

**Coral Springs
Improvement District
Regular Meeting**

Agenda

November 18, 2024

Coral Springs Improvement District

Board of Supervisors
Curt Tiefenbrun, President
Ben Groenevelt, Vice President
Mark Ritter, Secretary

Kenneth Cassel, District Manager
Seth Behn, District Counsel
David McIntosh, Director of Operations
Joe Stephens, Director of Utilities

Meeting Agenda

Monday, November 18, 2024 at 4:00 p.m.

1. **Call to Order**
2. **Audience Comments**
3. **Organizational Matters**
 - A. **Oath of Office to Newly Elected Supervisors**
 - B. **Resolution 2025-02, Election of Officers**
4. **Approval of the Minutes of the October 21, 2024 Meeting**
5. **Financials for October 2024**
6. **Resolution 2025-03, Thanking Curt Tiefenbrun for his Service on the Board of Supervisors**
7. **Resolution 2025-04, Congratulating Frank Babinec at the City on His Retirement**
8. **Consideration of a Request by Staff for CSID to Piggyback on Sourcewell Contract (RFP) # 092222 with Generac Power Systems Including any Extensions, Staff Requests Board Approval for the Purchase of Two Emergency Generators for the Total Sum of \$ 114,995.00 from Generac Power Systems Contract ACF Standby Systems as the Authorized Distributor (*This purchase is budgeted*) – Frank/Danielle**
9. **Consideration of a Request by Staff for CSID to Piggyback on Contract (ITB) # 22-24-PC between the City of Deerfield Beach and Above All Garage Door of South Florida, Coast to Coast Garage Door, LLC, and Door Systems of South Florida on behalf of the Southeast Florida Governmental Purchasing Cooperative Group Including any Extensions. Staff requests Board Approval for the Purchase and Installation of (3) Three 625 Series Rolling Doors in the Amount of \$60,000.00 from Door Systems of South Florida using this Contract (*This purchase has been budgeted*) – Jovan/ Joe**
10. **Consideration of Revised Meeting Schedule Time**

11. Engineer's Report

12. Staff Reports

A. Manager – Ken Cassel

B. Department Reports

- **Operations – David McIntosh**
- **Utilities Update – Joe Stephens**
- **Utility Billing Customer Service Report – Brian Klien (Report Provided)**
- **Water – Christian McShea (Report Provided)**
- **Wastewater – Mike Hosein (Report Provided)**
- **Stormwater – Shawn Frankenhauser (Report Provided)**
- **Field – Frank Kozlowski (Report Provided)**
- **Maintenance Report – Jovan Selvon (Report Provided)**
- **Procurement Report – Danielle Keira-Cancel (Report Provided)**
- **Finance and Accounting – Sue Beyer**
- **Human Resources – Jan Zilmer**
- **Engineering – Glen Hanks**
- **Motion to Accept Department Reports**

C. Attorney

13. Supervisors' Requests/Comments

14. Adjournment

***Next regular meeting scheduled for December 16, 2024**

Third Order of Business

3B.

RESOLUTION 2025-02

**A RESOLUTION ELECTING OFFICERS OF THE
CORAL SPRINGS IMPROVEMENT DISTRICT**

WHEREAS, the Board of Supervisors of the Coral Springs Improvement District at a regular business meeting, held on Monday, November 18, 2024 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF CORAL SPRINGS IMPROVEMENT
DISTRICT:**

1. The following persons were appointed to the offices shown, to wit:

_____	President
_____	Vice President
_____	Secretary
David McIntosh	Treasurer
Kenneth Cassel	Assistant Treasurer
_____	Assistant Treasurer
Kenneth Cassel	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

PASSED AND ADOPTED THIS, 18TH DAY OF NOVEMBER, 2024.

