

**Coral Springs
Improvement District**

Agenda

May 15, 2023

**Meeting Location
JP Taravella high School
10600 Riverside Drive, Coral Springs, FL. 33071**

Coral Springs Improvement District

Est. 1970

May 8, 2023

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors will be held on Monday, May 15, 2023 at 4:00 p.m. at JP Taravella High School, 10600 Riverside Drive, Coral Springs, Florida. Following is the advance agendas for the meeting.

1. Call to Order
2. Approval of the Minutes of the April 17, 2023 Meetings
3. Financials for April 2023
4. Presentation of the Proposed Fiscal Year 2024 General Fund Budget and Consideration of Resolution 2023-4, Approving the Budget and Setting the Public Hearing
5. Consideration of Permits
 - A. Permit #2023-03, Mastec Fiberoptic Installation on Coral Springs Drive
 - B. Permit #2023-04 - 977 Riverside Drive Fiberoptic Installation
 - C. Permit #2022-11 – 1450 Coral Ridge Drive 7-Eleven Conversion and Tank Replacement
6. Appointment of Resident Advisory Committee
7. Consideration of Request by Staff to Allow for the Award of the Water Plant Bulk ITB# 2023-02 – Bid Opening was held on May 1, 2023 with Two Bid Submittals from American Water Chemicals and Hawkins, Inc. *(We are presenting the Board with one (1) year agreements with Hawkins, Inc. and American Water Chemicals. There are two one (1) year optional renewals to renew the contracts at the end of the initial one (1) year term. The contracts will renew automatically unless there are changes. Hawkins will be awarded the corrosion inhibitor, ammonium sulfate, hydrofluosilicic acid, sodium hydroxide, sulfuric and citric acid. American Water Chemicals will be awarded the antiscalant and all three (3) membrane cleaners) – Danielle*
8. Staff Request Board Consideration to Continue to Piggyback on the Extension of the Contract RFP# 017-2020 between the City of Lake City and H&H Liquid Sludge Disposal, Inc *(This is the final extension on the contract and takes it to July 1, 2024) – Mike/Joe*
9. Staff Request Board Consideration of a Request to Piggyback on a Contract between the City of Oakland Park and RMPK Funding, Inc. for the Provision of Grant Management Services RFP# 012623 – Joe

10. Staff Request Board Consideration to Continue to Piggyback on the Extension of the Alternate Contract Source No. 31160000-20-NAPSO-ACS Facilities Maintenance, Repair and Operations and Industrial Contract (*The contract is between the State of Florida Department of Management Services and W.W. Grainger, Inc. The extension takes the contract to June 30, 2024*) – Curt/Joe
11. Staff requests Board Consideration of the Engagement Letter with Keefe McCullough to Conduct the Financial Audit of the District's Accounts for the Fiscal Year Ending September 30, 2023 at an Amount not to exceed \$22,00.00 - Sue
12. Consideration of Staff Request to Enter into a Three-Year Contract with Huber Technologies to Perform Annual Maintenance on Wastewater Department Huber EscaMax 5000 Barscreen at \$2,000 per Year (*Huber is a Sole Source Provider for this Maintenance*) - Mike
13. Staff Requests Board Consideration of the Purchase of Two Club Car Golf Carts from Jeffrey Allen, Inc., an Authorized Club Car Representative (*The purchases are piggybacking on the City of Kansas, Missouri, master contract #EV 2671-01 utility transportation and golf vehicles plus related accessories equipment and services with Club Car. This contract is registered through Omnia and the District is eligible to piggyback on this contract by registering with Omnia. The purchases are an electric club car tempo 2+2 for administration at \$10,968,30 and a Club Car GA 300 at \$10,853.42 for the Wastewater Department*) – David/Joe
14. Consideration of Amendment #1 to Work Authorization #211 for Site No. 15 Canal Bank Stabilization for a Decrease of \$24,098
15. Engineer's Report
16. Staff Reports
 - A. Manager – Ken Cassel
 - Number of Registered Voters within the District – 27,127
 - B. Department Reports
 - Operations – David McIntosh
 - Utilities Update – Joe Stephens
 - Utility Billing Customer Service Report – Osmany Larzabal (Report Provided)
 - Water – Christian McShea (Report Provided)
 - Wastewater – Mike Hosein (Report Provided)
 - Stormwater – Shawn Frankenhauser (Report Provided)
 - Field – Curt Duggins (Report Provided)
 - Maintenance Report – Pedro Vasquez (Report Provided)
 - Procurement Report – Danielle Keira-Cancel
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
 - C. Attorney

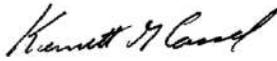
Coral Springs Improvement District

Est. 1970

17. Audience Comments *(This section of the agenda allows for comments from the public to speak on items not on the agenda. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the District Manager. When you are called to speak, and prior to addressing the Board of Supervisors, state your name and address for the record. The public comment section of the agenda is not a time for debate. It is intended to allow members of the public the opportunity to share their comments on items they think may be of value to the District.)*
18. Supervisors' Requests
19. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,



Kenneth Cassel/sd
District Manager

cc: District Staff
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, April 17, 2023 at 4:15 p.m. at JP Taravella High School, 10600 Riverside Drive, Coral Springs, FL.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President
Chuck Sierra	Secretary

Also present were:

Ken Cassel	District Manager
Seth Behn	District Attorney
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Rick Olson	District Engineer
Curt Dwiggin	Field Department
Shawn Frankenhauser	Stormwater Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department
Pedro Vasquez	Maintenance Department
Osmanny Larzabal	Utility Billing and Customer Service
Danielle Keira-Cancel	Procurement Department
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cassel called the meeting to order at 4:15 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the February 27, 2023 and March 20, 2023 Meetings

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the minutes of the February 27, 2023 meeting were approved.
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On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the minutes of the March 20, 2023 meeting were approved.

THIRD ORDER OF BUSINESS

Financials for February and March 2023

Ms. Beyer reviewed the financials.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the financials for February and March 2023 were approved.

FOURTH ORDER OF BUSINESS

Consideration of Staff Request to Approve a Contract for Telephone Service from Ring Central MVP Under Contract #2022003385 Omnia Contract for Telephonic Services – Landline Category

Mr. McIntosh noted their current service provider no longer provide telephone service to the District’s area beginning June 15, 2023. Because of timing the contract was already executed and requires ratification by the Board.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with Ring Central MVP was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Request by Staff to Piggyback Off a Contract between SA Recycling and the Town of Davie Partnered with Southeast Florida Governmental Purchasing Cooperative for Scrap Metal Recycling (Staff is also requesting to piggyback any contract renewals until January 2, 2027)

Mr. Stephens reviewed the contract with SA Recycling for scrap metal recycling.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with SA Recycling, piggybacking off the Town of Davie and Southeast Florida Governmental Purchasing Cooperative, was approved.

SIXTH ORDER OF BUSINESS

Staff Requests Board Consideration of an Agreement between the District and VB BTS II, LLC for the Location of a Cell Tower on District Property at 10300 NW 11th Manor

Mr. McIntosh provided an overview of the request to place a cell tower on District property. Staff negotiated an option and lease agreement, and all documents have been reviewed by District Counsel.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the option and lease agreement with VB BTS II, LLC was approved.

SEVENTH ORDER OF BUSINESS

Staff Requests Board Consideration of a Contract with Trio Development Company for Repairs to Lift Station 28 in the Amount of \$170,682.50 (CSID will Piggyback on contract PNC2122386B1 Sewer Lift Station Rehabilitation and Repair between Trio and Broward County)

Mr. Dwiggins reviewed the contract with Trio Development Company.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with Trio Development Company, piggybacking off the County contract, was approved at a total cost of \$170,682.50.

