

**Coral Springs  
Improvement District  
Regular Meeting**

**Agenda**

**April 21, 2025**

# Coral Springs Improvement District

Board of Supervisors  
 Mark Ritter, President  
 Ben Groenevelt, Vice President  
 Travis McEwen, Secretary  
 Michael Kraus, Assistant Secretary  
 Robert Rafaneli, Assistant Secretary

Kenneth Cassel, District Manager  
 Seth Behn, District Counsel  
 David McIntosh, Director of Operations  
 Joe Stephens, Director of Utilities

## Meeting Agenda

Monday, April 21, 2025 at 3:00 p.m.

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1. **Call to Order**
2. **Audience Comments**
3. **Acceptance of Fiscal Year 2024 Financial Audit**
4. **Approval of the Minutes of the March 17, 2025 Meeting**
5. **Financials for March 2025**
6. **Consideration of Resolution 2025-5, Approving Amendment to Lease Option Agreement for Cell Tower with Exhibits**
7. **Resolution 2025-6 Updating the Adoption of Certain Rates, Fees, and Charges for Emergency Repairs Billed to Outside Contractors and Companies for Damages to District Infrastructure (Frank/Joe)**
8. **Staff requests Board approval of the Interlocal Agreement with Broward County for Participation in the Naturescape Irrigation Program.**  
 Participation in this program is a requirement of the District's consumptive use program. The contract is for an initial period of 5 years. The agreement has an initial cost of \$3,375.00 with an annual increase of 4% (Joe)
9. **Staff request Board consideration of the purchase and installation of five hurricane rated rollup doors for doors that do not meet the current code. Staff will contract with Overhead Door Corporation via the piggyback contract previously approved by the Board (ITB) #22-24-PC City of Deerfield Beach on behalf of the Southeast Florida Governmental Purchasing Cooperative Group) Approval from the Board was granted to staff at the November 18, 2024 Board meeting to piggyback the Door Systems of South Florida Southeast Florida Governmental Purchasing Cooperative Group contract. We are presenting the board with another opportunity to purchase five, 610 Series rolling door(s) for \$43,000.00 USD from this contract (Jovan, Joe)**

10. **Staff requests Board consideration for CSID to piggyback on Contract GEN 0025-24-RFQ, SCADA on Call Continuing Services Contract, between the City of Fort Meyers and GrayMatter up to any term extension of the contract. Staff also requests Board approval of GrayMatter quote in the amount of \$45,068.83 for the waterplant SCADA iFix upgrade. Due to a concern from GrayMatter Staff also asks that the Board gives permission to the District Manager or Executive Director to approve any additional increase to GrayMatter quote due to a documented increase in tariff charges (Julie, Christian)**
11. **Staff request Board consideration of a quote in the amount of \$258,563.52 from Trio Development Corporation to carry our rehabilitation to Lift station 36. The work will be carried out piggybacking on the contract E-04-024 for Lift station Rehabilitation between Trio Development Corp and the City of Pompano Beach. (The Board gave the approval for the District to piggyback on this contract in the 12/16/2024 meeting) (Frank/Joe)**
12. **Staff requests Board consideration of the following - RFQ# 2025-01 ENGINEERING FOR CONTINUING SERVICES-(CCNA) – Formal solicitation was issued on November 17, 2025 with bid submittals due on March 18, 2025. Nine (9) vendors; Avirom and Associates, Black & Veatch, Caufield & Wheeler, CHA Consulting, Inc., Chen Moore and Associates, Inc., Florida Technical Consultants, LLC., Hazen and Sawyer, Kimley-Horn, and Radise International LC responded to the solicitation. The Evaluation Committee voted to proceed with presentations from the highest ranked firm(s) at the Evaluation Committee Meeting held on March 25, 2025. A presentation was conducted on April 4 by Kimley Horn, Hazen and Sawyer, and Black and Veatch. Kimley Horn was ranked as the number one firm by the Evaluation Committee after presentations concluded on April 4. We are seeking the Board's permission to allow the District Manager to enter into a contract with the number 1 ranked firm, Kimley Horn after negotiations are completed. If an agreement cannot be reached with Kimley Horn, CSID will begin negotiations with Hazen and Sawyer. If an agreement cannot be reached with Hazen and Sawyer, CSID will begin negotiations with Black and Veatc (Danielle/Joe/Glen)**

13. **Staff request Board ratification of a staff approved increase in the board authorized price of the Ford F-350 (price \$97,156) approved at the board meeting of October 21, 2024. This F-30350 included an installed VENTURO ET12KX 3,500LB. ELECTRIC/HYDRAULIC CRANE. Staff was informed by the manufacturer that there is a six-month lead time for this item. Staff has elected to substitute for the VENTURO ET16KX 4,000LB. ELECTRIC/HYDRAULIC CRANE which is currently available. This substitution has increased the F-350 price by \$2830.00 for a total of \$99,986.00 (Frank/Danielle)**
14. **Engineer’s Report**
15. **Consideration of Work Authorizations**
  - A. **WA #234 for Finished Water Valve Replacement for a Total Cost of \$424,497**
  - B. **WA #235 for 6-Inch Finished Water Line Relocation for a Total Cost of \$75,214**
16. **Staff Reports**
  - A. **Manager – Ken Cassel**
  - B. **Department Reports**
    - **Operations – David McIntosh**
    - **Utilities Update – Joe Stephens**
    - **Utility Billing Customer Service Report – Brian Klien (Report Provided)**
    - **Water – Christian McShea (Report Provided)**
    - **Wastewater – Mike Hosein (Report Provided)**
    - **Stormwater – Shawn Frankenhauser (Report Provided)**
    - **Field – Frank Kozlowski (Report Provided)**
    - **Maintenance Report – Jovan Selvon (Report Provided)**
    - **Procurement Report – Danielle Keira-Cancel (Report Provided)**
    - **Finance and Accounting – Sue Beyer**
    - **Human Resources – Jimmy Harness**
    - **Engineering – Glen Hanks**
    - **Motion to Accept Department Reports**
  - C. **Attorney**

- **Legislative Update**

**17. Supervisors' Requests/Comments**

**18. Adjournment**

**\*Next regular meeting scheduled for May 19, 2025 at 3:00 p.m.**

## **Third Order of Business**

## Coral Springs Improvement District

Basic Financial Statements  
For the Year Ended September 30, 2024

**Coral Springs Improvement District****Table of Contents**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors  
Coral Springs Improvement District

### Report on the Audit of the Financial Statements

#### Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Coral Springs Improvement District (the "District"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities and each major fund of the District, as of September 30, 2024, and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control- related matters that we identified during the audit.

"Citrin Cooperman" is the brand under which Citrin Cooperman & Company, LLP, a licensed independent CPA firm, and Citrin Cooperman Advisors LLC serve clients' business needs. The two firms operate as separate legal entities in an alternative practice structure. The entities of Citrin Cooperman & Company, LLP and Citrin Cooperman Advisors LLC are independent member firms of the Moore North America, Inc. (MNA) Association, which is itself a regional member of Moore Global Network Limited (MGNL). All the firms associated with MNA are independently owned and managed entities. Their membership in, or association with, MNA should not be construed as constituting or implying any partnership between them.

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules of changes in the total OPEB liability and related ratios and district contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of operating expenses by department - proprietary fund on page 34 as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of operating expenses by department - proprietary fund is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 28, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Fort Lauderdale, Florida  
March 28, 2025

# MANAGEMENT'S DISCUSSION AND ANALYSIS

## Coral Springs Improvement District Management's Discussion and Analysis September 30, 2024

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Our discussion and analysis of Coral Springs Improvement District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

### Financial Highlights

The following are the highlights of financial activity for the year ended September 30, 2024:

- The District's total assets and deferred outflows of resources exceeded total liabilities by \$ 66,188,582 (net position), of which \$ 42,983,966 was unrestricted.
- Governmental activities revenues totaled \$ 4,309,750, including assessments of \$ 3,425,526, while governmental activities expenses totaled \$ 2,235,961. Business-type revenues totaled \$ 18,495,663, including charges for services of \$ 16,873,784, interest income of \$ 1,586,601 and miscellaneous income of \$ 35,278. Business-type expenses totaled \$ 17,972,229.
- At September 30, 2024, the General Fund reported a fund balance of \$ 15,121,543, of which \$ 11,196,543 was unassigned.

### Overview of the Financial Statements

The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. The government-wide financial statements present an overall picture of the District's financial position and results of operations. The fund financial statements present financial information for the District's major fund. The notes to basic financial statements provide additional information concerning the District's finances that are not disclosed in the government-wide or fund financial statements.

**Government-Wide Financial Statements:** The Government-wide financial statements are the statement of net position and the statement of activities. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and business-type activities and the change in net position. Governmental activities are primarily supported by property tax assessments. Business-type activities are supported by charges to the users of those activities, such as water and sewer services.

The statement of net position presents information on all assets and liabilities of the District, with the difference between assets, deferred inflow/outflows of resources and liabilities reported as net position. Net position is reported in three categories: 1) net investment in capital assets; 2) restricted and; 3) unrestricted. Assets, liabilities, and net position are reported for all governmental activities separate from the assets, liabilities, and net position of business-type activities.

**Coral Springs Improvement District  
Management's Discussion and Analysis  
September 30, 2024**

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The statement of activities presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program. Revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities or business-type activities. Governmental activities financed by the District include physical environment and general government. Business-type activities financed by user charges include water and sewer services.

**Fund Financial Statements:** Fund financial statements present financial information for governmental funds and proprietary funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the fund, changes in current financial resources (revenues and expenditures), and current available resources. The enterprise fund financial statements provide information on all assets and liabilities of the fund, changes in the economic resources (revenues and expenses), and total economic resources.

Fund financial statements include a balance sheet and a statement of revenues, expenditures and change in fund balance for the governmental fund. A statement of revenues, expenditures, and change in fund balance - budget and actual, is provided for the District's General Fund. For enterprise funds, a statement of net position, a statement of revenues, expenses and change in net position, and a statement of cash flows are presented. Fund financial statements provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses and to comply with legal requirements.

The government-wide financial statements and the fund financial statements provide different pictures of the District. The government-wide financial statements provide an overall picture of the District's financial standing, split between governmental activities and business-type activities. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including buildings, land, machinery and equipment, construction-in-progress and infrastructure are reported in the statement of net position. All liabilities, including principal outstanding on bonds, and future employee benefits, obligated but not paid by the District, are included. The statement of activities includes a provision for depreciation of all long-lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The fund financial statements provide a picture of the major funds of the District. In the case of governmental activities, outlays for long-lived assets are reported as expenditures and long-term liabilities, such as general obligations bonds, are not included in the fund financial statements. To provide a link from the fund financial statements to the government-wide financial statements, reconciliations are provided from the fund financial statements to the government-wide financial statements.

**Notes to the Basic Financial Statements:** The notes provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statement can be on pages 20 through 33 of this report.

**Coral Springs Improvement District  
Management's Discussion and Analysis  
September 30, 2024**

**Government-Wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of financial position. The following table reflects the condensed government-wide statements of net position as of September 30, 2024 and 2023:

**Coral Springs Improvement District  
Statements of Net Position**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2024	2023	2024	2023	2024	2023
Current and other assets	\$ 15,315,785	\$ 13,200,469	\$ 28,978,168	\$ 27,276,189	\$ 44,293,953	\$ 40,476,658
Restricted assets	-	-	4,826,245	4,622,075	4,826,245	4,622,075
Capital assets (net)	7,682,373	7,714,947	40,737,315	44,014,275	48,419,688	51,729,222
<b>Total assets</b>	<b>22,998,158</b>	<b>20,915,416</b>	<b>74,541,728</b>	<b>75,912,539</b>	<b>97,539,886</b>	<b>96,827,955</b>
Total deferred outflows of resources	-	-	857,649	980,170	857,649	980,170
Current liabilities	222,106	208,213	3,512,458	3,642,309	3,734,564	3,850,522
Noncurrent liabilities	65,543	70,483	28,408,846	30,295,761	28,474,389	30,366,244
<b>Total liabilities</b>	<b>287,649</b>	<b>278,696</b>	<b>31,921,304</b>	<b>33,938,070</b>	<b>32,208,953</b>	<b>34,216,766</b>
Net position:						
Net investments in capital assets	7,656,844	7,714,947	10,721,527	12,274,275	18,378,371	19,989,222
Restricted	-	-	4,826,245	4,622,075	4,826,245	4,622,075
Unrestricted	15,053,665	12,921,773	27,930,301	26,058,289	42,983,966	38,980,062
<b>Total net position</b>	<b>\$ 22,710,509</b>	<b>\$ 20,636,720</b>	<b>\$ 43,478,073</b>	<b>\$ 42,954,639</b>	<b>\$ 66,188,582</b>	<b>\$ 63,591,359</b>

**Governmental and Business-Type Activities:** Governmental activities increased the District's net position by \$ 2,073,789, due to revenues and other income exceeding expenses. Current and other assets increased by \$ 2,115,316 resulting from revenues exceeding expenditures and interest income from favorable market conditions.

Business-type activities increased the District's net position by \$ 523,434, resulting mainly from an increase in interest income due to favorable market conditions. Current and other assets increased by \$ 1,701,979 resulting from revenues exceeding expenses and interest income from favorable market conditions. The decrease in current liabilities of \$ 129,851 is mainly due to the timing of contracts payable activity for capital improvements. Noncurrent liabilities was reduced by \$ 1,886,915 for principal payments on general obligation debt. Charges for services increased by \$ 892,097 as the District increased water and sewer rates. Total expenses increased by \$ 1,934,046 as a result of rising salary costs and increased depreciation from several capital projects.

**Coral Springs Improvement District  
Management's Discussion and Analysis  
September 30, 2024**

**Coral Springs Improvement District  
Statement of Activities**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2024	2023	2024	2023	2024	2023
Revenues:						
Charges for services	\$ 44,247	\$ 5,600	\$ 16,873,784	\$ 15,981,687	\$ 16,918,031	\$ 15,987,287
Capital grants and contributions	-	-	-	500,000	-	500,000
Taxes:						
Assessments	3,425,526	3,261,963	-	-	3,425,526	3,261,963
Other	39,751	48,694	35,278	51,496	75,029	100,190
Interest income	800,226	449,108	1,586,601	911,436	2,386,827	1,360,544
Total revenues	<u>4,309,750</u>	<u>3,765,365</u>	<u>18,495,663</u>	<u>17,444,619</u>	<u>22,805,413</u>	<u>21,209,984</u>
Expenses:						
General government	614,911	527,596	-	-	614,911	527,596
Flood control	1,621,050	2,300,084	-	-	1,621,050	2,300,084
Water and sewer	-	-	17,972,229	16,038,183	17,972,229	16,038,183
Total expenses	<u>2,235,961</u>	<u>2,827,680</u>	<u>17,972,229</u>	<u>16,038,183</u>	<u>20,208,190</u>	<u>18,865,863</u>
Change in net position	2,073,789	937,685	523,434	1,406,436	2,597,223	2,344,121
Net position, beginning of the year	<u>20,636,720</u>	<u>19,699,035</u>	<u>42,954,639</u>	<u>41,548,203</u>	<u>63,591,359</u>	<u>61,247,238</u>
Net position, end of the year	<u>\$ 22,710,509</u>	<u>\$ 20,636,720</u>	<u>\$ 43,478,073</u>	<u>\$ 42,954,639</u>	<u>\$ 66,188,582</u>	<u>\$ 63,591,359</u>

### Analysis of the Governmental Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the District's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a District's net resources available for spending at the end of the fiscal year. The General Fund is the only governmental fund.

Cash and cash equivalents increased by \$ 1,776,915 resulting from revenues exceeding expenditures and interest income from favorable market conditions. Contracts payable increased \$ 25,529 from increased capital improvement activity to District canals. The expenditures for flood control decreased by \$ 757,125 due to a reduction in repair costs for canal stabilization. As of the end of the current fiscal year, the District's governmental fund reported an ending fund balance of \$ 15,121,543.

### Capital Assets and Debt Administration

The District's capital assets less accumulated depreciation for its governmental activities and business-type activities as of September 30, 2024 amounts to \$ 7,682,373 and \$ 40,737,315, respectively, and consists of land, buildings, infrastructure, machinery and equipment, easements and construction-in-progress. Information about the District's capital asset can be found in Note 4, beginning on page 26 of this report.

At the end of the year, the District's business-type activities had general obligation bond debt outstanding of \$ 29,890,000, a principal payment reduced the balance by \$1,850,000. Additional information on the District's debt can be found in Note 6 beginning on page 27 of this report.

**Coral Springs Improvement District  
Management's Discussion and Analysis  
September 30, 2024**

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**General Fund Budgetary Highlights:** An operating budget for the General Fund was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The General Fund budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The budget to actual comparisons for the General Fund, including the original and final adopted budget, is shown on page 15.

The District experienced a favorable variance in revenues compared to the General Fund budget in the amount of \$ 861,318, as the District does not budget for interest income. The District also experienced a favorable variance in expenditures compared to the General Fund budget in the amount of \$ 6,553,075, as ongoing project costs will be expended in future years.

**Economic Factors and Next Year's Budgets**

**General Fund**

The 2025 General Fund budgeted operating expenditures decreased by approximately \$ 1,800. The 2025 General Fund budget for capital improvements decrease by approximately \$ 3,700,000 due to the re-evaluation of the Safety & Sustainability project for flood mitigation. This project includes tree evaluations in relation to the canals to determine if any trees need to be addressed. This project will extend over multiple fiscal years. The budget for 2024-2025 Safety & Sustainability is \$ 1,800,000. In addition, the General Fund 2024-2025 Capital Outlay budget is \$ 1,425,000 which includes Canal bank restorations, canal bank assessments, and the purchase of a new motor at one pumping station.

**Water & Sewer Enterprise Fund**

The 2025 Water and Sewer Fund budgeted expenses increased by approximately 8.9%. The new budget includes capital outlay for Well #3 Repower, pipe re-routing, underground valve replacement at the gate, Digester #1 blower, meter replacements, Rehab of LS in plant, and purchases of 2 portable generators, a sewer machine and a crane truck.

The 2024-2025 FY budget includes funding for a required Collection System Action Plan under Rule 62-600.705(2).

The District will continue to collaborate with consulting firms specializing in cybersecurity to maintain and upgrade the District's Network and computer platforms to increase security, efficiency, and sustainability. Cybersecurity is an ongoing concern, and the District has committed funds to ensure the plant and the customer's information are protected.

The District's utility rates increased 5% for water and sewer (including irrigation) as recommended by Stantec, following a Rate Study Analysis completed during fiscal year 2024.

**Requests for Information**

This financial report is designed to provide a general overview of Coral Springs Improvement District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Coral Springs Improvement District, 10300 N.W. 11<sup>th</sup> Manor, Coral Springs, Florida 33071.

## BASIC FINANCIAL STATEMENTS

**Coral Springs Improvement District**  
**Statement of Net Position**  
**September 30, 2024**

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<b>Assets:</b>			
Cash and cash equivalents	\$ 9,335,204	\$ 14,825,627	\$ 24,160,831
Investments	6,032,339	12,347,907	18,380,246
Accounts receivable	-	1,671,910	1,671,910
Due from other governments	-	72,408	72,408
Internal balances	(51,758)	51,758	-
Prepaid items	-	8,558	8,558
Restricted cash and cash equivalents	-	4,826,245	4,826,245
Capital assets:			
Depreciable net of depreciation	7,115,851	38,348,274	45,464,125
Nondepreciable	566,522	2,389,041	2,955,563
	<u>22,998,158</u>	<u>74,541,728</u>	<u>97,539,886</u>
<b>Total assets</b>			
<b>Deferred Outflows of Resources:</b>			
Deferred charge on refunding	-	857,649	857,649
	<u>-</u>	<u>857,649</u>	<u>857,649</u>
<b>Liabilities:</b>			
Accounts payable	63,017	237,292	300,309
Contracts payable	25,529	125,788	151,317
Accrued expenses	10,429	102,784	113,213
Compensated absences payable	27,864	296,324	324,188
Deposits	95,267	536,388	631,655
Accrued interest payable	-	303,882	303,882
Due in one year:			
Bonds payable	-	1,910,000	1,910,000
Due in more than one year:			
Total OPEB liability	24,553	142,783	167,336
Compensated absences payable	40,990	286,063	327,053
Bonds payable	-	27,980,000	27,980,000
	<u>287,649</u>	<u>31,921,304</u>	<u>32,208,953</u>
<b>Total liabilities</b>			
<b>Net Position:</b>			
Net investment in capital assets	7,656,844	10,721,527	18,378,371
Restricted for renewal and replacement	-	3,286,923	3,286,923
Restricted for debt service	-	1,539,322	1,539,322
Unrestricted	15,053,665	27,930,301	42,983,966
	<u>22,710,509</u>	<u>43,478,073</u>	<u>66,188,582</u>
<b>Total net position</b>	<u>\$ 22,710,509</u>	<u>\$ 43,478,073</u>	<u>\$ 66,188,582</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
Statement of Activities  
For the Year Ended September 30, 2024**

	Program Revenues			Net (Expense) Revenue and Changes in Net Position			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Functions/Programs:</b>							
Governmental activities:							
General government	\$ 614,911	\$ -	\$ -	\$ -	\$ (614,911)	\$ -	\$ (614,911)
Flood control	1,621,050	44,247	-	-	(1,576,803)	-	(1,576,803)
Total governmental activities	<u>2,235,961</u>	<u>44,247</u>	<u>-</u>	<u>-</u>	<u>(2,191,714)</u>	<u>-</u>	<u>(2,191,714)</u>
Business-type activities:							
Water and sewer	17,972,229	16,873,784	-	-	-	(1,098,445)	(1,098,445)
Total business-type activities	<u>17,972,229</u>	<u>16,873,784</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,098,445)</u>	<u>(1,098,445)</u>
Total primary government	<u>\$ 20,208,190</u>	<u>\$ 16,918,031</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(2,191,714)</u>	<u>(1,098,445)</u>	<u>(3,290,159)</u>
General revenues:							
Assessments					3,425,526	-	3,425,526
Interest income					800,226	1,586,601	2,386,827
Miscellaneous income					39,751	35,278	75,029
Total general revenues					<u>4,265,503</u>	<u>1,621,879</u>	<u>5,887,382</u>
Change in net position					2,073,789	523,434	2,597,223
Net position, October 1, 2023					<u>20,636,720</u>	<u>42,954,639</u>	<u>63,591,359</u>
Net position, September 30, 2024					<u>\$ 22,710,509</u>	<u>\$ 43,478,073</u>	<u>\$ 66,188,582</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
Balance Sheet - Governmental Fund  
September 30, 2024**

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	<b>General Fund</b>
<b>Assets:</b>	
Cash and cash equivalents	\$ 9,335,204
Investments	<u>6,032,339</u>
Total assets	<u>\$ 15,367,543</u>
<b>Liabilities:</b>	
Accounts payable	\$ 63,017
Accrued expenditures	10,429
Contracts payable	25,529
Due to proprietary fund	51,758
Deposits	<u>95,267</u>
Total liabilities	<u>246,000</u>
<b>Fund Balance:</b>	
Assigned to:	
Capital projects	3,225,000
First quarter operating reserves	450,000
Emergency	250,000
Unassigned	<u>11,196,543</u>
Total fund balance	<u>15,121,543</u>
Total liabilities and fund balance	<u>\$ 15,367,543</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
 Reconciliation of the Balance Sheet of the Governmental Fund  
 to the Statement of Net Position  
 September 30, 2024**

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**Total Fund Balance - Governmental Fund** \$ 15,121,543

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund.

Cost of capital assets	\$	15,663,210		
Less accumulated depreciation		<u>(7,980,837)</u>		7,682,373

Certain liabilities are not due and payable in the current period and, therefore, are not reported in the governmental fund.

Total OPEB liability	\$	(24,553)		
Compensated absences payable		<u>(68,854)</u>		<u>(93,407)</u>

**Net Position of Governmental Activities** \$ 22,710,509

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District**  
**Statement of Revenues, Expenditures and Change in Fund Balance - Governmental Fund**  
**For the Year Ended September 30, 2024**

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	<b>General Fund</b>
<b>Revenues:</b>	
Assessments	\$ 3,425,526
Interest income	800,226
Miscellaneous income	39,751
Permit fees	44,247
	<u>4,309,750</u>
Total revenues	<u>4,309,750</u>
<b>Expenditures:</b>	
Current:	
General government:	
Personnel services	310,834
Operating	313,835
	<u>624,669</u>
Total general government	<u>624,669</u>
Flood control:	
Personnel services	456,022
Operating	639,236
	<u>1,095,258</u>
Total flood control	<u>1,095,258</u>
Capital outlay	<u>493,218</u>
Total expenditures	<u>2,213,145</u>
Net change in fund balance	2,096,605
<b>Fund Balance, October 1, 2023</b>	<u>13,024,938</u>
<b>Fund Balance, September 30, 2024</b>	<u>\$ 15,121,543</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
 Reconciliation of the Statement of Revenues, Expenditures and Change  
 in Fund Balance of the Governmental Fund to the Statement of Activities  
 For the Year Ended September 30, 2024**

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**Net Change in Fund Balance - Governmental Fund** \$ 2,096,605

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Expenditures for capital assets	\$ 493,218	
Current year provision for depreciation	<u>(525,792)</u>	(32,574)

Some expenses reported in the statement of activities are not reported in the governmental funds because they have no effect on current financial resources.

Change in total OPEB liability	\$ (2,148)	
Change in compensated absences	<u>11,906</u>	<u>9,758</u>

**Change in Net Position of Governmental Activities** \$ 2,073,789

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District**  
**Statement of Revenues, Expenditures and Change in Fund Balance -**  
**Budget and Actual - General Fund**  
**For the Year Ended September 30, 2024**

	<u>Original and Final Budget *</u>	<u>Actual</u>	<u>Variance</u>
<b>Revenues:</b>			
Assessments	\$ 3,407,082	\$ 3,425,526	\$ 18,444
Interest income	-	800,226	800,226
Miscellaneous income	38,150	39,751	1,601
Permit fees	3,200	44,247	41,047
	<u>3,448,432</u>	<u>4,309,750</u>	<u>861,318</u>
<b>Total revenues</b>			
<b>Expenditures:</b>			
Current:			
General government:			
Personnel services	328,453	310,834	17,619
Operating	516,354	313,835	202,519
	<u>844,807</u>	<u>624,669</u>	<u>220,138</u>
<b>Total general government</b>			
Flood control:			
Personnel services	526,023	456,022	70,001
Operating	731,890	639,236	92,654
	<u>1,257,913</u>	<u>1,095,258</u>	<u>162,655</u>
<b>Total flood control</b>			
Capital outlay	6,663,500	493,218	6,170,282
	<u>8,766,220</u>	<u>2,213,145</u>	<u>6,553,075</u>
<b>Total expenditures</b>			
Excess (deficiency) of revenues over expenditures	<u>(5,317,788)</u>	<u>2,096,605</u>	<u>7,414,393</u>
<b>Other Financing Sources (Uses):</b>			
Appropriation of prior years' fund balance	5,292,522	-	(5,292,522)
	<u>5,292,522</u>	<u>-</u>	<u>(5,292,522)</u>
<b>Total other financing sources (uses)</b>			
Net change in fund balance	\$ <u>(25,266)</u>	2,096,605	\$ <u>2,121,871</u>
<b>Fund Balance, October 1, 2023</b>		<u>13,024,938</u>	
<b>Fund Balance, September 30, 2024</b>		\$ <u>15,121,543</u>	

\* The original budget was not amended.

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District**  
**Statement of Net Position - Proprietary Fund**  
**September 30, 2024**

	<u><b>Water and Sewer Fund</b></u>
<b>Assets:</b>	
Current assets:	
Cash and cash equivalents	\$ 14,825,627
Investments	12,347,907
Accounts receivable	1,671,910
Due from other governments	72,408
Prepaid items	8,558
Due from general fund	51,758
Total current assets	<u>28,978,168</u>
Noncurrent assets:	
Restricted cash and cash equivalents	4,826,245
Depreciable net of depreciation	38,348,274
Nondepreciable	2,389,041
Total noncurrent assets	<u>45,563,560</u>
Total assets	<u>74,541,728</u>
<b>Deferred Outflows of Resources:</b>	
Deferred charge on refunding	<u>857,649</u>
<b>Liabilities:</b>	
Current liabilities:	
Accounts payable	237,292
Contracts payable	125,788
Accrued expenses	102,784
Current portion of compensated absences payable	296,324
Deposits	536,388
Accrued interest payable	303,882
Current portion of bonds payable	1,910,000
Total current liabilities	<u>3,512,458</u>
Noncurrent liabilities:	
Total OPEB liability	142,783
Compensated absences payable	286,063
Bonds payable	27,980,000
Total noncurrent liabilities	<u>28,408,846</u>
Total liabilities	<u>31,921,304</u>
<b>Net Position:</b>	
Net investment in capital assets	10,721,527
Restricted for renewal and replacement	3,286,923
Restricted for debt service	1,539,322
Unrestricted	27,930,301
Total net position	<u>\$ 43,478,073</u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District**  
**Statement of Revenues, Expenses and Change in Net Position - Proprietary Fund**  
**For the Year Ended September 30, 2024**

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	<u>Water and Sewer Fund</u>
<b>Operating Revenues:</b>	
Charges for services:	
Water	\$ 8,541,165
Sewer	7,688,738
Contract personnel fees	91,109
Miscellaneous utility fees	423,472
Technology sharing fees	18,942
Rentals	<u>110,358</u>
Total operating revenues	<u>16,873,784</u>
<b>Operating Expenses:</b>	
Personnel services	6,699,014
Materials, supplies and services	4,337,136
Provision for depreciation	<u>5,864,297</u>
Total operating expenses	<u>16,900,447</u>
Operating loss	<u>(26,663)</u>
<b>Nonoperating Revenues (Expenses):</b>	
Interest income	1,586,601
Miscellaneous revenue	35,278
Interest expense	<u>(1,071,782)</u>
Total nonoperating revenues (expenses)	<u>550,097</u>
Change in net position	523,434
<b>Net Position, October 1, 2023</b>	<u>42,954,639</u>
<b>Net Position, September 30, 2024</b>	<u>\$ <u>43,478,073</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
Statement of Cash Flows - Proprietary Fund  
For the Year Ended September 30, 2024**

	<u><b>Water and Sewer Fund</b></u>
<b>Cash Flows from Operating Activities:</b>	
Cash received from customers and users	\$ 16,736,798
Cash paid to employees for services	(6,648,408)
Cash paid to suppliers for goods and services	<u>(4,029,531)</u>
Net cash provided by operating activities	<u>6,058,859</u>
<b>Cash Flows from Noncapital Financing Activities:</b>	
Cash received for miscellaneous activities	<u>35,278</u>
Net cash provided by noncapital financing activities	<u>35,278</u>
<b>Cash Flows from Capital and Related Financing Activities:</b>	
Interest paid and other fiscal charges	(968,069)
Bond principal payments	(1,850,000)
Purchase of capital assets	(2,704,152)
Purchase of investments	<u>(648,981)</u>
Net cash used in capital and related financing activities	<u>(6,171,202)</u>
<b>Cash Flows from Investing Activities:</b>	
Interest received	<u>1,586,601</u>
Net cash provided by investing activities	<u>1,586,601</u>
Net increase in cash and cash equivalents	1,509,536
<b>Cash and Cash Equivalents, October 1, 2023</b>	<u>18,142,336</u>
<b>Cash and Cash Equivalents, September 30, 2024</b>	\$ <u><u>19,651,872</u></u>
<b>Cash and Cash Equivalents per Statement of Net Position:</b>	
Unrestricted	\$ 14,825,627
Restricted	<u>4,826,245</u>
	\$ <u><u>19,651,872</u></u>
<b>Noncash activities</b>	
Noncash purchase of capital assets	\$ <u><u>(116,815)</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District**  
**Statement of Cash Flows - Proprietary Fund (continued)**  
**For the Year Ended September 30, 2024**

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	<u>Water and Sewer Fund</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities:</b>	
Operating loss	\$ <u>(26,663)</u>
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Provision for depreciation	5,864,297
Changes in assets and liabilities:	
(Increase) decrease in assets:	
Accounts receivable	(131,311)
Due from other governments	(9,679)
Prepaid items	326,274
Due from general fund	67,084
Increase (decrease) in liabilities:	
Accounts payable	(76,074)
Accrued expenses	16,526
Compensated absences payable	21,610
Deposits	(5,675)
Total OPEB liability	<u>12,470</u>
Total adjustments	<u>6,085,522</u>
Net cash provided by operating activities	\$ <u><u>6,058,859</u></u>

The accompanying notes to basic financial statements are an integral part of these statements.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 1 - Organization and Operations**

The Coral Springs Improvement District (the "District") was incorporated under the provisions of Chapter 70-617, Laws of Florida, for the purpose of constructing and maintaining systems of drainage, flood control and water and sewer utilities within the boundaries of the District. Its utilities currently service approximately 9,832 meters covering 9,078 accounts.

**Note 2 - Summary of Significant Accounting Policies**

The basic financial statements of the District have been prepared in conformity with generally accepted accounting principles as applied to governmental units. The District's more significant accounting policies are described below.

**Reporting entity:** The criteria used for including component units consists of identification of legally separate organizations for which the Board of Supervisors of the District is financially accountable. This criteria also includes identification of organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. Based upon this review, there were no potential component units of the District.

The District's basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements (reporting the District's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The District has both governmental and business-type activities.

In the government-wide statement of net position, the governmental activities column is presented on a consolidated basis, if applicable, and is reported on a full-accrual, economic resource basis, which recognizes all noncurrent assets and receivables as well as all noncurrent debt and obligations. The effect of inter-fund activity has been eliminated from the government-wide financial statements.

The government-wide statement of activities reports both the gross and net cost of each of the District's functions. The net costs, by function, are also supported by general revenues, other revenue, etc. The statement of activities reduces gross expenses by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflect capital-specific grants.

This government-wide focus is more on the ability to sustain the District as an entity and the change in the District's net position resulting from the current year's activities.

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/net position, revenues and expenditures (expenses). The various funds are summarized by type in the basic financial statements. The following fund types are used by the District:

**General Fund** - The General Fund is established to account for all financial transactions not properly accounted for in another fund.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**Water and Sewer Fund** - The Water and Sewer Fund is a proprietary fund established to account for operations that are to be financed and operated in a manner similar to private business enterprises. The costs of providing services to customers are to be recovered primarily through user charges.

**Measurement focus, basis of accounting, and presentation:** Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the basic financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. Governmental funds use the current financial resources measurement focus and the government-wide statements use the economic resources measurement focus.

Governmental activity in the government-wide financial statements is presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental fund is accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available for use. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers revenues available if they are collected within sixty days after year end. Expenditures are generally recognized when the liability is incurred, except that interest payable on debt is recognized only when due.

The Proprietary Fund uses the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized when incurred.

**Budgets and budgetary accounting:** The District's annual budgets are adopted for the General Fund and Water and Sewer Fund and approved by the Board of Supervisors. The budget amounts presented in the accompanying basic financial statements are as originally adopted by the District's Board of Supervisors. Any amendments to the budget are reflected in the amended budget.

The General Fund budget is prepared on a basis consistent with generally accepted accounting principles (GAAP).

**Encumbrances:** The District does not utilize encumbrance accounting.

**Cash equivalents:** For purposes of the statement of cash flows, the Water and Sewer Fund considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

**Investments:** Investments are stated at their fair value, which is the price that would be received to sell an investment in an orderly transaction at year-end. Certain investments are stated at amortized cost if they have a remaining maturity of one year or less when purchased.

**Accounts receivable:** Accounts receivable reflected in the Water and Sewer Fund consist of charges to customers for service including sewer revenues on services which have been rendered whether billed or not. No allowance for doubtful accounts is considered necessary.

**Note 2 - Summary of Significant Accounting Policies (continued)**

**Prepaid items:** Certain payments reflect costs applicable to a future accounting period and are recorded as prepaid items in both the government-wide and fund financial statements.

**Capital assets:** Capital assets, which include land, easements, buildings, infrastructure, machinery and equipment and construction-in-progress, are reported in the governmental or business-type activities columns in the government-wide financial statements. All capital assets are valued at historical cost or estimated cost when actual historical cost is not available. The District defines capital assets as assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of one year. Depreciation on all capital assets is charged to operations using the straight-line method over the assets' estimated service lives, ranging from 5 to 40 years.

The costs of normal maintenance and repairs that do not add to the value of the capital asset or materially extend its life are not capitalized.

**Due to/from other funds:** Short-term inter-fund advances, when applicable, are recorded by the advancing fund as a receivable with a corresponding payable recorded by the receiving fund. Repayments reduce the corresponding receivable and payable. Inter-fund balances are eliminated in the government-wide financial statements.

**Deferred outflows/inflows of resources:** In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net assets that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The District has one item that qualifies for reporting in this category. It is a deferred charge on refunding reported in the proprietary fund and government wide statement of net position. A deferred charge on refunding results from the difference in carrying value of refunded debt and its reacquisition price. The amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net assets that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District does not have any items that qualify for reporting in this category.

**Net position:** Net position is classified in three categories. The general meaning of each is as follows:

- a. Net investment in capital assets - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted - consists of net position with constraints placed on their use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. Unrestricted - all other net position that do not meet the definition of "restricted" or "net investment in capital assets."

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

**Fund balance:** U.S. GAAP requires that governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Debt service resources are to be used for future servicing of the revenue note and are restricted through debt covenants.

Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the District Board of Supervisors (the "Board"). These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned: This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board or through the Board delegating this responsibility to the District manager through the budgetary process. This classification also includes the remaining positive fund balance for all governmental funds except for the General Fund.

Unassigned: This classification includes the residual fund balance for the General Fund.

When the District has expenditures for which committed, assigned or unassigned fund balance is available, the District would consider committed funds to be spent first, then assigned funds and lastly unassigned funds.

**Property tax calendar (assessments):** Property tax assessments are validated with the Broward County Property Appraiser and collected by the Broward County Tax Collector. The key dates in the property tax cycle are as follows:

Preceding Fiscal Year:

Enforceable lien date	January 1
Tax roll validated	June 1 and July 1
Taxes levied	November 1

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 2 - Summary of Significant Accounting Policies (continued)**

Current Fiscal Year:

Beginning of fiscal year for which taxes have been levied	October 1
Tax bills rendered	Prior to November 1
Tax due date	March 31
Delinquent tax lien	April 1
Tax certificates sold	On or before June 1

**Use of estimates:** The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Date of management review:** Subsequent events were evaluated by management through March 28, 2025 which is the date the financial statements were available for issuance.

**Note 3 - Deposits and Investments**

**Deposits:** At September 30, 2024, the carrying amount of the District’s bank deposits was \$ 28,987,076 and the bank balance was \$ 28,546,878.

State statutes require, and it is the District’s policy, that all deposits be made into, and be held by, financial institutions designated by the Treasurer of the State of Florida as “qualified public depositories” as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintains eligible collateral to secure the public entity’s funds. The minimum collateral to be pledged by an institution, the collateral eligible for pledge, and the reporting requirements of the qualified public depositor to the Treasurer is defined by statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should need arise. The District’s deposits of \$ 28,296,878, which are in excess of the federal insured level of \$ 250,000, are held in a qualified public depository and are covered by the collateral pool because the District has identified itself as a public entity. In addition, the District had \$ 10,500 in petty cash.

**Investments:** The investment of funds is authorized by Florida Statutes, which allows the District to invest in the Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, SEC registered money market funds with the highest credit quality rating, interest-bearing time deposits or savings accounts in qualified public depositories and direct obligations of the United States Treasury. Certain investments of the proprietary fund are governed by Bond Indentures.

The Florida SBA Pool, herein referred to as “Florida PRIME”, is not a registrant with Securities and Exchange Commission (“SEC”); however, its board has adopted operating procedures consistent with the requirements for a 2a-7 fund. For the Florida PRIME, a 2a-7 like pool, the value of the District’s position is the same as the value of the pool shares and is recorded at amortized cost. In accordance with these requirements, the method used to determine the participant’s shares sold and redeemed is the amortized cost method. Amortized cost includes accrued income and is a method of calculating an investment’s value by adjusting its acquisition cost for the amortization of discount or premium over the period from purchase to maturity.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 3 - Deposits and Investments (continued)**

The District’s account balance in the SBA is its amortized cost. The SBA is governed by Chapter 19-7 of the Florida Administrative Code. These rules provide guidance and establish the general operating procedures for the administration of the SBA. Additionally, the Office of the Auditor General of the State of Florida performs the operational audit of the activities and investment of the SBA. The SBA accounts are not subject to custodial risk as these investments are not evidenced by securities that exist in physical or bank entry form.

In accordance with GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, the District’s investment in the Florida PRIME meets the definition of a qualifying investment pool that measures for financial reporting purposes all of its investments at amortized cost and should disclose the presence of any limitations or restrictions on withdrawals. As of September 30, 2024, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100 percent of their account value.

Investments as of September 30, 2024 were as follows:

	Investments Measured at Amortized Cost	Maturity
	<u>Cost</u>	<u>Maturity</u>
Money Market	\$ 27,395,015	N/A
State Board of Administration:		
Florida Prime	6,140,452	39 days
Florida Class	6,128,095	30 days
Florida Fit	<u>6,111,699</u>	3 days
	<u>\$ 45,775,261</u>	

These deposits and investments are reflected in the accompanying statement of net position as cash and cash equivalents, and restricted cash and cash equivalents of \$ 28,987,076 and investments of \$ 18,380,246.

**Credit risk:** Florida Statutes require the money market mutual funds held by the District to have the highest credit quality rating from a nationally recognized rating agency. The State Board of Administration funds held by the District are rated AAAM by Standard and Poor’s.

**Interest rate risk:** Florida Statutes state that the investment portfolio be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due. The District’s investments are not subject to interest rate risk.

**Custodial credit risk:** For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. None of the District’s investments are subject to custodial credit risk.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

**Note 3 - Deposits and Investments (continued)**

**Restricted cash and cash equivalents:** The proprietary fund maintains cash and cash equivalents restricted for the following purposes:

Future debt service	\$ 1,539,322
Renewal and replacement of capital assets	<u>3,286,923</u>
 Total restricted cash and cash equivalents	 <u>\$ 4,826,245</u>

**Note 4 - Capital Assets**

The following is a schedule of changes in capital assets during the year ended September 30, 2024:

	Balance, October 1, 2023	Additions	Deletions	Transfers	Balance, September 30, 2024
<b>Governmental Activities:</b>					
Capital assets, not being depreciated:					
Construction in progress	\$ 79,048	\$ 13,322	\$ -	\$ (79,048)	\$ 13,322
Land	<u>553,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>553,200</u>
Total capital assets, not being depreciated	<u>632,248</u>	<u>13,322</u>	<u>-</u>	<u>(79,048)</u>	<u>566,522</u>
Capital assets, being depreciated:					
Infrastructure	15,484,078	421,336	(1,703,256)		14,202,158
Machinery and equipment	<u>909,665</u>	<u>58,560</u>	<u>(152,743)</u>	<u>79,048</u>	<u>894,530</u>
Total capital assets, being depreciated	<u>16,393,743</u>	<u>479,896</u>	<u>(1,855,999)</u>	<u>79,048</u>	<u>15,096,688</u>
Less accumulated depreciation for:					
Infrastructure	8,466,776	498,568	(1,703,256)	-	7,262,088
Machinery and equipment	<u>844,268</u>	<u>27,224</u>	<u>(152,743)</u>	<u>-</u>	<u>718,749</u>
Total accumulated depreciation	<u>9,311,044</u>	<u>525,792</u>	<u>(1,855,999)</u>	<u>-</u>	<u>7,980,837</u>
Total capital assets, being depreciated, net	<u>7,082,699</u>	<u>(45,896)</u>	<u>-</u>	<u>79,048</u>	<u>7,115,851</u>
Governmental activities capital assets, net	<u>\$ 7,714,947</u>	<u>\$ (32,574)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,682,373</u>

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

**Note 4 - Capital Assets (continued)**

	Balance, October 1, 2023	Additions	Deletions	Transfers	Balance, September 30, 2024
<b>Business-Type Activities:</b>					
Capital assets, not being depreciated:					
Construction in progress	\$ 12,578	\$ 1,632,304	\$ -	\$ (12,578)	\$ 1,632,304
Easement	394,998	-	-	-	394,998
Land	361,739	-	-	-	361,739
	<u>769,315</u>	<u>1,632,304</u>	<u>-</u>	<u>(12,578)</u>	<u>2,389,041</u>
Total capital assets, not being depreciated					
Capital assets, being depreciated:					
Infrastructure	139,582,162	298,136	(1,668,729)	12,578	138,224,147
Buildings	1,327,961	-	(206,802)	-	1,121,159
Machinery and equipment	7,890,614	656,897	(611,684)	-	7,935,827
	<u>148,800,737</u>	<u>955,033</u>	<u>(2,487,215)</u>	<u>12,578</u>	<u>147,281,133</u>
Total capital assets, being depreciated					
Less accumulated depreciation for:					
Infrastructure	99,735,167	5,040,624	(1,668,729)	-	103,107,062
Buildings	1,230,050	57,988	(206,802)	-	1,081,236
Machinery and equipment	4,590,560	765,685	(611,684)	-	4,744,561
	<u>105,555,777</u>	<u>5,864,297</u>	<u>(2,487,215)</u>	<u>-</u>	<u>108,932,859</u>
Total accumulated depreciation					
Total capital assets, being depreciated, net					
	<u>43,244,960</u>	<u>(4,909,264)</u>	<u>-</u>	<u>12,578</u>	<u>38,348,274</u>
Business-type activities capital assets, net					
	<u>\$ 44,014,275</u>	<u>\$ (3,276,960)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,737,315</u>

Provision for depreciation was charged to functions as follows:

Governmental Activities - Flood control	\$ <u>525,792</u>
Business-Type Activities - Water and sewer	\$ <u>5,864,297</u>

**Note 5 - Commitments**

The District has various ongoing construction contracts. As of September 30, 2024, commitments on uncompleted construction contracts totaled \$ 2,907,302.

**Note 6 - Debt**

a. Summary of debt of business-type activities:

Debt at September 30, 2024 included the following:

\$ 42,830,000 Series 2016 Water and Sewer Refunding Revenue Bonds, due in annual installments through June 2031, at which time a balloon payment of \$ 17,530,000 plus interest will be due; interest is payable semi-annually at a fixed rate of 3.05%. \$ 29,890,000

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

**Note 6 - Debt (continued)**

The following is a summary of the changes that occurred in the Water and Sewer Fund debt during the year ended September 30, 2024:

	Balance, October 1, 2023	Additions	Deletions	Balance, September 30, 2024	Due Within One Year	Provision for Amortization
Series 2016 Bond	\$ <u>31,740,000</u>	\$ <u>-</u>	\$ <u>1,850,000</u>	\$ <u>29,890,000</u>	\$ <u>1,910,000</u>	\$ <u>122,521</u>

b. Summary of significant bond terms of business-type activities:

The Bonds are payable from the net revenues of the water and sewer system of the District. The District covenants to maintain utility rates which will be sufficient to pay its operating expenses and 110% of the annual required principal and interest on the Bonds. The Bondholder requires the District to maintain deposits with a minimum required balance of \$ 3,000,000. The Series 2016 Bonds maturing after June 1, 2026 are subject to redemption prior to maturity at the option of the District. The Series 2016 Bonds maturing through June 1, 2031 are subject to mandatory sinking fund redemption as outlined in the Bond Indenture. In addition, the Bonds established a Renewal and Replacement Fund as discussed in Note 7.

Upon the occurrence of an event of default (including a payment default, bankruptcy, or breach of material covenants, representations or warranties), the bondholders, as the case may be, may pursue any available remedy at law or in equity or by statute, including any applicable law or statute of the United States of America or of the State of Florida, to enforce the payment of principal and interest on the applicable bond then outstanding or the obligations of the District.

c. The annual debt service requirements are as follows:

Year Ending September 30,	Principal	Interest	Total
2025	1,910,000	911,646	2,821,646
2026	1,965,000	853,390	2,818,390
2027	2,025,000	793,458	2,818,458
2028	2,090,000	731,694	2,821,694
2029	2,150,000	667,950	2,817,950
2030-2031	<u>19,750,000</u>	<u>1,137,038</u>	<u>20,887,038</u>
	\$ <u>29,890,000</u>	\$ <u>5,095,176</u>	\$ <u>34,985,176</u>

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 7 - Restricted Net Position**

**Proprietary Fund:** The 2016 Series Bonds established a Renewal and Replacement Account to be used for the purpose of paying the costs of nonrecurring maintenance expenditures, extensions, improvements or additions to, or the replacement of the water and sewer system. The minimum required balance for the Renewal and Replacement Account is \$ 1,000,000. The balance in the Renewal and Replacement Account at September 30, 2024 was \$ 3,286,923 which is reflected as restricted net position in the accompanying statement of net position for the proprietary fund.

**Note 8 - Compensated Absences Payable**

Employees of the District accumulate unused sick and vacation time up to a specified number of hours depending on the employee's length of employment. Accumulated sick and vacation time can be redeemed in cash at retirement. The accumulated liability for the unused compensated absences at September 30, 2024 of the General Fund is considered to be payable from future resources and, accordingly, is only recorded in the governmental activities column of the statement of net position.

The following is a schedule of the changes in compensated absences of the governmental activities:

<u>Balance, October 1, 2023</u>	<u>Net Increase (Decrease)</u>	<u>Balance, September 30, 2024</u>	<u>Due Within One Year</u>
\$ <u>80,760</u>	\$ <u>(11,906)</u>	\$ <u>68,854</u>	\$ <u>27,864</u>

The following is a schedule of the changes in compensated absences of the Proprietary Fund:

<u>Balance, October 1, 2023</u>	<u>Net Increase (Decrease)</u>	<u>Balance, September 30, 2024</u>	<u>Due Within One Year</u>
\$ <u>560,777</u>	\$ <u>21,610</u>	\$ <u>582,387</u>	\$ <u>296,324</u>

**Note 9 - Other Employee Benefit Plans**

The District has a defined contribution pension plan qualified under Sections 401(a), 403(a), and 501(a) of the Internal Revenue Code. The Plan is administered by an independent trustee and the District does not control the assets. All employees who meet the three consecutive months of employment are qualified to participate. All contributions to the plan are fully funded through employer contributions. Total salaries for the year were \$ 5,152,985. Total salaries of qualified participants were \$ 5,140,808. Each participant's non-forfeitable percentage of his employer's contribution account relating to contributions up to 6% of compensation increases (vests) at 20% for each year of plan participation. The remainder of the employer's contribution account for contributions in excess of 6% of compensation, increases (vests) immediately.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 9 - Other Employee Benefit Plans (continued)**

The District has a deferred compensation plan qualified under Section 457(b) of the Internal Revenue code. The Plan is administered by an independent trustee and the District does not control the assets. All full-time employees who meet the three consecutive months of employment and are of 18 years of age are qualified to participate. All contributions to the plan are fully funded through employee payroll deduction. Total salaries for the year were \$ 5,152,985. Total salaries of qualified participants were \$ 5,140,808.

Employer contributions for the year, less forfeitures from terminated employees, totaled \$ 565,552 and are included in personnel services of the General and Water and Sewer Funds.

**Note 10 - Post-Employment Benefits**

*Plan Description*

The District provides post-employment health insurance benefits, also known as other postemployment benefits (“OPEB”) to its retired employees through a single-employer plan administered by the District. Pursuant to the provisions of Section 112.0801, Florida Statutes, former employees who retire from the District or its major component unit and eligible dependents may continue to participate in the District’s fully-insured benefit plan for medical insurance coverage. The District subsidizes the premium rates paid by retirees by allowing them to participate in the plan at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. The benefits provided under this defined benefit plan are provided until the retiree’s attainment of age 65 (or until such time at which retiree discontinues coverage under the District sponsored plans, if earlier). There are no plan assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statements No. 75 and as a result, there is no separate financial report issued.

As of the September 30, 2023 actuarial valuation, there were 56 active plan members and no inactive members currently receiving benefits or entitled to but not yet receiving benefits.

The District’s total OPEB liability was measured as of September 30, 2023, and was determined by an actuarial valuation date as of September 30, 2023.

*Funding Policy*

Currently, the District follows a pay-as-you-go funding policy, contributing only those amounts necessary to provide for its portion of current year benefit costs and expenses. The District does not directly make a contribution to the plan on behalf of retirees. Retirees and their beneficiaries pay the same group rates as are charged to the District for active employees by its healthcare provider. For the fiscal year ended September 30, 2024 there were no retirees receiving other postemployment benefits. Current and future retirees are required to pay 100% of the blended premium to continue coverage under the City’s group health insurance program.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 10 - Post-Employment Benefits (continued)**

*Methods and Assumptions*

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each Alternative Measurement Method (“AMM”) calculation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. As authorized by GASB Statement No. 75, the AMM allows the employer to use simplifications of certain assumptions in measuring the costs and liabilities.

The following simplifying assumptions were made:

Actuarial cost method - Entry Age Normal

Inflation rate - 2.50%

Discount rate - 4.63%

Salary increases - 3.50%

*Retirement age for active employees* - Earlier of age 62 with at least 6 years of service, or at least 30 years of service at any age; participants who have attained such age as of the valuation date are assumed to retire one year after the valuation date.

*Active Member Marital Status* - Assumption of marital status for active employees has been incorporated in the acceptance probability for spousal coverage. Using this approach, the percentage of future retired plan members taking spousal coverage was assumed at 0%. For active employees, spouses’ genders were assumed to be opposite to the members’ genders and females were assumed 3 years younger than their spouses. Covered spouse data were collected for current retired plan members as of the valuation date and were assumed to remain unchanged until the assumed death of the spouses.

*Mortality* - Mortality tables used in the July 1, 2023 actuarial valuation of the Florida Retirement System for non-K-12 Instructional Regular Class members. These rates were taken from adjusted PUB-2010 mortality tables published by the Society of Actuaries with generational mortality improvements using Scale MP-2018. Adjustments to referenced tables are based on the results of a statewide experience study covering the period 2013 through 2018.

*Healthcare Cost Trend Rates* - 6.50% for the fiscal year beginning 2024, 6.25% for fiscal year beginning 2025 and then gradually decreasing to an ultimate trend rate of 4.00%.

*Assumption Changes* - The discount rate was changed from 4.40% as of the previous measurement period to 4.63% as of September 30, 2023. Premiums, healthcare cost trend rates, and mortality and withdrawal rates were updated based on information provided. There were no benefit changes during the year.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

**Note 10 - Post-Employment Benefits (continued)**

	<u>Total OPEB Liability</u>
<b>Balance at September 30, 2022 (measurement date)</b>	\$ <u>152,718</u>
<b>Changes for the year:</b>	
Service cost	10,904
Interest on the total OPEB liability	7,199
Difference between expected and actual experience	113
Changes in assumption and other inputs	<u>(3,598)</u>
<b>Net Change</b>	<u>14,618</u>
<b>Balance at September 30, 2023 (measurement date)</b>	\$ <u><u>167,336</u></u>

Sensitivity of Total OPEB Liability to Changes in the Discount Rate: The following presents the plan's total OPEB liability, calculated using a discount rate of 4.63%, as well as what the plan's total OPEB liability would be if it were calculated using a discount rate that is one percent lower or one percent higher:

	<u>1% Decrease 3.63%</u>	<u>Current Discount Rate Assumption 4.63%</u>	<u>1% Increase 5.63%</u>
Total OPEB Liability	\$ <u>184,279</u>	\$ <u>167,336</u>	\$ <u>151,907</u>

Sensitivity of Total OPEB Liability to Changes in the Healthcare Cost Trends Rate: The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.50%) or 1-percentage-point higher (7.50%) than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Current Healthcare Cost Trend Rate Assumption</u>	<u>1% Increase</u>
Total OPEB Liability	\$ <u>148,497</u>	\$ <u>167,336</u>	\$ <u>189,511</u>

OPEB Expense (Income) and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB: For fiscal year ended September 30, 2024, the District recognized OPEB expense of \$14,618. There were no payables, deferred outflows of resources and deferred inflows of resources related to OPEB for the fiscal year ended September 30, 2024.

**Coral Springs Improvement District  
Notes to Basic Financial Statements  
September 30, 2024**

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**Note 11 - Risk Management**

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The District carries commercial insurance to handle these various risks of losses.

Claims, expenditures, and liabilities would have been reported if it were probable that a loss in excess of policy limits had occurred and the amount of that loss could be reasonably estimated.

**REQUIRED  
SUPPLEMENTAL INFORMATION**

**Coral Springs Improvement District  
Required Supplementary Information  
Schedule of Changes in the Net OPEB Liability and Related Ratios  
Other Post-Employment Benefits (OPEB) Plan  
Last Seven Years (Unaudited)**

<b>September 30, (Measurement Date)</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
<b>Total OPEB Liability:</b>							
Service cost	\$ 10,904	\$ 16,096	\$ 13,021	\$ 11,694	\$ 11,087	\$ 11,287	\$ 11,663
Interest on the total OPEB liability	7,199	4,026	3,845	3,797	5,328	4,449	3,592
Difference between expected and actual experience	113	-	9,535	-	(32,807)	-	-
Changes in assumption and other inputs	(3,598)	(35,139)	(5,169)	4,635	14,747	(3,542)	(3,641)
<b>Net Change in Total OPEB Liability</b>	<b>14,618</b>	<b>(15,017)</b>	<b>21,232</b>	<b>20,126</b>	<b>(1,645)</b>	<b>12,194</b>	<b>11,614</b>
<b>Total OPEB Liability - Beginning</b>	<b>152,718</b>	<b>167,735</b>	<b>146,503</b>	<b>126,377</b>	<b>128,022</b>	<b>115,828</b>	<b>104,214</b>
<b>Total OPEB Liability - Ending</b>	<b>\$ 167,336</b>	<b>\$ 152,718</b>	<b>\$ 167,735</b>	<b>\$ 146,503</b>	<b>\$ 126,377</b>	<b>\$ 128,022</b>	<b>\$ 115,828</b>
<b>Covered-employee Payroll *</b>	<b>\$ 4,197,129</b>	<b>\$ 4,300,844</b>	<b>\$ 4,179,760</b>	<b>\$ 3,975,452</b>	<b>\$ 3,568,166</b>	<b>\$ 3,395,535</b>	<b>\$ 3,438,220</b>
<b>District's Total OPEB Liability as Percentage of Covered-employee Payroll</b>	<b>3.99%</b>	<b>3.55%</b>	<b>4.01%</b>	<b>3.69%</b>	<b>3.54%</b>	<b>3.77%</b>	<b>3.37%</b>

**Note to Schedule:**

The plan is funded on a pay-as-you-go basis and is not administered as a formal qualifying trust. There were no plan assets as of the date of the most recent valuation. Since there are currently no invested plan assets held in trust to finance the OPEB liability, the discount rate is based on the daily rate of Fidelity's "20-Year Municipal GO AA Index".

\* Covered-employee payroll is for the calendar year period used for the actuarial valuation.

The schedule is prepared as of the measurement date of the Total OPEB liability which is September 30 of the preceding fiscal year.

*This schedule is intended to present information for ten years. However, until a full ten-year trend is compiled, the OPEB plan will present information for those years for which the information is available.*

**Coral Springs Improvement District  
Required Supplementary Information  
Schedule of District Contributions  
Other Post-Employment Benefits (OPEB) Plan  
(Unaudited)**

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The District does not currently contribute to the OPEB Plan and therefore there is no funding schedule.

# OTHER FINANCIAL INFORMATION

**Coral Springs Improvement District  
 Schedule of Operating Expenses by Department - Proprietary Fund  
 For the Year Ended September 30, 2024**

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	<u>Water and Sewer Fund</u>
<b>Administrative Operations:</b>	
Personnel services	\$ 1,500,530
Materials, supplies and services	784,316
Provision for depreciation	<u>188,460</u>
Total administrative operations	<u>2,473,306</u>
<b>Plant Operations:</b>	
Personnel services	3,728,019
Materials, supplies and services	2,906,808
Provision for depreciation	<u>4,206,751</u>
Total plant operations	<u>10,841,578</u>
<b>Field Operations:</b>	
Personnel services	1,470,465
Materials, supplies and services	646,012
Provision for depreciation	<u>1,469,086</u>
Total field operations	<u>3,585,563</u>
Total operating expenses	\$ <u><u>16,900,447</u></u>

## OTHER REPORTS OF INDEPENDENT AUDITORS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Supervisors  
Coral Springs Improvement District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Coral Springs Improvement District (the "District"), as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated March 28, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

"Citrin Cooperman" is the brand under which Citrin Cooperman & Company, LLP, a licensed independent CPA firm, and Citrin Cooperman Advisors LLC serve clients' business needs. The two firms operate as separate legal entities in an alternative practice structure. The entities of Citrin Cooperman & Company, LLP and Citrin Cooperman Advisors LLC are independent member firms of the Moore North America, Inc. (MNA) Association, which is itself a regional member of Moore Global Network Limited (MGNI). All the firms associated with MNA are independently owned and managed entities. Their membership in, or association with, MNA should not be construed as constituting or implying any partnership between them.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Fort Lauderdale, Florida  
March 28, 2025

## MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550 OF THE RULES OF THE FLORIDA AUDITOR GENERAL

The Board of Supervisors  
Coral Springs Improvement District

### Report on the Financial Statements

We have audited the financial statements governmental activities, business-type activities and each major fund of the Coral Springs Improvement District (the "District"), as of and for the fiscal year ended September 30, 2024, and have issued our report thereon dated March 28, 2025

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.550, Rules of Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 28, 2025 should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Coral Springs Improvement District was established under the laws of the State of Florida in Chapter 70-617, as amended. The District does not have any component units.

## Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

## Specific Information

As required by Section 218.39(3)(c), Florida Statutes, and Sections 10.554(1)(i)6 and 10.554(1)(i)7, Rules of the Auditor General, the District reported the specific information in Exhibit 1 accompanying this report. The information for compliance with Section 218.39(3)(c), Florida Statutes and Sections 10.554(1)(i)6 and 10.554(1)(i)7, Rules of the Auditor General, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## Monthly Financial Statements

Sections 10.554(1)(i)9.a. and 10.556(9), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District provided monthly financial statements to its governing board and made such monthly statements available for public access on its website. In connection with our audit, we determined that the District provided monthly financial statements to its governing board and made such monthly statements available for public access on its website.

## Transparency

Sections 10.554(1)(i)9.b. and 10.556(9), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the District provided a link on its website to the Florida Department of Financial Service's website to view the District's annual financial report submitted to the Department. In connection with our audit, we determined that the District provided a link on its website to the Florida Department of Financial Service's website.

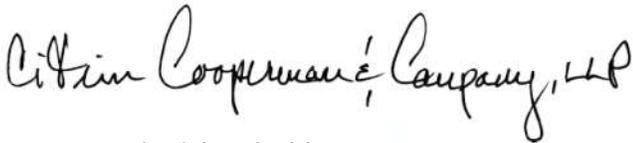
Sections 10.554(1)(i)9.c. and 10.556(9), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the District posted its tentative and final budgets on its website. In connection with our audit, we determined that the District posted its tentative and final budgets on its website.

### Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.



Fort Lauderdale, Florida  
March 28, 2025

**Coral Springs Improvement District**

**Exhibit 1**

**Data Elements Required By Section 218.39(3)(c), Florida Statutes and Sections 10.554(1)(i)6 and 10.554(1)(i)7, Rules of the Auditor General (Unaudited)**

Data Element	Comments
Number of district employees compensated at 9/30/2024	66
Number of independent contractors compensated in September 2024	0
Employee compensation for FYE 9/30/2024 (paid/accrued)	\$5,152,985
Independent contractor compensation for FYE 9/30/2024 (paid/accrued)	\$0
Each construction project to begin on or after October 1; (>\$65K)	9
Water & Sewer - One Lift Station Rehab (LS to be determined)	\$140,000
Water & Sewer - Wind Hardening 10% share of FEMA grant	\$535,000
Water & Sewer - Generator Building	\$800,000
Water & Sewer - Lift Stations in Plant (WW & Admin)	\$140,000
Water & Sewer - Digester #1 Blower	\$500,000
Water & Sewer - Well #3 Repower and add'l VFD	\$385,020
Water & Sewer - Garage Doors Hypochlorite Building	\$70,000
Water & Sewer - Underground Valve at Gate	\$350,000
Water & Sewer - Piping around Field Offices	\$190,000
<b>General Fund - Canal Restoration</b>	<b>\$1,300,000</b>
Budget variance report	Page 15
Ad valorem taxes:	
Millage rate FYE 9/30/2024	use IRS rate
Ad valorem taxes collected FYE 9/30/2024	only non-AdValorem
Non ad valorem special assessments:	
Special assessment rate FYE 9/30/2024	\$282.10
Special assessments collected FYE 9/30/2024	\$3,425,526
Outstanding Bonds:	
Series 2016, due June 1, 2031	\$29,890,000 - See Note 6

## INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Board of Supervisors  
Coral Springs Improvement District

We have examined Coral Springs Improvement District (the "District") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies* (the "specified requirements"), during the year ended September 30, 2024. Management is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical requirements in accordance with relevant ethical requirements relating to the examination requirements.

Our examination does not provide a legal determination on the District's compliance with the specified requirements.

In our opinion, the District complied, in all material respects, with the specified requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.



Fort Lauderdale, Florida  
March 28, 2025

# **Fourth Order of Business**

**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, March 17, 2025 at 3:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter	President
Ben Groenevelt	Vice President
Travis McEwen	Secretary (Via Teams)
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary

Also present were:

Ken Cassel	District Manager
Seth Behn	District Attorney (Via Teams)
Rick Olson	District Engineer
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jimmy Harness	Human Resources Generalist
Danielle Keira-Cancel	Procurement
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department
Brian Klein	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Janice Rustan	Lewis, Longman, Walker
Curt Tiefenbrun	Resident

***The following is a summary of the discussions and actions taken.***

**FIRST ORDER OF BUSINESS**

**Call to Order**

- Mr. Cassel called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Mr. Tiefenbrun addressed the Board regarding the assessments per unit and asked what portion of his assessment goes towards \$100,000 projects. He also noted at the last two City Commission Meetings; Commissioner Cerra mentioned a resident called him regarding a tree he was asked to remove. He asked Mr. Tiefenbrun to discuss this with the Board of Supervisors. Mr. Cassel noted Mr. Stephens has all the information on that tree. Mr. Stephens will get with Mr. Tiefenbrun.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the February 24, 2025 Meeting**

On MOTION by Mr. Kraus seconded by Mr. Ritter with all in favor the minutes of the February 24, 2025 meeting were approved as presented.

**FOURTH ORDER OF BUSINESS**

**Financials for February 2025**

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor the financials for February 2025 were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Consideration of a request by staff to exercise the first two-year optional renewal of the District’s contract with BrightView Landscape Services to maintain facility lawns, trees, and shrubs. The initial term of the contract expires on April 18 2025. There are two (2) optional two (2) year renewal periods remaining on the contract. We are seeking approval from the Board to renew this contract for the first 2-year optional period and authorization for staff to execute the second 2-year option at the renewal time - *Danielle/Joe***

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor renewal of the first two-year optional period with BrightView Landscape Services was approved and staff was authorized to execute the second two-year option at the renewal time.

**SIXTH ORDER OF BUSINESS**

**Staff request Board consideration to piggyback on a contract for professional cleaning services with the State of Florida Department of Management Services and Encompass Onsite, LLC to February 23, 2027 request to include any extensions of the contract – *Danielle/Jimmy***

Mr. Ritter asked who the District uses now. Mr. McIntosh responded they've used employees in the past. Staff is looking for professional services for the Administration Building and the other office building across the way. The contract is twice a week, and a four-hour minimum. Mr. Harness stated it will be a saving for the District.

On MOTION by Mr. Kraus seconded by Mr. Ritter with all in favor a contract with Encompass Onsite, LLC for professional cleaning services for a four-hour minimum, two times a week, piggybacking off the State of Florida Department of Management Services was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff request Board consideration of the renewal of the districts contract with C3 Complete to provide Managed Security and Backup services for CSID's IT systems. C3 Complete will allow the district to piggyback on C3's contract GS- 35F-0537X with the General Services Administration. The District's terms are 36 months at \$3185.18 per month – *Julie/David***

- Ms. Julie Beyer explained they provide the District with all cybersecurity. They maintain the District's firewall as well as provide a manage service so if Ms. Beyer is not around, they can access a PC to troubleshoot any issues. They also provide backup for the servers.
- Mr. Cassel stated they also do phishing testing to staff and provide cybersecurity training.
- Mr. McIntosh stated they also get a monitoring report from them showing any attempted attacks to the District's system. They were initially contracted when there was an intrusion to the District's system. They had all the expertise to resolve the issue.

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor the contract renewal for C3 Complete to provide managed security and backup services for the District's IT systems, piggybacking off the General Services Administration contract, for a 36-month term at a cost of \$3,185.18 was approved.

**EIGHTH ORDER OF BUSINESS**

**Engineer's Report**

- **Presentation on WA #224 Results of Stormwater Culvert Inspection**

Mr. Olson provided a presentation on the results of the stormwater culvert inspections, which started a year ago. He reviewed some of the issues that need to be addressed. They summarized in the report what needs to be done: A's must be done, B's should be done and C's can be addressed, but not urgent.

- **Presentation on Amendment #2 to WA #229**

Mr. Olson provided a presentation on improvements needed to WWTP Plant E. Plant E has been down three to four months while maintenance work is being done. When the work authorization on Plant E was put together, they were asked to put a line item for recoating the interior of the tank. That is a major activity requiring a lot of work. Recoating will cost over \$1 Billion. They brought a metallurgist and coating specialist into the tank to inspect it. Corrosion Probe came out in December of 2024 and provided a report of the inspection of the coatings and the metal in the tank. They came up with nine activities needing to be addressed, which Mr. Olson reviewed.

- **Summary Report**

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record.

- WA #222 – Belt filter press is in place and are currently making the connections. Then they will install the new containment wall. Work should be done in three weeks.
- WA #226 - The purchase order was released but have not received a delivery date from the manufacturer yet.

**NINTH ORDER OF BUSINESS**

**Consideration of Work Authorizations**

**A. Amendment to WA #224 for Structural Inspection of Stormwater Culverts for a Decrease of \$10,000**

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor Work Authorization #224 was approved.

**B. Amendment to WA #230 for WWTP 2025 Abbreviated Capacity Analysis Report for a Decrease of \$3,000**

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor amendment to Work Authorization #230 was approved.

**C. Amendment #2 to WA #229 for Improvements to WWTP Package Plant E for an Increase of \$106,215**

This is the amendment Mr. Olson provided a presentation on.

On MOTION by Mr. Kraus seconded by Mr. Ritter with all in favor amendment to Work Authorization #229 was approved.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager – Ken Cassel**

**• Implementation of Commission Structure for Ad-Valorem Tax Collection**

In the past the tax collector was financed by the State for the collection of the ad-valorem taxes. Now they will be self-financed so there will be a separate levy with a percentage increase.

**B. Department Reports**

**• Operations – David McIntosh**

- Mr. McIntosh reported FASD is having their annual conference June 15 to June 19, 2025. All Board members are welcomed to attend, and the costs are covered by the District.
- Mr. Behn and Ms. Rustan will be providing Ethics training.
- He thanked Ms. Rustan for training staff on the new procurement regulations and requirements.
- He is also working with Ms. Rustan on liability insurance for committee members. Ms. Rustan stated this may not be the case. Individual members of committees and the Board are immune from personal liability for any actions taken by the

Board, during the scope of your position or employment. There is no need for you to have individual insurance. The District should have some form of insurance. David has confirmed the DNO insurance to see whether it has fiduciary liability riders.

- **Utilities Update – Joe Stephens**

- Mr. Stephens addressed the comment Mr. Tiefenbrun discussed earlier regarding the tree in the District's right-of-way. He received a call from Mr. John Norris, the Director of Public Works, on Friday regarding the same topic. Mr. Stephens provided the information to him and the situation. There is a large dead tree on the right-of-way the property owner is concerned with. He explained they do not have any active projects out there or contractors removing trees so if there is a concern from a resident, they need to have it cut down. He's waiting to hear back from Mr. Norris, but reiterated the District is not telling people to cut trees down.
- They applied for a \$250,000 grant, which can be utilized for the requirements of the facility hardening grant. There was another small \$50,000 vegetation grant with no match requirement, so they applied for that.
- He has been working with Mr. Hanks on the lift station generators grant. It is pretty active, and they are laying conduits in the ground at up to five locations. They are also getting ready to remove vegetation which is in the way.

- **Utility Billing Customer Service Report – Brian Klien (Report Provided)**

Mr. Klien reviewed his report; a copy of which is attached hereto as part of the public record.

- **Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record. He also reported Well #10 is back in service. Well #4 is being addressed because of sand. He is interviewing for the internship.

Mr. Ritter asked if there is a schedule for completing the well field telemetry project. Mr. Hanks provided an update. The structural component of the telemetry power has been approved, all the permits have been approved and picked up. Construction will be ongoing. The electrical component for the coaxial cable is pending submittal to the City.

- **Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record.

- **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record. He noted the District usually averages six inches of rain, up to this point in time from January, and we are currently just over two inches. The only way the system is recharged is through rainfall.

- **Field –Kingston Maloi (Report Provided)**

Mr. Maloi reviewed his report; a copy of which is attached hereto as part of the public record.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record. She noted the RFP for management services was submitted to District Counsel for review.

- **Financing and Accounting – Sue Beyer**

Ms. Beyer reported the auditors finally accepted the information for the IT and are in the process of finishing the audit. There was discussion of holding an instructional review of financials, which Mr. McIntosh will coordinate.

- **Human Resources – Jimmy Harness**

Mr. Harness reported they are fully staffed. The new employee in the Field Department is doing well. Open House is scheduled from 10:00 a.m. to 2:00 p.m. this Saturday.

- **Engineering – Glen Hanks**

Mr. Hanks reported he heard back from Broward County Environmental Permitting Division concerning the treatment of artificial turf. They treat it as impervious areas, but there may be some allowance depending on the installation of it for storage.

- **Motion to Accept Department Reports**

On MOTION by Mr. Groenevelt seconded by Mr. Ritter with all in favor the Department Reports were accepted.