President

Kenneth Cassel
Assistant Secretary

Fourth Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, October 21, 2024 at 4:01 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Curt Tiefenbrun	President
Ben Groenevelt	Vice President
Mark Ritter	Secretary

Also present were:

Ken Cassel	District Manager
Seth Behn	District Attorney
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jan Zilmer	Director Human Resources
Jimmy Harness	Human Resources Generalist
Rick Olson	District Engineer
Shawn Frankenhauser	Stormwater Department
Frank Kozlowski	Field Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department
Brian Klein	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Danielle Keira-Cancel	Procurement
Julie Beyer	IT Specialist
Sandra Demarco	Inframark (Via Teams)
Travis McEwen	Resident
Michael Kraus	Resident

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

- Mr. Cassel called the meeting to order and called the roll. A quorum was established.
- A moment of silence was observed for the victims of the two hurricanes.

SECOND ORDER OF BUSINESS

Audience Comments

- There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
September 16, 2024 Meeting**

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor the minutes of the September 16, 2024 meeting were approved as submitted.

FOURTH ORDER OF BUSINESS

Financials for September 2024

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor the financials for September 2024 were approved.

FIFTH ORDER OF BUSINESS

**Consideration of Encroachment
Agreement with 8940 NW 2nd Avenue**

- The encroachment fee was received for the encroachment agreement along with the updated survey.
- The improvement should not encroach more than five feet into the District right-of-way, provided that 20 feet remain between the fence and the edge of waterline at the normal control elevation of 6.5.

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor the encroachment agreement was approved, and the District Manager was authorized to execute once drafted by District Counsel.

SIXTH ORDER OF BUSINESS

**Request from Staff to Piggyback Off the
Town of Jupiter Contract with Florida
Spectrum for Laboratory Services
Beginning November 21, 2024 until October
1, 2025**

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor a contract with Florida Spectrum for Laboratory Services, piggybacking off the Town of Jupiter Contract, was approved.

SEVENTH ORDER OF BUSINESS

Request from Staff to Piggyback Off the National NASPO Master Agreement with the Commonwealth of Kentucky for Facility Maintenance and Repair Supplies from Grainger beginning January 1, 2025 until August 31, 2026, Including any Additional Extensions

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor piggybacking off the National NASPO master agreement with the Commonwealth of Kentucky for facility maintenance and repair supplies from Grainger from January 1, 2025 to August 31, 2026, including any additional extensions, was approved.

EIGHTH ORDER OF BUSINESS

Request from Staff to Piggyback Off the Florida Sheriff's Association Cooperative Purchasing Program to Purchase One Ford F-150 Truck at \$37,165 from Duval Ford and One Ford F-350 at \$97,156 from Bachrodt FT, LLC dba Palmetto Ford of Miami (It is a One Year Contract from October 1, 2024 to September 30, 2025)

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor the purchase of one Ford F-150 truck from Duval Ford at a cost of \$37,165 and one Ford F-350 from Bachrodt FT, LLC at a cost of \$97,156, piggybacking off the Florida Sheriff's Association Cooperative Purchasing Program, was approved.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2025-01, Authorizing an Additional Amount not to exceed \$65,000 for the Installation of Fencing in Connection with the FDEM Generator Grant for Project 2024-01

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor Resolution 2025-01, authorizing an additional amount not to exceed \$65,000 for the installation of fencing in connection with the FDEM generator grant for project 2024-01, was adopted.

TENTH ORDER OF BUSINESS

Consideration of Work Authorizations

A. Work Authorization #230 for WWTP 2025 Abbreviated Capacity Analysis Report for a Total Cost of \$19,637

Mr. Oson reviewed the work associated with Work Authorization #230

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor Work Authorization #230 was approved.

B. Work Authorization #231 for Collection System Action Plan for a Total Cost of \$29,452

Mr. Olson reviewed the work associated with Work Authorization #231.

On MOTION by Mr. Ritter seconded by Mr. Groenevelt with all in favor Work Authorization #231 was approved.

ELEVENTH ORDER OF BUSINESS

Engineer’s Report

A copy of the report was included in the agenda package and is attached hereto as part of the public record. He provided the following updates.

TENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel thanked staff on their storm preparation and all the work they do.

B. Department Reports

• **Operations – David McIntosh**

Mr. McIntosh stated the staff did a great job in preparation for the storm.