EIGHTH ORDER OF BUSINESS

Consideration of Work Authorizations

A. Amendment #1 to Work Authorization #199 for Pump Stations 1 & 2 LP Gas Tank Replacement Reimbursing Unused Allowance and Fees of \$24,312.41

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Amendment #1 to Work Authorization #199 was approved for a decrease of \$24,312.41.

B. Work Authorization #213 for Diffuser Replacement for Digester 1 for a Total Cost of \$18,892

Mr. Hosein reviewed the work associated with Work Authorization #213.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Work Authorization #213 was approved for a total cost of \$18,892.

NINTH ORDER OF BUSINESS

Engineer’s Report

Mr. Olson reviewed the report, a copy of which was included in the agenda package.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Engineer’s Report was accepted.

TENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

There being nothing additional to report, the next item followed.

B. Department Reports

• **Operations – David McIntosh**

Mr. McIntosh reported the following:

- All the budgeted projects are ongoing and almost complete except for the wastewater tank cleaning and the generator storage building. They expect those to start within the next couple of months.
- The quarterly reports are being submitted for the hurricane grants.
- Preparations are underway for the annual Open House on April 29, 2023.

• **Utilities Update – Joe Stephens**

Mr. Stephens provided updates on the grants.

• **Utility Billing Customer Service Report – Osmany Larzabal (Report Provided)**

Mr. Larzabal reviewed his report, a copy of which is attached hereto and made a part of the public record.

• **Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report, a copy of which is attached hereto and made a part of the public record.

• **Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report, a copy of which is attached hereto and made a part of the public record.

• **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made a part of the public record.

- **Field – Curt Dwiggins (Report Provided)**

Mr. Dwiggins reviewed his report, a copy of which is attached hereto and made a part of the public record.

- **Maintenance Report – Pedro Vasquez (Report Provided)**

Mr. Vasquez reviewed his report, a copy of which is attached hereto and made a part of the public record.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Cancel reviewed her report, a copy of which is attached hereto and made a part of the public record.

- **Human Resources – Jan Zilmer**

Mr. McIntosh reported they have switched the payroll to Paycom.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Engineer’s Report was accepted.

C. Attorney

Mr. Behn reported he continues to track some bills in the legislature, which may impact the District.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- The District is looking for 10 volunteers to be on a resident advisory committee. Mr. Cassel explained the committee will have to follow the Sunshine Law.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the creation of an Advisory Committee was approved.

- Dr. Shank provided an overview of facts regarding the District and its responsibilities. He noted the last meeting had to be cancelled due to the number of residents in attendance and the lack of space to accommodate everyone. No contracts were entered into for the removal of trees. The District has properly noticed this meeting as required by Statute. He also provided an explanation on the responsibility to prevent flooding within the District.

- There was a presentation on stormwater management and flood control.
- Members of the Board made comments as residents.
- The floor was opened to audience comments. Several members of the public commented on the proposed tree removal project, and most were not in favor.
- Dr. Shank thanked the residents for their attendance and comments.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Third Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORT SUMMARY – MEETING MAY 19, 2023

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
SUMMARY REPORT**

For Period Ending April 30, 2023

	Actual ENDING 4/30/23		BUDGET THRU 4/30/23		VARIANCE Actual to Budget (UNDERBUDGET)		ADOPTED BUDGET FY 2022/2023
REVENUES							
TOTAL REVENUES	\$ 8,810,817	*	\$ 8,826,513	*	\$ (15,696)	*	\$ 15,131,165
CARRY FORWARD	\$ -		\$ 2,128,531		\$ (2,128,531)		\$ 3,648,911
TOTAL REVENUE WITH CARRY FORWARD	\$ 8,810,817		\$ 10,955,044		\$ (2,144,227)		\$ 18,780,076

* \$927,180.00 of Water & Sewer Revenue accrued to 2021-2022 Fiscal Year

EXPENDITURES							
TOTAL ADMINISTRATIVE	\$ 1,010,119		\$ 1,547,725		\$ (537,606)		\$ 2,653,243
TOTAL PLANT	\$ 3,318,173		\$ 5,424,283		\$ (2,106,109)		\$ 9,298,770
TOTAL FIELD	\$ 1,756,393		\$ 2,244,938		\$ (488,545)		\$ 3,848,465
TOTAL EXPENDITURES	\$ 6,084,686		\$ 9,216,946		\$ (3,132,260)		\$ 15,800,478
AVAILABLE FOR DEBT SERVICE	\$ 2,726,131						\$ 2,979,598
Total Debt Service	\$ 1,643,727						\$ 2,817,818
Excess Revenues (Expenses) After Debt Service	\$ 1,082,405						\$ 161,781
Net Assets Beginning	\$ 41,174,831						
Net Assets Ending	\$ 42,257,236						

Debt Service Coverage February 2023 1.66

Debt Service Requirement 1.00

Debt Service-Budget 1.06

surplus .06 budgeted

**CORAL SPRINGS IMPROVEMENT DISTRICT
General Fund
SUMMARY REPORT**

For Period Ending April 30, 2023

	Actual ENDING 4/30/23	BUDGET THRU 4/30/23	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2022/2023
REVENUES				
TOTAL REVENUES	\$ 3,402,868	\$ 1,915,661	\$ 1,487,207	\$ 3,283,990
CARRY FORWARD	\$ -	\$ 3,201,704	\$ (3,201,704)	\$ 5,488,636
TOTAL REVENUE WITH CARRY FORWARD	\$ 3,402,868	\$ 5,117,365	\$ (1,714,497)	\$ 8,772,626
EXPENDITURES & RESERVES				
TOTAL ADMINISTRATIVE	\$ 277,371	\$ 524,549	\$ (247,178)	\$ 899,226
TOTAL FIELD	\$ 1,466,900	\$ 4,184,483	\$ (2,717,584)	\$ 7,173,400
TOTAL EXPENDITURES	\$ 1,744,270	\$ 4,709,032	\$ (2,964,762)	\$ 8,072,626
RESERVES				
EXCESS REVENUES (EXPENSES)	\$ 1,658,598			\$ 700,000
TOTAL EXPENSES & RESERVES	\$ 3,402,868			\$ 8,772,626
FUND BALANCE BEGINNING	\$ 11,654,210	*		
FUND BALANCE ENDING	\$ 13,312,846			

* Fund Balance changed due to audit adjustments

Fourth Order of Business

RESOLUTION 2023-4

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2023/2024 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO CHAPTER 2004-469, LAWS OF FLORIDA

WHEREAS, in accordance with Section 12, of Chapter 2004-469, Laws of Florida, the District Manager has heretofore prepared and submitted a proposed general fund budget to the Board for Fiscal Year 2023/2024, a copy of which is attached hereto as Exhibit A, and

WHEREAS, the Board of Supervisors has determined to conduct a public hearing to consider the proposed general fund budget on August 21, 2023;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THAT:

Section 1. The recitals above are true and correct and are hereby made a part of this Resolution.

Section 2. The budget proposed by the District Manager for Fiscal Year 2023/2024 is hereby tentatively approved as a basis for conducting a public hearing to finally adopt the recommended general fund budget.

Section 3. A public hearing on the proposed general fund budget is hereby set for the following date, hour and location:

Date: August 21, 2023
Hour: 4:00 PM
Place: District Offices
10300 N.W. 11th Manor
Coral Springs, Florida 33071

Section 4. The District Manager shall publish or have published notices required of said public hearing as required by Chapter 2004-469, Laws of Florida.

Section 5. This resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District, this 15th day of May, 2023.