**C. Attorney**

Mr. Behn provided a legislative report on bills that may affect the District.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests/Comments**

There being none, the next item followed.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting was adjourned at 4:15 p.m.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
President

# **Fifth Order of Business**



# CORAL SPRINGS IMPROVEMENT DISTRICT

**SUMMARY FINANCIAL REPORTING  
BOARD MEETING APRIL 21, 2025**

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
SUMMARY REPORT**

For Period Ending March 31, 2025

	Actual ENDING 03/2025	* \$ 8,387,636 *	BUDGET THRU 03/2025	VARIANCE Actual to Budget (UNDERBUDGET)		ADOPTED BUDGET FY 2024-2025
<b>REVENUES</b>						
TOTAL REVENUES	\$ 8,613,366		\$ 8,387,636	\$ 225,730		\$ 16,775,272
CARRY FORWARD	\$ -		\$ 2,325,000	\$ (2,325,000)		\$ 4,650,000
<b>TOTAL REVENUE WITH CARRY FORWARD</b>	<b>\$ 8,613,366</b>		<b>\$ 10,712,636</b>	<b>\$ (2,099,270)</b>		<b>\$ 21,425,272</b>
<b>EXPENDITURES</b>						
TOTAL ADMINISTRATIVE	\$ 1,191,359		\$ 1,506,672	\$ (315,313)		\$ 3,013,344
TOTAL PLANT	\$ 3,276,955		\$ 5,408,926	\$ (2,131,971)		\$ 10,817,852
TOTAL FIELD	\$ 1,099,305		\$ 2,240,673	\$ (1,141,368)		\$ 4,481,345
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,567,620</b>		<b>\$ 9,156,271</b>	<b>\$ (3,588,651)</b>		<b>\$ 18,312,541</b>
<b>AVAILABLE FOR DEBT SERVICE</b>	<b>\$ 3,045,746</b>					<b>\$ 3,112,731</b>
<b>Total Debt Service</b>	<b>\$ 1,401,719</b>					<b>\$ 2,821,645</b>
<b>Excess Revenues (Expenses) After Debt Service</b>	<b>\$ 1,644,027</b>					<b>\$ 291,086</b>
Debt Service Coverage - Current 2.17						Debt Service-Budget 1.10
Debt Service Requirement 1.10						

\* Year end adjustments to W&S Revenue  
\$1,098,860 accrued back to Sept 2024

General Fund  
SUMMARY REPORT

For Period Ending March 31, 2025

	Actual ENDING 03/2025	BUDGET THRU 03/2025	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2024-2025
<b>REVENUES</b>				
TOTAL REVENUES	\$ 3,852,657	\$ 1,968,950	\$ 1,883,707	\$ 3,937,900
CARRY FORWARD	\$ -	\$ 1,050,478	\$ (1,050,478)	\$ 2,100,955
<b>TOTAL REVENUE WITH CARRY FORWARD</b>	<b>\$ 3,852,657</b>	<b>\$ 3,019,428</b>	<b>\$ 833,230</b>	<b>\$ 6,038,855</b>
<b>EXPENDITURES &amp; RESERVES</b>				
TOTAL ADMINISTRATIVE	\$ 260,094	\$ 458,594	\$ (198,500)	\$ 917,188
TOTAL STORMWATER	\$ 348,427	\$ 598,334	\$ (249,907)	\$ 1,196,667
TOTAL CAPITAL EXPENSES	\$ 111,346	\$ 1,612,500	\$ (1,501,154)	\$ 3,225,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 719,867</b>	<b>\$ 2,669,428</b>	<b>\$ (1,949,561)</b>	<b>\$ 5,338,855</b>
<b>RESERVES</b>				
RESERVED FOR OPERATING	-	225,000	(225,000)	450,000
RESERVED FOR PROJECTS AND EMERGENCIES	-	125,000	(125,000)	250,000
<b>TOTAL OPERATIONAL EXPENDITURES &amp; RESERVES</b>	<b>\$ 719,867</b>	<b>\$ 3,019,428</b>	<b>(2,299,561)</b>	<b>\$ 6,038,855</b>

### NON AD VALOREM ASSESSMENTS COMPARED TO **MARCH** PRIOR FISCAL YEARS



2024-2025 Assessment = \$3,577,436

# **Sixth Order of Business**

**RESOLUTION 2025-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING THE MODIFICATION AND EXECUTION OF THE FIRST AMENDMENT TO THE OPTION AND LEASE AGREEMENT WITH VB BTS III, LLC FOR THE LEASE OF CERTAIN DISTRICT PROPERTY TO ALLOW THE LOCATION OF A CELL TOWER; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Coral Springs Improvement District (hereinafter, the "District"), is a political subdivision and special purpose local government of the state of Florida, organized under its charter and Florida Statutes Chapters 189 and 298; and

WHEREAS, on April 17, 2023 the District approved the execution of an Option and Lease Agreement with VB BTS III, LLC (the "Tenant") as memorialized by a certain Memorandum of Option to Lease which was subsequently recorded on May 31, 2023, at Instrument No. 118888786 in the Public Records of Broward County. (The original Lease and Memorandum are collectively referred to as the "Agreement", attached as **Exhibit "A"**); and

WHEREAS, the Agreement provided for an initial 2-year Option Period to allow the Tenant the opportunity to obtain the necessary permits required for the installation of a Cell Tower on District property; and

WHEREAS, the Agreement further provided for a 2-year extension of the Option Period to complete the necessary permitting, if required; and

WHEREAS, the Tenant has requested the Option Period be revised to a 1-year extension, as it contemplates securing all the necessary permits in the coming months; and

WHEREAS, the Tenant has agreed that prior to any onsite work occurring, the regular lease payment period will commence; and

WHEREAS, the Agreement also provided for the opportunity to revise the access easement location with a formal depiction, which is included in the proposed amendment; and

WHEREAS, the District finds that this amendment to the Agreement is in the best interest of the District and its residents.

NOW THEREFORE, BE IT RESOLVED BY THE CORAL SPRINGS IMPROVEMENT DISTRICT:

Section 1. The recitals above are true and accurate and are hereby made a part of this resolution.

Section 2. The Amendment to the Agreement, attached as **Exhibit "B"**, is hereby approved and adopted.

Section 3. The President of the Board of Supervisors for the District is authorized to execute the Amendment and to deliver all documents and take any actions necessary to effectuate the Amendment.

Section 4. This Resolution shall take effect upon passage by the Board of Supervisors of the Coral Springs Improvement District. The Amendment shall be effective upon its execution by all parties.

PASSED AND ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Kenneth G. Cassell, Assistant Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Seth Behn, District Attorney

**EXHIBIT "A"**

ORIGINAL OPTION AND LEASE AGREEMENT DATED APRIL 18, 2023

**Landlord:**  
Coral Springs Improvement District  
210 N University Drive Ste. 702  
Coral Springs, FL 33071

**Tenant:**  
VB BTS II, LLC  
750 Park of Commerce Drive, Suite 200  
Boca Raton, Florida 33487  
Site #: US-FL-7156  
Site Name: Whispering Oaks

**OPTION AND LEASE AGREEMENT**

**THIS OPTION AND LEASE AGREEMENT** (this "Agreement") is made this 18 day of April, 2023 (the "Effective Date") by and between Coral Springs Improvement District, a local unit of special government and public corporation ("Landlord" or "District"), whose address is 210 N University Drive Ste. 702, Coral Springs, FL 33071, and VB BTS II, LLC, a Delaware limited liability company ("Tenant"), whose address is 750 Park of Commerce Drive, Suite 200, Boca Raton, Florida 33487.

**WHEREAS**, Landlord owns certain real property located in the County of Broward, in the State or Commonwealth of Florida, that is more particularly described and/or depicted in **Exhibit 1** attached hereto (the "Property"); and,

**WHEREAS**, Tenant desires to lease from Landlord a certain portion of the Property measuring approximately 50' x 50' (approximately 2,500 square feet) and to obtain easements for guy wires, guy anchors, landscape buffer, utilities and access, as applicable (collectively, the "Premises"), which Premises is more particularly described and/or depicted in **Exhibit 2** attached hereto, for the placement of Communications Facilities (defined below).

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree:

**1. OPTION TO LEASE.**

(a) As of the Effective Date, Landlord grants to Tenant the exclusive option to lease the Premises (the "Option") during the Option Period (defined below). At any time during the Option Period and Term (defined below), Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Property, upon at least 24 hours' notice that may be by email or telephone call, to inspect, examine, conduct soil borings, drainage testing, material sampling, and other geological or engineering tests or studies of the Property (collectively, the "Tests"), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant's sole discretion for its use of the Premises including, without limitation, applications for zoning variances, zoning ordinances, amendments, special use permits, construction permits and any other permits and approvals deemed necessary by Tenant (collectively, the "Government Approvals"), initiate the ordering and/or scheduling of necessary utilities, obtain a title report with respect to the Property, and otherwise to do those things on or off the Property that, in the opinion of Tenant, are necessary in Tenant's sole discretion to determine the physical condition of the Property, the environmental history of the Property, and the feasibility or suitability of the Property for Tenant's permitted use under this Agreement, all at Tenant's expense. Tenant shall be authorized to apply for the Government Approvals on behalf of Landlord and Landlord agrees to reasonably cooperate with such applications. Landlord shall be provided a copy of all Governmental Approval permit applications at least 5 business days prior to submittal to any governmental agency. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Property, whether or not such defect or condition is disclosed by Tenant's

Tests. Tenant will restore the Property to its condition as it existed prior to conducting any Tests, reasonable wear and tear and casualty not caused by Tenant excepted. In addition, Tenant shall indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or claims arising directly out of Tenant's Tests. Tenant shall provide a copy of all Governmental Approvals received at least 5 business days prior to the Commencement Date. Notice for the purposes of this section may be satisfied by either email or telephone conference with the District Manager or their designee.

(b) In consideration of Landlord granting Tenant the Option, Tenant agrees to pay Landlord the sum of Three Thousand Dollars (\$3,000.00) within thirty (30) days of the full execution of this Agreement. The Option Period will be for a term of twenty four (24) months from the Effective Date (the "Option Period").

(c) Tenant may exercise the Option at any time during the Option Period by delivery of written notice to Landlord (the "Notice of Exercise of Option"). The Notice of Exercise of Option shall set forth the commencement date (the "Commencement Date") of the Initial Term (defined below). If Tenant does not provide a Notice of Exercise of Option during the Option Period, this Agreement will terminate, and the parties will have no further liability to each other.

(d) During the Option Period or the Term, Landlord shall not take any action to change the zoning status or land use of the Property which would diminish, impair, or adversely affect the use of the Premises by Tenant for its permitted uses hereunder.

(e) Prior to the Commencement Date, Landlord reserves the right to reject any Government Approval or permit issued to the Tenant if in the opinion of the Landlord, at its sole discretion, it is found that a permit condition or requirement will interfere or hinder the operations of the District. Landlord agrees to make all reasonable effort to resolve permit conflicts, if any, including extending the Option Period if necessary to resolve the conflicts.

## 2. TERM.

(a) Effective as of the Commencement Date, Landlord leases the Premises to Tenant subject to the terms and conditions of this Agreement for an initial term of five (5) years (the "Initial Term").

(b) Tenant shall have the option to extend the Initial Term for nine (9) successive terms of five (5) years each (each a "Renewal Term"). Each Renewal Term shall commence automatically, unless Tenant delivers notice to Landlord, not less than thirty (30) days prior to the end of the then-current Initial Term or Renewal Term, as applicable, of Tenant's intent not to renew. For purposes of this Agreement, "Term" shall mean the Initial Term and any applicable Renewal Term(s).

## 3. RENT.

(a) Beginning on the first (1<sup>st</sup>) day of the third (3<sup>rd</sup>) month after the Commencement Date ("Rent Commencement Date"), Tenant shall pay to Landlord a monthly rent payment of Two Thousand Two Hundred and Fifty Dollars (\$2,250.00) ("Rent") at the address set forth in Section 29 below on or before the fifth (5<sup>th</sup>) day of each calendar month in advance. The initial payment of Rent will be forwarded by Tenant to Landlord within thirty (30) days after the Rent Commencement Date.

(b) Beginning on the first anniversary of the Rent Commencement Date of the first Renewal Term and each five-year anniversary of the Rent Commencement Date of each Renewal Term thereafter throughout the remainder of the Term and Renewal Term(s), if any, the Rent shall be increased by an

amount equal to 15.0% of the amount of the Rent for the previous Term or previous Renewal Term, as the case may be, which sum shall be payable in equal monthly installments in advance as herein set forth.

(c) Beginning with the second (2<sup>nd</sup>) broadband carrier, Tenant agrees to pay Landlord thirty percent (30%) of the second (2<sup>nd</sup>) and each subsequent additional broadband carrier's monthly sublease or license fee ("Sublease Fee") as additional Rent (individually, or together if applicable, a "Revenue Share Fee"), subject to the following terms and conditions. The applicable Revenue Share Fee shall commence on the first day of the month following the date that such additional broadband carrier(s) commences payments to Tenant of such carrier's Sublease Fee under its respective sublease(s). The Revenue Share Fee shall only be due and payable in the event there are two (2) or more broadband carriers. If at any time subsequent to the addition of a second (2<sup>nd</sup>) broadband carrier the number of broadband carriers is reduced to one (1) broadband carrier, then no Revenue Share Fee shall be due and payable. Notwithstanding anything to the contrary contained herein, the Revenue Share Fee shall only be due and payable by Tenant to Landlord hereunder during the term of such broadband carriers' sublease agreements for so long as such broadband carriers are actually paying to Tenant the requisite Sublease Fee set forth therein. For purposes of this Agreement, Sublease Fee shall be all rent actually collected from any sublease that Tenant enters into with any subtenant or licensee including amendments and renewals thereof but excluding: (i) any reimbursements or pass-throughs from such subleases or licenses to Tenant for charges including but not limited to utility charges, taxes, or other pass-through expenses or (ii) any fees from subleasees or licenses to Tenant for services performed on behalf of such subleasees or licensees including but not limited to site acquisition, due diligence, design and engineering work, construction, site inspections, radio frequency monitoring and testing, repairs, and zoning and permitting.

4. **TAXES.** Tenant shall pay any personal property taxes assessed on, or any portion of such taxes attributable to, the Communications Facilities located on the Premises. Landlord shall pay when due all real property taxes and all other fees and assessments attributable to the Property and the Premises. Tenant shall pay as additional rent any increase in real property taxes levied against the Premises, which are directly attributable to Tenant's use of the Premises (but not, however, taxes attributable to periods prior to the Commencement Date such as roll-back or greenbelt assessments) if Landlord furnishes proof of such increase to Tenant (such increase, the "Landlord Tax Reimbursement"). In the event that Landlord fails to pay when due any taxes affecting the Premises or any easement relating to the Premises, Tenant shall have the right, but not the obligation, to pay such taxes and any applicable interest, penalties or similar charges, and deduct the full amount of the taxes and such charges paid by Tenant on Landlord's behalf from future installments of Rent. Notwithstanding the foregoing, Tenant shall not have the obligation to pay any tax, assessment, or charge that Tenant is disputing in good faith in appropriate proceedings prior to a final determination that such tax is properly assessed, provided that no lien attaches to the Property. In addition, Tenant shall not have the obligation to pay or reimburse Landlord for the Landlord Tax Reimbursement if Landlord has not provided proof of such amount and demand therefor within one (1) year of the date such amount is due and payable by Landlord.

5. **USE.** The Premises are being leased for the purpose of erecting, installing, operating, maintaining, repairing and replacing radio or communications towers, transmitting and receiving equipment, antennas, dishes, satellite dishes, mounting structures, equipment shelters and buildings, solar energy conversion and electrical power generation system, fencing and other supporting structures and related equipment including, without limitation, guy wires and guy anchors, if applicable (collectively, the "Communications Facilities"), and to alter, supplement and/or modify same. Tenant may, subject to the foregoing, make any improvements, alterations or modifications to the Premises as are deemed appropriate by Tenant for the permitted use herein. Tenant shall have the right to clear the Premises of any trees, vegetation, or undergrowth which interferes with the use of the Premises for the intended purposes by Tenant and/or its

subtenants and licensees, as applicable. Tenant shall have the exclusive right to install and operate the Communications Facilities upon the Premises.

## 6. ACCESS AND UTILITIES.

(a) **Access.** During the Term, Tenant and its guests, agents, employees, customers, invitees, subtenants, licensees and assigns shall have the unrestricted, exclusive right to use, and shall have reasonable access to, the Premises seven (7) days a week, twenty-four (24) hours a day. Tenant shall provide notice at least 24 hours in advance of accessing the Premises, except for cases of emergency, at which time it shall provide notice as soon as reasonably practicable. Landlord for itself, its successors and assigns, hereby grants and conveys unto Tenant, its customers, employees, agents, invitees, subtenants, licensees, successors and assigns a non-exclusive access easement throughout the Term to a public right of way for ingress and egress. The initial location of the ingress and egress easement is reflected in the attached Exhibit 2. Landlord also agrees to provide a blanket easement over the Property as available and reasonably necessary to permit the construction, installation, operation, maintenance, repair and replacement of the Communication Facilities and any overhead and underground electric and other utility facilities (including fiber, backhaul, wires, poles, guys, cables, conduits and appurtenant equipment), with the right to reconstruct, improve, add to, enlarge, change and remove such facilities, over, across and through Premises and the utility easement for the benefit of and access to the Premises, subject to the terms and conditions herein set forth. Notice for the purposes of this section may be satisfied by either email or telephone conference with the District Manager or their designee. The location of the ingress and egress easement may be relocated at the Landlord's sole discretion, provided that at all times Tenant is provided comparable and adequate access to the Premises.

If Landlord determines it necessary to relocate the access easement, Landlord will have the right, subject to the following provisions of this Section, and only after providing Tenant with not less than sixty (60) days' prior written notice, to relocate the access easement, or any part thereof, to an alternate location (the "Relocation Access Easement") on Landlord's remaining real property outside the Premises; provided, however, that: (a) all reasonable costs and expenses associated with or arising out of such relocation including, without limitation, all design and construction costs, shall be paid by Landlord; (b) the Relocation Access Easement shall be subject to Tenant's written approval, not to be unreasonably withheld; (c) such relocation will be performed exclusively by Landlord or its agents; and (d) such relocation will not unreasonably result in any interruption of Tenant's access to the Premises. Landlord will exercise its relocation right by delivering written notice pursuant to Section 29 and the terms of this Agreement. In the notice, Landlord will identify the proposed Relocation Access Easement. Landlord and Tenant hereby agree that a survey (prepared at the sole cost and expense of Landlord) of the Relocation Access Easement and Landlord and Tenant shall also mutually cooperate and enter into any written instrument to carry out the intent of this Section.

(b) **Utilities.** Landlord for itself, its successors and assigns, hereby grants and conveys unto Tenant, its customers, employees, agents, invitees, subtenants, licensees, successors and assigns a non-exclusive easement throughout the Term to a public right of way for the construction, installation, operation, maintenance, repair and replacement of overhead and underground electric and other utility facilities (including fiber, backhaul, wires, poles, guys, cables, conduits and appurtenant equipment), subject to the terms and conditions herein set forth. Tenant shall be responsible for the permitting, installation, maintenance and payment of any fees or charges associated with any utility service the Tenant requires on the Premises. The initial anticipated location of the utility easement is reflected in the attached Exhibit 2, which location may be amended by written consent of Landlord and Tenant. Landlord agrees to cooperate with Tenant's efforts to obtain the required utility easements to the Premises from a public right of way. The rights granted to Tenant herein shall also include the right to partially assign its rights hereunder to any

public or private utility company or authority to facilitate the uses contemplated herein, and all other rights and privileges reasonably necessary for Tenant's safe and efficient use and enjoyment of the easements for the purposes described above.

**7. EQUIPMENT, FIXTURES AND REMOVAL.** The Communications Facilities shall at all times be the personal property of Tenant and/or its subtenants and licensees, as applicable. Tenant or its customers, subtenants or licensees shall have the right to erect, install, maintain, repair, replace and operate on the Premises such equipment, structures, fixtures, signs, and personal property as Tenant, its customers, subtenants or licensees may deem necessary or appropriate, and such property, including the equipment, structures, fixtures, signs, and personal property currently on the Premises, shall not be deemed to be part of the Premises, but shall remain the property of Tenant or its customers, subtenants or licensees. Within ninety (90) days after the expiration or earlier termination of this Agreement (the "Removal Period"), Tenant, customers, subtenants or licensees shall remove its improvements and personal property and restore the Premises to grade and perform all obligations under this Agreement during the Removal Period, including, without limitation, the payment of Rent at the rate in effect upon the expiration or termination of this Agreement.

**8. ASSIGNMENT AND SUBLEASE.** Tenant may transfer or assign this Agreement to Tenant's lender, principal, affiliates, subsidiaries, subsidiaries of its principal or to any entity which acquires all of or substantially all of Tenant's assets or ownership interests by reasons of merger, acquisition or other business reorganization without Landlord's consent (a "Permitted Assignment"). As to transfers or assignments which do not constitute a Permitted Assignment, Tenant is required to obtain Landlord's written consent prior to effecting such transfer or assignment, which consent shall not be unreasonably withheld, conditioned or delayed. Upon such assignment, including a Permitted Assignment, Tenant will be relieved and released of all obligations and liabilities hereunder. Tenant shall have the exclusive right to sublease or grant licenses without Landlord's consent to use all or part of the Premises and/or the Communications Facilities, but no such sublease or license shall relieve or release Tenant from its obligations under this Agreement. Landlord may assign this Agreement only in its entirety and only to any person or entity who or which acquires fee title to the Property, subject to Section 15. Landlord may subdivide the Property without Tenant's prior written consent provided the resulting parcels from such subdivision are required to afford Tenant the protections set forth in Section 14 hereof.

**9. COVENANTS, WARRANTIES AND REPRESENTATIONS.**

(a) Landlord warrants and represents that it is the owner in fee simple of the Property, free and clear of all liens and encumbrances except as to those which may have been disclosed to Tenant in writing prior to the execution hereof, and that it alone has full right to lease the Premises for the Term.

(b) Landlord shall pay promptly, when due, any other amounts or sums due and owing with respect to its ownership and operation of the Property, including, without limitation, judgments, taxes, liens, mortgage payments and other similar encumbrances. If Landlord fails to make any payments required under this Agreement, or breaches any other obligation or covenant under this Agreement, Tenant may (without obligation), after providing ten (10) days written notice to Landlord, make such payment or perform such obligation on behalf of Landlord and offset such payment (including any reasonable attorneys' fees incurred in connection with Tenant performing such obligation) against payments of Rent.

(c) Landlord shall not do or knowingly permit anything that will interfere with or negate any special use permit or approval pertaining to the Premises or cause Tenant's use of the Premises to be in nonconformance with applicable local, state, or federal laws. Landlord shall cooperate with Tenant in any effort by Tenant to obtain certificates, permits, licenses and other approvals that may be required by any

governmental authorities. Landlord agrees to execute any necessary applications, consents or other documents as may be reasonably necessary for Tenant to apply for and obtain the Government Approvals required to use and maintain the Premises and the Communications Facilities.

(d) To the best of Landlord's knowledge, Landlord has complied and shall comply with all laws with respect to the Property. No asbestos-containing thermal insulation or products containing PCB, formaldehyde, chlordane, or heptachlor or other Hazardous Materials (as defined below) have been placed on or in the Property by Landlord or, to the knowledge of Landlord, by any prior owner or user of the Property. There has been no release of or contamination by Hazardous Materials on the Property by Landlord, or to the knowledge of Landlord, any prior owner or user of the Property.

(e) Landlord warrants and represents that there currently exist no licenses, sublicenses, or other agreements, written or oral, granting to any party or parties the right of use or occupancy of any portion of the Premises; there are no outstanding options or rights of first refusal to purchase the Property or any portion thereof or interest therein, or any equity or interest in Landlord if Landlord is an entity; and there are no parties (other than Landlord) in possession of the Property except as to those that may have been disclosed to Tenant in writing prior to the execution hereof.

**10. HOLD OVER TENANCY.** Should Tenant or any assignee, sublessee or licensee of Tenant hold over the Premises or any part thereof after the expiration of this Agreement, such holdover shall constitute and be construed as a tenancy from month-to-month only, subject to a monthly holdover rent fee that shall be equal to 1.5 times the Rent at the conclusion of the Term, but otherwise upon the same terms and conditions.

**11. INDEMNITIES.** Each party agrees to indemnify, defend and hold harmless the other party, its parent company or other affiliates, successors, assigns, officers, directors, shareholders, managers, members, agents and employees (collectively, "Indemnified Persons") from and against all claims, actions, judgments, damages, liabilities, losses, expenses and costs (including, without limitation, reasonable attorneys' fees and court costs) (collectively, "Losses") caused by or arising out of (a) such party's breach of any of its obligations, covenants, representations or warranties contained herein, or (b) such party's acts or omissions with regard to this Agreement; provided, however, in no event shall a party indemnify the other party for any such Losses to the extent arising from the gross negligence or willful misconduct of the party seeking indemnification. However, in the event of an Indemnified Person's contributory negligence or other fault, the Indemnified Person shall not be indemnified hereunder to the extent that the Indemnified Person's negligence or other fault caused such Losses. Tenant will indemnify Landlord from and against any mechanic's liens or liens of contractors and subcontractors engaged by or through Tenant. Nothing in this Agreement shall be deemed to affect the rights, privileges, and sovereign immunities of the District, including those set forth in Section 768.28, Florida Statutes.

**12. WAIVERS.**

(a) Landlord hereby waives any and all lien rights it may have, statutory or otherwise, in and to the Communications Facilities or any portion thereof, regardless of whether or not such is deemed real or personal property under applicable laws. Landlord will not assert any claim whatsoever against Tenant for loss of anticipatory profits or any other indirect, special, incidental or consequential damages incurred by Landlord as a result of the construction, maintenance, operation or use of the Premises by Tenant.

(b) EACH PARTY HERETO WAIVES ANY AND ALL CLAIMS AGAINST THE OTHER FOR ANY LOSS, COST, DAMAGE, EXPENSE, INJURY OR OTHER LIABILITY WHICH IS IN THE NATURE OF INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES WHICH ARE SUFFERED OR INCURRED AS THE RESULT OF, ARISE OUT OF, OR ARE IN ANY WAY CONNECTED TO THE PERFORMANCE OF THE OBLIGATIONS UNDER THIS

AGREEMENT. THIS WAIVER SHALL NOT AFFECT THE RIGHTS, PRIVILEGES, AND SOVEREIGN IMMUNITIES OF THE DISTRICT, INCLUDING THOSE SET FORTH IN SECTION 768.28, FLORIDA STATUTES.

**13. INSURANCE.** Tenant shall insure against property damage and bodily injury arising by reason of occurrences on or about the Premises in the amount of not less than \$1,000,000. The insurance coverage provided for herein may be maintained pursuant to master policies of insurance covering other communications facilities of Tenant and its corporate affiliates. All insurance policies required to be maintained by Tenant hereunder shall be with responsible insurance companies, authorized to do business in the State or Commonwealth where the Premises are located if required by law, and shall provide for cancellation only upon ten (10) days' prior written notice to Landlord. Tenant shall evidence such insurance coverage by delivering to Landlord, if requested, a copy of a certificate of insurance of such policies issued by the insurance companies underwriting such risks.

**14. INTERFERENCE.** During the Option Period and the Term, Landlord, its successors and assigns, will not grant any ground lease, license, or easement with respect to the Property (outside of the Premises) and any property adjacent or contiguous to the Property or in the immediate vicinity of the Property that is fee owned by Landlord: (a) for any of the uses contemplated in Section 5 herein; or (b) if such lease, license, or easement would detrimentally impact the Communications Facilities or Tenant's economic opportunities at the Premises, or the use thereof. Landlord shall not cause or permit the construction of communications or broadcast towers or structures, fiber optic backhaul facilities, or satellite facilities on the Property or on any other property of Landlord adjacent or contiguous to or in the immediate vicinity of the Property, except for the Communications Facilities constructed by Tenant. Landlord and Tenant intend by this Agreement for Tenant (and persons deriving rights by, through, or under Tenant) to be the sole parties to market, use, or sublease any portion of the Property for Communications Facilities during the Option Period and the Term. Landlord agrees that this restriction on the use of the Property is commercially reasonable, not an undue burden on Landlord, not injurious to the public interest, and shall be specifically enforceable by Tenant (and persons deriving rights by, through or under Tenant) in a court of competent jurisdiction. The foregoing restriction shall run with the land and be binding on the successors and assigns of Landlord.

**15. RIGHT OF FIRST REFUSAL.** In the event Landlord determines to sell, transfer, license or otherwise convey any interest, whether fee simple interest, easement interest, leasehold, or otherwise, and whether direct or indirect by way of transfer of ownership interests in Landlord if Landlord is an entity, which interest underlies or affects any or all of the Premises (the "ROFR Property") to any third party that is a Third Party Competitor (as defined below), Landlord shall offer Tenant a right of first refusal to purchase the Premises (or such larger portion of the Property that encompasses the Premises, if applicable). For purposes herein, a "Third Party Competitor" is any person or entity directly or indirectly engaged in the business of owning, acquiring, operating, managing, investing in or leasing communications infrastructure or any person or entity directly or indirectly engaged in the business of owning, acquiring, or investing in real property leases or easements underlying communications infrastructure. In such event, Landlord shall send a written notice to Tenant in accordance with Section 29 below that shall contain an offer to Tenant of a right of first refusal to purchase the ROFR Property, together with a copy of any offer to purchase, or any executed purchase agreement or letter of intent (each, an "Offer"), which copy shall include, at a minimum, the purchase price or acquisition price, proposed closing date, and financing terms (collectively, the "Minimum Terms"). Within thirty (30) days of receipt of such Offer, Tenant shall provide written notice to Landlord of Tenant's election to purchase the ROFR Property on the same Minimum Terms, provided: (a) the closing date shall be no sooner than sixty (60) days after Tenant's purchase election notice; (b) given Landlord's direct relationship and access to Tenant, Tenant shall not be responsible for payment of any broker fees associated with an exercise of Tenant's rights to acquire the ROFR Property; and, (c) Tenant shall not be required to match any components of the purchase price which are speculative or incalculable at the time of the Offer. In such event, Landlord agrees to sell the ROFR

Property to Tenant subject to Tenant's payment of the purchase price and compliance with a purchase and sale agreement to be negotiated in good faith between Landlord and Tenant. If Tenant provides written notice that it does not elect to exercise its right of first refusal to purchase the ROFR Property, or if Tenant does not provide notice of its election within the thirty (30) day period, Tenant shall be deemed to have waived such right of first refusal only with respect to the specific Offer presented (and any subsequent Offers shall again be subject to Tenant's continuing right of first refusal hereunder), and Landlord shall be permitted to consummate the sale of the ROFR Property in accordance with the strict terms of the Offer ("Permitted Sale"). If Landlord does not consummate the Permitted Sale within ninety (90) days of the date of Tenant's waiver of its right of first refusal, including if the Minimum Terms are modified between Landlord and the Third Party Competitor, Landlord shall be required to reissue a New Offer to Tenant.

**16. SECURITY.** The parties recognize and agree that Tenant shall have the right to safeguard and protect its improvements located upon or within the Premises. Consequently, Tenant may elect, at its expense, to construct such enclosures and/or fences as Tenant reasonably determines to be necessary to secure the Communications Facilities. Tenant may also undertake any other appropriate means to restrict access to the Communications Facilities including, without limitation, if applicable, installing security systems, locks and posting signs for security purposes and as may otherwise be required by law.

**17. FORCE MAJEURE.** The time for performance by Landlord or Tenant of any term, provision, or covenant of this Agreement shall be deemed extended by time lost due to delays resulting from acts of God, strikes, civil riots, floods, pandemics, material or labor restrictions by governmental authority, government shutdowns, quarantines, and/or other disease control measures and any other cause not within the control of Landlord or Tenant, as the case may be.

**18. CONDEMNATION; CASUALTY.**

(a) In the event Landlord receives any notice of any condemnation proceedings, or other proceedings in the nature of eminent domain related to the Property or the Premises, it will forthwith send a copy of such notice to Tenant. If all or any part of the Premises is taken by eminent domain, Tenant may, upon written notice to Landlord, elect to terminate this Agreement, whereupon neither party shall have any further liability or obligation hereunder. Notwithstanding any provision of this Agreement to the contrary, in the event of condemnation of all or any part of the Premises, Landlord and Tenant shall be entitled to separate awards with respect to the Premises, in the amount determined by the court conducting such condemnation proceedings based upon Landlord's and Tenant's respective interests in the Premises. If a separate condemnation award is not determined by such court, Landlord shall permit Tenant to participate in the allocation and distribution of the award. In no event shall the condemnation award to Landlord exceed the unimproved value of the Premises, without taking into account the improvements located thereon.

(b) In case of damage to the Premises or the Communications Facilities by fire or other casualty, Landlord shall, at its expense, cause any damage to the Property (excluding the Communications Facilities) to be repaired to a condition as nearly as practicable to that existing prior to the damage, with reasonable speed and diligence, subject to delays which may arise by reason of adjustment of loss under insurance policies, governmental regulations, and for delays beyond the control of Landlord, including a force majeure. Landlord shall coordinate with Tenant as to the completion of Landlord's work to restore the Property so as not to adversely impact Tenant's use of the Premises and the Communications Facilities. Landlord shall not be liable for any inconvenience or annoyance to Tenant, or injury to Tenant's business or for any consequential damages resulting in any way from such damage or the repair thereof, except to the extent and for the time that the Communications Facilities or the Premises are thereby rendered unusable for Tenant's intended purpose the Rent shall proportionately abate. In the event the damage shall be so extensive that Tenant shall decide, in its sole discretion, not to repair or rebuild the Communications Facilities, or if the casualty shall not be of a type insured against under standard fire policies with extended

type coverage, or if the holder of any mortgage, deed of trust or similar security interest covering the Communications Facilities shall not permit the application of adequate insurance proceeds for repair or restoration, this Agreement shall, at the sole option of Tenant, exercisable by written notice to Landlord, be terminated as of the date of such casualty, and the obligation to pay Rent (taking into account any abatement as aforesaid) shall cease as of the termination date and Tenant shall thereupon promptly vacate the Premises.

**19. DEFAULT.** The failure of Tenant or Landlord to perform any of the covenants of this Agreement shall constitute a default. The non-defaulting party shall give the other written notice of such default, and the defaulting party shall cure such default within thirty (30) days after receipt of such notice. In the event any such default cannot reasonably be cured within such thirty (30) day period, if the defaulting party shall proceed promptly after the receipt of such notice to cure such default, and shall pursue curing such default with due diligence, the time for curing shall be extended for such period of time as may be necessary to complete such curing, however, in no event shall this extension of time be in excess of sixty (60) days, unless agreed upon by the non-defaulting party.

**20. REMEDIES.** Should the defaulting party fail to cure a default under this Agreement, the other party shall have all remedies available either at law or in equity, and the right to terminate this Agreement. In the event Landlord elects to terminate this Agreement due to a default by Tenant, Landlord shall continue to honor all sublease and license commitments made by Tenant through the expiration of the term of any such commitment, it being intended hereby that each such commitment shall survive the early termination of this Agreement.

**21. ATTORNEYS' FEES.** If there is any legal proceeding between Landlord and Tenant arising from or based on this Agreement, the unsuccessful party to such action or proceeding shall pay to the prevailing party all costs and expenses, including, without limitation, reasonable attorneys' fees and disbursements, incurred by such prevailing party in such action or proceeding and in any appeal in connection therewith. If such prevailing party recovers a judgment in any such action, proceeding or appeal, such costs, expenses and attorneys' fees and disbursements shall be included in and as a part of such judgment.

**22. ADDITIONAL TERMINATION RIGHT.** If at any time during the Term, Tenant determines, in Tenant's sole and absolute discretion, with or without cause, that the Premises is no longer suitable or desirable for Tenant's intended use and/or purposes, Tenant shall have the right to terminate this Agreement upon sixty (60) days prior written notice to Landlord.

**23. PRIOR AGREEMENTS.** The parties hereby covenant, recognize and agree that the terms and provisions of this Agreement shall constitute the sole embodiment of the arrangement between the parties with regard to the Premises, and that all other written or unwritten agreements, contracts, or leases by and between the parties with regard to the Premises are hereby terminated, superseded and replaced by the terms hereof.

**24. SUBORDINATION, NON-DISTURBANCE AND ATTORNMENT.** In the event the Property is encumbered by a mortgage or deed of trust or other security instrument of any kind (a "Landlord Mortgage"), Landlord, within fifteen (15) days following Tenant's request or immediately prior to the creation of any encumbrance created after the date this Agreement is fully executed, will obtain from the holder of each such Landlord Mortgage a fully-executed subordination, non-disturbance and attornment agreement (an "SND A") in recordable form, which shall be prepared or approved by Tenant. The holder of every such Landlord Mortgage shall, in the SND A, agree that in the event of a foreclosure, or conveyance in lieu of foreclosure of Landlord's interest in the Premises, such Landlord Mortgage holder shall recognize and confirm the validity and existence of this Agreement, not disturb the tenancy of Tenant (and its customers, subtenants, and licensees) and Tenant (and its customers, subtenants, and licensees) shall have the right to continue its use and occupancy of the Premises in accordance with the provisions of this Agreement, provided Tenant is not in default of this Agreement beyond applicable notice and cure periods.

## 25. LENDER'S RIGHTS.

(a) Landlord agrees to recognize the subleases and licenses of all subtenants and licensees and will permit each of them to remain in occupancy of its premises notwithstanding any default hereunder by Tenant so long as each such respective subtenant or licensee is not in default under the lease/license covering its premises. Landlord agrees to execute such documents as any such subtenant and/or licensee might reasonably require, including customary subordination, non-disturbance and attornment agreements and/or Landlord recognition agreements, to further memorialize the foregoing, and further agrees to use Landlord's best efforts to also cause its lenders to similarly acknowledge, in writing, subtenant's and licensee's right to continue to occupy its premises as provided above.

(b) Landlord consents to the granting by Tenant of a lien and security interest in Tenant's interest in this Agreement and/or leasehold estate of the Premises and all of Tenant's personal property and fixtures attached to the real property described herein, and furthermore consents to the exercise by Lender of its rights of foreclosure with respect to its lien and security interest. Landlord agrees to recognize Lender as Tenant hereunder upon any such exercise by Lender of its rights of foreclosure.

(c) Landlord hereby agrees to give Lender written notice of any breach or default of Tenant of the terms of this Agreement within fifteen (15) days after the occurrence thereof at the address set forth in Section 29. Landlord further agrees that no default under this Agreement by Tenant shall be deemed to have occurred unless such notice to Lender is also given and that, in the event of any such breach or default under the terms of this Agreement, Lender shall have the right, to the same extent, for the same period and with the same effect, as Tenant, plus an additional ninety (90) days after any applicable grace period to cure or correct any such default.

(d) Landlord acknowledges that nothing contained herein shall be deemed or construed to obligate Lender to take any action hereunder, or to perform or discharge any obligation, duty or liability of Tenant under this Agreement. Lender shall not become liable under the provisions of this Agreement or any lease executed pursuant to Section 26 hereof unless and until such time as it becomes, and then only for as long as it remains, the owner of the leasehold estate created hereby or thereby.

(e) Tenant shall have the right from time to time to mortgage or otherwise encumber Tenant's interest in this Agreement and/or leasehold estate in the Premises; provided, however, in no event shall there be more than one such mortgage or encumbrance outstanding at any one time. If Tenant shall so mortgage (each a "Tenant Mortgage") Tenant's interest in this Agreement and/or leasehold interest in the Premises to Lender, Tenant or Lender shall give Landlord prompt notice of such Tenant Mortgage and furnish Landlord with a complete and correct copy of such Tenant Mortgage, certified as such by Tenant or Lender, together with the name and address of Lender if it is different from the information set forth in Section 29 hereof. The term "Lender" as used in this Agreement shall mean the lender identified in Section 29 hereof and its successors, assigns, designees or nominees.

(f) This Agreement shall not be amended or modified without the consent of Lender. In the event that Lender shall become the owner of such leasehold estate, Lender shall not be bound by any modification or amendment of this Agreement made subsequent to the date of a Tenant Mortgage unless Lender shall have consented to such modification or amendment at the time it was made.

## 26. RIGHT TO NEW LEASE.

(a) In the case of termination of this Agreement for any reason, or in the event this Agreement is rejected or disaffirmed pursuant to any bankruptcy, insolvency or other law affecting creditor's rights,

Landlord shall give prompt notice thereof to Lender at the address set forth in Section 29 or as may be provided to Landlord by Tenant following the Commencement Date. Thereafter, Landlord, upon written request of Lender, and within thirty (30) days after the receipt of such request, shall promptly execute and deliver a new lease of the Premises and assignment of all subleases and licenses to Lender or its designee or nominee, for the remainder of the Term upon all the covenants, conditions, limitations and agreements contained herein (including, without limitation, options to extend the Term) except for such provisions which must be modified to reflect such termination, rejection or disaffirmance and the passage of time, provided that Lender (i) shall pay to Landlord, simultaneously with the delivery of such new lease, all unpaid rent due under this Agreement up to and including the date of the commencement of the term of such new lease and all reasonable expenses, including, without limitation, reasonable attorneys' fees and disbursements and court costs, incurred by Landlord in connection with the default by Tenant, the termination of this Agreement and the preparation of the new lease, and (ii) shall cure all defaults existing under this Agreement which are susceptible to being cured by Lender promptly and with due diligence after the delivery of such new lease. Notwithstanding anything to the contrary contained herein, provided Lender shall have otherwise complied with the provisions of this Section, Lender shall have no obligation to cure any defaults which are not susceptible to being cured by Lender (for example, the bankruptcy of Tenant).

(b) For so long as Lender shall have the right to enter into a new lease with Landlord pursuant to this Section, Landlord shall not enter into a new lease of the Premises with any person or entity other than Lender, without the prior written consent of Lender.

## **27. ADDITIONAL PROVISIONS.**

(a) The parties hereto agree that (i) Tenant is in possession of the Premises notwithstanding the fact that Tenant has subleased or licensed, or may in the future sublease or license, certain of the improvements thereon or portions of the Premises to third parties, and (ii) the requirements of Section 365(h) of Title 11 of the United States Code (the Bankruptcy Code) with respect to Tenant's possession of the leasehold under this Agreement are satisfied. Accordingly, the right of Tenant to remain in possession of the leasehold under this Agreement shall continue notwithstanding any rejection of this Agreement in any bankruptcy proceeding involving Landlord, or any other actions by any party in such a proceeding. This provision, while included in this Agreement, has been separately negotiated and shall constitute a separate contract between the parties as well as a part of this Agreement. The provisions of this Section are for the benefit of Tenant and its assigns, including, without limitation, Lender. The parties hereto also agree that Lender is a party in interest and shall have the right to appear as a party in any proceeding brought under any bankruptcy law or under any other law which may affect this Agreement.

(b) The provisions of Section 25 and Section 26 hereof shall survive the termination, rejection or disaffirmance of this Agreement and shall continue in full force and effect thereafter to the same extent as if such Sections were a separate and independent contract made by Landlord, Tenant and Lender and, from the effective date of such termination, rejection or disaffirmance of this Agreement to the date of execution and delivery of such new lease, Lender may use and enjoy the leasehold estate created by this Agreement without hindrance by Landlord. The aforesaid agreement of Landlord to enter into a new lease with Lender shall be deemed a separate agreement between Landlord and Lender, separate and apart from this Agreement as well as a part of this Agreement, and shall be unaffected by the rejection of this Agreement in any bankruptcy proceeding by any party.

(c) Landlord shall have no right, and expressly waives any right arising under applicable law, in and to the rentals or other fees payable to Tenant, if any, under any sublease or license of the Premises by Tenant, which rentals or fees may be assigned by Tenant to Lender.

(d) If a Tenant Mortgage is in effect, this Agreement shall not be modified or amended by the parties hereto, or terminated or surrendered by Tenant, nor shall Landlord accept any such termination or surrender of this Agreement by Tenant, without the prior written consent of Lender.

(e) The provisions of Section 25 and Section 26 hereof are for the benefit of Lender and may be relied upon and shall be enforceable by Lender as if Lender were a party to this Agreement.

(f) Landlord shall, within ten (10) days of the request of Tenant or any Lender or prospective Lender, provide an estoppel certificate as to any matters reasonably requested by Tenant or Lender.

(g) The right to extend or renew this Agreement and any right of first refusal to purchase the Premises may be exercisable by the holder of a Tenant Mortgage and, before the expiration of any periods to exercise such a right, Landlord must provide to Lender at least thirty (30) days prior written notice before the expiration of the right to so extend or renew in order to extinguish Lender's right to so extend, renew or purchase.

(h) Under no circumstances shall the fee estate of Landlord and the leasehold estate created hereby merge, even though owned by the same party, without the written consent of the holder of a Tenant Mortgage.

**28. QUIET ENJOYMENT.** So long as Tenant is not in default under this Agreement beyond the applicable notice and cure period, Landlord covenants and agrees that Tenant shall peaceably and quietly hold and enjoy the Premises throughout the Term, without any hindrance, molestation or ejection by Landlord, its successors or assigns or by those claiming by, through or under them.

**29. NOTICES.** All notices, requests, claims, demands, and other communications hereunder shall be in writing and may be hand delivered (provided the deliverer provides proof of delivery) or sent by nationally established overnight courier that provides proof of delivery, or certified or registered mail (postage prepaid, return receipt requested). Notice shall be deemed received on the date of delivery as demonstrated by the receipt of delivery. Notices shall be delivered to a party at the party's respective address below, or to such other address that a party below may provide from time to time:

**If to Landlord:**  
Coral Springs  
Improvement District  
210 N University Drive  
Ste. 702  
Coral Springs, FL 33071

**If to Tenant:**  
VB BTS II, LLC  
750 Park of Commerce Drive, Suite 200  
Boca Raton, Florida 33487  
Ref: US-FL-7156  
Attn: VP Asset Management

**If to Lender:**  
Barclays Bank PLC,  
as Administrative Agent  
745 Seventh Avenue, 5th Floor  
New York, NY 10019  
Attn: Karen Ngai

With a copy to: General Counsel

**30. USE OF HAZARDOUS MATERIALS.** Tenant shall not cause or permit any Hazardous Materials to be brought upon, kept or used in, on or about the Property by Tenant, its agents, employees, contractors, licensee, guests, visitors or invitees without the prior written consent of Landlord. Tenant shall, at all times, provide any required warnings or disclosure, and shall use, keep, store, and handle all such Hazardous Materials in or about the Property in compliance with all applicable Environmental Laws. Tenant shall not treat or dispose of Hazardous Materials at the Property. Tenant shall properly dispose of Hazardous Materials at an off-site facility in accordance with all applicable Environmental Laws, and shall properly remove from the Property, as applicable, all Hazardous Materials used or brought onto the Property

during the Term prior to the expiration or earlier termination of this Agreement. For the purposes of this Agreement, the term "Hazardous Materials" shall mean asbestos or any hazardous substance, waste or material as defined in any federal, state or local environmental or safety law or regulation including, without limitation, the Resource Conservation and Recovery Act of 1976, as amended, and the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended.

**31. MISCELLANEOUS.**

(a) Each party hereto warrants and represents that it has the necessary power and authority to enter into and perform its respective obligations under this Agreement.

(b) If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

(c) All attached exhibits are hereby incorporated by this reference as if fully set forth herein.

(d) Failure of a party to insist on strict performance of any of the conditions or provisions of this Agreement, or failure to exercise any of a party's rights hereunder, shall not waive such rights.

(e) This Agreement shall be governed by and construed in accordance with the laws of the State or Commonwealth in which the Premises are located.

(f) This Agreement constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, other leases and/or agreements with regard to the Premises. There are no representations or understandings of any kind not set forth herein. Any amendment to this Agreement must be in writing and executed by both parties.

(g) This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

(h) A short-form Memorandum of Option to Lease (and a short-form Memorandum of Lease in the event Tenant exercises its option to lease the Premises) may be recorded at Landlord's or Tenant's option in the form as depicted in Exhibit 3 and Exhibit 4, respectively, attached hereto. In addition, Tenant's subtenants and licensees shall have the right to record a memorandum of its sublease or license with Tenant.

**[SIGNATURES BEGIN ON NEXT PAGE]**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date (date last signed by a party hereto).

WITNESSES:

LANDLORD:

[Signature]  
Name: David McInnis  
[Signature]  
Name: Joseph Stephens

Coral Springs Improvement District  
a local unit of special government and public corporation

By: [Signature]  
Name: Mark P. Smith  
Title: President  
Date: 7/18/23

STATE OF Florida  
COUNTY OF Broward

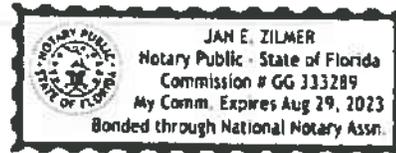
The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 18<sup>th</sup> day of April, 2023, by \_\_\_\_\_ as \_\_\_\_\_ of Coral Springs Improvement District, a local unit of special government and public corporation.

[Signature]  
Signature of Notary Public

JAN E. ZILMER  
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known  OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_



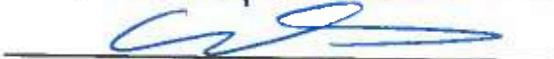
(Tenant signature page to Option and Lease Agreement)

WITNESSES:

TENANT:

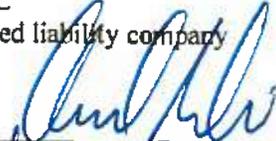


Name: Christopher Antoun



Name: Esther Nelson

VB BTS II, LLC  
a Delaware limited liability company

By: 

Name: Ariel Rubin

Title: VP TOWER DEV

Date: 4/13/23

STATE OF FLORIDA

LEGAL <sup>DS</sup> 19

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 13<sup>th</sup> day of April, 20 23, by means of  physical presence or  online notarization by VP TOWER DEV, the VP TOWER DEV of VB BTS II, LLC, a Delaware limited liability company, on behalf of the company.

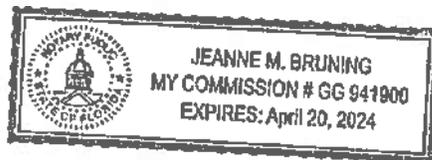


Signature of Notary Public

Jeanne M Bruning  
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known  OR Produced Identification

Type of Identification Produced



**EXHIBIT 1****Legal Description of the Property (Parent Parcel)****(may be updated by Tenant upon receipt of final legal description from title)**

A portion of Parcel "G", Maple Wood, as recorded in Plat Book 80, Page 37, of the Public Records of Broward County, Florida, more particularly described as follows:

Commencing at the Southeast corner of said Parcel "G"; thence North 00°46'20" East, along the East line of said Parcel "G", a distance of 720.00 feet; thence North 89°13'40" West, a distance of 530.94 feet to the Point of Beginning; thence continuing North 89°13'40" West, a distance of 767.10 feet to a point on the West line of said Parcel "G"; thence North 00°35'18" West, along said West line, a distance of 304.76 feet; thence South 89°13'40" East, a distance of 774.34 feet; thence South 00°46'20" West, a distance of 304.67 feet to the Point of Beginning.

Another portion of Parcel "G", Maple Wood, more particularly described as follows:

Beginning at a point at the Southeast corner of said Parcel "G"; thence North 89°13'40" West, along the South line of said Parcel "G", a distance of 1020.00 feet to the beginning of a curve concave to the Northeast having a radius of 267.21 feet and a central angle of 88°38'22"; thence Westerly, Northwesterly and Northerly along the arc of said curve, a distance of 413.39 feet to a point-of-tangency; thence North 00°35'18" West along the tangent of said curve and the West line of said Parcel "G", a distance of 459.26 feet; thence South 89°13'40" East, departing from said west line of Parcel "G", a distance of 1298.04 feet to a point on the East line of said Parcel "G"; thence South 00°46'20" West, along said East line of Parcel "G", a distance of 720.00 feet to the point of beginning.

**LESS AND EXCEPT**

A 10.00 foot wide strip of land in Parcel "G", Maple Wood, according to the plat thereof, recorded in Plat Book 80 at Page 37 of the Public Records of Broward County, Florida, described as follows:

Beginning at the Southwest corner of Lot 1, Block C-C of said Maple Wood;

Thence South 00°26'27" West (bearings are relative to the West line of Section 28, Township 48 South, Range 41 East, as shown on Stoner/Keith Resurvey of a portion of Township 47 South, Range 41 East, all of Township 48 South, Range 41 East, & all of Township 49 South, Range 41 East, according to the plat thereof, recorded in Miscellaneous Plat Book 3 at Page 44 of said Public Records), along the East line of said Parcel "G", a distance of 10.00 feet;

Thence North 89°23'03" West, a distance of 50.00 feet;

Thence North 00°26'27" East, a distance of 10.00 feet to the North line of that portion of said Parcel "G" described in Official Records Book 5838 at Page 967 of said Public Records;

Thence South 89°33'33" East, along said North line, a distance of 50.00 feet to the Point of Beginning.

Said land being in the City of Coral Springs, Broward County, Florida.

This being the same property conveyed to Coral Springs Improvement District, a local unit of special government and public corporation by a Deed from Florida National Properties, Inc. dated July 6, 1984 and recorded July 9, 1984 in Book 11838 Page 362 and Instrument 84-237182 in the County of Broward, State of Florida.

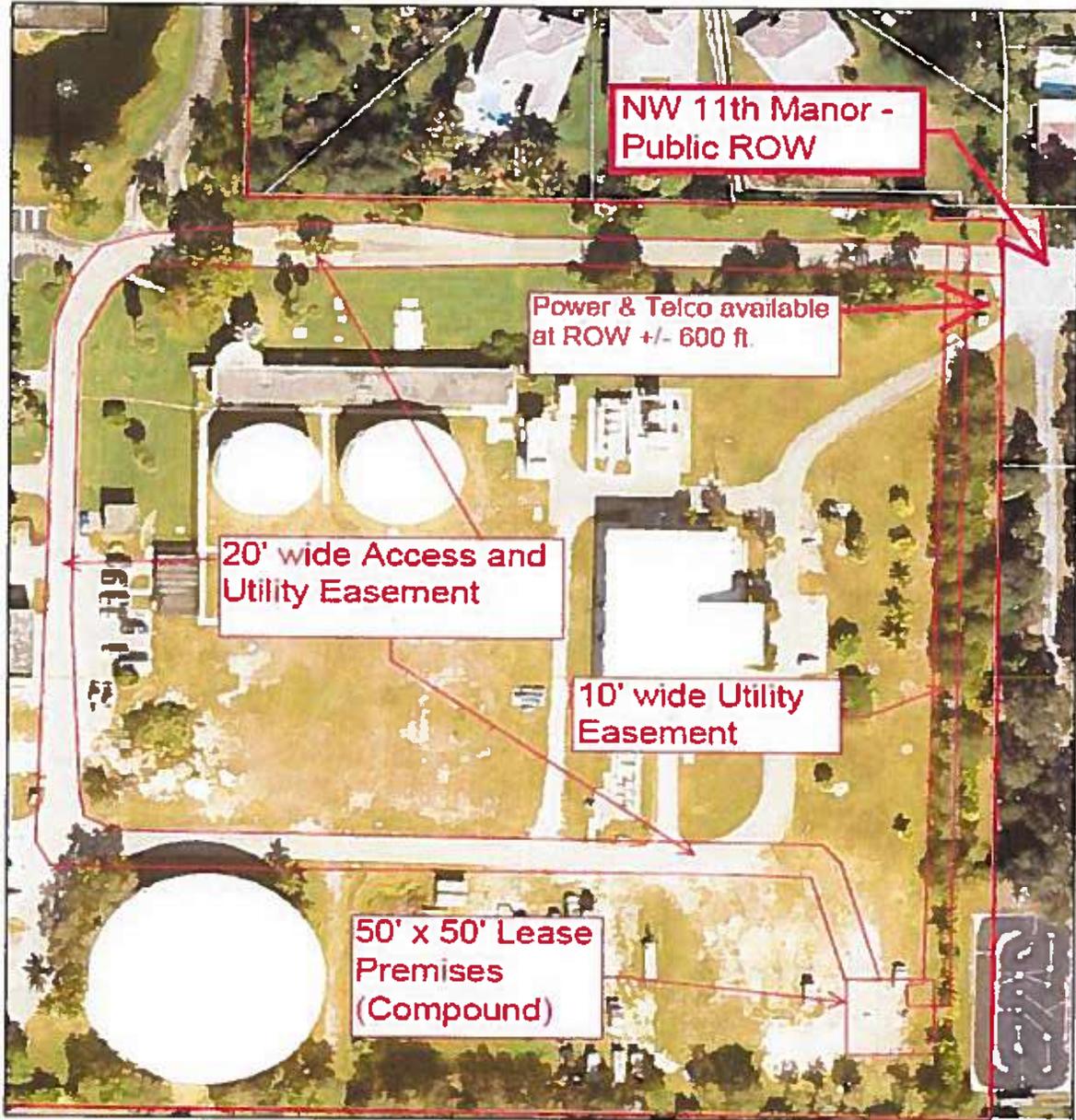
This also being the same property conveyed to Coral Springs Improvement District, a public corporation by a Deed from Florida National Properties, Inc. dated June 24, 1974 and recorded July 8, 1974 in Book 5838 Page 967 and Instrument 74-145267 in the County of Broward, State of Florida.

**EXHIBIT 2**

Premises

(below may be replaced with a final survey and legal description of the Premises)

Property Id: 484128036130



**EXHIBIT 3**

**Memorandum of Option to Lease**

**(Attached)**

(Above 3" Space for Recorder's Use Only)

**Upon Recording Return to:**

VB BTS II, LLC  
750 Park of Commerce Drive, Suite 200  
Boca Raton, Florida 33487  
Attn: Daniel Marinberg

**Site Name: Whispering Oaks**  
**Site Number: US-FL-7156**  
**Commitment #: VTB-143391-C**

**MEMORANDUM OF OPTION TO LEASE**

This Memorandum of Option to Lease ("Memorandum") evidences an Option and Lease Agreement (the "Lease") between Coral Springs Improvement District, a local unit of special government and public corporation ("Landlord"), whose address is 210 N University Drive Ste. 702, Coral Springs, FL 33071, and VB BTS II, LLC, a Delaware limited liability company, whose mailing address is 750 Park of Commerce Drive, Suite 200, Boca Raton, Florida 33487 ("Tenant"), dated \_\_\_\_\_, 20\_\_\_\_ (the "Effective Date"), for a portion (the "Premises") of the real property (the "Property") described in Exhibit A attached hereto.

Pursuant to the Agreement, Landlord has granted Tenant an exclusive option to lease the Premises (the "Option"). The Option commenced as of the Effective Date and shall continue in effect for a period of twenty four (24) months from the Effective Date.

Landlord ratifies, restates and confirms the Agreement and, upon exercise of the Option, shall lease to Tenant the Premises, subject to the terms and conditions of the Agreement. The Agreement provides for the lease by Landlord to Tenant of the Premises for an initial term of five (5) years with nine (9) renewal option(s) of an additional five (5) years each, and further provides:

1. Landlord may assign the Agreement only in its entirety and only to a purchaser of the fee interest of the Property;
2. Under certain circumstances, Tenant has a right of first refusal to acquire the Premises or the Property from Landlord;
3. Subject to the terms in the Lease, Landlord may subdivide the Property; and

4. The Agreement restricts Landlord's ability to utilize, or allow the utilization of the Property or real property owned by Landlord which is adjacent or contiguous to the Property for the construction, operation and/or maintenance of the Communications Facilities (as defined in the Agreement).

This Memorandum is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement. In the event of a conflict between the provisions of this Memorandum and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of Landlord and Tenant and shall inure to the benefit of their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK, SIGNATURES  
BEGIN ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF OPTION TO LEASE effective as of the date last signed by a party hereto.

WITNESSES:

LANDLORD:

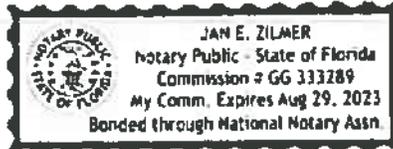
David McCreary  
Name: DAVID McCreary  
Joseph Stephens  
Name: Joseph Stephens

**Coral Springs Improvement District**  
a local unit of special government and public corporation  
By: Marilyn Swank  
Name: MARILYN SWANK  
Title: PRESIDENT  
Date: 4/18/23

STATE OF Florida  
COUNTY OF Broward

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 18th day of April, 2023, by \_\_\_\_\_ as \_\_\_\_\_ of Coral Springs Improvement District, a local unit of special government and public corporation.

Jane E. Zilmer  
Signature of Notary Public  
Jane E. Zilmer  
Print, Type, or Stamp Commissioned Name of Notary Public



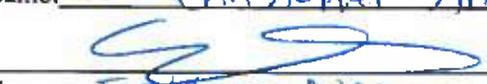
Personally Known  OR Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_

(Tenant's Signature Page to Memorandum of Option to Lease)

WITNESSES:

TENANT:

  
 Name: Christopher Arman

  
 Name: Esther Nelson

**VB BTS II, LLC**  
 a Delaware limited liability company

By:   
 Name: Ariel Rubin  
 Title: VP TOWER DEV  
 Date: 4/13/23

STATE OF FLORIDA

LEGAL 05  
19

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 13<sup>th</sup> day of April, 20 23, by means of  physical presence or  online notarization by Ariel Rubin, the VP TOWER DEV, the VP TOWER DEV of VB BTS II, LLC, a Delaware limited liability company, on behalf of the company.

  
 Signature of Notary Public

Jeanne M Bruning  
 Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known  OR Produced Identification

Type of Identification Produced \_\_\_\_\_



**EXHIBIT A**  
(TO MEMORANDUM OF OPTION TO LEASE)

The Property

(may be updated by Tenant upon receipt of final legal description from title)

A portion of Parcel "G", Maple Wood, as recorded in Plat Book 80, Page 37, of the Public Records of Broward County, Florida, more particularly described as follows:

Commencing at the Southeast corner of said Parcel "G"; thence North 00°46'20" East, along the East line of said Parcel "G", a distance of 720.00 feet, thence North 89°13'40" West, a distance of 530.94 feet to the Point of Beginning; thence continuing North 89°13'40" West, a distance of 767.10 feet to a point on the West line of said Parcel "G"; thence North 00°35'18" West, along said West line, a distance of 304.76 feet, thence South 89°13'40" East, a distance of 774.34 feet, thence South 00°46'20" West, a distance of 304.67 feet to the Point of Beginning.

Another portion of Parcel "G", Maple Wood, more particularly described as follows:

Beginning at a point at the Southeast corner of said Parcel "G", thence North 89°13'40" West, along the South line of said Parcel "G", a distance of 1020.00 feet to the beginning of a curve concave to the Northeast having a radius of 267.21 feet and a central angle of 88°38'22", thence Westerly, Northwesterly and Northerly along the arc of said curve, a distance of 413.39 feet to a point-of-tangency, thence North 00°35'18" West along the tangent of said curve and the West line of said Parcel "G", a distance of 459.26 feet, thence South 89°13'40" East, departing from said west line of Parcel "G", a distance of 1298.04 feet to a point on the East line of said Parcel "G", thence South 00°46'20" West, along said East line of Parcel "G", a distance of 720.00 feet to the point of beginning.

**LESS AND EXCEPT**

A 10.00 foot wide strip of land in Parcel "G", Maple Wood, according to the plat thereof, recorded in Plat Book 80 at Page 37 of the Public Records of Broward County, Florida, described as follows:

Beginning at the Southwest corner of Lot 1, Block C-C of said Maple Wood,

Thence South 00°26'27" West (bearings are relative to the West line of Section 28, Township 48 South, Range 41 East, as shown on Stoner/Keith Resurvey of a portion of Township 47 South, Range 41 East, all of Township 48 South, Range 41 East, & all of Township 49 South, Range 41 East, according to the plat thereof, recorded in Miscellaneous Plat Book 3 at Page 44 of said Public Records), along the East line of said Parcel "G", a distance of 10.00 feet;

Thence North 89°23'03" West, a distance of 50.00 feet;

Thence North 00°26'27" East, a distance of 10.00 feet to the North line of that portion of said Parcel "G" described in Official Records Book 5838 at Page 967 of said Public Records;

Thence South 89°33'33" East, along said North line, a distance of 50.00 feet to the Point of Beginning.

Said land being in the City of Coral Springs, Broward County, Florida.

This being the same property conveyed to Coral Springs Improvement District, a local unit of special government and public corporation by a Deed from Florida National Properties, Inc. dated July 8, 1984 and recorded July 9, 1984 in Book 11836 Page 362 and Instrument 84-237182 in the County of Broward, State of Florida.

This also being the same property conveyed to Coral Springs Improvement District, a public corporation by a Deed from Florida National Properties, Inc. dated June 24, 1974 and recorded July 8, 1974 in Book 5838 Page 967 and Instrument 74-145267 in the County of Broward, State of Florida.

**Access and utilities serving the Premises (as defined in the Agreement) includes all easements of record as well as that portion of the Property designated by Landlord and Tenant for Tenant (and Tenant's guests, agents, customers, subtenants, licensees and assigns) ingress, egress, and utility purposes to and from a public right-of-way.**

---

(Above 3" Space for Recorder's Use Only)

**Upon Recording Return to:**

VB BTS II, LLC  
750 Park of Commerce Drive, Suite 200  
Boca Raton, Florida 33487  
Attn: Daniel Marinberg

Site Name: Whispering Oaks  
Site Number: US-FL-7156  
Commitment #: VTB-143391-C

**MEMORANDUM OF LEASE**

This Memorandum of Lease (this "Memorandum") evidences a Lease Agreement (the "Lease") between Coral Springs Improvement District, a local unit of special government and public corporation ("Landlord"), whose address is 210 N University Drive Ste. 702, Coral Springs, FL 33071, and VB BTS II, LLC, a Delaware limited liability company, whose mailing address is 750 Park of Commerce Drive, Suite 200, Boca Raton, Florida 33487 ("Tenant"), dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the "Effective Date"), for a portion (the "Premises") of the real property (the "Property") described in Exhibit A attached hereto.

Landlord hereby ratifies, restates and confirms the Lease and leases to Tenant the Premises, subject to the terms and conditions of the Lease. The Commencement Date of the Lease is \_\_\_\_\_. The Lease provides for the lease by Landlord to Tenant of the Premises for an initial term of five (5) years with nine (9) renewal option(s) of an additional five (5) years each, and further provides:

1. Landlord will attorn to any mortgagee of Tenant, subordinate any Landlord's lien to the Lease and to liens of Tenant's mortgagees, and not disturb the tenancy of Tenant;
2. The Lease restricts Landlord's ability to utilize, or allow the utilization of the Property or real property owned by Landlord which is adjacent or contiguous to the Property for the construction, operation and/or maintenance of Communications Facilities (as defined in the Lease);
3. Tenant (and persons deriving rights by, through, or under Tenant) are the sole parties to market, use, or sublease any portion of the Property for Communications Facilities during the term of the Lease (such restriction shall run with the land and be binding on the successors and assigns of Landlord);

4. The Premises may be used exclusively by Tenant for all legal purposes, including, without limitation, erecting, installing, operating and maintaining Communications Facilities;
5. Tenant is entitled to sublease and/or license the Premises, including any Communications Facilities located thereon;
6. Under certain circumstances, Tenant has a right of first refusal to acquire the Premises from Landlord;
7. Landlord may assign the Lease only in its entirety and only to a purchaser of the fee interest of the Property; and
8. Subject to the terms in the Lease, Landlord may subdivide the Property.

This Memorandum is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Lease. In the event of a conflict between the provisions of this Memorandum and the provisions of the Lease, the provisions of the Lease shall control. The Lease shall be binding upon and inure to the benefit of Landlord and Tenant and shall inure to the benefit of their respective heirs, successors, and assigns, subject to the provisions of the Lease.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK, SIGNATURES  
BEGIN ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF LEASE as of the date last signed by a party hereto.

WITNESSES:

LANDLORD:

[Signature]  
Name: DAVID McINTOSH

[Signature]  
Name: Joseph Stephens

**Coral Springs Improvement District**  
a local unit of special government and public corporation

By: [Signature]

Name: Margaret Swann

Title: PRESIDENT

Date: 4/18/23

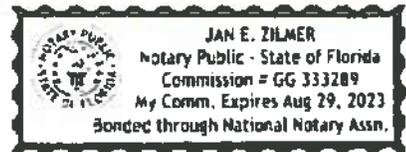
STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 18<sup>th</sup> day of April, 2023, by \_\_\_\_\_ as \_\_\_\_\_ of Coral Springs Improvement District, a local unit of special government and public corporation.

[Signature]  
Signature of Notary Public

JAN E. ZILMER  
Print, Type, or Stamp Commissioned Name of Notary Public



Personally Known  OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

(Tenant's Signature Page to Memorandum of Lease)

WITNESSES:

TENANT:

*[Handwritten Signature]*

Name: Christopher Andon

*[Handwritten Signature]*

Name: Eather Nelson

VB BTS II, LLC  
a Delaware limited liability company

*[Handwritten Signature]*

By: \_\_\_\_\_

Name: Ariel Rubin

Title: VP TOWER DEV

Date: 4/13/23

STATE OF FLORIDA

LEGAL <sup>DS</sup> 19

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this 13<sup>th</sup> day of April, 2023, by means of  physical presence or  online notarization by Ariel Rubin, the VP TOWER DEV of VB BTS II, LLC, a Delaware limited liability company, on behalf of the company.

*[Handwritten Signature]*  
Signature of Notary Public

Jeanne M Bruning  
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known  OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_



**EXHIBIT A**  
(TO MEMORANDUM OF LEASE)

The Property

(may be updated by Tenant upon receipt of final legal description from title)

A portion of Parcel "G", Maple Wood, as recorded in Plat Book 80, Page 37, of the Public Records of Broward County, Florida, more particularly described as follows:

Commencing at the Southeast corner of said Parcel "G"; thence North 00°46'20" East, along the East line of said Parcel "G", a distance of 720.00 feet; thence North 89°13'40" West, a distance of 530.94 feet to the Point of Beginning; thence continuing North 89°13'40" West, a distance of 767.10 feet to a point on the West line of said Parcel "G"; thence North 00°35'18" West, along said West line, a distance of 304.76 feet; thence South 89°13'40" East, a distance of 774.34 feet; thence South 00°46'20" West, a distance of 304.67 feet to the Point of Beginning.

Another portion of Parcel "G", Maple Wood, more particularly described as follows:

Beginning at a point at the Southeast corner of said Parcel "G"; thence North 89°13'40" West, along the South line of said Parcel "G", a distance of 1020.00 feet to the beginning of a curve concave to the Northeast having a radius of 267.21 feet and a central angle of 88°38'22", thence Westerly, Northwesterly and Northerly along the arc of said curve, a distance of 413.39 feet to a point-of-tangency; thence North 00°35'18" West along the tangent of said curve and the West line of said Parcel "G", a distance of 459.26 feet; thence South 89°13'40" East, departing from said west line of Parcel "G", a distance of 1298.04 feet to a point on the East line of said Parcel "G"; thence South 00°46'20" West, along said East line of Parcel "G", a distance of 720.00 feet to the point of beginning.

**LESS AND EXCEPT**

A 10.00 foot wide strip of land in Parcel "G", Maple Wood, according to the plat thereof, recorded in Plat Book 80 at Page 37 of the Public Records of Broward County, Florida, described as follows:

Beginning at the Southwest corner of Lot 1, Block C-C of said Maple Wood,

Thence South 00°26'27" West (bearings are relative to the West line of Section 28, Township 48 South, Range 41 East, as shown on Stoner/Keith Resurvey of a portion of Township 47 South, Range 41 East, all of Township 48 South, Range 41 East, & all of Township 49 South, Range 41 East, according to the plat thereof, recorded in Miscellaneous Plat Book 3 at Page 44 of said Public Records), along the East line of said Parcel "G", a distance of 10.00 feet;

Thence North 89°23'03" West, a distance of 50.00 feet;

Thence North 00°26'27" East, a distance of 10.00 feet to the North line of that portion of said Parcel "G" described in Official Records Book 5838 at Page 967 of said Public Records;

Thence South 89°33'33" East, along said North line, a distance of 50.00 feet to the Point of Beginning.

Said land being in the City of Coral Springs, Broward County, Florida.

This being the same property conveyed to Coral Springs Improvement District, a local unit of special government and public corporation by a Deed from Florida National Properties, Inc. dated July 6, 1984 and recorded July 9, 1984 in Book 11838 Page 362 and Instrument 84-237182 in the County of Broward, State of Florida.

This also being the same property conveyed to Coral Springs Improvement District, a public corporation by a Deed from Florida National Properties, Inc. dated June 24, 1974 and recorded July 8, 1974 in Book 5838 Page 967 and Instrument 74-145267 in the County of Broward, State of Florida.

**Access and utilities serving the Premises (as defined in the Lease) includes all easements of record as well as that portion of the Property designated by Landlord and Tenant for Tenant (and Tenant's guests, agents, customers, subtenants, licensees and assigns) ingress, egress, and utility purposes to and from a public right-of-way.**

**Said interest being over land more particularly described by the following description:**

**Insert metes and bounds description of area**

**EXHIBIT "B"**

**THE FIRST AMENDMENT TO THE OPTION AND LEASE AGREEMENT**

(Above 3" Space for Recorder's Use Only)

**Recording Requested By and**

**After Recording, Return to:**

VB BTS III, LLC  
750 Park of Commerce Drive, Suite 200  
Boca Raton, Florida 33487  
Attn: Allison Cannella, Esq.

Cross Reference:  
Instrument No. 118888786  
Broward County, FL

Commitment No.: VTB-143391-C

**FIRST AMENDMENT TO OPTION AND LEASE AGREEMENT AND FIRST AMENDMENT TO  
MEMORANDUM OF OPTION TO LEASE**

This First Amendment to Option and Lease Agreement and First Amendment to Memorandum of Option to Lease (this "**Amendment**") is entered into and made effective as of April 21, 2025, and is by and between **Coral Springs Improvement District**, a local unit of special government and public corporation ("**Landlord**"), having an address at 210 N University Drive Ste. 702, Coral Springs, FL 33071, and **VB BTS III, LLC**, a Delaware limited liability company, as successor by assignment from VB BTS II, LLC, a Delaware limited liability company ("**Tenant**"), having an address at 750 Park of Commerce Drive, Suite 200, Boca Raton, Florida 33487. Landlord and Tenant may be referred to herein as "**Party**" or jointly as "**Parties.**"

**W I T N E E S S E T H:**

A. Landlord and Tenant's successor in interest entered into that certain Option and Lease Agreement dated April 18, 2023 (the "**Lease**"), as memorialized by a certain Memorandum of Option to Lease dated April 18, 2023, and recorded on May 31, 2023, at Instrument No. 118888786 in Broward County, State of Florida (the "**Memorandum**"). The Lease and Memorandum are collectively referred to as the "**Agreement**".

B. Landlord and Tenant mutually desire to amend the Agreement on the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, the Landlord and Tenant agree as follows:

1. **Recitals, Definitions.** The recitals set forth above are accurate and hereby incorporated into the Agreement by reference thereto. All capitalized terms not defined herein shall have the same meaning set forth in the Agreement and/or Memorandum, as applicable.

Site Name: Whispering Oaks  
VB Site No. US-FL-7156

2. **Ratification.** Except as amended herein, all of the terms and conditions of the Agreement and Memorandum are hereby ratified and confirmed in all respects and shall remain unchanged and continue in full force and effect.

3. **Amendment.**

- a. Landlord and Tenant agree that by written agreement or otherwise the Option Period currently expires on April 18, 2025, and that the Option Period is now, pursuant to this Amendment, extended for one (1) additional year beginning on April 21, 2025, through to and including April 20, 2026. In consideration for such extension, Tenant will pay to Landlord a fee of One Thousand Five Hundred Dollars (\$1,500.00) within fifteen (15) days of the full execution of this Amendment and delivery to Tenant.
- b. Landlord and Tenant hereby agree that **Exhibit 2** to the Lease is to be replaced and, therefore, **Exhibit 2** to the Lease is hereby deleted in its entirety and replaced with the new **Exhibit 2** annexed hereto and made a part hereof.
- c. Landlord and Tenant hereby agree that Section 1(c) is deleted in its entirety and replaced with the following:

(c) “Tenant may exercise the Option at any time during the Option Period by delivery of written notice to Landlord (the “**Notice of Exercise of Option**”). The Notice of Exercise of Option shall set forth the commencement date (the “**Commencement Date**”) of the Initial Term (defined below), which shall be within thirty (30) days of the Notice of Exercise of Option. Tenant must exercise its option prior to the commencement of any work on the Premises. If Tenant does not provide a Notice of Exercise of Option during the Option Period, this Agreement will terminate, and the parties will have no further liability to each other.”

4. **Conflict.** In the event of any conflict between the terms of this Amendment and the Agreement and/or the Memorandum, the terms of this Amendment shall govern and supersede those set forth in the Agreement and/or Memorandum, as applicable.

5. **Successors and Assigns.** This Amendment shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

6. **Binding Effect.** This Amendment shall be binding upon the heirs, legal representatives, successors and permitted assigns of the parties. The parties shall execute and deliver such further and additional instruments, agreements and other documents as may be necessary to evidence or carry out the provisions of this Amendment.

7. **Representations and Warranties.** To the extent applicable, each party hereby represents and warrants to the other party that such party: (a) is a duly authorized and existing entity; (b) is qualified to do business in the state in which the Property is located; and (c) has full right and authority to execute and enter into this Amendment and to perform the obligations imposed upon such party without the consent of any other party or person. Further, each of the persons executing this Amendment on behalf of such party hereby represents and warrants that such person is authorized to do so.

8. **Entire Agreement.** This and any attachments, which are hereby incorporated into and made a part of this Amendment, set forth the entire agreement between the parties with respect to the matters set forth herein. There have been no additional oral or written representations or agreements.