• **Utilities Update – Joe Stephens**

Mr. Stephens reported they are working on the grants. They are closing out Phase 1 of the facility grant and will be seeking the \$2.4 of the construction estimate for that project.

• **Utility Billing Customer Service Report – Brian Klien (Report Provided)**

Mr. Klien reviewed his report; a copy of which is attached hereto as part of the public record.

• **Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record. He reviewed the PFAS results.

- **Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record.

- **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record.

- **Field –Frank Kozlowski (Report Provided)**

Mr. Kozlowski reviewed his report; a copy of which is attached hereto as part of the public record.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record.

- **Financing and Accounting – Sue Beyer**

Ms. Beyer reported the auditors will be on site November 4, 2024.

- **Human Resources – Jan Zilmer**

Mr. Harness reported the pension plan representative will be in this week to meet with staff and Mr. Zilmer reported several managers will be attending a leadership class.

- **Engineering – Glen Hanks**

Mr. Hanks reviewed his report; a copy of which is attached hereto as part of the public record.

- **Motion to Accept Department Reports**

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor the Department Reports were accepted.
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C. Attorney

Mr. Behn reported the following:

- They continue to review piggybacking contracts.
- The elections are coming up and under the new bill the current Board will be serving through the certification of the election. He thanked the current Board for their work.
- Mr. Tiefenbrun asked whether the Board will have the power to appoint Board members if there are vacancies or if they will be appointed by the Governor. Mr. Behn reported under the new legislation, it would be a Board appointment.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests/Comments

- Mr. Ritter stated it has been a privilege to work with the District and thanked Staff, as well as other Board members.
- Mr. Groenevelt stated it has been a pleasure to work with everyone and hopes to be able to continue.
- Mr. Tiefenbrun addressed several issues: name tags, a hurricane preparation roundtable, budgeting the tree project and sending a letter to residents to see if anyone has trees, they want removed, and raising awareness on stormwater management. He also thanked Mr. Olson for his assistance with all the projects.
- Mr. McIntosh noted Mr. Babinec, the City Manager, is retiring and he has been a great person to work with.

TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting was adjourned.

Assistant Secretary

President

Fifth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

**SUMMARY FINANCIAL REPORTING
BOARD MEETING NOVEMBER 18, 2024**

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
SUMMARY REPORT**

For Period Ending October 31, 2024

	Actual ENDING 10/2024	BUDGET THRU 10/2024	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2024-2025
REVENUES				
TOTAL REVENUES	\$ 450,936	* \$ 1,397,939	* \$ (947,003)	\$ 16,775,274
CARRY FORWARD	\$ 495,000	\$ 387,500	\$ 107,500	\$ 4,650,000
TOTAL REVENUE WITH CARRY FORWARD	\$ 945,936	\$ 1,785,439	\$ (839,503)	\$ 21,425,274
EXPENDITURES				
TOTAL ADMINISTRATIVE	\$ 129,021	\$ 251,109	\$ (122,088)	\$ 3,013,345
TOTAL PLANT	\$ 420,716	\$ 901,486	\$ (480,770)	\$ 10,817,849
TOTAL FIELD	\$ 134,103	\$ 373,447	\$ (239,344)	\$ 4,481,346
TOTAL EXPENDITURES	\$ 683,840	\$ 1,526,042	\$ (842,202)	\$ 18,312,540
AVAILABLE FOR DEBT SERVICE	\$ 262,096			\$ 3,112,734
Total Debt Service	\$ 235,137			\$ 2,821,645
Excess Revenues (Expenses) After Debt Service	\$ 26,959			\$ 291,089
Debt Service Coverage - Current				Debt Service-Budget
1.11				1.10
Debt Service Requirement 1.10				