Martin Shank, President

Kenneth Cassel, Assistant Secretary

Exhibit A



CORAL SPRINGS IMPROVEMENT DISTRICT

GENERAL FUND

**PROPOSED
TENTATIVE
BUDGET**

FY 2023 / 2024

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BUDGET HIGHLIGHTS

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ABOUT THE DISTRICT

The Coral Springs Improvement District (CSID or “The District”) was incorporated in 1970 for the purpose of constructing and maintaining systems of drainage, flood control within the boundaries of the District.

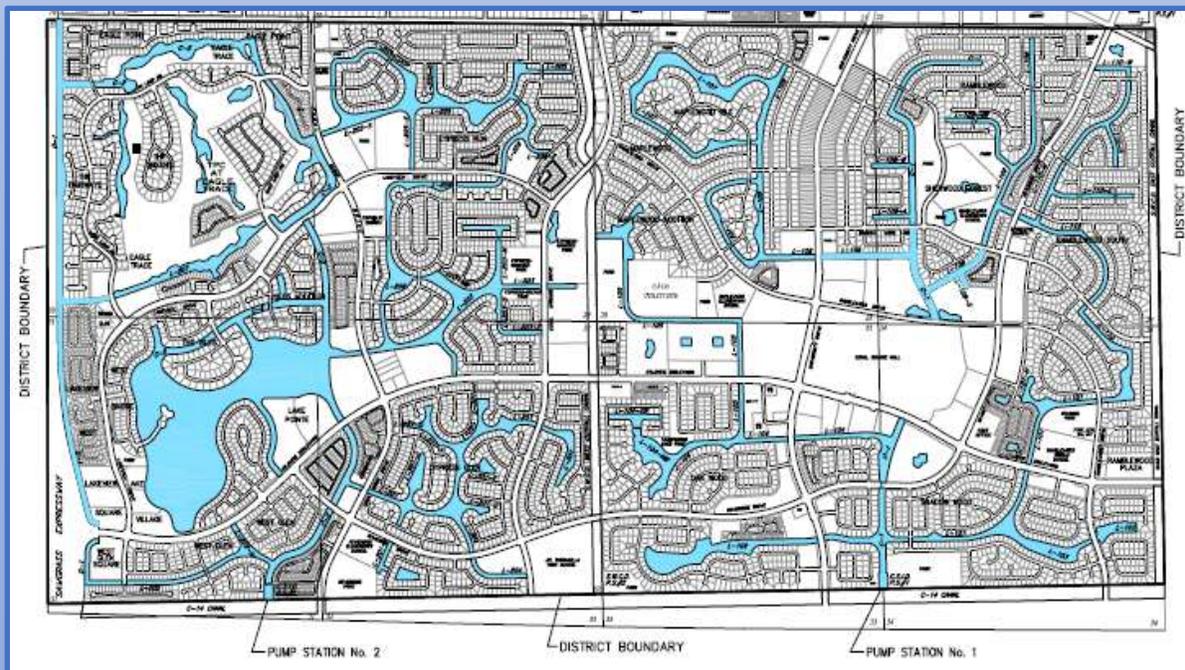
The District was formed enabling the development of the Southern portion of the City of Coral Springs. This was only possible by providing drainage to that land. The District levies and collects non-ad valorem assessments for the purpose of maintenance, operation and repair of the stormwater management system.

The primary responsibility of the stormwater management department is to prevent flooding throughout the District. Stormwater runoff is conveyed to canals via street drains which are maintained by the City of Coral Springs and/or private HOA’s.

CSID monitors and adjusts the water levels in 22 miles of canals, and is responsible for maintenance therein. The District keeps vegetation growth in the canals under control through chemical and biological (natural) methods, and routinely removes debris of all kinds from canals.



The District maintains and operates two pump stations, each capable of pumping 200,000 gallons per minute.



CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND
Proposed Tentative Budget
Fiscal Year 2023 - 2024

DESCRIPTION	ACTUAL FYE 2022	ADOPTED BUDGET FY 2022-2023	ACTUAL thru 3/31/2023	TOTAL Projected thru 9/30/2023	Tentative BUDGET FY 2023-2024
Assessment Revenues	3,103,269	3,244,840	3,109,229	3,244,840	3,407,082
Permit Review Fees	8,200	1,000	1,600	3,200	3,200
Miscellaneous Revenue	-		-	-	-
Interest Income	33,156		120,657	241,315	-
Shared Personnel Revenue	37,039	38,150	19,076	38,152	38,150
Carry Forward Assigned Funds		5,488,636	-	-	5,992,522
TOTAL REVENUES	3,181,663	8,772,626	3,250,562	3,527,507	9,440,954

ADMINISTRATIVE

Supervisor Fees	7,200	7,200	2,400	4,800	7,200
Salaries and Wages	176,036	239,000	75,288	150,576	223,921
Special Pay	250	300	-	-	268
FICA Taxes	14,648	18,300	5,148	10,297	17,682
Pension Expense	11,571	28,700	3,879	7,758	26,870
Health Insurance	79,635	73,300	6,894	13,788	49,399
Worker's Compensation Ins.	365	700	423	846	533
Payroll Processing Fees	-	-	-	-	2,580
TOTAL ADMIN PERSONNEL	289,706	367,500	94,033	188,065	328,453

ADMINISTRATIVE EXPENSES

Engineering Fees	21,553	44,100	10,973	21,947	44,100
Legal Fees	96,200	96,000	34,747	69,494	96,000
Special Consulting Services	52,521	200,000	-	-	200,000
Annual Audit	8,200	10,700	8,200	16,400	10,700
Actuarial Computation-OPEB	-	1,400	-	-	500
Management Fees	62,630	64,506	31,013	62,026	64,509
Telephone Expense	3,649	3,760	1,558	3,116	3,860
Postage	1,156	810	311	622	730
Printing & Binding	1,382	1,380	592	1,184	1,380
Paver Driveway Incentive Program	-	12,500	592	1,184	12,500
Administrative Building Costs (Rent)	13,151	13,120	5,631	11,262	13,905
Insurance	947	1,300	409	818	1,300
Legal Advertising	662	6,000	293	587	6,000
Other Charges	1,490	1,700	200	400	1,300
Computer Expense/Technology	24,663	31,500	7,034	14,068	31,100
Digital Record Management	-	11,000	-	-	-
Office Supplies	7,809	7,790	3,344	6,688	8,290
Dues, Licenses & Subscriptions	4,365	7,900	3,175	6,350	7,900
Promotional Expense	8,275	5,260	-	-	4,800
Education	-	-	-	-	7,480
Capital Purchases	-	11,000	-	-	-
TOTAL ADMIN GENERAL	308,652	531,726	108,073	216,145	516,354
TOTAL ADMINISTRATIVE	598,358	899,226	202,105	404,210	844,807

DESCRIPTION	ACTUAL FYE 2022	ADOPTED BUDGET FY 2022-2023	ACTUAL thru 3/31/2023	TOTAL Projected thru 9/30/2023	Tentative BUDGET FY 2023-2024
FIELD PERSONNEL					
Salaries & Wages	302,788	318,000	148,259	296,518	328,425
Special Pay	900	1,000	-	-	758
FICA Taxes	23,176	25,000	11,018	22,035	25,124
Pension Expense	36,251	39,000	15,581	31,162	39,411
Health Insurance	75,471	107,000	49,373	98,747	112,306
Worker's comp Ins	10,353	17,000	4,548	9,097	16,619
Payroll Processing Expense	-	-	-	-	3,380
TOTAL FIELD PERSONNEL	448,939	507,000	228,780	457,559	526,023