9. **Authority to Sign.** Each signatory of this Amendment represents hereby that he or she has the authority to execute and deliver the same on behalf of the party hereto for which such signatory is acting.

10. **Counterparts.** This Amendment may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

[signatures on the following pages]

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the day and year first above-written.

**WITNESSES:**

**LANDLORD:**

**Coral Springs Improvement District**  
a local unit of special government and public corporation

\_\_\_\_\_  
Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_

Address: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_ as \_\_\_\_\_ of Coral Springs Improvement District, a local unit of special government and public corporation.

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

**WITNESSES:**

**TENANT:**

**VB BTS III, LLC**

a Delaware limited liability company

\*  
Name: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

\*  
Name: \_\_\_\_\_

Date: \_\_\_\_\_

\*Address:

750 Park of Commerce Drive, Suite 200  
Boca Raton, FL 33487

STATE OF FLORIDA

COUNTY OF PALM BEACH

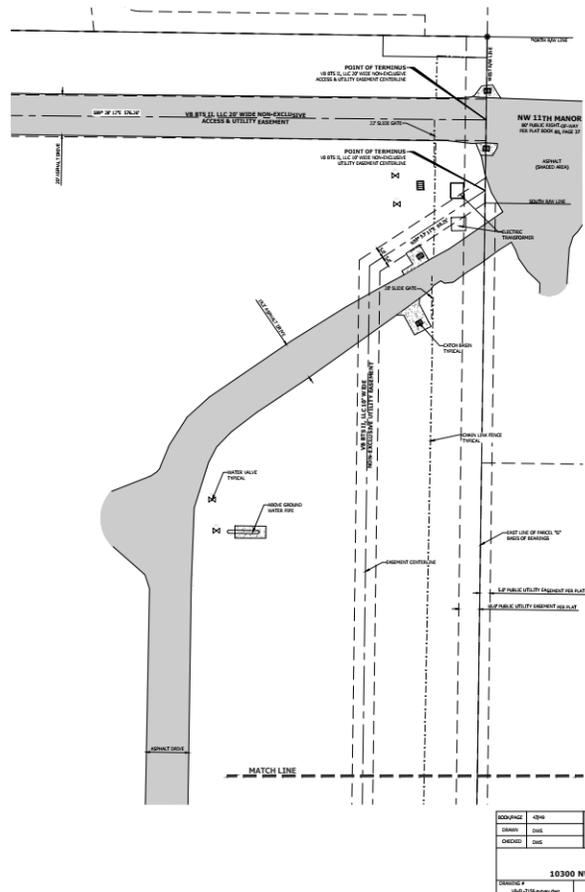
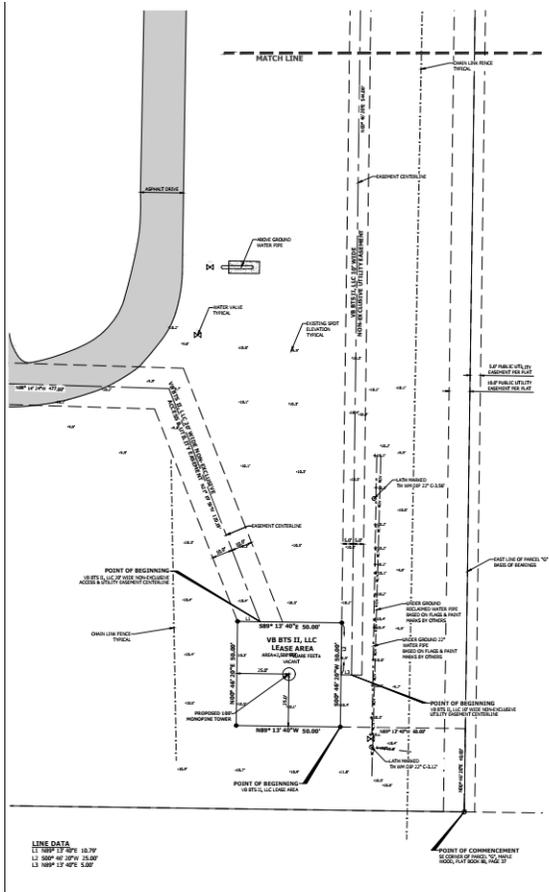
This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_  
\_\_\_\_\_ (name of signatory) as \_\_\_\_\_ (title of signatory)  
of VB BTS III, LLC.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_





**BOUNDARY & TOPOGRAPHIC SURVEY OF  
VB BTS II, LLC LEASE AREA**  
IN SECTION 26, TOWNSHIP 46 SOUTH, RANGE 41 EAST,  
BROWARD COUNTY, FLORIDA



**SURVEYOR'S NOTES**

1. BEARING SIGHTS HEREON ARE ASSUMED AND REFERENCED TO THE EAST LINE OF PARENT PARCEL AS BEARING S89° 47' 30\"/>

- LEGEND**
- INDICATES SPT BEAM & CAP SET STATIONED AS TRIS
  - INDICATES SPT BEAM FOUND NO ID
  - INDICATES LPT BEAM & CAP FOUND NO ID
  - INDICATES LPT BEAM & CAP FOUND ID AS NOTED
  - NAD INDICATES NORTH-UP WAY
  - S.M. INDICATES SPECIAL RECORD BOOK
  - ID INDICATES IDENTIFICATION
  - (D) INDICATES DECODED DATA WHEN DIFFERENT FROM MEASURED
  - NAD 83 INDICATES NORTH AMERICAN VERTICAL DATUM OF 1983

**STONECYPHER SURVEYING INC.**  
1225 NW 16TH AVENUE, GAINESVILLE, FLORIDA 32609  
Tel: (352) 378-9100  
Email: stonecyphe@stonecyphe.com  
www.stonecyphe.com  
Professional Surveying & Mapping, Equal Opportunity of Authorization No. 13-000

BOOKING	4240	SCALE	1"=20'
DRAWN	DSB	DATE	MAY 26, 2023
CHECKED	DSB	PROJECT #	24064
<b>SITE NAME: WHISPERING OAKS</b>			
<b>SITE NUMBER: US-FL-7156</b>			
<b>10300 NW 11TH MANOR, CORAL SPRINGS, FLORIDA 33071</b>			
DATE	10/12/2023	SHEET #	1 OF 2

Site Name: Whispering Oaks  
VB Site No. US-FL-7156

**VB BTS II, LLC LEASE AREA DESCRIPTION**

A PARCEL OF LAND LYING IN PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHEAST CORNER OF PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; THENCE N00° 46' 20"E ALONG THE EAST LINE OF SAID PARCEL "G" FOR 40.00 FEET; THENCE N89° 13' 40"W FOR 60.00 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL OF LAND; THENCE CONTINUE N89° 13' 40"W FOR 50.00 FEET; THENCE N00° 46' 20"E FOR 50.00 FEET; THENCE S89° 13' 40"E FOR 50.00 FEET; THENCE S00° 46' 20"W FOR 50.00 FEET TO THE POINT OF BEGINNING. SAID PARCEL OF LAND SITUATE, LYING AND BEING IN BROWARD COUNTY, FLORIDA, CONTAINING 2,500 SQUARE FEET MORE OR LESS.

**VB BTS II, LLC 20' WIDE NON-EXCLUSIVE ACCESS & UTILITY EASEMENT DESCRIPTION**

A 20-FOOT WIDE NON-EXCLUSIVE EASEMENT STRIP OF LAND FOR THE PURPOSES OF ACCESS AND UTILITIES LYING IN PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; SAID EASEMENT STRIP LYING 10.00 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED EASEMENT CENTERLINE:

COMMENCE AT THE SOUTHEAST CORNER OF PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; THENCE N00° 46' 20"E ALONG THE EAST LINE OF SAID PARCEL "G" FOR 40.00 FEET; THENCE N89° 13' 40"W FOR 60.00 FEET; THENCE CONTINUE N89° 13' 40"W FOR 50.00 FEET; THENCE N00° 46' 20"E FOR 50.00 FEET; THENCE S89° 13' 40"E FOR 10.79 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED EASEMENT CENTERLINE; THENCE N21° 19' 56"W FOR 120.18 FEET; THENCE N88° 14' 24"W FOR 477.00 FEET, TO A POINT OF CURVATURE; THENCE NORTHWESTERLY FOR 46.18 FEET ALONG THE ARC OF A CURVE, CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 30.00 FEET, CENTRAL ANGLE OF 88° 11' 58", SUBTENDED BY A CHORD HAVING A LENGTH OF 41.75 FEET AND BEARING N44° 08' 25"W, TO A POINT OF TANGENCY; THENCE N00° 02' 26"W FOR 357.32 FEET, TO A POINT OF CURVATURE; THENCE NORTHEASTERLY FOR 126.46 FEET ALONG THE ARC OF A CURVE, CONCAVE TO THE SOUTHEAST, HAVING A RADIUS OF 80.00 FEET, CENTRAL ANGLE OF 90° 34' 13", SUBTENDED BY A CHORD HAVING A LENGTH OF 113.70 FEET AND BEARING N45° 14' 41"E, TO A POINT OF TANGENCY; THENCE S89° 28' 12"E FOR 576.26 FEET TO AN INTERSECTION WITH THE WEST RIGHT-OF-WAY OF NW 11TH MANOR (AN 80' PUBLIC RIGHT-OF-WAY) AND THE POINT OF TERMINUS. THE SIDELINES OF SAID EASEMENT TO BE SHORTENED AND PROLONGED TO MEET AT ANGLE POINTS, LEASE PARCEL LINES AND RIGHT-OF-WAY LINES.

**VB BTS II, LLC 20' WIDE NON-EXCLUSIVE UTILITY EASEMENT #1 DESCRIPTION**

A 10-FOOT WIDE NON-EXCLUSIVE EASEMENT STRIP OF LAND FOR THE PURPOSES OF UTILITIES LYING IN PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; SAID EASEMENT STRIP LYING 5.00 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED EASEMENT CENTERLINE:

COMMENCE AT THE SOUTHEAST CORNER OF PARCEL "G", MAPLE WOOD, AS RECORDED IN PLAT BOOK 80, PAGE 37, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; THENCE N00° 46' 20"E ALONG THE EAST LINE OF SAID PARCEL "G" FOR 40.00 FEET; THENCE N89° 13' 40"W FOR 60.00 FEET; THENCE CONTINUE N89° 13' 40"W FOR 50.00 FEET; THENCE N00° 46' 20"E FOR 50.00 FEET; THENCE S89° 13' 40"E FOR 50.00 FEET; THENCE S00° 46' 20"W FOR 25.00 FEET; THENCE S89° 13' 40"E FOR 5.00 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED EASEMENT CENTERLINE; THENCE N00° 46' 20"E FOR 544.08 FEET; THENCE N56° 53' 11"E FOR 66.25 FEET TO AN INTERSECTION WITH THE WEST RIGHT-OF-WAY OF NW 11TH MANOR (AN 80' PUBLIC RIGHT-OF-WAY) AND THE POINT OF TERMINUS. THE SIDELINES OF SAID EASEMENT TO BE SHORTENED AND PROLONGED TO MEET AT ANGLE POINTS, LEASE PARCEL LINES AND RIGHT-OF-WAY LINES.

## **Seventh Order of Business**



☎ 954-753-0380  
 📠 954-753-8784  
 🌐 csidfl.org  
 📱 f in 🐦

**RESOLUTION 2025-6**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT ADOPTING CERTAIN RATES, FEES AND CHARGES FOR EMERGENCY REPAIRS BILLED TO OUTSIDE CONTRACTORS AND COMPANIES FOR DAMAGES TO DISTRICT INFRASTRUCTURE**

**WHEREAS**, Chapter 2004-469 Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District, hereinafter referred to as District, to prescribe, establish and collect rates, fees, rentals and other charges and to revise same from time to time for the facilities and services provided by the District; and

**WHEREAS**, Chapter 2004-469 Laws of Florida requires the District to conduct a public hearing and to advertise the same for the purpose of hearing comments and objections to the proposed rates, fees and charges; and

**WHEREAS**, on **January 22, 2016, said public hearing was conducted** by the Board of Supervisors of the District, notice of such public hearing having been published as required by Chapter 2004-469 Laws of Florida.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, BROWARD COUNTY, FLORIDA:**

- I. The rates and fees for emergency repairs for damage to District infrastructure is as follows:
  - Labor rate per field technician per hour - \$45.00 per hour.
  - Labor rate for field supervisor per hour - \$52.00 per hour.
  - Use of backhoe or sewer line clearing equipment (includes operator) - \$130.00 per hour.
  - Labor rate for field manager - \$60.00 per hour.
  - Labor rate for director - \$90.00 per hour.
  
2. Normal working hours are Monday through Friday 8am-4:30pm. Any work outside of those hours will be at one and a half times the hourly rates listed above with the exception of the department manager and director as they are exempt positions.
  
3. This Resolution shall become effective on April 21, 2025.

PASSED AND ADOPTED THIS 21st DAY OF APRIL, 2025.

\_\_\_\_\_  
 Kenneth Cassel, District Manager

\_\_\_\_\_  
 Mark Ritter, Board President



**RESOLUTION 2016-3**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT ADOPTING CERTAIN RATES, FEES AND CHARGES FOR EMERGENCY REPAIRS BILLED TO OUTSIDE CONTRACTORS AND COMPANIES FOR DAMAGES TO DISTRICT INFRASTRUCTURE**

**WHEREAS**, Chapter 2004-469 Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District, hereinafter referred to as District, to prescribe, establish and collect rates, fees, rentals and other charges and to revise same from time to time for the facilities and services provided by the District; and

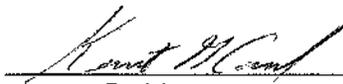
**WHEREAS**, Chapter 2004-469 Laws of Florida requires the District to conduct a public hearing and to advertise the same for the purpose of hearing comments and objections to the proposed rates, fees and charges; and

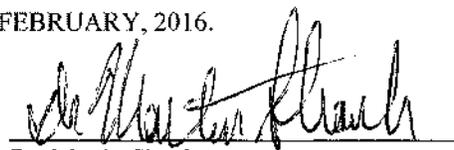
**WHEREAS**, on January 22, 2016, said public hearing was conducted by the Board of Supervisors of the District, notice of such public hearing having been published as required by Chapter 2004-469 Laws of Florida.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, BROWARD COUNTY, FLORIDA:**

1. The rates and fees for emergency repairs for damage to District infrastructure is as follows:
  - Labor rate per employee per hour - \$45.00 per hour.
  - Afterhours (overtime) labor rate per employee per hour - \$67.50 per hour.
  - Use of backhoe equipment (includes operator) - \$130.00 per hour.
  - Afterhours (overtime) use of backhoe equipment - \$152.50 per hour.
  - Charge for sewer line cleaning machine - \$65.00 per hour.
2. This Resolution shall become effective on February 22, 2016.

PASSED AND ADOPTED THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2016.

  
\_\_\_\_\_  
Kenneth Cassel  
Assistant Secretary

  
\_\_\_\_\_  
Dr. Martin Shank  
President

# **Eighth Order of Business**

## Interlocal Agreement between Broward County and Coral Springs Improvement District for Participation in the NatureScape Irrigation Service Program

This Interlocal Agreement (“Agreement”) is made and entered by and between Broward County, a political subdivision of the State of Florida (“County”), and Coral Springs Improvement District, a special district of the State of Florida (“Participant”) (collectively referred to as the “Parties”).

### RECITALS

- A. The NatureScape Irrigation Services (“NIS Program”) provides irrigation system efficiency inspections on larger municipal and commercial sites.
- B. County established an optional Residential Irrigation Rebate Program (“RIR Program”) through its NIS Program whereby the County performs irrigation system efficiency inspections and facilitates rebates to residents to offset costs to upgrade water-efficient irrigation system components within each Participant’s water service area.
- C. Participant elected to not participate in the RIR program at this time. However, County agreed to provide Participant with the opportunity to elect to participate in the RIR Program at a later date.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### ARTICLE 1. DEFINITIONS

- 1.1. **Board** means the Board of County Commissioners of Broward County, Florida.
- 1.2. **City Manager** means the manager or administrator, whichever is applicable, that is the chief executive officer of the Participant.
- 1.3. **Contract Administrator** means the Director of the Natural Resources Division within Broward County’s Resilient Environment Department, or such other person designated by same in writing.
- 1.4. **Services** mean all work required under this Agreement including, without limitation, all deliverables, consulting, training, project management, or other Services specified in Exhibit A.

### ARTICLE 2. EXHIBITS

- Exhibit A      Scope of Services
- Exhibit B      Work Authorization Form

### ARTICLE 3. SCOPE OF SERVICES

3.1. County shall perform all County obligations identified in this Agreement including, without limitation, County Responsibilities specified in Exhibit A (the “Services” or “Scope of Services”).

3.2. Participant agrees to perform all Participant obligations identified in this Agreement including, without limitation, the Participant Responsibilities specified in the Scope of Services outlined in Exhibit A.

3.3. The Scope of Services is a description of the Parties’ obligations and responsibilities and is deemed to include preliminary considerations and prerequisites, and all labor, materials, equipment, and tasks that are such an inseparable part of the work described that exclusion would render performance by either party impractical, illogical, or unconscionable.

3.4. NIS Program. Participant has elected to participate in the NIS Program. The Services to be provided as part of the NIS Program are further identified in Section 2 of Exhibit A to this Agreement. Participant agrees to participate in the NIS Program and submitted a statement confirming to County the Participant’s desired not-to-exceed amount of Eighteen Thousand Two Hundred Eighty and 09/100 Dollars (\$18,280.09) (“NIS Not-to-Exceed Amount”). The NIS Not-to-Exceed Amount includes Eighteen Thousand Two Hundred Eighty and 09/100 Dollars (\$18,280.09) for the base cost (“Base Cost”) and Zero Dollars (\$0) for additional evaluations the Participant wishes to offer (“Additional Evaluations Cost”).

3.5. Optional Services. Participant may choose to participate in the RIR Program identified in this Agreement as optional (“Optional Services”). County agrees to provide the Optional Services pursuant to a work authorization (“Work Authorization”) in substantially the form attached as Exhibit B, executed by Participant and County pursuant to this section. Any Optional Services procured, when combined with the other required Services, shall not result in a payment obligation exceeding the applicable maximum amount stated in Section 5.1, which includes Participant’s desired not-to-exceed amount for the Optional RIR Program of Zero Dollars (\$0) (“RIR Not-to-Exceed Amount”). The RIR Not-to-Exceed Amount includes Zero Dollars (\$0) for the base cost (“Base Cost”) and Zero Dollars (\$0) as the amount Participant wishes to offer in rebates (“Rebate Amount”). Participant may change the RIR Not to Exceed amount in the same manner as set forth in Section 3.6.

Notwithstanding anything to the contrary in this Agreement, Work Authorizations shall be executed on behalf of County as follows: (a) the Contract Administrator may execute Work Authorizations for which the total aggregate cost to County is less than \$50,000; (b) the Purchasing Director may execute Work Authorizations for which the total aggregate cost to County is within the Purchasing Director’s delegated authority; and (c) any Work Authorization above the Purchasing Director’s delegated authority requires express approval by the Board. County shall not commence work on any Work Authorization until it transmits a Notice to Proceed issued by the Contract Administrator to the Participant.

3.6. Participant may change the NIS Not-to-Exceed Amount and/or RIR Not-to-Exceed Amount by changing the number of additional evaluations or rebates, as applicable, it wishes to be conducted. Participant must notify the County at least thirty (30) days before any change to the Evaluation Amount and/or Rebate Amount can become effective. Furthermore, the change is not effective until the County provides written notice affirmatively acknowledging the change. If such notice reduces the NIS Not-to-Exceed Amount for evaluations and/or RIR Program Not-to-Exceed Amount for rebates, County shall cease to perform evaluations and/or accepting applications, as applicable in Participant's jurisdiction, if performing evaluations would be in excess of the new Not-to-Exceed Amounts. However, decreasing the number of evaluations and/or rebates shall not relieve Participant of its obligation to compensate County for any evaluations actually conducted and/or rebates actually provided prior to the effective date of termination of this Agreement or prior to any notice of change pursuant to this section.

3.7. By participating in the NIS and/or RIR Programs, Participant acknowledges that County is responsible for administering the Programs. County shall make good faith efforts to consult with Participant regarding the promotion and administration of the NIS and RIR Programs. Except as otherwise provided, all decisions including, without limitation, whether to offer a rebate on an individual basis, whether to offer an evaluation on an individual basis and the scope of the evaluations offered, the manner by which County promotes the NIS Program and the RIR Program, what rebates to offer, and the amount of the rebate shall be made in County's sole discretion.

#### **ARTICLE 4. TERM AND TIME OF PERFORMANCE**

4.1. Term. The term of this Agreement shall begin on the date it is fully executed by the Parties ("Effective Date") and continues through September 30, 2030 ("Initial Term"), unless otherwise terminated or extended as provided in this Agreement. The Initial Term and Extension Term, as those terms are defined in this article, are collectively referred to as the "Term."

4.2. Extensions. The Participant may extend this Agreement for one (1) additional five (5) year term (an "Extension Term") on the same terms and conditions stated in this Agreement by sending notice to the County at least thirty (30) days prior to the expiration of the then-current term. By sending the thirty (30) day notice, the Participant agrees to any rate changes that will be applicable during the Extension Term. The County Administrator is authorized to accept any Extension Term and notice of same from Participant only by electronic mail shall be effective and sufficient.

4.3. Fiscal Year. The continuation of this Agreement beyond the end of any County fiscal year is subject to both the appropriation and the availability of funds pursuant to Chapter 129 and, if applicable, Chapter 212, Florida Statutes. If the County or Participant does not approve funding for any subsequent fiscal year, this Agreement shall terminate upon expenditure of the current funding, notwithstanding other provisions in this Agreement to the contrary.

**ARTICLE 5. COMPENSATION**

5.1. For all Services provided under this Agreement, Participant will pay County up to a maximum amount as set forth below. For the NIS Program, the NIS Not-to-Exceed Amount shall consist of the Base Cost and Additional Evaluations Cost as outlined in Section 3.4 and reflected in the table below. For the Optional RIR Program, the RIR Not-to-Exceed Amount consists of the Base Cost and the Rebate Amount as set forth in Section 3.5 and the table below. Participant will not front the cost of individual rebates and devices. Instead, County will invoice Participant up to the Maximum-Not-to-Exceed Amounts reflected in the chart below for actual rebates and devices issued within Participant’s service areas within a given year.

<b>NIS Program</b>					
<b>Yr<sup>^</sup></b>	<b>Base Cost</b> (includes 3 initial and 3 follow up evaluations)	<b>Number of Additional Evaluations</b>	<b>Additional Evaluations Cost*</b>	<b>Maximum Not-to-Exceed Amount+</b>	<b>Invoice submitted by:</b>
1	\$3,375.00	0	\$0	\$3,375.00	August 20, 2026
2	\$3,510.00	0	\$0	\$3,510.00	August 20, 2027
3	\$3,650.40	0	\$0	\$3,650.40	August 20, 2028
4	\$3,796.42	0	\$0	\$3,796.42	August 20, 2029
5	\$3,948.27	0	\$0	\$3,948.27	August 20, 2030
^Year 1 Base Cost covers Services from the Effective Date through September 2026. Years 2-5 include a four percent (4%) escalator per year on Services. *Additional Evaluations are initial evaluations unless otherwise requested by Participant. Year 1 Additional Evaluations Cost includes zero (0) additional evaluations to cover the extended service period. +The Maximum Not-to-Exceed Amount includes the \$3,375.00 Base Cost and an additional \$1,450 per each additional evaluation.					
<b>RIR Program</b>					
<b>Yr<sup>^</sup></b>	<b>Base Cost</b> (Administrative)	<b>Rebate Amount</b>	<b>Maximum Not-to-Exceed Amount*</b>	<b>Invoice submitted by:</b>	
1	\$6,750.00	\$0	N/A	August 20, 2026	
2	\$4,680.00	\$0	N/A	August 20, 2027	
3	\$4,867.20	\$0	N/A	August 20, 2028	
4	\$5,061.89	\$0	N/A	August 20, 2029	
5	\$5,264.36	\$0	N/A	August 20, 2030	
^ Year 1 covers Services from the Effective Date through September 2026. Years 2-5 include a					

four percent (4%) escalator per year on the \$4,500.00 Base Cost.

County shall have the option to refuse to perform any additional evaluations and may notify Participant in writing of this fact. If County elects to not perform an additional evaluation, Participant shall not be invoiced for that additional evaluation.

5.2. County will make a good faith effort to conduct as many evaluations, and distribute as many rebates, if applicable, as possible within the designated amount identified in Section 3.4 and, if applicable Section 3.5, of this Agreement. If Participant opts to participate in the RIR Program, Participant shall be invoiced for the actual amount of money distributed as rebates within Participant's water service area. Participant acknowledges that since rebate amounts vary per program guidelines, the number of rebates provided will depend on the amount of each rebate actually given per program guidelines.

5.3. County shall submit its first invoice on August 20, 2026. Thereafter, County shall annually submit invoices by August 20<sup>th</sup> for work actually performed and for the final number of evaluations and final amount distributed as rebates, if any. Participant shall pay County within forty-five (45) days following receipt of County's invoice and as otherwise provided by Chapter 218, Florida Statutes. County may submit the final invoice up to sixty (60) days following the Term of this Agreement.

#### **ARTICLE 6. INSURANCE**

The Parties are entities subject to Section 768.28, Florida Statutes, and shall furnish the other party with written verification of liability protection in accordance with state law upon request by a party subject to this Agreement.

#### **ARTICLE 7. TERMINATION**

7.1. Termination for Cause. This Agreement may be terminated for cause by the aggrieved party if the party in breach has not corrected the breach within ten (10) days after receipt of written notice from the aggrieved party identifying the breach. This Agreement may be terminated for cause by County for reasons including, but not limited to, any of the following:

7.1.1. Participant's failure to suitably or continuously perform the Services in a manner calculated to meet or accomplish the objectives in this Agreement; or

7.1.2. By the County Administrator for fraud, misrepresentation, or material misstatement by Participant in the award or performance of this Agreement or that violates any applicable requirement of Section 1-81 of the Code.

Unless otherwise stated in this Agreement, if this Agreement was approved by Board action, termination for cause by County must be by action of the Board or the County Administrator; in any other instance, termination for cause may be by the County Administrator, the County representative expressly authorized under this Agreement, or the County representative

(including any successor) who executed the Agreement on behalf of County. If County erroneously, improperly, or unjustifiably terminates this Agreement for cause, such termination shall be deemed a termination for convenience pursuant to Section 7.2 effective thirty (30) days after such notice was provided.

7.2. Termination for Convenience; Other Termination. This Agreement may also be terminated for convenience by either party with at least thirty (30) days advance written notice to the other party. The Parties acknowledges they received good, valuable, and sufficient consideration for the right to terminate this Agreement for convenience including in the form of the obligation to provide advance notice to the other party of such termination in accordance with this section. This Agreement may also be terminated by the County Administrator or City Manager upon such notice as the County Administrator or City Manager deems appropriate under the circumstances if the County Administrator or City Manager determines that termination is necessary to protect the public health, safety, or welfare. If this Agreement is terminated by either party pursuant to this section, County shall be paid for any Services properly performed through the termination date specified in the written notice of termination and neither party shall have any further obligation to pay County for Services under this Agreement.

7.3. Notice of termination shall be provided in accordance with the “Notices” section of this Agreement except that notice of termination by the County Administrator to protect the public health, safety, or welfare may be oral notice that shall be promptly confirmed in writing.

#### **ARTICLE 8. EEO COMPLIANCE**

No party to this Agreement may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, gender identity and expression, or veteran or service member status in the performance of this Agreement. Failure by any party to carry out any of the requirements of this section shall constitute a material breach of this Agreement, which shall permit the other party to terminate this Agreement or to exercise any other remedy provided under applicable law, all such remedies being cumulative.

#### **ARTICLE 9. MISCELLANEOUS**

9.1. Contract Administrator Authority. The Contract Administrator is authorized to coordinate and communicate with Participant to manage and supervise the performance of this Agreement. Participant acknowledges that the Contract Administrator has no authority to make changes that would increase, decrease, or otherwise materially modify the Scope of Services except as expressly set forth in this Agreement or, to the extent applicable, in the Broward County Procurement Code. Unless expressly stated otherwise in this Agreement or otherwise set forth in the Code or the Broward County Administrative Code, the Contract Administrator may exercise ministerial authority in connection with the day-to-day management of this Agreement. The Contract Administrator may also approve in writing minor modifications to the Scope of Services that do not increase the total cost to County or waive any rights of County.

9.2. Rights in Documents and Work. Any and all reports, photographs, surveys, documents, materials, data, or other work created by Participant in connection with performing Services, whether finished or unfinished (“Documents and Work”), shall be owned by County, and Participant hereby transfers to County all right, title, and interest, including any copyright or other intellectual property rights, in or to the Documents and Work. Upon expiration or termination of this Agreement, the Documents and Work shall become the property of County and shall be delivered by Participant to the Contract Administrator within seven (7) days after expiration or termination.

9.3. Public Records. Notwithstanding any other provision in this Agreement, any action taken by County in compliance with, or in a good faith attempt to comply with, the requirements of Chapter 119, Florida Statutes, shall not constitute a breach of this Agreement. If Participant is acting on behalf of County as stated in Section 119.0701, Florida Statutes, Participant shall:

9.3.1. Keep and maintain public records required by County to perform the Services;

9.3.2. Upon request from County, provide County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by applicable law;

9.3.3. Ensure that public records that are exempt or confidential and exempt from public record requirements are not disclosed except as authorized by applicable law for the duration of this Agreement and after completion or termination of this Agreement if the records are not transferred to County; and

9.3.4. Upon expiration of the Term or termination of this Agreement, transfer to County, at no cost, all public records in possession of Participant or keep and maintain public records required by County to perform the Services. If Participant transfers the records to County, Participant shall destroy any duplicate public records that are exempt or confidential and exempt. If Participant keeps and maintains the public records, Participant shall meet all requirements of applicable law for retaining public records. All records stored electronically must be provided to County upon request in a format that is compatible with the information technology systems of County.

If Participant receives a request for public records regarding this Agreement or the Services, Participant must 1) respond to the request consistent with the requirements of Chapter 119, Florida Statutes, and 2) immediately notify the Contract Administrator in writing and provide all requested records to County to enable County to timely respond to the public records request or, if necessary, to supplement the Participant’s response.

Participant must separately submit and conspicuously label as “RESTRICTED MATERIAL – DO NOT PRODUCE” any material (a) that Participant contends constitutes or contains its trade secrets under Chapter 688, Florida Statutes, or (b) for which Participant asserts a right to withhold from public disclosure as confidential or otherwise exempt from production under Florida public

records laws (including Chapter 119, Florida Statutes) (collectively, “Restricted Material”). In addition, Participant must, simultaneous with the submission of any Restricted Material, provide a sworn declaration or affidavit in a form acceptable to County from a person with personal knowledge attesting that the Restricted Material constitutes trade secrets or is otherwise exempt or confidential under Florida public records laws, including citing the applicable Florida Statute and specifying the factual basis for each such claim. Upon request by County, Participant must promptly identify the specific applicable statutory section that protects any particular document. If a third party submits a request to County for records designated by Participant as Restricted Material, County shall refrain from disclosing such material unless otherwise ordered by a court of competent jurisdiction, authorized in writing by Participant, or the claimed exemption is waived. Any failure by Participant to strictly comply with the requirements of this section shall constitute Participant’s waiver of County’s obligation to treat the records as Restricted Material.

**IF PARTICIPANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO PARTICIPANT’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 954-519-1270, NATURALRESOURCES@BROWARD.ORG, 115 S ANDREWS AVE, RM 329H, FORT LAUDERDALE, FLORIDA 33301.**

9.4. Prohibited Telecommunications. Participant represents and certifies that Participant does not use, and for the Term will not provide or use, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, as such terms are used in 48 C.F.R. §§ 52.204-24 through 52.204-26.

9.5. Independent Contractor. County is an independent contractor of Participant, and nothing in this Agreement shall constitute or create a partnership, joint venture, or any other relationship between the Parties. In providing Services, neither County nor its agents shall act as officers, employees, or agents of Participant. Neither party shall have the right to bind the other to any obligation not expressly undertaken by that party under this Agreement.

9.6. Regulatory Capacity. Notwithstanding the fact that County is a political subdivision with certain regulatory authority, County’s performance under this Agreement is as a party to this Agreement and not in its regulatory capacity. If County exercises its regulatory authority, the exercise of such authority and the enforcement of applicable law shall have occurred pursuant to County’s regulatory authority as a governmental body separate and apart from this Agreement and shall not be attributable in any manner to County as a party to this Agreement.

9.7. Governmental Immunity. Except to the extent sovereign immunity may be deemed waived by entering into this Agreement, nothing herein is intended to serve as a waiver of sovereign immunity by either party nor shall anything included herein be construed as consent by either party to be sued by a third party in any matter arising out of this Agreement. Each party is a state agency or political subdivision as defined in Section 768.28, Florida Statutes, and shall

be responsible for the acts and omissions of its agents or employees to the extent required by applicable law.

9.8. Third-Party Beneficiaries. Neither Participant nor County intends to primarily or directly benefit a third party by this Agreement. Therefore, the Parties acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

9.9. Notice and Payment Address. Unless otherwise stated herein, for notice to a party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via email, to the addresses listed below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). Payments shall be made to the noticed address for Participant. Addresses may be changed by the applicable party giving notice of such change in accordance with this section.

For County:

Broward County Natural Resources Division  
NatureScape Irrigation Services  
Attn: Vanessa Balta, Water Conservation Manager  
Governmental Center, Room 329H  
115 South Andrews Avenue  
Fort Lauderdale, Florida 33301  
Email address: [vbalta@broward.org](mailto:vbalta@broward.org)

For Participant:

\_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

9.10. Assignment. Neither this Agreement nor any right or interest in it may be assigned, transferred, subcontracted, or encumbered by either party without the prior written consent of the other party. Any assignment, transfer, encumbrance, or subcontract in violation of this section shall be void and ineffective, constitute a breach of this Agreement, and permit County to immediately terminate this Agreement, in addition to any other remedies available to County at law or in equity.

9.11. Conflicts. Neither Participant nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with Participant’s loyal and conscientious exercise of judgment and care related to its performance under this Agreement. During the Term, none of Participant’s officers or employees shall serve as an expert witness against County in any legal or administrative proceeding in which they or Participant is not a party, unless compelled by legal process. Further, such persons shall not give sworn testimony or issue a report or writing as an expression of such person’s expert opinion that is adverse or prejudicial to the interests of County in connection

with any such pending or threatened legal or administrative proceeding unless compelled by legal process. The limitations of this section shall not preclude Participant or any persons in any way from representing themselves, including giving expert testimony in support of such representation, in any action or in any administrative or legal proceeding.

9.12. Materiality and Waiver of Breach. Each requirement, duty, and obligation set forth in this Agreement was bargained for at arm's-length and is agreed to by the Parties. Each requirement, duty, and obligation set forth in this Agreement is substantial and important to the formation of this Agreement, and each is, therefore, a material term. County's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of this Agreement. To be effective, any waiver must be in writing signed by an authorized signatory of the party granting the waiver.

9.13. Compliance with Laws. Participant and the Services must comply with all applicable law, including, without limitation, the Americans with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and the requirements of any applicable grant agreements.

9.14. Severability. If any part of this Agreement is found to be unenforceable by any court of competent jurisdiction, that part shall be deemed severed from this Agreement and the balance of this Agreement shall remain in full force and effect.

9.15. Joint Preparation. This Agreement has been jointly prepared by the Parties and shall not be construed more strictly against either party.

9.16. Interpretation. The titles and headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include any other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as "herein" refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a section or article of this Agreement, such reference is to the section or article as a whole, including all subsections thereof, unless the reference is made to a particular subsection or subparagraph of such section or article. Any reference to "days" means calendar days, unless otherwise expressly stated. Any reference to approval by County shall require approval in writing, unless otherwise expressly stated.

9.17. Priority of Provisions. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any document or exhibit attached to, referenced by, or incorporated in this Agreement and any provision within an article or section of this Agreement, the article or section shall prevail and be given effect.

9.18. Law, Jurisdiction, Venue, Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in

the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **EACH PARTY HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

9.19. Amendments. Unless expressly authorized herein, no modification, amendment, or alteration of any portion of this Agreement is effective unless contained in a written document executed with the same or similar formality as this Agreement and by duly authorized representatives of County and Participant.

9.20. Prior Agreements. This Agreement represents the final and complete understanding of the Parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and discussions regarding same. All commitments, agreements, and understandings of the Parties concerning the subject matter of this Agreement are contained herein.

9.21. Payable Interest

9.21.1. Payment of Interest. Unless prohibited by applicable law, County shall not be liable for interest to Participant for any reason, whether as prejudgment interest or for any other purpose, and Participant waives, rejects, disclaims, and surrenders any and all entitlement to interest in connection with a dispute or claim arising from, related to, or in connection with this Agreement.

9.21.2. Rate of Interest. If the preceding subsection is inapplicable or is determined to be invalid or unenforceable by a court of competent jurisdiction, the annual rate of interest payable by County under this Agreement, whether as prejudgment interest or for any other purpose, shall be, to the full extent permissible under applicable law, one quarter of one percent (0.25%) simple interest (uncompounded).

9.22. Incorporation by Reference. Any and all Recital clauses stated above are true and correct and are incorporated in this Agreement by reference. The attached Exhibits are incorporated into and made a part of this Agreement.

9.23. Multiple Originals and Counterparts. This Agreement may be executed in multiple originals or in counterparts, whether signed physically or electronically; each of which shall be deemed to be an original, and all of which, taken together, shall constitute one and the same agreement.

9.24. Use of Parties' Logo. The Parties shall not use each other's name or logo in marketing or publicity materials without prior written consent from the other party. Consent to use the County's logo may be provided by the Contract Administrator.

9.25. Representation of Authority. Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement: Broward County, through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_; and Coral Springs Improvement District, signing by and through its duly authorized representative.

COUNTY

BROWARD COUNTY, by and through its County Administrator

By: \_\_\_\_\_  
County Administrator

\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Approved as to form by  
Andrew J. Meyers  
Broward County Attorney  
115 South Andrews Avenue, Suite 423  
Fort Lauderdale, Florida 33301  
Telephone: (954) 357-7600

By \_\_\_\_\_  
Attorney's Name (Date)  
Senior/Assistant County Attorney

By \_\_\_\_\_  
Attorney's Name (Date)  
Senior/Assistant County Attorney

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**Interlocal Agreement between Broward County and Coral Springs Improvement District for Participation in the NatureScape Irrigation Service Program**

**Participant**

CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST:

By: \_\_\_\_\_  
DISTRICT MANAGER

\_\_\_\_\_  
DISTRICT CLERK

\_\_\_\_\_  
Print Name

\_\_\_\_ day of \_\_\_\_\_, 20\_\_

I HEREBY CERTIFY that I have approved this Agreement as to form and legal sufficiency subject to execution by the parties:

\_\_\_\_\_  
District Attorney

## Exhibit A

### SCOPE OF SERVICES

#### Broward County NatureScape Irrigation Program

#### 1. INTRODUCTION

The NatureScape Irrigation Services Program (“NIS Program”) provides irrigation system efficiency inspections on larger municipal and commercial sites as identified by partner agencies or the County NIS Program. NIS program staff identify operational efficiencies, maintenance concerns and potential upgrades of system components to achieve increased water use efficiency. The overall objective of the NIS Program is to further water conservation strategies in support of consumptive use permit requirements and achieve water quality improvements as part of the United States Environmental Protection Agency's National Pollutant Discharge Elimination System permitting program. The NIS Program seeks to encourage municipalities and businesses in Broward County to adopt an enduring water conservation ethic that supports long-term water resource sustainability and to achieve permanent and measurable water savings through repair and upgrade of irrigation system components and through proper management of those systems.

#### 2. SCOPE OF SERVICES

The Scope of Services in support of this Agreement is undertaken through the following series of tasks.

##### 2.1 COUNTY RESPONSIBILITIES

###### A. ADMINISTRATION OF THE PROGRAM

- i. Provide overall administration of the Agreement. Except as otherwise provided, administration of the NIS Program will be left to the sole discretion of County.
- ii. Coordinate at least one (1) meeting annually with Participant to present annual NIS Program achievements, review administrative or logistical program issues, and consider new program promotions and opportunities for improvement.
- iii. Provide reports to Participant and other partners as requested on inspection results, rebate expenditures, and water savings. An annual report will outline the performance of the NIS Program and the status of goals and objectives. The report will include a list of sites inspected and water savings. The report will also address any unanticipated delays and issues that necessitate modification of the NIS Program. County will

provide the annual report within thirty (30) days following the completion of the County's fiscal year.

- iv. Optionally seek additional funds and support from local, state, and national sources including, but not limited to, SFWMD's Local Cooperative Funding Program, Water Sense Partnership (EPA), and local groups. In addition, County may solicit support from sponsors through County's Advantage Marketing program. Funds obtained from additional sources may be used to provide additional inspections or rebates, or to offset other costs at County's discretion.

#### B. NIS PROGRAM

- i. Perform at least six (6) evaluations, which include three (3) initial and three (3) follow up, per year on properties selected in coordination with Participant and located within the water service area of Participant. Participant elected to receive zero (0) additional evaluations per year. County shall perform such additional evaluations. An additional evaluation shall be either an original (i.e., initial) or follow-up evaluation, at Participant's election. During Year 1, zero (0) additional evaluations will be completed to cover the extended service period.
- ii. Evaluations will be performed by a NIS Program staff person with training in irrigation system design and operation, expertise in landscape best management practices, and with permission and participation of the property owner/manager. The initial evaluation will serve to assess current rates of water consumption as a function of existing landscape design and maintenance and be based on the existing irrigation system's condition and standard operation.
- iii. Provide, following the initial evaluation, the property owner/manager with specific written recommendations for reducing total irrigation demands and increasing irrigation system efficiency through appropriate modifications in the landscape design, as well as irrigation system maintenance and operation. NIS Program staff will provide the property owner/manager a summary of the results of the evaluation in a site report and include the results in the Participant's annual program report. The site report will include a description of the irrigation system and site, a list of recommended improvements, and a summary of current water consumption, and potential water savings if the recommended improvements

are implemented.

- iv. Conduct follow up evaluations of sites inspected no more than three (3) months after the initial evaluation. Follow up evaluations will consist of an assessment of the degree to which the site-specific recommendations were implemented, and quantification of the water savings achieved by the implementation of the recommended improvements.
- v. Identify and coordinate property owners/managers interested in pursuing NatureScape Certification as part of the NIS evaluation. For interested property owners/managers, NIS Program staff will provide contact information for UF/IFAS Florida-Friendly Landscaping™ Program and National Wildlife Federation (NWF) Community Wildlife Habitats Program. Properties implementing an NIS evaluation and Florida-Friendly Landscape™ or NWF Community Wildlife Habitats recommendations are eligible for certification as NatureScape properties.
- vi. Conduct additional NIS site evaluations within each service area Participant elected to fund. These additional NIS evaluation sites may be selected at the discretion of County in coordination with Participant.
- vii. Prepare a five-year summary of the NIS program accomplishments prior to conclusion of the five-year term, that includes:
  - a. The total number and location of properties evaluated;
  - b. An analysis of potential versus actual water savings achieved as a result of the NIS Program;
  - c. A discussion of achieved improvements in landscape practices with consideration of water quality implications;
  - d. An identification of properties certified as meeting NatureScape Broward criteria a result of the NIS Program; and
  - e. An assessment of the overall performance of the NIS Program.

## 2.2 PARTICIPANT RESPONSIBILITIES:

- A. Provide one point of contact to coordinate with NIS Program on matters pertaining to this Agreement and inform NIS Program in writing within thirty (30) days after a change in point of contact.
- B. Participate in NIS Program meetings and provide comments within thirty (30) days after request on programmatic matters. Following such thirty (30) day period, NIS Program may assume Participant has no comments if none have been provided.
- C. Provide NIS Program with a list of at least three (3) properties in Year 1 and, at least three (3) properties annually in Years 2-5 within its water service area to be potential targets for the NIS Program and coordinate with NIS Program staff to identify appropriate properties within thirty (30) days of the start of each Program year under this Agreement.
- D. Coordinate with County to:
  - i. Identify and contact site managers of properties to be inspected under the NIS Program;
  - ii. Coordinate access to properties to be inspected under the NIS Program;
  - iii. Follow up with site managers to encourage improvements and repairs as identified in the inspection report; and
  - iv. Promote the NIS Program and, if participating, the RIR Program.
- E. Inform NIS Program in writing no later than the start of the fourth (4<sup>th</sup>) quarter of each Program year of any increases or decreases in the amount of additional NIS Program inspections and/or RIR Program rebates for the upcoming Program year.

## 3.0 OPTIONAL SERVICES

The Residential Irrigation Rebate Program (“RIR Program”) provides irrigation system efficiency inspections and water conservation education to residents of partner municipalities and offers rebates to offset initial costs incurred in upgrading specified water-efficient irrigation system components. The RIR Program seeks to encourage residents in Broward County to adopt an enduring water conservation ethic that supports long-term water resource sustainability and to achieve permanent and measurable water savings through repair and upgrade of irrigation system components and through proper management of those systems.

### 3.1 COUNTY RESPONSIBILITIES

#### A. ADMINISTRATION OF THE RIR PROGRAM

- i. Provide overall administration of the Agreement. Except as otherwise provided, administration of the RIR Program will be left to the discretion of County.
- ii. Coordinate at least one (1) meeting annually with Participant and other partners to present annual program achievements, review administrative or logistical program issues, and consider new program promotions and opportunities for improvement.
- iii. Provide reports to Participant and other partners as requested on inspection results, rebate expenditures, and water savings. The annual report will outline the performance of the RIR Program and the status of goals and objectives. The report will also include a list of sites inspected, rebates awarded, and water savings and address any unanticipated delays and issues that necessitate modification of the Program. County will provide the first annual report by September 30, 2026. For each year thereafter, County will provide the annual report to the Participant within thirty (30) days following the completion of the County's fiscal year.
- iv. Optionally seek additional funds and support from local, state, and national sources including, but not limited to, SFWMD's Local Cooperative Funding Program, Water Sense Partnership (EPA), and local groups. In addition, County may solicit support from sponsors through County's Advantage Marketing program. Funds obtained from additional sources may be used to provide additional inspections or rebates, or to offset other costs at County's discretion.

#### B. RIR PROGRAM

- i. Receive and evaluate resident applications for rebate eligibility, as funded by Participant, for residents that purchase and install specified water-saving measures including, but not limited to, adjustment of irrigation timing, zoning, head type and/or placement; and upgrades to irrigation system components such as valves, heads, timers, and sensing devices.
- ii. Schedule and perform initial system evaluation with residents. Evaluations will be performed by RIR Program staff person with training in irrigation system design and operation, expertise in

landscape best management practices, and with permission and participation of the property owner/manager. The initial evaluation will serve to assess the existing irrigation system's type, size, and condition. Residents will receive a water conservation kit and information on County's water conservation programs.

- iii. Manage the preparation and issuance of rebate checks.
- iv. Provide, following the initial evaluation, the property owner/manager with rebate fulfillment requirements aimed at reducing total irrigation demands and increasing irrigation system efficiency. Program staff will provide the property owner/manager a summary of the results of the evaluation in a site report and include the results in the Participant's annual program report. The site report will include a detailed description of the irrigation system and site, a summary of current annual water consumption, and provide rebate fulfillment requirements.
- v. Identify and coordinate property owners/managers interested in pursuing NatureScape Certification as part of the NIS evaluation. For interested property owners/managers, NIS Program staff will provide contact information for UF/IFAS Florida-Friendly Landscaping™ Program and National Wildlife Federation (NWF) Community Wildlife Habitats Program. Properties implementing an NIS evaluation and Florida-Friendly Landscape™ or NWF Community Wildlife Habitats recommendations are eligible for certification as NatureScape properties.
- vi. Maintain a list of currently approved cost-saving measures along with the rebate amount being offered and provide the current, accurate list to Participant upon request.
- vii. Periodically assess available water-saving measures to be used for rebates to ensure the RIR Program stays current with technology and standards.
- viii. Adopt forms and documentation for use by residents who wish to request a rebate. County will design such forms in consultation with Participant, but approval of such forms shall be at the discretion of County.
- ix. Make a good faith effort to periodically communicate the availability of the rebate program to residents within Participant's water service area, including all necessary qualifications. This will

include at a minimum, one (1) promotional campaign within Participant's water service area per RIR Program year.

- x. If rebate funds are exhausted before the final quarter in any RIR Program year, submit notice to Participant and cease performance on the RIR Program until additional funds become available.
- xi. Prepare a five-year summary of the RIR program accomplishments prior to conclusion of the five-year term, that includes:
  - a. The total number of applications received, total number of sites visited, and total number and location of properties awarded rebates;
  - b. Total estimated water savings achieved as a result of the RIR Program;
  - c. A discussion of achieved improvements in landscape practices with consideration of water quality implications;
  - d. An identification of properties certified as meeting NatureScape Broward criteria a result of the RIR Program; and
  - e. An assessment of the overall performance of the RIR Program.

### **3.2 PARTICIPANT RESPONSIBILITIES:**

- A. Provide one point of contact to coordinate with County on matters pertaining to this Agreement and inform County in writing within thirty (30) days after a change in point of contact.
- B. Participate in RIR Program meetings and provide comments within thirty (30) days after request on programmatic matters. Following such thirty (30) day period, County may assume Participant has no comments if none have been provided.
- C. Inform County in writing no later than the start of the fourth (4<sup>th</sup>) quarter of each Program year of any increases or decreases in the amount of RIR Program rebates for the upcoming program year.

**Exhibit B**

**Work Authorization for Interlocal Agreement between Broward County and Coral Springs Improvement District for Participation in the NatureScape Irrigation Service Program**

Contract Number: \_\_\_\_\_

Work Authorization No. \_\_\_\_\_

This Work Authorization is between Broward County and CSID (“Participant”) pursuant to the Agreement, executed on \_\_\_\_\_. In the event of any inconsistency between this Work Authorization and the Agreement, the provisions of the Agreement shall govern and control.

**Services to be provided:** [DESCRIBE IN DETAIL]

Agreement at issue is \_\_\_ Lump Sum/ \_\_\_ Not-to-Exceed for amount: \$\_\_\_\_\_

The time period for this Work Authorization will be from the date of complete execution until \_\_\_\_ (\_\_\_) days after County’s Notice to Proceed for the Services to be provided under this Work Authorization, unless otherwise extended or terminated by the Contract Administrator.

**Fee Determination:** Payment for services under this Work Authorization is as follows:

Professional Services	\$ _____
General Services	\$ _____
Goods/Equipment	\$ _____
<b>Total Cost of this Work Authorization</b>	<b>\$ _____</b>

The foregoing amounts shall be invoiced by County upon written acceptance by Participant of all goods and services provided under this Work Authorization.

**County**

	Contract Administrator	Date
Project Manager	Date	Board or Designee
		Date

**Participant**

	Signed	Date
Attest	Typed Name	
	Title	

Resolution No. 2025-061

1 A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BROWARD  
2 COUNTY, FLORIDA, URGING CURRENT AND POTENTIAL PARTNERS, INCLUDING  
3 BROWARD COUNTY AGENCIES, LOCAL MUNICIPALITIES, AND WATER  
4 SUPPLIERS, TO PURSUE PARTICIPATION IN AND INCREASE THEIR FINANCIAL  
5 SUPPORT FOR THE NATURESCAPE IRRIGATION SERVICE AND THE  
6 RESIDENTIAL IRRIGATION REBATE PROGRAM FOR THE PERIOD 2025 THROUGH  
7 2030; DIRECTING THAT A COPY OF THIS RESOLUTION BE DISTRIBUTED AS SET  
8 FORTH HEREIN; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

9 (Sponsored by Senator Steve Geller)

10  
11 WHEREAS, clean, high-quality water resources are vital to the sustainability and  
12 resilience of the environment, economy, and quality of life in Broward County;

13 WHEREAS, the Biscayne aquifer is the primary source of drinking water for  
14 Broward County and most of southeast Florida;

15 WHEREAS, to ensure water is available to achieve the goals of the  
16 Comprehensive Everglades Restoration Project, the South Florida Water Management  
17 District ("SFWMD") limited increases in withdrawals from Everglades waterbodies, which  
18 include portions of the Biscayne aquifer;

19 WHEREAS, SFWMD's consumptive use permitting criteria require permittees to  
20 develop alternative water supplies to meet increasing water needs;

21 WHEREAS, the U.S. Environmental Protection Agency estimates that up to  
22 fifty percent (50%) of water used outdoors is wasted due to inefficient watering methods  
23 and systems;

24 WHEREAS, to address this inefficiency, SFWMD's consumptive use permitting  
25 criteria require public water supply and landscape irrigation permittees to develop and  
26 implement water conservation plans that, in part, reduce outdoor water use;

27 WHEREAS, Broward County first collaborated with municipal and water utility  
28 partners in 2005 to launch the NatureScape Irrigation Service, a water audit program  
29 designed to provide partner municipalities with detailed site evaluations of municipal and  
30 commercial sites and recommendations for producing water savings and water quality  
31 improvements through modifications in landscape and irrigation system design,  
32 maintenance, and operation;

33 WHEREAS, the NatureScape Irrigation Service also directly supports a number of  
34 water quality objectives, including compliance with regional and state regulatory programs  
35 such as total maximum daily loads, the National Pollutant Discharge Elimination System  
36 permitting criteria, and the federal and state Numeric Nutrient Criteria;

37 WHEREAS, Broward County expanded the NatureScape Irrigation Service to  
38 include the Residential Irrigation Rebate Program, which provides irrigation system  
39 efficiency inspections and water conservation education to residents of partner  
40 municipalities and offers rebates to offset initial costs incurred in upgrading specified  
41 water-efficient irrigation system components;

42 WHEREAS, since their inception, the NatureScape Irrigation Service and  
 43 Residential Irrigation Rebate Program have helped partner municipalities achieve more  
 44 than one billion gallons in annual water savings;

45 WHEREAS, increasingly, Broward municipalities and water utilities recognize that  
 46 water conservation and sustained investments in water conservation are fundamental to  
 47 their long-term water supply plans; and

48 WHEREAS, current and potential partners are requested to pursue participation in  
 49 and enhanced financial support for delivery of the regional NatureScape Irrigation Service  
 50 and Residential Irrigation Rebate Program, NOW, THEREFORE,

51 BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF  
 52 BROWARD COUNTY, FLORIDA:

53 Section 1. The Board of County Commissioners of Broward County, Florida,  
 54 encourages current and potential partners in the NatureScape Irrigation Service and  
 55 Residential Irrigation Rebate Program, including Broward County agencies, local  
 56 municipalities, and water suppliers, to pursue participation in and enhance their financial  
 57 support for delivery of the NatureScape Irrigation Service and Residential Irrigation  
 58 Rebate Program to residents for the period 2025 through 2030.

59 Section 2. Copies of this Resolution shall be distributed to the Broward League  
 60 of Cities, the Broward County City Managers' Association, and water utility directors within  
 61 Broward County.

62 Section 3. Severability.

63 If any portion of this Resolution is determined by any court to be invalid, the invalid  
 64 portion will be stricken, and such striking will not affect the validity of the remainder of this

65 Resolution. If any court determines that this Resolution, in whole or in part, cannot be  
66 legally applied to any individual, group, entity, property, or circumstance, such  
67 determination will not affect the applicability of this Resolution to any other individual,  
68 group, entity, property, or circumstance.

69 Section 4. Effective Date.

70 This Resolution is effective upon adoption.

ADOPTED this 1<sup>st</sup> day of April, 2025. (#27)

Approved as to form and legal sufficiency:  
Andrew J. Meyers, County Attorney

By: Jennifer D. Brown 11/07/2024  
Jennifer D. Brown (date)  
Senior Assistant County Attorney

By: Maite Azcoitia 11/07/2024  
Maite Azcoitia (date)  
Deputy County Attorney

JDB/gmb  
BOCC Urge Participant in NIS RIRP Resolution  
11/07/2024  
#44000

# **Ninth Order of Business**

**Door Systems of South Florida**

1300 NW 15th Avenue  
 Pompano Beach, FL 33069  
 954-935-7000  
 DoorSystemsSFL.com

**The Genuine. The Original.**



Proposal #: SNS-25754

PROPOSAL SUBMITTED TO: Coral Springs Improvement District			Date 4/1/2025	Attention Jovan Selvon		
STREET 10300 NW 11th Manor			Job Name Coral Springs Improvement District			
City Coral Springs	State FL	ZipCode 33071	Job Location Same			
Phone Number 954-796-6669		Fax Number		Job Phone		

ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	MOUNTING	JAMB TYPE
Headwor	1	610	5' 5"	7' 0"	5' 5"	7' 0"	Chain Hoist	Face of Wall	Concrete
Press	1	610	10' 0"	10' 0"	10' 0"	10' 0"	Chain Hoist	Face of Wall	Concrete
Rotor	1	610	5' 3"	7' 2"	5' 3"	7' 2"	Manual	Face of Wall	Concrete
2nd Floor	2	610	9' 11"	10' 0"	9' 11"	10' 0"	Chain Hoist	Face of Wall	Concrete

**FURNISH AND INSTALL:**

The above sized 610 series rolling door(s) as manufactured by the Overhead Door Corporation. Door standard features to include the following: Curtain slats will be galvanized painted steel. Curtain will be provided with steel endlocks or malleable iron endlocks on alternate slats. Windlocks will be used as required to meet design wind load, minimum 20 psf. Guides will be roll-formed steel channel or three structural steel angles. Brackets will be hot rolled steel plate to support the barrel, counterbalance and hood. Counterbalance will be helical torsion springs housed in a steel pipe with a deflection limited to .03" per foot of span (width) and adjustable by means of an external tension wheel. All non-galvanized, exposed, ferrous surfaces will receive one coat of rust inhibitive primer.

- SLATS, F-265 22 Gauge Flat Profile.
- LOCKING, Slide Bolts.
- WINDLOAD, Dade County 65PSF High Velocity Hurricane Approval.
- FINISH, Hot Dipped Galvanized Tracks, Pipe, Bottom Bar and Bracket Plates.
- FINISH, G-90 Coated Unfinished Galvanized Hood.
- FINISH, Zinc Coated with Factory Applied White Powdercoat Finish on Curtains
- Remove and Dispose Existing Door.

Item #4 are both located on the second floor and includes a rental boomlift.

We hereby propose to complete in accordance with above specification, for the sum of:

Forty Three Thousand Dollars and No Cents

\$43,000.00

Signature

\_\_\_\_\_  
 Scott Sumenek  
 (Sumenek@OverheadDoorGC.com)

Direct Dial: (954) 935-7000

**TERMS AND CONDITIONS**

Payment to be made as follows: 50% 50%

Prices subject to change if not accepted in 30 days.

Payment terms to be made as 50% Material Deposit Required/Balance COD unless otherwise noted above.

Door Systems accepts credit card payments (MC, Visa, AMEX, Discover) with a 3% fee.

SALES TAX INCLUDED ON ALL MATERIAL UNLESS OTHERWISE NOTED. All wiring/conduit to motor operators, control stations and photo cells and permits are not by Door Systems of South Florida, unless otherwise noted above. Property owner is responsible for being present for any/all final building inspections and will be responsible for any reinspection fees due to missed appointments with the local Building Department or lost permit packages. Building permit is to be pulled by the Purchaser, unless otherwise noted above. Purchaser is responsible for being present for any/all final building inspections and will be responsible for any reinspection fees due to missed appointments with the local Building Department or lost permit packages. Building inspections are scheduled based upon Purchaser's availability. Door Systems of South Florida covers a (1) year warranty on purchased doors, motors, and springs, starting from the date of installation. Door Systems of South Florida covers a (30) day warranty on any other work performed. Manufacturer warranties are covered by the unique manufacturer of the purchased product and are based upon their terms and conditions. Purchaser agrees to pay a 20% restocking fee on any cancelled custom orders. Purchaser agrees that all material shall remain in Sellers possession until paid in full. In the event Purchaser breaches or defaults under the agreed terms and provision of this agreement, the purchaser shall be responsible for the costs of collection, including all attorneys' fees. Agreements are contingent upon strikes, accidents or delays beyond our control.

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Acceptance

# DOOR SYSTEMS OF SOUTH FLORIDA

Door Systems of South Florida agrees to provide Coral Springs Improvement District with all services, terms, and conditions listed in Contract ITB#22-24-PC with Southeast Florida Governmental Purchasing Cooperative Group. Door Systems of South Florida agrees that they will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Door Systems of South Florida agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT**

**Sandra Demarco  
210 N. University Drive, Suite 702 Coral Springs, FL 33071  
(O) 954.603.0033, Ext. 40532  
Email: PublicRecords@inframark.com**

Door Systems of South Florida

Coral Springs Improvement District

Title: SALES MANAGER

Title: PRESIDENT

Name: (Print) SCOTT SUMENEK

Name: (Print) MARK RIDER

[Signature]      11/4/24  
Signature      Date

[Signature]      11/18/24  
Signature      Date

1300 NW 15<sup>th</sup> Avenue | Pompano Beach, Florida | 33069

Office (954) 935-7000 Fax (954) 935-7050

WWW.DOORSYSTEMSFL.COM

## **TENTH ORDER OF BUSINESS**

# PROPOSAL FOR PROFESSIONAL SERVICES



**Coral Springs Improvement District**  
4/11/2025





# TRANSFORMING OPERATIONS EMPOWERING PEOPLE.

# Who We Are

GrayMatter is dedicated to transforming operations and empowering people. We help your people and your industrial assets become smarter and more visible.

Some of the biggest industrial companies in the world lean on us to protect and connect their critical assets to their teams so that every operator is empowered to be the best operator.

GrayMatter has been named to the Inc. 5000 fastest growing companies list for six consecutive years, and was named Pittsburgh's Tech50 Innovative Solution Provider of the Year for 2018 and 2019. Recently, our deceptionGUARD offering was honored as a "World Changing Idea" from Fast Company.





# Professional Services

**Request for Proposal:** iFix Water Upgrade

**GrayMatter Opportunity:** 271117

**Rev:** 1

GrayMatter is pleased to provide you with the attached proposal.

Thank you for your confidence in GrayMatter. We look forward to working with you in the near future. If I can be of further assistance, please do not hesitate to contact me at 239-351-0882.

Sincerely,

**AARON CROMER,**

Director of Strategic Partnerships, GrayMatter

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# Executive Summary /

# Objective

GrayMatter to provide Professional Services to upgrade Coral Springs Water Department iFix SCADA systems.

## Deliverables

- Review the upgrade plan with Coral Springs and set goals for a successful implementation.
- Upgrade iFix 5.8 pair of redundant SCADA nodes to iFix 2024 on new Server Hardware. The customer must purchase or provide hardware suitable for the iFix upgrade. GrayMatter has quoted server hardware for the upgrade.
  - Migrate customer Database and Pictures to the new SCADA system, set up and test SCADA failover.
- Upgrade to the latest version of IGS and migrate OPF File to new SCADA nodes
- Install Historian 2024 and migrate the customers Classic Historian(HTA/HTC) Files to the new Historian. Up to 5 years of data to be migrated.
- Install iFix 2024 on 3 customer iFix client nodes. 1 iFix node would be a new purchase to replace a failed PC in a cabinet. GrayMatter has provided a quote for the new Panel PC and additional iFix Runtime Client license. Setup customers XLReporter on a node that has access to the new Historian Server and verify report functionality. If reports must be re-written or additional reports are requested, additional time may be required. XLReporter must be under support in order to upgrade to the latest version.
- After installation and review of customers OT systems, suggestions may be made for optimization, additional Historian configurations, High Performance Graphics, PLC connectivity, Historian Server to Server Collector or Alarming layout. Making any changes are not part of the Scope, but would help give guidance to the City for future upgrade plans and improvements.
- GrayMatter has quoted Dell Hardware for the SCADA Servers and clients.
- GrayMatter has quoted Advantech a 21" panel pc based on customer panel requirements.
- GrayMatter has included the quote for an upgrade to the customer XLReporter application.

# Project Management

After receipt of order, GrayMatter will assign a dedicated Project Manager to the project. The GrayMatter Project Manager acts as the customer's single point of contact through the duration of the project, ensuring that our team is meeting the customer's expectations for exceptional service and technical expertise.

Once assigned, the Project Manager will work collaboratively with the customer and project team to understand the customer's expectations and requirements, both from a technical perspective and regarding any key critical success factors related to the project (e.g., schedule, business goals, etc.).

# Assumptions, Dependencies, Clarifications, Exemptions

- GrayMatter will have access to current systems to gather needed files.
- GrayMatter will be quoting new Server Hardware.

# Client Responsibilities

- The customer must have XLReporter under support in order to install on a new system and move customer report files to the new system.

# Documentation

None. Any documentation requested will consume hours from the Professional Services block of hours.

# Investment

All work shall be performed on a Time and Materials basis. See Definitions section below for additional detail on work agreement.

Description	Qty	Price	Total
Professional Services - PM, system review, onsite and remote services	80	\$200	\$16,000
Professional Services Travel - ½ Professional Services Rate	16	\$100	\$1,600
Travel and Living Expense Estimate - billed at cost + 10%	1	\$2,600	\$2,600
Dell Server Quote - Dell R360 - Xeon 3.5GHz, Server 2022 OS, 480GB SSD(2), RAID 1, 16GB RAM - budgetary estimate, final price after order placement *	2	\$4203.60	\$8,407.20
Advantech IPC -21.5" - i3 3.2Ghz, 8GB, 256GB SSD, Win 11 Pro, Power supply *	1	\$2,625.95	\$2,625.95
Dell Optiplex PC - i5 5.2GHz, 16GB RAM, 512GB SSD, Win11 Pro - budgetary estimate, final price after order placement *	2	\$1,850	\$3,700
Insights XLReporter Perpetual Upgrade for Licenses 21116 15684 15683 *	1	\$6,600	\$6,600
<b>Total PO to GrayMatter System for Services and Hardware Total</b>			<b>\$41,533.15</b>
GE Software Additional iClient - Reference Quote BMIQ-03212025-541778*	1	\$3,535.68	\$3,535.68
<b>GE Software total - PO must be made to GE for Quote BMIQ-03212025-541778</b>			<b>\$3,535.68</b>
<b>Total Project - All PO's</b>			<b>\$45,068.83</b>

The prices contained in this Proposal and Statement of Work shall be valid for **ninety (90) days** from the date of receipt, or upon Seller's prior notification of a price change to Purchaser, whichever occurs first. Hardware and software quotes related to this service proposal may have individual expiration dates that will supersede the 90-day proposal expiration.

\*GrayMatter reserves the right to adjust prices to reflect the impact of any tariffs, duties, or similar governmental charges imposed after the date of this proposal. GrayMatter will provide advance notice of any such adjustments along with documentation supporting the changes.

# Schedule

The GrayMatter Project Manager will begin developing a project timeline during the initial planning phase of the project. This project schedule will be discussed and agreed upon as part of the project kickoff process. The project plan developed by GrayMatter is provided for planning purposes only and is subject to change based on new factors that arise during the project. The following factors can affect the timeline and/or cost of the implementation:

- Customer's ability to complete project responsibilities within requested timeline
- Availability of customer dedicated resources
- Deviation or requests for functionality outside the scope of this SOW

Project work schedules are dependent upon the nature of the project and the availability of resources with the required skill set(s). Resources cannot be reserved prior to receipt of a customer purchase order. Standard lead time of 4-6 weeks, after both (1) receipt of PO and (2) scheduled resource call has occurred with requested date of service, to begin active work. Faster start time (2-4 Weeks) or emergency start (Immediate to 2 weeks) may be available for an extra cost. Some earlier start times may be resource dependent and require increased travel costs. GrayMatter will make every effort to provide services in a timely manner to meet the customer's schedule requirements.

For on-site work of any duration and/or for planned work tasks (remote or on-site) of at least five (5) days that are defined in a mutually agreeable project plan, a minimum of **72-working hours' notice** is required for rescheduling the planned work. Seller reserves the right to bill a reasonable and fair amount, as incremental cost, up to ½ project hours, not to exceed 24 working hours and expenses, as applicable, if notice of the requested scheduling change is not received prior to the advance notice window.

# Standard Rate Schedule

Standard business hours are Monday thru Friday 6:00AM – 6:00PM (EST):

Normal Non-Business Hour Rates are 1.5x (time outside standard business hours, time more than eight (8) hours during standard working days, and work on Saturday)

Premium Rates are 2x for Premium Overtime (GrayMatter scheduled holidays and Sunday) and Emergency Service within 24 hours (subject to resource availability).

Local Travel is defined as travel within a 50-mile radius of the resource's location. Travel time and expenses for work outside of this radius will be billed at the applicable rate (or charged against the allotted support hours), with expenses billed at cost + 10%.

# Invoicing

Work shall be invoiced monthly based on actual work performed for the billing period. Any Hardware and Software quotes shall be invoiced upon receipt of order. Terms are Net 30 days from date of invoice from GrayMatter for customers who have an approved credit request.

There will be a surcharge of 3% for accepting credit cards as a form of payment. All first time customers are required to fill out a credit request, and GMS will require that all first orders will need to be processed with a credit card while the credit department determines the credit amount and terms for future orders.

# Order Placement

Orders for **GrayMatter Professional Services** should be made out to:

Gray Matter Systems, LLC  
Attention: Order Entry  
100 Global View Drive Suite 200  
Warrendale, Pa 15086  
FAX 412.202.5053  
EMAIL: [orders@graymattersystems.com](mailto:orders@graymattersystems.com)

Please list all Proposal Numbers on Orders. Thank you!

# Terms and Conditions

For the full and legally binding terms and conditions, please refer to our official website where a downloadable version is available.

<https://graymattersystems.com/graymatter-terms-conditions/>

# THANK YOU.

## **GrayMatter**

100 Global View Drive  
Suite 200  
Warrendale, PA 15086  
[graymattersystems.com](http://graymattersystems.com)  
1-877-741-2410



**GRAYMATTER**

## **Eleventh Order of Business**



DEVELOPMENT  
CORPORATION

1701 N.W. 22nd Court  
Pompano Beach, Florida 33069  
(954) 971-2288  
Fax (954) 971-0030

March 3, 2025

Coral Springs Improvement District  
Attn: Frank Kozlowski  
10300 NW 11<sup>th</sup> Manor  
Coral Springs, FL 33071

Re: Revised -- CSID LS 36

Dear Mr. Kozlowski,

Thank you for the opportunity to quote you on your lift station work for LS 36 under our Pompano Beach Lift Station Service Contract E-04-24 dated October 1<sup>st</sup>, 2024, valid thru September 30, 2029.

We have revised our proposal of 02/06/2025 to account for the following changes:

- Change interior coatings from Sewpercoat to Bitumastic 300M coatings.
- Eliminate pouring a floor in the valve box, install a drain line to the wet well and grouting the valve box seals.
- Eliminate pouring a new wet well floor, leveling of old is included.

The above changes represent a cost savings of \$37,775.00 reducing the price of \$296,338.52 to \$258,563.52.

In general, the station will be by passed from the terminal manhole utilizing (2) residentially silenced bypass pumps monitored 24/7 via a cell phone dialer. Repairs to the station will be made from the existing wet well floor up thru the valve box and connect to the existing 10" force main outside of the valve box utilizing a 6" permanent isolation valve.

Prior to the lift station work, a 12" line stop will be installed across the road from the station along with a temporary pump-out connection point.

Our scope, notes and sequence follows along with specific line-item notations.

As usual, any items not utilized will not be billed. Please let us know if you would like any modifications to our proposal.

We are looking forward to working with you again soon.

Regards,

Larry Shortz  
President  
Trio Development Corporation

03/03/25

CSID LS 36

**Scope/Sequence:**

1. Perform 12" line stop across Eagle Trace Blvd. from the station and insert a 12" lift station isolation gate valve.
2. Install remote 6" pump out connection point near the 12" isolation valve to accommodate bypassing. The connection point will be left in place after work is performed, cut off and capped below grade so as to be available for future use should need arise.
3. Install (2) temporary bypass pumps.
4. Plug and vector clean 10' diameter by 25' deep wet well.
5. Remove pumps.
6. Demolish piping and valving from wet well floor up and thru valve box approximately 5'.
- ~~7. Pour floor in existing valve box, grout interior seams and install 3" drain line into wet well.~~
8. Check the wet floor and level, if necessary for 304 stainless steel base el stabilizer plates.
9. Re-pipe station in duplex configuration from floor up and thru wet well and valve box, connect to existing 10" force main approximately 5' outside of valve box.
10. Prep and coat interior of wet well with [Mainstay Coating System Bitumastic 300M](#), coat interior of valve box and outside of piping with Bitumastic 300M. The 304 stainless steel pipes in wet well will not be coated.
11. Install 304 stainless steel guide rails (welded to accommodate depth) and pumps and eliminate intermediate brackets.
12. Place station online, remove bypass system.

**General Notes:**

- Lift station wet well interior piping to be schedule 10 304 stainless steel thru wall of wet well and into valve box. The balance of piping and the flange to MJ adapters on top of base els to be DIP.
- Lift station and force main valves to be gate valves.
- ~~• Horizontal piping to be installed higher than existing to accommodate pouring floor in valve box.~~
- Temporary fencing to be utilized.
- In order to facilitate the by-pass pumps and piping, the south bound land of Eagle Trace Blvd (exit side) will have to be closed. Incoming traffic (north side) will not be affected. We have not provided for two-way traffic on the north side of Eagle Trace Blvd.
- Base els to be 6"x6" Flygt.

- Re-install existing check valves, (2).
- Piping to be 6" with pump out connection in valve box.
- Duration of partial road closure to be 3+/- weeks.

**Proposal Notes:**

- Line items 7, 8 and 10; a break down is attached for the labor and equipment items.
- Line item 20, base el removal; if the station contains only 2 then that quantity will be billed.
- Line item 27 and 74, wet well fillet; a partial removal may be required for the base el stabilizer plate clearance.
- Line item 29 and 33, bypass time; this will approximately be 3-4 weeks with coatings. Item 29 contains costs for furnishing (2) bypass pumps. Item 33 covers the operating cost of one pump. The operating cost is not charged for the second pump as it is used for a backup.
- Line item 80 and 83; covers installation of wet well resurfacing with [Sewpercoat Bitumastic 300M](#).
- ~~Line item 93, concrete pump is included if necessary for pouring a new floor in the wet well.~~
- ~~Line item 140, valve box drain; this is included as the valve box will receive a new floor to eliminate the existing 57-stone base.~~

**Not Included:**

- Engineered plans, permits, certified as-builts.
- Sod replacement, area to be graded for sod installation By Others.
- Existing hatch covers to remain.