* Year end adjustments to W&S Revenue
\$1,098,860 accrued back to Sept 2024

CORAL SPRINGS IMPROVEMENT DISTRICT

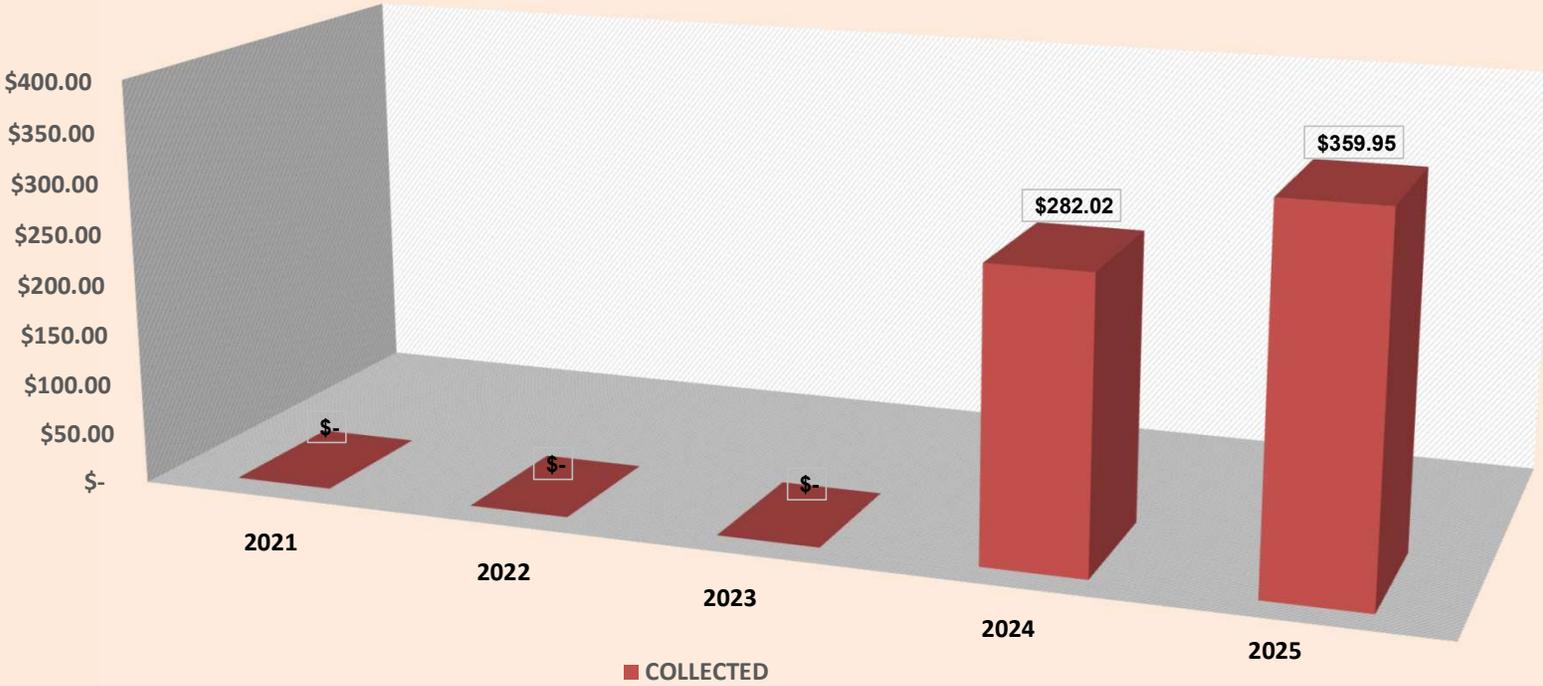
General Fund

SUMMARY REPORT

For Period Ending October 31, 2024

	Actual ENDING 10/2024	BUDGET THRU 10/2024	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2024-2025
REVENUES				
TOTAL REVENUES	\$ 84,855	\$ 303,159	\$ (218,304)	\$ 3,937,901
CARRY FORWARD	\$ 7,500	\$ 175,080	\$ (167,580)	\$ 2,100,955
TOTAL REVENUE WITH CARRY FORWARD	\$ 92,355	\$ 478,239	\$ (385,884)	\$ 6,038,856
EXPENDITURES & RESERVES				
TOTAL ADMINISTRATIVE	\$ 25,725	\$ 76,432	\$ (50,707)	\$ 917,188
TOTAL STORMWATER	\$ 64,818	\$ 99,723	\$ (34,905)	\$ 1,196,668
TOTAL CAPITAL EXPENSES	\$ 1,729	\$ 268,750	\$ (267,021)	\$ 3,225,000
TOTAL EXPENDITURES	\$ 92,272	\$ 444,905	\$ (352,633)	\$ 5,338,856
RESERVES				
RESERVED FOR OPERATING	-	37,500	(37,500)	450,000
RESERVED FOR PROJECTS AND EMERGENCIES	-	20,833	(20,833)	250,000
TOTAL OPERATIONAL EXPENDITURES & RESERVES	\$ 92,272	\$ 503,238	(410,966)	\$ 6,038,856

NON AD VALOREM ASSESSMENTS COMPARED TO **OCTOBER** PRIOR FISCAL YEARS



Sixth Order of Business

RESOLUTION 2025-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE CORAL SPRINGS IMPROVEMENT DISTRICT
THANKING CURT TIEFENBRUN FOR HIS SERVICE TO
THE DISTRICT AS PRESIDENT OF THE BOARD**

WHEREAS, the Coral Springs Improvement District (the “District”) is an independent special district within the State of Florida, and

WHEREAS, Mr. Curt Tiefenbrun was elected to the District’s Board of Supervisors by the landowners of the District on June 19, 2023 and has served as President of the Board, and

WHEREAS, Mr. Tiefenbrun contributed substantial time and energy to the improvement and wellbeing of the residents of the District, and

WHEREAS, the guided growth of a District requires leadership, vision, patience, energy, and team and consensus building skills, and

WHEREAS, Mr. Tiefenbrun’s guidance, focus, and willingness to always go the extra mile has contributed to the extraordinary success of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF CORAL SPRINGS IMPROVEMENT
DISTRICT:**