FIELD OPERATIONS					
Water Quality Testing	2,432	3,000	1,126	2,252	3,000
Communications-Radios/Cellphones	784	2,200	281	563	2,200
Electric	933	1,200	360	720	1,500
Rentals and Leases	47	500	-	-	500
Insurance	11,140	18,300	5,767	11,534	13,000
R&M - General	152,784	26,035	4,825	9,650	30,135
R&M - Vehicles	1,261	5,500	1,459	2,919	5,500
R&M - Trash pickup	2,266	5,200	2,056	4,113	5,200
R&M - Pump Stations	58,202	100,265	439	877	72,055
R&M - Facility	10,726	11,500	4,349	8,698	12,000
Culvert Inspection & Cleaning	56,960	94,500	19,500	39,000	230,000
Canal Dredging & Maintenance	-	-	-	-	25,000
Vegetation Management	12,441	15,000	-	-	15,000
Operating Supplies	632	19,600	1,059	2,118	22,100
Chemicals	157,788	145,000	87,816	175,631	160,000
Uniforms	1,304	2,900	535	1,069	2,100
Motor & Propane Fuels	31,898	57,300	7,124	14,248	51,300
Dues, Licenses, Schools & Training	632	8,400	1,059	2,118	10,100
Education (Schools & Training)	-	-	-	-	11,200
Capital Outlay-Equipment	-	10,000	-	-	47,000
Capital Improvements	958,909	6,140,000	320,590	641,180	6,676,500
TOTAL FIELD OPERATIONS	1,461,137	6,666,400	458,346	916,692	7,395,390
TOTAL FIELD	1,910,076	7,173,400	687,126	1,374,251	7,921,413
TOTAL OPERATIONAL EXPENDITURES	2,508,434	8,072,626	889,231	1,778,462	8,766,220

Reserves					
Reserved for 1st Qtr. Operating	-	450,000	-	-	450,000
Reserves for Designated Projects/Emergency	-	250,000	-	-	250,000
Total Reserves	-	700,000	-	-	700,000

TOTAL EXPENSES & RESERVES	2,508,434	8,772,626	889,231	1,778,462	9,466,220
Excess Revenues Over Expenditures & Reserves	673,230	-	2,361,331	1,749,045	-

REVENUES:

Assessments

The District levies a Non-Ad Valorem Assessment on all taxable property within the Coral Springs Improvement District to fund operating and maintenance expenditures, and future reserves. Based on the following table:

Parcel Type	Impervious Area
Residential Dwelling - Tier 1	1,947
Residential Dwelling - Tier 2	3,423
Residential Dwelling - Tier 3	5,449
Residential Dwelling - Tier 4	6,792
Small Apartment Building	9,354
Large Apartment Building	178,965
Retail/Office	21,261
Big Box Store	188,748

Source: Assessment Methodology Study – 5/2018

Permit Review Fees

Permit fees are based on prior year's revenues. The revenue budgeted from this source is \$3,200.

Interest Income

Interest is earned from the District's funds on deposit in money market accounts and in investment pools. Interest rates are at historic highs.

Shared Personnel Revenue

The District has an interlocal agreement with Pinetree Water Control District. Under the provisions of that agreement the District provides the services of an appropriately licensed field supervisor to Pinetree. Budgeted revenue from this source is \$39,290.

EXPENDITURES

ADMINISTRATIVE

Supervisor Fees

Board of Supervisors may be compensated \$200 per meeting, not to exceed \$2,400 each per year. Based on 3 supervisors and 12 meetings per year, the amount should not exceed \$7,200.

Salaries and Wages

The total amount of budgeted wages for this Fiscal Year is \$223,921

Special Pay

Special pay is a holiday bonus based on number of years of service. Special pay is budgeted for \$268.

FICA Taxes

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$223,921 and Supervisors Fees of \$7,200 FICA taxes are being budgeted for a rounded figure of \$17,682.

Pension Expense

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$223,921 pension expense is budgeted for \$26,870.

Health Insurance

The District offers each employee Health, Life, Dental and Disability Insurance. In addition, the board members are provided Health and Dental Insurance only. The projected cost to be paid by the District for this fiscal year is \$49,399.

Worker's Compensation Insurance

The District's Worker's Compensation Insurance premium is budgeted for \$533.

Payroll Processing Fees

In April of 2023, the District contracted with PayCom for payroll processing services. The projected amount for payroll fees for this fiscal year is \$2,580.

Engineering Fees

The District contracts for general engineering services on an annual basis. Based on prior years' experience, the projected amount for this Fiscal Year is \$44,100.

Coral Springs Improvement District
General Fund
Proposed Tentative Budget
Fiscal Year 2023 / 2024

Legal Fees

The District currently has a contract with Lewis Longman & Walker, P.A. as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc. Based on prior years' experience the projected amount for this Fiscal Year is \$96,000.

Special Consulting Services

The District will need to engage a consultant who specializes in legislative codification. Certain District limitations relating to bidding threshold requirements, efficiencies, gains and benefits inherent in contract administration, and supervisor compensation levels need to be revised and updated. Additional consulting may be needed to conduct workshop sessions involving staff and department managers. The total amount being budgeted is \$200,000.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. Based on the current activity level the amount is not expected to exceed \$10,700.

Actuarial Computation - OPEB

Florida Statutes require the employer to make health coverage available to retirees at the employer's group rate. The Governmental Accounting Standards Board requires a periodic actuarial assessment of the cost and liability associated with these benefits. In June 2017 GASB 75 replaced and expanded GASB 45 reporting requirements. The District is budgeting \$500 for this assessment.

Management Fees

This service includes \$64,509 in management and financial advisory services provided to the District under the Management Contract with Inframark.

Telephone

Telephone and fax machine expenses are budgeted for this Fiscal Year at \$3,860.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc. The projected expense for this Fiscal Year is \$730.

Printing and Binding

Checks, stationery, envelopes, photocopies, etc. The projected expense for this Fiscal Year is \$1,380.

Paver Driveway Incentive Program

An incentive of \$250 payment each year to the first fifty District residents to replace a concrete or other impervious surface driveway with a pervious paver type driveway. The total budget is \$12,500.

Administrative Building Costs

This expense represents the costs of operating and maintaining the administration building. The projected amount for this cost is \$13,905.

Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$1,300.

Legal Advertising

The District does most of its legal advertising in the Sun-Sentinel. Expenses include monthly meetings, special meetings, public hearings, etc. Based on prior years' experience the amount should not exceed \$6,000.

Other Charges / Contingencies

The District is budgeting \$1,300 for various bank charges incurred on its accounts.

Computer Expense/Technology

All the District's financial records, accounts payable are processed on a main frame computer owned by Coral Springs Improvement District Water and Sewer Fund. The budget amount for this technology is \$31,500 and includes the cost of digital record keeping for engineering/project plans.

General Fund
Proposed Tentative Budget
Fiscal Year 2023 / 2024

Office Supplies

Accounting and Administrative Supplies. Projected expense for this year is \$8,290.

Dues, Licenses, Subscriptions

	<u>Yearly</u>
Annual renewal fee to Florida Assoc.	\$3,000
Annual Special District fee	175
Accounting and seminars	1,000
Management related training	3,700
Others	<u>25</u>
Total	\$7,900

Promotional Expense

The District circulates periodic newsletters for the purpose of keeping its residents informed of issues affecting them and may sponsor other events for educating District residents about the services being provided. The annual budget for this item is \$4,800.

Education

The District values continued learning and encourages employees to further their education. The District will pay for classes / seminars taken by employees when the subject is related to the employee's job. The total budget is \$7,480.