Project: CSID LS 36  
 Date: 2/6/2025 -- REV. 03/03/2025  
 Bid No.: E-04-24  
 City of Pompano Beach Sewer Lift Station Rehab and Repair  
 Using Agency: CSID

Contractor:  
 Trio Development Corp.  
 1701 NW 22nd CT  
 Pompano Beach, FL 33069

Project Estimate					
Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
<b>GROUP 1 - GENERAL CONDITIONS</b>					
1	Mobilization for Routine Work Order under \$5,000.00		EA	\$ 245.00	\$ -
2	Mobilization for Routine Work Order from \$5,000.01 to \$25,000.00		EA	\$ 366.00	\$ -
3	Mobilization for Routine Work Order over \$25,000.01	1	EA	\$ 7,943.00	\$ 7,943.00
4	Mobilization for Urgent Work Order under \$5,000.00		EA	\$ 347.00	\$ -
5	Mobilization for Urgent Work Order from \$5,000.01 to \$25,000.00		EA	\$ 366.00	\$ -
6	Mobilization for Urgent Work Order over \$25,000.01		EA	\$ 7,943.00	\$ -
7	Provide Foreperson	100	HRS	\$ 177.00	\$ 17,700.00
8	Provide Laborer / Crewperson	286	HRS	\$ 92.00	\$ 26,312.00
9	Furnish Combination Cleaner Truck	15	HRS	\$ 366.00	\$ 5,490.00
10	Provide Backhoe	11	DAYS	\$ 733.00	\$ 8,063.00
11	Project Planning Cost (When no work order is issued)		EA	\$ 61.00	\$ -
	Pass-thru for Non-County Agency Permits and Fees per Attachment "A"		Allowance		
	Pass-Thru for Parts and Materials as per Attachment "A"		Allowance		\$ 7,025.00
	Pass-Thru for Florida Power and Light		Allowance		
<b>GROUP 1 Subtotal</b>					<b>\$ 72,533.00</b>
<b>GROUP 2 - DEMOLITION, REMOVAL AND DISPOSAL</b>					
12	Demolish Slab on Grade, ≤ 8 inches thick		SF	\$ 12.00	\$ -
13	Demolish Slab over Wet Well or Vault > 8 inches ≤ 12 inches thick		SF	\$ 25.00	\$ -
14	Demolish and Remove Asphalt Paving		SF	\$ 12.00	\$ -
15	Demolish Valve Vault and Top Slab		EA	\$ 4,888.00	\$ -
16	Remove existing Iron Piping and Fittings in Wet Wells or Vaults	0.9215	TN	\$ 122.00	\$ 112.42
17	Remove existing Iron Piping and Fittings below Grade, including Excavation, Temporary Restraint, Backfilling, Compaction, and Restoration		TN	\$ 122.00	\$ -
18	Remove existing Valves (12 inches and under) below Grade, including Excavation, Backfilling, Compaction and Restoration		EA	\$ 306.00	\$ -
19	Remove existing Valves (12 inches and under) in Wet Wells or Vaults	6	EA	\$ 611.00	\$ 3,666.00
20	Remove existing Pump Base Ells and Rails	3	EA	\$ 3,055.00	\$ 9,165.00
21	Remove existing PVC Piping and Fittings in Wet Wells or Vaults		LB	\$ 1.00	\$ -
22	Remove existing Chain Link Fence		LF	\$ 7.00	\$ -
23	Plug and Prepare Abandoned Pipe for Grout Filling		EA	\$ 61.00	\$ -
24	Grout Fill Abandoned Pipe		CY	\$ 61.00	\$ -
25	Demolish Wet Well (6 foot or 8 foot diameter)		VF	\$ 61.00	\$ -
26	Fill in Abandoned Wet Well or Valve Vault		CY	\$ 30.00	\$ -
27	Remove Fillet from Bottom of Wet Well	15	CF	\$ 122.00	\$ 1,830.00
<b>GROUP 2 Subtotal</b>					<b>\$ 14,773.42</b>
<b>GROUP 3 - SITE WORK</b>					
28	F & I Temporary By-pass Pumps and Piping (up to 50,000 gpd)		DAYS	\$ 204.00	\$ -
29	F & I Temporary By-pass Pumps and Piping (50,001 gpd to 250,000 gpd)	84	DAYS	\$ 275.00	\$ 23,100.00
30	F & I Temporary By-pass Pumps and Piping (250,001 to 1.0 mgd)		DAYS	\$ 427.00	\$ -
31	F & I Temporary By-pass Pumps and Piping (over 1.0 mgd)		DAYS	\$ 427.00	\$ -
32	Operate and Maintain Temporary By-pass System (up to 50,000 gpd)		DAYS	\$ 204.00	\$ -
33	Operate and Maintain Temporary By-pass System (50,001 gpd to 250,000 gpd)	42	DAYS	\$ 275.00	\$ 11,550.00

Project: CSID LS 36  
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 Using Agency: CSID

Contractor:  
 Trio Development Corp.  
 1701 NW 22nd CT  
 Pompano Beach, FL 33069

Project Estimate					
Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
34	Operate and Maintain Temporary By-pass System (250,001 gpd to 1.0 mgd)		DAYS	\$ 427.00	\$ -
35	Operate and Maintain Temporary By-pass System (over 1.0 mgd)		DAYS	\$ 427.00	\$ -
36	Exploratory Excavation	3	EA	\$ 1,833.00	\$ 5,499.00
37	Non-Exploratory Excavation		EA	\$ 3,055.00	\$ -
38	Furnish and Install Temporary Line Stop (4" to 6")		EA	\$ 6,120.00	\$ -
39	Furnish and Install Temporary Line Stop (8" to 12")	1	EA	\$ 7,140.00	\$ 7,140.00
40	Furnish and Install Temporary Line Stop (14" to 24")		EA	\$ 10,200.00	\$ -
41	8 inch Lime Rock Base Course including Sub-base Preparation		CY	\$ 245.00	\$ -
42	12 inch Lime Rock Base Course including Sub-base Preparation		CY	\$ 257.00	\$ -
43	Saw Cut Asphalt Paving		LF	\$ 26.00	\$ -
44	1 inch Asphalt Concrete Pavement		SY	\$ 26.00	\$ -
45	2 inch Asphalt Concrete Pavement		SY	\$ 56.00	\$ -
46	Furnish and Install 3/4 inch Washed Rock over Weed Barrier		SY	\$ 49.00	\$ -
47	Furnish and Install Seed and Mulch		SY	\$ 4.00	\$ -
48	Furnish and Install Bahia Sod		SY	\$ 6.00	\$ -
49	Furnish and Install Floratam Sod		SY	\$ 8.00	\$ -
50	Furnish and Install Pipe Bollards		EA	\$ 306.00	\$ -
51	Relocate Existing Chain Link Fence		LF	\$ 6.00	\$ -
52	Furnish and Install New 6-foot Chain Link Fence		LF	\$ 61.00	\$ -
53	Furnish and Install 12-foot Chain Link Swing Gate		EA	\$ 3,055.00	\$ -
54	Furnish and Install 10-foot Chain Link Roller Gate		EA	\$ 1,833.00	\$ -
55	Furnish and Install 12-foot Chain Link Roller Gate		EA	\$ 1,833.00	\$ -
56	Produce and Submit As-built Drawings		EA	\$ 4,888.00	\$ -
<b>GROUP 3 Subtotal</b>					<b>\$ 47,289.00</b>
<b>GROUP 4 - NEW AND REHABILITATED CONCRETE WORK</b>					
57	Saw Cut Concrete up to 12 inches thick		LF	\$ 37.00	\$ -
58	Saw Cut Concrete > 12 inches ≤ 24 inches thick		LF	\$ 43.00	\$ -
59	Core Hole in Concrete up to 12 inches thick (less than 6 inch diameter)	2	EA	\$ 122.00	\$ 244.00
60	Core Hole in Concrete up to 12 inches thick (6 inch to 12 inch diameter)		EA	\$ 856.00	\$ -
61	Core Hole in Concrete up to 12 inches thick (over 12 inch diameter)		EA	\$ 856.00	\$ -
62	Furnish and Install Precast Wet Well Structure (6 foot diameter)		VF	\$ 733.00	\$ -
63	Furnish and Install Precast Wet Well Structure (8 foot diameter)		VF	\$ 1,038.00	\$ -
64	Furnish and Install Precast Wet Well Structure (10 foot diameter)		VF	\$ 1,223.00	\$ -
65	Furnish and Install Precast Wet Well Structure (12 foot diameter)		VF	\$ 1,344.00	\$ -
66	Furnish and Install Wet Well Precast Top Slab with 3 foot x 4 foot Hatch (6 foot diameter)		EA	\$ 8,554.00	\$ -
67	Furnish and Install Wet Well Precast Top Slab with 3.5 foot x 5 foot Hatch (8 foot diameter)		EA	\$ 9,776.00	\$ -
68	Furnish and Install Wet Well Precast Top Slab with 4 foot x 6 foot Hatch (10 foot diameter)		EA	\$ 9,898.00	\$ -
69	Furnish and Install Wet Well Precast Top Slab with 4 foot x 6 foot Hatch (12 foot diameter)		EA	\$ 10,020.00	\$ -
70	Furnish and Install Retrofit Hatch (TPD - 300 psf) 47" x 47"		EA	\$ 733.00	\$ -
71	Furnish and Install Retrofit Hatch (TPD - 300 psf) 47" x 53"		EA	\$ 856.00	\$ -
72	Furnish and Install Retrofit Hatch (TPD - 300 psf) 47" x 71"		EA	\$ 977.00	\$ -
73	Furnish and Install Retrofit Hatch (TPD - 300 psf) 59" x 59"		EA	\$ 917.00	\$ -

Project: CSID LS 36  
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 Bid No.: E-04-24

City of Pompano Beach Sewer Lift Station Rehab and Repair  
 Using Agency: CSID

Contractor:  
 Trio Development Corp.  
 1701 NW 22nd CT  
 Pompano Beach, FL 33069

Project Estimate					
Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
74	Furnish and Install Wet Well Fillet	10	CF	\$ 184.00	\$ 1,840.00
75	Furnish and Install 4.5 foot x 7.0 foot Precast Meter Vault		EA	\$ 19,380.00	\$ -
76	Furnish and Install 5.5 foot x 8.0 foot Precast Meter Vault		EA	\$ 20,400.00	\$ -
77	Furnish and Install 6.5 foot x 9.0 foot Precast Meter Vault		EA	\$ 22,440.00	\$ -
78	Furnish and Install 5.0 foot x 5.0 foot Precast Meter Vault		EA	\$ 18,329.00	\$ -
79	Furnish and Install 6.0 foot x 6.0 foot Precast Meter Vault		EA	\$ 21,624.00	\$ -
80	Wet Well and Manhole Interior Surface Preparation	1136	SF	\$ 5.00	\$ 5,680.00
81	Furnish and Install Wet Well and Manhole Cementitious Coating - Brick Structures		SF	\$ 6.00	\$ -
82	Furnish and Install Wet Well and Manhole Cementitious Coating - Precast Structures		SF	\$ 6.00	\$ -
83	Furnish and Install Bituminastic Coating	1136	SF	\$ 6.00	\$ 6,816.00
84	Furnish and Install Wet Well and Manhole Sewpercoat		SF	\$ 31.00	\$ -
85	Furnish and Install Injected Chemical Grout in Concrete Structures		GAL	\$ 20.00	\$ -
86	Furnish and Install Meter Vault Ladder		EA	\$ 1,222.00	\$ -
87	Furnish and Install Reinforced Concrete Slab on Grade (up to 12 inches thick)		CY	\$ 408.00	\$ -
88	Furnish and Install Reinforced Formed Concrete		CY	\$ 408.00	\$ -
89	Furnish and Install Miscellaneous Unreinforced Formed Concrete		CY	\$ 408.00	\$ -
90	Furnish and Install Tremie Concrete		CY	\$ 214.00	\$ -
91	Form and Pour Concrete Sidewalk (6 inch thick unreinforced)		SY	\$ 73.00	\$ -
92	Furnish and Install Flowable Fill		CY	\$ 153.00	\$ -
93	Furnish Concrete Pump		HRS	\$ 489.00	\$ -
<b>GROUP 4 Subtotal</b>					<b>\$ 14,580.00</b>
<b>GROUP 5 - PIPING AND VALVES</b>					
94	Furnish and Install 4 inch FLG Plug Valve with Stainless Steel Accessories		EA	\$ 3,055.00	\$ -
95	Furnish and Install 6 inch FLG Plug Valve with Stainless Steel Accessories	3	EA	\$ 4,277.00	\$ 12,831.00
96	Furnish and Install 8 inch FLG Plug Valve with Stainless Steel Accessories		EA	\$ 4,399.00	\$ -
97	Furnish and Install 10 inch FLG Plug Valve with Stainless Steel Accessories		EA	\$ 4,522.00	\$ -
98	Furnish and Install 12 inch FLG Plug Valve with Stainless Steel Accessories		EA	\$ 4,643.00	\$ -
99	Furnish and Install 4 inch Check Valve with Stainless Steel Accessories		EA	\$ 4,277.00	\$ -
100	Furnish and Install 6 inch Check Valve with Stainless Steel Accessories		EA	\$ 5,499.00	\$ -
101	Furnish and Install 8 inch Check Valve with Stainless Steel Accessories		EA	\$ 5,621.00	\$ -
102	Furnish and Install 10 inch Check Valve with Stainless Steel Accessories		EA	\$ 5,744.00	\$ -
103	Furnish and Install 12 inch Check Valve with Stainless Steel Accessories		EA	\$ 5,865.00	\$ -
104	Furnish and Install 4 inch Pump Out Connection		EA	\$ 2,444.00	\$ -
105	Furnish and Install 6 inch Pump Out Connection	1	EA	\$ 3,055.00	\$ 3,055.00
106	Furnish and Install 4 inch MJ Plug Valve with Accessories		EA	\$ 4,888.00	\$ -
107	Furnish and Install 6 inch MJ Plug Valve with Accessories	1	EA	\$ 5,010.00	\$ 5,010.00
108	Furnish and Install 8 inch MJ Plug Valve with Accessories		EA	\$ 5,133.00	\$ -
109	Furnish and Install 10 inch MJ Plug Valve with Accessories		EA	\$ 5,254.00	\$ -
110	Furnish and Install 12 inch MJ Plug Valve with Accessories	1	EA	\$ 5,376.00	\$ 5,376.00
111	Furnish and Install 4 inch Flanged DI Piping		LF	\$ 298.00	\$ -

Project: CSID LS 36  
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 City of Pompano Beach Sewer Lift Station Rehab and Repair  
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Contractor:  
 Trio Development Corp.  
 1701 NW 22nd CT  
 Pompano Beach, FL 33069

Project Estimate					
Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
112	Furnish and Install 6 inch Flanged DI Piping	75	LF	\$ 308.00	\$ 23,100.00
113	Furnish and Install 8 inch Flanged DI Piping		LF	\$ 378.00	\$ -
114	Furnish and Install 10 inch Flanged DI Piping		LF	\$ 461.00	\$ -
115	Furnish and Install 12 inch Flanged DI Piping		LF	\$ 559.00	\$ -
116	Furnish and Install 4 inch MJ Flexible Joint		EA	\$ 733.00	\$ -
117	Furnish and Install 6 inch MJ Flexible Joint		EA	\$ 856.00	\$ -
118	Furnish and Install 8 inch MJ Flexible Joint		EA	\$ 977.00	\$ -
119	Furnish and Install 10 inch MJ Flexible Joint		EA	\$ 1,100.00	\$ -
120	Furnish and Install Stainless Steel Float Hanger Bracket	1	EA	\$ 366.00	\$ 366.00
121	Furnish and Install Wet Well Vent		EA	\$ 3,666.00	\$ -
122	Furnish and Install 1 inch Water Service		EA	\$ 816.00	\$ -
123	Furnish and Install 1 inch Back Flow Prevention Device		EA	\$ 1,224.00	\$ -
124	Furnish and Install 2 inch Water Service		EA	\$ 3,060.00	\$ -
125	Furnish and Install 2 inch Back Flow Prevention Device		EA	\$ 2,040.00	\$ -
126	Furnish and Install 4 inch DIP Mechanical Joint Force Main		LF	\$ 79.00	\$ -
127	Furnish and Install 6 inch DIP Mechanical Joint Force Main	15	LF	\$ 89.00	\$ 1,335.00
128	Furnish and Install 8 inch DIP Mechanical Joint Force Main		LF	\$ 92.00	\$ -
129	Furnish and Install 10 inch DIP Mechanical Joint Force Main		LF	\$ 102.00	\$ -
130	Furnish and Install 12 inch DIP Mechanical Joint Force Main		LF	\$ 107.00	\$ -
131	Furnish and Install MJ DIP Force Main Fittings and Accessories	824.2	LBS	\$ 34.00	\$ 28,022.80
132	Furnish and Install Connection to Existing Force Main - 4 inch		EA	\$ 4,277.00	\$ -
133	Furnish and Install Connection to Existing Force Main - 6 inch		EA	\$ 4,399.00	\$ -
134	Furnish and Install Connection to Existing Force Main - 8 inch		EA	\$ 4,522.00	\$ -
135	Furnish and Install Connection to Existing Force Main - 10 inch	1	EA	\$ 4,583.00	\$ 4,583.00
136	Furnish and Install Connection to Existing Force Main - 12 inch		EA	\$ 4,643.00	\$ -
137	Furnish and Install Flanged DIP Fittings	557.3	LBS	\$ 31.00	\$ 17,276.30
138	Furnish and Install Pressure Gauge Assembly		EA	\$ 3,055.00	\$ -
139	Furnish and Install 1 tap for Additional Transducer		EA	\$ 245.00	\$ -
140	Furnish and Install 3" Drain Pipe from Valve Vault to Wet Well	1	EA	\$ 1,833.00	\$ 1,833.00
141	Install County Supplied Passive Odor Control Unit with Connection to Panel		EA	\$ 612.00	\$ -
142	Install County Supplied Active Odor Control Unit with Connection to Panel		EA	\$ 1,857.00	\$ -
<b>GROUP 5 Subtotal</b>					<b>\$ 102,788.10</b>
<b>GROUP 6 - ELECTRICAL WORK</b>					
143	Remove Existing Control Panel (duplex)		EA	\$ 4,277.00	\$ -
144	Remove Existing Control Panel (triplex)		EA	\$ 4,399.00	\$ -
145	Remove Existing Electric Meter		EA	\$ 4,277.00	\$ -
146	Relocate Existing Control Panel (up to 30 feet)		EA	\$ 1,833.00	\$ -
147	Relocate Existing Electric Meter (up to 30 feet)		EA	\$ 1,833.00	\$ -
148	Install County Supplied Control Panel - up to 10 HP		EA	\$ 17,107.00	\$ -
149	Install County Supplied Control Panel - over 10 HP to 20 HP		EA	\$ 18,329.00	\$ -
150	Install County Supplied Control Panel - over 20 HP to 40 HP (duplex)		EA	\$ 18,452.00	\$ -
151	Install County Supplied Control Panel - over 20 HP to 40 HP (triplex)		EA	\$ 18,574.00	\$ -
152	Install County Supplied Control Panel - 50 HP to 100 HP (duplex)		EA	\$ 18,686.00	\$ -
153	Install County Supplied Control Panel - 50 HP to 100 HP (triplex)		EA	\$ 19,551.00	\$ -

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 1701 NW 22nd CT  
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Project Estimate					
Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
154	Furnish and Install 3/4 inch Bubbler System Piping, Fittings and Appurtenances		EA	\$ 4,888.00	\$ -
155	Remove and Properly Store Existing Pumps during Construction	2	EA	\$ 1,222.00	\$ 2,444.00
156	Install/Reinstall Pumps Including Reconnection to Panel	2	EA	\$ 1,222.00	\$ 2,444.00
157	Disconnect and Remove Existing Floats from Wet Well	4	EA	\$ 122.00	\$ 488.00
158	Install and Reconnect County Supplied Floats in Wet Well	4	EA	\$ 306.00	\$ 1,224.00
159	Furnish and Install Power Present Indicator Light (blue)		EA	\$ 245.00	\$ -
160	Install County Supplied Connection/Isolation Panel (duplex)		EA	\$ 3,666.00	\$ -
161	Install County Supplied Connection/Isolation Panel (triplex)		EA	\$ 3,788.00	\$ -
162	Furnish and Install 200 AMP Electrical Service to Lift Station		LF	\$ 61.00	\$ -
163	Furnish and Install 400 AMP Electrical Service to Lift Station		LF	\$ 73.00	\$ -
164	Furnish and Install 200A Emergency Connection/Transfer Panel		EA	\$ 2,444.00	\$ -
165	Furnish and Install 400A Emergency Connection/Transfer Panel		EA	\$ 2,444.00	\$ -
166	Furnish and Install Temporary Electrical Service		EA	\$ 1,833.00	\$ -
167	Furnish and Install Temporary Control Panel		EA	\$ 1,222.00	\$ -
168	Furnish and Install 3 inch Aluminum Conduit		LF	\$ 12.00	\$ -
169	Furnish and Install 2 inch Aluminum Conduit		LF	\$ 8.00	\$ -
170	Furnish and Install 1-1/2 inch Aluminum Conduit		LF	\$ 6.00	\$ -
171	Furnish and Install 1 inch Aluminum Conduit		LF	\$ 5.00	\$ -
172	Furnish and Install 3/4 inch Aluminum Conduit		LF	\$ 4.00	\$ -
173	Furnish and Install 2 inch PVC Conduit		LF	\$ 5.00	\$ -
174	Furnish and Install 1 inch PVC Conduit		LF	\$ 2.00	\$ -
175	Furnish and Install 3/4 inch PVC Conduit		LF	\$ 1.00	\$ -
176	Remove existing Antenna and Support		EA	\$ 1,222.00	\$ -
177	Furnish and Install 2 inch Aluminum Pole for SCADA Antenna (max 20 feet)		EA	\$ 2,444.00	\$ -
<b>GROUP 6 Subtotal</b>					<b>\$ 6,600.00</b>
<b>Total Price</b>					<b>\$ 258,563.52</b>

**Abbreviations:**

CY= Cubic Yard SF = Square Foot SY= Square Yard EA = Each VF = Vertical Foot LF = Linear Foot HRS = Hours  
 LBS = Pounds TN = Ton

Trench Safety Act applies to this bid solicitation. The Bidder should complete and submit the Trench Safety Act Certification (Form 004546-2) with the bid but must complete and submit within five (5) calendar days of request by CITY and prior to award to be considered responsive.

DATE PREPARED: Revised 03/03/2025

PREPARED BY (NAME OF PREPARER): Larry Shortz

NAME OF COMPANY: Trio Development Corp.

AUTHORIZED SIGNATURE: 

Breakdown for Labor and Equipment Items

Task Description	1.07 Provide Foreperson/Hr.	1.08 Provide Laborer/Hr.	1.10 Provide Backhoe/ Day
White Line and call in locates	2		
Assist with vector truck and plug wet well	8	24	
FPL Coordination			
Vector between structures for pipe removal.	8	24	
Install temporary pump-out connection	16	48	2
Excavate & backfill for line stop	8	24	2
Install and remove temporary fencing	4	12	
Reinstall existing check valves	2	6	1
Level floor for base el plates	4	12	1
Clean up and regrout wet well seams	8	24	1
Weld guide rails	4	4	
Chip out pipes from wet well and valve box.	8	24	
Irrigation repair	4	12	1
Backfill and compact between structures	8	24	1
Import and grade fill material			
Clear and grub			
Cut subgrade			
Cut out and grade for 3/4" rock			
Grade for sod	8	24	1
Pick up and Install FPL handhole			
Install influent baffle			
Remove influent baffle			
Remove temporary duplex by-pass connection	8	24	1
Install temporary fencing			
Remove temporary fencing			
Remove base els and rails			
Install base plates			
Install base els and rails			
Subtotal	100	286	11

Attachment A

**Pass Through Parts and Materials**

**Materials**

Irrigation and miscellaneous materials	\$500.00
Subtotal	<u>\$500.00</u>

**Subcontractors / Misc. Equipment**

MOT /Signage	\$3,000.00
Subtotal	<u>\$3,000.00</u>

Subtotal Materials and Subs	\$3,500.00
15%OH&P	<u>\$525.00</u>
<b>Total Materials and Subs</b>	<b>\$7,025.00</b>

Weights for Ductile Iron pipe, flanged and mechanical joint fittings and accessories

Line Item 137 Furnish and install flanged DIP fittings										
Description	Qty.	4" Lbs. ea.	Qty.	6" lbs. ea.	Qty.	8" lbs. ea.	Qty.	10" lbs. ea.	Sub Total in lbs.	Dollars
Flange x Mj adapter		26	2	36		50		60	72	
Flg ecc. Reducers		30		45		75		110	0	
Flg 90's		45	4	65		105		165	260	
Flg 45's		40		55		90		130	0	
Flg 22.5		40		55		90		135	0	
Flg 11.25		40		55		90		135	0	
Flg Tees		65	1	95		155		270	95	
Flg Cross		80		120		195		330	0	
Mega Flange adapter		20	2	32		38		65	64	
Flg Bolt sets		3.2	13	5.1		5.4		12	66.3	
									Total in pounds	557.3
									Line Item 137 Total x \$31.00	\$ 17,276.30

Line Item 131 Furnish and install MJ Dip Force main Fittings and accessories										
Description	Qty.	4" Lbs. ea.	Qty.	6" Lbs. ea.	Qty.	8" Lbs. ea.	Qty.	10" lbs. ea.	Sub total in lbs.	Dollars
MJ Sleeves		25	2	39	2	55	1	68	256	
MJ 90		22	1	49		64		102	49	
MJ 45		20	2	39		56		78	78	
MJ 22.5		18		31		50		66	0	
MJ11.25		18		29		45		59	0	
MJ Tee		35	1	66		90		132	66	
MJ Wye		45		82		117		184	0	
MJ Cross		45		79		112		156	0	
MJ Reducer		18		28		39	1	54	54	
Mega Lug gland		4.6	11	11.8	6	14.9		23.9	219.2	
MJ accessories		4	11	6	6	6		8	102	
									Total in Pounds	824.2
									Line Item 131 Total x \$34.00	\$ 28,022.80

Line Item 16 Remove existing iron pipe and fittings in wet wells and vaults										
Description	Qty.	4" Lbs. ea.	Qty.	6" Lbs. ea.	Qty.	8" Lbs. ea.	Qty.	10" Lbs. ea.	Subtotal in lbs.	Dollars
Feet of Pipe		13.8	75	21.4		30.1		39.2	1605	
Flanges		13	14	17		28		38	238	
									Total in Pounds	1843
									Total in Tons	0.9215
									Line Item 16 Total x \$122.00 per ton	\$ 112.42

Total in Pounds 16 + 131 + 137 3224.5

Trio Development Corp. agrees to provide Coral Springs Improvement District with all services, terms, and conditions listed in Contract # E-04-24 for Sewer Lift Station Rehabilitation from the City of Pompano Beach. Trio Development Corp. agrees that they will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Trio Development Corp. agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT  
Sandra Demarco  
210 N. University Drive, Suite 702 Coral Springs, FL 33071  
(O) 954.603.0033, Ext. 40532  
Email: PublicRecords@inframark.com**

Trio Development Corp Representative

CSID Representative

Title: President

Title: BOARD PRESIDENT

Name: (Print) Lawrence R. Shortz

Name: (Print) MARK RITTER

LR Shortz      12-3-24  
Signature                      Date

Mark Ritter      12-19-24  
Signature                      Date

December 16, 2024

Coral Springs Improvement District

**SIXTH ORDER OF BUSINESS**

**Consideration of a Request by Staff to Piggyback on Cooperative Contract RFP# SC06-24 by the Houston-Galveston Area Council (H-GAC) Including any Contract Extensions *(The District is required to become a member of the cooperative and will be able to piggyback on the contract for purchases. Membership is free. Staff also requests permission to purchase a sewer machine in the amount of \$84,814.69) – Frank/Danielle***

Ms. Keira-Cancel reviewed the request by staff.

On MOTION by Mr. McEwen seconded by Mr. Groenevelt with all in favor the District joining the cooperative, piggyback on cooperative contract RFP# SC06-24 by H-GAC, including any contract extensions, and purchasing a sewer machine in the amount of \$84,814.69 was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of a Request by Staff to Piggyback on Contract #RFP E-04-24 Lift Station Rehabilitation and Repair Services between the City of Pompano Beach and Trio Development Corporation *(Staff request Board permission to engage Trio to carry out repair services to two on site lift stations – Administration Building lift station in the amount of \$78,096.42 and Drainage Building Simplex lift station in the amount of \$46,953.11. Staff also request Board approval to piggyback on the contract for applicable projects for the initial term to September 30, 2029 and any approved extensions of the contract) – Jovan/Danielle***

Jovan reviewed the request by staff.

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor Staff's request to engage Trio to carry out repair services on two on-site lift stations in the amount of \$78,096.42 for the administrative building and \$46,953.11 for the drainage building simplex lift station, piggybacking off the City of Pompano Beach contract, was approved.

## **Twelfth Order of Business**

ADVERTISEMENT

CORAL SPRINGS IMPROVEMENT DISTRICT

REQUEST FOR QUALIFICATIONS

RFQ #2025-01

TITLE: ENGINEERING FOR CONTINUING SERVICES (CCNA)

The District invites qualified professionals to respond to this Request for Qualifications (RFQ) to provide continuing services contract for engineering services. Consultants must develop qualification proposals in a format acceptable to the District. After the final ranking, the District shall negotiate with the top-ranked Firm(s) that is deemed responsive and best serves the interest of the district. Proposals will be received by the Coral Springs Improvement District, Broward County, Florida.

The professional's proposal shall be submitted on the required proposal form(s). Proposals will be received until **10:00am eastern time on March 18, 2025** at the offices of the Coral Springs Improvement District, 10300 NW 11<sup>th</sup> Manor Coral Springs, FL 33071. The outside of the envelope or box containing one (1) original proposal including original signatures, one (1) additional copy, and one (1) digital copy (USB Drive) must clearly state "**Engineering for Continuing Services RFQ # 2025-01**". This RFQ will be subject to the Cone of Silence. Late submittals will not be accepted.

A PDF version of the RFQ solicitation document is available on the District's website at [www.csidfl.org](http://www.csidfl.org)

The District reserves the right to reject any or all of the professional's proposal either with or without cause, to waive technical errors and informality and to accept the qualification(s) or portion of the qualification(s), which in its judgment best serves the District.

Representative:

Danielle Keira-Cancel

Procurement Manager

Coral Springs Improvement District

10300 NW 11<sup>th</sup> Manor

Coral Springs, FL 33071

Email: [daniellec@csidfl.org](mailto:daniellec@csidfl.org)



## **CORAL SPRINGS IMPROVEMENT DISTRICT**

### **Request for Qualifications (RFQ) # 2025-01 for Engineering for Continuing Services (CCNA)**

#### **Publication Dates:**

Sun-Sentinel – February 17 & 24, 2025

#### **Evaluation Committee/Proposal Opening Meeting Location:**

Coral Springs Improvement District

**Board Room**

10300 NW 11<sup>th</sup> Manor

Coral Springs, FL 33071

**Responses Due: **March 18, 2025 @ 10:00 AM Eastern Time (ET)****

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## Section 1 – Introduction

### 1.1 Overview

Coral Springs Improvement District (District) is a special-purpose local government serving an area of north-west Broward County, FL providing drinking water, wastewater, and stormwater services to all properties with a 33071-zip code.

The District invites qualified professionals to respond to this Request for Qualifications (RFQ) for the acquisition of engineering services.

### 1.2 Minimum Qualifications

Pursuant to Florida Statutes Section 287.055, "Acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services", the Coral Springs Improvement District ("District") invites qualified consulting firms to submit Statements of Qualifications to the District in response to this Request for Qualifications (the "RFQ").

The qualifications and selection of consultants shall be in accordance with Florida Statutes Section 287.055.

Interested consulting firms must be qualified pursuant to Florida law. The selected firm must be currently licensed to practice in the State of Florida, as required by law.

A firm may submit only as a prime.

All firms, to include sub-consultants, shall be State of Florida licensed professionals. All professional services to be provided under the awarded contract shall be performed by Professionals licensed to practice in the State of Florida and in strict compliance with the Consultant's Competitive Negotiation Act, 287.055 F.S. (CCNA). Consultants providing services under this contract shall at all times be knowledgeable of the limiting thresholds of the CCNA statutes and shall ensure that full compliance is always maintained.

### 1.3 Schedule

While it is the District’s intent to strictly adhere to the following schedule, modifications may be required. Adjustments will be communicated in an addendum if necessary.

	Date	Time
Public Advertisement	February 17 & 24, 2025	
Release Date/Time	February 17, 2025	12:00 PM EST
Written Questions and Inquires are Due on or Before:	March 4, 2025	3:00 PM EST
Addenda as Responses to Questions Shall be Issued on or Before:	March 11, 2025	
<b>Qualifications Package Submission Deadline Date/Time</b>	<b>March 18, 2025</b>	<b>10:00 AM EST</b>
Evaluation Committee Meeting	March 25, 2025	10:00 AM EST
Presentation Meeting and Final Ranking	April 1, 2025	10:00 AM EST
Negotiation Meeting	April 4, 2025	10:00 AM EST
Recommendation for Award	April 21, 2025	

### 1.4 Point of Contact during Cone of Silence

All communication concerning this RFQ should be issued in writing, contain the RFQ number (RFQ # 2025-01) in the subject line, and be directed solely to the point of contact at the email address below:

**Name: Danielle Cancel**  
**Title: Procurement Manager**  
**Email: daniellec@csidfl.org**

This solicitation is subject to the Florida Cone of Silence Laws, specifically Broward County Code ARTICLE XIII –LOBBY ACTIVITIES Sec. 1-266.-  
 Cone of Silence.

Communication outside of authorized avenues is prohibited and may be subject to legal remedies. This would include any District Board Member, all other District employees, and any non-employee appointed to evaluate or recommend selection in such a procurement process.

The Cone of Silence shall terminate at the time the district awards or approves a contract, votes to reject all proposals or responses, or otherwise acts which ends the solicitation or other procurement process.

The District intends to secure continuing services contract(s) for engineering services. Consultants must develop qualification proposals in a format acceptable to the District. Requests for Qualifications shall be in compliance with the State of Florida Competitive Consultants Negotiations Act, (CCNA) FS Chapter 287.055. **Pricing is not submitted as a part of this evaluation process for submitted qualification proposals.**

### 1.5 Right of Assignment

For the term of the contract, and any mutually agreed extensions pursuant to this RFQ, the Firm permits the District to authorize use of this procurement by other local agencies that may otherwise be adversely affected without access to the services contracted. The District reserves the right to ensure all District needs are satisfied before extending use of the contract to other agencies.

### 1.6 Conflict of Interest

Firm confirms that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services required to be performed under the contract.

### 1.7 Disadvantaged and Small Business Enterprises

The District is committed to fostering the continued development and economic growth of small and disadvantaged business enterprises. To this end, the participation by small and disadvantaged business enterprises in this solicitation as both prime professionals and subfirms is encouraged.

## Section 2 – Procurement Process and Proposal Requirements

This section includes general instructions designed to ensure all Professionals understand the procurement process for this RFQ and develop qualification proposals in a format acceptable to the District. Requests for Qualifications shall be in compliance with the State of Florida Competitive Consultants Negotiations Act, (CCNA) FS Chapter 287.055. **Pricing is not submitted as a part of this evaluation process for submitted qualification proposals.**

### 2.1 Question Submission

Professionals are encouraged to submit questions or requests for clarification to ensure a full understanding of the proposal requirements and the scope of services requested. Questions must be directed to the point of contact identified in Section 1.4 and in adherence with the schedule outlined in Section 1.3.

### 2.2 Addenda

If the District finds it necessary to supplement, clarify, or modify any portion of this RFQ, a written addendum will be issued to interested parties and incorporated into the qualification docs. Professionals will be required to acknowledge receipt of any addenda on the included addenda acknowledgment form.

### 2.3 Reserved Rights

The District reserves the right to accept or reject all proposals, with or without cause, when doing so is perceived in the best interest of the District. The District reserves the right to waive technicalities or request additional information or clarification from Professionals. The District reserves the right to accept the proposal which, in its sole judgement, best serves the interest of the District.

This RFQ does not constitute a guarantee from the District.

### 2.4 Contract

It is the intent of the District to enter into a continuing contract for a period of five (5) years with two (2) two-year options to renew for a total of nine (9) years. After the final ranking, the District shall negotiate with the top-ranked Firm(s) that is deemed responsive and best serves the interest of the district. A sample contract has been included as a supplement to this RFQ.

## 2.5 Evaluation Criteria

An Evaluation Committee (EC) will be created and will be responsible for selecting the most qualified firm and then negotiating a contract. The Proposers with the highest-ranked submittals may be asked to make a detailed presentation of their product/service to the EC.

All Proposers are advised that in the event of receipt of an adequate number of proposals which in the opinion of the EC require no clarification and/or supplementary information, such proposals may be evaluated without discussion or oral presentations. Hence, proposals should be initially submitted on the most complete and favorable terms which Proposers are capable of offering to the district. Evaluation Points shall be assigned to each proposer by each member of the EC. The highest-ranked firms may then be short-listed and may be asked to provide oral presentations.

The weighted scoring criteria shall serve as the final determination of rank, and the highest average ranked firm(s) will be awarded for each category herein.

The highest ranked Firm in each category will be notified in writing to submit a Fee Proposal. Upon receipt of the Fee Proposal, the District Manager and/or Director of Operations, shall attempt to negotiate an agreement with the highest ranked Firm to bring before the Board for approval. If an agreement cannot be reached with the highest ranked Firm within 30 days of ranking, the District Manager and/or Director of Operations shall terminate negotiations with that Firm, and commence negotiations with the next-highest ranked vendor.

This process may continue until a contract acceptable to the District has been executed by the Firm or all responses are rejected. No Firm shall have any rights against the District arising from such negotiations or termination thereof.

The District shall not request documentation of or consider a proposer's social, political, or ideological interests when determining if the proposer is a responsible vendor, nor will the selection committee or District Board of Supervisors give preference to a vendor based on the proposer's social, political, or ideological interests.

The table below provides factors for each of the scoring criteria:

<b>Criteria</b>	<b>Weight</b>
Firm's expertise relative to the scope of services to be performed (Does the firm demonstrate that it has the capabilities and can successfully perform the standard and quantity of work required?)	40
Adequacy of firm's personnel and in house capabilities relative to the scope of services to be performed (Does the firm have sufficient trained personnel and the quantities of equipment needed to maintain quality operations as indicated with Standard Form 330?)	31
Completeness and submitted proposal (Does the submitted proposal contain the information required by the RFQ document to be submitted? <i>Consulting Firms will receive one point per required completed form listed in 2.8 Proposal layout Section 3</i> )	13
References (Response from parties listed as references. Points may be deducted for incomplete or incorrect contact information being provided for references listed.)	16
<b>TOTAL</b>	<b>100</b>

Pursuant to Resolution 2018-20 Section 1(1.03) Services, In the event of tied firms for services, the District Board of Supervisors may determine to reject the proposals or divide the award for services equally if the services are divisible. If the services are not divisible but will be recurring, the Board may reject the proposals or rotate the service award between the tied service providers.

## 2.6 Submission Requirements

Professionals are required to follow the submission requirements including proper adherence to proposal quantities, page limitations, and formatting. Deviation from these requirements may cause proposals to be deemed non-responsive.

- **Quantity** – Firm must submit one (1) original proposal including original signatures, one (1) additional copy, and one (1) digital copy (USB drive). A redacted digital copy may also be included if the Firm’s proposal contains information that may be exempt from applicable Florida Public Records Law.
- **Page Limits** – Firm qualification proposals are limited to no more than seventy-five (75) pages excluding the required forms listed in 2.8 Proposal layout Section 3 Required Forms. Each sections’ page limits are further defined in 2.8 Proposal Layout.
- **Text and Page Format** – A page is defined as one (1) 8 ½” by 11” piece of paper with text on one side. Firm may choose to print double-sided but should be aware that each printed side constitutes a page. Text must be in a font size no smaller than 11.
- **Production** – **QUALIFICATION PROPOSALS MUST BE BOUND WITH COMB OR COIL BINDING ONLY. Staples, paperclips, or three-ring binders are not permitted.**
- **Packaging** – Proposals are to be enclosed in a box or properly sized envelope to ensure delivery in an undisturbed state. Each package should include a label on the exterior that identifies the package as a response to CSID RFQ# 2025-01.
- **Delivery** – **THE DISTRICT DOES NOT ACCEPT ONLINE PROPOSALS OR E-PROPOSALS. PROPOSALS ARE TO BE MAILED OR HAND-DELIVERED TO CORAL SPRINGS IMPROVEMENT DISTRICT OFFICES located at 10300 NW 11<sup>th</sup> Manor, Coral Springs, FL 33071 Attn: Procurement Manager. ALL BIDS MUST BE RECEIVED BY THE DATE AND TIME INDICATED IN THE SCHEDULE OF SECTION 1.3. LATE, FAXED, AND/OR EMAILED BIDS TO ANY OTHER DISTRICT EMPLOYEE WILL NOT BE ACCEPTED.**

## 2.7 Preparation Costs

All costs associated with the development, production, and delivery of Firm proposals are solely those of the Firm. The District will not reimburse any Firm for expenses incurred during this procurement process. The Firm also agrees that the District bears no responsibility for any costs associated with administrative or judicial proceedings resulting from this solicitation process.

## 2.8 Proposal Layout

Professionals are required to follow the proposal layout defined below to enable ease of review and evaluation consistency. Deviation from this format may cause proposals to be deemed non-responsive.

- **Executive Summary** – Provide a brief introduction to the Firm, a summary of their qualifications, and the Firm’s primary point of contact and authorized signatory. (2- page limit)
- **Table of Contents** – Provide a table of contents that identifies each section of the proposal and the corresponding page numbers.
- **Section 1. Project Understanding and Approach** – Provide a comprehensive understanding of the services required.
- **Section 2. Firm Qualifications and References** – Provide evidence that the Firm meets the minimum qualifications identified in Section 1.2 and include your completed Standard Form-330 (REV. 7/2021) Architect/Engineer Qualifications for Prime and any subcontracted firms to be used. Include a minimum of three (3) references from clients whom the Firm has provided similar services in the past five (5) years. References from Florida public entities are preferable.
- **Section 3. Required Forms** – Complete and include each of the required forms:
  - Documentation or ability to obtain insurance
  - Current State of Florida Certified Engineer’s License (Include any Subfirm)
  - Drug Free Workplace Certification
  - E-Verify Affidavit
  - Conflict of Interest Disclosure Form
  - Qualification Statement
  - Classification of CCNA Discipline Form
  - Submittal Form for RFQ# 2025-01
  - Public Entity Crimes
  - Scrutinized Vendor Certification
  - Non-Collusion Oath
  - Good Faith Affidavit
  - Byrd Anti-Lobbying Amendment Certification(if applicable)
  - Client References

## 2.9 Assertion of Firm Confidentiality

Professionals that desire to keep supplied information confidential must assert proprietary, trade secret, intellectual property, or otherwise confidential claims specific to those sections or subsections of their proposal. Professionals must provide statutory citation(s) supporting their claim of confidentiality. Simply identifying the entire proposal as confidential may be grounds for disqualification.

To facilitate public record requests required by Florida Public Records Law, the District may be required to disclose parts of or entire documents associated with this solicitation. Professionals that wish to keep confidential information private must provide the District with a redacted digital copy of their proposal and must notify us of this explicitly at the time of submission. Failure to do so will constitute a waiver of claim and authorize the District to reproduce the entire un-redacted proposal as required.

## 2.10 Protest Procedures

If a Respondent intends to protest the District's award of a contract, it must follow the procedure described in this section. Failure to comply with the requirements of this section shall be deemed conclusively to constitute a waiver, abandonment or relinquishment of any and all claims resulting from the District's award of the contract.

- 2.10.1 The Respondent shall file a Notice of Intent to Protest with the District Manager and/or Director of Operations in writing within 72 hours (excluding weekends and District observed holidays) after the Notice of Intent to Award is posted. The Respondent shall file a Formal Written Protest which includes a complete and concise statement of the grounds for the protest, supported by relevant documents, within ten (10) calendar days after filing Notice of Intent to Protest.
- 2.10.2 The Notice of Intent to Protest and Formal Written Notice shall be delivered via certified or registered U.S. Mail, return receipt requested, to the District administrative offices, 10300 NW 11th Manor, Coral Springs, FL 33071, Attn: District Manager and/or Director of Operations, with an electronic mail copy transmitted to info@csid.com.
- 2.10.3 Any Respondent who files a formal written protest shall post with the District at the time of filing the formal written protest, a protest bond in the amount of 1% of the contract amount or \$25,000 whichever is less. In the event the Respondent receives an adverse determination of its protest, the bond shall be forfeited to the District.
- 2.10.4 Failure to file notice of intent to protest, a formal written protest, and/or the protest bond within the time prescribed shall constitute a waiver of proceedings.
- 2.10.5 The District Manager and/or Director of Operations shall have the authority to settle and resolve the protest if such a settlement or resolution is in the best interest of the District in the District Manager's or Director of Operation's sole opinion.
- 2.10.6 If the protest is not resolved by mutual agreement, the District Manager or Director of Operation's shall issue a decision in writing within ten (10) calendar days after receipt of the formal written protest, which time may be extended upon agreement of the parties. The decision shall state the reasons for the action taken and inform the Respondent of his or her right to appeal the decision to the District Board of Supervisors. A copy of the decision shall be mailed or otherwise furnished to the Respondent.

## Section 3 – Terms and Conditions

The purpose of this RFQ is to engage a consultant to provide Engineering services on a continuous as needed basis.

### 3.1 General

The Scope of Work, Plans and/or Specifications for services and/or goods and materials to be provided under this solicitation is described in Section 4.0 hereof. Any Plans associated with the service are referenced in the Scope of Services. The failure of the Proposer to direct the attention of the DISTRICT to errors or discrepancies will not relieve the Proposer, should Proposer be awarded the Contract, of the responsibility of performing the work to the satisfaction of the DISTRICT.

### 3.3 Permits, Fees, and Notices

The Successful Proposer shall secure all permits and licenses which may be required for the proper execution and completion of the service. The Successful Proposer shall use its best efforts to obtain all necessary permits as soon as possible after the date of Notice to Proceed. Any delays in obtaining permits must be brought to the attention of the DISTRICT without delay.

The Successful Proposer shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the work. The DISTRICT shall not be responsible for monitoring the Successful Proposer's compliance with any laws or regulations. The District shall be billed for reimbursement of any permit fees with progress billing.

### 3.4 Conflict Resolution Process

In the event the Successful Proposer shall default in any of the terms, obligations, restrictions or conditions in the Contract Documents, the DISTRICT shall give the Successful Proposer written notice by registered, certified mail of the default and that such default shall be corrected or actions taken to correct such default shall be commenced within twenty-four (24) hours thereof. In the event the Successful Proposer has failed to correct the condition(s) of the default or the default is not remedied to the satisfaction and approval of the DISTRICT, the DISTRICT shall have all legal remedies available to it, including, but not limited to termination of the Contract in which case the Successful Proposer shall be liable for all procurement costs and any and all damages permitted by law arising from the default and breach of the Contract.

### 3.5 Termination for Convenience of District

Upon seven (7) calendar day's written notice delivered by certified mail, return receipt requested, to the Successful Proposer, the DISTRICT may without cause and without prejudice to any other right or remedy; terminate the agreement for the DISTRICT'S convenience whenever the DISTRICT determines that such termination is in the best interest of the DISTRICT. Where the agreement is terminated for the convenience of the DISTRICT the notice of termination to the Successful Proposer must state that the contract is being terminated for the convenience of the DISTRICT under the termination clause and the extent of termination. Upon receipt of the notice of termination for convenience, the Successful Proposer shall promptly discontinue all service at the time and extent indicated on the notice of termination, terminate all outstanding sub-firms and work authorizations to the extent that they relate to the terminated portion of the Contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the service.

### 3.6 Assignment

The Successful Proposer shall not assign or transfer its rights, title or interests in the Agreement nor delegate any of the duties or obligations undertaken by Successful Proposer without DISTRICT'S prior written approval.

### 3.7 Applicable Laws, Ordinance, Rules, Codes and Regulations

Familiarity with Laws: Notice is hereby given that the Successful Proposer must be familiar with all Federal, State and Local Laws, ordinances, rules, codes and regulations that may affect the work. Ignorance on the part of the Proposer will in no way relieve him from the responsibility of compliance therewith. The DISTRICT is providing the following list of references for the convenience of the Proposer. These requirements may apply under the appropriate circumstance. Inclusion herein does not constitute any waiver by the DISTRICT or any admission or agreement that these laws, orders or rules actually apply to this Product/material/service. Moreover, the list is not intended to be inclusive and omission shall not be a defense for a Proposer's, Firm's or Subfirm's failure to comply with applicable laws, ordinances, rules, codes or regulations:

Non-Segregated Facilities: The Successful Proposer and each subfirm shall comply with the Certification of Non-Segregated Facilities supplied in the Bid Documents and this Certification shall be a part of the Bid Documents. By submission of a bid, the Proposer and all subfirms certify that Proposer has become familiar with the certification and that he will comply with the requirements set forth in the Certification

Nondiscrimination and Equal Opportunity Employment: During performance of the contract, the successful Proposer agrees as follows:

- 3.7.1 The Successful Proposer shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The Successful Proposer shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to, the following: Employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Successful Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- 3.7.2 In the event of the Successful Proposer's noncompliance with the nondiscrimination clauses of the contract or with any of such rules, regulations, or orders, the Contract may be canceled, terminated, or suspended in whole or in part without liability to DISTRICT.

### 3.8 Indemnification

GENERAL INDEMNIFICATION: To the fullest extent permitted by laws and regulations, Successful Proposer indemnify and hold harmless the agency, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the firm and other persons employed or utilized by the firm in the performance of the contract.

Nothing contained herein is intended nor shall it be construed to waive District's rights and immunities under the common law or Florida Statute 768.28 as amended from time to time.

### 3.9 Patent and Copyright Indemnification

Successful Proposer agrees to indemnify and hold harmless the agency, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the firm and other persons employed or utilized by the firm in the performance of the contract.

## Section 4 – Scope of Services

### Statement of Purpose

The Coral Springs Improvement District requires the support of consultants for: design; analysis, permitting; regulatory compliance, and construction phase engineering services for water, wastewater, stormwater and administrative facilities within the District. It is preferred, but not required for consideration, that firms be proficient in/have capabilities in multiple disciplines.

### 4.1 General

The District desires to enter into an agreement with a qualified, responsive firm, that represents the best overall value to the District. Prime firms do not have to provide all services within their firm to be considered or awarded.

Professional services rendered shall relate to a variety of aspects of the operation of the Coral Springs Improvement District including but not limited to, storm water infrastructure, construction inspection, water and wastewater distribution collection and treatment systems (generally professional engineering) along with surveying, mapping and architectural services.

### 4.2 Fields of Practice

A firm will be selected based on their capabilities to provide services to the district such as or related to the following fields of practice:

1. Civil engineering
2. Structural engineering
3. Electrical engineering
4. Mechanical engineering
5. Geotechnical engineering
6. Environmental engineering
7. Architecture
8. Surveying and mapping

### 4.3 Project Types

The prime firm will be expected to perform the following work authorizations below:

1. Feasibility and pilot studies
2. Utility master plan
3. Water engineering, treatment, and evaluation
4. Wastewater engineering, treatment and evaluation
5. Condition assessment of infrastructure
6. Assessment of water and wastewater systems for compliance with Federal, State and County regulations.
7. Modeling and design of water, wastewater, and stormwater management systems
8. Regulatory compliance and permitting for: water, wastewater, and stormwater facilities
9. Assistance with grant applications and administration
10. Hydrogeologic modeling and evaluation of water quality data
11. Well construction and abandonment
12. Well head protection, water quality and environmental assessments
13. Feasibility studies for developing, improving and maintaining water, wastewater and stormwater management systems
14. Instrumentation and controls engineering and programming for SCADA systems
15. Construction administration and construction observation related engineering services for District facilities (water, wastewater, and stormwater components)
16. Treatment process evaluation and optimization
17. Regulatory compliance and permitting of water, wastewater and stormwater management facilities
18. Estimating probable cost of construction
19. Preparation of Bid Documents and assistance in bid process
20. Contract and construction management, oversight and inspection
21. Constructability plan review/value engineering
22. Hydrology and surface water modeling
23. FEMA NRCS coordination
24. Development plan review
25. Site Planning

### 4.5 Type of Contract

The District intends on entering into a continuing contract with the selected Firm for an initial term of five (5) years, with the option to renew upon mutual consent for up to two (2) additional two-year periods. Work under the continuing contract will be assigned on a work authorization basis. For each specific project, the District will issue a detailed scope of work to the Firm who will then submit a corresponding price proposal. The District reserves the right to negotiate the terms, scope, and pricing of any proposed work authorization prior to issuance.

No work shall commence until a written work authorization has been issued by the District. Any modifications, amendments, or changes to an issued work authorization must be made in writing and signed by authorized representatives of both parties.

## Section 7.0 – Required Forms

This section includes forms that must be completed and submitted with the Firm's proposal. Each form should be completed accurately and in its entirety. Professionals that require clarification may submit a written request to the POC identified in Section 1.4.

**THE DISCLOSURE OF LOBBYING ACTIVITIES MUST BE COMPLETED IF APPLIABLE.**

*<Remainder of page intentionally left blank>*

**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 1 of 4

**SUBMITTED TO:**

Coral Springs Improvement District  
10300 N.W. 11<sup>th</sup> Manor  
Coral Springs, Florida 33071

1. The undersigned Proposer proposes and agrees, if this is accepted, to enter into an agreement with DISTRICT to perform all service(s) as specified in the Request for Qualifications No. 2025-01 Documents for the price(s) and within the time indicated in this Request for Qualifications No. 2025-01, and in accordance with the terms and conditions of Request for Qualifications No. 2025-01 Documents.
  
2. Proposer accepts and hereby incorporates by reference in this Submittal Form all of the terms and conditions of the Request for Qualifications and Instructions to Proposers.
  
3. The Proposer has examined the site of the project and has become fully informed concerning local conditions, and the nature and extent of the deliveries. Proposer has examined the indemnification and liquidated damages provisions, if any, and the bond and insurance requirements of the bid submittal. Accepts and agrees to abide by those terms and conditions without exception or limitation of any kind.
  
4. Proposer has given the DISTRICT written notice of all conflicts, errors or discrepancies that it has discovered in the RFQ No 2025-01 and/or Contract documents and the written resolution thereof by the DISTRICT is acceptable to Proposer.
  
5. Will you subcontract any part of these services? Give details including a list of each subfirm(s) that will perform services of **ANY** percent of the contract amount and the services that will be performed by each subfirm(s). **PROVIDE SBE CERTIFICATION OF EACH PRIME (IF APPLICABLE) AND SUBFIRM.**

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**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 2 of 4

6. Proposer proposes to provide services to the District related to the following fields of practice: General Civil Engineering, Structural Engineering, Electrical Engineering, Mechanical Engineering, Geotechnical Engineering, Environmental Engineering, Architectural Services, and Surveying/Mapping
  
7. The proposer will adhere to the service category and the negotiated proposed fees list in their contract in US Dollars
  
8. The proposer agrees to adhere to the deliverables approved timeline from the date of Contract Commencement as specified in the work authorization and notify the District of any changes as soon as possible.
  
9. Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of the Request for Qualifications:  
Addendum No. \_\_\_\_ Dated \_\_\_\_\_  
Addendum No. \_\_\_\_ Dated \_\_\_\_\_
  
10. **PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW THE INSURANCE REQUIREMENTS CONTAINED IN THE QUALIFICATIONS STATEMENT, PRIOR TO SUBMITTING YOUR BID PACKAGE TO ENSURE COMPLIANCE WITH ALL INSURANCE REQUIREMENTS.**
  
11. The DISTRICT reserves the right to award this contract on the basis of any combination or all items, in which the DISTRICT deems in its best interests.

**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 3 of 4

12. All communications concerning this RFQ shall be emailed to:

**Danielle Keira-Cancel, Procurement Manager**

**Coral Springs Improvement District**

**10300 N.W. 11<sup>th</sup> Manor**

**Coral Springs, Florida 33071**

**Tel. 954-796-6620**

**Email [daniellec@csidfl.org](mailto:daniellec@csidfl.org)**

13. The following documents are attached to and made as a condition to this RFQ:

- a. Byrd Anti-Lobbying Amendment Certification (if applicable)
- b. Drug-Free Workplace Certification
- c. Proof or ability to obtain Insurance
- d. Current State of Florida Engineer's License
- e. E-Verify Affidavit: **3 pages**
- f. Non-Collusion Oath
- g. Qualification Statement: **9 pages**
- h. Client References
- i. Submittal Form for RFQ No. 2025-01: **4 pages**
- j. Classification of CCNA Discipline Form: **2 pages**
- k. Public Entity Crimes: **3 pages**
- l. Scrutinized Vendor Certification: **2 pages**
- m. Conflict of Interest Disclosure Form
- n. Good Faith Affidavit

**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 4 of 4

**PROPOSER'S CERTIFICATION**

In witness whereof, the Proposer has executed this Submittal Form for RFQ#2025-01  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Individual/Title

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Printed Name of Individual

**ACKNOWLEDGMENT**

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, by \_\_\_\_\_.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE]

State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

**QUALIFICATIONS STATEMENT**

Page 1 of 9

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

Submitted To: Coral Springs Improvement District  
10300 N.W. 11<sup>th</sup> Manor  
Coral Springs, Florida 33071

Doing Business As  
(If applicable):

Proposer's Name: \_\_\_\_\_  
Proposer's Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Email: \_\_\_\_\_

If payment(s) is/are to be mailed to address other than stated above, please complete section below:

Contact Name: \_\_\_\_\_  
"Remit to" Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
Email: \_\_\_\_\_

## QUALIFICATIONS STATEMENT

Page 2 of 9

1. State the true, exact, correct and complete name of the partnership, corporation, trade, or fictitious name under which you do business and the address of the place of business.

Legal Name of Proposer:

Address of principal place of  
business:

Contact Person's Name and Title:

Proposer's Telephone

Email

Proposer's License Number

2. If the Proposer is a corporation, answer the following:

a. Date of Incorporation:

b. State of Incorporation:

c. President's name:

d. Vice President's name:

e. Secretary's name:

f. Treasurer's name:

g. Name and address of  
Registered Agent:

**QUALIFICATIONS STATEMENT**

Page 3 of 9

3. If Proposer is an individual, corporation, or partnership answer the following:

Articles of Incorporation Date	Indicate if Proposer is Individual, Corporation, or Partnership	Name of Individual or Partnership	Address of Individual or Partnership	Ownership of Units for Partner (If applicable)

4. If Proposer is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:


5. If Proposer is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

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## QUALIFICATIONS STATEMENT

Page 4 of 9

7. Under what other former names has your organization operated?


8. Indicate registration, license numbers or certificate numbers, and UEID for the businesses or professions which are the subject of this RFQ. Please attach certificate of competency and/or state registration.

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9. Have you ever failed to complete any work awarded to you?

(Y)\_\_\_\_\_ (N)\_\_\_\_\_

If so, state when, where and why?

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10. Within the last five (5) years, has any officer or partner of your organization ever been an officer or partner of another organization when it failed to complete a contract?

(Y)\_\_\_\_\_ (N)\_\_\_\_\_

If so, state when, where and why?

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## QUALIFICATIONS STATEMENT

Page 5 of 9

**THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY DISTRICT IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE PROPOSER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE DISTRICT TO REJECT THE BID SUBMITTAL, AND, IF AFTER THE AWARD, TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.**

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**Signature**

**QUALIFICATIONS STATEMENT**

Page 6 of 9

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, by \_\_\_\_\_.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE] State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

WITNESS my hand and official seal.

The undersigned further agrees to the following stipulations of the RFQ requirements.

**1. LIABILITY**

- A. District personnel shall be contacted a minimum of 24 hours prior to any work with the time and location the work is to be performed. In addition, District personnel will/may observe but will not participate in any operations.
- B. FIRM shall not commence work under this Agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the DISTRICT nor shall the FIRM allow any subfirm to commence work on any subcontract until all similar such insurance required of the subfirm has been obtained and similarly approved. It shall be the responsibility of the Firm to comply with all Federal, State, and Local Water Management District Environmental Rules and/or Regulations.

## QUALIFICATIONS STATEMENT

Page 7 of 9

- C. Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
1. Each Occurrence Limit - \$2,000,000
  2. Personal & Advertising Injury Limit - \$2,000,000
  3. General Aggregate Limit - \$2,000,000
  4. Products & Completed Operations Aggregate Limit - \$2,000,000
- D. Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the FIRM engaged in the performance of the Scope of Work associated with this Agreement. In the event any work is sublet, the FIRM shall require the subfirms similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the FIRM. Coverage for the FIRM and its subfirms shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:
1. Workers' Compensation: Coverage A – Statutory
  2. Employers Liability: Coverage B \$1,000,000 - Each Accident  
\$500,000 Disease – Policy Limit  
\$100,000 Disease – Each Employee
- If FIRM claims to be exempt from this requirement, FIRM shall provide DISTRICT proof of such exemption along with a written request for DISTRICT to exempt FIRM, written on FIRM letterhead.
- E. Comprehensive Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of work under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:
1. Any Auto (Symbol 1)  
Combined Single Limit (Each Accident) - \$1,000,000
  2. Hired Autos (Symbol 8)  
Combined Single Limit (Each Accident) - \$1,000,000
  3. Non-Owned Autos (Symbol 9)  
Combined Single Limit (Each Accident) - \$1,000,000
- F. Umbrella/Excess Liability coverage:
1. Each Occurrence Limit - \$2,000,000
  2. General Aggregate Limit - \$2,000,000

**QUALIFICATIONS STATEMENT**

Page 8 of 9

- G. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- H. FIRM shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.
- I. Any insurance required of the FIRM pursuant to this Agreement must also be required of any subfirm in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any work that is subcontracted unless such subfirm is covered by the protection afforded by the FIRM and provided proof of such coverage is provided to DISTRICT. The FIRM and any subfirms shall maintain such policies during the term of this Agreement.
- J. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of work being performed under this Agreement.
- K. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the FIRM has assumed in the indemnification/hold harmless section(s) of this Agreement.

**2. COMPLETION OF WORK**

- A. The district reserves the right to inspect the firm's work to verify completion of the contract and withhold partial payment for work deemed incomplete.

Signed By: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**QUALIFICATIONS STATEMENT**

Page 9 of 9

**BOARD/FIRM SIGNED SHEET**

Coral Springs Improvement District RFQ # 2025-01 approved on \_\_\_\_\_

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of CSID Witness

\_\_\_\_\_  
Signature of CSID President

\_\_\_\_\_  
Printed Name of CSID Witness

\_\_\_\_\_  
Printed Name of CSID President

\_\_\_\_\_  
Date

**FIRM**

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (Printed)

## CLIENT REFERENCES

**Firm's Name:** \_\_\_\_\_

The firm must provide the following information for three (3) previous clients in which similar scope of services were performed within the last five (5) years. Firm is responsible for verifying correct phone numbers, email address, and contact information. Public Entities are preferred as references. **Failure to provide all three (3) references may deem your submittal non-responsive.**

### Reference No. 1

<b>Company Name:</b>	
<b>Location (City, State):</b>	
<b>Date of Service:</b>	
<b>Contact Person:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	

### Reference No. 2

<b>Company Name:</b>	
<b>Location (City, State):</b>	
<b>Date of Service:</b>	
<b>Contact Person:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	

### Reference No. 3

<b>Company Name:</b>	
<b>Location (City, State):</b>	
<b>Date of Service:</b>	
<b>Contact Person:</b>	
<b>Contact Number:</b>	
<b>Email Address:</b>	

**PUBLIC ENTITY CRIMES**

Page 1 of 3

Section 287.132-133(3)(a), Florida Statutes, effective July 1, 1989, require that no public entity shall enter into a contract, award of RFQ, or transact business in excess of \$10,000.00 with any person or affiliate who has been convicted of a public entity crime. Prior to entering into a sworn statement with the Purchasing Department on form 7088.

A copy of the form is reproduced below. This completed form must be on file prior to the issuing of a Purchasing Order.

**Sworn Statement Under Section 287.133(3)(a),  
Florida Statutes on Public Entity Crimes**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with

RFQ # 2025-01 ENGINEERING CONTINUING SERVICES (CCNA)  
(Solicitation Number and Name)

2. This sworn statement is submitted by \_\_\_\_\_ whose business address is \_\_\_\_\_

and (if applicable) it's Federal Employer Identification No. (FEIN) is \_\_\_\_\_ (If the entity has no FEIN, include the Social Security Number of the individual signing the sworn statement.

3. My name is \_\_\_\_\_ and my relationship to the entity name above is \_\_\_\_\_.

4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any RFQ or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted or conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding or fault or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

## PUBLIC ENTITY CRIMES

Page 2 of 3

6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. **(Please indicate which one of the two statements applies.)**

\_\_\_\_\_ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor the affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, have been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which of the three additional statement applies below.)**

**PUBLIC ENTITY CRIMES**

Page 3 of 3

\_\_\_\_ There have been proceedings concerning the conviction before a hearing officer of the State of Florida, Division of Administration Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the Final Order)**

\_\_\_\_ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administration Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the Final Order)**

\_\_\_\_ The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services)**

\_\_\_\_\_  
Signature of Firm's Authorized Official

\_\_\_\_\_  
Name and Title of Firm's Authorized Official

\_\_\_\_\_  
Date

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE] State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

## CLASSIFICATION OF CCNA DISCIPLINE FORM

Firm's Name: \_\_\_\_\_

RFQ Title: ENGINEERING CONTINUING SERVICES (CCNA)

RFQ No.: RFQ # 2025-01

1. What is your firm's primary type of engineering?

\_\_\_\_\_

2. What are the other professional disciplines your team can provide?

List of Discipline(s)

3. Are there any additional disciplines you plan to offer in the future?

List of Discipline(s)

4. What disciplines will be provided by a subconsultant to your firm?

List of Discipline(s)	Name of Firm

5. List the name of any State of Florida cities or public entities you currently have a contract with to perform the like services listed in the scope of work.

City/Public Entity Name	Contract Expiration Date

\_\_\_\_\_  
Signature of Firm's Authorized Official

\_\_\_\_\_  
Name and Title of Firm's Authorized Official

\_\_\_\_\_  
Date

## DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED Firm CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction or plea of guilty or nolo contendere to any violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify the Firm complies fully with the above requirements.

---

Signature of Firm's Authorized Official

---

Name and Title of Firm's Authorized Official

---

Date

## E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

Page 1 of 3

Project Name: ENGINEERING CONTINUING SERVICES (CCNA)

Project No.: RFQ # 2025-01

### DEFINITIONS:

**“Firm”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Firm” includes, but is not limited to, a vendor or consultant.

**“Subfirm”** means a person or entity that provides labor, supplies, or services to or for a firm or another subfirm in exchange for salary, wages, or other remuneration.

**“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

**Effective January 1, 2021, Firms shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. Firm shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:**

- a) All persons employed by a Firm to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub vendors/subconsultants/subfirms) assigned by Firm to perform work pursuant to the contract with the Coral Springs Improvement District. The Firm acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Coral Springs Improvement District; and
- c) Should vendor become the successful Firm awarded for the above-named project, by entering into the contract, the Firm shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The firm shall also require all subfirms to provide an affidavit attesting that the subfirm does not employ, contract with, or subcontract with, an unauthorized alien. The Firm shall maintain a copy of such affidavit for the duration of the contract

E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

Page 2 of 3

CONTRACT TERMINATION:

- a) If the District has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
- b) If the District has a good faith belief that a subfirm knowingly violated s. 448.095 (2), but the Firm otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Firm and order the Firm to immediately terminate the contract with the subfirm.
- c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d) Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
- e) If the contract is terminated for a violation of the statute by the Firm, the Firm may not be awarded a public contract for a period of 1 year after the date of termination.

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature of Firm's Authorized Official

\_\_\_\_\_  
Print Name of Firm's Authorized Official

\_\_\_\_\_  
Print Title of Firm's Authorized Official

\_\_\_\_\_  
Date

**E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES**

Page 3 of 3

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, by \_\_\_\_\_.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE]

State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

**SCRUTINIZED VENDOR CERTIFICATION**

Page 1 of 2

**Certification Pursuant To Florida Statute § 287.135**

I, \_\_\_\_\_, on behalf of \_\_\_\_\_,  
Print Name and Title Firm Name

Certify that \_\_\_\_\_ does not:  
Firm Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Firm of the City's determination concerning the false certification. The Firm shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Firm does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that re on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria

SCRUTINIZED VENDOR CERTIFICATION

Page 2 of 2

As the person authorized to sign on behalf of the Firm, I hereby certify that the company identified above in the section entitled "Firm Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature of Firm's Authorized Official

\_\_\_\_\_  
Print Name of Firm's Authorized Official

\_\_\_\_\_  
Print Title of Firm's Authorized Official

\_\_\_\_\_  
Date

## CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: ENGINEERING CONTINUING SERVICES (CCNA)

Project No.: RFQ# 2025-01

**DEFINITIONS:**

**“Conflict of Interest”** or **“Interest”** is defined as a situation in which a proposer has, or appears to have, a financial or family relationship with any employee, manager, or Board of Supervisors.

**“Financial Relationship”** includes involvement of the proposer and the District employee in a current partnership, joint venture, company, or corporation, and any other relationship that could make it appear that the proposer would obtain a monetary benefit if a favorable evaluation was given.

**“Immediate Family”** is defined as spouse, father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepson, stepdaughter, stepbrother, stepsister, half-brother or half-sister, or domestic partner.

1. We certify that we do not have a conflict of interest because of any financial relationship or other interest with any immediate family member of the District Board Member and/or Employee.
2. We certify that we will not solicit or accept gratuities, favors, or anything of monetary value from any District Board Member and/or Employee.
3. We certify to the best of our knowledge that we have not had discussions, conversations, offers, agreements, or arrangements for future employment with our company for any District Board Member and/or Employee.
4. We certify to the best of my knowledge that we have no financial relationship of any kind with any District Board Member and/or Employee, which might appear to create a conflict of interest.
5. We certify that our SBE firm(s) do not have any conflict of interest.

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Print Title of Firm’s Authorized Official

\_\_\_\_\_  
Signature of Firm’s Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Firm’s Authorized Official

## NON-COLLUSION OATH

Before me, the Undersigned, a Notary Public, for and in the County and State aforesaid, personally appeared: \_\_\_\_\_ and made oath that the Firm herein, its agents, servants, and/or employees, to the best of its knowledge and belief, have not in any way colluded with anyone for and on behalf of the Firm, or themselves, to obtain information that would give the Firm an unfair advantage over others, nor have they colluded with anyone for and on behalf of the Firm, or themselves, to gain any favoritism in the award of the contract.

\_\_\_\_\_  
Affiant Signature

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE]

State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

## GOOD FAITH AFFIDAVIT

I hereby propose to provide the services requested in the District’s RFQ and, if awarded, enter into a contract with the District. I agree that the terms and conditions of the District’s RFQ shall take precedence over any conflicting terms and conditions submitted with my proposal and agree to abide by all conditions of the RFQ. I acknowledge that the District may not accept the proposal due to any exceptions.

I certify that all information contained in my proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the company as its agent and that the company is ready, willing, and able to perform if awarded a contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion or collusion with any other person, company or corporation submitting a proposal for the same product or service; no gratuities, gifts or kick-backs were offered or given by the Firm or anyone on its behalf to gain favorable treatment concerning this procurement; no elected official, employee or agent of the District or of any other company is interested in said proposal; and that the undersigned executed this affidavit with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

\_\_\_\_\_  
Affiant Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_\_, by \_\_\_\_\_ via

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE]

State of \_\_\_\_\_

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

### Section 8.0 – Sample Contract

The enclosed sample contract is intended to represent the agreement between the District and the Firm for illustrative purposes ONLY. **PLEASE DO NOT SUBMIT WITH SUBMITTAL.**

Proposers are encouraged to review all terms and conditions to ensure compliance and acceptance. The district does not intend to modify this agreement unless one or more parts conflict with preceding law.

*<Remainder of page intentionally left blank>*

## Firm Services Agreement

This Firm Services Agreement (Agreement) is entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ [YEAR] between CORAL SPRINGS IMPROVEMENT DISTRICT (OWNER), having its principal office at 10300 NW 11<sup>th</sup> Manor Coral Springs, FL 33071 and (FIRM), a company licensed to conduct business in the State of [STATE], having its principal place of business at [FIRM ADDRESS].

WHEREAS, the OWNER intends to engage the FIRM to render ENGINEERING services on a continuous basis (CCNA) for RFQ # 2025-01.

In consideration of the mutual promises herein, FIRM and the OWNER agree that the terms and conditions of this Agreement are as follows:

### 1. BASIC SERVICES

- 1.1. **Scope.** FIRM shall provide the Services as described Schedule C authorized in writing by the OWNER. FIRM's obligations under this Agreement are solely for the benefit of the OWNER and no other party is intended to benefit or have rights hereunder.
- 1.2. **Standard of Care.** FIRM shall perform the services under this Agreement in a manner consistent with the level of skill, care, and diligence that a reasonably competent engineer in the same field would exercise under similar circumstances. The services will be provided by Firm's professionals and individuals skilled in other technical disciplines, as appropriate.
- 1.3. **Instruments of Service.** FIRM is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all instruments of its services including designs, drawings, specifications, reports [collectively called **Service Instruments**] and other services provided under this Agreement.
- 1.4. **End-Users Software License.** RESERVED
- 1.5. **Applicable Codes.** The Service Instruments will conform to the generally accepted codes and regulations applicable to the Project at the time of performance.
- 1.6. **Sub firms.** Any sub firms and outside associates of FIRM to be engaged by FIRM under this Agreement are limited to those identified in executed work authorizations or as the OWNER specifically approves during the performance of a work authorization
- 1.7. **Work Authorization.** OWNER shall request services from the FIRM through individual work authorizations issued on an as-needed basis. Each work authorization shall define the specific scope of services, deliverables, schedule, and compensation applicable to the assigned task. The FIRM shall perform services in accordance with the terms of each work authorization and the standard of care established under this Agreement, Any requested changes to an issued work authorization, including modifications to scope, schedule, or budget, must be approved in writing by the Owner before implementation Upon completion of the work under a work authorization, the FIRM shall submit all required deliverables and an invoice, as applicable, in accordance with the billing terms outlined in this Agreement. The Owner shall review and approve deliverables before final acceptance.

## THE OWNER'S RESPONSIBILITIES

Unless stated otherwise in individual Purchase Orders, the OWNER shall do the following in a timely manner:

- 1.8. **The OWNER's Representative.** The OWNER will designate a representative having authority to give instructions, receive information, define the OWNER's policies, and make decisions with respect to individual work authorizations.
- 1.9. **Project Criteria.** Provide criteria and information as to the OWNER's requirements for a work authorization, including design objectives and constraints, space, capacity, scope of service, task assignments, and performance requirements, and any budgetary limitations to the extent known to the OWNER.
- 1.10. **Data.** Provide all available information, including previous reports and any other data in the possession of the OWNER relevant to a work authorization.
- 1.11. **Access.** Arrange for FIRM to enter upon public property as mandated by the OWNER.
- 1.12. **Review.** Respond to FIRM's request for decisions or determinations.
- 1.13. **Meetings.** Hold or arrange meetings required to assist in the service required by a Purchase Order.
- 1.14. **Project Developments.** Give prompt written notice to FIRM whenever the OWNER observes or otherwise becomes aware of any development that affects the scope or timing of FIRM's services.

## 2. PERIODS OF SERVICE

- 2.1. **Time of Performance.** Sections 3 and 4 anticipate the orderly and continuous progress through completion to the scope of service as set forth in each individual work authorization.
- 2.2. **Start of Performance.** FIRM will start the Services described in the scope of service in each work authorization upon authorization by the OWNER.
- 2.3. **Force Majeure.** If a force, event, or circumstance beyond FIRM's or the OWNER'S control interrupts or delays FIRM's performance, the time of performance shall be equitably adjusted.
- 2.4. **Term.** This Agreement shall be optionally renewed with mutual consent unless terminated in writing by either party for 5 years with two (2) two-year renewals for a total of nine (9) years.

## 3. COMPENSATION

- 3.1. The firm shall perform the Scope of Services listed in each work authorization, for an amount not to exceed Hourly Rates, as further described in Fee Schedule attached as Exhibit C: SERVICE CATEGORIES AND HOURLY RATES RFQ # 2025-01. Changes to the work authorization shall be authorized only by Change Order approved in advance by the District. The firm shall not start work on any changes requiring a Change Order until the Change Order describing the adjustments and the cost increase have been approved by the District Manager. Hourly Rates are fixed for the remainder of FY 2025 through FY 2026 (9/30/2026) and include an escalator of 3% or CPI, whichever is less. The CPI for 2026 and beyond would be based upon the Consumer Price Index for Miami-Fort Lauderdale-West Palm Beach 12-month percent change, all items index, not seasonally adjusted in the month of April

- 3.2. CSID requires all SBEs to be paid pursuant to Florida Statute § 218.735(1)(b) Local Government Prompt Payment Act.
- 3.3. The awarded firm will indicate the dates of service and RFQ # 2025-01 ENGINEERING CONTINUING SERVICES (CCNA) on top of each work authorization billing invoice. Quarterly progress reports are to be emailed to glenh@csidfl.org, joes@csidfl.org
- 3.4. FIRM Services. Based upon the Scope of Services provided for in each work authorization issued pursuant to the Agreement and Fee Schedule, the OWNER shall pay FIRM an amount not to exceed the amount stated in the Fee Schedule in Exhibit C. and as stated in invoices issued for and in accordance with each work authorization for actual service performed during the period covered by the invoice, subject to the funding limits established in each work authorization. Invoices are to be issued monthly for each work authorization. Invoices are payable by the OWNER within 30 days of receipt of the approved invoice.