The Board, on behalf of its residents, landowners, and staff, extends its thanks and appreciation for the gifts of time and talent that Mr. Tiefenbrun shared with the District.

Passed and adopted this, 18TH day of NOVEMBER, 2024.

President

Kenneth Cassel
Assistant Secretary

Seventh Order of Business

RESOLUTION 2024-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
CORAL SPRINGS IMPROVEMENT DISTRICT
CONGRATULATING FRANK BABINEC ON HIS RETIREMENT
AS THE CITY MANAGER OF THE CITY OF CORAL SPRINGS**

WHEREAS, The Coral Springs Improvement District (The “District), is an independent special district within the State of Florida, and

WHEREAS, Frank Babinec was hired as the City Manager for the City of Coral Springs on December of 2019,

WHEREAS, Frank Babinec has worked closely, on behalf of the City, with the District during his tenure for the betterment of the citizens of the District, and

WHEREAS, Frank Babinec has announced his retirement effective early January of 2025,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:**

The Coral Springs Improvement District Board of Supervisors and Staff wishes to congratulate Frank Babinec on his retirement and thank him for his years of service.

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District this 18th day of November 2024.

Secretary/Assistant Secretary

President

Eighth Order of Business



ACF Standby Systems, LLC agrees to provide Coral Springs Improvement District with all services, terms, and conditions listed in Contract# 092222-GNR with Sourcewell. ACF Standby Systems, LLC agrees that they will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further ACF Standby Systems, LLC agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT
Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: PublicRecords@inframark.com

ACF Standby Systems, LLC Representative

CSID Representative

Title: Human Resources Manager

Title: _____

Name: (Print) Tina Magnan

Name: (Print) _____

Tina Magnan 1/9/2024
 Signature Date

 Signature Date



Ninth Order of Business

Door Systems of South Florida

1300 NW 15th Avenue
 Pompano Beach, FL 33069
 954-935-7000
 DoorSystemsSFL.com

The Genuine. The Original.