Capital Purchases

There are no budgeted expenditures.

FIELD OPERATIONS

Salaries and Wages

The total amount of budgeted wages for this Fiscal Year is \$328,425.

Special Pay

Special pay is a holiday bonus based on the number of years of service. Special pay is budgeted for \$758.

FICA Taxes

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$328,425 FICA taxes are being budgeted for a rounded amount of \$25,124.

Pension Expense

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$328,425 pension expense is budgeted for \$39,411.

Health Insurance

The District offers the employees' Health, Life, Dental and Disability Insurance. The projected cost to be paid by the District for this fiscal year is \$112,306.

Worker's Compensation Insurance

The District's Worker's Compensation Insurance premium is budgeted for \$16,619.

Payroll Processing Fees

In April of 2023, the District contracted with PayCom for payroll processing services. The projected amount for payroll fees for this fiscal year is \$3,380.

Water Quality Testing

Water Quality Testing is done to provide a guide for planning the aquatic plant control program and in addition provides indications of dangerous or threatening conditions. Based on last year's quarterly testing the amount is estimated to be \$3,000.

Communications-Radios/Cellphones

The District provides Sprint/T-Mobile telephones for the field employees. The following are the estimated costs for the budget year.

	<u>Yearly</u>
Field Supervisor	\$1,200
Truck No. 1	500
Truck No. 1	<u>500</u>
Total	\$2,200

Electric

The District currently has the following utility accounts with Florida Power and Light for purposes of providing electricity to two pump stations:

<u>Address</u>	<u>Yearly</u>
Pump Station #1 – 121 NW 93 rd Terrace	\$ 750
Pump Station #2 – 12000 SW 1 st Street	<u>750</u>
Total	\$1,500

Rentals and Leases

Payments related to a lease on a copy machine. The projected cost to be paid by the District for this fiscal year is \$500.

Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. Based on the prior years' experience the expected amount for this Fiscal Year should not exceed \$13,000.

Repair & Maintenance - General

The following is a listing of the different repairs and maintenance needed for operations.

	<u>Yearly</u>
Vehicle Maintenance	5,500
Pump Station Repairs/Maintenance	72,055
Trash Pick-up Service	5,200
Misc. Repairs	<u>30,135</u>
Total	\$112,890

Repair & Maintenance - Facility

Estimated costs for general facility maintenance are \$12,000.

Culvert Inspection and Cleaning

Culvert inspection and cleaning costs of \$131,500 are being budgeted this year. In addition, \$98,500 has been budgeted for engineering assessments. Total budget for this category is \$230,000.

Canal Dredging & Maintenance

Estimated costs for dredging and maintenance are \$25,000.

Vegetation Management

Prevention of growth of invasive vegetation in canal rights-of-way, with associated bank repair. This should not exceed \$15,000.

Operating Supplies

The following is a listing of the different operating supplies needed for operations.

	<u>Yearly</u>
Safety equipment	6,575
Annual Waterway Cleanup Donation	525
Grass eating triploid carp	<u>15,000</u>
Total	<u>\$22,100</u>

Chemicals

Estimated costs for chemicals for the budget year are \$160,000.

Uniform Rental / Purchase

Estimated costs for uniform rental / purchase including Employee Safety Boot Allowance for the budget year are \$2,100.

Motor Fuels & Propane

Estimated costs for motor fuels and propane for the budget year are \$51,300.

Dues, Licenses, Schools

Employees are required to have an Aquatic License. This expense includes the classes, licenses and all fees related to the employee obtaining an Aquatic License. This year's projected amount should not exceed \$10,100.

Education

The District values continued learning and encourages employees to further their education. The District will pay for classes / seminars taken by employees when the subject is related to the employee's job. The total budget is \$11,200.

Capital Outlay-Equipment

Capital outlay for equipment is budgeted for \$47,000.

Capital Improvements

Capital improvements in the amount of \$6,676,500 are being budgeted for canal bank restoration, canal bank assessment, safety, and sustainability project. LP Fuel tank storage capacity increase and purchase of spare motor for stormwater pumps.

Reserves for 1st Quarter Operating

The amount of \$450,000 is reserved toward 1st quarter operation expenses.

Reserves for Assigned Projects and Emergencies

The reserve fund is established to set aside funds for projects designed to maintain the District's drainage assets and to provide for unexpected events/natural disasters that may occur other than those related to Hurricanes. This fiscal year the amount projected to be set aside is \$250,000.

Fifth Order of Business

5A

May 1, 2023

Ken Cassel, Manager

Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

RE: Application for construction of Fiberoptic facilities
within CSID Right of Way and in proximity to existing CSID installations
Coral Springs Drive between Atlantic and SWCD West Outfall Canal
CR-2023-3
Recommendation for approval with conditions

Ken:

The proposed installation of fiber optic conduit as depicted on plans prepared by Draftpros for the proposed installation of fiberoptic cables in 2" diameter HDPE carrier pipe by MCI Metro/Mastec along Coral Springs Drive from West Atlantic Blvd. north, to and along the Sunshine Water Control District's west outfall canal. This office is recommending the CSID Board of Supervisors accept the plans and approve a permit for the proposed installation subject to the following conditions of approval.

1. SoftDig™ or similar locating techniques shall be utilized at each crossing and at 500 ft. intervals where the proposed installation run parallel to and within 5 ft horizontally of existing CSID facilities.
2. The Coral Springs Improvement District shall be promptly reimbursed for any and all costs to correct or repair damage to existing CSID facilities caused by or due to the proposed construction.
3. A minimum vertical clearance of 24" shall be provided at all crossings and 5 ft. horizontal clearance where the proposed fiber optic runs parallel with CSID facilities.
4. The existing raw water main on the west side of the West Outfall Canal (SWCD) (sheets 18, 19 and 20) is not shown on the plans. Locate this main and maintain a minimum horizontal clearance of 5 ft for open cuts and a minimum vertical separation of 24" for horizontal directional drilling installations.

As depicted on the attached plans, the majority of the installation will be accomplished utilizing directional bore.

The proposed installation of 2" fiberoptic conduit crosses CSID water and force mains at multiple locations and runs parallel to existing CSID lines along much of the project length. Fifteen feet of separation is provided where the fiber optic is to be installed parallel with the CSID force main. At crossings, the plans specify 24" of separation between existing CSID

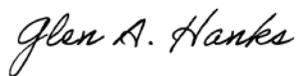
MCI Metro / MasTec Fiberoptic Installation
Coral Springs Drive
May 1, 2023
Page 2

facilities and the new installation (directional bore) is required. The separation and clearances specified on the plans are sufficient, if adhered to, to protect CSID facilities from damage.

This office therefore recommends approval of the attached permit application authorizing the installation by directional bore of 470 ft. of 1.5" fiberoptic conduit subject to the following conditions:

1. Prior to construction, all crossings with CSID component shall be located (horizontally and vertically) at the applicant's cost using SoftDig™ or other vacuum type excavation and location service.
2. A minimum of 24" of vertical separation and 5 ft. of horizontal separation shall be provided between existing CSID facilities and the proposed conduits.
3. At the conclusion of the project boring logs utilizing the same vertical datum as the SoftDig locates shall be provided to CSID.
4. The Coral Springs Improvement District shall be promptly reimbursed for the cost of any repairs to its facilities due to damage resulting from the proposed installation of fiberoptic facilities.