#### 4. GENERAL CONSIDERATIONS

- 4.1. **Changes.** By written and/or electronic notice at any time, the OWNER may change services required by a work authorization, provided such changes are within the general scope of the services contemplated by this Agreement, subject to validation under any applicable cost or price analysis required by federal, state, or local law. In such an event, an equitable adjustment both in the compensation for and time of performance of the adjusted work authorization shall be made in writing prior to FIRM performing the changed services. Such changes can only be required by the OWNER's authorized representative.
- 4.2. **Access to Records.** The following access to records requirements apply to CONTRACTOR, which includes its successors, transferees, assignees, and sub firms: (a) FIRM agrees to provide the OWNER, the State of Florida, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions; (b) FIRM agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed for service being completed under this Agreement.
- 4.3. **Confidentiality and Proprietary Information.** FIRM will hold secret and confidential all information designated by the OWNER as confidential under Florida Public Records law (Confidential Information). FIRM will not reveal Confidential Information to a third party unless: (a) such disclosure of information deemed Confidential is permitted by law (b) the OWNER consents in writing; (c) applicable law, regulation, court order or an agency of competent jurisdiction requires its disclosure; All drawings, specifications, technical information, and other information furnished to the OWNER by FIRM or developed by FIRM in connection with the service are, and will remain, the property of the OWNER.
- 4.4. **Disputes.** If a dispute or complaint (collectively referred to as a "Dispute") arises concerning this Agreement, the OWNER and FIRM will negotiate a resolution of the Dispute. Should negotiation be unsuccessful, mediation of the Dispute by a third party shall follow. Any time which elapses in attempting to resolve the Dispute through either or both negotiation or mediation shall extend day-to-day any applicable statute(s) of repose or limitation of actions.
- 4.5. **Negotiation.** Following written notice of a Dispute, a minimum of one face-to-face meeting (or less if the Dispute is resolved) shall be held.

- 4.6. **Mediation.** If negotiation is unsuccessful, a mutually acceptable third-party facilitator having expertise in the subject of the Dispute shall be engaged to mediate the Dispute. The fee and expenses of the Facilitator shall be shared equally by the parties to the Dispute. The parties may present evidence and arguments to the Facilitator. Unless the Facilitator and the parties agree otherwise, a minimum of one face-to-face meeting shall be held within the sixty-day period beginning on the date of the Facilitator's engagement. Following the meeting or earlier if appropriate, the Facilitator shall report to the parties whether he believes the Dispute is resolvable through mediation. At that point the parties shall elect (a) to continue mediation, (b) replace the Facilitator and continue mediation, or (c) end mediation. If the mediation is ended, the parties may litigate the Dispute.
- 4.7. **Remedies.** Nothing in this Agreement otherwise prevents the OWNER from utilizing any available remedies, administrative, contractual, or legal, where FIRM has been found to have violated or breached the terms of this Agreement, subject to the Limitation of Liability provision below.
- 4.8. **Insurance.** FIRM will maintain insurance against the following risks during the term of the Agreement: (a) workers compensation in statutory amounts and employer's liability for FIRM's employees' project-related injuries or disease; (b) general liability and automobile liability each in the amount of \$2,000,000 for personal injury or property damage to third parties which arises from FIRM's performance under this Agreement; and (c) professional liability in the amount of \$2,000,000 for legal obligations arising out of FIRM's failure to meet the Standard of Care.
- 4.8.1. Comprehensive Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of service under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:
- 4.8.1.1. Any Auto (Symbol 1) Combined Single Limit  
(Each Accident) - \$1,000,000
- 4.8.1.2. Hired Autos (Symbol 8) Combined Single Limit  
(Each Accident) - \$1,000,000
- 4.8.1.3. Non-Owned Autos (Symbol 9) Combined Single Limit  
(Each Accident) - \$1,000,000
- 4.8.2. Comprehensive General Liability Insurance written on an occurrence basis including but not limited to coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
- 4.8.2.1. Each Occurrence Limit - \$2,000,000
- 4.8.2.2. Personal & Advertising Injury Limit - \$2,000,000
- 4.8.2.3. General Aggregate Limit - \$2,000,000
- 4.8.2.4. Products & Completed Operations Aggregate Limit - \$2,000,000

- 4.8.3. Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the FIRM engaged in the performance of the Scope of Service associated with this Agreement. In the event any service is sublet, the FIRM shall require the sub firms similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the FIRM. Coverage for the FIRM and its sub firms shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:
- 4.8.3.1. Workers' Compensation: Coverage A – Statutory
  - 4.8.3.2. Employers Liability: Coverage B \$1,000,000 – Each Accident
    - 4.8.3.2.1. \$500,000 Disease – Policy Limit
    - 4.8.3.2.2. \$100,000 Disease – Each Employee
      - 4.8.3.2.2.1. If FIRM claims to be exempt from this requirement, FIRM shall provide DISTRICT proof of such exemption along with a written request for DISTRICT to exempt the Firm, written on FIRM letterhead.
- 4.8.4. Umbrella/Excess Liability Insurance in the amount of \$2,000,000, as determined appropriately by the DISTRICT depending on the type of job and exposures contemplated. Coverage must follow the form of General Liability, Auto Liability and Employer's Liability. This coverage shall be maintained for a period of no less than the later of three (3) years after the delivery of goods/services or final payment pursuant to the Agreement. The Coral Springs Improvement District must be shown as an additional insured with respect to this coverage. The DISTRICT'S additional insured status shall extend to any coverage beyond the minimum limits of liability found herein. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- 4.8.5. FIRM shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.
- 4.8.6. Any insurance required of the FIRM pursuant to this Agreement must also be required of any sub firm in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any service that is subcontracted unless such sub firm is covered by the protection afforded by the FIRM and provided proof of such coverage is provided to DISTRICT. The FIRM and any sub firms shall maintain such policies during the term of this Agreement
- 4.8.7. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of service being performed under this Agreement.
- 4.8.8. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the FIRM has assumed in the indemnification/hold harmless section(s) of this Agreement.
- 4.9. **Indemnification** To the fullest extent permitted by laws and regulations, Firm shall indemnify and hold harmless the agency, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the firm and other persons employed or utilized by the firm in the performance of the contract.

- 4.10. **Assignment Rights.** OWNER may offer adoption of this agreement in whole to other local governing agencies with the express written approval of the FIRM. The OWNER makes no guarantee of assignment, and the FIRM maintains the right to refuse services to other local governing agencies.
- 4.11. **Interpretation.** This Agreement shall be interpreted in accordance with the laws of the State of Florida.
- 4.12. **Successors.** This Agreement is binding on the successors and assignees of the OWNER and FIRM. The Agreement may not be assigned in whole or in part to any third parties without the written consent of the OWNER.
- 4.13. **Independent Firm.** FIRM represents that it is an independent firm and is not an employee of the OWNER.
- 4.14. **Notices.** Written notices may be delivered in person or by certified mail, or by facsimile, or by courier or by email. All notices shall be effective upon the date of receipt by the party.
- 4.15. **Entire Agreement.** This Agreement encompasses all procurement and contract documents to include the RFQ and addenda, FIRM Proposal, Contract, Schedules, Attachments, and work authorizations executed pursuant to this Agreement. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly stated herein are of no force and effect. Any modifications to this Agreement shall be in writing and signed by the OWNER and FIRM. In the event of inconsistency between the contract documents, unless otherwise provided herein, the terms of the following documents will govern in the following order of precedence:
- 4.15.1. Terms and conditions as contained in this Agreement.
  - 4.15.2. Terms and conditions contained in RFQ # 2025-01 ENGINEERING CONTINUING SERVICES (CCNA), and any addenda thereto.
  - 4.15.3. Firm's response to RFQ # 2025-01 and any subsequent information submitted by Firm during the procurement process
  - 4.15.4. Work authorizations issued under this agreement.
- 4.16. **Waivers and Severability.** A waiver or breach of any term, condition, or covenant by a party shall not constitute a waiver or breach of any other term, condition or covenant. If any court of competent jurisdiction declares a provision of this Agreement invalid, illegal, or otherwise unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.

- 4.17. **Termination for Convenience.** Upon seven (7) calendar day's written notice delivered by certified mail, return receipt requested, to the Successful Proposer, the DISTRICT may without cause and without prejudice to any other right or remedy; terminate the agreement for the DISTRICT'S convenience whenever the DISTRICT determines that such termination is in the best interest of the DISTRICT. Where the agreement is terminated for the convenience of the DISTRICT the notice of termination to the Successful Proposer must state that the contract is being terminated for the convenience of the DISTRICT under the termination clause and the extent of termination. Upon receipt of the notice of termination for convenience, the Successful Proposer shall promptly discontinue all service at the time and extent indicated on the notice of termination, terminate all outstanding sub-firms and work authorizations to the extent that they relate to the terminated portion of the Contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the service.
- 4.18. **Default.** In the event the Successful Bidder shall default in any of the terms, obligations, restrictions or conditions in the Contract Documents, the DISTRICT shall give the Successful Bidder written notice by registered, certified mail of the default and that such default shall be corrected or actions taken to correct such default shall be commenced within four (4) hours thereof. In the event the Successful Bidder has failed to correct the condition(s) of the default or the default is not remedied to the satisfaction and approval of the DISTRICT, the DISTRICT shall have all legal remedies available to it, including, but not limited to termination of the Contract in which case the Successful Bidder shall be liable for all procurement costs and any and all damages permitted by law arising from the default and breach of the Contract.
- 4.19. **Effective Date.** This Agreement is effective on the date it has been executed by both Parties.

## 5. **SPECIAL PROVISIONS, EXHIBITS, and SCHEDULES**

- 5.1. **Duties and Responsibilities of FIRM.** FIRM or its representatives may be on site during various stages of the service to observe the progress and quality of the service and to determine, in general, if the service is proceeding in accordance with the intent of the Agreement. Visits and observations made by FIRM will not relieve other firms of their obligation to conduct comprehensive inspections of the service, to furnish materials, to perform acceptable service, and to provide adequate safety precautions.
- 5.2. **Limitations of FIRM's Responsibilities.** FIRM will not be responsible for other firms' means, methods, techniques, sequences or procedures of the service, or the safety precautions, including compliance with the program's incident thereto. FIRM will be responsible for firms' or their sub firm's failure to perform the service in accordance with their contract with the OWNER or any other agreement. FIRM will not be responsible for the acts or omissions of firms, their sub firms or any other firms, or any of its or their agents or employees or any other persons at the site or otherwise performing any of the service.

5.3. **Schedules.** The following **Schedules** are attached to and made a part of this Agreement:

- 5.3.1. **Schedule A:** *Fully Executed Agreement*
- 5.3.2. **Schedule B:** *Request for Proposals*
- 5.3.3. **Schedule C:** *Service Category and Hourly Rates*
- 5.3.4. **Schedule D:** *Work Authorization*

6. **E-VERIFY**

6.1. **E-Verify:** FIRM certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described below

6.2. **Definitions for this Section:**

6.2.1. **“Firm”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Firm” includes, but is not limited to, a vendor or consultant.

6.2.2. **“Sub firm”** means a person or entity that provides labor, supplies, or services to or for a firm or another sub firm in exchange for salary, wages, or other remuneration.

6.2.3. **“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

6.3. **Registration Requirement; Termination:** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Firms shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. Firm shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

6.3.1. All persons employed by a Firm to perform employment duties within Florida during the term of the contract; and

6.3.2. All persons (including sub vendors/ subconsultants/sub firms) as- signed by Firm to perform work pursuant to the Contract with the Coral Springs Improvement District. The Firm acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the Contract is a condition of the contract with the Coral Springs Improvement District; and

6.3.3. The Firm shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The firm shall also require all subcontractors to provide an affidavit attesting that the sub firm does not employ, contract with, or subcontract with, an unauthorized alien. The Firm shall maintain a copy of such affidavit for the duration of the Contract. Failure to comply will lead to termination of this Contract, or if a sub firm knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of Contract and may not be considered as such. If this Contract is terminated for a violation of the statute by the Firm, the Firm may not be awarded a public contract for a period of one (1) year after the date of termination.

6.4. **Scrutinized Companies:** By execution of this Agreement, FIRM, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or is engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:

6.4.1. Any amount of, at the time bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

6.4.2. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company:

6.4.2.1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or

6.4.2.2. Is engaged in business operations in Syria.

6.5. **Execution Authority.** This Agreement is a valid and authorized undertaking of the OWNER and FIRM. The representatives of the OWNER and FIRM who have signed below have been authorized to do so.

- 6.6. **Public Records.** The Parties are public agencies subject to Chapter 119, Fla. Stat. The Parties shall comply with all public records laws in accordance with Chapter 119, Fla. Stat. In accordance with state law, the Parties agree to:
- 6.6.1. Keep and maintain all records that ordinarily and necessarily would be required by the Parties.
  - 6.6.2. Provide the public with access to public records on the same terms and conditions that the Parties would provide for the records and at a cost that does not exceed the costs provided in Chapter 119, Fla. Stat. or as otherwise provided by law.
  - 6.6.3. that public records that are exempt or confidential and exempt from public records disclosure are not disclosed except as authorized by law.
  - 6.6.4. all requirements for retaining public records and transfer, at no cost, to the Parties all records in possession of the Parties at the termination of this Agreement and destroy any public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Parties in a format that is compatible with the information technology systems of the Parties. All records shall be transferred to the Parties prior to final payment being made to the Parties.
  - 6.6.5. If either Party does not comply with this section, the non-breaching Party shall enforce the Agreement provisions in accordance with this Agreement and may unilaterally cancel this Agreement in accordance with state law.

**IF THE FIRM HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE FIRMS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE FIRM SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT**

**Sandra Demarco**

**210 N. University Drive, Suite 702 Coral Springs, FL 33071**

**(O) 954.603.0033, Ext. 40532**

**Email: PublicRecords@inframark.com**

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year shown on the cover page.

**CORAL SPRINGS IMPROVEMENT DISTRICT      [FIRM]**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Schedule B

### **Request for Qualifications (RFQ #2025-01)**

## Schedule C

### **Service Category and Hourly Rates**

Hourly Rates will be fixed for the remainder of FY 2025 through FY 2026 (9/30/2026) and include an escalator of 3% or CPI, whichever is less. The CPI for 2026 and beyond would be based upon the Consumer Price Index for Miami-Fort Lauderdale-West Palm Beach 12-month percent change, all items index, not seasonally adjusted in the month of April.

## Schedule D

### **Work Authorization(s)**



# Coral Springs Improvement District

*Engineering for Continuing  
Services (CCNA)*

**RFQ #2025-01**

**Kimley»Horn**  
Expect More. Experience Better.





March 18, 2025

Attn: Danielle Cancel,  
Procurement Manager  
10300 NW 11th Manor  
Coral Springs, FL 33071

**RE: Engineering for  
Continuing Services  
(CCNA) – RFQ #2025-01**



**KEVIN GERSZUNY, PE**  
Project Manager and  
Primary Contact

## Executive Summary

Dear Ms. Cancel and Members of the Selection Committee:

As the Coral Springs Improvement District (CSID) seeks a consultant to provide professional engineering services for water, wastewater, stormwater, and administrative facilities, Kimley-Horn would like to express our sincere desire to serve the District as your preferred engineering firm. Kimley-Horn recognizes CSID’s goal is to provide safe, reliable water and wastewater services and flood control in Broward County. To complement the District’s goals, you are best served by a partner you can trust that is focused and determined to put your vision into action. Kimley-Horn is that partner.

**Who is Kimley-Horn?** By selecting Kimley-Horn, CSID will gain 58 years of experience in engineering, planning, landscape architecture, and environmental services for both private and public sectors. We have grown from a small group of engineers and planners to one of the most respected consulting firms in the nation—and a recognized leader in public realm design. Today, Kimley-Horn has 8,682 employees in 140 offices across the United States, offering a full range of consulting services to local, regional, national, and international clients.

What distinguishes Kimley-Horn from other firms is our ability to provide a comprehensive range of integrated services, either in-house or through our specialized subconsultants for each project. By choosing Kimley-Horn, you gain access to a deep pool of resources to tackle virtually any project under this contract. This is made possible by our large and diverse professional staff, who bring a complete understanding of water, wastewater, stormwater, building facilities, grant funding/administration, and much more. **Kimley-Horn offers the personalized service you would expect from a small local firm, combined with the manpower and technical resources of a nationally ranked multidisciplinary engineering firm. Kimley-Horn has the size, stability, and resources to handle any assignment no matter how small, large, simple, or complex.**

**Responsive Leadership and Verifiable Expertise.** Kimley-Horn knows that we are only as successful as those who drive our projects—that’s why we’ve created a team with individuals who are top in their field, committed to quality, and responsive to your project needs. Your project manager and primary contact for this contract, **Kevin Gerszuny, PE**, understands the importance of responsiveness as well as the technical experience to handle every aspect of the District’s goals.

Kevin is aware of your upcoming water and wastewater treatment needs and has meticulously selected industry leaders to ensure we exceed your goals. Our team includes water treatment experts with extensive experience in advanced water treatment and distribution systems, such as nanofiltration, reverse osmosis, conventional softening, ion exchange, granular activated sludge, enhanced softening, and more. We have also enlisted wastewater experts with proficiency in screenings and grit removal headworks systems, clarification, activated sludge systems, membrane bioreactors, chlorine and UV disinfection systems, effluent disposal, and solids handling, including thickening, digestion (aerobic and anaerobic), sludge dewatering, and pumping systems. Kevin will effectively harness our team’s capabilities into one cohesive project delivery unit. His project leadership experience, collaborative approach, and unwavering commitment to exceeding client expectations make him the ideal choice to lead our team on this contract.



**Trusted Continuing Services Partner.** Our team keenly understands that a variety of utility engineering services are needed to successfully implement your capital and operational programs on an on-call basis. We are currently serving dozens of Florida utilities with continuing engineering services, and we take a collaborative approach to utility infrastructure projects. Kimley-Horn knows what it takes for an on-call contract to be successful. Kevin has the experience necessary to navigate his team through any project that may arise. In addition, several members of our team have hands-on experience providing similar services as requested in this RFQ for neighboring municipalities. This experience gives our team a comprehensive understanding of local conditions and valuable insights on how we can best serve CSID. We offer a proven record of accomplishment and encourage you to contact our client references.

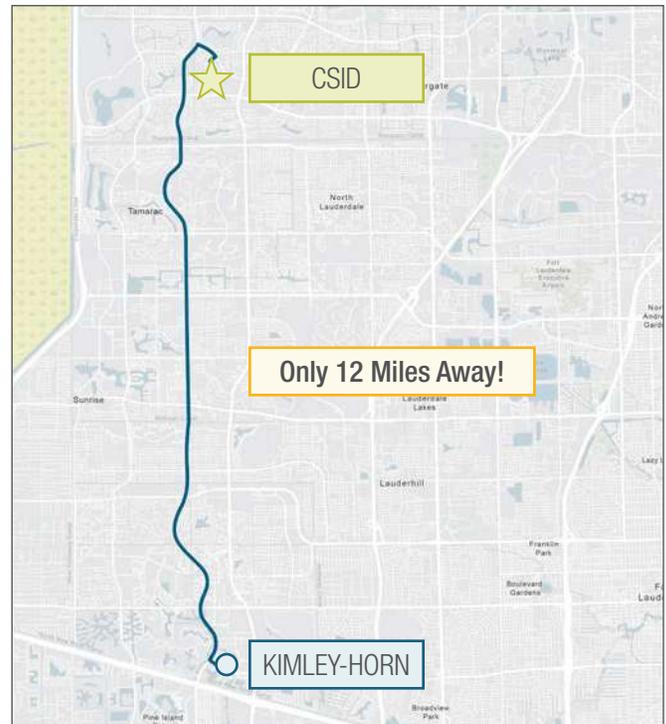
**One-Stop Shop.** In addition to our expertise with the scope of services, Kimley-Horn offers a full range of value-added services including site civil; structural; electrical; mechanical; environmental; hydrological; survey; streetscape and landscape design; asset management; grants assistance; and public involvement. This gives you the comfort of knowing that a wide range of activities are all under the management and quality control of one firm—meaning better coordination, better decisions, better communication, increased productivity, and quicker, more accurate project deliverables that are consistent with your needs. **We are a full-service consulting firm with the flexibility to adapt to your needs and readily scale our services to the task at hand.**

**Local Service, Local Response.** Our Plantation office will be the primary office serving CSID on this contract, situated close to CSID's offices and your infrastructure. This close proximity enables us to be actively involved with CSID, positively impacting your projects and community. Additionally, we have selected local, specialized subconsultants to ensure we can serve you quickly and efficiently. Most of our subconsultants are Small Business Enterprises, serving testament to our commitment to the local workforce and CSID's goal of fostering the continued development and economic growth of small and disadvantaged business enterprises.

With this response, we offer our commitment to CSID and ask for your favorable evaluation. Our bench of professionals are committed and eager to serve on this contract. We are fully aligned with your commitment to fundamentally providing outstanding services that benefit your community and environment. We stand ready to serve and ask for the opportunity to do so. **With Kimley-Horn, you can truly expect more and experience better.**

Sincerely,

**Kimley-Horn and Associates, Inc.**



**Kevin Gerszuny, PE**  
Project Manager

**Stefano Viola, PE**  
Vice President/Authorized Signer

As Senior Vice President with the firm, Stefano Viola, PE is duly authorized to contractually bind the firm. If awarded the project, Kimley-Horn looks forward to executing a mutually agreeable contract.



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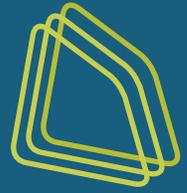
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- Byrd Anti-Lobbying Amendment Certification
  - (Form not provided with RFQ documents. Can provide upon request.)
- Client References



# Section 1

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*Project Understanding  
and Approach*



## Section 1. Project Understanding and Approach

CSID is best served by a consultant who understands the complexities and specific challenges of its service areas and organization. We commend the District for its mission to provide the highest quality service by exceeding regulatory requirements—ensuring the community and environment thrive. Kimley-Horn is fully aligned with your mission and is dedicated to helping you continue providing outstanding services to your community. We aim to be your trusted advisor in reaching your goals. To help achieve these goals, we have assembled a team with hands-on experience in the service areas and project types specified in RFQ 2025-01.

Our integrated team possesses extensive expertise in a wide range of utility services, including water, wastewater, reuse, stormwater, and administrative facilities. For decades, we have provided unique solutions that exceed the needs of municipalities, utility providers, and end users nationwide, with facilities ranging from single-user, onsite systems to major regional systems. Our team delivers efficient, reliable, sustainable, and resilient solutions that save on capital and long-term costs.

Kimley-Horn’s integrated water resources services and experience include, but are not limited to, the list provided below.

- Potable and reclaimed water distribution system design
- Wastewater collection and transmission system design
- Stormwater systems design
- Hydraulic model development and calibration
- Water and wastewater treatment design
- Pilot testing
- Inflow and infiltration studies
- Route evaluations and alternatives
- Well construction and abandonment
- Asset management
- Hydrology and surface water modeling
- FEMA NRCS coordination
- Grant application and administration
- Pumping station design and performance evaluation
- Master planning and Capital Improvement Plan development
- Water storage
- Regulatory compliance and permitting
- Environmental assessments
- Construction phase services
- Value engineering

### Water Engineering, Treatment, and Evaluation

Our capabilities encompass all planning, design, permitting, and construction phase observation services for treatment facilities as well as design, implementation, and startup of water treatment processes of all types—from conventional treatment to advanced water treatment processes such as microfiltration, ultrafiltration, nanofiltration, and reverse osmosis, ozone, granular activated carbon, and ion exchange.

Our expertise extends beyond technical know-how. Our relationships with regulatory agencies and comprehensive knowledge of their requirements allow us to guide you through complicated regulatory processes. We understand your need to employ highly skilled and trained operators and offer specialized training in the latest membrane treatment plant operations.

### PFAS Evaluation and Treatment

Kimley-Horn has extensive experience in addressing PFAS contamination, helping clients at all stages of the process. We assist clients in navigating the ever-changing regulations and performing pilot studies and risk-based evaluations to determine necessary actions. Kimley-Horn leverages its nationwide network of experts to assess and design effective treatment and remediation systems. Kimley-Horn has a successful track record of implementing the latest technologies to remove PFAS from impacted water sources. This comprehensive approach ensures that clients receive tailored solutions to meet their specific needs. **Over the past 10 years, this team has pilot tested, designed, and commissioned over 10 water treatment facilities designed for PFAS removal in Florida.**



**Lance Littrell, PE**, has over 25 years of experience in membrane treatment facilities. He will serve as our water treatment design subject matter expert. By bringing his membrane treatment facility expertise and overall leadership of large water treatment projects, the District will have a qualified leader ready to deliver on this important contract.



**Thinking beyond – Electrocoagulation for PFAS Treatment**

Our team brings in the expertise to maximize the recovery through the RO process and gain more beneficial use out of the water withdrawn. Our technical expertise with regard to electrocoagulation (EC) offers a significant opportunity to further treat the concentrate stream and improve the water recovery rate to 85% or greater of Floridan Aquifer supplies and potentially to 98-100% or zero liquid discharge (ZLD) process potential for surficial aquifer supplies. Our technical expert in the EC process is **Eric Dole, PE**, who brings the industry-leading experience on this technology, a patent of his own, and extensive experience driving EC into successful operation. One project includes a truck washing station water recovery, which has landed the facility with a ZLD process in recovering all of their spent wash water.

This approach of integrating EC into the concentrate treatment process offers multiple options to improve the recovery through blending, potentially brine concentrating the stream to a solid byproduct, or developing a reuse application. The options for the District and continued reduction of the brine stream continue to build as our team of experts collaborates with the creative focus that leads to innovation.

**Pilot Testing**

Kimley-Horn has pilot tested multiple treatment processes, including membranes, and understands the steps to identify efficiencies and prove them through the pilot test. Our team utilizes an identify, develop, and verify approach to cutting-edge technologies and operational efficiencies. For example, our pilot testing at **Palm Beach County’s WTP #11 is the first of its kind to identify H2S removal opportunities with membrane treatment to circumvent having to expand the post treatment system to a two-stage degasification process.** This finding alone saved the utility over \$5M in capital expense to expand their degasification process. Our step-wise approach to identifying opportunities for improvement, developing the opportunity with sound engineering practices, and accurately demonstrating the concept at a pilot level is critical to ensuring CSID selects the proven efficiencies and discards uncertain ones.

**Wellfield Development and Hydrogeology**

Raw water supply is the life blood of a water treatment plant. Our staff has the expertise in developing wellfields, which not only provides sustainable water supply, but also provides water quality that is consistent in meeting the requirements of your treatment facility. We understand the sensitive issues related to surficial aquifer water quality and the maximizing of capacity with deeper wells drawing water from the Floridan aquifer.

Kimley-Horn and our team member Connect Consulting, Inc., have partnered to support Palm Beach County’s Water Treatment Plant No. 3. This project involves over 30 groundwater supply wells and ten planned screened wells, providing raw water to the plant.

**Sand Separation**

Kimley-Horn has been retained by multiple jurisdictions, including Palm Beach County Water Utilities Department, Indian River County, and the City of Miramar, to provide services for the installation of sand strainers at their membrane treatment facilities. Our services have included sand collection and testing, raw water hydraulic modeling, sand disposal alternatives analysis, mechanical and electrical design, permitting, and construction phase services.

**With our hands-on experience, our experts are ready to evaluate and provide recommendations regarding your sand separation equipment.**



**AWARD WINNING: 2020 ACEC Florida Engineering Excellence Award Grand Award Winner**

**The Stuart Water Treatment Plant earned the distinction of being the first ion exchange project of its kind in Florida, effectively reducing PFAS levels to less than 10 parts per trillion.**



**James L. Andersen, PG**, has extensive experience with South Florida water supply wells, including over 100 in the Upper Floridan Aquifer. He has advised municipalities and utilities like CSID, and will use his skillset to best serve you.



### Wastewater Engineering, Treatment, and Evaluation

The Kimley-Horn team has extensive experience in a wide range of wastewater facilities. We have designed all kinds of processes from conventional, extended aeration basins to complex membrane bioreactor facilities. Our projects include both expansions and rehabilitations of existing treatment facilities and brand-new facilities on greenfield sites. We have designed every portion of a wastewater treatment facility from the influent pump station and headworks to the disinfection and effluent pump station. Our team also has expertise with nearly every treatment process including oxidation ditches, 4- and 5-stage Bardenpho, A2O, MLE, MBR, MABR, and MBBR processes.



**Matt Tebow, PE**, is responsible for creating wastewater process and hydraulic models and oversees a team of six wastewater biological modelers within the Florida region. He performs wastewater characterization sampling to support model calibration and analysis for process improvements, expansions, rehabilitation, and new infrastructure at wastewater treatment facilities.

### Hydraulics/Modeling

Kimley-Horn's modeling experts know how to make the most of existing data to predict how your facilities will perform. Our models can show you how to remedy an existing problem or how to phase small improvements to maximize system efficiency. Our extensive in-house library of modeling software can simulate your entire range of field conditions, through both steady state and extended period simulations. We have provided modeling services to many of our utility and municipal clients for a variety of systems, including water, wastewater, reuse, and stormwater. Kimley-Horn seamlessly integrates GIS systems to our hydraulic models to maximize efficiency and get you results quickly.

### Pipelines

We have unparalleled experience with traditional pipeline design to more complex designs that include directional drilling, microtunneling, and pipe bursting. We have designed over a thousand miles of pipelines varying in sizes and materials, from smaller diameter neighborhood pipelines to major transmission mains. We routinely design projects under complex conditions, such as dealing with State Revolving Fund loan requirements, heavily congested utility corridors, and interagency agreements. We interact regularly and have longstanding relationships with permitting agencies, so we understand how to procure permits efficiently. We perform route studies and identify the best means of installation for each project.

Kimley-Horn has designed over 50 trenchless pipeline installation projects, including those involving subaqueous horizontal directional drill crossing under sensitive wetlands, microtunneling under a major highway or railroad, or even pipe bursting neighborhood water mains.

### Stormwater

Kimley-Horn's stormwater engineering experience ranges far and wide, from small backyard drainage issues and resolutions to large basin analysis. Kimley-Horn has the depth of resources and experience to address a wide array of stormwater management issues. Kimley-Horn offers specialized expertise in stormwater quantity and quality modeling. Our expertise includes modeling large watersheds, as well as individual land developments and subdivisions. We have served the St. Johns, Northwest, South Florida, and Southwest Water Management Districts and have served as the engineering consultant for 14 drainage subdistricts. Our services have encompassed drainage consultation and permit application preparation, including applications to regional water management districts and the Florida Department of Environmental Protection. Representative projects include the design of canals, culvert crossings, water control structures, stormwater ponds and wetlands, roads, levees, bridges, and pumping structures.

Kimley-Horn's stormwater management expertise also includes hydrologic and hydraulic analyses as well as surveying, planning, permitting, and the design of all water control structures ranging from pipes and culverts to major control structures on canals and waterways. We address both stormwater quantity and quality issues. We are familiar with all of the accepted state-of-the-art computer programs used in stormwater management engineering and also have key relationships with the relevant permitting agencies, including the South Florida Water Management District, US Army Corps of Engineers Regulatory Branch, and Federal Emergency Management Agency (FEMA).



### Pump Stations

Our team of experts has designed hundreds of pump stations in Florida for water, wastewater, stormwater, reuse, and seawater. Our experience includes the design of pump stations with capacities as small as a simplex grinder pump to stormwater pump stations with capacities up to 500 MGD. We have designed, permitted, and placed into operation all kinds of configurations including: submersible wetwell, dry-pit/wet-pit, suction lift, vacuum sewer, and in-line booster pump stations. We pride ourselves in our flexibility in design to accomplish our client's goals in a creative and efficient manner.

### Condition Assessments

We have conducted numerous inflow and infiltration (I&I) studies and managed the subsequent I&I improvement programs. We know that aging systems in coastal low-lying areas face significant challenges to eliminate I&I. Kimley-Horn has the capability to coordinate flow monitoring, evaluation, prioritization of improvements, and modeling necessary to develop and implement an effective rehabilitation program. Our team can conduct condition assessments on aging sewer mains/manholes/pump stations to determine where rehabilitation or replacement is warranted.

## »» XAK-PACK™

Kimley-Horn's Pump Station Performance Evaluation Program provides owners with valuable information for the ongoing maintenance and operation of sewage pump stations as well as capital improvements planning. Kimley-Horn uses the innovative XAK-PACK® system and other specialized instruments to measure the performance of sewage pumps and motors.

The Pump Station Performance Evaluation Program:

- Saves O&M time
- Identifies pump station issues
- Saves money
- Reduces down time

Our experienced staff will analyze the data and provide an easy-to-understand summary report. In addition to the data provided by XAK-PACK®, a licensed professional engineer will observe site conditions and make recommendations on potential retrofits or upgrades. This information can help owners make informed decisions about replacements, and plan and justify capital expenditures.



### Buildings and Facilities

Our firm's long history of civil engineering services includes a variety of projects, such as administrative facilities and auxiliary buildings like warehouses and maintenance facilities. We offer comprehensive services ranging from the full design of new structures, upgrades, and improvements to providing resiliency and hardening to meet new requirements. Our expertise covers site planning and site work, survey, design, utilities, permitting, bid phase assistance, and construction phase services.

One notable project that showcases our experience is the **Babcock Ranch's Maintenance Operations Building**. This 5,775-square-foot facility features multiple offices, maintenance bays for technicians, electrical and HVAC design, and site civil work to ensure proper vehicle access.

Our ability to anticipate and address a variety of issues—especially those unique to utility facilities—enables our engineers and planners to provide innovative solutions, successful permitting, and on-time completions.



### Bid Phase Services

Kimley-Horn excels at making our clients successful, from project beginning to end, including bidding services. We will support CSID with preparation of bid documents, review contractor bids, review bid tabulation, and prepare a contractor recommendation. Although our aim is to prepare a plan set that can stand by itself, we will respond to contractor requests for information and clarification in a timely manner.

### Construction Phase Services

Kimley-Horn has provided construction engineering and inspection services on many water and wastewater infrastructure projects for municipalities throughout the United States. Our full-service consulting includes comprehensive construction administration services with experienced inspection staff in all types of construction. In addition to receiving the benefit of our inspectors' experience, our construction phase personnel can attend pre-construction conferences and regular project meetings, provide review and approval of pay estimates, and all other activities required to achieve well-coordinated construction of proposed improvements. Our construction phase services include providing a full-time or part-time construction observation representative, evaluating equipment delivered as compared to shop drawings, and coordinating punch list observations and materials testing.

### Grant Administration and Funding Strategies

At Kimley-Horn, our experience with grants ranges from Federal, to State, to local grants, as well as other third-party funding opportunities. An added benefit of selecting Kimley-Horn is that we are a full-service multidisciplinary design firm with in-house public funding experts able to provide context and support documentation for any grant application CSID might pursue. Our team members have worked with the complex regulations tied to the local use of federal funding and have been successful in obtaining additional funds for community projects. Our team will provide insight into the procedures required to obtain and maintain funding. Further, we have assisted numerous local agencies in developing design and improvement plans and programs that were successful in obtaining funding assistance.

***Kimley-Horn has provided assistance to our clients that has resulted in more than \$2.99 billion in grants and outside funding for clients***




**Diana Bello** has 17 years of grant management and administration experience, which includes 10 years of experience as a Capital Projects Manager and Internal Programmatic Auditor for publicly funded infrastructure projects. She has experience assisting municipalities in drafting federal procurement guidelines, developing internal controls, and implementing procedures to meet federal program requisites. She has been instrumental in the development and implementation of funding strategies for large restoration, stormwater, flood mitigation, and utilities infrastructure projects, such as septic-to-sewer conversion projects and rehabilitation of water and wastewater treatment plants. *Some examples of activities Diana supports are:*

- Managing grants (CDBG-MIT, CDBG-DR, FEMA, ARPA, Wastewater Infrastructure, State Revolving Loans, RESTORE, SWFWMD)
- Preparing Public Notices (English, Spanish)
- Supporting resolution preparation
- Managing compliance with Davis-Bacon, American Iron and Steel Act, and Section 3 regulations
- Preparing grant applications for capital infrastructure projects
- Performing quality control for audits
- Coordinating amendments or change orders with funding agencies
- Conducting Environmental Reviews and preparing Requests for Release of Funds
- Providing technical assistance on procurement, internal controls, and audit preparation
- Preparing various reports (Monthly, Quarterly, Reimbursement, Close-Out)
- Preparing project fiscal projections and workflows



**Subconsultant Services**

Kimley-Horn's emphasis on dynamic teamwork and quality performance serve as the foundation from which we select our subconsultant partners. We work diligently to pursue firms who are respected and accomplished in their respective fields and demonstrate enthusiasm to be a part of our team and serve their local community. We pursue subconsultants we have worked with in the past and have proven their ability to perform up to the standards we expect. For this contract, Kimley-Horn has partnered six strong firms to enhance our ability to serve CSID on the services required for this contract. Our specialty subconsultants add further depth to our abilities.

**A list of our subconsultant partners is provided showing their roles for this contract.**

FIRM	ROLE	SBE/DBE	FLORIDA BASED
Electrical Design Associates, Inc. (EDA)	Electrical and Instrumentation/Controls	X	X
Connect Consulting, Inc.	Water Supply Permitting; Deep Injection Wells		X
Stoner & Associates	Survey and Mapping	X	X
CPZ Architects	Architectural	X	X
H2R Corp	Geotechnical	X	X
A20 Consulting	Cyber-informed Engineering	X	X

*At Kimley-Horn, we place great importance on selecting subconsultants who share our local values because we believe that a shared commitment to ethical and professional standards is essential to delivering high-quality and sustainable outcomes for our clients.*

**Understanding CSID’s Needs, Goals, and Objectives**

Kimley-Horn recognizes CSID’s challenges which require both operational and capital improvements to maintain and replace aging infrastructure, relieve local flooding, address regulatory compliance challenges, and protect the health of its citizens and the local environment. As CSID looks to the future and takes on the continued challenges of implementing the community’s vision, it is vital to have a partner with a passion for developing quality improvements and a commitment to meeting your schedule and budgetary goals. We commit ourselves to being responsive, working as an extension of your staff, and following through on our commitments. Kimley-Horn is eager to establish a strong long-lasting partnership with CSID and looks forward to our future collaboration in providing innovative solutions for your water, sewer, and stormwater priorities.

**Keys to Managing Continuing Services Contracts**

**Think and Act as an Extension of Your Staff.** Our team approaches projects as though we are part of your staff. CSID needs a consultant who understands the importance that operational resiliency, efficiency, and overall community impacts will play during the program that will be vital to success. This requires a team of locally based experts who have the right expertise and a commitment to client service. We are aligned with CSID’s expectations and will get the work done.

**Careful Planning.** Large or small infrastructure projects that are based on carefully prepared plans and phased over time, maximize time and cost efficiency, minimize project risk, and are sensitive to community impacts before, during, and after implementation.



**Expert Team.** The services being sought by CSID under this solicitation are diverse. Having a local team that understands the very nuanced requirements that must be met to properly plan, design, and construct is imperative to the success of your identified water, wastewater, stormwater, and administrative facilities projects. Kimley-Horn has developed a proven process to accomplish this and has achieved great success where others have failed.

**Communication.** Responsiveness and a high level of communication between all parties involved, including the engineering and construction teams, utility providers, CSID staff, commissioners, and stakeholders is essential. Communication is essential to managing schedules, budgets, and helping to ensure the project meets the needs of stakeholders. **We pride ourselves in providing proactive communication—often setting up weekly meetings with our clients to keep them updated on every step of the project.**

Regular meetings are important but are not our only means of communication. We will tailor our communication to the method that works best for CSID. We regularly track lists of outstanding items for each project and use the list to remind each responsible party of their tasks and deadlines. Kimley-Horn has implemented state-of-the-art systems for online and virtual meetings where we can provide presentations, documents for review, real-time mark-ups, and virtual face-to-face communications.

**Staff Continuity.** From planning to construction—continuity of consultant staff is a must. Kimley-Horn prides itself on being a great place to work—this is fundamental to staff continuity on our projects, particularly where teams are anticipated to work together for multiple years. We have the lowest staff turnover rates in the industry. **Simply put, our team of professionals stick with you from planning, design, construction, and beyond. This continuity of team members through the entire project life cycle prevents steep learning curves and potential misinterpretations of design intent.**

**Think Big Picture.** We will look beyond the project: What are the long-term goals? What are the long-term opportunities for community enhancement? We will help CSID identify opportunities to realize savings by combining efforts with other capital projects as we have with other community infrastructure projects.

**Be Flexible and Adaptable.** We understand schedules change (accelerated or delayed), project scopes change, and we must be prepared to deal with these changes. Our team is always available for any size task and can readily adapt and scale our services to the task at hand. We can handle any assignment no matter how small, large, simple, or complex.

## Approach to Performing Work

Selecting the right continuing services consultant is crucial for CSID. We understand CSID's goals and can navigate the responsibilities and challenges of each project. Our extensive experience with continuing services contracts ensures unmatched service, responsiveness, and local knowledge. Kimley-Horn has a long history of providing these services to many local governments across the State, having served over 100 Florida municipalities in the continuing consultant role.

**Project Planning and Phasing.** Kimley-Horn recognizes that each assignment under a general professional engineering services contract is unique. Therefore, each assignment will be managed as an independent project. We clearly understand your primary objective for this contract is to provide professional engineering services for the improvements of CSID's critical utility infrastructure. **For assignments under this general services contract, Kimley-Horn proposes to follow a general process as outlined below.**

**Team Selection.** After communicating a need for professional services, our project manager, **Kevin Gerszuny, PE**, and appropriate supporting professionals will meet with CSID's project manager and staff to review the assignment, scope of services, and alignment of service expectation. We will discuss your definition of project success and essential factors. After the initial meeting, we will provide a draft scope of services, staffing plan, and fee budget for review by CSID. Kevin will assign task leaders as needed depending on project needs with the expertise required to execute our assignments. Our principal, **Ignacio Lizama, PE**, will be involved on every assignment to assure communication, continuity, and delivery of exceptional client service.

**Scope and Fee Preparation.** A detailed project work plan will be developed for each assignment. This will be provided in the form of a formal and detailed scope of services with a description of tasks, assigned staff, deliverables, schedule milestones, internal quality reviews, client meetings, presentations, external client reviews, and deliverables. This will be coordinated with and accompanied by a task and staff-based level of effort (by hours) fee estimate and task plan. The combined work plan will be reviewed with CSID to assure complete understanding of the services, budget, schedule, and deliverables prior to authorization to proceed.



**Notice to Proceed.** Kimley-Horn will not complicate our relationship with CSID by jumping ahead on anticipated or poorly communicated perceptions of desired services. Only upon receiving executed authorization and a notice to proceed will we schedule a formal project kick-off meeting with your assigned project manager and staff. At the project kick-off, we will revisit the project success factors previously defined during our initial assignment review meeting.

**Project Status.** Kimley-Horn will schedule and conduct regular project status and review meetings with CSID to evaluate progress and to adjust services as needed. Our preference is for face-to-face meetings as a cooperative forum for interactive discussion and resolution of unforeseen occurrences or design challenges. That said, we have tools for efficient virtual meetings. Regardless of the forum, regular meetings allow project participants to be fully informed, resolve issues, and review intermediate deliverables.

For all client meetings, we will prepare meeting summaries including a listing of decisions made and action items to assure that we have fully communicated all meeting decisions. If on review of the meeting summary decisions were not fully communicated, we will issue a revised summary noting updates. This documentation allows our clients to record decisions that had been made early in the project or perhaps by previous staff members. It helps our clients and Kimley-Horn track action items. Our document reminders help the project team avoid delays and stay on track. We will also provide a monthly project status report with monthly invoices.

**Visual Tools.** We will provide you access to our project's 3D models using Autodesk Construction Cloud so you can review as the design progresses. This allows us to collaborate throughout the entire process, not just at milestone deliverables. **This simply means that projects get completed faster.**

## The REVIT-Lution

Kimley-Horn utilized the REVIT three-dimensional modeling software on several recent projects, including Sarasota County's Bee Ridge Water Reclamation Facility Septage Receiving Station; 4.0-MGD Wastewater Treatment Plant Improvements for the City of Gainesville, Texas; the Babcock Ranch WRF Phase 3 Expansion; and the Bay Laurel North WRF. Instead of the standard two-dimensional design using AutoCAD, the three-dimensional modeling enables the operations staff to better visualize equipment placement, valve locations, obstructions, and operator ergonomics for a better overall project design. Using BIM 360, a cloud-based work-sharing platform, Kimley-Horn can share the working model with the owner and operations staff, which allows for an interactive design review with the project team.

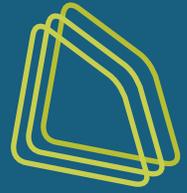




## Guidelines to Responsiveness

The table below outlines our guidelines to effectively manage the day-to-day tasks associated with each scope of services requested under this contract.

GUIDELINES FOR RESPONSIVENESS		
COMMUNICATION	RESPONSE TIME	CRITICAL STEPS
Proposal Requests	10 Workdays	<p>Upon receiving a request for a proposal for a project, Kevin will establish a meeting to discuss the scope and fee within five days of the request.</p> <p>The proposal will be developed and submitted for review by CSID within 10 days of the scoping meeting.</p>
Phone Calls and Voicemails	2 Hours	<p>Upon receiving a call or voicemail from CSID, Kevin will strive to return the call within two hours.</p> <p>If a connection is not successful, a follow-up email will be sent to address any questions or concerns identified in voicemail.</p>
Emails	4 Hours	<p>All emails will be responded to within four hours. Upon a request for project specific information or something requiring additional research, an email response will still be sent to clarify when CSID can expect the full response or additional information to be delivered.</p>
In-Person Meeting Request	5 Workdays	<p>Upon request for an in-person meeting or site visit, Kevin will ensure availability within five business days of the request. <b>It is our desire to make the District our priority client.</b></p>
Meeting Minutes	24 Hours	<p>Meeting minutes following any meeting will be issued within 24 hours to ensure maximum information is captured. This is especially critical when coordinating during construction projects.</p>
Submittal Reviews/Shop Drawings/RFIs	3-5 Workdays	<p>All submittal/shop drawing reviews will be returned within three workdays. For submittals requiring a subconsultant review, an additional three workdays will be allotted.</p> <p>RFIs will be addressed as quickly as possible; however, they often require a site visit or design plan verification. RFIs will typically be addressed within five workdays.</p> <p>Submittals and RFIs are a critical part of construction phase services and can be a hindrance to project schedules if not addressed.</p>



# Section 2

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## *Firm Qualifications and References*

# ARCHITECT – ENGINEER QUALIFICATIONS

## PART I – CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Engineering for Continuing Services (CCNA), Coral Springs, FL		
2. PUBLIC NOTICE DATE February 17, 2025	3. SOLICITATION OR PROJECT NUMBER 2025-01	

### B. ARCHITECT – ENGINEER POINT OF CONTACT

4. NAME AND TITLE Kevin Gerszuny, PE, Project Manager		
5. NAME OF FIRM Kimley-Horn and Associates, Inc.		
6. TELEPHONE NUMBER 786-623-3566	7. FAX NUMBER N/A	8. E-MAIL ADDRESS Kevin.Gerszuny@kimley-horn.com

### C. PROPOSED TEAM *(Complete this section for the prime contractor and all key subcontractors.)*

(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	8201 Peters Road Suite 2200 Plantation, FL 33324	Project Management; Stormwater Management Systems; Civil Design and Permitting; Subject Matter Expert
b.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	2 Alhambra Plaza Suite 500 Coral Gables, FL 33134	Project Management; Structural; Subject Matter Expert
c.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	200 South Orange Avenue Suite 600 Orlando, FL 32801	Water Engineering and Treatment Design; Subject Matter Expert
d.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	1920 Wekiva Way Suite 200 West Palm Beach, FL 33411-2410	Pilot Testing and Process Optimization; Environmental and FEMA NRCS Coordination; Constructional Observation
e.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	1514 Broadway Suite 301 Fort Myers, FL 33901	Master Planning and Hydraulic Modeling; Grant Administration and Funding Strategies
f.	X		Kimley-Horn and Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	445 24th Street Suite 200 Vero Beach, FL 32960	Wastewater Engineering and Treatment Design

# ARCHITECT – ENGINEER QUALIFICATIONS

## PART I – CONTRACT-SPECIFIC QUALIFICATIONS

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
g.	X			Kimley-Horn and Associates, Inc.  [ X ] CHECK IF BRANCH OFFICE	201 North Franklin Street Suite 1400 Tampa, FL 33602	Mechanical, Electrical, and Plumbing (MEP)
h.	X			Kimley-Horn and Associates, Inc.  [ X ] CHECK IF BRANCH OFFICE	1437 South Boulder Avenue Suite 930 Tulsa, OK 74119	Plant Operations
i.	X			Kimley-Horn and Associates, Inc.  [ X ] CHECK IF BRANCH OFFICE	6200 South Syracuse Way Suite 300 Greenwood Village, CO 80111	Water Engineering and Treatment Design
j.	X			Kimley-Horn and Associates, Inc.  [ X ] CHECK IF BRANCH OFFICE	620 West Germantown Pike Suite 320 Plymouth Meeting, PA 19462	Subject Matter Expert
k.			X	A20 Consulting, LLC  [ ] CHECK IF BRANCH OFFICE	1007 Morfield Lane Brandon FL 33511	Cyber-Informed Engineering
l.			X	Connect Consulting, Inc.  [ ] CHECK IF BRANCH OFFICE	1907 Commerce Lane, Suite 104 Jupiter, FL, 33458	Water Supply and Deep Injection Wells; Permitting
m.			X	CPZ Architects, Inc.  [ ] CHECK IF BRANCH OFFICE	4316 W. Broward Boulevard Plantation, FL, 33317	Architectural
n.			X	Electrical Design Associates, Inc.  [ ] CHECK IF BRANCH OFFICE	7284 West Palmetto Park Rd, Suite 302-S, Boca Raton, FL 33433	Electrical and Instrumentation/ Controls
o.			X	H2R Corp  [ ] CHECK IF BRANCH OFFICE	20283- FL-7 SUITE 424 Boca Raton, FL 33498	Geotechnical
p.			X	Stoner & Associates, Inc.  [ ] CHECK IF BRANCH OFFICE	4341 SW 62nd Avenue, Davie, FL 3314	Survey and Mapping

**D. ORGANIZATIONAL CHART OF PROPOSED TEAM**

[X] (Attached)



**CORAL SPRINGS IMPROVEMENT DISTRICT**



**PROJECT MANAGER**

Kevin Gerszuny, PE



**PRINCIPAL-IN-CHARGE**

Ignacio Lizama, PE

**QUALITY CONTROL / QUALITY ASSURANCE**



Lance Littrell, PE



Douglas Eckmann, PE, BCEE, DWRE, FASCE



Steve Romano, PE

**DESIGN TEAM LEADS**

Stormwater Management Systems

Tiffany Stanton, PE

Stormwater Design

Matt Brosman, PE

Master Planning & Hydraulic Modeling

Heather Ripley, PE

Hydrogeology & Hydrogeologic Modeling

Kim Arnold, PG

Civil Design/Permitting/Site Planning

Stefano Viola, PE

Structural

Juan Fuentes, PE

Landscape Architecture

Tom Hargrett, PLA, ASL

Architectural

CPZ Architects\*\*

Grants Administration and Funding Strategies

Diana Bello

Water Engineering and Treatment Design

Eric Dole, PE (CO)

Pilot Testing & Process Optimization

Nick Black, PE

Tatiana Konstantis, PE

Plant Operations

Charles Vokes (TX)

Electrical and Instrumentation/Controls

Electrical Design Associates, Inc. (EDA)\*\*

Geotechnical

H2R Corp\*\*

Survey and Mapping

Stoner & Associates\*\*

Cost Estimating & Schedule

Kevin Gerszuny, PE

Construction Observation

Bill Dudak

Constructability & Value Engineering

Shelby Hughes, PE

Wastewater Engineering & Treatment Design

Matt Tebow, PE

Pump Station Design

Jason Lee, PE

Pipeline Design

Fannie Howard, PE

Mechanical, Electrical, & Plumbing (MEP)

Al Lapera, CxA, LEED AP BD+C, LEED AP O+M, EMP, FWA

Water Supply & Deep Injection Wells; Permitting

Connect Consulting, Inc.\*

Cyber-Informed Engineering

A20 Consulting\*\*

Condition Assessment

Jaime Ghitelman, PE

Stephen Labonia, EI

Environmental and FEMA NRCS Coordination

Tori Bacheler, PWS

\*Specialized subconsultants

\*\* SBEs

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Kevin Gerszuny, PE</b>	13. ROLE IN THIS CONTRACT  <b>Project Manager; Cost Estimating and Schedule</b>	14. YEARS EXPERIENCE	
		a. TOTAL  7	b. WITH CURRENT FIRM  7
15. FIRM NAME AND LOCATION (CITY AND STATE)  Kimley-Horn and Associates, Inc. (Plantation, FL)			
16. EDUCATION (DEGREE AND SPECIALIZATION)  Bachelors - Mechanical Engineering - University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Professional Engineer in Florida, #93169	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)  <b>7.5-MGD North County Regional Water Reclamation Facility Headworks, Clarifiers, and Chlorine Contact Chamber Improvements, Brandon, FL</b>	(2) YEAR COMPLETED		
		PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
a. Project engineer. This project involved the design and construction services for rehabilitating and replacing equipment in the headworks, anoxic/aerobic basin, secondary clarifiers, and chlorine contact chamber. Key improvements included an additional grit removal system, odor control system rehabilitation, trash chute enhancements, structural access modifications, gate replacements, clarifier suction-tube mechanism replacement, concrete surface recoating, yard piping modifications, and installation of submersible chemical injection mixers, FRP tank covers, level transducers, gates, sampling pumps, and valve replacements. <i>Cost: \$586,000</i>			
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Aventura 36-inch Force Main Design, Miami-Dade Water and Sewer Department (WASD), North Miami Beach, FL</b>	(2) YEAR COMPLETED		
		PROFESSIONAL SERVICES  Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b. Project engineer. Kimley-Horn was selected by the Miami-Dade Water and Sewer Department (WASD) for the design and preparation of bid documents for approximately 3.21 miles (16,929 feet) of 36-inch diameter force main including four 24-inch diameter force main connections to the existing force main. Trenchless construction methods will be designed of major roadways/canals, aerial crossings, air release valves, manhole access points and isolation plug valves along the corridor. Four micro tunnels will be used to cross railroad owned by FEC. Two canal crossings will be designed one via horizontal drill (HDD) and the other via an aerial crossing. <i>Cost: \$1.3M</i>			
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Cottage Grove WTP Design, Permitting and Bid Phase, Miami, FL</b>	(2) YEAR COMPLETED		
		PROFESSIONAL SERVICES  2024	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c. Project manager. Kimley-Horn provided comprehensive engineering and consulting services for the Cottage Grove development in Miami Dade County, Florida. Their scope included preparing a Conceptual Water Treatment Plant Technical Memorandum, designing wellfield improvements, treatment processes, post-treatment systems, chemical systems, high service pumping units, and yard piping. They also handled electrical and I/C design, structural design, preparation of bid documents, and permitting. Additionally, Kimley-Horn managed project coordination, planning, scheduling, and provided opinions of probable construction costs throughout the project. Their efforts ensured the development met all necessary potable and sanitary service requirements. <i>Cost: \$223,200</i>			
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Southeast Water Reclamation Facility (SEWRF) Storage Lakes and Reclaimed Pump Back Station Improvements, Manatee, FL</b>	(2) YEAR COMPLETED		
		PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d. Project engineer. The project included the design for the replacement of the two existing reclaimed water pump back stations for the Southeast Water Reclamation Facility (SEWRF) South 2 and East Reclaimed Water Storage Lakes. As part of our preliminary design efforts, Kimley-Horn evaluated several options to replace the existing reclaimed water pump back stations, while increasing the overall pumping capacity to 10.0 MGD, matching the capacity of the existing Lake Filtration System. Ultimately it was determined to design and construct one centralized pump station with a pumping rate of 10.0 MGD. <i>Cost: \$916,432</i>			
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Village of Parrish Master Lift Station, Manatee County, FL</b>	(2) YEAR COMPLETED		
		PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
E. Project engineer. The current design included an inline booster station; however, the County wants to modify the design to a submersible lift station to incorporate future gravity flows. Kimley-Horn constructed a hydraulic model for the northwest service area to determine how the new master lift station will affect the overall force main network. This model was utilized to select the appropriate pumps to operate during peak flows. The design included a quad-plex submersible lift station, electrical building, crane, odor control, piping modifications, and site civil improvements. Tasks include design, permitting, and construction services, as well as electrical design services provided by Kimley-Horn's subconsultant. <i>Cost: \$317,000</i>			

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Ignacio Lizama, PE</b>	13. ROLE IN THIS CONTRACT  <b>Principal-in-Charge</b>	14. YEARS EXPERIENCE	
		a. TOTAL 30	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Coral Gables, FL)			
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelors- Civil and Environmental Engineering - Cornell University		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Florida, #53868	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
a. <b>Cottage Grove WTP Design, Permitting and Bid Phase, Miami, FL</b>  (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. Kimley-Horn provided comprehensive engineering and consulting services for the Cottage Grove development in Miami Dade County, Florida. Their scope included preparing a Conceptual Water Treatment Plant Technical Memorandum, designing wellfield improvements, treatment processes, post-treatment systems, chemical systems, high service pumping units, and yard piping. They also handled electrical and I/C design, structural design, preparation of bid documents, and permitting. Additionally, Kimley-Horn managed project coordination, planning, scheduling, and provided opinions of probable construction costs throughout the project. Their efforts ensured the development met all necessary potable and sanitary service requirements. <i>Cost: \$223,200</i>	2024	
b. <b>Miami Beach 41st Booster Pump Station Design, Miami Beach, FL</b>  (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. Kimley-Horn is providing professional services associated with preparation of a Preliminary Engineering Report (PER) for the rehabilitation of the City of Miami Beachs 41st Street Booster Pump Station. The City wants to replace existing equipment and systems throughout the booster pump station. Additionally, the City wishes to implement other improvements specifically related to hardening and resiliency that will be funded via a \$900,000 grant issued by the Florida Department of Economic Development (DEO). The DEO grant was awarded under the Critical Facility Hardening Program where eligible projects seek to harden facilities serving a public safety purpose. This project will improve the resilience of this facility by installing a new back-up power generator above the 500-year floodplain elevation, providing improvements to the ventilation and AC systems, site accessibility, and storm proofing with the replacement of windows and doors with hurricane proof selections. <i>Cost: \$117, 946</i>	2024	
c. <b>Bay Laurel Center Community Development District (BLCCDD) 2.5-MGD Bay Laurel North Water Reclamation Facility (WRF), Marion County, FL</b>  (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn is providing design, permitting, and construction administration for a 2.5-MGD water reclamation facility with advanced wastewater treatment and a public access reclaimed water system. The treatment process includes Ovivo oxidation ditch, clarifiers, and disc filters with smart biological control. Kimley-Horn secured \$60 million in grant funds for the construction. <i>Cost: \$5.3M</i>	Ongoing	
d. <b>West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWWRF) - North Port, FL</b>  (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn provided services for the design of this water treatment plant. The plant uses reverse osmosis and was built in three phases (2.0 MGD, 1.0 MGD, 1.0 MGD). They prepared the Preliminary Design Report and provided design, construction plans, hydraulic modeling, water quality projections, environmental and permitting services, and designs for raw water mains, wellheads, and concentrate lines. <i>Cost: \$2.4M</i>	2022	
E. <b>PRASAs North Region Jayuya Urbano WFP improvements, Jayuya, PR</b>  (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Principal-in-charge. PRASA's North Region Jayuya Urbano WFP improvements involve rehabilitating a 2-MGD surface water treatment facility. This includes a new ceramic membrane facility with a process building, chemical disinfection, sludge dewatering, and multiple pump stations. The project also covers process improvements for existing infrastructure and enhancements in site access, safety, electrical, SCADA, and security monitoring. <i>Cost: \$3,444,750</i>	Ongoing	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Steve Romano, PE</b>	13. ROLE IN THIS CONTRACT  <b>Subject Matter Expert</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>28</b>	b. WITH CURRENT FIRM <b>9</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Plymouth Meeting, Pennsylvania)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Engineering - University of Central Florida</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #57579</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
<b>Bay Laurel Center Community Development District (BLCCDD) 2.5-MGD Bay Laurel North Water Reclamation Facility (WRF), Marion County, FL</b>	<b>Ongoing</b>	
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn provided design, permitting, and construction administration for a 2.5-MGD water reclamation facility with advanced treatment and a public access reclaimed water system. They used the Construction Manager at Risk (CMAR) method and secured \$60 million in grant funds. They also coordinated design review meetings to ensure technical soundness and client preferences. <i>Cost: \$5.3M</i>		
<b>West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWWRF) - North Port, FL</b>	<b>2022</b>	
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn provided services for the design of this water treatment plant. The plant uses reverse osmosis and was built in three phases (2.0 MGD, 1.0 MGD, 1.0 MGD). They prepared the Preliminary Design Report and provided design, construction plans, hydraulic modeling, water quality projections, environmental and permitting services, and designs for raw water mains, wellheads, and concentrate lines. <i>Cost: \$2.4M</i>		
<b>Manatee County Southeast Water Reclamation Facility (SEWRF) Storage Lakes and Reclaimed Pump Back Station Improvements, Manatee, FL</b>	<b>2022</b>	
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. The project included the design for the replacement of the two existing reclaimed water pump back stations for the Southeast Water Reclamation Facility (SEWRF) South 2 and East Reclaimed Water Storage Lakes. As part of our preliminary design efforts, Kimley-Horn evaluated several options to replace the existing reclaimed water pump back stations, while increasing the overall pumping capacity to 10.0 MGD, matching the capacity of the existing Lake Filtration System. Ultimately it was determined to design and construct one centralized pump station with a pumping rate of 10.0 MGD. <i>Cost: \$916,432</i>		
<b>7.5-MGD North County Regional Water Reclamation Facility (NCRWRF) Headworks, Clarifiers, and Chlorine Contact Chamber Improvements, Brandenton, FL</b>	<b>2022</b>	<b>2022</b>
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. This project involved the design and construction services for rehabilitating and replacing equipment in the headworks, anoxic/aerobic basin, secondary clarifiers, and chlorine contact chamber. Key improvements included an additional grit removal system, odor control system rehabilitation, trash chute enhancements, structural access modifications, gate replacements, clarifier suction-tube mechanism replacement, concrete surface recoating, yard piping modifications, and installation of submersible chemical injection mixers, FRP tank covers, level transducers, gates, sampling pumps, and valve replacements. <i>Cost: \$586,000</i>		
<b>Mid-County Wastewater Treatment Plant Headworks and Grit Removal Improvements, St. Petersburg, FL</b>	<b>2022</b>	
e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Subject matter expert. Kimley-Horn provided services for the design, permitting, and construction phase services for a new headworks structure, including fine screening and grit removal system, in a standalone configuration for a rated capacity of 3-MGD. The existing static screen is undersized and only provides coarse screening. The proposed fine screens will be compatible with the proposed MBR conversion and will be sized to handle peak hour flows. The design of the screen and grit removal system includes associated piping and instrumentation improvements to operate the system and site improvements such as grading modifications, demolition, site lighting, and truck access paths. <i>Cost: \$209,000</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Lance Littrell, PE</b>	13. ROLE IN THIS CONTRACT  <b>Subject Matter Expert</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>23</b>	b. WITH CURRENT FIRM <b>8</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Orlando, Florida)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Masters - Business Administration - University of Central Florida Bachelors - Mechanical Engineering - Old Dominion University</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #65645</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
<b>WTP #11 Energy Recovery Implementation, Membrane Replacement, Turbidity Improvements, Palm Beach County, FL</b>	PROFESSIONAL SERVICES <b>2021</b>	CONSTRUCTION (IF APPLICABLE)
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. WTP No. 11 has been in operation and producing potable water for the cities of Belle Glade, Pahokee and South Bay since 2007. The original reverse osmosis (RO) membranes remain in service and need replacing. Kimley-Horn was retained to conduct a membrane pilot study at WTP No. 11 to select suitable replacement RO membranes and antiscalant. The goal is to identify the membrane that exhibits the best performance with respect to operating pressures, water quality and long-term performance, which should be utilized for the future replacement. <i>Cost: \$343,820</i>		
<b>Palm Beach County Water Treatment Plant #2 Treatment and Disposal Improvements, West Palm Beach, FL</b>	PROFESSIONAL SERVICES <b>2017</b>	CONSTRUCTION (IF APPLICABLE)
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. Kimley-Horn was retained by Palm Beach County Water Utilities Department for design, permitting and bidding services related to Water Treatment Plant #2. The goal is to upgrade the plant facility in several areas within the treatment process and the treatment facility to sustain treatment quality and quantity through the next decade. These improvements will help address deficiencies identified in a recent study by Kimley-Horn for the hydraulic process as well as recommended upgrades. The plants two lime softening unit have reached the end of their useful life and need upgrades and repair to continue services. This project will provide a new lime softening unit, demolition of the one of the existing lime softening units, a new deep injection well, operational upgrades, a new 5 MGD storage tank for increased storage capacity, new raw water supply well., and an aeration system for the existing and proposed 5 MGD tanks. <i>Cost: \$2M</i>		
<b>WTP #3 Concentrate Corrosion Study, Palm Beach County, FL</b>	PROFESSIONAL SERVICES <b>2019</b>	CONSTRUCTION (IF APPLICABLE)
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn was retained to investigate of the corrosiveness of nanofiltration concentrate and treated effluent at Water Treatment Plant No. 3. The project includes providing design sketches for rebuilding the existing coupon test racks, reviewing possible sources of corrosion in the injection well; review the deep well; water quality testing; and preparing a final report on findings with recommendations. <i>Cost: \$96,974</i>		
<b>Water Treatment Plant No. 2 Expansion Study, Palm Beach County Water Utilities Department, Palm Beach County, FL</b>	PROFESSIONAL SERVICES <b>2017</b>	CONSTRUCTION (IF APPLICABLE)
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project engineer. Kimley-Horn was retained by Palm Beach County Water Utilities to perform an Expansion Study for the future addition of a membrane treatment plant expansion at Water Treatment Plant No. 2. The study considered the addition of an initial 10 MGD of membrane treatment capacity, while providing flexibility for the future membrane treatment, storage and related facilities to an ultimate capacity of 25 MGD, and possibly 30 MGD buildout capacity. <i>Cost: \$140,782</i>		
<b>Water Treatment Plant #11 (WTP #11) Operational Improvements, Palm Beach County, FL</b>	PROFESSIONAL SERVICES <b>2013</b>	CONSTRUCTION (IF APPLICABLE)
e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM Project manager. Kimley-Horn was instrumental in helping restore plant capacity through enhancements to the WTP and operational improvements. Services include the design of energy recovery improvements to the RO system and several operational changes to optimize system recovery. Enhancements to the SCADA system were implemented, which allowed the automatic download of operating data to their normalization program, reducing staff time needed to manage operating data. <i>Cost: \$2.1M</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME <b>Douglas Eckmann, PE, BCEE, DWRE, FASCE</b>	13. ROLE IN THIS CONTRACT <b>Subject Matter Expert</b>	14. YEARS EXPERIENCE	
		a. TOTAL 41	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc.(Fort Myers, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)  Masters - Business Administration - Saint Edward's University Bachelors - Mechanical Engineering - Northwestern University		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Florida, #47259 Diplomate, Water Resource Engineer, #00647 Board Certified Environmental Engineer, #8810054	

18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE) <b>Bay Laurel Center Community Development District (BLCCDD) 2.5-MGD Bay Laurel North Water Reclamation Facility (WRF), Marion County, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
QC/QA reviewer. Kimley-Horn provided design, permitting, and construction administration for a 2.5-MGD water reclamation facility with advanced treatment and a public access reclaimed water system. They used the Construction Manager at Risk (CMAR) method and secured \$60 million in grant funds. They also coordinated design review meetings to ensure technical soundness and client preferences. <i>Cost: \$5.3M</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWWRF) - North Port, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (IF APPLICABLE)
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Project engineer. Kimley-Horn provided services for the design of this water treatment plant. The plant uses reverse osmosis and was built in three phases (2.0 MGD, 1.0 MGD, 1.0 MGD). They prepared the Preliminary Design Report and provided design, construction plans, hydraulic modeling, water quality projections, environmental and permitting services, and designs for raw water mains, wellheads, and concentrate lines. <i>Cost:\$2.4M</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>Design-Build of the North County Water Reclamation Facility (NCWRF) Headworks Improvements, Collier County, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Project manager. Kimley-Horn assisted the Collier County Public Utilities Department by providing engineering review and representation for review of contract provisions, change requests, and proposed change proposals and changes orders. Also providing value engineering support on design details. The project is an all-new Headworks structure with mechanical coarse screening, fine screening, and HeadCell® degritting systems, material handling, odor control system, and supporting electrical systems for a 30 MGD advanced wastewater treatment facility. This is a hard (fixed price selection) alternative Design-Build project delivery. <i>Cost: \$35M</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>Peace River Manasota Regional Water Supply Authority Regional Integrated Loop Phase 2B &amp; 2C Pipelines, Feasibility &amp; Routing Study, Arcadia, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (IF APPLICABLE)
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Principal-in-charge and project manager for design of custom engineered structural aluminum filter enclosures for a total of 26 gravity filters in four separate filter structures for this 51-MGD surface water treatment plant. Design used 3D Revit Model and computer element analysis. Framed enclosures fitted with removable high mesh count screen panels. Roofing of extruded structural panels. Ultimate design wind speed of 160 mph, Exposure C, Risk Category IV. Adding the covers and screened enclosures allowed use of the filter volume to increase disinfection contact time, improving operational flexibility and effective ground storage. <i>Cost: \$366,633</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>Water Reclamation Facility, Vero Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
E. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Project engineer. The City is designing a new water reclamation facility (WRF) to be constructed at the existing water treatment plant (WTP) site and plans to decommission the existing wastewater treatment facility (WWTF) after startup. Kimley-Horn is serving as the lead process design engineer for the biological treatment process and nutrient removal, as well as all aspects of the membrane treatment (including blowers, pumps, motors, etc.). <i>Cost: \$933,800</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Eric Dole, PE		Subject Matter Expert; Water Engineering and Treatment Design		a. TOTAL 20	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Greenwood Village, Colorado)					
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelors -Civil Engineering - Arizona State University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Colorado, PE.0047540		
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
Nogales International WWTP, Master Plan and Permit Modification, Nogales, AZ				PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
a. Project engineer. Kimley-Horn developed the overall wastewater treatment master plan for the improvement of the existing 15 MGD facility. This included the evaluating treatment trains to determine remaining service life, including structural and EI&C; preparing hydraulic and biological models; preparing planning documents for capacity upgrades to 20 MGD coordination with ADEQ on future discharge permit modifications; evaluating potential reuse opportunities; and developing a capital improvement list/30% design set to achieve the 20 MGD expansion. Cost: \$3.2M					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
Arizona Water Company, Forever Chemical Removal Facility Technologies Evaluation Naco Wells, Bisbee, AZ				PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b. Project engineer. Kimley-Horn reviewed available PFAS treatment technologies and compared them to the EPA's Best Available Technology (BAT) guidelines to identify the most effective solution for PFAS removal. The team also evaluated the cost-effectiveness of each option by considering factors such as system size and demand, PFAS concentrations, and installation, operation, and maintenance requirements for the treatment system. The assessment will support the development of an efficient and sustainable Forever Chemical treatment solution for the affected Bisbee wells. Cost: \$111,734					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
Water Modeling Review and Updates, Castle Rock, CO				PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c. Project engineer. Kimley-Horn is currently performing water modeling efforts for Castle Pines Metro District. This includes identifying issues within the system that will require upgrades or operational modifications. The project will evaluate and verify model calibration for one base scenario and two proposed scenarios. Cost: \$125,707					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
75 MGD Headworks Project, Denton, TX				PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d. Project engineer. Kimley-Horn prepared a comprehensive water reclamation facility and collection system master plan for the City of Denton. The master plan included the need for a new headworks facility at the Pecan Creek Water Reclamation Facility. Kimley-Horn is designing a new 75 MGD headworks facility including coarse screening, advanced grit removal, lift station, and fine screening. The new headworks is redesigned to solve existing problems with grit and screening bypass and is set up to serve the City during near-term and long-term expansions to a buildout of 30 MGD. Kimley-Horn performed review meetings with virtual 3D models to help visualize the new facility and facilitate coordination. Cost: \$3.8M					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
Chapel Hills Lift Station Evaluation, Colorado Springs, CO				PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
E. Project engineer. The Chapel Hills Lift Station needs capacity upgrades due to nearby growth. Kimley-Horn is enhancing a Preliminary Study and Alternatives Analysis (SAA), developing the final design, and overseeing the bid phase. The project involves evaluating alternatives and recommending capacity enhancements. Tasks include project management, gap analysis, field testing, stakeholder workshops, and preparing the SAA Technical Memorandum. The goal is to ensure the lift station meets future demands reliably and efficiently. Cost: \$49,945					

