimmy Harness**

Mr. Harness reported the following:

- He is revisiting personnel files to ensure emergency contacts and beneficiaries are updated.
- He is working on the new employee manual with Mr. McIntosh and Mr. Stephens.
- There is one opening in the Stormwater Department and he will be scheduling interviews.

- **Engineering – Glen Hanks (Report Provided)**

Mr. Hanks reviewed his report; a copy of which is attached hereto as part of the public record.

- **District Clerk – Sandra Demarco**

Ms. Demarco reviewed her report; a copy of which is attached hereto as part of the public record. She reported 15 additional work orders were issued since the report was sent out and she responded to one additional public records request.

- **Motion to Accept Department Reports**

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor the department reports were accepted.
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**C. Attorney**

Ms. Rustin reported she is working with procurement on the RFP for the wind hardening project.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisors' Requests/Comments**

- Mr. Ritter thanked Mr. Olson for his time assisting the District with issues that arise.
- Mr. McEwan complimented the appearance of the 210 N. University Drive project.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor the meeting adjourned at 4:16 p.m.



David McIntosh  
Assistant Secretary



Mark Ritter  
President