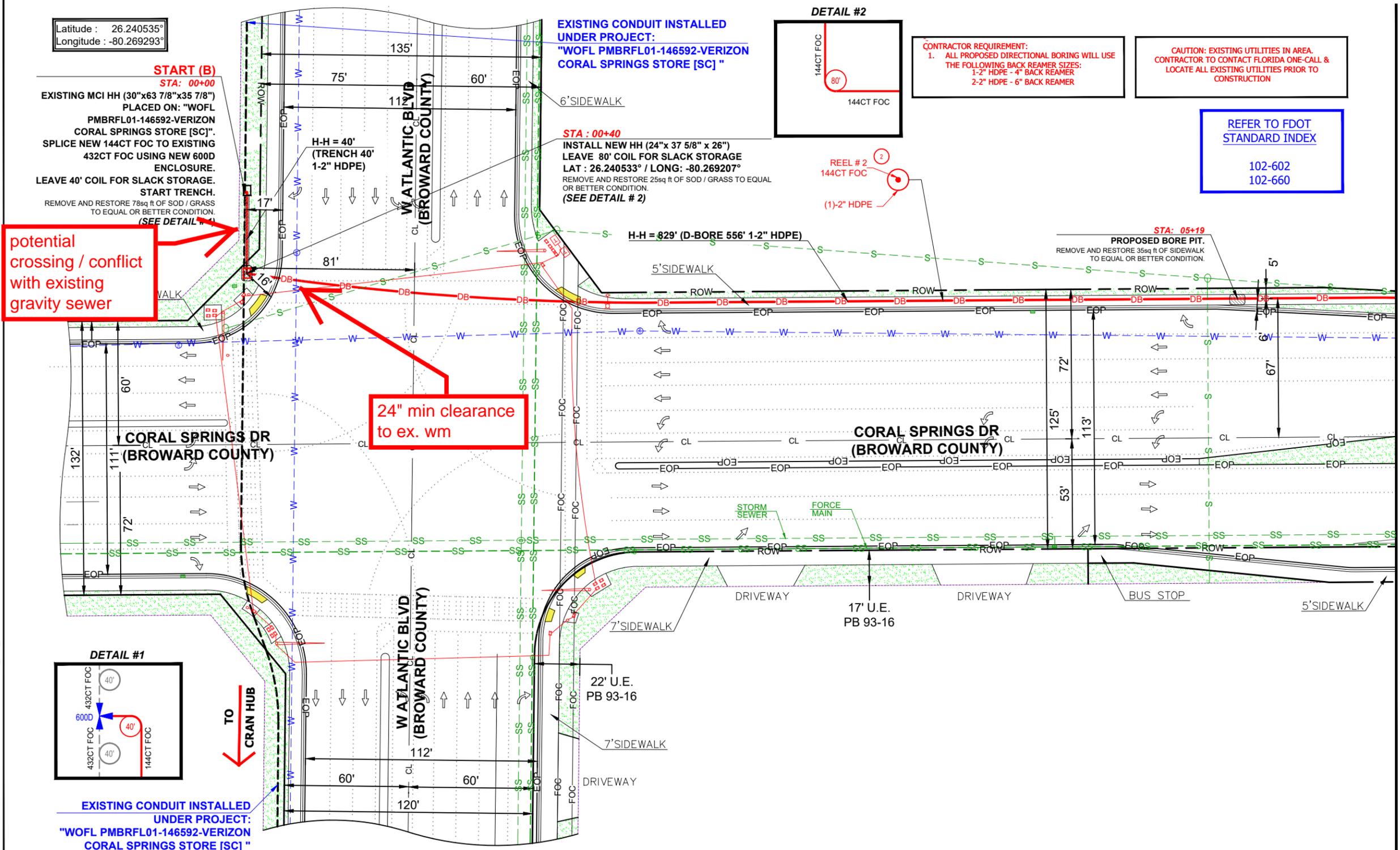
Regards,



Glen A. Hanks, P.E.

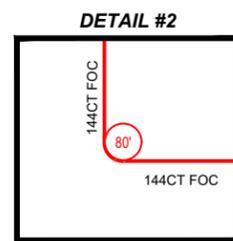
cc

Latitude : 26.240535°
Longitude : -80.269293°



START (B)
STA: 00+00
EXISTING MCI HH (30"x63 7/8"x35 7/8")
PLACED ON: "WOFL PMBRFL01-146592-VERIZON CORAL SPRINGS STORE [SC]".
SPlice NEW 144CT FOC TO EXISTING 432CT FOC USING NEW 600D ENCLOSURE.
LEAVE 40' COIL FOR SLACK STORAGE.
START TRENCH.
REMOVE AND RESTORE 78sq ft OF SOD / GRASS TO EQUAL OR BETTER CONDITION.
(SEE DETAIL #1)

EXISTING CONDUIT INSTALLED UNDER PROJECT:
"WOFL PMBRFL01-146592-VERIZON CORAL SPRINGS STORE [SC]"



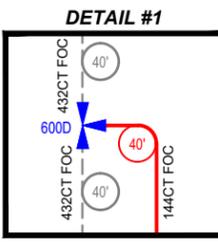
CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION

REFER TO FDOT STANDARD INDEX
102-602
102-660

potential crossing / conflict with existing gravity sewer

24" min clearance to ex. wm



EXISTING CONDUIT INSTALLED UNDER PROJECT:
"WOFL PMBRFL01-146592-VERIZON CORAL SPRINGS STORE [SC]"

SEE SHEET: 012 OF 020

MATCH LINE STATION: 05+96

DIRECTION OF ENGINEERING

INFORMATION ON THIS DOCUMENT IS PROPRIETARY AND SHALL NOT BE USED, COPIED, REPRODUCED OR DISCLOSED IN WHOLE OR IN PART WITHOUT WRITTEN CONSENT OF MCI METRO

MATERIAL LIST	QTY
Cable prep/splicing/testing (ribbon)	12
Cable placement 144CT FOC	716'
New Underground - Direct Bury Cable (1-2")	40'
New Underground - Directional Bore (1-2")	556'
Tracer wire	596'
Remove and Reinstall concrete	35 sq ft
Splice Enclosure	1
Place Handhole - Medium 24"x 37 5/8"x 26"	1

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

14160 Frontage Road, Ste. 31
Miami Lakes, FL 33016

811 Know what's below. Call before you dig.

COUNTY:	BROWARD
CITY:	CORAL SPRINGS
TOWNSHIP:	48
RANGE:	41
SECTION:	32 / 29

SITE RING:	SITE ID:	----
TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK		
PROJECT ADDRESS: 1331 CORAL SPRINGS DR		
OSP-ENG: STEVEN LENCSE	OSP PH #: (786) 489-6720	APPV BY: DraftPros LLC
PROJECT CODE: 2211CRRJ	DRAWN BY: DraftPros LLC	
APPROVED ORIGINAL ISSUE:		
FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3	SCALE: N.T.S.	PAGE: 011 OF: 020

REEL #2: 144CT FOC

	00+00	00+00	00+00	00+00	00+40	00+40	00+40
1	2	3	4	5	6	7	
12	30"x 63 7/8" x 35 7/8"	40'	80'	24"x 37 5/8" x 26"	556'	636'	
	08A	009		008	009		
	4C	4C	5C	4C	4C	5C	
CABLE PREP/SPlicing/ TESTING (RIBBON)	EXISTING HH	DIRECT BURY CABLE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	