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Matt Brosman, PE</b>	13. ROLE IN THIS CONTRACT  <b>Stormwater Design</b>	14. YEARS EXPERIENCE	
		a. TOTAL 12	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Plantation, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)  Bachelors - Civil Engineering - University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Florida, #85460 Professional Engineer in Texas, #130228	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
<b>Stormwater Master Plan, Southwest Ranches, FL</b>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
a. Project Engineer. The stormwater master plan required extensive research of the town's roadways, utilities, and drainage patterns to understand the condition of the infrastructure and stormwater management needs. As part of the stormwater master plan, Kimley-Horn assisted the Town in developing a 10-year capital improvement plan that prioritized improvements based on flood management needs and associated costs. Kimley-Horn analyzed the local drainage district water control plans and assessed the existing conditions of the baseline stormwater systems and parameters. Kimley-Horn then developed quantifiable metrics and key performance indicators, identify proposed stormwater sites and/or projects, and confirmed performance against LOS standards. <i>Cost: \$220,000</i>		
<b>Vulnerability Assessment, Miami Lakes, FL</b>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
b. Project manager. Currently working with the Town to deliver a townwide vulnerability assessment compliant with Florida Statute 380.093. The project elements included a kickoff meeting, data collection, exposure and sensitivity analyses, identification of focus areas, final report, two public meetings, and a presentation to the Town Council. <i>Cost: \$200,000</i>		
<b>Stormwater Master Plan Update and Vulnerability Assessment, Lighthouse Point, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
c. Project engineer. The City sought to update their stormwater master plan for the first time in more than two decades. Building on a recently developed partnership, the City tasked Kimley-Horn with the preparation of this update to assess the performance of the existing stormwater system and reduce flood hazards. The project also included a preliminary exposure analysis of the City's roadways, laying the groundwork for a future FDEP-compliant Vulnerability Assessment for the City <i>Cost: \$357,000</i>		
<b>Arcadia Watershed Management Plan, Arcadia, FL</b>	PROFESSIONAL SERVICES 2020	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
d. Project Engineer. Kimley-Horn is provided a hydrologic and hydraulic evaluation of current and proposed conditions associated with the City of Arcadia's existing stormwater management system. The project established existing flood stages, establish Flood Protection Level of Service (FPLOS), identify cost-effective drainage improvements through the simulation of various storm events, and estimate resulting floodwater depths. The project also analyzed the City of Arcadia's TMDL's by creating a Pollutant Loading Estimate Simulation that estimated annual pollutant loading for specific areas based on the event mean concentrations of certain pollutants, annual rainfall depth, and land use. <i>Cost: \$165,000</i>		
<b>South Florida Water Management District, Indian River Lagoon, C-25 Reservoir and Storm Water Treatment Area, FL</b>	PROFESSIONAL SERVICES 2024	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
E. Project engineer. Kimley-Horn is providing professional design services for a 647-acre, eight-foot normal pool depth, 5,176 acre-foot-storage aboveground reservoir and a 142-acre, 2-foot normal pool depth, 284 acre-foot-storage Stormwater Treatment Area (STA). The reservoir is expected to capture runoff from the C-25 Basin and the Ft. Pierce Farms Basin (a total of approximately 147,225 acres). The STA was sized to retain 80% of the phosphorus load entering the STA from the reservoir on a long-term average annual basis. Our services include the development of a comprehensive Design Documentation Report (DDR) and the preliminary design for all features including but not be limited to groundwater modeling and hydraulic modeling. <i>Cost: \$2M</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Tiffany Stanton, PE</b>	13. ROLE IN THIS CONTRACT  <b>Stormwater Management Systems</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>13</b>	b. WITH CURRENT FIRM <b>8</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Plantation, FL)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Civil Engineering - Florida Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #85268</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
<b>Stormwater Master Plan Update #3, Miami Lakes, FL</b>	<b>2019</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> a. Project engineer. Kimley-Horn has completed two updates to the Town's original stormwater master plan, and is currently working on a third update. The Stormwater Master Plan Updates provide the Town with a comprehensive look at completed stormwater improvements throughout the Town and provides an update to the CIP and a reprioritization of remaining stormwater work. Since incorporation, Kimley-Horn has also provided support to assess the condition of roads, sidewalks, signing, and striping throughout the Town limits. The recommendations from this assessment also included a prioritization of the improvements along with a five-year CIP. To facilitate implementing all identified Town improvements, Kimley-Horn provided construction documents, assisted in obtained bids from contractors to implement the projects, and provided limited construction phase services. <i>Cost: \$60,344</i>		
<b>Saga Bay Drainage Improvements, Cutler Bay</b>	<b>Ongoing</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> b. Project engineer. The Town of Cutler Bay is experiencing flooding within the Saga Bay neighborhood. Kimley-Horn was retained to prepare and deliver design, and construction plans to improve stormwater management and improve stormwater quality within the project limits. The professional services associated with this project include design, permitting, bid document development, bidding assistance, and limited construction phase services. The proposed drainage improvements consist of exfiltration trench, manholes, catch basins, piping and roadway and swale restoration. <i>Cost: \$423,680</i>		
<b>Stormwater Master Plan, Southwest Ranches, FL</b>	<b>2022</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> c. Project Engineer. The stormwater master plan required extensive research of the town's roadways, utilities, and drainage patterns to understand the condition of the infrastructure and stormwater management needs. As part of the stormwater master plan, Kimley-Horn assisted the Town in developing a 10-year capital improvement plan that prioritized improvements based on flood management needs and associated costs. Kimley-Horn analyzed the local drainage district water control plans and assessed the existing conditions of the baseline stormwater systems and parameters. Kimley-Horn then developed quantifiable metrics and key performance indicators, identify proposed stormwater sites and/or projects, and confirmed performance against LOS standards. <i>Cost: \$220,000</i>		
<b>Shores Estates Drainage Improvements, Miami Shores Village, FL</b>	<b>Ongoing</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> d. Project engineer. Kimley-Horn is providing professional engineering services for the design and construction of a drainage collection system with water quality treatment measures for the residential neighborhood known as Shores Estates. Improvements consist of underground piping, a stormwater pump station, and an outfall connection to the adjacent canal system. Professional services include surveying, stormwater analysis, civil and electrical engineering design, landscaping and irrigation, permitting, coordinating with utility providers, preparing quantity calculations, and engineers estimates of probable costs. <i>Cost: \$225,000</i>		
<b>Fort Lauderdale Executive Airport (FXE), Master Drainage/Conceptual Environmental Resources Permit (ERP) Project, Fort Lauderdale, FL</b>	<b>2020</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> E. Project engineer. The purpose of the ERP is to conceptually approve the design concepts of a phased development master plan for a surface water management system, so long as the general guidelines set forth in the ERP are upheld. The scope included pre-design services, existing utility coordination, stormwater modeling, schematic plans, conceptual design permit plans, and permitting. <i>Cost: \$313K</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Nick Black, PE		Pilot Testing and Process Optimization		a. TOTAL 13	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (West Palm Beach, Florida)					
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelors - Civil and Environmental Engineering - University of Central Florida			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in FL, #84908		
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)					
19. RELEVANT PROJECTS					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
<b>Water Treatment Plant No. 11 Membrane Replacement Pilot Study, Palm Beach County Water Utilities Department, FL</b>				PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
a. Project engineer. WTP No. 11 has been in operation and producing potable water for the cities of Belle Glade, Pahokee and South Bay since 2007. The original reverse osmosis (RO) membranes remain in service and need replacing. Kimley-Horn was retained to conduct a membrane pilot study at WTP No. 11 to select suitable replacement RO membranes and antiscalant. The goal is to identify the membrane that exhibits the best performance with respect to operating pressures, water quality and long-term performance, which should be utilized for the future replacement. <i>Cost: \$252,000</i>					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
<b>Water Treatment Plant, #3 Membrane Replacement Pilot Study, Palm Beach County Water Utilities Department, FL</b>				PROFESSIONAL SERVICES 2018	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b. Project engineer. Kimley-Horn was retained by the County to conduct a pilot study comparing three different membranes for Water Treatment Plant No. 3. The membrane comparison is for pressure, flux, fouling characteristics, and the ability to clean the membrane elements. The pilot study will also consider post permeate mineralization and use of Floridan Aquifer water to supplement the plants raw water supply. Two phases of pilot testing were conducted and reports with recommendations were submitted. <i>Cost: \$163,105</i>					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
<b>22.5-MGD Membrane Pilot Test and Plant Improvements, Port St. Lucie, FL</b>				PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE) 2025
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c. Project engineer. Kimley-Horn was selected to provide the RO Membrane Study and Replacement consulting services for the WTF. In addition to the pilot testing of three membrane elements, the project includes a detailed evaluation of the RO process trains, wholistic facility assessment and energy efficiency analysis, bid solicitation and procurement of membranes and contractors for installation, as well as membrane installation oversight and testing certification. The project is anticipated to extend over the 5-year replacement schedule for the membrane elements and construction upgrades to the treatment trains. <i>Cost: \$484,000</i>					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
<b>Town of Jupiter Supplemental Blend Box, Jupiter, FL</b>				PROFESSIONAL SERVICES 2016	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d. Project engineer. Kimley-Horn developed an innovative process for stabilizing RO permeate with nano permeate and designed the structures, pipes, pumps, and other components needed to implement this process at the Jupiter Water Plant. In addition to providing a method of stabilizing RO permeate, this process improved operation of the nano degasifiers, lowered the hydraulic gradient in the RO degasifiers, and created a redundant path for nano permeate to reach the clearwell and, from there, customers of the Jupiter water system. This project implemented a number of elements or improvements around the water plant, including: corrosion inhibitor bulk storage; day tank; feed pumps and injection piping; dry air supply to bulk sulfuric acid storage tanks; nano pilot unit piping and pumps; and connection of the lime softening and nano pretreatment filters backwash basins. <i>Cost: \$2.1M</i>					
(1) TITLE AND LOCATION (CITY AND STATE)				(2) YEAR COMPLETED	
<b>Water Treatment Plant Chemical System Improvement &amp; Post-Treatment Evaluation for M1, Wellington, FL</b>				PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE				[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
e. Project engineer. Kimley-Horn prepared a Membrane Treatment System Improvement Plan (MTSIP) that evaluated impacts to source water supply and membrane treatment equipment associated with increasing capacity to achieve 13 MGD with the membrane systems, only. The following scope of services consists of development of a technical memorandum to evaluate the WTP post-treatment systems associated with the proposed capacity expansion outlined in the MTSIP for the M1 treatment train, only. This evaluation will identify necessary improvements to accommodate the proposed treatment capacity expansion for M1 and provide associated conceptual construction. <i>Cost: \$21,000</i>					

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Tatiana Konstantis, PE</b>	13. ROLE IN THIS CONTRACT  <b>Pilot Testing and Process Optimization</b>	14. YEARS EXPERIENCE	
		a. TOTAL  5	b. WITH CURRENT FIRM  5
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Orlando, FL)			
16. EDUCATION (DEGREE AND SPECIALIZATION) Master - Environmental Engineering - University of Florida Bachelor - Materials Engineering - University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Florida, #94830	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
<b>Babcock Ranch Phase 3 Water Treatment Plant Expansion Construction Phase Services, Punta Gorda, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
a. Project engineer. Kimley-Horn designed the treatment plant expansion from 1.0 MGD to 8.0 MGD. We designed and permitted the treatment plant expansion for 3.5 MGD, but for space to include up to 8.0 MGD of reverse osmosis treatment trains, 10 additional water supply wells, pre-treatment, post-treatment stabilization and hydrogen sulfide removal, transfer pumps, storage expansion and high service pump expansion. The new treatment plant was designed to work in parallel to the existing nanofiltration treatment facility and will ultimately be the supplier of potable water to the development. <i>Cost: \$2.4M</i>		
<b>22.5 MGD Membrane Pilot Test and Plant Improvements, Port St. Lucie, FL</b>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
b. Project engineer. The James E. Anderson Reverse Osmosis Water Treatment Facility have exceeded the planned useful lifespan of the existing membrane elements and are approaching 15 years of operation. The Kimley-Horn team was selected to provide the RO Membrane Study and Replacement consulting services for the WTF. In addition to the pilot testing of three membrane elements, the project includes a detailed evaluation of the RO process trains, wholistic facility assessment and energy efficiency analysis, bid solicitation and procurement of membranes and contractors for installation, as well as membrane installation oversight and testing certification <i>Cost: \$622,448</i>		
<b>Pennbrooke Water Treatment Plant Water Quality Improvement, Pennbrooke, FL</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
c. Project engineer. The Pennbrooke Water Treatment Plant (WTP) is currently comprised of two raw water wells that are treated with an iron sequestrant, followed by sodium hypochlorite for disinfection. The design included an assessment of existing demands and rerating the capacity of the plant to 1.0 MGD, replacement of an existing 600 gallon per minute (gpm) raw water well with a new 600 gpm raw water well, the addition of two 350 gpm pellet softening reactors, post treatment chemical injection, replacement of the three existing 50,000 gallon ground storage tanks with two 0.255 MG tanks, and reconfiguration and of the existing high service pump station piping and replacement of three existing high service pumps. <i>Cost: \$242,000</i>		
<b>Palm Beach County Water Treatment Plant #2 Treatment and Disposal Improvements, West Palm Beach, FL</b>	PROFESSIONAL SERVICES 2025	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
d. Project engineer responsible for evaluating the facility components, preparing a capital improvements project planning report for the necessary upgrades to facilitate compliance and the desired water quality upgrades. Tatiana was responsible for the technical evaluation, analysis of potential options for treatment upgrades and conceptual planning of treatment improvements, cost analysis and financial planning for the facility's 40-year horizon. <i>Cost: \$1.9M</i>		
<b>Fauquier County Water and Sanitation Authority Bealeton Water Treatment Plant Expansion, Warrenton, VA</b>	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
E. Project engineer. Kimley-Horn is providing professional engineering services to develop a facility expansion report for the Bealeton Regional Water Treatment Plan (WTP); inclusive of identifying improvements to support future growth and phasing of the treatment process and the ancillary components. Kimley-Horn will evaluate the Bealeton WTP for capacity limitations, redundancy and ability to sustain operation under an equipment or supply failure, and operational flexibility. <i>Cost: \$238,826</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  <b>Matt Tebow, PE</b>	13. ROLE IN THIS CONTRACT  <b>Wastewater Engineering and Treatment Design</b>	14. YEARS EXPERIENCE	
		a. TOTAL 18	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Vero Beach, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)  Masters - Civil Engineering - University of Florida Bachelors - Civil Engineering - University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer in Florida /#82414	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
<b>Village of Wellington 6.5-MGD Wastewater Treatment Facility (WWTF) Upgrades and Rehabilitation, Wellington, FL</b>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
a. Project manager. The Kimley-Horn team was selected to provide engineering design and construction phase services for a variety of upgrades to the Village of Wellington's 6.5-MGD WWTF. The scope of work includes a new blower building, new aerobic digesters, new belt filter press feed pumps, new dryer feed cake pump, new clarifier mechanism, odor control system improvements, refurbishing the headworks and grit equipment, improved walkways/platforms/handrailing, the addition of a filter, upgraded/new operator facilities, dewatered sludge pumping, and associated electrical/control improvements. <i>Cost: \$1.3M</i>		
<b>West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWRF) - North Port, FL</b>	PROFESSIONAL SERVICES 2022	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
b. Project engineer. Kimley-Horn provided services for the design of this water treatment plant. The plant uses reverse osmosis and was built in three phases (2.0 MGD, 1.0 MGD, 1.0 MGD). They prepared the Preliminary Design Report and provided design, construction plans, hydraulic modeling, water quality projections, environmental and permitting services, and designs for raw water mains, wellheads, and concentrate lines. <i>Cost: \$2.4M</i>		
<b>Water Reclamation Facility, Vero Beach, FL</b>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
c. Project engineer. The City of Vero Beach is designing a new water reclamation facility (WRF) to be constructed at the existing water treatment plant (WTP) site and plans to decommission the existing wastewater treatment facility (WWTF) after startup. Kimley-Horn is serving as the lead process design engineer for the biological treatment process and nutrient removal, as well as all aspects of the membrane treatment (including blowers, pumps, motors, etc.). <i>Cost: \$933,800</i>		
<b>Peace River Manasota Regional Supply Authority Phase 2B Hydraulic Modeling, Arcadia, FL</b>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
d. Project engineer. The project involves rehabilitating Reservoir Pump Station 10-P-4 for the Peace River Manasota Regional Water Supply Authority (PRMRWSA), which serves over 900,000 people. PRMRWSA treats up to 51 million gallons of water per day and stores water in a 6.6 billion-gallon reservoir and an aquifer system. Water is pumped from the Peace River to Reservoir 2 and then to Reservoir 1 before being sent to the Water Treatment Plant. Kimley-Horn conducted an analysis for replacing Pump No. 10-P-4, finding that existing structural and electrical components could be reused, saving over \$215,000. The project includes preparing construction documents and providing bidding and construction phase services. <i>Cost: \$43,165</i>		
<b>Wildwood Utility System Master Plan (Water/Wastewater/Reclaimed Water Utilities), Wildwood, FL</b>	PROFESSIONAL SERVICES 2015	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
E. Project engineer. The City of Wildwood anticipated significant growth in the Wildwood area over the next 20 years. This growth provided the City with the opportunity to expand the existing utility systems to provide potable water and sanitary sewer services to new customers. This master plan and accompanying hydraulic modeling was assembled to assist the City with identifying and selecting capital improvement projects to efficiently and cost-effectively meet the demands of current and future residents. The primary objective of the utility master plan was to assess the performance of the existing potable water, sanitary sewer, and reclaimed water systems currently owned and operated by the City of Wildwood and plan for system improvements/expansion needed to meet the anticipated 5-, 10-, and 20-year demands. <i>Cost: \$123,000</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

<p>12. NAME</p> <p><b>Heather Ripley, PE</b></p>	<p>13. ROLE IN THIS CONTRACT</p> <p><b>Master Planning and Hydraulic Modeling</b></p>	<p>14. YEARS EXPERIENCE</p>					
		<p>a. TOTAL</p> <p>15</p>	<p>b. WITH CURRENT FIRM</p> <p>5</p>				
<p>15. FIRM NAME AND LOCATION (CITY AND STATE)</p> <p>Kimley-Horn and Associates, Inc. (Fort Myers, Florida)</p>							
<p>16. EDUCATION (DEGREE AND SPECIALIZATION)</p> <p>Masters - Environmental and Civil Engineering - Pennsylvania State University</p> <p>Bachelors - Civil Engineering - Ohio State University</p>		<p>17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)</p> <p>Professional Engineer in Florida, #88329</p>					
<p>18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)</p>							
<p>(1) TITLE AND LOCATION (CITY AND STATE)</p> <p><b>North Port Utilities Hydraulic Modeling and Water Quality Analysis, City of North Port, FL</b></p>		<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (IF APPLICABLE)</td> </tr> <tr> <td>2023</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)	2023	
PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)						
2023							
<p>a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE</p> <p>Project manager. Kimley-Horn converted and updated the model from Bentley into Innovyze software for to provide on-call modeling services to support the City's water quality initiatives, as well as long-range master planning support. Services provided under this contract will include on-call services support, hydraulic model updates, water distribution system evaluation, operational evaluation, water quality evaluations, and as-needed modeling support. <i>Cost: \$50,000</i></p>		<p>[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>					
<p>(1) TITLE AND LOCATION (CITY AND STATE)</p> <p><b>Consulting Engineering Services for Utilities Infrastructure Projects, Sarasota, FL</b></p>		<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (IF APPLICABLE)</td> </tr> <tr> <td>Ongoing</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)	Ongoing	
PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)						
Ongoing							
<p>b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE</p> <p>Project engineer. On an as-needed basis, Kimley-Horn is providing continuing consulting engineering services related to the City of Sarasota's ongoing Utilities Capital Improvement, Rehabilitation, Relocation, and Replacement Programs to construct new and/or rehabilitate, relocate, or replace existing potable and raw water, wastewater, and reclaimed water-related infrastructure. Infrastructure includes lift stations, pump stations, wells, and related appurtenances. Projects may have multiple funding sources, including LAP grants, FDOT grants, SRF loans, and water management district grants and awards. Services include design, permitting, and construction coordination. <i>Cost: \$200,000</i></p>		<p>[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>					
<p>(1) TITLE AND LOCATION (CITY AND STATE)</p> <p><b>West Villages Improvement District Utility Engineering Services (includes Southwest Water Treatment Plant and Wastewater Treatment), North Port, FL</b></p>		<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (IF APPLICABLE)</td> </tr> <tr> <td>2022</td> <td>2022</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)	2022	2022
PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)						
2022	2022						
<p>c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE</p> <p>Project engineer. Kimley-Horn provided professional services for the design of a water treatment plant (WTP) to be located at the northwest corner of the intersection of the future West Villages Parkway and future Manasota Beach Road. The facility is planned to utilize reverse osmosis (RO) membrane treatment and was constructed in three phases: Phase 1 (2.0 MGD), Phase 2 (1.0 MGD), and Phase 3 (1.0 MGD). Kimley-Horn prepared the Preliminary Design Report, and provided WTP design services and construction plans, source water hydraulic modeling and water quality projections, environmental and permitting services, raw water main and wellhead designs, and concentrate line design services. <i>Cost: \$2.4M/Construction \$45M</i></p>		<p>[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>					
<p>(1) TITLE AND LOCATION (CITY AND STATE)</p> <p><b>Marco Island Utility Evaluation, City of Marco Island, FL</b></p>		<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (IF APPLICABLE)</td> </tr> <tr> <td>2021</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)	2021	
PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)						
2021							
<p>d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE</p> <p>Project engineer. Under Kimley-Horn's agreement with the City of Marco Island for civil engineering services, Kimley-Horn will provide an opinion of the market value of the portion of the owner's public utility system located within the service areas of Isle of Capri and Marco Shores. <i>Cost: \$44,000</i></p>		<p>[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>					
<p>(1) TITLE AND LOCATION (CITY AND STATE)</p> <p><b>Port Orange Hydraulic Modeling, Port Orange, FL</b></p>		<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (IF APPLICABLE)</td> </tr> <tr> <td>2020</td> <td></td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)	2020	
PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)						
2020							
<p>e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE</p> <p>Project engineer. Kimley-Horn provided professional engineering services for the hydraulic modeling of the water distribution system, the wastewater transmission system, and the reclaimed water distribution system. The City had a working GIS model of the City infrastructure but there was not continuity with any previous modeling efforts. This task entailed building new hydraulic models with updated infrastructure and calibrating the modeling with actual data from staff. The water system model was developed with the main water plant and several re-pumping facilities. Billing data was analyzed to developed average and peak usage rates within the City. Operational setpoints were obtained from City staff for the multiple pump stations and incorporated into the model. The model was evaluated on existing conditions and calibrated based on hydrant testing flows and pressures. <i>Cost: \$167,000</i></p>		<p>[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>					

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Jason Lee, PE</b>	13. ROLE IN THIS CONTRACT  <b>Pump Station Design</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>21</b>	b. WITH CURRENT FIRM <b>21</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (West Palm Beach, Florida)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Mechanical Engineering - Florida Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #67472</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE) <b>D-14 Stormwater Pump Station Improvements, Palm Beach, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2017</b>	CONSTRUCTION (IF APPLICABLE) <b></b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
a. Project manager. Kimley-Horn prepared the mechanical and structural design of the rehabilitation improvements to this stormwater pumping station within the Town of Palm Beach. This project includes replacement of four existing 26,000 gpm hydraulic pumps with electric submersible pumps, discharge piping replacement, wet well rehabilitation, construction of a renovated mechanical building, conversion of an existing FPL transformer vault to a new electrical room, installation of a new emergency generator, new ventilation system, upgraded sound attenuation, SCADA system design, and other associated improvements. This station is situated on the site of the Four Arts Museum, so noise and aesthetic concerns were paramount in the design <i>Cost: \$4M</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>A-4 and A-5 Wastewater Pump Station Improvements</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION (IF APPLICABLE) <b>2016</b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b. Project manager. Kimley-Horn provided design services for the improvements at each of the pump stations to increase the operational reliability. Improvements at A-4 and A-5 include replacement of the pumps, piping, valves, and fittings within the station; replacement of the top slab and hatches of the wetwell and valve vault; new coatings for the interior of the wetwell; and valve vault, new control panel, conduits, and wiring. <i>Cost: \$107,000</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>Lift Station 13 Rehabilitation, West Palm Beach, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2017</b>	CONSTRUCTION (IF APPLICABLE) <b></b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c. Project engineer. Kimley-Horn was retained by the City for the addition of a new electrical room and associated improvements at this lift station. Kimley-Horn designed a new electrical room to replace all electrical components of the building and place them at an increased elevation to avoid future flooding problems. An evaluation of the existing pumps was performed to determine if the station can be converted from a triplex to a duplex station once the City begins to bypass flow from Lift Station 5. Kimley-Horn performed the design of the bypass piping, new landscaping, a new bridge crane, overhead door to aid in operations and maintenance, as well as the design of submersible actuators in the dry pit. <i>Cost: \$1.3M</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>Southport 24" Force Main to Glades Booster Pump Station, Port St. Lucie, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2023</b>	CONSTRUCTION (IF APPLICABLE) <b>Ongoing</b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d. Project engineer. Kimley-Horn was awarded a critical needs project by the City for the design of approximately 8.5 miles of 24-inch force main. This new main will provide the City with the ability to transfer wastewater from their Westport WWTF to their Glades WWTF. A route study was planned for this project, but Kimley-Horn addressed this issue during our presentation, where our team identified the best, most-economical route that had the least impact on the community. This solution eliminated the need for a formal route study, saving the City of Port St. Lucie time and money. Phase 1 design work is currently under construction by one of the City's on-call contractors. Recent developments in the City now require Phase 2 and 3 work to be combined in one bid. <i>Cost: \$110,000</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>Fuel Tank Replacements at Storm Water Pump Stations and D-8 and D-14 and Sanitary Pump Station A-7, Palm Beach, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION (IF APPLICABLE) <b>2016</b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
e. Project manager and engineer of record for the design and construction of improvements for the three fuel storage tanks within the Town. Each of the projects include diesel fuel storage tanks which supply fuel to emergency generators. The fuel tank sizes for the project ranged from 1500 to 2000 gallons and utilized UL 2085 double wall epoxy coated steel fuel tanks and included the replacement of fuel piping at each site with schedule 40 316 stainless steel piping. Kimley-Horn completed an evaluation of the existing system as well as the design and permitting of the overall improvements and tank replacements required to meet the regulations. <i>Cost: \$218,000</i>			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  <b>Kim Arnold, PG</b>	13. ROLE IN THIS CONTRACT  <b>Hydrogeology &amp; Hydrogeologic Modeling</b>	14. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Fort Myers, FL)			
16. EDUCATION (DEGREE AND SPECIALIZATION) Masters - Earth and Atmospheric Science - Duke University Masters - Environmental Engineering - University of Florida Bachelors - Geology - Southern Methodist University		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Professional Geologist in Florida, #2565	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Bay Laurel Center Community Development District (BLCCDD) 2.5-MGD Bay Laurel North Water Reclamation Facility (WRF), Marion County, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
Project geologist. Kimley-Horn is providing design, permitting, and construction administration for a 2.5-MGD water reclamation facility with advanced wastewater treatment and a public access reclaimed water system. The treatment process includes Ovivo oxidation ditch, clarifiers, and disc filters with smart biological control. Kimley-Horn secured \$60 million in grant funds for the construction. <i>Cost: \$5.3M</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Irrigation Wells East of Curry Canal, Babcock Ranch, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
Project manager. The Babcock Ranch Community requires surface water withdrawals from the irrigation lake be replaced with an equal amount of groundwater monthly. A pending application to modify the permit seeks to add irrigation facilities to serve tracts east of Curry Canal. The proposed irrigation facilities include a surface water pump station on an irrigation lake with four Sandstone aquifer recharge wells. <i>Cost: \$175,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Water Use Permit Modification Application, Davenport, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
QC/QA reviewer. Provided the City of Davenport with engineering services for the SWFMD Water Use Permit Major Modification application. The City's groundwater withdrawals are nearing the maximum allocation, requiring a WUP modification for ongoing growth and water demands. Services included engineering, modeling, field visits, meetings, and reviews with SWFMD staff. <i>Cost: \$88,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>8.0-MGD Reverse Osmosis Water Treatment Plant Expansion, Babcock Ranch, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
Project geologist. Kimley-Horn designed and permitted the expansion of a treatment plant from 1.0 MGD to 8.0 MGD in phases. The project includes reverse osmosis, new wells, pre- and post-treatment, hydrogen sulfide removal, pumps, and storage. The new plant will work with the existing facility to supply potable water. Early concentrate disposal blends with reclaimed water, leading to a deep injection well. The CMAR method was used for a tight schedule. <i>Cost: \$2.6M</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Hydro-Ecological Monitoring, Analysis, and Water Use Permit Reporting, Davenport, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE)
e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float: right;">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span>		
QC/QA Reviewer: Kimley-Horn provided ecological monitoring services for the City's Water Use Permit (WUP) and Environmental Management Plan (EMP). They conducted annual hydro-ecological monitoring, including soils, hydrology, and vegetation at Wetland Assessment Procedure (WAP) sites. The firm established WAP transects, evaluated water level data, and calculated the P95 to determine the historic normal pool (HNP). Biological indicators were used for verification. The project also involved surveying piezometers, establishing transects, and coordinating with SWFWMD on WUP and EMP revisions. Findings were compiled into the City's Environmental Management Plan Monitoring Report for Water Use Permit 5750.010. <i>Cost: \$80,479</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Charles Vokes</b>	13. ROLE IN THIS CONTRACT  <b>Plant Operations</b>	14. YEARS EXPERIENCE	
		a. TOTAL  44	b. WITH CURRENT FIRM  <1

15. FIRM NAME AND LOCATION (CITY AND STATE)  Kimley-Horn and Associates, Inc. (Tulsa, Oklahoma)
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16. EDUCATION (DEGREE AND SPECIALIZATION)  Bachelors - Biology - University of Texas	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Water Operator in Texas, #WO0008155 Wastewater Operator in Texas, #WW0023796
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18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)  
 Charles has over 40 years of experience in water utilities, specializing in water quality analyses, water resources, and the operations and maintenance of water and wastewater systems and facilities across Texas, Oklahoma, and New Mexico. His expertise spans both conventional and advanced treatment facilities, including Pall microfiltration systems, ozone, and biofilters for water quality and odor control. Additionally, Charles has extensive experience in the operation and management of distribution and collection systems. As an instructor for the Texas Commission on Environmental Quality, Charles teaches approved Water Utilities courses such as Basic Water, Surface Water I & II, Water Utility Safety, and Water Utility Calculations. He also led a project team to research water quality issues, resulting in the publication "Impact of Ozone and Biological Filtration on Water Quality Parameters in Arlington, Texas" in Ozone: Science & Engineering. This influential work has been cited over 100 times and led to significant process improvements at Arlington Water Utilities.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Broken Arrow Municipal Authority, Broken Arrow, OK</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES  2023	CONSTRUCTION (IF APPLICABLE)

a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE  CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
 Utilities Director. Responsible for planning, coordinating, and managing Operations and Management (O&M) functions for the utilities department that provides water and water reclamation services for the City. This included the following divisions: Water Treatment and Water Reclamation Plants, Meter Services, Water Distribution, Water Collection, Repair and Construction, Water Resources and Administration. Managed, mentored and trained the team of five direct and 87 indirect staff.

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Buckman Direct Diversion (BDD) Project, Santa Fe, NM</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES  2023	CONSTRUCTION (IF APPLICABLE)

b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE  CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
 BDD Facilities Director. Provided expertise and leadership for the administration and O&M for the BDD facilities. Reported to the Board which included City, County, Las Campanas, and public members. Managed, mentored and trained a team of seven direct and 33 indirect staff.

(1) TITLE AND LOCATION (CITY AND STATE)  <b>The City of Arlington Water Utilities, Arlington, TX</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)

c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE  CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
 Water Treatment Manager. Oversaw the O&M sections for three surface water treatment plants (174 MGD total capacity), which included 18 remote sites consisting of dam and raw water intake and pump stations. Managed, mentored and trained a team of eight direct, and 22 indirect staff. Annual budget was \$6 million. Also managed the O&M sections of the John Kubala Water Treatment Plant (65 million gallons per day) consisting of 15 remote sites. Supervised a team consisting of six direct and 12 indirect reports. Cost: Management of projects totaling \$30 million

(1) TITLE AND LOCATION (CITY AND STATE)  <b>US Water Services Corporation, Texas</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)

d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE  CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
 Regional Manager. Responsible for hiring and training staff and provided administration of surface water, groundwater, and wastewater systems.

(1) TITLE AND LOCATION (CITY AND STATE)  <b>City of Cleburne, Cleburne, TX</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)

E. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE  CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
 Water utilities superintendent. Provided administration of surface water, groundwater and wastewater systems including reuse. Supervised environmental services and the utility billing divisions.

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

<p>12. NAME <b>Al Lopera, xA, LEED AP BD+C, LEED AP O+M, EMP, FWA</b></p>	<p>13. ROLE IN THIS CONTRACT <b>Mechanical, Electrical, and Plumbing (MEP)</b></p>	<p>14. YEARS EXPERIENCE</p>	
		<p>a. TOTAL 46</p>	<p>b. WITH CURRENT FIRM 2</p>
<p>15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Tampa, Florida)</p>			
<p>16. EDUCATION (DEGREE AND SPECIALIZATION)  Associates - Liberal Arts - College of Staten Island</p>		<p>17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) LEED Bldg Desig Construction, #10137754 LEED Ops + Maintenance, #10137754 Energy Management Professional, #1012-E48</p>	
<p>18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)</p>			

19. RELEVANT PROJECTS

<p>(1) TITLE AND LOCATION (CITY AND STATE) <b>DeSoto County Regional Wastewater Treatment Plant Expansion Design and Permitting, Arcadia, FL</b></p>	<p>(2) YEAR COMPLETED</p>		
		<p>PROFESSIONAL SERVICES 2024</p>	<p>CONSTRUCTION (IF APPLICABLE)</p>
<p>(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE a. Team member. Kimley-Horn is providing design, permitting, and bid phase services for DeSoto County's Regional Water Reclamation Facility expansion from 0.95 MGD to 2.0 MGD. Improvements include a rotary drum screen, flow splitter box, two 500,000-gallon treatment plants, additional blowers, a chlorine contact chamber, and effluent pump station upgrades. The 1,000-acre sprayfield will be rehabilitated with a new communications system. A minor permit revision was prepared for a revised Groundwater Monitoring Plan. A REVIT model was developed to coordinate improvements, and Biowin modeling was used to refine the treatment process. The project is at 90% design for Phase 1 (1.4 MGD), with completion expected by the end of 2024. <i>Cost: \$1.7M.</i></p>		<p>[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>	
<p>(1) TITLE AND LOCATION (CITY AND STATE) <b>Clearwater Marina District Block A Medical Office Building, Clearwater, FL</b></p>	<p>(2) YEAR COMPLETED</p>		
		<p>PROFESSIONAL SERVICES 2024</p>	<p>CONSTRUCTION (IF APPLICABLE)</p>
<p>(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE b. Team member. Kimley-Horn is providing mechanical, electrical, plumbing, and fire protection engineering services as well as commissioning services associated with a 129,600-square-foot, three-story office building with integral two-level parking garage, rooftop terrace, and solar. Tasks include schematic design, design development, and construction documents phases, as well as permitting, and construction phase site visits and observation. Code required commissioning services will be provided. Roof top solar design and engineering services include electrical interconnection application support and process support, PV array electrical drawings. Structural services include canopy framing and parking design. <i>Cost: \$183,000</i></p>		<p>[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>	
<p>(1) TITLE AND LOCATION (CITY AND STATE) <b>Florida Polytechnic University Chilled Water Master Planning, Lakeland, FL</b></p>	<p>(2) YEAR COMPLETED</p>		
		<p>PROFESSIONAL SERVICES Ongoing</p>	<p>CONSTRUCTION (IF APPLICABLE)</p>
<p>(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE c. Project manager. Kimley-Horn is updating the Campus-wide Chilled Water Master Plan. Services include HVAC system and Campus Control Center Thermal Storage System analyses. The resulting report will address system impacts, campus-wide effects, new infrastructure recommendations, and sustainability and energy efficiency strategies for future buildings/renovations. <i>Cost: \$20,500.</i></p>		<p>[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>	
<p>(1) TITLE AND LOCATION (CITY AND STATE) <b>Water Street CEP and Phase II Master Infrastructure Chilled Water Main Extension, Tampa, FL</b></p>	<p>(2) YEAR COMPLETED</p>		
		<p>PROFESSIONAL SERVICES 2023</p>	<p>CONSTRUCTION (IF APPLICABLE)</p>
<p>(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE d. Project manager. Prior to joining Kimley-Horn, Al led LEED commissioning for a 12,500-square-foot facility producing chilled water for the 56-acre Water Street District. The scope included chillers, cooling towers, ice storage tanks, pumps, an air handling unit, and a water softening system. The team reviewed connection details and managed the district loop piping. This facility contributed to Water Street becoming the first WELL Certified Neighborhood globally. At Kimley-Horn, Al leads the chilled water site distribution extension plan for future phases, providing design, peer review, permitting assistance, and limited construction services. <i>Cost: \$27,500.</i></p>		<p>[ ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>	
<p>(1) TITLE AND LOCATION (CITY AND STATE) <b>Straz Performing Arts Center Cooling Tower Replacement, Tampa, FL</b></p>	<p>(2) YEAR COMPLETED</p>		
		<p>PROFESSIONAL SERVICES Ongoing</p>	<p>CONSTRUCTION (IF APPLICABLE)</p>
<p>(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE E. Project manager. Kimley-Horn is providing professional engineering services for mechanical, electrical, and plumbing design for the proposed New Bal Harbour Village Hall Complex. The new hall will be a 35,000-square-foot, 3-story municipal office building built above a ground-level garage. Kimley-Horn's scope of services include HVAC, plumbing, electrical, and fire protection design, sustainability consulting, LEED energy modeling, LEED administration, permitting, bid phase assistance, construction phase services, and LEED fundamental commissioning. <i>Cost: \$292,000</i></p>		<p>[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</p>	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Stefano Viola, PE</b>	13. ROLE IN THIS CONTRACT  <b>Civil Design/Permitting</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>18</b>	b. WITH CURRENT FIRM <b>18</b>

15. FIRM NAME AND LOCATION (CITY AND STATE)  
Kimley-Horn and Associates, Inc. (Plantation, Florida)

16. EDUCATION (DEGREE AND SPECIALIZATION)  
Bachelors - Civil Engineering - Florida Atlantic University

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  
Professional Engineer in Florida, #74655

18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Rehabilitation and Upgrade of Triplex Pumping Stations, Fort Lauderdale, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)

[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

a. Project engineer. Kimley-Horn rehabilitated and upgraded nine triplex wetwell/dry pit pumping stations (A-8, B-4, A-20, A-22, A-27, A-29, A-23, A-31, and B-11) to improve system performance, increase efficiency, and reduce maintenance. The scope of work included replacing mechanical, electrical, and ventilation equipment, as well as pumps, pipes, valves, suction and discharge piping. Wetwell/dry pit repairs, protective coatings, and control relocation were completed. Structural repairs were also carried out. Professional services included evaluating system flow patterns, pump station capacities, and operations to determine rehabilitation requirements. Site surveys, geotechnical services, and evaluations of force main capacity and connections were provided. *Cost: \$1.5M*

(1) TITLE AND LOCATION (CITY AND STATE)  <b>SW 82nd Avenue (Sub-basin 59/60) Paving and Drainage Improvements - Palmetto Bay, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2015</b>	CONSTRUCTION (IF APPLICABLE)

[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

b. Project manager. The project consisted of analyzing the contributing drainage area associated with the following roadways: SW 82nd Avenue from SW 152nd Street to SW 160th Street, SW 81st Street from SW 152nd Street to SW 155th Street, and a localized improvement at the intersection of SW 160th Street and SW 81st Avenue. Kimley-Horn assisted in developing a roadway restoration/resurfacing and drainage improvements project in the residential area including permitting, signing and pavement markings, and site restoration. The project occurred on a roadway with high traffic volumes and a detailed maintenance of traffic plan was required to minimize impacts to the community while focusing on vehicular and pedestrian safety at all times. Tasks included data collection, preparation of design development plans, drainage design and permitting (including hydraulic analysis), and preparation of final construction plans and contract documents. *Cost: \$853,000*

(1) TITLE AND LOCATION (CITY AND STATE)  <b>JFK Medical Center Bed Tower and Parking Garage Additions, Atlantis, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2022</b>	CONSTRUCTION (IF APPLICABLE)

[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

c. Project engineer. Kimley-Horn has been selected to provide professional civil engineering services for the addition of a new bed tower and the development of a parking garage that will serve the JFK Medical Center in Atlantis, FL. Part of this project involves a significant addition to the existing emergency department, requiring the relocation of the ambulance drive, 18 intensive care beds, and 54 acute care beds. This project also involves the construction of a new eight-floor, 940-space parking garage. This project was completed for HCA Healthcare, Inc. *Cost: \$553,000*

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Stormwater Master Plan, Southwest Ranches, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2022</b>	CONSTRUCTION (IF APPLICABLE)

[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

d. Project manager. The stormwater master plan required extensive research of the town's roadways, utilities, and drainage patterns to understand the condition of the infrastructure and stormwater management needs. As part of the stormwater master plan, Kimley-Horn assisted in developing a 10-year capital improvement plan that prioritized improvements based on flood management needs and associated costs. Kimley-Horn analyzed the local drainage district water control plans and assessed the existing conditions of the baseline stormwater systems and parameters. Kimley-Horn then developed quantifiable metrics and key performance indicators, identify proposed stormwater sites and/or projects, and confirmed performance against LOS standards. *Cost: \$220,000*

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Stormwater Master Plan, Medley, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2018</b>	CONSTRUCTION (IF APPLICABLE)

[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

e. Project engineer. Project services included investigating flooding complaints, creation of a GIS stormwater atlas, planning new drainage projects, stormwater modeling, collaborating with several Town departments, preparing for sea level rise, evaluating pollutant loadings, and planning the Town's stormwater utility capital improvements budget and work plan for the next 10 years. *Cost: \$178,000*

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Juan Fuentes, PE</b>	13. ROLE IN THIS CONTRACT  <b>Structural</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>26</b>	b. WITH CURRENT FIRM <b>6</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Coral Gables, Florida)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Civil Engineering - University of Miami Bachelors - Architectural Engineering - University of Miami</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #62426 Special Inspections of Threshold Buildings, #62426</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE) <b>S-29 Pump Station and Control Structure (Stormwater), Miami, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2024</b>	CONSTRUCTION (IF APPLICABLE)
a.	(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <b>Project engineer. Kimley-Horn was selected by the South Florida Water Management District (District) for the design of a new 2,500-cfs forward pumping station to be located on the northwest side of the existing S-29 Control Structure within the C-9 Canal. This new pump station will provide the District added level of support for improving the flood protection level of service for the C-9 watershed and basin Cost: \$1.1M</b>		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
(1) TITLE AND LOCATION (CITY AND STATE) <b>Clearwater Marina District Block A Medical Office Building, Clearwater, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2024</b>	CONSTRUCTION (IF APPLICABLE)
b.	(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <b>Project engineer. Kimley-Horn is providing mechanical, electrical, plumbing, and fire protection engineering services as well as commissioning services associated with a 129,600-square-foot, three-story office building with integral two-level parking garage, rooftop terrace, and solar. Tasks include schematic design, design development, and construction documents phases, as well as permitting, and construction phase site visits and observation. Code required commissioning services will be provided. Roof top solar design and engineering services include electrical interconnection application support and process support, PV array electrical drawings. Structural services include canopy framing and parking design. Cost: \$183,000</b>		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
(1) TITLE AND LOCATION (CITY AND STATE) <b>Community Parks On-Call (Yacht Club Community Park), Cape Coral, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
c.	(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <b>Project engineer. Kimley-Horn is currently providing professional design and engineering services for four Cape Coral Community Parks: Yellow Fever Creek Park, Festival Park, Lake Kennedy Park, and Yacht Club Community Park. Our team is performing full civil, landscape architecture, environmental and site permitting for each park. Specific services include programming; master planning; stakeholder and community engagement; environmental due diligence and permitting; landscape architecture; site civil; construction documents; permitting; and construction phase services. Cost: \$4M</b>		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
(1) TITLE AND LOCATION (CITY AND STATE) <b>Walton Scrub Observation Tower, Port St. Lucie, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
d.	(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <b>Project engineer. Kimley Horn was retained by St. Lucie County Environmental Resources Department to study and design an observation tower within the Walton Scrub Preserve. This is a 50-foot-tall observation tower in the Walton Scrub Preserve that is aimed to educate the public on the County's natural resources within the adjacent Savannah's Preserve, Walton Scrub Preserve, and Indian River Lagoon. We evaluated different geometric layouts as well as various material types in developing the concepts. Cost: \$184,000</b>		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM
(1) TITLE AND LOCATION (CITY AND STATE) <b>Johns Hopkins All Children's Hospital (ACH) Central Energy Plant (CEP) Utilities Upgrades, St. Petersburg, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2022</b>	CONSTRUCTION (IF APPLICABLE)
e.	(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <b>Structural engineer. Johns Hopkins selected Kimley-Horn to perform a peer review of the existing civil and structural design for upgrades to the All Children's Hospital (ACH) Central Energy Plant (CEP) within the 5th Street S corridor. The CEP provides steam, chilled water, and backup generation for the ACH and Outpatient Care Center (OCC) via a direct burial system of pipes and duct banks. Kimley-Horn's scope of services included peer review of the prior consultant's assumptions and field walk, peer review of the current 100% design development, identification of alternatives, preparations of calculations and exhibits, and a final report of findings which included cost estimations and timelines. Cost: \$350,000</b>		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Diana Bello		Grants Administration		a. TOTAL 17	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (Fort Myers, Florida)					
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelors - Political Science - Florida International University Masters - Business Administration - Nova Southeastern University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)					
19. RELEVANT PROJECTS					
(1) TITLE AND LOCATION (CITY AND STATE)			(2) YEAR COMPLETED		
Bay Laurel Center Community Development District (BLCCDD) 2.5-MGD Bay Laurel North Water Reclamation Facility (WRF), Marion County, FL			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE			[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
a. Grants administration. Kimley-Horn provided design, permitting, and construction administration services for a 2.5 MGD AADF (5.0 MGD buildout capacity) WRF with advanced wastewater treatment and public access reclaimed water system. The treatment process consisted of Ovivo oxidation ditch, conventional clarifiers, and disc filters with smart biological control technology. The project delivery method was CMAR. Kimley-Horn helped the owner obtain \$60 million in FDEP Protect Florida Together Grant funds for the construction of a new WRF. Cost: \$5M					
(1) TITLE AND LOCATION (CITY AND STATE)			(2) YEAR COMPLETED		
On Top of the World North Advanced Wastewater Treatment, Marion County, FL			PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE			[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
b. Grants administrator. The project has received \$2.6M in public funding from FDEP. Kimley-Horn is supporting the County with design, construction project management and grant administration support. The project entails reducing the nitrogen loading to a watershed. The reduction will be accomplished through advanced wastewater treatment technologies to reduce total nitrogen levels in the plant effluent, the elimination of the land application of biosolids and an increase of 1.25 MGD in recharge to the watershed. The project will reduce the demand on the aquifer by providing additional capacity for public access re-use water. Cost: \$520,000					
(1) TITLE AND LOCATION (CITY AND STATE)			(2) YEAR COMPLETED		
Water Feasibility Study Amendment, Palm Beach, FL			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE			[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
c. Grants administration. Kimley-Horn was selected by the Town of Palm Beach to perform a conceptual review of potential water supply options for both potable water and irrigation purposes due to the Town's current retail water service franchise agreement with the City of West Palm Beach which will expire in 2029. The water supply options included the following: continue with the current agreement; negotiate a wholesale agreement with the City of West Palm Beach; negotiating a wholesale agreement with another utility; developing a Town-owned water source; entering into a public-private-partnership with a water provider; or combination of the above water supply options. Cost: \$632,142					
(1) TITLE AND LOCATION (CITY AND STATE)			(2) YEAR COMPLETED		
Joe's Creek Greenway Restoration Project, St. Petersburg, FL			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE			[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
d. Grants administration. This project included the preliminary engineering, design, and construction of Joe's Creek Greenway improvements, adjacent drainage channel improvements, a regional stormwater facility, a multimodal trail, and projects that required the upsizing of stormwater infrastructure. The project received \$360,000 in funding from the Southwest Florida Water Management District (SWFWMD); roughly \$3.6 million in funding from the American Rescue Plan Act (ARPA), and roughly \$17.1 million in funding from the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant Mitigation (CDBG-MIT) administered by the Florida Department of Economic Opportunity (FDEO). Cost: \$276,000					
(1) TITLE AND LOCATION (CITY AND STATE)			(2) YEAR COMPLETED		
Multi-Basin Stormwater Assessments, Naples, FL			PROFESSIONAL SERVICES 2024	CONSTRUCTION (IF APPLICABLE)	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE			[X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
E. Grants specialist. As a low-lying coastal area, the City has experienced increasing flooding incidents and has developed a long-term plan to address the increasing flooding by the basin. Our team is working with subconsultants to develop short-, medium-, and long-range plans to address the current flooding occurring in the area. We are also creating financial models that will assist the City's decision makers in determining the long-term costs resilient solutions to the tax base and home values and how changes supported by the planning efforts will mitigate those losses. Cost: \$867,000					

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME  <b>Bill Dudak</b>	13. ROLE IN THIS CONTRACT  <b>Construction Observation</b>	14. YEARS EXPERIENCE	
		a. TOTAL  38	b. WITH CURRENT FIRM  2
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc.(West Palm Beach, FL)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors- Organizational Management - Palm Beach Atlantic University</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE) <b>Construction Phase Services, Water Treatment Plant No. 2 Treatment and Disposal Improvements Design Package 1, 3, and 4, Palm Beach County, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
a. CConstruction observer. Kimley-Horn is providing construction phase services for three packages (1, 3, and 4) designed for treatment and disposal improvements WTP No. 2. Kimley-Horn was retained by Palm Beach County Water Utilities Department to provide professional services for WTP #2. The goal is to upgrade the plant facility in several areas within the treatment process and about the treatment facility to sustain treatment quality and quantity through the next decade. These improvements will help address deficiencies identified in a recent study by Kimley-Horn. <i>Cost: \$2.1M</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>Construction Phase Services, Water Treatment Plant No. 2 Treatment and Disposal Improvements Design Package 2, Palm Beach County, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
b. Construction administrator. Kimley-Horn is providing construction phase services for one package (2) designed for treatment and disposal improvements Water Treatment Plant No. 2. <i>Cost: \$1.6M</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>South Oslo Road WTP Improvements Construction Phase Services, Indian River County, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
c. Construction administrator. Kimley-Horn is providing professional engineering services in support of construction phase and startup of the improvements designed under our Work Order No. 1. Our team is providing construction phase services for this project consisting of: shop drawing review; coordination and progress meeting attendance, and preparation of meeting minutes; construction observations, including inspector and engineer observations; responses to contractor requests for information and clarifications and review of substitutes; review of change order requests and changes in work; major equipment start-up services and coordination with SCADA system integrator; review of record drawings based on information provided by contractors (consisting of electronic format, AutoCAD version 2018 in real world coordinates in .pdf format); FDEP certification of completion of the project; and permitting support (SPAD, Building). <i>Cost: \$695K</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>Phase I RO Water Treatment Plant Construction Phase Services, Stuart, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
d. Construction administrator. The Scope in Work Authorization # 5 included the design, permitting, preparation of bid documents, and bidding of the City of Stuart (CITY) Water Treatment Plant RO Membrane Plant. <i>Cost: \$1.2M</i>			
(1) TITLE AND LOCATION (CITY AND STATE) <b>WTP Membrane Plant 1 (M1) Expansion, Wellington, FL</b>		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES <b>2023</b>	CONSTRUCTION (IF APPLICABLE) <b>2023</b>
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE		[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM	
E. Construction observer. Kimley-Horn was retained to provide engineering services for the nanofiltration train expansion at the Village of Wellington's M1. Scope of services included design, site preparation, demolition, process piping improvements, feedwater pump modifications, NF train support improvements, pressure vessels, process piping membrane element installation, electrical equipment, instrumentation, valves, piping, and painting and coatings. <i>Cost: \$110,000 (fee)/ Construction: \$1.9M</i>			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  <b>Tori Bacheler, PWS</b>	13. ROLE IN THIS CONTRACT  <b>Environmental and FEMA NRCS Coordination</b>	14. YEARS EXPERIENCE	
		a. TOTAL 13	b. WITH CURRENT FIRM 9
15. FIRM NAME AND LOCATION (CITY AND STATE) Kimley-Horn and Associates, Inc. (West Palm Beach, Florida)			
16. EDUCATION (DEGREE AND SPECIALIZATION)  Masters - Marine Biology - Nicholls State University Bachelors - Wildlife Management - University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Professional Wetland Scientist in Florida, #3486 Gopher Tortoise Agent in Florida, #GTA-22-00003	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)  <b>Island Way Wells Site Development, Jupiter, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Environmental scientist. Kimley-Horn was retained under an on-call to assist the Town of Jupiter in relocating a population of gopher tortoises found along a proposed utility pathway. A 100% gopher tortoise survey was conducted, and a relocation permit application was applied. Following this, the on-site gopher tortoise population was relocated to an off-site recipient site. <i>Cost: \$150,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Bridgewater Business Park, Lakeland, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018	CONSTRUCTION (IF APPLICABLE)
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Environmental scientist. Kimley-Horn is providing professional engineering services for the three warehouse/distribution buildings located on the Bridgewater Property on State Road 33 in Lakeland. Our services include preliminary grading of the roads and building sites, preliminary potable water and sanitary sewer layout, and preliminary stormwater layout and sizing of ponds. The preliminary plans will be used to support the environmental permitting through the United States Army Corps of Engineers (USACE). Prior to the USACE permit, a Southwest Florida Water Management District (SWFWMD) Environmental Resource Permit (ERP) must be obtained. Additional services include wetland permitting, wetland delineation, wetland mitigation monitoring, and gopher tortoise surveys. <i>Cost: \$427,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Delray Beach Raw Water Transmission Main Replacement and Golf Course Renovation Design Services, Delray Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (IF APPLICABLE)
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Environmental scientist. As part of the renovation of the City's golf course, Kimley-Horn was retained as part of a team with a local golf course designer to replace the existing raw water main. The project includes replacement of two existing surficial wells within the golf course, replacement of all the existing raw water mains within the course including two aerial canal crossings, minimum improvements to the existing reclaimed system, and provisions for a second source connection for irrigation water. <i>Cost: \$502,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>Design &amp; Permitting of the 30" and 24" Raw Water Main Projects, Port St. Lucie, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE)
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Environmental scientist. Kimley-Horn was selected by the City of Port St. Lucie to design and permit a new raw water main to service three new Floridan Wells in western Port St. Lucie. They developed a hydraulic model to size the main for potential future wells, determining a combination of 30- and 36-inch PVC pipe was most efficient. Challenges included an FPL transmission corridor and wetlands, necessitating a 5,400LF 36-inch directional drill west of I-95. The total length of the new water main will be 3 miles, with connections at the new wells and the City's JEA water treatment plant. <i>Cost: \$537,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE)  <b>FPU Brant Drive, Delray Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE)
e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [X] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
Environmental engineer. Kimley-Horn provided professional engineering and environmental services for this gas main relocation project. FPU required the relocation of an existing 6-inch steel natural gas main that was previously mounted on the bridge on Brant Drive crossing the SFWMD C-15 Canal. FDOT required the main to be relocated due to upgrades the existing bridge. Kimley-Horn coordinated with FDOT project managers and with other ongoing utility relocations in the area to complete this work ahead of schedule. Our specific services include utility design, construction documents, coordination and environmental services. Permitting agencies included the right of way permits for city agencies, SFWMD, FDEP and USACE. <i>Cost: \$54,800</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME  <b>Jaime Ghitelman, PE</b>	13. ROLE IN THIS CONTRACT  <b>Condition Assessment</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>9</b>	b. WITH CURRENT FIRM <b>9</b>

15. FIRM NAME AND LOCATION (CITY AND STATE)  
**Kimley-Horn and Associates, Inc. (Plantation, FL)**

16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Masters - Civil and Environmental Engineering - Georgia Institute of Technology Bachelors - Civil Engineering - Georgia Institute of Technology</b>	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #87473</b>
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18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE) <b>Professional Engineering for Lake Mangonia 42-inch Force Main Aerial Crossing Construction Phase Services, West Palm Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)

a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
Structural engineer. Kimley-Horn was recently retained by the City of West Palm Beach to provide construction phase engineering services in connection with the construction of the parallel 42-inch force main aerial crossing over Lake Mangonia. The work involves construction of a new crossing on the existing concrete pile support structure and replacement of the existing crossing. *Cost: \$318,000*

(1) TITLE AND LOCATION (CITY AND STATE) <b>Wellfield Improvements and Engineering Design Services, PBCWUD, West Palm Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2022</b>	CONSTRUCTION (IF APPLICABLE)

b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
Structural engineer. Kimley-Horn is developing bidding/design documents for improvements to surficial aquifer production wells throughout the PBCWUD service area. Our services include preparation for and attendance at project meetings; client coordination; well siting; review of past construction information including well videos, construction reports, engineering details, and record drawings; bid packages to include design specifications, project drawings, and opinion of probable cost; permitting; and construction phase services. *Cost: \$656,000*

(1) TITLE AND LOCATION (CITY AND STATE) <b>Town Hall Square Streetscape and Infrastructure Improvements, Palm Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2016</b>	CONSTRUCTION (IF APPLICABLE)

c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
Structural engineer. Kimley-Horn was retained by the Town of Palm Beach for this historic fountain restoration and roadway beautification project within the heart of the Town's commercial corridor. Phase I of the project included the restoration of the Mizner Memorial Fountain and Phase II of the project included streetscape improvements. *Cost: \$7M*

(1) TITLE AND LOCATION (CITY AND STATE) <b>Marina Dock Replacement and Seawall Repair, Miami Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2020</b>	CONSTRUCTION (IF APPLICABLE)

d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
Structural engineer. Following Hurricane Irma, Kimley-Horn performed an above and below water condition assessment of the 623-linear-foot concrete post and panel seawall on the east side of the 9 Island Avenue property, including a severely damaged timber marina and boardwalk. Services provided included a visual and tactile level 2 seawall inspection in accordance with the guidelines of the American Society of Civil Engineers (ASCE), following which our structural team prepared repair plans, specifications, and an opinion of probable cost (OPC) for repairs to the concrete seawall and total replacement of the timber marina. *Cost: \$101,700*

(1) TITLE AND LOCATION (CITY AND STATE) <b>Broward County Convention Center Expansion &amp; Parking Garage, Broward County, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)

e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE [ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM  
Structural engineer. Kimley-Horn is providing professional engineering and parking garage design services for the parking garage addition to the Broward County Convention center. Our scope for this project includes transportation site plan review, traffic analysis, capacity analysis, special event traffic plan, Florida Department of Transportation (FDOT) coordination, and other regulatory agency coordination. *Cost: \$450,000*

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME  <b>Stephen Labonia, EI</b>	13. ROLE IN THIS CONTRACT  <b>Condition Assessment</b>	14. YEARS EXPERIENCE	
		a. TOTAL  3	b. WITH CURRENT FIRM  3
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Plantation, Florida)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Chemical Engineering - University of Florida</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Engineer-in-Training in Florida, #1100024140</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE) <b>Rehabilitation and Upgrade of Triplex Pumping Stations, Fort Lauderdale, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>2024</b>	CONSTRUCTION (IF APPLICABLE)
a. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE Project analyst. Kimley-Horn rehabilitated and upgraded nine triplex wetwell/dry pit pumping stations (A-8, B-4, A-20, A-22, A-27, A-29, A-23, A-31, and B-11) to improve system performance, increase efficiency, and reduce maintenance. Professional services included evaluating system flow patterns, pump station capacities, and operations to determine rehabilitation requirements. Site surveys, geotechnical services, and evaluations of force main capacity and connections were provided. <i>Cost: \$1.5M</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>McNab Road Over Cypress Creek (C-14) Bridge Replacement and Terra Mar Drive over Spanish River Bridge Rehabilitation Projects, Pompano Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
b. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE Project analyst. Kimley-Horn is currently serving the City of Pompano Beach to provide design and consulting services for two separate bridge projects within the City as part of the current G.O. Bond. The project at McNab Road includes the full replacement of the existing bridge and relocation of existing utilities <i>Cost: \$7M</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>Shores Estates Septic to Sewer, Miami Shores Village, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
c. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE Project analyst. Miami Shores is experiencing septic sewer tank failures within the Miami Shores Estates subdivision and has received grant funding from the Florida Department of Environmental Protection (FDEP) department to implement a septic to gravity sewer conversion in the project area. The project consists of designing a gravity sewer system and associated public lift station that will connect to the City of North Miami sewer system and, upon completion of construction, will be turned over to the City of North Miami. <i>Cost: \$262,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>Shores Estates Drainage Improvements, Miami Shores Village, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
d. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE Project analyst. Kimley-Horn is providing professional engineering services for the design and construction of a drainage collection system with water quality treatment measures for the residential neighborhood known as Shores Estates. Professional services include surveying, stormwater analysis, civil and electrical engineering design, landscaping and irrigation, permitting, coordinating with utility providers, preparing quantity calculations, and engineers estimates of probable costs. <i>Cost: \$225,000</i>		
(1) TITLE AND LOCATION (CITY AND STATE) <b>NE 7th Street and NE 8th Street Water Main Improvement, Hallandale Beach, FL</b>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES <b>Ongoing</b>	CONSTRUCTION (IF APPLICABLE)
e. (3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE Project analyst. The City intends to replace existing aging infrastructure with a new water distribution system to provide reliable potable water, improved fire hydrant coverage, and new water services. The project will include relocating existing infrastructure from alleys or utility easements behind properties to the public right-of-way or roadways for front of property connections including new meter boxes, water meters, and service lines. Services include design, permitting, bidding assistance, and post design services. <i>Cost: \$488,000</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
(Complete one Section E for each key person.)

12. NAME  <b>Shelby Hughes, PE</b>	13. ROLE IN THIS CONTRACT  <b>Constructability and Value Engineering</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>14</b>	b. WITH CURRENT FIRM <b>11</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Charlotte, North Carolina)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors - Civil and Environmental Engineering - University of Florida</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Engineer in Florida, #86419</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
<b>Water and Wastewater System Hydraulic Analysis and Modeling, Belleview, FL</b>	<b>2017</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float:right">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> a. Project engineer. Kimley-Horn provided water and wastewater hydraulic system analysis for the City of Belleview. This wastewater hydraulic system analysis project involves the development of a lift station/force main hydraulic model, calculating existing system demands, calibrating the model with field data, and providing a technical memorandum summarizing the model development, calibration, and results. The water hydraulic system analysis project involved the development of a comprehensive water system hydraulic model, calculating existing system demands, calibrating the model, and providing a summary technical memorandum describing the model development, calibration, and results. <i>Cost: \$71,000</i>		
<b>Dunnellon SR 41 Water Main Relocation of 8-inch Water Main and Construction of 12-inch Water Main, Dunnellon, FL</b>	<b>2016</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float:right">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> b. Project engineer. Kimley-Horn was responsible for the design, permitting, and construction administration for the relocation of an 8-inch water main and construction of a new 12-inch water main within the FDOT right-of-way permitting, SUE locates, MOT coordination, and design of additional water main construction on the local roads that abut SR 41. <i>Cost: \$131,000</i>		
<b>General Engineering Consultant Services: Water, Sewer, Reuse, and Stormwater Infrastructure Projects, Hollywood, FL</b>	<b>2020</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float:right">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> c. Project engineer. North Central Septic to Sewer Conversion, Hollywood, FL This project involves expanding the City of Hollywood's existing sanitary sewage collection system and will be divided into two sanitary sewer basins: W-09 and W-25. Kimley-Horn's scope of services includes: basin delineation, sewage flow projections, pipe sizing and hydraulics, design, preparation of construction documents, regulatory assistance, during the bid and award phase of the construction contract, and limited construction phase services. <i>Cost: \$890,000</i>		
<b>Manatee County Southeast Water Reclamation Facility (SEWRF) Internal Recycle Pump Replacement and Headworks Rehabilitation, Bradenton, FL</b>	<b>2018</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float:right">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> d. Project engineer. Kimley-Horn provided engineering services for internal recycle pump replacement, including the addition of new flow meters, replacement of internal piping, removal of valves internal to the aeration basin, and replacement with knife gate valves outside the walls. Our team also provided headworks rehabilitation at the SEWRF and a structural evaluation/recommendations for the elevated concrete structure, prepared preliminary design report and construction plans and specifications, and provided FDEP permitting and construction observation. <i>Cost: \$4.3M</i>		
<b>Mid-County Wastewater Treatment Plant Headworks and Grit Removal Improvements, St. Petersburg, FL</b>	<b>2022</b>	
(3) BRIEF DESCRIPTION (BRIEF SCOPE, SIZE, COST, ETC.) AND SPECIFIC ROLE <span style="float:right">[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM</span> e. Project manager. Kimley-Horn provided services for the design, permitting, and construction phase services for a new headworks structure, including fine screening and grit removal system, in a standalone configuration for a rated capacity of 3-MGD. The existing static screen is undersized and only provides coarse screening. The proposed fine screens will be compatible with the proposed MBR conversion and will be sized to handle peak hour flows. The design of the screen and grit removal system includes associated piping and instrumentation improvements to operate the system and site improvements such as grading modifications, demolition, site lighting, and truck access paths. <i>Cost: \$209,000</i>		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  <b>Tom Hargrett, PLA, ASLA</b>	13. ROLE IN THIS CONTRACT  <b>Landscape Architecture</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>10</b>	b. WITH CURRENT FIRM <b>10</b>
15. FIRM NAME AND LOCATION (CITY AND STATE) <b>Kimley-Horn and Associates, Inc. (Plantation, FL)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) <b>Bachelors, Landscape Architecture, University of Georgia</b>		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) <b>Professional Landscape Architect in Florida, #LA6667512</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (PUBLICATIONS, ORGANIZATIONS, TRAINING, AWARDS, ETC.)			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (CITY AND STATE)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
<b>Village Arts Plaza, Sunrise, FL</b>	<b>Ongoing</b>	
[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
a. Landscape architect for the design of this public plaza in the City of Sunrise that includes streetscape improvements to the existing Village Civic Center, portions of NW 68th Ave (between Sunset Strip and NE 22nd Court), and portions of the Village Multipurpose Center complex and parking lot. The project includes redesign and reconfiguring pedestrian and vehicular spaces to increase public art visibility, enhancements to the public realm between two buildings to create a flexible event space for community gatherings and other uses. Assisted in the development of conceptual design graphics, landscape, hardscape, and irrigation construction documentation, and cost estimates. <i>Cost: \$2.4M</i>		
<b>Fashion Arts and Design District CRA Bond Program Projects, Hallandale Beach, FL</b>	<b>Ongoing</b>	
[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
b. Landscape Architect. Kimley-Horn provided civil engineering and landscape architecture design services for the Hallandale Beach Community Redevelopment Agency. Projects included improvements to the NE 1st Avenue and NE 5th Avenue corridor as well as Foster Road. The firm provided streetscape design with integrated traffic calming strategies, right of way sidewalk improvements, roadway design services to re-align the NE 1st Ave within the R/W to accept the selected program, hardscape design for decorative sidewalks, roadway, crosswalks, and intersection hardscape treatments, as well as landscape and irrigation design. <i>Cost: \$397,320</i>		
<b>North Andrews Gardens Community Center, Oakland Park, FL</b>	<b>2024</b>	
[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
c. Landscape Architect. Kimley-Horn provided site development services for the North Andrews Gardens Community Center for the City of Oakland Park. The project included demolition of the existing building and construction of a new one-story, 7,500-square-foot community center. Kimley-Horn's services included site civil engineering, landscape, irrigation, hardscape plans and calculations, traffic statement, and construction phase services. Additional services include regulatory agency permitting with the City of Oakland Park, Broward County, and FDEP. <i>Cost: \$98,000</i>		
<b>Sunrise Oscar Wind Park, Sunrise, FL</b>	<b>2023</b>	
[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
d. Landscape architect. Kimley-Horn provided professional landscape design services for the expansion of Oscar Wind Park in Sunrise, Florida. This project included improvements and renovations to the existing park, as well as the addition of new space from the School Board. The upgrades included new walkways, improvements to the existing parking lot on the School Board Cypress Bay Annex site, and landscaping/irrigation improvements. The project also included the replacement of the playground and construction of an outdoor fitness court. <i>Cost: \$250,000</i>		
<b>Delray CRA Wayfinding, Delray Beach, FL</b>	<b>Ongoing</b>	
[ X ] CHECK IF PROJECT PERFORMED WITH CURRENT FIRM		
E. Landscape architect. Kimley-Horn is providing planning and landscape architecture services for the City of Delray Beach CRA's new Signage and Wayfinding system. They handled permits for 40 sign locations, prepared exhibits, coordinated with FDOT and the City, conducted field visits, and identified alternate locations. They also managed permit applications and responses. <i>Cost: \$134,2900</i>		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

(Complete one Section E for each key person.)

12. NAME <b>David T. Yonge, PhD, PE</b>	13. ROLE IN THIS CONTRACT <b>Cyber Informed Engineering Specialist</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>13</b>	b. WITH CURRENT FIRM <b>3</b>
15. FIRM NAME AND LOCATION (City and State) <b>A2O Consulting LLC (Brandon Florida)</b>			
16. EDUCATION (DEGREE AND SPECIALIZATION) Doctor of Philosophy, Environmental Engineering, Master of Science, Environmental Engineering, Bachelor of Science, Environmental Engineering, Bachelor of Science, Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, #85457, FL	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			



**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>Water and Wastewater Security Review and Facilitation Services (Winter Haven, FL)</b>	2024	N/A
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm <b>a. Cost: \$47,410 Specific Role:</b> The work includes assessing the City's security framework, developing a roadmap to maturity for both physical security controls (i.e. fences, cameras, intruder alarms, etc.) as well as digital controls (firewalls, antivirus software, etc.). David is served as the EOR and project manager and providing technical support by conducting on-site investigations to determine critical risk factors, quality control for the audit review and network security assessment and the technical memorandum. The project included defining the City's digital transformation and implementation strategy.		
<b>WTP Improvements Feasibility Study (City of Coral Springs, FL)</b>	2020 - 2022	N/A
<b>b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input type="checkbox"/> Check if project performed with current firm <b>Cost: \$79,710 Specific Role:</b> David served as the technical expert for designing the City's nanofiltration membrane system working with as a subconsultant to Eckler Engineering. He conducted the preliminary modeling for membrane selection, preliminary WTP process design, technical writing, presentations, and cost estimates.		
<b>Water System Risk and Resilience Assessment and Emergency Response Update Plan (Charlotte County, FL)</b>	2020	N/A
<b>c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input type="checkbox"/> Check if project performed with current firm <b>Cost: \$74,000 &amp; \$61,000 Specific Role:</b> David served as the project manager and technical lead conducting condition assessments of water assets including the County's reverse osmosis water treatment plant, reviewing the resilience and monitoring practice of both physical and digital assets to ensure the RRA met AWIA requirements. David also updated the County's water emergency response plan with incident action checklists and supporting materials for real-time use during emergencies and to assess response successes/failures during after action reports.		
<b>Architecture Review Assessment, (Town and Country, FL)</b>	Ongoing	N/A
<b>d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input checked="" type="checkbox"/> Check if project performed with current firm <b>Cost: \$30,120 Specific Role:</b> The project included workshops and meetings, design and architecture review assessments, and issuing a report to document the findings and recommendations. David served as the project manager and lead cyber-informed engineer for the Utility's new membrane WRF. The work included reviewing the WTP and WRF design plans, specifications, and network schematics to identify methods for enhancing the functionality, resilience, and security of the digital-physical systems. David was also involved with planning and facilitating workshops to discuss the physical and digital security controls and recommendations and their impact on the design.		
<b>Pollard Road WRF and WWTP 2 Decommissioning (Winter Haven, FL)</b>	Ongoing	N/A
<b>e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE</b> <input type="checkbox"/> Check if project performed with current firm <b>Cost: \$100,000 Specific Role:</b> David serves as a program advisor for the City of Winter Haven's Pollard Road WRF and WWTP Decommissioning project. In Phase 1, David supports the overall design team (led by Kimley Horn) on implementing cybersecurity recommendations and cyber-informed principles during the planning and design phase of the project in fulfillment of the City's security and cybersecurity roadmap. This work includes developing a phasing plan for new digital assets as well as designing physical fail safes into the new design components of the project.		



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**  
 (Complete one Section E for each key person.)

12. NAME <b>Joesph J. Barry, AIA</b>	13. ROLE IN THIS CONTRACT <b>Principal</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>29</b>	b. WITH CURRENT FIRM <b>4</b>
15. FIRM NAME AND LOCATION (City and State) <b>CPZ Architects, Inc.</b>			
16. EDUCATION (Degree and Specialization) <b>Pratt Institute of Architects Bachelor of Architecture</b>		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) <b>Architect, Florida #AR96502, NCARB Certification, NYC#37087</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) <b>Florida AIA: American Institute of Architects</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	<b>Port St. Lucie-Public Works</b>	<b>2020</b>	<b>2024</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE CPZ Architects was hired to renovate and bring the existing two facilities up to current building code. The first facility is the Vehicle Storage Building, which is a Prefabricated Metal Building and the Craft Shop to include a Pre-fabricated/Pre-engineered industrial spray booth, a Compressor and dust collection room, an Office, Breakroom and accessible bathroom and a Mezzanine for storage.	[X]Check if project performed with current firm	
b.	<b>Port St. Lucie-Police Training Facility</b>	<b>2022</b>	<b>2024</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The building was designed at approximately 26,787 SF and includes a 20-lane tactical target range measuring 40 yards. The support spaces in the facility include a control room for the firing range, a MILO training room, storage for ammo and armory, and administrative offices. The auditorium and range will not only benefit the city but can also be leased out to other law enforcement agencies. These spaces are placed strategically to allow visitors entry while separating and maintaining privacy for staff.	[X]Check if project performed with current firm	
c.	<b>Fusion Center- Emergency Management Services</b>	<b>2019</b>	<b>2020</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The Seminole Tribe of Florida (STOF) hired CPZ Architects to design the build-out of the second floor in their Hollywood Fire Department building located on the Hollywood Seminole Indian Reservation. The project includes the design of the fusion room, conference rooms, OEM room, various administrative rooms and offices, and a new elevator. This fusion center will serve as a critical hub for the sharing of information and intelligence among various levels of STOF government, law enforcement agencies, and other relevant stakeholders.	Check if project performed with current firm	
d.	<b>Broward County Consolidated Facilities Maintenance Building</b>	<b>2019</b>	<b>2025</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE This Project is intended to locate this new facility within the physical boundary of Port Everglades on property currently owned by Broward County. Design, permitting, and construction of the Project is intended to take place in phases. The 1st phase will be the programming phase. The 2nd phase will be the design and preparation of construction documents and permitting phase. The 3rd phase will be the construction of the facility during such a time that construction activities won't interrupt port operations, including but not limited to, traffic, taxi movement and staging, stores truck staging and movement and other vehicle operation that could potentially impact the port's ability to service its clients and maritime operations.	Check if project performed with current firm	
e.	<b>CSID- Structural Hardening</b>	<b>2024</b>	<b>TBD</b>
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Currently the CSID buildings do not have reinforced CMU walls and the openings are currently out of compliance with current wind requirements per the Florida Building Code. CPZ was hired to provide wind hardening design and engineering for a Hazard Mitigation Grant Program (HMGP) project consisting of wind protection for all openings such as vents, louvers and exhaust fans. Additionally, CPZ design for the replacement of all windows and doors. Roof to wall connections have been improved and additional wall reinforcement designed to cause the structures to comply	Check if project performed with current firm	

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>Dameion Donaldson, P.E.</b>	13. ROLE IN THIS CONTRACT <b>Electrical Engineer</b>	14. YEARS EXPERIENCE	
		a. TOTAL <b>20</b>	b. WITH CURRENT FIRM <b>15</b>
15. FIRM NAME AND LOCATION <i>(City and State)</i> <b>Electrical Design Associates, Inc.</b>			
16. EDUCATION <i>(Degree and Specialization)</i> <b>Bachelor of Science in Electrical Engineering Florida International University / 2003</b>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> <b>FL Professional Engineer #70851</b>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> <b>Florida Engineering Society (FES), Illuminating Engineering Society (IES)</b>			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
a.	WTP Generator Replacement for High Service Pump Building Delray Beach, FL	Ongoing	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Electrical Design Associates, Inc. (EDA) was contracted to provide electrical and instrumentation design for the referenced project. Our scope of work included the following: Electrical design associated with a new permanently installed emergency standby diesel engine generator with a weatherproof sound attenuated skin-tight enclosure. Instrumentation design associated with connecting the new permanently installed emergency standby generator to the existing SCADA system via Ethernet over fiber. Electrical and instrumentation design associated with providing new instruments (level transducer, leak detection switch and a fuel monitoring panel) for the existing above ground type fuel storage tank.	Check if project performed with current firm X	
b.	Repump & Booster Stations Electrical & I & C Evaluations Port St. Lucie, FL	2022	2023
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Electrical Design Associates, Inc. (EDA) was contracted to provide an electrical assessment of eight booster and re-pump stations for the City of Port St. Lucie. The purpose of the project was to outline design shortfalls and/or aging of plant infrastructure and equipment that may lead to electrical and operational issues.	Check if project performed with current firm X	
c.	PBC System Wide Wellfield Improvements Palm Beach County, FL	2020	Ongoing
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Electrical Design Associates, Inc. (EDA) was contracted to provide electrical and instrumentation design and bidding for improvements to surficial aquifer production wells located at two (2) of the County's water treatment plants (Nos. 2 & 8) throughout the Palm Beach County Water Utilities Department (PBCWUD) service area.	Check if project performed with current firm X	
d.	Boca Wells 35W, 36W and 37W Improvements Boca Raton, FL	2022	2024
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Electrical Design Associates, Inc. (EDA) was contracted to upgrade the electrical and instrumentation systems at wells 35W, 36W and 37W. The three wells are fed from a common electrical service located at well 36W with feeders extending to the remaining locations. The design also includes the replacement of one (1) common RTU at Well 36W to three (3) individual wells based on new City standards.	Check if project performed with current firm X	
e.	Westport WWTF Nutrient Removal Improvements Port St. Lucie, FL	2023	2026
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Electrical Design Associates, Inc. (EDA) was contracted to provide electrical and instrumentation design and bidding for improvements to surficial aquifer production wells located at two (2) of the County's water treatment plants (Nos. 2 & 8) throughout the Palm Beach County Water Utilities Department (PBCWUD) service area.	Check if project performed with current firm X	



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Thai Nguyen		Chief Geotechnical Engineer		a. Total	b. With Current Firm
				29	9
15. FIRM NAME AND LOCATION <i>(City and State)</i>					
H2R Corp, Pinellas Park, FL					
16. EDUCATION <i>(Degree and Specialization)</i>			17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>		
University of Florida, Geotechnical Engineering Ph.D. 2018, Geotechnical Engineering M.Sc.. 2001			Florida P.E. No. 66551, 2007 ; Master PDA CAPWAP proficiency, 2012, 2014; SmartPile EDC User No. 020FL0046-13, 2011		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>					
Deep Foundations Institute, Florida Engineering Society, American Society of Civil Engineers					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED		
	FDOT District 7 Districtwide (CA685) Materials Testing & Geotechnical		Professional Services	Construction <i>(if applicable)</i>	
		2019-Ongoing			
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE			✓ Check if project performed with current firm		
Project Manager. Manage material testing, drilling operations, pavement coring, inspection, and general geotechnical items (lab testing, geotechnical recommendations/design, SPT, Coring, Wash Probe, UD Sampling, Test Pits, Monitoring Wells, Piezometers, Difficult Access, ROE, Clearing, Land/Water Survey, CPT, Vane Shear, GPR, etc.)					
b.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED		
	Odebrecht/HHD Culverts 1/1A, Odebrecht Construction, Inc., Moorehaven, FL		Professional Services	Construction <i>(if applicable)</i>	
		2016			
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE			✓ Check if project performed with current firm		
USACE, Geotechnical Engineer/Data Management. H2R performed various inspections and testing for embankment and drain sand layers, concrete, and auger-cast pile foundations (&NDT tests) which support the monoliths for the replacement of existing culvert structures. Exploratory drilling was performed to verify site conditions/ geo analyses					
c.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED		
	C-43 West Caloosahatchee Basin Storage Reservoir - Part 2		Professional Services	Construction <i>(if applicable)</i>	
		2016-Ongoing			
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE			✓ Check if project performed with current firm		
Senior Engineer; 2019-on going. Review of geotechnical exploration reports and analyses. Settlement estimates/ piezometer monitoring/ analyses.					
d.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED		
	C-44 Reservoir/STA Project Contract No. 2, Martin County		Professional Services	Construction <i>(if applicable)</i>	
		2016-Ongoing		2016-Ongoing	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE			✓ Check if project performed with current firm		
Senior Geotechnical Engineer 2016-2020. Key to the development of value engineering for the toe trench drain construction. Developed techniques, methodologies, and software primarily emphasizing CPT correlations to Soil Dry Density and relative compaction results. Data management.					
e.	(1) TITLE AND LOCATION <i>(City and State)</i>		(2) YEAR COMPLETED		
	East St. Louis Cut off Wall, Illinois		Professional Services	Construction <i>(if applicable)</i>	
		2020			
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE			<input type="checkbox"/> Check if project performed with current firm		
Senior Geotechnical Engineer/ Bore Hole Logger/ Project Superintendent. H2R performed vertical drilling/ coring; and inclinometer monitoring.					