Proposal #: SNS-25429

PROPOSAL SUBMITTED TO: Coral Springs Improvement District			Date 10/31/2024	Attention Jovan Selvon		
STREET 10300 NW 11th Manor			Job Name Coral Springs Improvement District			
City Coral Springs	State FL	ZipCode 33071	Job Location Same			
Phone Number 954-796-6669		Fax Number		Job Phone		

ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	MOUNTING	JAMB TYPE
1	3	625	14' 0"	12' 0"	14' 0"	12' 0"	Electric	Face of Wall	Concrete
2	1	Motor							

FURNISH AND INSTALL:

The above sized 625 series rolling door(s) as manufactured by the Overhead Door Corporation. Door standard features to include the following: Curtain to consist of double interlocking slats with foamed-in-place insulation. Curtain will be provided with malleable iron endlocks on alternate slats. Windlocks will be used as required to meet design wind load, minimum 20 psf. Guides will be three structural steel angles with weatherstripping on exterior side. Brackets will be hot rolled steel plate to support the barrel, counterbalance and hood. Hood will include baffle. Counterbalance will be helical torsion springs housed in a steel pipe with a deflection limited to .03" per foot of span (width) and adjustable by means of an external tension wheel. All non-galvanized, exposed, ferrous surfaces will receive one coat of rust inhibitive primer. Curtain to have baked enamel prime finish.

Above item to feature the following options:

- SLATS, F-265 22 Gauge Flat Profile.
- LOCKING, Slide Bolts.
- WINDLOAD, Dade County 65PSF High Velocity Hurricane Approval.
- FINISH, Hot Dipped Galvanized Tracks, Pipe, Bottom Bar and Bracket Plates.
- FINISH, G-90 Coated Unfinished Galvanized Hood.
- FINISH, G-90 Coated with Factory Applied White Powdercoat Finish on Curtains.
- SEALS, Vinyl Guide Weatherseals.
- OPERATION, South Door Only Will Have (1) Heavy Duty Model RHX 1/2 HP 115 Volt NEMA4X Rated Motor Operator with Emergency Chain Hoist. Two Other Doors Will be Manual Chain Operated.
- SAFETY, Sensing Safety Edge Along Complete Width of the Door.
- CONTROLS, New NEMA 4 Plastic Control Station.
- Remove and Dispose Existing Doors

We hereby propose to complete in accordance with above specification, for the sum of:

Sixty Thousand Dollars and No Cents

\$60,000.00

Signature _____

Scott Sumenek
 (Sumenek@OverheadDoorGC.com)

Direct Dial: (954) 935-7000

TERMS AND CONDITIONS

Payment to be made as follows: 50% 50%

Prices subject to change if not accepted in 30 days.

Payment terms to be made as 50% Material Deposit Required/Balance COD unless otherwise noted above.

Door Systems accepts credit card payments (MC, Visa, AMEX, Discover) with a 3% fee.

SALES TAX INCLUDED ON ALL MATERIAL UNLESS OTHERWISE NOTED. All wiring/conduit to motor operators, control stations and photo cells and permits are not by Door Systems of South Florida, unless otherwise noted above. Property owner is responsible for being present for any/all final building inspections and will be responsible for any reinspection fees due to missed appointments with the local Building Department or lost permit packages. Building permit is to be pulled by the Purchaser, unless otherwise noted above. Purchaser is responsible for being present for any/all final building inspections and will be responsible for any reinspection fees due to missed appointments with the local Building Department or lost permit packages. Building inspections are scheduled based upon Purchaser's availability. Door Systems of South Florida covers a (1) year warranty on purchased doors, motors, and springs, starting from the date of installation. Door Systems of South Florida covers a (30) day warranty on any other work performed. Manufacturer warranties are covered by the unique manufacturer of the purchased product and are based upon their terms and conditions. Purchaser agrees to pay a 20% restocking fee on any cancelled custom orders. Purchaser agrees that all material shall remain in Sellers possession until paid in full. In the event Purchaser breaches or defaults under the agreed terms and provision of this agreement, the purchaser shall be responsible for the costs of collection, including all attorneys' fees. Agreements are contingent upon strikes, accidents or delays beyond our control.