REV#3 4/10/2023 10:58 PM MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG

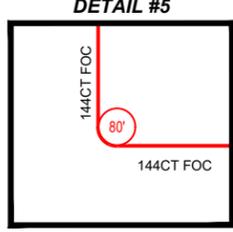
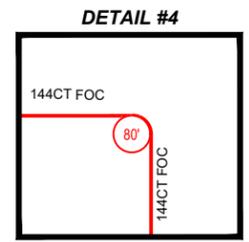
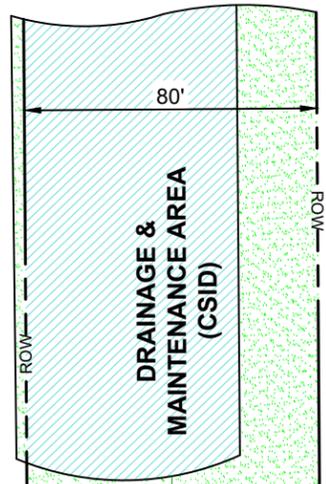
SEE SHEET: 011 OF 020

SEE SHEET: 013 OF 020

REFER TO FDOT STANDARD INDEX
102-602
102-660

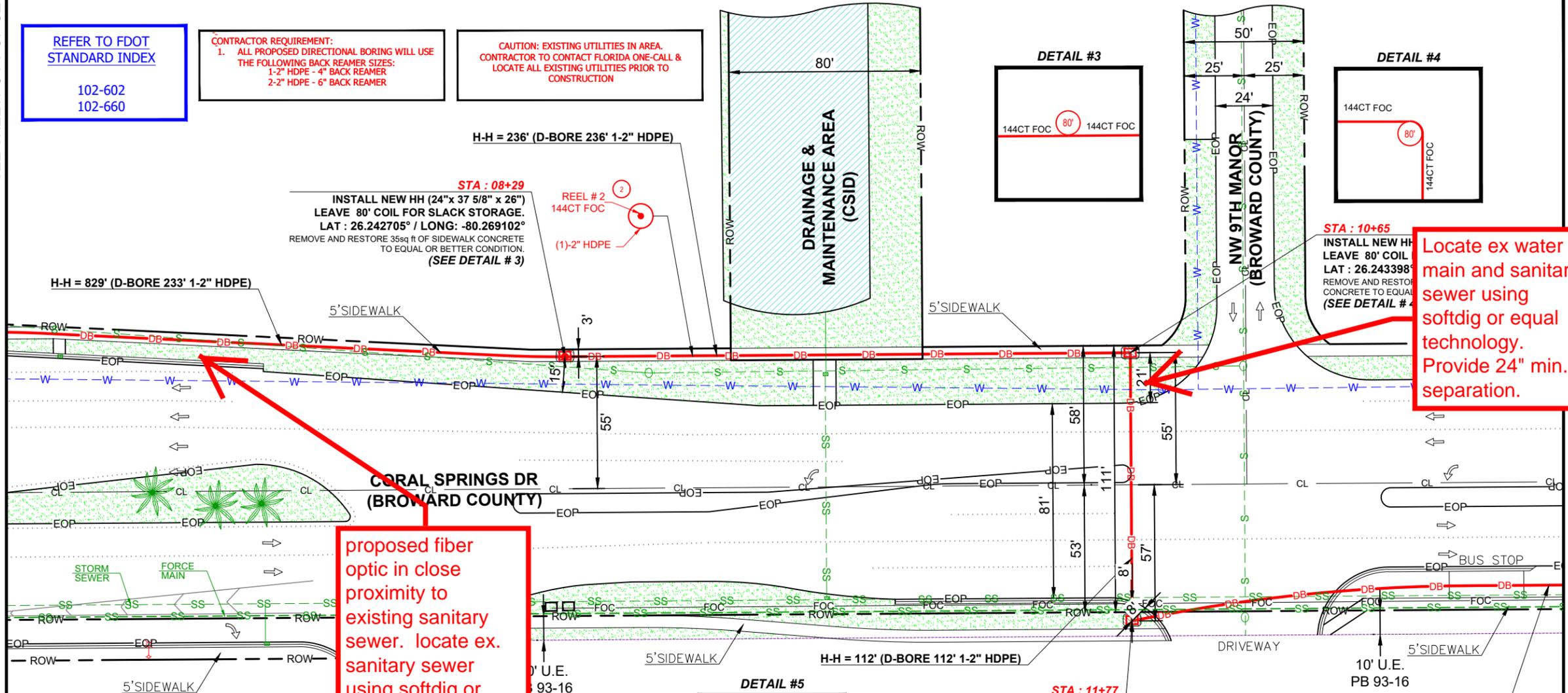
CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION



proposed fiber optic in close proximity to existing sanitary sewer. locate ex. sanitary sewer using softdig or equivalent. Adjust design to provide a min. of 24" separation.

Locate ex water main and sanitary sewer using softdig or equal technology. Provide 24" min. separation.



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MATERIAL LIST	QTY
Cable placement 144CT FOC	1002'
New Underground - Directional Bore (1-2")	762'
Tracer wire	596'
Remove and Reinstall concrete	70 sq ft
Place Handhole - Medium 24"x 37 5/8"x 26"	3

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP



COUNTY: BROWARD
CITY: CORAL SPRINGS
TOWNSHIP: 48
RANGE: 41
SECTION: 32 / 29

811 Know what's below. Call before you dig.
TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK
PROJECT ADDRESS: 1331 CORAL SPRINGS DR
OSP-ENG: STEVEN LENCSE
OSPPH #: (786) 489-6720
APPROVALS: APPV BY: DraftPros LLC
PROJECT CODE: 2211CRRJ
DRAWN BY: DraftPros LLC
FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3
SCALE: N.T.S. PAGE: 012 OF: 020

② REEL #2: 144CT FOC

05+96	05+96	08+29	08+29	08+29	10+65	10+65	10+65	11+77	11+77	11+77
1	2	3	4	5	6	7	8	9	10	11
233'	233'	24'x 37 5/8'x 26"	236'	316'	24'x 37 5/8'x 26"	112'	192'	24'x 37 5/8'x 26"	181'	261'
009	5C	008	009	5C	008	009	5C	008	009	5C
4C	5C	4C	4C	5C	4C	4C	5C	4C	4C	5C
DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