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME James L. Andersen		13. ROLE IN THIS CONTRACT Hydrogeologist		14. YEARS EXPERIENCE	
				a. TOTAL 39	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION <i>(City and State)</i> Connect Consulting, Inc., Jupiter FL					
16. EDUCATION <i>(Degree and Specialization)</i> Bachelor of Science; Geology, Florida Atlantic University			17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> Professional Geologist, Florida License No. 1103		
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Florida Section American Water Works Association (AWWA), Southeastern Desalting Association (SEDA), American; Membrane Treatment Association (AMTA), Geological Society of America (GSA), International Association of Hydrogeologists (IAH)					

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicabl</i>
a.	City of Coral Springs Membrane Treatment Feasibility Study & Preliminary IW Design	2023	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Completed a study to determine the feasibility of converting the City's current water treatment plant to a membrane softening facility. Scope of work included an analysis of the existing raw water source quality and quantity, wellfield testing, assistance with concentrate disposal requirements, an evaluation of O&M costs for current and proposed production wells, and preliminary injection well design. Fee = \$36,800; Role: Project Hydrogeologist		
b.	City of LaBelle Water Treatment Plant No. 2 Mechanical Integrity Testing IW-1	2023	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Completed MIT activities for deep injection well IW-1. Scope of work included: 1) review options for a cooperative agreement (piggyback) contract, 2) provide technical specs for bidding, 3) prepare and submit MIT plan to FDEP, 4) provide on-site coordination and field oversight activities, 5) prepare summary report for submittal to FDEP. Fee = \$34,200; Role: Project Hydrogeologist		
c.	City of Pembroke Pines WWTP Mechanical Integrity Testing IW-1 and IW-2	2021	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Completed MIT services for two municipal deep injection wells. Submitted an MIT testing plan to the FDEP, prepare bid specifications, and assisted the City in the bidding process. Provided project coordination and field oversight services to document the work conducted by the contractor and ensure that the work was conducted in accordance with the specifications and contractor quotation. Completed summary report. Fee = \$32,600; Role: Project Hydrogeologist		
d.	Indian River Industrial Eco-District Deep Injection Well System Hydrogeologic Report and Asset Evaluation	2020	
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE The purpose of this project was to provide an understanding of the history of the IRED injection well system and facility, discuss the regulatory responsibilities of the current FDEP UIC permit, summarize the current use and value of the injection well system, and describe the process through which new users may be acquired for the IRED system. Fee = \$21,500; Role: Project Hydrogeologist		
e.	Coral Springs Improvement District Well 9 Rehabilitation Coral Springs, Florida	2018	2018
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project goal was to rehabilitate public water supply well 9 and restore lost capacity. Services included developing technical specifications, soliciting water well contractors, oversight of well rehabilitation. Methods included chemical and mechanical techniques to restore lost production. Specific capacity was increased from 12 to 30 GPM/Ft. allowing the well to safely produce the original design rate of 750 GPM. Fee = \$10,000; Role: Project Hydrogeologist		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME <b>James D. Stoner, P.S.M</b>	13. ROLE IN THIS CONTRACT Principal	14. YEARS EXPERIENCE	
		a. TOTAL 50	b. WITH CURRENT FIF 50
15. FIRM NAME AND LOCATION <i>(City and State)</i> Stoner & Associates, Davie, FL			
16. EDUCATION <i>(Degree and Specialization)</i> Palm Beach Community College Associates of Science in Land Surveying		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> State of Florida License Professional Surveyor and Mapper License No. LS4039	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Florida Surveying and Mapping Society American Congress on Surveying and Mapping			

**19. RELEVANT PROJECTS**

	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applic</i>
a.	<b>City of Sunrise Municipal Complex</b> <b>City of Sunrise, Florida</b>	2017	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Principal Complex. Surveyor - Prepared Boundary, Topographic, Tree and Utility Survey of 39.36 Acre City of Sunrise Municipa Complex.	Check if project performed with current firm	
b.	<b>City of Sunrise Athletic Complex</b> <b>City of Sunrise, Florida</b>	2017	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Principal Surveyor – Prepared Boundary, Topographic, Tree and Utility survey of 26.57 Acre Sunshine Athletic Complex Park.	Check if project performed with current firm	
c.	<b>Lift Station 132</b> <b>City of Sunrise, Florida</b>	2016	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Principal Surveyor - Prepared a sketch and legal description of utility easement for Lift Station No. 132 located at Springtree Dr and N.E. 97th Terrace.	Check if project performed with current firm	
d.	<b>Cypress Bay Annex</b> <b>City of Sunrise, Florida</b>	2017	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Principal Surveyor - Prepared Boundary Survey of 10.37 Acre former school site now known as Cypress Bay Annex located at North New River Circle and Sanctuary Parkway.	Check if project performed with current firm	
e.	<b>City Limits</b> <b>City of Sunrise, Florida</b>	2017	N/A
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Principal Surveyor - Stake the city limit boundary line between City of Weston and City of Sunrise.	Check if project performed with current firm	

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
Wellington WTP #2 (M2) Expansion Design and Permitting, Wellington, FL	PROFESSIONAL SERVICES 2023	CONSTRUCTION (IF APPLICABLE) 2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Village of Wellington	b. POINT OF CONTACT NAME Anjali Panse, PE	c. POINT OF CONTACT TELEPHONE NUMBER 561.791.4145
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn recently prepared a Membrane Treatment System Improvement Plan that evaluated impacts to source water supply and membrane treatment equipment associated with increasing capacity to achieve 13 MGD with the membrane systems only. This includes expansion of M1 to provide 5.9 MGD of capacity and expansion of M2 to provide 7.1 MGD of treatment capacity.

As part of the initial shift in treatment capacity from lime softening to membrane treatment, the Village is constructing Nanofiltration (NF) Train #8 to provide a total membrane treatment capacity of 9.4 MGD (M1 + M2). This train was completed by Wharton Smith in December 2023. Train 8 is currently in operation and exhibiting feed pressures ~15 psi lower than the other M2 Trains. In addition to Train 8 construction, this project also consisted of membrane replacement in Trains 2, 3, 4, 5, 6, & 7 which resulted in elevated hardness and alkalinity values in the permeate without compromising PFAS rejection. The lead elements in each train were replaced with lower rejection elements, providing the Village benefit of enhancing permeate water quality and reducing the need for further stabilization of the degasified permeate with clearwell and post-treatment improvements.

The next step towards achieving additional membrane treatment capacity is to shift plant ratings by reducing the lime softened blend water flows and include enhancements to NF Train 6, 7 and 8 to achieve the desired buildout capacity of 2.36 MGD per NF train, or an increase in total treatment capacity of 7.1 MGD for M2. This M2 Expansion project includes modifications to existing train frames and process piping to facilitate buildout of each train frame from 1.8 to 2.36 MGD of permeate production. The work includes design modifications to the frame to accommodate additional vessels, membrane selection, process piping modifications, pressure vessel replacement, permitting, and construction oversight.

Design cost: \$110,000 (fee); Construction cost: \$1.9M



**RELEVANCE AND VALUE TO CSID:**

- ✓ Water engineering, treatment, and evaluation
- ✓ Membrane treatment capacity expansion
- ✓ Regulatory compliance and permitting for water treatment facility
- ✓ Construction oversight

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	Orlando, FL	Prime Engineer
c.	Kimley-Horn and Associates, Inc.	Greenwood Village, CO	Prime Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
<b>Water Treatment Plant Emerging Contaminant (PFAS) Treatment Systems, Stuart, FL</b>	PROFESSIONAL SERVICES 2017	CONSTRUCTION (IF APPLICABLE) 2021

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Stuart	b. POINT OF CONTACT NAME Dave Peters, Public Works Director (retired)	c. POINT OF CONTACT TELEPHONE NUMBER 772.260.9615
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Stuart's Water Treatment Plant is a 6.0-MGD lime softening facility that needed an advanced treatment system to remove PFAS substances due to groundwater contamination from a nearby public safety complex. Kimley-Horn was retained by the City to investigate the contamination and as a result, developed the first full-scale ion exchange (IX) water treatment system in Florida and the largest PFAS contamination removal system in the US.

Emerging contaminants, including perfluorinated substances (PFAS), perfluorooctanoic acid (PFOA), and perfluorooctane sulfonate (PFOS) were detected in the raw water supply from the City's drinking water wells. Due to widespread contamination throughout the City's wellfield, our team developed a water treatment system using ion exchange (IX) resin and granular activated carbon (GAC) toppings to treat the City's entire raw water supply.

The new water treatment system treats the entire raw water supply and acts as a remediation system for the nearby public safety complex contamination site. At the time of completion, this innovative and alternative water treatment system had the distinction of being the first IX project of its kind permitted and constructed in Florida and the largest (up to 8-mgd treatment capacity) in the US installed and placed into operation.

Kimley-Horn provided the design and permitting for this project, which involved four different resin manufactures (anion exchange) and can be converted to hold granular activated carbon (GAC). The team also assisted in the preparation of bid documents and the construction-phase services for the project. The new water treatment system was placed in operation in 2021 and removed PFAS and other emerging contaminants to less than 10 parts per trillion (non-detect level).

Construction cost: \$18.9M

**RELEVANCE AND VALUE TO CSID:**

- ✓ Experience treating PFAS, PFOA, and PFOS
- ✓ Effectively removed PFAS and other emerging contaminants to less than 10 parts per trillion (non-detect level)
- ✓ Water treatment design
- ✓ Regulatory compliance and permitting
- ✓ Preparation of bid documents and assistance in the bid process



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	Orlando, FL	Prime Engineer
c.	Kimley-Horn and Associates, Inc.	Greenwood Village, CO	Prime Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
<b>7.5-MGD North County Regional Water Reclamation Facility (NCRWRF) Headworks, Clarifiers, and Chlorine Contact Chamber Improvements, Bradenton, FL</b>	PROFESSIONAL SERVICES  2022	CONSTRUCTION (IF APPLICABLE)  2022

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Manatee County	b. POINT OF CONTACT NAME Christian Collins, Deputy Director	c. POINT OF CONTACT TELEPHONE NUMBER 941.792.8811
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project consisted of design and construction services for the rehabilitation and replacement of existing equipment in the headworks, anoxic/aerobic basin, secondary clarifiers, and chlorine contact chamber. The headworks design consisted of an additional grit removal system, rehabilitation of the odor control system, trash chute improvements, and structural access modifications. This task also included hydraulic modeling to determine pump selections for the grit removal system and yard piping modifications for the returned activated sludge influent. The anoxic/aerobic basin design included the replacement of existing gates. The clarifier design included the replacement of the existing clarifier suction-tube mechanism with a spiral rake blade mechanism, recoating of concrete surfaces, as well as the replacement of gates, baffles, weirs, and catwalks. The chlorine contact chamber design included the recoating of the concrete surfaces, yard piping modifications, installation of submersible chemical injection mixers, FRP tank covers, level transducers, gates, sampling pumps, and valve replacements.

Design cost: \$577,460; Construction cost: \$5M

**RELEVANCE AND VALUE TO CSID:**

- ✓ Modeling of wastewater management systems
- ✓ Construction services for water reclamation facility components
- ✓ Rehabilitation and replacement of critical facility equipment



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Plantation, FL	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	Vero Beach, FL	Prime Engineer
c.	Kimley-Horn and Associates, Inc.	Fort Myers, FL	Prime Engineer
d.	Kimley-Horn and Associates, Inc.	Plymouth Meeting, PA	Prime Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
Water Reclamation Facility, Vero Beach, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE) N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Vero Beach	b. POINT OF CONTACT NAME Rob Bolton	c. POINT OF CONTACT TELEPHONE NUMBER 772.978.5220
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Vero Beach is designing a new water reclamation facility to be constructed at the existing water treatment plant site and plans to decommission the existing wastewater treatment facility after startup. Kimley-Horn is serving as the lead process design engineer for the biological treatment process and nutrient removal, as well as all aspects of the membrane treatment (including blowers, pumps, motors, etc.). The design consists of a 5-stage bardenpho treatment process with membranes installed on the back end. The project includes design, permitting, bidding services and ultimately, construction phase services. Supporting projects included development of an evaluation to determine the benefits of upgrading the existing wastewater treatment plant versus constructing a new facility at the water treatment property, evaluation of best treatment technologies and preparation of a Preliminary Design Report once the MBR technology was selected. Kimley-Horn also supported the City with preparation of grant applications to seek funding for the project, development of financial schedules for coordination with the City's financial advisor, development of a project website and public outreach services. Once constructed, the City will have all utility staff and assets for both potable and wastewater treatment, distribution/collection and management/administrative staff on one campus, branded by this project team as the "One Water Campus," which will serve the City to implement direct or indirect potable reuse if or when the regulatory climate dictates the requirement.

Design cost: \$993,800

**RELEVANCE AND VALUE TO CSID:**

- ✓ Design of a new water reclamation facility
- ✓ MBR experience
- ✓ Grant administration
- ✓ Evaluation of best treatment technologies
- ✓ Assistance with bid process
- ✓ Construction phase services



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Plantation, FL	Subconsultant
b.	Kimley-Horn and Associates, Inc.	Fort Myers, FL	Subconsultant
c.	Kimley-Horn and Associates, Inc.	Vero Beach, FL	Subconsultant
d.	Kimley-Horn and Associates, Inc.	Plymouth Meeting, PA	Subconsultant

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
<b>Rehabilitation and Upgrade of Triplex Pumping Stations, Fort Lauderdale, FL</b>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE) N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Fort Lauderdale	b. POINT OF CONTACT NAME Mark Roads	c. POINT OF CONTACT TELEPHONE NUMBER 954.828.5859
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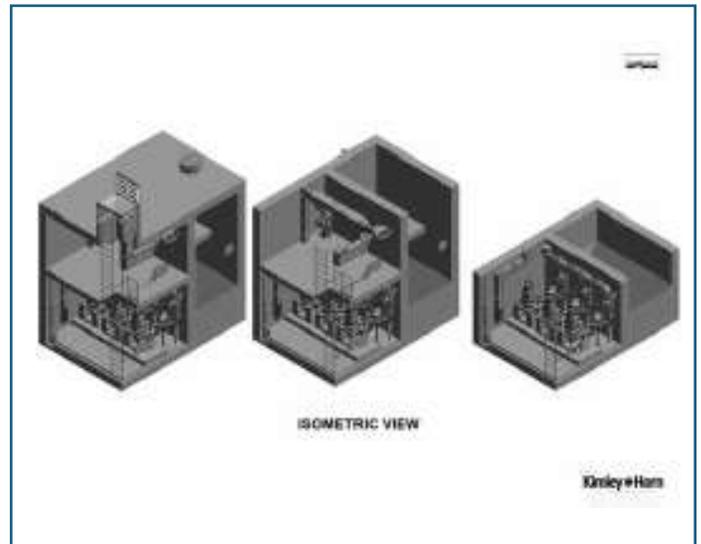
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn developed plans and construction documents for the rehabilitation and upgrade of nine triplex wetwell/dry pit pumping stations to improve system performance, increase system efficiency, and reduce system maintenance. The pumping stations identified are A-8, B-4, A-20, A-22, A-27, A-29, A-23, A-31, and B-11. The work included removal and replacement of mechanical, electrical, and ventilation equipment, replacement of pumps, pipes, valves, suction and discharge piping, wetwell/dry pit repairs and protective coatings, replacement and relocation of controls to above ground, and structural repairs. The professional services included evaluation of the current wastewater system flow patterns, pump station capacities, and pump station operations to develop rehabilitation requirements, providing site survey and geotechnical services for installation of the pump station improvements, evaluate force main capacity and connections for adjacent pipe replacement/upgrades, evaluate gravity sewer piping to adjacent upstream manholes for rehabilitation, evaluate pump station sites and available City right-of-way (ROW) for landscaping and/or architectural improvements and evaluate pump stations B-4 and B-11 for the installation of new generator systems. In addition to design services, permitting, contract document development, bidding assistance and limited construction phase services were provided for the installation of the pump station improvements.

Design cost: \$1.5M

**RELEVANCE AND VALUE TO CSID:**

- ✓ Construction administration
- ✓ Bidding assistance
- ✓ Assessment of infrastructure
- ✓ Instrumentation and controls replacement and relocation



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Plantation, FL:	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
c.			

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
<b>C-14 Stormwater Pump Station, North Lauderdale, FL</b>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (IF APPLICABLE) N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Lauderdale	b. POINT OF CONTACT NAME Sam May, Director of Public Utilities	c. POINT OF CONTACT TELEPHONE NUMBER 954.597.4756
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn provided design, environmental, permitting, and construction phase services for the installation of the C-14 Stormwater Pump Station in North Lauderdale. The project aimed to enhance the City's stormwater management capabilities while preserving the natural environment. The project involved constructing a new single-story building equipped with modern electrical and mechanical systems, a new pump bay and wetwell, and new intake and discharge structures. The pump station will discharge into the C-14 canal and will be located on the Stranahan River. Key features included two to three electrical submersible pumps, a new motor control center, an air-conditioned electrical room, an emergency generator, and a new telemetry system.

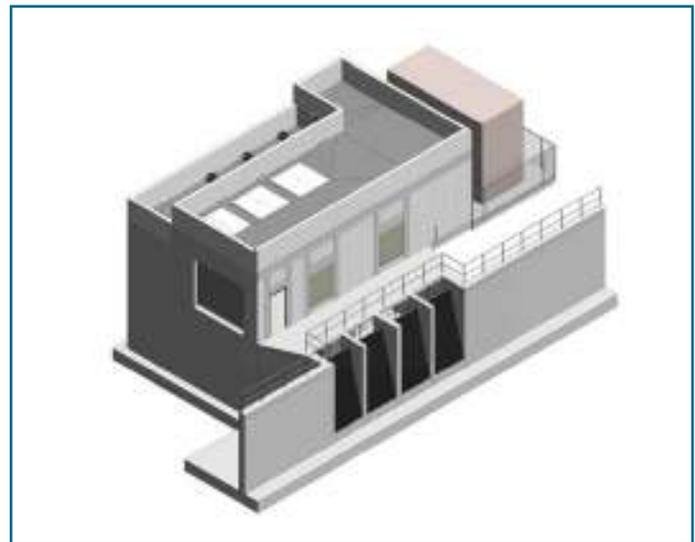
Kimley-Horn will conducted a comprehensive Natural Resource Assessment to identify wetlands, surface waters, and upland habitats on-site, evaluating their potential usage by listed species such as the Florida burrowing owl. This assessment involved reviewing existing environmental documentation, conducting field reconnaissance, and preparing a Technical Memorandum summarizing the findings. Additionally, Kimley-Horn prepared a 30% schematic design document, which included a narrative of the work elements, conceptual site and floor plans, building elevations, wetwell dimensions, and a conceptual opinion of probable construction costs.

Based on the information gathered and the conceptual design, Kimley-Horn proceeded to develop final construction documents for the project. This included coordination with manufacturers and suppliers, hydraulic, landscape architectural, structural, mechanical, and electrical design, and preparation of construction plans suitable for permit application submittal. Kimley-Horn also handled the permitting process with various regulatory agencies, including the South Florida Water Management District, North Lauderdale Water Control District, US Army Corps of Engineers, Broward County Highway Construction and Engineering Division, Broward County Environmental Protection and Growth Management Department, National Pollutant Discharge Elimination System, and the City of North Lauderdale.

Design cost: \$835,220

**RELEVANCE AND VALUE TO CSID:**

- ✓ Construction administration of a single-story utility structure
- ✓ Enhancements of a stormwater management systems while preserving the natural environment
- ✓ Environmental permitting and natural resource assessment experience
- ✓ Regulatory compliance and permitting



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Plantation, FL	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	Coral Gables, FL	Prime Engineer
c.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
d.	Stoner & Associates, Inc.	Davie, FL	Subconsultant

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
Pines Village Improvement Phase II Water Main/Sewer Improvements, Pembroke Pines, FL	PROFESSIONAL SERVICES 2024	CONSTRUCTION (IF APPLICABLE) 2024

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Pembroke Pines	b. POINT OF CONTACT NAME George Wrves, Project Engineer	c. POINT OF CONTACT TELEPHONE NUMBER 954.518.9040
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Pembroke Pines replaced approximately 4,000 linear feet of existing aging infrastructure with a new water distribution system to provide reliable potable water, improved fire hydrant coverage, and new water services. The City relocated the existing infrastructure from utility easements behind properties to the public right-of-way or roadways for front of property connections. The new distribution system was integrated with the surrounding infrastructure including improvements completed as part of a Phase I program. In addition to water distribution improvements, a portion of the Pines Village Phase II project area included installing a new wastewater collection system with sanitary manholes to allow approximately 100 property owners to eliminate septic tanks. The project area is generally bounded by Pines Boulevard to the north, SW 9th Street and SW 6th Street to the south, Florida Turnpike to the east, and SW 72nd Avenue to the west. In general, the project consisted of providing engineering design, permitting, construction documents, bidding assistance, public outreach, and post design services to implement these project improvements.

Kimley-Horn was recognized as APWA's 2025 Consultant of the Year in the Water/Wastewater Category for the Pines Village Water Main Improvements Phase II & Septic Tank Conversion project.

Design cost: \$997,460; Construction cost: \$12M

**RELEVANCE AND VALUE TO CSID:**

- ✓ Regulatory compliance and permitting
- ✓ Water and wastewater distribution improvements
- ✓ Construction administration
- ✓ Assistance with the bid process



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a. Kimley-Horn and Associates, Inc.	Plantation, FL	Prime Engineer
b. Kimley-Horn and Associates, Inc.	Orlando, FL	Prime Engineer
c. Kimley-Horn and Associates, Inc.	Fort Myers, FL	Prime Engineer
d. Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
e. Stoner & Associates, Inc.	Davie, FL	Subconsultant

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (IF APPLICABLE)
Stormwater Master Plan, Southwest Ranches, FL	2022	N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Town of Southwest Ranches	Rod Ley, PE, LEED AP	954.343.7444

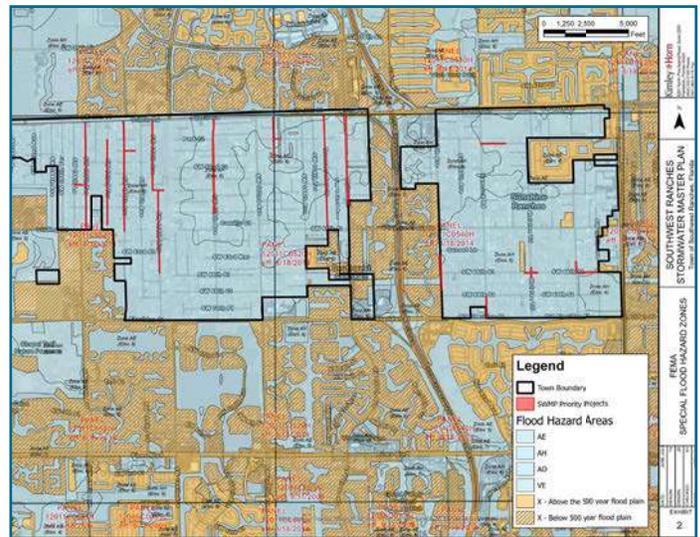
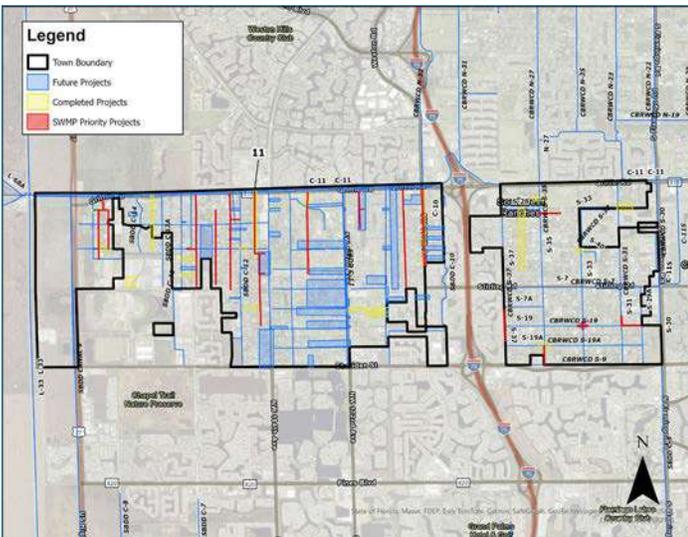
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn provided stormwater master planning services for the Town of Southwest Ranches. The stormwater master plan required extensive research of the Town's roadways, utilities, and drainage patterns to understand the condition of the infrastructure and stormwater management needs. As part of the stormwater master plan, Kimley-Horn assisted with the Town of Southwest Ranches in developing a 10-year capital improvement plan to prioritize improvements based on flood management needs and associated costs. Kimley-Horn analyzed the local drainage district water control plans and assess the existing conditions of the baseline stormwater systems and parameters. Our team then develop quantifiable metrics and key performance indicators, identify proposed stormwater sites and/or projects, and confirm performance against LOS standards.

**RELEVANCE AND VALUE TO CSID:**

- ✓ Modeling of a stormwater management system
- ✓ Stormwater infrastructure improvements
- ✓ Cost estimating

Cost: \$220,000



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Plantation, FL	Prime Engineer
b.	Kimley-Horn and Associates, Inc.	West Palm Beach, FL	Prime Engineer
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
South Florida Water Management District (SFWMD) Design-Build Okeechobee Field Station, Okeechobee, FL	PROFESSIONAL SERVICES 2024	CONSTRUCTION (IF APPLICABLE) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER South Florida Water Management District	b. POINT OF CONTACT NAME Anthony Rosato, Principal	c. POINT OF CONTACT TELEPHONE NUMBER 561.682.2604
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn is providing design engineering services for the Okeechobee Field Station and Service Center Relocation project with the South Florida Water Management District (SFWMD). This comprehensive project encompasses all civil, structural, and construction services for a 30-acre site. Our scope includes site/civil engineering, traffic studies, roadway/drainage, right-of-way, utilities, and water/wastewater management for five facility buildings. These buildings include the SFWMD Field Station and Service Center, the District's Backup Emergency Operations and Backup Control Centers, associated parking, a microwave tower and communications shelter, a helipad, and various ancillary systems.

Additionally, the project will provide offices for the District's Water Quality staff, including a Chemical Laboratory and Chemical Storage Building, the Land Stewardship's offices and equipment shelters, and the Florida Fish and Wildlife Conservation Commission's Nuisance Alligator SNAP program. Construction began in early 2022, and Kimley-Horn will continue to support the project with construction administration services to ensure its successful completion.

Cost: \$922,784



**RELEVANCE AND VALUE TO CSID:**

- ✓ Facility permitting
- ✓ Design of District facilities
- ✓ Construction phase services

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> West Palm Beach, FL	(3) ROLE Prime Engineer
b.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Plantation, FL	(3) ROLE Prime Engineer
c.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Coral Gables, FL	(3) ROLE Prime Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (CITY AND STATE)	22. YEAR COMPLETED	
<b>Babcock Ranch Maintenance Operations Building and Equipment Storage Pole Barn, Babcock Ranch, FL</b>	PROFESSIONAL SERVICES 2021	CONSTRUCTION (IF APPLICABLE) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER MSKP Town and Country Utilities	b. POINT OF CONTACT NAME Nathaniel (Nate) Mastroeni	c. POINT OF CONTACT TELEPHONE NUMBER 941.235.6900
-----------------------------------------------------	--------------------------------------------------------	------------------------------------------------------

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

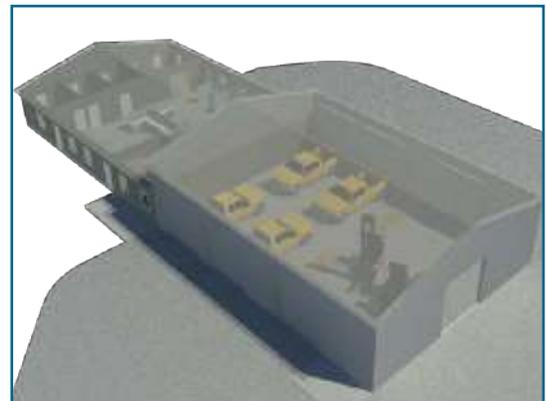
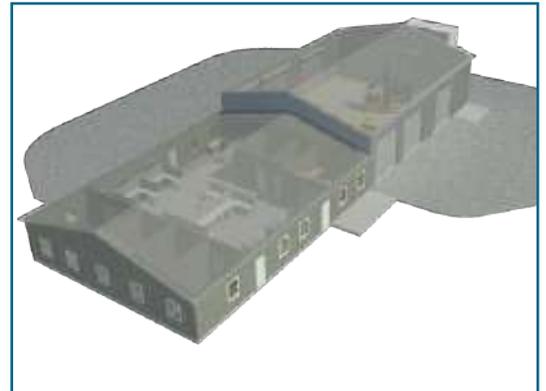
Kimley-Horn provided design, permitting, and construction phase services for Babcock Ranch's Phase 3 Expansion. This expansion increased capacity from 1.0 MGD to 3.0 MGD and prepared for the ultimate buildout of 10.0 MGD. It also included the construction of a maintenance operations building and an equipment storage pole barn.

The maintenance operations building features multiple offices, drive-in maintenance bays with workstations for technicians, electrical and HVAC design, and site civil work to ensure proper vehicle access. The building is approximately 5,775 square feet. The administration area includes several offices and cubicles for maintenance staff. The maintenance area includes four double bays with roll-up doors, a large drive aisle with floor to ceiling storage racks on both sides, an electrical room, a locker room with 16 half lockers, a restroom with a shower, provisions for a washer and dryer, and emergency operations station for maintenance technicians during a storm event. The designed floor includes a trench drain with oil trap to contain mechanical fluids prior to pumping to the wastewater headworks through the lift station.

In addition to the maintenance facility, the design includes an equipment storage pole barn that is a 40' by 80' facility with a 15' roof clearance for storage of maintenance vehicles, equipment, and materials. This pavilion style building is approximately 3,200 square feet and features four separate access and storage bays with access to power and two hose bibb areas included for washdown and cleaning.

Additionally, Kimley-Horn provided civil engineering services, including design, permitting, and construction phase services for the entire Babcock Ranch – Town and Country Utility Treatment Plant site which includes both the water treatment plant, wastewater treatment plant, maintenance facility, as well as, the solids handling facility for community collection.

Design cost: \$250,000; Construction cost: \$2.7M



**RELEVANCE AND VALUE TO CSID:**

- ✓ Regulatory compliance for facilities
- ✓ Site planning and zoning approval
- ✓ Construction administration for facilities

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Orlando, FL	Prime Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Kevin Gerszuny, PE	Project Manager; Cost Estimating and Schedule			X	X	X	X	X			
Ignacio Lizama, PE	Principal-in-Charge										
Douglas Eckmann, PE, BCEE, DWRE, FASCE	Subject Matter Expert			X	X						
Steve Romano, PE	Subject Matter Expert			X	X						
Lance Littrell, PE	Subject Matter Expert	X	X								X
Eric Dole, PE (CO)	Water Engineering and Treatment Design	X	X								
Tatiana Konstantis, PE	Water Engineering and Treatment Design; Pilot Testing and Process Optimization	X									
Nick Black, PE	Pilot Testing and Process Optimization	X	X								
Matt Tebow, PE	Wastewater Engineering and Treatment Design			X	X						
Jason Lee, PE	Pump Station Design	X				X					
Fannie Howard, PE	Pipeline Design							X			
Matt Brosman, PE	Stormwater Design						X	X	X	X	
Tiffany Stanton, PE	Stormwater Management Systems							X	X		
Heather Ripley, PE	Master Planning and Hydraulic Modeling							X			
Kim Arnold, PG	Hydrogeology and Hyrdogeologic Modeling										
Stefano Viola, PE	Civil Design/Permitting Lead					X	X	X	X		
Charles Vokes (TX)	Plant Operations										
Bill Dudak	Construction Observation										
Al Lopera, CxA, LEED AP BD+C, LEED AP O+M, EMP, FWA	Mechanical, Electrical, and Plumbing (MEP)										

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Wellington WTP #2 (M2) Expansion Design and Permitting Wellington, FL	6	C-14 Stormwater Pump Station, North Lauderdale, FL
2	Water Treatment Plant Emerging Contaminant (PFAS) Treatment Systems Stuart, FL	7	Pines Village Improvement Phase II Water Main/Sewer Improvements, Pembroke Pines, FL
3	7.5-MGD North County Regional Water Reclamation Facility (NCRWRF) Headworks, Clarifiers, and Chlorine Contact Chamber Improvements, Bradenton, FL	8	Stormwater Master Plan, Southwest Ranches, FL
4	Water Reclamation Facility, Vero Beach, FL	9	South Florida Water Management District (SFWMD) Design-Build Okeechobee Field Station, Okeechobee, FL
5	Rehabilitation and Upgrade of Triplex Pumping Stations, Fort Lauderdale, FL	10	Babcock Ranch Maintenance Operations Building and Equipment Storage Pole Barn, Babcock Ranch, FL

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Juan Fuentes, PE	Structural						X			X	
Jaime Ghitelman, PE	Condition Assessment						X				
Stephen Labonia, EI	Condition Assessment					X	X	X			
Tom Hargrett, PLA, ASL	Landscape Architecture										
Tori Bacheler, PWS	Environmental						X		X	X	
Diana Bello	Grants Administration				X						
David T. Yong, PhD, PE, A20 Consulting	Cyber-informed Engineering										
James L. Andersen, PG, Connect Consulting, Inc.	Water Supply and Deep Injection Wells; Permitting	X									
Joseph J. Barry, AIA CPZ Architects	Architectural										
Dameion Donaldson, PE, Electrical Design Associates (EDA)	Electrical and Instrumentation/Controls										
Thai Nguyen, PhD, PE H2R Corp	Geotechnical										
James D. Stoner, PSM, Stoner & Associates	Survey and Mapping						X	X			

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Wellington WTP #2 (M2) Expansion Design and Permitting, Wellington, FL	6	C-14 Stormwater Pump Station, North Lauderdale, FL
2	Water Treatment Plant Emerging Contaminant (PFAS) Treatment Systems, Stuart, FL	7	Pines Village Improvement Phase II Water Main/Sewer Improvements, Pembroke Pines, FL
3	7.5-MGD North County Regional Water Reclamation Facility (NCRWRF) Headworks, Clarifiers, and Chlorine Contact Chamber Improvements, Manatee County, FL	8	Stormwater Master Plan, Southwest Ranches, FL
4	Water Reclamation Facility, Vero Beach, FL	9	South Florida Water Management District (SFWMD) Design-Build Okeechobee Field Station, Okeechobee, FL
5	Rehabilitation and Upgrade of Triplex Pumping Stations, Fort Lauderdale, FL	10	Babcock Ranch Maintenance Operations Building and Equipment Storage Pole Barn, Babcock Ranch, FL

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

**Our Commitment to You**

Kimley-Horn is dedicated to delivering top-notch engineering solutions for CSID that align with your goals, while also striving to minimize both capital and operational costs. We will do this by providing you with a team of experienced and technically proficient professionals who know how to implement innovative, cost-saving ideas. Our project manager will critically review and control performance throughout the project. Furthermore, senior professionals who are not involved in this project will make quality control calls to gauge your level of satisfaction and reinforce our corporate commitment to you. The Kimley-Horn team offers you the perfect combination of relevant experience, engineering experts, and proven cost control management techniques. We are confident that we are the best team for you, and we sincerely want to serve you as an extension of staff.

**Commitment to Disadvantaged Business Enterprises**

Kimley-Horn is proud of our involvement and record with small and emerging businesses. Through corporate policies and philosophy, Kimley-Horn actively seeks to encourage and promote the use of businesses owned by minorities, women, veterans, or persons with disabilities. Our commitment to partnering with minority firms to assist on projects is demonstrated by the fees allocated by Kimley-Horn to such firms over the past 10 years.

Kimley-Horn has awarded \$496 million in fees to disadvantaged businesses in the past 10 years.

**Industry Rankings**

Kimley-Horn is recognized nationwide for the quality of our work environment, for our stature as a business enterprise, and for the outstanding work of our consulting staff.

Engineering News-Record (ENR) annually compiles and publishes the rankings of the 500 largest U.S. design firms (architectural and engineering firms), measured by gross revenues. Kimley-Horn's sound growth and stability is reflected in its steady rise on ENR's top 500 list. The firm first appeared on the list in 1981, when it ranked 421st. In 2024, Kimley-Horn ranked 10th overall and 5th among the top 100 "pure design firms." This growth has been accompanied by a steadfast commitment to providing responsive client service and pursuing continuous quality improvement.



- #15 for Water Supply
- #13 for Water Treatment and Desalination
- #7 for Water Transmission
- #16 for Sewer and Solid Waste
- #7 for Sanitary and Storm Sewers
- #18 for Wastewater Treatment Plants
- #1 for Distribution and Warehouses
- #4 for General Building
- #3 for Operations and Maintenance

**List of Award-Winning Projects in Florida**

- Stefano Viola, PE, was awarded the 2025 APWA Technical Innovation Award
- 2025 APWA Consultant of the Year in the Water/Wastewater Category for the Pines Village Water Main Improvements Phase II & Septic Tank Conversion Project
- 2020 ACEC Florida Engineering Excellence Award Grand Award Winner for the Treating Widespread Emerging PFAS Contaminants, Stuart, FL
- 2020 ACEC National Recognition Award for the Treating Widespread Emerging PFAS Contaminants, Stuart, FL
- 2019 Membrane Facility of the Year, American Membrane Technology Association (AMTA), Town of Jupiter 15.0-MGD Nanofiltration Water Treatment Plant (WTP), Jupiter, FL
- 2018 Domestic Wastewater Plant Operations Excellence Award, Department of Environmental Protection, Tropical Farms Water Treatment Plant, Martin County, FL
- 2014 Best Tasting Drinking Water for Region VIII, American Water Works Association Martin County North Regional Reverse Osmosis Water Treatment Plant (Membrane Water Treatment Plant Expansion), Jensen Beach, FL

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

03/17/2025

33. NAME AND TITLE

Stefano Viola, PE, Vice President

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

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## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1983	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 8201 Peters Road, Suite 2200			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Plantation	2d. STATE Florida	2e. ZIP CODE 33324	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Kevin Gerszuny, PE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 786-623-3566		6c. E-MAIL ADDRESS Kevin.Gerszuny@kimley-horn.com		
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	5	A05	Airports; Nav aids; Airport Lighting; Aircraft	6
08	CADD Technicians	317	1	A06	Airports; Terminals; & Hangars; Freight	6
12	Civil Engineers	2044	29	C10	Commercial Building; (low rise); Shopping	5
13	Communications Engineers	26	1	E07	Energy Conservation; New Energy Sources	4
15	Construction Inspectors	33	2	F05	Forensic Engineering	4
26	Forensic Engineers	5	1	G01	Garages; Vehicle Maintenance Facilities;	3
29	Geographic Information System	8	1	H07	Highways; Streets; Airfield Paving; Parking	5
32	Hydraulic Engineers	17	1	H09	Hospitals & Medical Facilities	3
34	Hydrologists	7	1	H11	Housing (Residential, Multifamily,	6
39	Landscape Architects	226	1	I01	Industrial Buildings; Manufacturing Plants	3
42	Mechanical Engineers	50	1	I04	Intelligent Transportation Systems	5
47	Planners: Urban/Regional	168	2	L03	Landscape Architecture	3
48	Project Managers	453	7	O01	Office Building; Industrial Parks	3
57	Structural Engineers	165	1	P05	Planning (Community; Regional; Areawide	4
58	Technician/Analysts	1549	27	R03	Railroad and Rapid Transit	6
60	Transportation Engineers	716	14	R04	Recreational Facilities (Parks; Marinas; etc.)	6
62	Water Resources Engineers	381	10	S01	Safety Engineering; Accident Studies;	4
63	Design Technicians	152	2	S04	Sewage Collection, Treatment & Disposal	4
64	Technical Writers	177	2	S13	Stormwater Handling & Facilities	4
65	Technical Support	838	13	T03	Traffic & Transportation Engineering	6
	Other Employees	776	0	U02	Urban Renewals; Community Development	5
	<b>Total</b>	<b>8682</b>	<b>122</b>	<b>W03</b>	<b>Water Supply; Treatment and Distribution</b>	<b>3</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	a. Federal Work	1	PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater
	b. Non-Federal Work	9	
	c. Total Work	9	

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1995	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 2 Alhambra Plaza, Suite 500			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Coral Gables	2d. STATE Florida	2e. ZIP CODE 33134	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Ignacio Lizama, PE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 305-673-2025	6c. E-MAIL ADDRESS Ignacio.Lizama@kimley-horn.com		8b. YR. ESTABLISHED	8c. DUNS NUMBER
8a. FORMER FIRM NAME(S) (If any)				

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	3	C10	Commercial Building; (low rise); Shopping	5
08	CADD Technicians	317	5	C11	Community Facilities	2
12	Civil Engineers	2044	27	E02	Educational Facilities; Classrooms	2
23	Environmental Engineers	77	1	E11	Environmental Planning	3
39	Landscape Architects	226	5	G01	Garages; Vehicle Maintenance Facilities;	3
48	Project Managers	453	6	H01	Harbors; Jetties; Piers; Ship Terminal	2
56	Specifications Writers	86	1	H07	Highways; Streets; Airfield Paving; Parking	6
57	Structural Engineers	165	6	H09	Hospitals & Medical Facilities	4
58	Technician/Analysts	1549	23	H10	Hotels; Motels	3
60	Transportation Engineers	716	9	H11	Housing (Residential, Multifamily,	5
62	Water Resources Engineers	381	7	I01	Industrial Buildings; Manufacturing Plants	3
63	Design Technicians	152	1	L03	Landscape Architecture	5
65	Technical Support	838	13	O01	Office Building; Industrial Parks	4
				P05	Planning (Community; Regional; Areawide	4
				R04	Recreational Facilities (Parks; Marinas; etc.)	4
				S04	Sewage Collection, Treatment & Disposal	3
				S07	Solid Wastes; Incineration; Landfill	3
				S09	Structural Design; Special Structures	2
				S13	Stormwater Handling & Facilities	3
				T03	Traffic & Transportation Engineering	4
	Other Employees	1104	0	U02	Urban Renewals; Community Development	6
	<b>Total</b>	<b>8682</b>	<b>107</b>	<b>W03</b>	<b>Water Supply; Treatment and Distribution</b>	<b>4</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1968	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 1920 Wekiva Way, Suite 200			5. OWNERSHIP a. TYPE Corporation	
2c. CITY West Palm Beach	2d. STATE Florida	2e. ZIP CODE 33411-2410	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Nick Black, PE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 561-421-1979	6c. E-MAIL ADDRESS Nick.Black@kimley-horn.com			
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	29	B02	Bridge Design	4
08	CADD Technicians	317	6	C10	Commercial Building; (low rise); Shopping	3
12	Civil Engineers	2044	17	C12	Communications Systems; TV; Microwave	5
14	Computer Programmers	13	1	E07	Energy Conservation; New Energy Sources	5
15	Construction Inspectors	33	4	F05	Forensic Engineering	5
22	Electronics Engineer (Telecom)	19	2	G02	Gas Systems (Propane, Natural, etc.)	4
23	Environmental Engineers	77	2	H07	Highways; Streets; Airfield Paving; Parking	7
24	Environmental Scientists	82	2	H09	Hospitals & Medical Facilities	5
26	Forensic Engineers	5	2	H11	Housing (Residential, Multifamily)	3
27	Foundation/Geotechnical Engineers	5	1	I01	Industrial Buildings; Manufacturing Plants	3
39	Landscape Architects	226	2	I04	Intelligent Transportation Systems	3
42	Mechanical Engineers	50	3	L03	Landscape Architecture	5
47	Planners: Urban/Regional	168	1	O01	Office Building; Industrial Parks	4
48	Project Managers	453	8	P12	Power Generation, Transmission,	6
49	Remote Sensing Specialists	6	1	R04	Recreational Facilities (Parks; Marinas; etc.)	4
50	Risk Assessors	28	3	R13	Roadway Design	3
54	Security Specialists	6	1	S04	Sewage Collection, Treatment & Disposal	6
56	Specifications Writers	86	2	S13	Stormwater Handling & Facilities	5
57	Structural Engineers	165	7	T03	Traffic & Transportation Engineering	5
58	Technician/Analysts	1549	24	U02	Urban Renewals; Community Development	3
	Other Employees	2776	57	W02	Water Resources; Hydrology; Ground Water	5
	<b>Total</b>	<b>8682</b>	<b>175</b>	<b>W03</b>	<b>Water Supply; Treatment and Distribution</b>	<b>6</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	a. Federal Work	1	<b>PROFESSIONAL SERVICES REVENUE INDEX NUMBER</b> 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater			
	b. Non-Federal Work	9				
	c. Total Work	9				

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

Agenda Page 303

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1987	4. UNIQUE ENTITY IDENTIFIER V8PKG6NLKV6
2b. STREET 445 24th Street, Suite 200			5. OWNERSHIP	
2c. CITY Vero Beach			2d. STATE Florida	2e. ZIP CODE 32960
6a. POINT OF CONTACT NAME AND TITLE Matt Tebow, PE			a. TYPE Corporation	
6b. TELEPHONE NUMBER 561-459-8977			6c. E-MAIL ADDRESS Matt.Tebow@kimley-horn.com	
6a. POINT OF CONTACT NAME AND TITLE Matt Tebow, PE			b. SMALL BUSINESS STATUS No	
6b. TELEPHONE NUMBER 561-459-8977			6c. E-MAIL ADDRESS Matt.Tebow@kimley-horn.com	
8a. FORMER FIRM NAME(S) (If any)			7. NAME OF FIRM APHC, Inc.	8b. YR. ESTABLISHED
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	6	B02	Bridge Design	2
08	CADD Technicians	317	8	C08	Codes; Standards; Ordinances	1
12	Civil Engineers	2044	19	C10	Commercial Building; (low rise); Shopping	7
13	Communications Engineers	26	1	C11	Community Facilities	1
15	Construction Inspectors	33	1	E09	Environmental Impact Studies, Assessments	1
24	Environmental Scientists	82	2	E11	Environmental Planning	2
38	Land Surveyors	40	1	G02	Gas Systems (Propane, Natural, etc.)	1
39	Landscape Architects	226	2	H07	Highways; Streets; Airfield Paving; Parking	5
48	Project Managers	453	4	H09	Hospitals & Medical Facilities	2
58	Technician/Analysts	1549	13	H10	Hotels; Motels	2
60	Transportation Engineers	716	5	H11	Housing (Residential, Multifamily)	6
62	Water Resources Engineers	381	4	I01	Industrial Buildings; Manufacturing Plants	2
63	Design Technicians	152	1	L03	Landscape Architecture	4
65	Technical Support	838	10	O01	Office Building; Industrial Parks	2
				R04	Recreational Facilities (Parks; Marinas; etc.)	2
				S04	Sewage Collection, Treatment & Disposal	3
				S10	Surveying; Platting; Mapping; Flood Plain	2
				S13	Stormwater Handling & Facilities	3
				T03	Traffic & Transportation Engineering	2
				U02	Urban Renewals; Community Development	5
	Other Employees	1251	1	W02	Water Resources; Hydrology; Ground Water	2
	<b>Total</b>	<b>8682</b>	<b>78</b>	W03	Water Supply; Treatment and Distribution	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS  
(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	8
c. Total Work	8

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000	6. \$2 million to less than \$5 million
2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
5. \$1 million to less than \$2 million	10. \$50 million or greater

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1980	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 200 South Orange Avenue, Suite 600			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Orlando	2d. STATE Florida	2e. ZIP CODE 32801	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Lance Littrell, PE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 407-412-7544		6c. E-MAIL ADDRESS Lance.Littrell@kimley-horn.com		
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	30	A05	Airports; Navaid; Airport Lighting; Aircraft	6
03	Aerial Photographers	12	1	A06	Airports; Terminals; & Hangars; Freight	6
08	CADD Technicians	317	13	B02	Bridge Design	3
12	Civil Engineers	2044	65	C10	Commercial Building; (low rise); Shopping	7
21	Electrical Engineers	77	4	E02	Educational Facilities; Classrooms	4
29	Geographic Information System	8	1	F05	Forensic Engineering	2
30	Geologists	3	1	H07	Highways; Streets; Airfield Paving; Parking	7
39	Landscape Architects	226	8	H09	Hospitals & Medical Facilities	4
42	Mechanical Engineers	50	1	H10	Hotels; Motels	5
47	Planners: Urban/Regional	168	9	H11	Housing (Residential, Multifamily,	7
48	Project Managers	453	7	I01	Industrial Buildings; Manufacturing Plants	6
50	Risk Assessors	28	2	L03	Landscape Architecture	5
56	Specifications Writers	86	12	O01	Office Building; Industrial Parks	5
57	Structural Engineers	165	3	P05	Planning (Community; Regional; Areawide &	5
58	Technician/Analysts	1549	56	R03	Railroad and Rapid Transit	3
60	Transportation Engineers	716	22	R04	Recreational Facilities (Parks; Marinas; etc.)	6
62	Water Resources Engineers	381	14	S04	Sewage Collection, Treatment & Disposal	5
63	Design Technicians	152	1	S13	Stormwater Handling & Facilities	3
64	Technical Writers	177	13	T03	Traffic & Transportation Engineering	6
65	Technical Support	838	27	U02	Urban Renewals; Community Development	6
	Other Employees	658	10	W02	Water Resources; Hydrology; Ground Water	3
	<b>Total</b>	<b>8682</b>	<b>300</b>	<b>W03</b>	<b>Water Supply; Treatment and Distribution</b>	<b>6</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	a. Federal Work	2	PROFESSIONAL SERVICES REVENUE INDEX NUMBER 1. Less than \$100,000 2. \$100,000 to less than \$250,000 3. \$250,000 to less than \$500,000 4. \$500,000 to less than \$1 million 5. \$1 million to less than \$2 million 6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 million 9. \$25 million to less than \$50 million 10. \$50 million or greater			
	b. Non-Federal Work	10				
	c. Total Work	10				

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1980	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 201 North Franklin Street, Suite 1400			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Tampa	2d. STATE Florida	2e. ZIP CODE 33602	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Al Lopera, CxA, LEED AP BD+C, LEED AP O+M, EMP, FWA			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 813-553-3182		6c. E-MAIL ADDRESS Al.LaPera@kimley-horn.com		
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	5	A05	Airports; Navaid; Airport Lighting; Aircraft	6
08	CADD Technicians	317	1	A06	Airports; Terminals; & Hangars; Freight	2
12	Civil Engineers	2044	19	C10	Commercial Building; (low rise); Shopping	6
13	Communications Engineers	26	1	C11	Community Facilities	1
21	Electrical Engineers	77	1	C12	Communications Systems; TV; Microwave	5
24	Environmental Scientists	82	9	E02	Educational Facilities; Classrooms	2
27	Foundation/Geotechnical	5	2	E11	Environmental Planning	3
42	Mechanical Engineers	50	5	H07	Highways; Streets; Airfield Paving; Parking	6
47	Planners: Urban/Regional	168	3	H09	Hospitals & Medical Facilities	2
48	Project Managers	453	8	H10	Hotels; Motels	2
56	Specifications Writers	86	1	H11	Housing (Residential, Multifamily,	6
58	Technician/Analysts	1549	21	I01	Industrial Buildings; Manufacturing Plants	4
60	Transportation Engineers	716	12	I04	Intelligent Transportation Systems	2
62	Water Resources Engineers	381	5	L03	Landscape Architecture	3
63	Design Technicians	152	2	O01	Office Building; Industrial Parks	4
64	Technical Writers	177	2	P05	Planning (Community; Regional; Areawide	3
65	Technical Support	838	6	R03	Railroad and Rapid Transit	4
66	Graphic Designers	108	2	R04	Recreational Facilities (Parks; Marinas; etc.)	3
				R13	Roadway Design	2
				S07	Solid Wastes; Incineration; Landfill	1
	Other Employees	879	0	T03	Traffic & Transportation Engineering	5
	<b>Total</b>	<b>8682</b>	<b>104</b>	<b>U02</b>	<b>Urban Renewals; Community Development</b>	<b>5</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 2014	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 1514 Broadway, Suite 301			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Fort Myers	2d. STATE Florida	2e. ZIP CODE 33901	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Douglas Eckmann, PE, BCEE, DWRE, FASCE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 239-271-2652	6c. E-MAIL ADDRESS Douglas.Eckmann@kimley-horn.com		8a. FORMER FIRM NAME(S) (If any)	
			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	4	A06	Airports; Terminals; & Hangars; Freight	1
08	CADD Technicians	317	5	C08	Codes; Standards; Ordinances	3
12	Civil Engineers	2044	9	C10	Commercial Building; (low rise); Shopping	4
15	Construction Inspectors	33	2	C11	Community Facilities	2
23	Environmental Engineers	77	1	E02	Educational Facilities; Classrooms	1
27	Foundation/Geotechnical	5	1	G04	Geographic Information System Services	1
47	Planners: Urban/Regional	168	1	H07	Highways; Streets; Airfield Paving; Parking	4
48	Project Managers	453	1	H09	Hospitals & Medical Facilities	1
58	Technician/Analysts	1549	8	H10	Hotels; Motels	1
60	Transportation Engineers	716	1	H11	Housing (Residential, Multifamily)	6
62	Water Resources Engineers	381	7	L03	Landscape Architecture	2
63	Design Technicians	152	1	O01	Office Building; Industrial Parks	1
65	Technical Support	838	6	P09	Product, Machine & Equipment Design	1
				R04	Recreational Facilities (Parks; Marinas; etc.)	1
				R13	Roadway Design	2
				S04	Sewage Collection, Treatment & Disposal	6
				S07	Solid Wastes; Incineration; Landfill	1
				S13	Stormwater Handling & Facilities	5
				T03	Traffic & Transportation Engineering	1
				U02	Urban Renewals; Community Development	4
	Other Employees	1375	2	W02	Water Resources; Hydrology; Ground Water	3
	<b>Total</b>	<b>8682</b>	<b>49</b>	W03	Water Supply; Treatment and Distribution	<b>4</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

<b>11. AUTHORIZED REPRESENTATIVE</b> The foregoing is a statement of facts.	
a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1992	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 6200 South Syracuse Way, Suite 300			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Greenwood Village	2d. STATE Colorado	2e. ZIP CODE 80111	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Eric Dole, PE			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 720-213-5502	6c. E-MAIL ADDRESS Eric.Dole@kimley-horn.com		8a. FORMER FIRM NAME(S) (If any)	8b. YR. ESTABLISHED
				8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	22	A05	Airports; Navaid; Airport Lighting; Aircraft	5
03	Aerial Photographers	12	1	A06	Airports; Terminals; & Hangars; Freight	5
08	CADD Technicians	317	11	C10	Commercial Building; (low rise); Shopping	6
12	Civil Engineers	2044	50	C11	Community Facilities	3
13	Communications Engineers	26	1	E02	Educational Facilities; Classrooms	3
14	Computer Programmers	13	1	E07	Energy Conservation; New Energy Sources	5
21	Electrical Engineers	77	4	H07	Highways; Streets; Airfield Paving; Parking	5
22	Electronics Engineer (Telecom)	19	4	H09	Hospitals & Medical Facilities	3
23	Environmental Engineers	77	1	H10	Hotels; Motels	3
24	Environmental Scientists	82	2	H11	Housing (Residential, Multifamily,	6
32	Hydraulic Engineers	17	3	I01	Industrial Buildings; Manufacturing Plants	5
38	Land Surveyors	40	3	I04	Intelligent Transportation Systems	3
39	Landscape Architects	226	6	L03	Landscape Architecture	3
42	Mechanical Engineers	50	3	O01	Office Building; Industrial Parks	6
47	Planners: Urban/Regional	168	2	P05	Planning (Community; Regional; Areawide	2
48	Project Managers	453	13	R04	Recreational Facilities (Parks; Marinas; etc.)	2
49	Remote Sensing Specialists	6	1	S04	Sewage Collection, Treatment & Disposal	2
56	Specifications Writers	86	2	S06	Solar Energy Utilization	3
58	Technician/Analysts	1549	19	S13	Stormwater Handling & Facilities	3
60	Transportation Engineers	716	14	T01	Telephone Systems (Rural; Mobile; Intercom	2
	Other Employees	2130	48	T03	Traffic & Transportation Engineering	4
	<b>Total</b>	<b>8682</b>	<b>211</b>	<b>U02</b>	<b>Urban Renewals; Community Development</b>	<b>5</b>

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	8	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	8	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

### 11. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	

# ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (IF ANY)

2025-01

## PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 2015	4. UNIQUE ENTITY IDENTIFIER V8PKGG6NLKV6
2b. STREET 4727 Gaillardia Parkway, Suite 250			5. OWNERSHIP a. TYPE Corporation	
2c. CITY Oklahoma City	2d. STATE Oklahoma	2e. ZIP CODE 73142	b. SMALL BUSINESS STATUS No	
6a. POINT OF CONTACT NAME AND TITLE Charles Vokes			7. NAME OF FIRM APHC, Inc.	
6b. TELEPHONE NUMBER 918-236-5061	6c. E-MAIL ADDRESS Charles.Vokes@kimley-horn.com		8b. YR. ESTABLISHED	8c. DUNS NUMBER
8a. FORMER FIRM NAME(S) (If any)				

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) OFFICE			
02	Administrative	574	1	A06	Airports; Terminals; & Hangars; Freight	1
08	CADD Technicians	317	1	C10	Commercial Building; (low rise); Shopping	4
12	Civil Engineers	2044	8	E02	Educational Facilities; Classrooms	1
24	Environmental Scientists	82	1	F02	Field Houses; Gymnasiums; Stadiums	1
39	Landscape Architects	226	2	G02	Gas Systems (Propane, Natural, etc.)	2
48	Project Managers	453	4	H07	Highways; Streets; Airfield Paving; Parking	3
58	Technician/Analysts	1549	8	H09	Hospitals & Medical Facilities	1
60	Transportation Engineers	716	6	H11	Housing (Residential, Multifamily,	2
62	Water Resources Engineers	381	3	I01	Industrial Buildings; Manufacturing Plants	2
63	Design Technicians	152	1	I04	Intelligent Transportation Systems	1
65	Technical Support	838	1	L03	Landscape Architecture	3
				O01	Office Building; Industrial Parks	3
				P05	Planning (Community; Regional; Areawide	2
				P08	Prisons & Correctional Facilities	1
				P12	Power Generation, Transmission,	1
				R03	Railroad and Rapid Transit	2
				R04	Recreational Facilities	4
				S04	Sewage Collection, Treatment & Disposal	4
				S13	Stormwater Handling & Facilities	1
				T03	Traffic & Transportation Engineering	5
	Other Employees	1350	0	U02	Urban Renewals; Community Development	2
	<b>Total</b>	<b>8682</b>	<b>36</b>	W03	Water Supply, Treat, Distrib	4

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	7	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	7	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

<b>11. AUTHORIZED REPRESENTATIVE</b> The foregoing is a statement of facts.	
a. SIGNATURE 	b. DATE 03/17/2025
c. NAME AND TITLE Stefano Viola, PE, Vice President	







# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)  
2025-01

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME <b>CPZ Architects, Inc.</b>			3. YEAR ESTABLISHED <b>22</b>	4. UNIQUE ENTITY IDENTIFIER <b>Dun# 157215455</b>
2b. STREET <b>4316 W. Broward Boulevard</b>			5. OWNERSHIP	
2c. CITY <b>Plantation</b>	2d. STATE <b>FL</b>	2e. ZIP CODE <b>33317</b>	a. TYPE <b>S. Corporation</b>	
6a. POINT OF CONTACT NAME AND TITLE <b>Chris P. Zimmerman, AIA, President</b>			b. SMALL BUSINESS STATUS <b>CBE</b>	
6b. TELEPHONE NUMBER <b>954-792-8525</b>	6c. E-MAIL ADDRESS <b>Chris@cpzarchitects.com</b>		7. NAME OF FIRM (If Block 2a is a Branch Office) <b>NA</b>	

8a. FORMER FIRM NAME(S) (If any) <b>NA</b>	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER <b>NA</b>
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9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
06	Architects	5		A11	Auditoriums-Theaters	1
48	Project Managers	5		C05	Childcare/Development Facilities	1
08	Architectural Interns/Cadd Techs	7		C06	Churches/Chapels	1
06	Administrative	2		C08	Codes, Standards, Ordinances	1
				C10	Commercial Buildings	3
				C11	Community Facilities	3
				C13	Computer Facilities	1
				C15	Construction Management	1
				D07	Dining Halls, Clubs, Restaurants	1
				E02	Educational Facilities, Classrooms	3
				F02	Field Houses, Gyms, Stadiums	3
				G01	Vehicular Maintenance Facilities	2
				H01	Harbors, Piers, Ship Terminals	1
				I01	Industrial Buildings	2
				I05	Interior Design, Space Planning	3
				L01	Laboratories, Med. Research Fac's	1
				L04	Libraries, Museums, Galleries	1
				L05	Lighting (Interior, display, theater)	1
				L06	Lighting (exterior, streets, athletic)	1
				M08	modular systems, pre-fab structures	1
	Other Employees			O01	Office Buildings, industrial Parks	5
	<b>Total</b>	<b>19</b>		P08	Planning	1

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million
b. Non-Federal Work	7	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million
c. Total Work	7	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million	9. \$25 million to less than \$50 million	10. \$50 million or greater
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE  
The foregoing is a statement of facts.

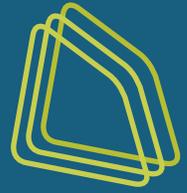
a. SIGNATURE 	b. DATE <b>3-7-2025</b>
c. NAME AND TITLE <b>Chris P. Zimmerman, AIA, President</b>	











# Section 3

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## *Required Forms*





## Kimley-Horn Firm Licenses

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

Department of Business & Professional Regulation

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6:15:07 AM 1/8/2025

**ONLINE SERVICES**      **LICENSEE DETAILS**

**Apply for a License**

Verify a Licensee  
View Food & Lodging Inspections  
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Continuing Education Course Search  
View Application Status  
Find Exam Information  
Unlicensed Activity Search  
AB&T Delinquent Invoice & Activity List Search

**Licensee Information**

Name:	KIMLEY-HORN & ASSOCIATES, INC. (Primary Name)
Main Address:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH North Carolina 27601
County:	OUT OF STATE
License Mailing:	421 FAYETTEVILLE STREET SUITE 600 RALEIGH NC 27601
County:	OUT OF STATE

**License Information**

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	696
Status:	Current
Licensure Date:	05/10/1977
Expires:	

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

Department of Business & Professional Regulation

HOME CONTACT US MY ACCOUNT

11:23:34 AM 1/20/2025

**ONLINE SERVICES**      **LICENSEE DETAILS**

**Apply for a License**

Verify a Licensee  
View Food & Lodging Inspections  
File a Complaint  
Continuing Education Course Search  
View Application Status  
Find Exam Information  
Unlicensed Activity Search  
AB&T Delinquent Invoice & Activity List Search

**Licensee Information**

Name:	MINGONET, MILTON SCOTT (Primary Name) KIMLEY-HORN AND ASSOCIATES INC (DBA Name)
Main Address:	200 SOUTH ORANGE AVENUE SUITE 600 ORLANDO Florida 32801
County:	ORANGE

**License Information**

License Type:	Registered Landscape Architect
Rank:	Landscape Arc
License Number:	LA0001428
Status:	Current/Active
Licensure Date:	10/14/1991
Expires:	11/30/2025

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: **LB696**  
Expiration Date February 28, 2025

**Professional Surveyor and Mapper Business License**  
Under the provisions of Chapter 472, Florida Statutes

KIMLEY-HORN AND ASSOCIATES, INC.  
421 FAYETTEVILLE ST STE 600  
RALEIGH, NC 27601-1777

WILTON SIMPSON  
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

*Kimley-Horn's license has been renewed.*



## Kimley-Horn Individual Licenses

Ron DeSantis, Governor  
Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**GERSZUNY, KEVIN ELIAS**  
2 ALHAMBRA PLAZA SUITE 500  
CORAL GABLES FL 33134

LICENSE NUMBER: PE92169  
EXPIRATION DATE: FEBRUARY 28, 2027  
Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor  
Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LIZAMA, IGNACIO LUIS**  
2 ALHAMBRA PLAZA  
SUITE 500  
CORAL GABLES FL 33134

LICENSE NUMBER: PE93868  
EXPIRATION DATE: FEBRUARY 28, 2027  
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Ron DeSantis, Governor  
Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LITTRELL, LANCE ROBERT**  
5403 OAK TERRACE DRIVE  
ORLANDO FL 32839

LICENSE NUMBER: PE65645  
EXPIRATION DATE: FEBRUARY 28, 2027  
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Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**ECKMANN, DOUGLAS HAROLD**  
4215 TEQUESTA DRIVE  
ESTERO FL 33928

LICENSE NUMBER: PE47259  
EXPIRATION DATE: FEBRUARY 28, 2027  
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**AAWRE**  
American Academy of  
Water Resources  
Engineers

The Statutes of the American Academy of Water Resources Engineers under the authority vested in them by the Civil Engineering Certification, Inc. declare that

**Douglas H. Eckmann**

having given evidence of professional qualifications in accordance with the American Academy of Water Resources Engineers Rules is awarded the Certificate of Special Recognition and is authorized to use the title of

**Diplomate, Water Resources Engineer.**

In witness Whereof, the Certificate of Special Recognition signed by the designated officers of the Academy and sealed with the official seal of the Academy is granted. Given this day the 24th day of June in the year 2024.

*Paul F. Parks* President  
*Franklin* Secretary

Certificate Number: 49927

**The American Academy of Environmental Engineers**

Having carefully considered the education, professional experience and established competence of

**Douglas H. Eckmann**

issues this Certificate of Qualification as a

**Diplomate**

in the specialty

**Water Supply/Wastewater**

November 6, 2025  
Certificate Number: 88-10954

Ron DeSantis, Governor  
Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**STANTON, TIFFANY**  
5179 SW 87TH AVE  
COOPER CITY FL 33228

LICENSE NUMBER: PE85268  
EXPIRATION DATE: FEBRUARY 28, 2027  
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Ron DeSantis, Governor  
Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**BROSMAN, MATTHEW PARKER**  
152 SW 59TH AVENUE  
PLANTATION FL 33337

LICENSE NUMBER: PE85460  
EXPIRATION DATE: FEBRUARY 28, 2027  
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Melenie S. Griffin, Secretary

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**RIPLEY, HEATHER MARIE**  
1514 BROADWAY  
SUITE 301  
FORT MYERS FL 33901

LICENSE NUMBER: PE88329  
EXPIRATION DATE: FEBRUARY 28, 2027  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL GEOLOGISTS

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**ARNOLD, KIMBERLY KRISTINA**  
1111 BROADWAY  
SUITE 301  
FORT MYERS FL 33901

LICENSE NUMBER: PG801  
EXPIRATION DATE: JUNE 15, 2026  
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**Kimley-Horn Individual Licenses**

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**BLACK, NICHOLAS PETER OLEISKY**  
5090 SW BLUE DAZE WAY  
PALM CITY FL 34990

LICENSE NUMBER: PE64908  
EXPIRATION DATE: FEBRUARY 28, 2027  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**TEBOW, MATTHEW MICHAEL**  
10603 IVANHOE LN  
WELLINGTON FL 33414

LICENSE NUMBER: PE62414  
EXPIRATION DATE: FEBRUARY 28, 2027  
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BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**LEE, JASON R.**  
936 COSMOS COURT  
WELLINGTON FL 33414

LICENSE NUMBER: PE67472  
EXPIRATION DATE: FEBRUARY 28, 2027  
Always verify licenses online at MyFloridaLicense.com

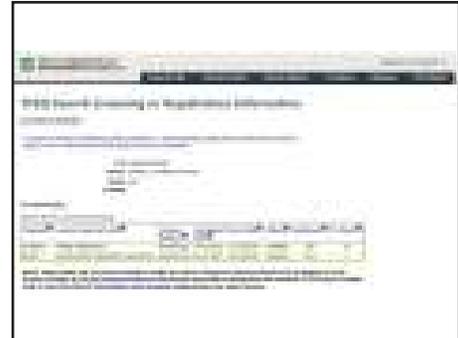
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**HOWARD, FANNIE HUNTER**  
1920 WELKIVA WAY  
SUITE 200  
WPB FL 33411

LICENSE NUMBER: PE67506  
EXPIRATION DATE: FEBRUARY 28, 2027  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**VIOLA, STEFANO F.**  
324 BAYBERRY DRIVE  
PLANTATION FL 33317

LICENSE NUMBER: PE74655  
EXPIRATION DATE: FEBRUARY 28, 2027  
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DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**FUENTES, JUAN JOSE**  
2 ALHAMBRA PLAZA  
STE 500  
CORAL GABLES FL 33134

LICENSE NUMBER: PE62426  
EXPIRATION DATE: FEBRUARY 28, 2027  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE  
THE LANDSCAPE ARCHITECT HEREIN IS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**HARGRETT, THOMAS CASSIDY**  
1331 SOUTH FEDERAL HWY UNIT N538  
BOYNTON BEACH FL 33435

LICENSE NUMBER: LA6667512  
EXPIRATION DATE: NOVEMBER 30, 2025  
ISSUED: 11/17/2023  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**HUGHES, SHELBY NICHOLE**  
4502 W PEARL AVE  
TAMPA FL 33611

LICENSE NUMBER: PE64419  
EXPIRATION DATE: FEBRUARY 28, 2027  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS  
THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**GHITELMAN, JAIME**  
8201 PETERS ROAD  
SUITE 2200  
PLANTATION FL 33224

LICENSE NUMBER: PE67473  
EXPIRATION DATE: FEBRUARY 28, 2027  
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**Kimley-Horn Individual Licenses**

**fitwel**  
AMBASSADORS Drivers of Good Health & Good Business

The CENTER FOR ACTIVE DESIGN Recognizes  
**ALBERT LAPERA**  
as a **Fitwel Ambassador**  
JULY 3, 2017

Fitwel is a high impact building certification that supports healthier workplaces environments and promotes employee health. Fitwel Ambassadors are leaders and active participants in Fitwel's healthy building movement.

GRACEY BISHOP  
Executive Director, Center for Active Design

SEBASTIAN W. HORN  
Executive Director

**acg**  
Active Commissioning Group

I hereby certify that  
**Albert W. LaPera, P.E., EMP, CxA**  
Kimley-Horn and Associates, Inc.

has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG

**Certified Commissioning Authority**

Registration number: 408-295. This certificate, valid effective 1/1/2025 and expiring on 12/31/2025, is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.

**LEED AP**  
BD+C

GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT  
**Albert LaPera**

HAS ATTAINED THE DESIGNATION OF  
**LEED AP® Building Design + Construction**

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

10137754-AP-BD+C

06 DEC 2010

04 DEC 2024

*Albert LaPera*

**LEED AP**  
O+M

GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT  
**Albert LaPera**

HAS ATTAINED THE DESIGNATION OF  
**LEED AP® Building Operations + Maintenance**

by demonstrating the knowledge and understanding of green building practices and principles needed to support the use of the LEED® green building program.

10137754-AP-O+M

11 JUN 2014

04 DEC 2024

*Albert LaPera*

**EMA**  
ENERGY MANAGEMENT ASSOCIATION

I hereby certify that  
**Albert W. LaPera, P.E., CxA, EMP**  
Kimley-Horn and Associates, Inc.

has demonstrated the technical, managerial, financial, and communications knowledge required to plan and implement energy management, and passed the necessary examination to be awarded this certificate in recognition of his qualifications as an EMA

**Energy Management Professional (EMP)**

This registration number 1012-E48 and this certificate, valid effective 1/01/2024 and expiring on 12/31/2024, are renewable on an annual basis upon meeting all requirements for maintaining EMP certification.

**E M P**  
ENERGY MANAGEMENT PROFESSIONAL

**ANAB**  
ACCREDITED

Girichen A. Colman, PE, CxA, EMP, EMG Certification Council Chair

*Anna Colman, Executive Director*

This certificate is the sole property of EMA and must be returned upon request.



**A2O Consulting Licenses**

**State of Florida**  
**Department of State**

I certify from the records of this office that A2O CONSULTING LLC is a limited liability company organized under the laws of the State of Florida, filed on November 3, 2022.

The document number of this limited liability company is L22000472648.