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: _____

Signature

Title

Date of Acceptance

DOOR SYSTEMS OF SOUTH FLORIDA

Door Systems of South Florida agrees to provide Coral Springs Improvement District with all services, terms, and conditions listed in Contract ITB#22-24-PC with Southeast Florida Governmental Purchasing Cooperative Group. Door Systems of South Florida agrees that they will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Door Systems of South Florida agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT
Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: PublicRecords@inframark.com

Door Systems of South Florida

Coral Springs Improvement District

Title: SALES MANAGER

Title: _____

Name: (Print) SCOTT SUMENEK

Name: (Print) _____

[Signature] 11/4/24
Signature Date

Signature Date



CERTIFICATE OF LIABILITY INSURANCE

Agenda Page 29 DATE (MM/DD/YYYY)
11/04/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance Services, Inc. 1201 W Cypress Creek Rd Suite 130 Fort Lauderdale FL 33309		CONTACT NAME: PHONE (A/C, No, Ext): (954) 776-2222 FAX (A/C, No): (954) 776-4446 E-MAIL ADDRESS: 053.Certs@bbrown.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: The Burlington Insurance Company	NAIC # 23620
		INSURER B: Brierfield Insurance Company	10993
		INSURER C: The North River Insurance Company	21105
		INSURER D: FCCI Insurance Company	10178
		INSURER E: Lloyd's of London	
		INSURER F:	
INSURED R & A Investment Corp. DBA: Door Systems of South Florida 1300 NW 15th Avenue Pompano Beach FL 33069			

COVERAGES **CERTIFICATE NUMBER:** 24-25 CA-GL-WC-UMB **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			852BG0448403	08/10/2024	08/10/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input checked="" type="checkbox"/> \$1,000 BI/PD Deductible	Y	Y				MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	AUTOMOBILE LIABILITY			CA10009450600	08/10/2024	08/10/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
							\$	
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			5821239123	08/10/2024	08/10/2025	EACH OCCURRENCE	\$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$	
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC010009450700	08/10/2024	08/10/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
E	Personal Property of Others			773BO101966	08/10/2024	08/10/2025	Special Form, RC Deductible	\$137,700 \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coral Springs Improvement District is included as Additional Insured with respects to General Liability on a primary non-contributory basis to include ongoing and completed operation as required by written contract. Certificate Holder is included as Additional Insured with respects to Auto Liability on a primary non-contributory basis as required by written contract. Waiver of Subrogation in favor of Certificate Holder with respects to General Liability, Auto Liability and Workers' Compensation as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Coral Springs Improvement District 10300 NW 11th Manor Coral Springs FL 33071	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 
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TENTH ORDER OF BUSINESS

Proposed Revised Meeting Schedule Time

Notice of Meetings
Coral Springs Improvement District

The Board of Supervisors of the Coral Springs Improvement District will hold their meetings for Fiscal Year 2025 in the District Offices, 10300 N. W. 11 Manor, Coral Springs, Florida at **3:00 p.m.** on the third Monday of each month unless otherwise specified below:

December 16, 2024
January 27, 2025 (Fourth Monday)
February 24, 2025 (Fourth Monday)
March 17, 2025
April 21, 2025
May 19, 2025
June 16, 2025
July 21, 2025
August 18, 2025
September 15, 2025

In addition to the regular meeting schedule, one or more Supervisors may attend weekly staff meetings/workshops every Tuesday morning at 9:00 a.m. at the District Offices. *

There may be occasions when one or more Supervisors will participate by telephone. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any interested person can attend the meeting at the above location and be fully informed of the discussions taking place. A scheduled meeting may be cancelled by the BOS based on the business needs of the District.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the management firm, Inframark, at (954) 603-0033 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Kenneth Cassel
District Manager

Eleventh Order of Business

Globaltech, Inc.
CSID Engineer's Report
November 18, 2024

PROJECTS UNDER CONTRACT

WA#192 – Canal Right-of-Way Tree Inventory – In Progress

- Approved by Board – 9/20/21
- Board restarted project on 1/22/24
- Authorized additional funding – 10/21/24
- Field work beginning in Zone 4 (North West Basin) - 10/28/24
- Inventory is approximately 85% complete
- Anticipated project completion – November 2024

WA#218 – Electrical Surge System Improvements – Substantially Complete

- Approved by Board – 10/16/23
- Draft Technical Memorandum for UPS systems submitted – February 2024
- Anticipated project completion – November 2024

WA#219 – Production Well 2 Repower – In Progress

- Approved by Board – 11/13/23
- Prepared purchase orders for control panel equipment – November 2023
- Conducted preliminary review of RO Building Electrical Room
- Conducted preliminary work in Electrical RO Building Electrical Room
- Installed buried conduit for Wells 2 and 3
- Received UL Certification for panel – 9/05/24
- Panel Installed - 9/17/24
- Electrical Installation complete – 10/04/24
- Substantial Completion – 10/31/24
- Final Completion – November 2024

WA#222 – Belt Filter Press Replacement – In Progress

- Approved by Board – 1/22/24
- Conducted internal kick-off meeting
- Issued submittals for BFP to CSID
- Provided demolition plans and notes to CSID
- 60-percent design review meeting conducted – 11/06/24
- Demolition to begin by CSID staff – November 2024
- BFP Anticipated to be delivered in early December 2024
- Anticipated completion – March 2025

WA#224 – Stormwater Culvert Structural Assessment – In Progress

- Approved by Board – 2/26/24
- End wall inspections completed – 9/10/24
- Draft Summary Report issued to CSID – 12/01/24
- Anticipated project completion – December 2024

Globaltech, Inc.
CSID Engineer's Report
November 21, 2024

PROJECTS UNDER CONTRACT (Continued)

WA#226 – Stormwater Pump Station Spare Engine Procurement – In Progress

- Approved by Board – 4/15/24
- Prepared project schedule
- Site visit to document connections and mounting details – 5/16/24
- Issued Purchase Order for replacement engine – 6/07/24
- Internally reviewed submittals from manufacturer – 11/06/24
- Requested revisions and clarifications to submittals – 11/08/24
- Delivery time unknow until submittals are approved
- Anticipated project completion – April 2025

WA#227 – Deep Injection Well Operating Permit Renewal – Substantially Complete

- Approved by Board – 4/15/24
- Issued subcontract to McNabb Hydrogeologic Consultants – 4/26/24
- Submitted Permit Application to FDEP – 7/08/24
- Draft permit still under review by FDEP
- Anticipated Notice of Intent to issue expected shortly
- Anticipated project completion – November 2024

WA#229 – WWTP Package Plant E Improvements – In Progress

- Approved by Board – 8/19/24
- Issued subcontract for WGI (Maintenance Hatch Design) – 8/20
- Received hatch design from WGI – 10/10/24
- Worked through constructability issues with WGI and G&G (Fabricator)
- Draft hatch design submitted to CSID for review – 10/14
- Hatch openings installed – 10/30
- Scheduling structural and coating Inspection – week of 11/11
- Substantial Completion – January 2025
- Anticipated project completion – February 2025

WA#230 – Wastewater Capacity Analysis Report – In Progress

- Approved by Board – 10/21/24
- Conducted internal kick off meeting
- Prepared information request to CSID staff
- Anticipated substantial completion – January 2025

WA#231 – Collection System Action Plan – In Progress

- Approved by Board – 10/21/24
- Conducted internal kick off meeting
- Scheduled meeting with CSID staff to review data – week of 11/11/24
- Anticipated substantial completion – February 2025

Globaltech, Inc.
CSID Engineer's Report
November 21, 2024

Work Authorizations Under Development

WA#177 – Portable Generator Storage Building – Under development

WA#XXX – Administration Building Glass Door Replacement – Under development

WA#XXX – Digester 1 Blower Replacement – on December Agenda

WA#XXX – PFAS Pilot Testing – On December Agenda

WA#XXX – Well 3 Repower & VFD – On December Agenda