I further certify that said limited liability company has paid all fees due this office through December 31, 2024, that its most recent annual report was filed on April 17, 2024, and that its status is active.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Seventh day of March, 2025*



  
Secretary of State

Tracking Number: 9997677064.U  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**YONGE, DAVID TAYLOR**  
1007 MORFIELD LANE  
BRANDON FL 33511

LICENSE NUMBER: PE85457  
EXPIRATION DATE: FEBRUARY 28, 2027  
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Board of County Commissioners  
Economic Development Department  
Minority and Disadvantaged Business Development

**Small Business Registration**

A2O Consulting LLC  
HC-2179/23

Valid from December 1, 2023 - December 1, 2025

Approved Lines of Business:  
Engineering and professional consulting services

  
Theresa Krupa, Manager, MCA  
Minority & Small Business Enterprise Division

**Connect Consulting, Inc. Licenses**

**State of Florida**  
**Department of State**

I certify from the records of this office that CONNECT CONSULTING, INC. is a corporation organized under the laws of the State of Florida, filed on January 22, 1996.

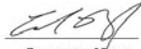
The document number of this corporation is P96000007973.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 3, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2025*



  
Secretary of State

Tracking Number: 689395551CC  
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STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL GEOLOGISTS

THE PROFESSIONAL GEOLOGIST HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 492, FLORIDA STATUTES

**ANDERSEN, JAMES LASSEN**  
JLA GEOSCIENCES INC  
1907 COMMERCE LANE  
SUITE 104  
JUPITER FL 33458

LICENSE NUMBER: PG1103  
EXPIRATION DATE: JULY 31, 2026  
Always verify licenses online at MyFloridaLicense.com

ISSUED: 06/12/2024  
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**CPZ Licenses**

**State of Florida  
Department of State**

I certify from the records of this office that CPZ ARCHITECTS, INC. is a corporation organized under the laws of the State of Florida, filed on December 2, 2002.

The document number of this corporation is P02000128253.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 10, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Tenth day of January, 2025*



  
Secretary of State

Tracking Number: 767555695CC  
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.  
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Detach and display the Local Business Tax Certificate below. Renew and display current certificate annually.



**City of Plantation  
LOCAL BUSINESS  
TAX CERTIFICATE**

Certificate #: 195051  
Account #: OC0203663

Valid from **10/01/2024** to **09/30/2025**

Classification: (20) Professional - Architect

**THIS CERTIFICATE MUST BE  
CONSPICUOUSLY DISPLAYED**

Business Name & Address:  
**Zimmerman, AIA, Christopher P.  
4316 W Broward Blvd  
Plantation FL 33317-3706**

NOTICE:  
If Business is sold this Certificate must be transferred within 10 days or it becomes null and void.

**SMALL BUSINESS CERTIFICATION**  
The City of West Palm Beach's Small Business Program  
Certifies that  
**CPZ ARCHITECTS, INC.**

Has met the necessary requirements for certification as a Small Business under the Small Business Program as prescribed by the City of West Palm Beach's Ordinance Number 3366-00.

The following List of Services and/or Product are covered under this certification:

- Architectural Services, Professional
- Architectural Professional Design Services: Buildings

Issued by the City of West Palm Beach for a three-year period October 15, 2024 to October 14, 2027

Certificate Vendor Number: 1010036

  
Frank Hayden  
Director Office of Equal Opportunity



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

THE ARCHITECT HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

**BARRY, JOSEPH JAMES**  
10354 BRASILIA ST  
COOPER CITY FL 33026

**LICENSE NUMBER: AR96502**  
**EXPIRATION DATE: FEBRUARY 28, 2027**

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ISSUED: 01/17/2025

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**Stoner & Associates Licenses**

**State of Florida  
Department of State**

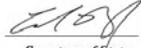
I certify from the records of this office that STONER & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on September 13, 1988.

The document number of this corporation is M99107.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 6, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Sixth day of January, 2025*

**Secretary of State**

Tracking Number: 653612582CC

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Form 1500

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Parkway Tallahassee, Florida 32309-4300

License No. **LS18039**  
Expiration Date February 26, 2027

**Professional Surveyor and Mapper License**  
Under the provisions of Chapter 471, Florida Statutes.

**JAMES P. STONER**  
3341 SW 22ND AVE  
DAVIE, FL 33314-3426



M. J. FLYNN, Registrar  
REGISTRAR, BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

Form 1500

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services  
Board of Professional Surveyors and Mappers  
2005 Apalachee Parkway Tallahassee, Florida 32309-4300

License No. **LS186633**  
Expiration Date February 26, 2027

**Professional Surveyor and Mapper Business License**  
Under the provisions of Chapter 471, Florida Statutes.

**STONER & ASSOCIATES, INC.**  
3341 SW 22ND AVE  
DAVIE, FL 33314



M. J. FLYNN, Registrar  
REGISTRAR, BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS

**Electrical Design Associates, Inc. (EDA) Licenses**

**State of Florida  
Department of State**

I certify from the records of this office that ELECTRICAL DESIGN ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on October 8, 1998.

The document number of this corporation is P98000086834.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 7, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Seventh day of January, 2025*




**Secretary of State**

Tracking Number: 9485920041CC

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Ben DeSantis, Governor  
Melanie S. Griffin, Secretary

**STATE OF FLORIDA**  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**DONALDSON, DAMEION**  
9295 SOLISTICE CIRCLE  
PARKLAND, FL 33076

LICENSE NUMBER: **PE70851**  
EXPIRATION DATE: **FEBRUARY 28, 2027**  
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*State of Florida*

**Minority Business  
Certification**

Electrical Design Associates, Inc

Is certified under the provisions of  
287 and 290.187, Florida Statutes, for a period from:  
09/28/2023 to 09/28/2025



M. J. FLYNN  
Florida Department of Management Services



**H2R Corp Licenses**

**State of Florida**  
**Department of State**

I certify from the records of this office that H2R CORP is a corporation organized under the laws of the State of Florida, filed on April 14, 2016, effective April 11, 2016.

The document number of this corporation is P16000033992.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on February 3, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Tenth day of February, 2025*




**Secretary of State**

Tracking Number: 0151631818CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.  
<https://services.smbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

July 20, 2022

REGISTERED VENDOR NO.: 121211

CERTIFICATION EFFECTIVE DATE:  
August 22, 2022

CERTIFICATION EXPIRATION DATE:  
August 22, 2025

Mr. David Rancman, President  
H2R Corp  
3921 76<sup>th</sup> Ave North  
Pinellas Park, FL 33781

Dear Mr. Rancman:

Congratulations, the South Florida Water Management District (District) has recertified your firm as a Small Business Enterprise (SBE). This certification is valid for three (3) years and may **only** be applied when business is conducted in the following area(s):

**Professional and Geotechnical Engineering Services; Testing & Monitoring; Material Testing & Inspection; Piles Testing; Subsurface Exploration Drilling; and Core Boring Services**

*Your submittal of bids or proposals to supply other products or services outside of the specialty area(s) noted above will not count toward SBE participation. If you require certification in other specialty areas, please contact the Procurement Bureau, SBE Section, for additional information.*

Renewal is required every three (3) years and should be requested a minimum of 45 days prior to the above expiration date.

If any changes occur within your company during the certification period such as ownership, affiliate company status, address, telephone number, licensing status, gross revenue, or any information that relates to your SBE Certification status, you must notify this office in writing immediately. It is imperative that we maintain current information on your company at all times.

Certification is not a guarantee that your firm will receive work, nor an assurance that your firm will remain in the District's vendor database.

We look forward to a mutually beneficial working relationship.

Sincerely,

Jennifer Dollar  
SBE Program Specialist  
Procurement Bureau

JD

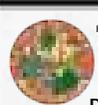


**Florida Unified Certification Program**  
**Disadvantaged Business Enterprise (DBE)**  
**Certificate of Eligibility**

H2R CORP

MEETS THE REQUIREMENTS OF 49 CFR, PART 26  
APPROVED NAICS CODES:  
541330

*Laura Paskvan*  
DRE & Small Business Development Manager  
Florida Department of Transportation



Ron DeSantis, Governor  
Melanie S. Griffin, Secretary

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



**NGUYEN, THAI**  
19451 GULF BLVD  
UNIT 307  
INDIAN SHORES FL 33785

**LICENSE NUMBER: PE66551**  
**EXPIRATION DATE: FEBRUARY 28, 2027**  
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.  
This is your license. It is unlawful for anyone other than the licensee to use this document.



## DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED Firm CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction or plea of guilty or nolo contendere to any violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify the Firm complies fully with the above requirements.



\_\_\_\_\_  
Signature of Firm's Authorized Official

Stefano Viola, PE, Senior Vice President

\_\_\_\_\_  
Name and Title of Firm's Authorized Official

03/17/2025

\_\_\_\_\_  
Date

## E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES

Page 1 of 3

Project Name: ENGINEERING CONTINUING SERVICES (CCNA)Project No.: RFQ # 2025-01

### DEFINITIONS:

**"Firm"** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Firm" includes, but is not limited to, a vendor or consultant.

**"Subfirm"** means a person or entity that provides labor, supplies, or services to or for a firm or another subfirm in exchange for salary, wages, or other remuneration.

**"E-Verify system"** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

**Effective January 1, 2021, Firms shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. Firm shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:**

- a) All persons employed by a Firm to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub vendors/subconsultants/subfirms) assigned by Firm to perform work pursuant to the contract with the Coral Springs Improvement District. The Firm acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the Coral Springs Improvement District; and
- c) Should vendor become the successful Firm awarded for the above-named project, by entering into the contract, the Firm shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The firm shall also require all subfirms to provide an affidavit attesting that the subfirm does not employ, contract with, or subcontract with, an unauthorized alien. The Firm shall maintain a copy of such affidavit for the duration of the contract

**E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES**

Page 2 of 3

**CONTRACT TERMINATION:**

- a) If the District has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.
- b) If the District has a good faith belief that a subfirm knowingly violated s. 448.095 (2), but the Firm otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Firm and order the Firm to immediately terminate the contract with the subfirm.
- c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.
- d) Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.
- e) If the contract is terminated for a violation of the statute by the Firm, the Firm may not be awarded a public contract for a period of 1 year after the date of termination.

Kimley-Horn and Associates, Inc.

Name of Firm



Signature of Firm's Authorized Official

Stefano Viola, PE

Print Name of Firm's Authorized Official

Vice President

Print Title of Firm's Authorized Official

03/17/2025

Date

**E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES**

Page 3 of 3

STATE OF Florida

COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17<sup>th</sup> day of March,  
2025, by Stefany F. Nola

Physical presence  OR Online notarization



[Signature]

Signature of Notary Public

State of Florida

Personally Known  OR Produced Identification

Type of Identification Produced: \_\_\_\_\_

**CONFLICT OF INTEREST DISCLOSURE FORM**

Project Name: ENGINEERING CONTINUING SERVICES (CCNA)

Project No.: RFQ# 2025-01

DEFINITIONS:

**"Conflict of Interest"** or **"Interest"** is defined as a situation in which a proposer has, or appears to have, a financial or family relationship with any employee, manager, or Board of Supervisors.

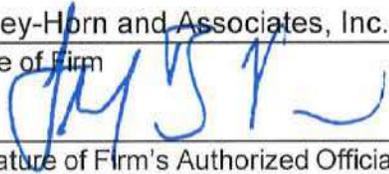
**"Financial Relationship"** includes involvement of the proposer and the District employee in a current partnership, joint venture, company, or corporation, and any other relationship that could make it appear that the proposer would obtain a monetary benefit if a favorable evaluation was given.

**"Immediate Family"** is defined as spouse, father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepson, stepdaughter, stepbrother, stepsister, half-brother or half-sister, or domestic partner.

1. We certify that we do not have a conflict of interest because of any financial relationship or other interest with any immediate family member of the District Board Member and/or Employee.
2. We certify that we will not solicit or accept gratuities, favors, or anything of monetary value from any District Board Member and/or Employee.
3. We certify to the best of our knowledge that we have not had discussions, conversations, offers, agreements, or arrangements for future employment with our company for any District Board Member and/or Employee.
4. We certify to the best of my knowledge that we have no financial relationship of any kind with any District Board Member and/or Employee, which might appear to create a conflict of interest.
5. We certify that our SBE firm(s) do not have any conflict of interest.

Kimley-Horn and Associates, Inc.  
Name of Firm

Vice President  
Print Title of Firm's Authorized Official

  
Signature of Firm's Authorized Official

03/17/2025  
Date

Stefano Viola, PE  
Print Name of Firm's Authorized Official

## QUALIFICATIONS STATEMENT

Page 1 of 9

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

Submitted To: Coral Springs Improvement District  
10300 N.W. 11<sup>th</sup> Manor  
Coral Springs, Florida 33071

Doing Business As  
(If applicable):

Proposer's Name: Kimley-Horn and Associates, Inc.  
Proposer's Address: 8021 Peters Road, Suite 2200  
City, State, Zip Code: Plantation, FL 33324  
Telephone No: 954 535 5100  
Email: Stefano.Viola@kimley-horn.com

If payment(s) is/are to be mailed to address other than stated above, please complete section below:

Contact Name: Michael Hernandez  
"Remit to" Address: PO Box 932520  
City, State, Zip Code: Atlanta, GA, 31193-2520  
Telephone No: 561.234.4853  
Email: Michael.Hernandez@kimley-horn.com

**QUALIFICATIONS STATEMENT**

Page 2 of 9

1. State the true, exact, correct and complete name of the partnership, corporation, trade, or fictitious name under which you do business and the address of the place of business.

Legal Name of Proposer:	<u>Kimley-Horn and Associates, Inc.</u>
Address of principal place of business:	<u>421 Fayetteville Street, Suite 600, Raleigh, NC 27601</u>
Contact Person's Name and Title:	<u>Stefano Viola, PE, Vice President</u>
Proposer's Telephone	<u>954.535.5133</u>
Email	<u>Stefano.Viola@kimley-horn.com</u>
Proposer's License Number	<u>Engineering Business Registry-696</u>

2. If the Proposer is a corporation, answer the following:

a. Date of Incorporation:	<u>02/10/1967</u>
b. State of Incorporation:	<u>North Carolina</u>
c. President's name:	<u>Brent Mutti, President</u>
d. Vice President's name:	<u>Full list of Vice President's is attached.</u>
e. Secretary's name:	<u>Richard N. Cook, Secretary, Senior Vice President</u>
f. Treasurer's name:	<u>David L. McEntee, Senior Vice President, Treasurer</u>
g. Name and address of Registered Agent:	<u>CT Corporation System 1200 South Pine Island Road Plantation, FL 33324</u>

---

**Full list of Vice President's is listed below:**

Aaron W. Nathan, Chief Operating Officer, Executive, Vice President  
Richard N. Cook, Secretary, Senior Vice President  
Tammy L. Flanagan, CFO, Executive Vice President  
David L. McEntee, Senior Vice President, Treasurer  
Stephen W. Blakley, Jr., Senior Vice President  
Scott W. Colvin, Executive Vice President  
Bill Dvorak, Jr., Executive Vice President  
Tammy L. Flanagan, Executive Vice President  
Ashley M. Frysinger, Senior Vice President  
Brian A. Good, Senior Vice President  
Jennifer L. Harry, Senior Vice President  
Joseph D. Kaltsas, Executive Vice President  
Aaron W. Nathan, Executive Vice President, Chief Operating Officer  
Kevin M. Schanen, Senior Vice President

## QUALIFICATIONS STATEMENT

Page 3 of 9

3. If Proposer is an individual, corporation, or partnership answer the following:

Articles of Incorporation Date	Indicate if Proposer is Individual, Corporation, or Partnership	Name of Individual or Partnership	Address of Individual or Partnership	Ownership of Units for Partner (If applicable)
11/02/1998	Corporation	N/A	N/A	N/A

4. If Proposer is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

N/A

5. If Proposer is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

N/A

6. How many years has your organization been in business under its present business name?

58 years
----------

## QUALIFICATIONS STATEMENT

Page 4 of 9

7. Under what other former names has your organization operated?

N/A

8. Indicate registration, license numbers or certificate numbers, and UEID for the businesses or professions which are the subject of this RFQ. Please attach certificate of competency and/or state registration.

State of Florida Corporate Certificate - 821359, Engineering Business Registry - 696

SAM UEID - V8PKGG6NLKV6, DUNS UEID - 061099131

9. Have you ever failed to complete any work awarded to you?

(Y)\_\_\_\_(N) X

If so, state when, where and why?

Kimley-Horn has not failed to complete a contract.

---

---

10. Within the last five (5) years, has any officer or partner of your organization ever been an officer or partner of another organization when it failed to complete a contract?

(Y)\_\_\_\_(N) X

If so, state when, where and why?

N/A

---

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QUALIFICATIONS STATEMENT

Page 5 of 9

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY DISTRICT IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE PROPOSER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE DISTRICT TO REJECT THE BID SUBMITTAL, AND, IF AFTER THE AWARD, TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

Signature

A handwritten signature in blue ink, appearing to be "J. S. R.", is written over a horizontal line. The signature is stylized and cursive.

**QUALIFICATIONS STATEMENT**

Page 6 of 9

STATE OF Florida

COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17th day of March,  
20 25, by Stefano Viola.

Physical presence \_\_\_\_\_ OR Online notarization \_\_\_\_\_



[STAMP HERE]

[Signature]  
Signature of Notary Public  
State of Florida

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

WITNESS my hand and official seal.

The undersigned further agrees to the following stipulations of the RFQ requirements.

**1. LIABILITY**

- A. District personnel shall be contacted a minimum of 24 hours prior to any work with the time and location the work is to be performed. In addition, District personnel will/may observe but will not participate in any operations.
- B. FIRM shall not commence work under this Agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the DISTRICT nor shall the FIRM allow any subfirm to commence work on any subcontract until all similar such insurance required of the subfirm has been obtained and similarly approved. It shall be the responsibility of the Firm to comply with all Federal, State, and Local Water Management District Environmental Rules and/or Regulations.

## QUALIFICATIONS STATEMENT

Page 7 of 9

- C. Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
1. Each Occurrence Limit - \$2,000,000
  2. Personal & Advertising Injury Limit - \$2,000,000
  3. General Aggregate Limit - \$2,000,000
  4. Products & Completed Operations Aggregate Limit - \$2,000,000
- D. Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the FIRM engaged in the performance of the Scope of Work associated with this Agreement. In the event any work is sublet, the FIRM shall require the subfirms similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the FIRM. Coverage for the FIRM and its subfirms shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:
1. Workers' Compensation: Coverage A – Statutory
  2. Employers Liability: Coverage B \$1,000,000 - Each Accident  
\$500,000 Disease – Policy Limit  
\$100,000 Disease – Each Employee
- If FIRM claims to be exempt from this requirement, FIRM shall provide DISTRICT proof of such exemption along with a written request for DISTRICT to exempt FIRM, written on FIRM letterhead.
- E. Comprehensive Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of work under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:
1. Any Auto (Symbol 1)  
Combined Single Limit (Each Accident) - \$1,000,000
  2. Hired Autos (Symbol 8)  
Combined Single Limit (Each Accident) - \$1,000,000
  3. Non-Owned Autos (Symbol 9)  
Combined Single Limit (Each Accident) - \$1,000,000
- F. Umbrella/Excess Liability coverage:
1. Each Occurrence Limit - \$2,000,000
  2. General Aggregate Limit - \$2,000,000

**QUALIFICATIONS STATEMENT**

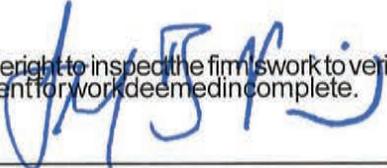
Page 8 of 9

- G. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- H. FIRM shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.
- I. Any insurance required of the FIRM pursuant to this Agreement must also be required of any subfirm in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any work that is subcontracted unless such subfirm is covered by the protection afforded by the FIRM and provided proof of such coverage is provided to DISTRICT. The FIRM and any subfirms shall maintain such policies during the term of this Agreement.
- J. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of work being performed under this Agreement.
- K. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the FIRM has assumed in the indemnification/hold harmless section(s) of this Agreement.

**2. COMPLETION OF WORK**

- A. The district reserves the right to inspect the firm's work to verify completion of the contract and withhold partial payment for work deemed incomplete.

Signed By:




---

Title:

Vice President

---

Dated:

03/17/2025

---

**QUALIFICATIONS STATEMENT**

Page 9 of 9

**BOARD/FIRM SIGNED SHEET**

Coral Springs Improvement District RFQ # 2025-01 approved on \_\_\_\_\_

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of CSID Witness

\_\_\_\_\_  
Signature of CSID President

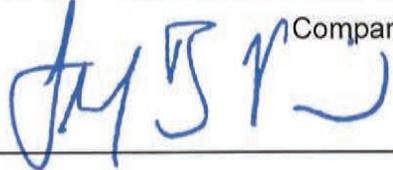
\_\_\_\_\_  
Printed Name of CSID Witness

\_\_\_\_\_  
Printed Name of CSID President

\_\_\_\_\_  
Date

**FIRM**

Kimley-Horn and Associates, Inc.

Company  


Signature

Stefano Viola, PE, Vice President

Name and Title (Printed)

## CLASSIFICATION OF CCNA DISCIPLINE FORM

Firm's Name: Kimley-Horn and Associates, Inc.

RFQ Title: ENGINEERING CONTINUING SERVICES (CCNA)

RFQ No.: RFQ # 2025-01

1. What is your firm's primary type of engineering?

Civil Engineering

2. What are the other professional disciplines your team can provide?

List of Discipline(s)
Civil engineering (water/wastewater, stormwater, and paving and drainage); structural; transportation planning/traffic operations; roadway; landscape architecture; land development services; comprehensive planning; parking planning and design; areawide traffic signal systems; advanced traffic management systems; geographic information systems (GIS); environmental permitting, assessment, and remediation; public outreach; permitting and approvals; MEP; grant funding and administration; and construction administration.

3. Are there any additional disciplines you plan to offer in the future?

List of Discipline(s)
Kimley-Horn remains a leader in engineering, design, and planning services.
As the firm grows and technology advances, Kimley-Horn will add services to meet the evolving needs of our clients.

4. What disciplines will be provided by a subconsultant to your firm?

List of Discipline(s)	Name of Firm
Electrical Design Associates, Inc. (EDA)	Electrical Instrumentation/Controls
CPZ Architects, Inc.	Architectural
H2R Corp	Geotechnical
Stoner & Associates, Inc.	Survey
A20 Consulting, LLC	Cyber-informed Engineering
Connect Consulting, Inc.	Water Supply Permitting; Deep Injection Wells

5. List the name of any State of Florida cities or public entities you currently have a contract with to perform the like services listed in the scope of work.

City/Public Entity Name	Contract Expiration Date
For a comprehensive list of Florida cities or public entities that Kimley-Horn currently serves with similar services, please see the list below.	



\_\_\_\_\_  
Signature of Firm's Authorized Official

Stefano Viola, PE, Vice President

\_\_\_\_\_  
Name and Title of Firm's Authorized Official

03/17/2025

\_\_\_\_\_  
Date

**Below is a comprehensive list of Florida cities or public entities that Kimley-Horn currently serves with similar services.**

<b>City/Public Entity Name</b>	<b>Contract Expiration Date</b>
West Palm Beach - Surface Water	5/21/2026
West Palm Beach - General Engineering Services	8/17/2026
Town of Palm Beach	10/01/2027
Lake Park	12/20/2026
Apopka	2/87/2027
Bradenton	3/22/2026
Bushnell	7/31/2025
Cape Coral	3/20/2027
Charlotte County	12/31/2025
South Miami	5/3/2025
Miami Lakes	5/24/2025
Deerfield Beach	4/11/2025
Pembroke Park	5/31/2025
Fellsmere	12/11/2028
Gainesville	9/30/2027
Groveland	11/16/2025
Miami Shores Village	3/13/2026
Cutler Bay	7/14/2026
Jupiter Island	1/18/2025
Aventura	5/7/2027
Lake County	10/21/2025
Largo	6/30/2029
Hallandale Beach	12/14/2025
Coconut Creek	1/7/2026
Manatee County	4/11/2025
Marco Island	6/30/2025

Pompano Beach	5/2/2026
Lauderdale Lakes	3/31/2027
Pasco County	12/23/2025
St. Petersburg	8/30/2025
Wauchula	10/10/2025
School District of Escambia County Facilities Planning	4/16/2025
Brevard County Utilities	10/23/2025
Fort Pierce Utilities	6/30/2025
Gainesville Regional Utilities	2/28/2029
Jupiter Utility	4/18/2025
Clay County Utility Authority	8/18/2027

SUBMITTAL FORM FOR RFQ NO. 2025-01

Page 1 of 4

SUBMITTED TO:

Coral Springs Improvement District  
10300 N.W. 11<sup>th</sup> Manor  
Coral Springs, Florida 33071

1. The undersigned Proposer proposes and agrees, if this is accepted, to enter into an agreement with DISTRICT to perform all service(s) as specified in the Request for Qualifications No. 2025-01 Documents for the price(s) and within the time indicated in this Request for Qualifications No. 2025-01, and in accordance with the terms and conditions of Request for Qualifications No. 2025-01 Documents.
2. Proposer accepts and hereby incorporates by reference in this Submittal Form all of the terms and conditions of the Request for Qualifications and Instructions to Proposers.
3. The Proposer has examined the site of the project and has become fully informed concerning local conditions, and the nature and extent of the deliveries. Proposer has examined the indemnification and liquidated damages provisions, if any, and the bond and insurance requirements of the bid submittal. Accepts and agrees to abide by those terms and conditions without exception or limitation of any kind.
4. Proposer has given the DISTRICT written notice of all conflicts, errors or discrepancies that it has discovered in the RFQ No 2025-01 and/or Contract documents and the written resolution thereof by the DISTRICT is acceptable to Proposer.
5. Will you subcontract any part of these services? Give details including a list of each subfirm(s) that will perform services of **ANY** percent of the contract amount and the services that will be performed by each subfirm(s). **PROVIDE SBE CERTIFICATION OF EACH PRIME (IF APPLICABLE) AND SUBFIRM.**

CPZ Architects, Inc. - Architectural; A20 Consulting LLC - Cyber-Informed Engineering  
H2R Corp. - Geotechnical; Stoner and Associates - Survey;  
Connect Consulting, Inc.-Water Supply Permitting; Deep Injection Wells  
Electrical Design Associates, Inc.(EDA) - Electrical and I&C  
\_\_\_\_\_  
\_\_\_\_\_

# SBE Certifications

## A20 Consulting



## CPZ Architects



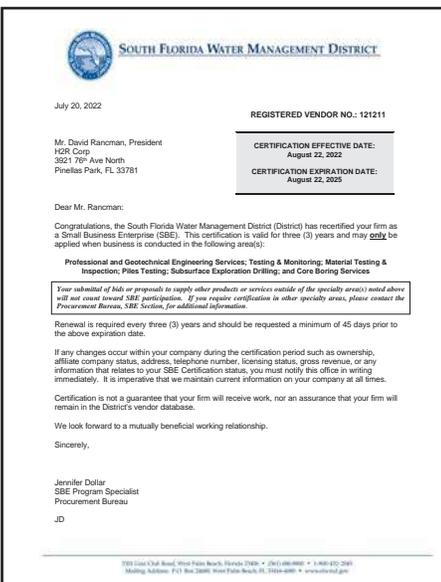
## EDA



## H2R Corp



## Stoner & Associates



**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 2 of 4

6. Proposer proposes to provide services to the District related to the following fields of practice: General Civil Engineering, Structural Engineering, Electrical Engineering, Mechanical Engineering, Geotechnical Engineering, Environmental Engineering, Architectural Services, and Surveying/Mapping
  
7. The proposer will adhere to the service category and the negotiated proposed fees list in their contract in US Dollars
  
8. The proposer agrees to adhere to the deliverables approved timeline from the date of Contract Commencement as specified in the work authorization and notify the District of any changes as soon as possible.
  
9. Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of the Request for Qualifications:  
Addendum No.   1   Dated 03/11/2025  
Addendum No.      Dated             
Addendum No.      Dated             
Addendum No.      Dated             
Addendum No.      Dated             
Addendum No.      Dated
  
10. **PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW THE INSURANCE REQUIREMENTS CONTAINED IN THE QUALIFICATIONS STATEMENT, PRIOR TO SUBMITTING YOUR BID PACKAGE TO ENSURE COMPLIANCE WITH ALL INSURANCE REQUIREMENTS.**
  
11. The DISTRICT reserves the right to award this contract on the basis of any combination or all items, in which the DISTRICT deems in its best interests.

**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 3 of 4

12. All communications concerning this RFQ shall be emailed to:

**Danielle Keira-Cancel, Procurement Manager**

**Coral Springs Improvement District**

**10300 N.W. 11<sup>th</sup> Manor**

**Coral Springs, Florida 33071**

**Tel. 954-796-6620**

**Email [daniellec@csidfl.org](mailto:daniellec@csidfl.org)**

13. The following documents are attached to and made as a condition to this RFQ:

- a. Byrd Anti-Lobbying Amendment Certification (if applicable)
- b. Drug-Free Workplace Certification
- c. Proof or ability to obtain Insurance
- d. Current State of Florida Engineer's License
- e. E-Verify Affidavit: **3 pages**
- f. Non-Collusion Oath
- g. Qualification Statement: **9 pages**
- h. Client References
- i. Submittal Form for RFQ No. 2025-01: **4 pages**
- j. Classification of CCNA Discipline Form: **2 pages**
- k. Public Entity Crimes: **3 pages**
- l. Scrutinized Vendor Certification: **2 pages**
- m. Conflict of Interest Disclosure Form
- n. Good Faith Affidavit

**SUBMITTAL FORM FOR RFQ NO. 2025-01**

Page 4 of 4

**PROPOSER'S CERTIFICATION**

In witness whereof, the Proposer has executed this Submittal Form for RFQ#2025-01  
this 17<sup>th</sup> day of March, 2025.

[Signature]  
\_\_\_\_\_  
Signature of Individual/Title

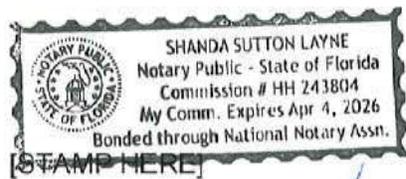
[Signature]  
\_\_\_\_\_  
Witness

Stefano Viola, PE, Vice President  
\_\_\_\_\_  
Printed Name of Individual

**ACKNOWLEDGMENT**

STATE OF Florida  
COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17<sup>th</sup> day of March,  
2025, by Stefano Viola.  
Physical presence  OR Online notarization



[Signature]  
\_\_\_\_\_  
Signature of Notary Public  
State of Florida

Personally Known  OR Produced Identification   
Type of Identification Produced: \_\_\_\_\_

**PUBLIC ENTITY CRIMES**

Page 1 of 3

Section 287.132-133(3)(a), Florida Statutes, effective July 1, 1989, require that no public entity shall enter into a contract, award of RFQ, or transact business in excess of \$10,000.00 with any person or affiliate who has been convicted of a public entity crime. Prior to entering into a sworn statement with the Purchasing Department on form 7088.

A copy of the form is reproduced below. This completed form must be on file prior to the issuing of a Purchasing Order.

**Sworn Statement Under Section 287.133(3)(a),  
Florida Statutes on Public Entity Crimes**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with

RFQ # 2025-01 ENGINEERING CONTINUING SERVICES (CCNA)

(Solicitation Number and Name)

2. This sworn statement is submitted by Kimley-Horn and Associates, Inc. whose business address is 8021 Peters Road, Suite 2200, Plantation, FL 33324

and (if applicable) it's Federal Employer Identification No. (FEIN) is 56-0885615 (If the entity has no FEIN, include the Social Security Number of the individual signing the sworn statement.

3. My name is Stefano Viola, PE and my relationship to the entity name above is Vice President.

4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any RFQ or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted or conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding or fault or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

**PUBLIC ENTITY CRIMES**

Page 2 of 3

6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- A. A predecessor or successor of a person convicted of a public entity crime; or
- B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. **(Please indicate which one of the two statements applies.)**

  X   Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor the affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

       The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, have been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which of the three additional statement applies below.)**

**PUBLIC ENTITY CRIMES**

Page 3 of 3

\_\_\_\_\_ There have been proceedings concerning the conviction before a hearing officer of the State of Florida, Division of Administration Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the Final Order)**

\_\_\_\_\_ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administration Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the Final Order)**

The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services)**

*[Handwritten Signature]*

\_\_\_\_\_  
Signature of Firm's Authorized Official

Stefano Viola, PE, Vice President  
\_\_\_\_\_  
Name and Title of Firm's Authorized Official

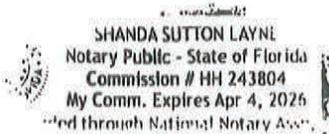
03/17/2025  
\_\_\_\_\_  
Date

STATE OF Florida

COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17<sup>th</sup> day of March,  
2025, by Stefano Viola.

Physical presence  OR Online notarization \_\_\_\_\_



*[Handwritten Signature]*  
\_\_\_\_\_  
Signature of Notary Public

[STAMP HERE]

State of Florida

Personally Known  OR Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

## SCRUTINIZED VENDOR CERTIFICATION

Page 1 of 2

### **Certification Pursuant To Florida Statute § 287.135**

I, Stefano Viola, PE, Vice President, on behalf of Kimley-Horn and Associates, Inc.  
Print Name and Title Firm Name

Certify that Kimley-Horn and Associates, Inc. does not:  
Firm Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Firm of the City's determination concerning the false certification. The Firm shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Firm does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and 2) Contracting with companies, for goods or services over \$1,000,000.00 that re on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria

**SCRUTINIZED VENDOR CERTIFICATION**

Page 2 of 2

As the person authorized to sign on behalf of the Firm, I hereby certify that the company identified above in the section entitled "Firm Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Kimley-Horn and Associates, Inc.

Name of Firm



Signature of Firm's Authorized Official

Stefano Viola, PE

Print Name of Firm's Authorized Official

Vice President

Print Title of Firm's Authorized Official

03/17/2025

Date

### NON-COLLUSION OATH

Before me, the Undersigned, a Notary Public, for and in the County and State aforesaid, personally appeared: Stefano Viola, PE, Vice President and made oath that the Firm herein, its agents, servants, and/or employees, to the best of its knowledge and belief, have not in any way colluded with anyone for and on behalf of the Firm, or themselves, to obtain information that would give the Firm an unfair advantage over others, nor have they colluded with anyone for and on behalf of the Firm, or themselves, to gain any favoritism in the award of the contract.

[Handwritten Signature]  
Affiant Signature

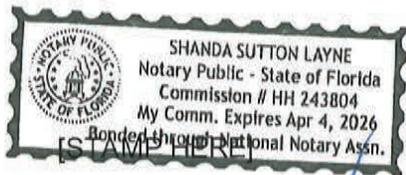
STATE OF Florida

COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17<sup>th</sup> day of March,

2025, by Stefano Viola.

Physical presence  OR Online notarization



[Handwritten Signature]  
Signature of Notary Public

State of Florida

Personally Known  OR Produced Identification

Type of Identification Produced: \_\_\_\_\_

### GOOD FAITH AFFIDAVIT

I hereby propose to provide the services requested in the District's RFQ and, if awarded, enter into a contract with the District. I agree that the terms and conditions of the District's RFQ shall take precedence over any conflicting terms and conditions submitted with my proposal and agree to abide by all conditions of the RFQ. I acknowledge that the District may not accept the proposal due to any exceptions.

I certify that all information contained in my proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the company as its agent and that the company is ready, willing, and able to perform if awarded a contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion or collusion with any other person, company or corporation submitting a proposal for the same product or service; no gratuities, gifts or kick-backs were offered or given by the Firm or anyone on its behalf to gain favorable treatment concerning this procurement; no elected official, employee or agent of the District or of any other company is interested in said proposal; and that the undersigned executed this affidavit with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

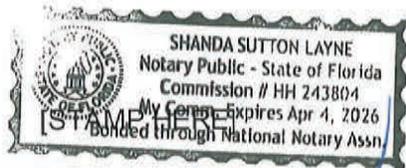
[Handwritten Signature]  
Affiant Signature

STATE OF Florida

COUNTY OF Broward

Sworn to (or affirmed) and subscribed before me this 17th day of March, 2020, by Stefano Viotto via

Physical presence  OR Online notarization



Signature of Notary Public  
State of Florida

Personally Known  OR Produced Identification

Type of Identification Produced: \_\_\_\_\_

### Section 8.0 – Sample Contract

The enclosed sample contract is intended to represent the agreement between the District and the Firm for illustrative purposes ONLY. **PLEASE DO NOT SUBMIT WITH SUBMITTAL.**

## CLIENT REFERENCES

**Firm's Name:** Kimley-Horn and Associates, Inc.

The firm must provide the following information for three (3) previous clients in which similar scope of services were performed within the last five (5) years. Firm is responsible for verifying correct phone numbers, email address, and contact information. Public Entities are preferred as references. **Failure to provide all three (3) references may deem your submittal non-responsive.**

### Reference No. 1

<b>Company Name:</b>	City of Pembroke Pines
<b>Location (City, State):</b>	Pembroke Pines, FL
<b>Date of Service:</b>	2020-2024
<b>Contact Person:</b>	George Wrves, Project Engineer
<b>Contact Number:</b>	954.518.9045
<b>Email Address:</b>	gwrves@ppines.com

### Reference No. 2

<b>Company Name:</b>	Kitson & Partners
<b>Location (City, State):</b>	Babcock Ranch, FL
<b>Date of Service:</b>	2019-Ongoing; Water treatment plant is complete.
<b>Contact Person:</b>	Nathaniel (Nate) Mastroeni, Operations Manager Utility Operations
<b>Contact Number:</b>	941.235.6900
<b>Email Address:</b>	Nmastroeni@tcufl.com

### Reference No. 3

<b>Company Name:</b>	Manatee County
<b>Location (City, State):</b>	Bradenton, FL
<b>Date of Service:</b>	2018-2022
<b>Contact Person:</b>	Christian Collins, Deputy Director - Treatment Facilities
<b>Contact Number:</b>	941.792.8811 Ext. 5275
<b>Email Address:</b>	chris.collins@mymanatee.org



# FINAL RANKING

## RFQ# 2025-01

### ENGINEERING FOR CONTINUING SERVICES - (CCNA)

**Bid Opening March 18, 2025 at 10:02a held in Board Room of CSID**

The Evaluation Committee voted to proceed with Presentations from each firm at the Evaluation Committee Meeting held on March 25, 2025. A presentation was conducted on April 4 by Kimley Horn, Hazen and Sawyer, and Black and Veatch. At the end of the Black and Veatch presentation, the Evaluation Committee ranked the firms as follows:

1. Kimley Horn
2. Hazen and Sawyer
3. Black and Veatch

CSID intends on entering into a contract with Kimley Horn after negotiations are completed. If an agreement cannot be reached with Kimley Horn, CSID will begin negotiations with Hazen and Sawyer. If an agreement cannot be reached with Hazen and Sawyer, CSID will begin negotiations with Black and Veatch.

# **Thirteenth Order of Business**

# Palmetto Ford of Miami

7245 NW 36 Street Miami, Florida 33166

305-470-1334 / 305-972-7133 cell

[crodgers@palmettofordtrucks.com](mailto:crodgers@palmettofordtrucks.com)

## FLORIDA SHERIFFS ASSOCIATION PRICE SHEET

**Bid / Contract #:** FSA23-VEL31.0

Purchaser: CORAL SPRINGS IMPROVEMENT DISTRICT

Date: 10/11/2024

Address: 10300 NW 11TH MANOR

Phone: 954-796-6620

City: CORAL SPRINGS, FL. 33071

DANIELLE CANCEL

[daniellec@csidfl.org](mailto:daniellec@csidfl.org)

Base Model:	ITEM 16- 2025 F350 REGULAR CAB 4X2 (F3G)	Price:	<b>\$47,167.00</b>
Inc.	AM/FM RADIO, AIR CONDITIONING		
Color:	WHITE / GREY VINYL INTERIOR		
Delivery Info:	ESTIMATED AT 16 WEEKS FROM RECEIPT OF PURCHASE ORDER		

Option #	99N - 7.3 V8 GAS ENGINE	Price:	\$0.00
Option #	44G - FORD TORQSHIFT HD 10-SPEED AUTOMATIC TRANSMISSION	Price:	\$0.00
Option #	52B - TOW COMMAND INTEGRATED TRAILER BRAKE CONTROLLER	Price:	\$0.00
Option #	59H - CENTER HIGH MOUNT STOP LAMP	Price:	\$0.00
Option #	90L - POWER GROUP, WINDOWS, LOCKS, MIRRORS	Price:	\$0.00
Option #	76C - FACTORY BACK UP ALARM	Price:	\$163.00
Option #	18B - FACTORY PLATFORM CAB STEPS	Price:	\$317.00
Option #	872I - FACTORY BACK UP CAMERA AND INSTALLATION	Price:	\$718.00
Option #	CRANE-2 - VENTURO ET12KX 3,500LB. ELECTRIC/HYDRAULIC CRANE	Price:	\$20,859.00
Option #	CRANE-BOD1 - KNAPHEIDE 6108D54 CRK 9' CRANE BODY, INC. CRANE BUMPER, STD.	Price:	\$25,293.00
Option #	SHELVES, MANUAL OUTRIGGER AND INTEGRATED HITCH RECIEVER	Price:	\$0.00
Option #	SLINER - SPRAY LINER FOR 9' UTILITY BODY, COMPARTMENT TOPS, CARGO AREA AND	Price:	\$2,208.00
Option #	TOP OF REAR BUMPER	Price:	\$0.00
Option #	TAG-NEW - NEW YELLOW CITY TAG	Price:	\$431.00
Option #		Price:	\$0.00
Option #		Price:	\$0.00

Note:	DELIVER TO:
Note:	CORAL SPRINGS IMPROVEMENT DISTRICT
Note:	10300 NW 11TH MANOR
Note:	CORAL SPRINGS, FL. 33071

**Total Price of Base Unit and all Selected Options: \$97,156.00**

**Total Price of Multiple Units - Qty: 1 \$97,156.00**

# Palmetto Ford of Miami

Agenda Page 361

7245 NW 36 Street Miami, Florida 33166

305-470-1334 / 305-972-7133 cell

[crodgers@palmettofordtrucks.com](mailto:crodgers@palmettofordtrucks.com)

## FLORIDA SHERIFFS ASSOCIATION PRICE SHEET

**Bid / Contract #: FSA23-VEL31.0**

Purchaser: CORAL SPRINGS IMPROVEMENT DISTRICT

Date: 03/14/2025

Address: 10300 NW 11TH MANOR

Phone: 954-796-6620

City: CORAL SPRINGS, FL. 33071

DANIELLE CANCEL

[daniellec@csidfl.org](mailto:daniellec@csidfl.org)

Base Model:	ITEM 16- 2025 F350 REGULAR CAB 4X2 (F3G)	Price:	<b>\$47,167.00</b>
Inc.	AM/FM RADIO, AIR CONDITIONING		
Color:	WHITE / GREY VINYL INTERIOR		
Delivery Info:	ESTIMATED AT 16 WEEKS FROM RECEIPT OF PURCHASE ORDER		

Option #	99N - 7.3 V8 GAS ENGINE	Price:	\$0.00
Option #	44G - FORD TORQSHIFT HD 10-SPEED AUTOMATIC TRANSMISSION	Price:	\$0.00
Option #	52B - TOW COMMAND INTEGRATED TRAILER BRAKE CONTROLLER	Price:	\$0.00
Option #	59H - CENTER HIGH MOUNT STOP LAMP	Price:	\$0.00
Option #	90L - POWER GROUP, WINDOWS, LOCKS, MIRRORS	Price:	\$0.00
Option #	76C - FACTORY BACK UP ALARM	Price:	\$163.00
Option #	18B - FACTORY PLATFORM CAB STEPS	Price:	\$317.00
Option #	872I - FACTORY BACK UP CAMERA AND INSTALLATION	Price:	\$718.00
Option #	CRANE-4 - VENTURO ET16KX 4,000LB. ELECTRIC/HYDRAULIC CRANE	Price:	\$23,689.00
Option #	CRANE-BOD1 - KNAPHEIDE 6108D54 CRK 9' CRANE BODY, INC. CRANE BUMPER, STD.	Price:	\$25,293.00
Option #	SHELVES, MANUAL OUTRIGGER AND INTEGRATED HITCH RECIEVER	Price:	\$0.00
Option #	SLINER - SPRAY LINER FOR 9' UTILITY BODY, COMPARTMENT TOPS, CARGO AREA AND	Price:	\$2,208.00
Option #	TOP OF REAR BUMPER	Price:	\$0.00
Option #	TAG-NEW - NEW YELLOW CITY TAG	Price:	\$431.00
Option #		Price:	\$0.00
Option #		Price:	\$0.00

Note:	DELIVER TO:
Note:	CORAL SPRINGS IMPROVEMENT DISTRICT
Note:	10300 NW 11TH MANOR
Note:	CORAL SPRINGS, FL. 33071

**Total Price of Base Unit and all Selected Options: \$99,986.00**

**Total Price of Multiple Units - Qty: 1 \$99,986.00**

# **Fourteenth Order of Business**

**Globaltech, Inc.**  
**CSID Engineer's Report**  
**April 21, 2025**

**PROJECTS UNDER CONTRACT**

**WA#222 – Belt Filter Press Replacement – In Progress**

- Approved by Board – 1/22/24
- Belt filter press delivered and installed on March 3<sup>rd</sup>.
- Completed containment wall
- Currently assembling and making connections.
- Anticipated startup with Andritz (BFP Manufacturer) - week of 5/05/25
- Final Completion – May 2025

**WA#224 – Stormwater Culvert Structural Assessment – Complete**

- Final invoice requesting return of retainage issued in April
- Final project completion – 2/28/25

**WA#226 – Stormwater Pump Station Spare Engine Procurement – In Progress**

- Approved by Board – 4/15/24
- Issued Purchase Order for replacement engine and clutch – 6/07/24
- Anticipated project completion – June 2025

**WA#227 – Deep Injection Well Operating Permit Renewal – Substantially Complete**

- Approved by Board – 4/15/24
- Submitted Permit Application to FDEP – 7/08/24
- Received intent to issue from FDEP – 3/04/25
- Placed public notice – 3/08/25
- Received notification from FDEP to post permit in legal section of publication
- Effectively gained 5 months in the permitting cycle
- Anticipated project completion – May 2025

**WA#229 – WWTP Package Plant E Improvements – In Progress**

- Approved by Board – 8/19/24
- Review meeting to discuss corrosion report and results of piping inspection – 3/04/25
- Amendment approved for plant repairs identified in the inspection report – 3/17/25
- Repair work begun – 3/31/25
- Repair work should and diffuser installation should be complete by early May 2025
- Anticipated project completion – June 2025

**WA#231 – Collection System Action Plan – In Progress**

- Approved by Board – 10/21/24
- Conducted internal kick off meeting
- Gathering data from staff and compiling report.
- Anticipated substantial completion – June 2025

**Globaltech, Inc.  
CSID Engineer's Report  
April 21, 2025**

**PROJECTS UNDER CONTRACT (Continued)**

**WA#232 – Well 3 Repower & VFD – In Progress**

- Approved by Board – 12/16/24
- Conducted internal kick-off meeting
- Final design completed - 1/31/25
- Buried conduit installed and backfilled - 2/28/25
- Electrical cabinet delivered – began fabricating panel – 3/25
- Anticipated completion (project significantly ahead of schedule) – 3/01/26

**WA#233– Digester 1 Blower Replacement – Preliminary Engineering – In Progress**

- Approved by Board – 1/27/25
- Conducted internal kick-off meeting
- Requested data from staff – 2/03/25
- Received supplemental data 4/08/25
- Anticipated completion – early May 2025
- Submit Work Authorization for blower replacement and electrical upgrades – May / June 2025

**Work Authorizations Under Development**

WA#177 – Portable Generator Storage Building – Cost Estimate Provided

WA#234 – Finished Water Line Valve Replacement - April Agenda

WA#235 – 6-inch Finished Water Line Relocation – April Agenda

WA#XXX – Canal Site 18 Restoration – Under Development

WA#XXX – PFAS Pilot Testing – Under Development

# **Fifteenth Order of Business**

**15A**

## **WORK AUTHORIZATION 234**

No. GT-151471

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this 19th day of December 2022, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Finished Water Valve Replacement, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

As part of normal preventative maintenance, OWNER has implemented a program to proactively replace aging equipment. This Work Authorization replaces two 50-year-old valves that are critical in the plant's ability to respond to operational emergencies. Implementing this Work Authorization will provide increased reliability and allow the plant to isolate portions of the distribution system during partial plant shut-downs or during major breaks in the distribution system. As part of this Work Authorization one (1) 16-inch gate valve and (1) 20-inch gate valve will be functionally replaced.

FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT and generally consist of the following tasks:

- Provide and install one (1) 20-inch buried “insertion valve.”
- Provide and install two (2) 16-inch buried “insertion valves.”
- Construct new valve pads above insertion valves.
- Backfill, compact and re-grade all excavations.
- Provide updated finished water piping diagram in the vicinity of the high service pump building.

### **Task 1 – Project Coordination/Review**

The FIRM will meet and coordinate with the OWNER during on site visits to collect site layout, develop an approach to execute the work, and to establish timing and coordination of work.

### **Task 2 – Engineering and Project Management**

FIRM shall perform the following:

1. Site visits to determine equipment needed and logistics for improvements.
2. Coordinate utility location services in areas of exploratory excavations.
3. Prepare subcontracts.
4. Prepare submittals for the insertion valves.
5. Coordinate material and equipment purchases
6. Schedule and conduct meetings, inspections, and testing with OWNER's staff, as needed.
7. Provide courtesy letter of maintenance activities to Broward County.
8. Prepare Right-of-Way work permit for installation of 16-inch insertion valve near Richard Petrillo Park.
9. Conduct site inspections during field activities.
10. Coordinate shut down operations (if needed) during demolition and construction activities.

11. Revise finished water piping diagram in the vicinity of the high service pump building. Gee & Jenson 2000 Water Plant Improvement Drawings will be used as the basis for this document.
12. Prepare project closeout documentation.

### **Task 3 – Construction of Improvements**

The following work is proposed for the construction of this project:

#### Exploratory Excavation

- Identify and mark utilities in the areas of proposed excavations. (Owner to provide GPR siting of water lines and other in-house utilities). FIRM will call Sunshine 811 for other potential utility locations.
- Excavate in the areas of the proposed locations of the three insertion valves. During the excavation, sizes, dimensions, mechanical connections and materials will be observed and documented. In addition, depth to water measurements will be collected to confirm if work can be performed without well-point dewatering.
- Following observations collected during the exploratory excavations, insertion valves will be sized, selected, reviewed with OWNER and purchased.
- Backfill excavations

#### 20-inch Valve Replacement

- Disinfect all equipment and the new 20-inch valve before beginning work.
- Install new “insertion valve” at a location south of the existing 20-inch valve (See Figure 1).
- Fully pressurize system and inspect for leaks.

- Construct concrete pad below insertion valve location as defined by manufacturer.
- Install new valve stem, riser and valve box finished with concrete apron.
- Backfill, compact and re-grade surface around excavation areas.

### 16-inch Gate Valve Replacement

- Disinfect all equipment and the new 16-inch valves before beginning work.
- Install two new “insertion valves” at locations east of the existing 16-inch valve (in front of Richard Petrillo Park) and west of the existing 16-inch gate valve (See Figure 1). Exact locations will be selected to minimize utility conflicts and surface restoration costs.
- Fully pressurize system and inspect for leaks.
- Construct concrete pads below insertion valve locations as defined by manufacturer.
- Install new valve stem, riser and valve box finished with concrete apron at two locations.
- Backfill, compact and re-grade surface around excavation areas.

### **Assumptions**

Assumptions for the project are as follows:

1. WA-234 and WA-235 will be approved and executed simultaneously.
2. A Right-of-Way Work Permit will be applied for and obtained by FIRM. FIRM will pay permitting fee to the City of Coral Springs.
3. A maintenance of traffic (MOT) plan will not be required.
4. OWNER owned utility location services will be provided by OWNER. Field markings will be transferred to the existing piping diagram.

5. Well-point dewatering will not be required during excavation and valve replacement activities. This will be confirmed during exploratory excavations.
6. It is assumed that trench boxes will be necessary to execute work. Following the exploratory excavations, FIRM will meet with OWNER to discuss alternatives to using trench boxes. If terraced excavations are an option (considering safety and adjacent structural conflicts), FIRM will renegotiate project fee associated with equipment rental and excavation labor.
7. Existing valves will remain open and in-place. FIRM will not remove valve stem, box or concrete pad.
8. O&M Manual will be provided for the insertion valves.
9. Debris generated during the replacement of the valves will be placed in dumpsters (or acceptable locations) and disposed of by OWNER.
10. Sod will be provided and installed by others.
11. Bacteriological sampling and testing (if necessary) will be conducted by OWNER.
12. Every effort will be made to prevent damage to the existing pavement and curb. A specific line item in the construction budget has not been included to repair or replace these items. In the event that they are damaged during construction, FIRM will request to access the construction allowance to fund the repairs.
13. An allowance of \$15,000 is included to cover additional work if needed. The allowance will only be accessed with prior written authorization by OWNER. Unused allowance will be de-funded by a construction change order during project closeout.

### **Section 3 – Location**

The services to be performed by the FIRM shall be on the following site or sites:

North-east corner of CSID Utility Campus (See Figure 1)

**Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- New insertion valves and piping as described in Section 2.
- Manufacturer’s data sheets for new equipment.
- Updated Finished Water Line Diagram for the portion of the utility campus north of the High Service Pump Building.

**Section 5 - Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed to Subtask Completion</b>
Notice to Proceed (NTP)	0 Days
Exploratory Excavations and utility locates	4 weeks following NTP
Procurement	16 weeks following NTP
Construction	20 weeks following NTP
Closeout	24 weeks following NTP

It is anticipated that construction activities will occur during hurricane season in the event of tropical storm warning, construction activities will be suspended and the site will be secured.

**Section 6 - Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$424,497**. (Construction cost + allowance). The Base Price includes and allowance of \$15,000.

3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Lump Sum Price (LSP). The LSP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The LSP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted LSP) submitted herein shall be an amount to be billed on the basis of "percent complete" and stored materials turned over to the OWNER.
5. A Budget Summary for the above lump sum fee is provided in **Attachment A.**

#### **Section 7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 5% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 2.5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 2.5% retainage from subcontractors or suppliers and will be required to certify compliance

- with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to two and one-half percent (2.5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to five percent (5%) if the OWNER determines, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
  5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.

6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
  - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
  - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
  - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
  - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.

9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

### **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM and its Subcontractors shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1 The OWNER hereby designates Christian McShea as the OWNER's representative.
- 8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
  - Provide access to potable water
  - Assist with temporary potable water connection to field maintenance building

- By-pass traffic (if required) during valve replacement
- Coordinate temporary water supply through the District's interconnections
- Conduct bacteriological sampling

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson, P.E. as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of twelve (12) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

**CORAL SPRINGS IMPROVEMENT DISTRICT**

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Printed name of Witness

Mark Ritter  
Printed name

\_\_\_\_\_  
Date

Approved as to form and legality

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
Printed name of Witness

State of Florida  
County of Palm Beach

**ENGINEER**

Globaltech Inc.  
Company

The foregoing instrument was acknowledged before me on this

     day of           , 2025 by

\_\_\_\_\_  
Signature

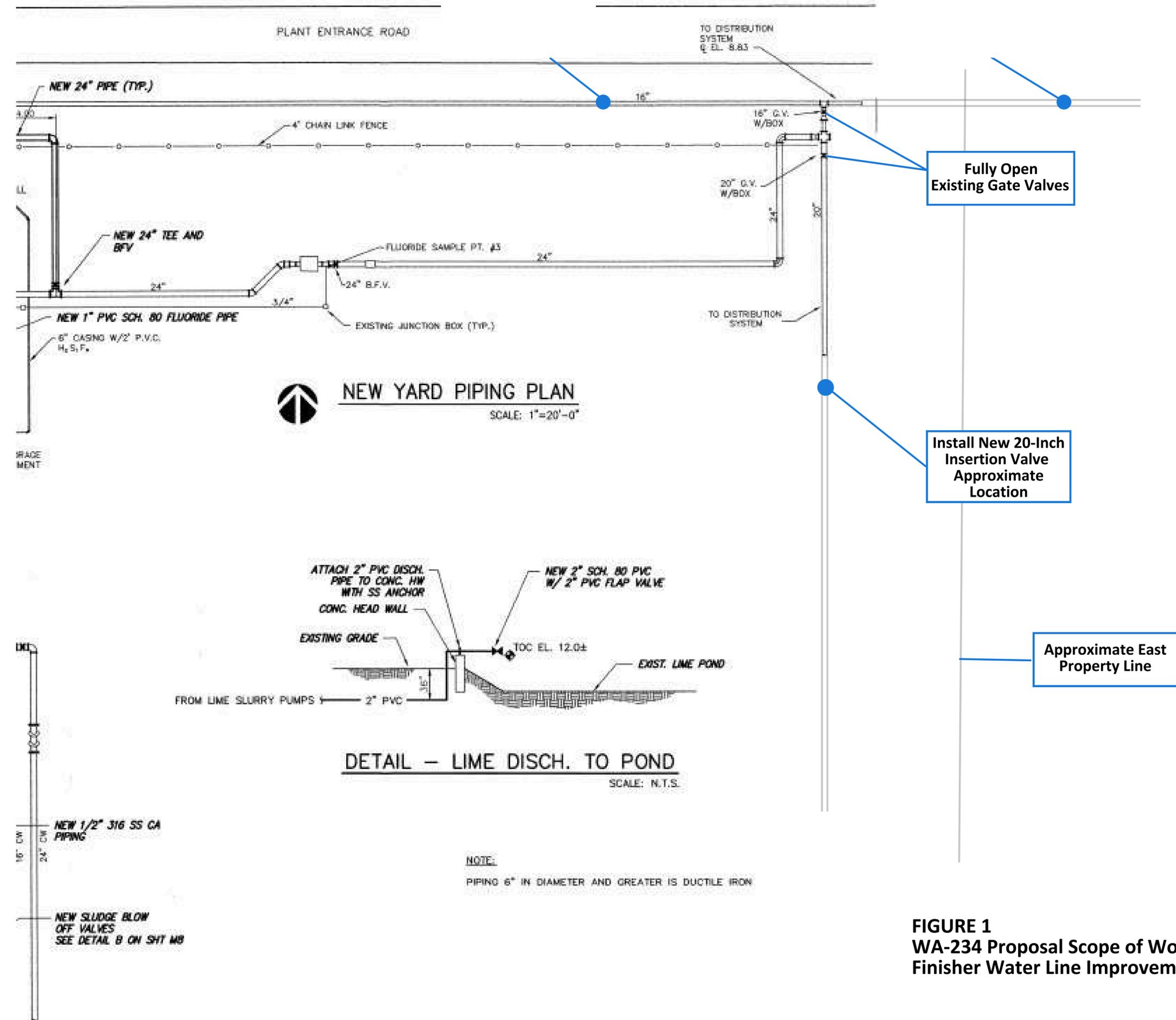
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who is personally known to me OR produced \_\_\_\_\_ as identification.

Richard D. Olson, P.E., Vice President

\_\_\_\_\_  
Name and title (typed or printed)

\_\_\_\_\_  
Signature of Notary

April 21, 2025  
Date



Fully Open Existing Gate Valves

Install New 20-Inch Insertion Valve Approximate Location

Approximate East Property Line

**FIGURE 1**  
**WA-234 Proposal Scope of Work**  
**Finisher Water Line Improvements**

# **Attachment A**

## **Budget Summary**

**Coral Springs Improvement District**  
**Work Authorization No. 234 - Finished Water Line Improvements**  
**Engineering Fee Details**

Task	Task Description	Officer	E7	E6	E3	E2	E1	CADD	Adm 3	Adm 2	Adm 1	Total Labor	Expense/ Subconsul. Fee	Subconsul.
		\$262.50	\$237.50	\$180.00	\$156.25	\$129.78	\$98.88	\$142.14	\$97.50	\$82.50	\$59.74			
<b>1</b>	<b>Project Development &amp; Management</b>													
	Project Development	2	6				0	2	4	0	2	\$2,744		
	Project Management/Coordination	0	24		0	0	0	0	8	0	2	\$6,599		
	General Project Meetings	0	4		0	0	0	0	0	0	0	\$950		
	Site Visits	0	4		0	0	0	0	0	0	0	\$950		
<b>2</b>	<b>Engineering &amp; SDC</b>													
	Utility Locates	0	2		0	2	0	0	0	0	0	734.56		
	Coordination with Regulator Agencies	0	2		0	4	0	0	0	0	2	\$1,114		
	Site Inspections	0	8		0	16	0	0	0	0	0	\$3,976		
	Project Closeout	0	4		0	0	0	0	4	0	0	\$1,340		
<b>3</b>	<b>Update Finished Water Line Piping Drawing</b>													
	Update CAD File	0	4		0	0	0	16	0	0	2	\$ 3,343.72		
	Labor Total Hours	2	58	0	0	22	0	18	16	0	8	124		
	<b>Labor Total</b>	\$525	\$13,775	\$0	\$0	\$2,855	\$0	\$2,559	\$1,560	\$0	\$478	<b>\$21,752</b>		
	Subconsultant Labor Total												\$0	
	Subconsultant Multiplier												1.1	
	<b>Subcontract Total</b>												<b>\$0</b>	
	Expenses												\$250	
	Expenses Multiplier												1.15	
	<b>Expense Total</b>												<b>\$288</b>	
	<b>ENGINEERING TOTAL</b>												<b>\$22,039</b>	



# Takeoff Worksheet

04/08/25

**Coral Springs Improvement Dist  
151471 CSID Finished Water Line Valve Replacement**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
<b>Job: 151471 CSID Finished Water Line Valve Replacement</b>					
	<b>Bid Item: 1</b>	<b>General Requirements</b>			
		Sr. Estimator	HR	10	2,836.10
		Estimator	HR	20	2,078.60
		Submittal Labor	HR	20	3,084.20
		O&M Manual	HR	6	925.26
		Progress Meetings	HR	8	2,268.88
		Construction Scheduler	HR	20	3,246.40
		Sr. Construction PM	HR	20	5,672.20
		Construction PM 4	HR	90	13,878.90
		Construction PM 2	HR	30	3,117.90
		Purchasing & Subcontract	HR	10	1,542.10
		Construction Admin	HR	60	5,531.40
				<b>Bid Item Totals:</b>	<b>44,181.94</b>
	<b>Bid Item: 2</b>	<b>Sitework</b>			
		Mobilization/Demobilization			
		4-Man Crew	CR-D	2	5,256.64
		Construction Superintendent	HR	16	2,655.20
		Construction PM 4	HR	16	2,467.36
		Sanitary	MONTH	2	984.40
		Delivery & Pickup	EA	1	184.58
		Exploratory Excavation	CR-D	2	5,256.64
		Excavation, Backfilling & Compaction	CR-D	5	13,141.60
		Stone/Fill	LOAD	2	2,568.00

Takeoff Worksheet

04/08/25

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
		Site Grading & Restoration - No Sod	CR-D	2	5,256.64
		Startup Crew	CR-D	1	2,628.32
		Punch Out Crew	CR-D	1	2,628.32
		Construction Superintendent	HR	30	4,978.50
		Construction Assistant	HR	10	804.60
				<b>Bid Item Totals:</b>	<b>48,810.80</b>
<b>Bid Item:</b>	<b>3</b>	<b>Concrete</b>			
		Valve Collar & Insertion Valve Concrete Form & Materials	LS	1	2,675.00
		Cast In Place Concrete	YD	30	8,025.00
		Concrete Pump	LS	1	1,605.00
		Labor	CR-D	10	26,283.20
		Construction Superintendent	HR	20	3,319.00
		Construction Assistant	HR	10	804.60
				<b>Bid Item Totals:</b>	<b>42,711.80</b>
<b>Bid Item:</b>	<b>40</b>	<b>Process Interconnections</b>			
		Insertion Valve			
		16" Insertion Valve	EA	2	91,795.30
		20" Insertion Valve	EA	1	67,062.25
		GT Assistance	CR-D	3	7,884.96
		Construction Superintendent	HR	20	3,319.00
		Construction Assistant	HR	10	804.60
				<b>Bid Item Totals:</b>	<b>170,866.11</b>
<b>Bid Item:</b>	<b>41</b>	<b>Rental Equipment &amp; Misc. Tools</b>			
		Trench Box/Shoring	EA/M	3	23,994.75
		Installation & Removal	CR-D	6	15,310.56
		Excavator 50000-59999#	WK	3	12,178.26

Takeoff Worksheet

04/08/25

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
		Skid Steer	Month	1	3,749.95
		Plate Compactor 5000-7000LB	WK	2	1,496.29
		Misc. Tools & Equipment	LS	1	1,845.75
		Safety	HR	20	4,979.80
		Safety Equipment	LS	1	615.25
		Equipment Fuel	GAL	125	991.88
		Equipment Delivery & Pickup	EA	6	4,798.95
				<b>Bid Item Totals:</b>	<b>69,961.44</b>
<b>Bid Item:</b>	<b>100</b>	<b>Engineering</b>			
		Engineering Fees	LS	1	22,039.00
				<b>Bid Item Totals:</b>	<b>22,039.00</b>
<b>Bid Item:</b>	<b>101</b>	<b>Allowance</b>			
		Allowance	LS	1	15,000.00
				<b>Bid Item Totals:</b>	<b>15,000.00</b>
<b>Bid Item:</b>	<b>102</b>	<b>Bonds &amp; Insurance</b>			
		Bonds	LS	1	10,925.91
				<b>Bid Item Totals:</b>	<b>10,925.91</b>
				<b>Grand Totals:</b>	<b>424,497.00</b>

## **WORK AUTHORIZATION 235**

No. GT-151496

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this 19th day of December 2022, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to 6-inch Finished Water Line Isolation, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

During the course of growth and expansion on the CSID Utility Campus, a building addition was constructed over a 6-inch diameter water line that services the Administration Building, the Field Maintenance Building, and the Waste Water Treatment Plant. This line should not be located under a building and poses a risk in the event of failure. Under this work authorization, the finished water line will be isolated on each side of the structure and capped. Following construction, water will be provided to all existing users through a looped system. The isolation will prevent the water

line from failing under the existing building or from being damaged and interrupting service during future planned demolition activities.

FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT and generally consist of the following tasks:

- Excavate near the isolation valves on each side of the field maintenance office.
- Install a mega-lug collar on the 6-inch ductile iron pipe (DIP) on the outside of the valve.
- Frame and pour an approximately 2 cubic yard thrust block around the pipe to secure and prevent movement.
- Close valve and isolate / cut piping that runs under structure.
- Install blind flange on the exposed side of valve.
- Replace ductile iron 6x6 tee and water service line into the field maintenance office building.
- Backfill, compact and re-grade all excavations.

### **Task 1 – Project Coordination/Review**

The FIRM will meet and coordinate with the OWNER during on site visits to collect site layout, develop an approach to execute the work, and to establish timing and coordination of work.

### **Task 2 – Engineering and Project Management**

FIRM shall perform the following:

1. Site visits to determine equipment needed and logistics for improvements.
2. Coordinate utility location services in areas of exploratory excavations.
3. Prepare subcontracts and purchase orders.
4. Coordinate material and equipment purchases

5. Schedule and conduct meetings, inspections, and testing with OWNER's staff, as needed.
6. Conduct site inspections during field activities.
7. Coordinate shut down operations during demolition and construction activities.
8. Prepare project closeout documentation.

### **Task 3 – Construction of Improvements**

The following work is proposed for the construction of this project:

#### Exploratory Excavation

- Identify and mark utilities in the areas of proposed excavations. (Owner to provide GPR siting of water lines and adjacent utilities).
- Excavate in the area around the existing valves. During the excavation, sizes, dimensions, mechanical connections and materials will be observed and documented.
- Following the exploratory excavation, all excavations will be isolated (with construction fencing) and left open.
- Following observations collected during the exploratory excavations, materials will be selected, reviewed with OWNER and purchased.
- Exercise existing 6-inch valves on each side of the field maintenance office to ensure proper operation and complete flow obstruction. Confirm water supply to buildings being served by finished water line.

#### 6-inch Water Line Isolation

- Close existing valves on each side of the field maintenance office and ensure water is provided to the WWTP, Administrative Office and Field Maintenance Building through the looped system.
- Attach mega-lug collar onto 6-inch line to bind into thrust block
- Frame and pour concrete thrust block encapsulating the pipe and binding to the collar.

- Following a minimum cure time for the concrete thrust block, disconnect / cut 6-inch DIP on the East side of the field office (that runs under the structure).
- Attach blind flange to valve.
- On the West side of the field office, remove and replace 6x6 ductile iron tee. On the tee-leg (facing south) attach a 6x2 reducer.
- Excavated trench and run 2-inch CPVC piping to existing service line connection. Install 2-inch CPVC ball valve and cap.
- Open existing valves and check for leaks.
- Backfill and compact soil around valves on each side of field maintenance office.

### **Assumptions**

Assumptions for the project are as follows:

1. WA-324 and WA-325 will be approved and executed concurrently.
2. Despite authorization date, work will commence simultaneously with WA-234.
3. No permitting will be required.
4. Utility location services will be provided by OWNER.
5. Connection between new 2-inch piping and irrigation / water service line to be done by OWNER.
6. Dewatering will not be required during excavation and valve replacement activities.
7. Debris generated during the replacement of the valves will be placed in dumpsters (or acceptable locations) and disposed of by OWNER.
8. Sod will be provided and installed by others.
9. Bacteriological sampling will not be required.
10. A \$2,500 construction allowance is included in this work authorization. Construction allowance will only be accessed through the written

consent of OWNER. Unspent construction allowance will be de-funded at the end of the project through a contract amendment.

**Section 3 – Location**

The services to be performed by the FIRM shall be on the following site or sites:

Field Maintenance Office (west end of High Service Pump Building)

**Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- Work as described in Sections 1 & 2.

**Section 5 - Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Exploratory Excavations and utility locates	2 weeks following NTP
Procurement	4 weeks following NTP
Construction	8 weeks following NTP
Closeout	10 weeks following NTP

**Section 6 - Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$75,214 (including a \$2,500 construction allowance).**

3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a Lump Sum Price (LSP). The LSP is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted downward based on final detail design and alternative selections or omissions. The LSP shall not be greater than the stated amount unless there is an approved increase in the scope of services. The final stipulated sum (adjusted LSP) submitted herein shall be an amount to be billed on the basis of "percent complete" and stored materials turned over to the OWNER.
5. A Budget Summary for the above lump sum fee is provided in **Attachment A.**

#### **Section 7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 5% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 2.5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 2.5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application.

- Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to two and one-half percent (2.5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to five percent (5%) if the OWNER determines, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
  5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
  6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:

- a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
  - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
  - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
  - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether

- incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

### **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM and its Subcontractors shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Christian McShea as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
- Provide access to potable water
  - Assist with temporary potable water connection to field maintenance building
  - By-pass traffic (if required) during valve replacement
  - Coordinate temporary water supply through the District's interconnections

- Conduct bacteriological sampling

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson, P.E. as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eleven (11) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

(SEAL)

**CORAL SPRINGS IMPROVEMENT DISTRICT**

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Printed name of Witness

Mark Ritter  
Printed name

\_\_\_\_\_

\_\_\_\_\_  
Date

Approved as to form and legality

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
Printed name of Witness

State of Florida  
County of Palm Beach

**ENGINEER**

Globaltech Inc.  
Company

The foregoing instrument was acknowledged before me on this

    day of           , 2025 by

\_\_\_\_\_  
Signature

\_\_\_\_\_  
who is personally known to me OR produced \_\_\_\_\_ as identification.

Richard D. Olson, P.E., Vice President

\_\_\_\_\_  
Name and title (typed or printed)

\_\_\_\_\_  
Signature of Notary

April 21, 2025  
Date

# **Attachment A**

## **Budget Summary**

Engineering Fee Details

Task	Task Description	Officer	E7	E6	E3	E2	E1	CADD	Adm 3	Adm 2	Adm 1	Total Labor	Expense/ Sub consul. Fee	Sub consul.
		\$262.50	\$237.50	\$180.00	\$156.25	\$129.78	\$98.88	\$142.14	\$97.50	\$82.50	\$59.74			
<b>1</b>	<b>Project Development &amp; Management</b>													
	Project Development	1	2		0	0	0	1	2	0	1	\$1,134		
	Project Management/Coordination	0	8		0	0	0	0	4	0	4	\$2,529		
	General Project Meetings	0	2		0	2	0	0	0	2	0	\$900		
	Site Visits	0	2		0	2	0	0	0	0	0	\$735		
<b>2</b>	<b>Engineering &amp; SDC</b>													
	Utility Locates	0	2		0	4	0	0	0	0	0	\$994		
	Site Inspections	0	4		0	8	0	0	0	0	0	\$1,988		
	Project Closeout	0	4		0	0	0	0	4	0	0	\$1,340		
	Labor Total Hours	1	24	0	0	16	0	1	10	2	5	59		
	<b>Labor Total</b>	\$263	\$5,700	\$0	\$0	\$2,076	\$0	\$142	\$975	\$165	\$299	<b>\$9,620</b>		
	Subconsultant Labor Total												\$0	
	Subconsultant Multiplier												1.1	
	<b>Subcontract Total</b>												<b>\$0</b>	
	<b>Expense Total</b>												<b>\$250</b>	
	<b>ENGINEERING TOTAL</b>												<b>\$9,870</b>	



# Takeoff Worksheet

04/07/25

**Coral Springs Improvement Dist  
151496 CSID 6" Finished Water Line Isolation**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
<b>Job: 151496 CSID 6" Finished Water Line Isolation</b>					
	<b>Bid Item: 1</b>	<b>General Requirements</b>			
		Construction General Requirements	LS	1	7,000.00
				<b>Bid Item Totals:</b>	<b>7,000.00</b>
	<b>Bid Item: 2</b>	<b>Sitework</b>			
		Mobilization/Demobilization 4-Man Crew	CR-D	1	2,628.32
		Construction Superintendent	HR	4	663.80
		Construction PM 4	HR	4	616.84
		Sanitary	MONTH	1	492.20
		Excavation, Backfilling & Compaction Stone/Fill	CR-D LOAD	3 1	7,884.96 1,284.00
		Construction Superintendent	HR	8	1,327.60
		Construction Assistant	HR	4	321.84
				<b>Bid Item Totals:</b>	<b>15,219.56</b>
	<b>Bid Item: 3</b>	<b>Concrete</b>			
		Thrust Block	LS	1	1,476.60
		Form & Materials	LS	1	1,476.60
		Concrete	CY	6	1,845.75
		Concrete Pump	LS	1	1,168.98
		Labor	CR-D	3	7,884.96
				<b>Bid Item Totals:</b>	<b>12,376.29</b>

Takeoff Worksheet

04/07/25

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
<b>Bid Item:</b>	<b>40</b>	<b>Process Interconnections</b>			
		6" Fittings	LS	1	2,461.00
		PVC Pipe, Fittings & Valves	LS	1	1,230.50
		Labor	CR-D	5	13,141.60
		Construction Superintendent	HR	16	2,655.20
		Construction Assistant	HR	8	643.68
				<b>Bid Item Totals:</b>	<b>20,131.98</b>
<b>Bid Item:</b>	<b>41</b>	<b>Rental Equipment &amp; Misc. Tools</b>			
		Mini Excavator	WK	1	1,807.60
		Skid Steer	WK	1	1,781.76
		Plate Compactor 5000-7000LB	WK	1	748.14
		Misc. Tools & Equipment	LS	1	615.25
		Safety	HR	4	995.96
		Safety Equipment	LS	1	369.15
		Equipment Fuel	GAL	25	198.38
		Equipment Delivery & Pickup	EA	2	1,599.65
				<b>Bid Item Totals:</b>	<b>8,115.89</b>
<b>Bid Item:</b>	<b>100</b>	<b>Engineering</b>			
		Engineering Fees	LS	1	9,870.00
				<b>Bid Item Totals:</b>	<b>9,870.00</b>
<b>Bid Item:</b>	<b>110</b>	<b>Allowance</b>			
		Allowance	LOT	1	2,500.00
				<b>Bid Item Totals:</b>	<b>2,500.00</b>
				<b>Grand Totals:</b>	<b>75,213.72</b>