MATCH LINE STATION: 05+96

MATCH LINE STATION: 13+58

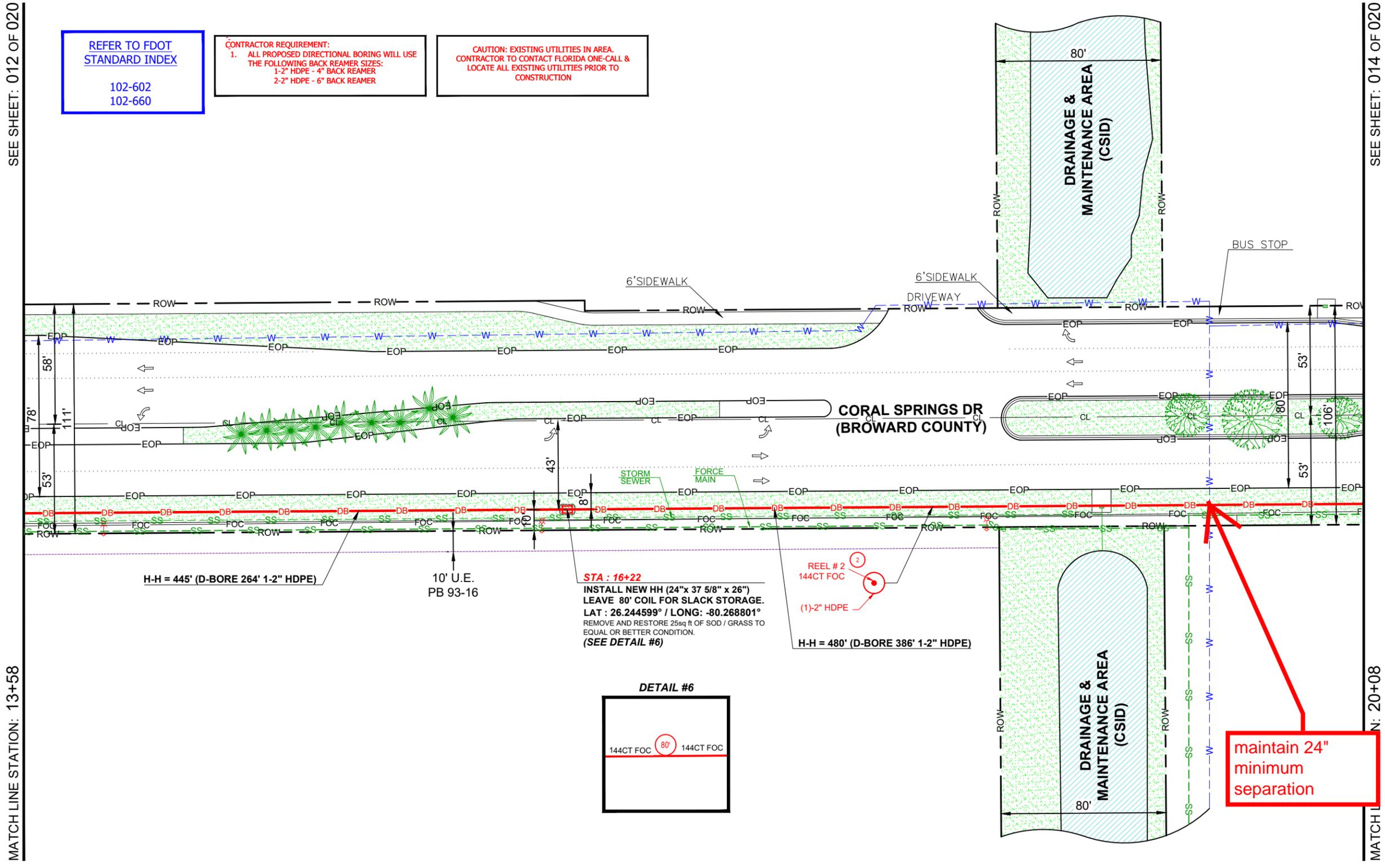
SEE SHEET: 012 OF 020

SEE SHEET: 014 OF 020

REFER TO FDOT
STANDARD INDEX
102-602
102-660

CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION



MATCH LINE STATION: 13+58

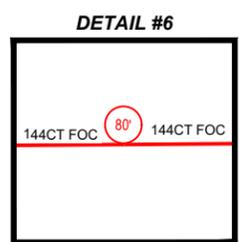
MATCH LINE STATION: 20+08

H-H = 445' (D-BORE 264' 1-2" HDPE)

10' U.E.
PB 93-16

STA : 16+22
INSTALL NEW HH (24"x 37 5/8" x 26")
LEAVE 80' COIL FOR SLACK STORAGE.
LAT : 26.244599° / LONG: -80.268801°
REMOVE AND RESTORE 25sq ft OF SOD / GRASS TO EQUAL OR BETTER CONDITION.
(SEE DETAIL #6)

REEL # 2
144CT FOC
(1)-2" HDPE
H-H = 480' (D-BORE 386' 1-2" HDPE)



maintain 24" minimum separation

REEL #2: 144CT FOC

	13+58	13+58	16+22	16+22	16+22
	1	2	3	4	5
	264'	264'	24"x 37 5/8" x 26"	386'	466'
	009	008	008	009	
	4C	5C	4C	4C	5C
	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC

DIRECTION OF ENGINEERING.

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MCI.
MCI METRO
ACCESS TRANSMISSION SERVICES CORP.

MATERIAL LIST	QTY
Cable placement 144CT FOC	730'
New Underground - Directional Bore (1-2")	650'
Tracer wire	650'
Place Handhole - Medium 24" x 37 5/8" x 26"	1

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

14160 Frontage Road, Ste. 31
Miami Lakes, FL 33016

	COUNTY: BROWARD
<p>Know what's below. Call before you dig.</p>	CITY: CORAL SPRINGS
	TOWNSHIP: 48
	RANGE: 41
SECTION: 32 / 29	
SITE RING:	SITE ID: ----
TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK	
PROJECT ADDRESS: 1331 CORAL SPRINGS DR	
OSP-ENG: STEVEN LENCSE	OSP PH #: (786) 489-6720
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SCALE: N.T.S.	PAGE: 013 OF 020

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

SEE SHEET: 013 OF 020

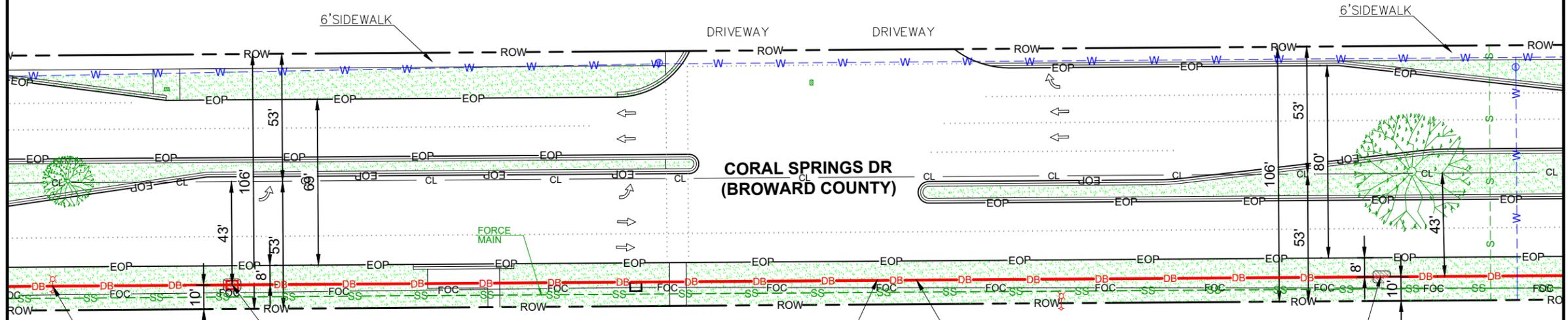
SEE SHEET: 015 OF 020

REFER TO FDOT
STANDARD INDEX

102-602
102-660

CONTRACTOR REQUIREMENT:
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1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

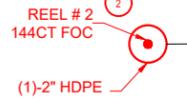
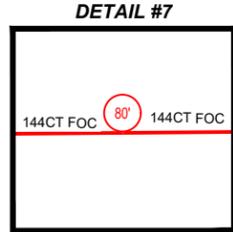
CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION



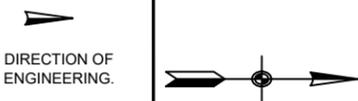
MATCH LINE STATION: 20+08

MATCH LINE STATION: 26+58

STA : 21+02
INSTALL NEW HH (24"x 37 5/8" x 26")
LEAVE 80' COIL FOR SLACK STORAGE.
END D-BORE.
START TRENCH.
LAT : 26.245898° / LONG: -80.268810°
REMOVE AND RESTORE 44sq ft OF SOD / GRASS TO EQUAL OR BETTER CONDITION.
(SEE DETAIL # 7)



STA: 25+82
PROPOSED BORE PIT.
REMOVE AND RESTORE 25sq ft OF SOD / GRASS TO EQUAL OR BETTER CONDITION.



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MATERIAL LIST	QTY
Cable placement 144CT FOC	730'
New Underground - Directional Bore (1-2")	650'
Tracer wire	650'
Place Handhole - Medium 24"x 37 5/8"x 26"	1

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP



811 Know what's below. Call before you dig.	COUNTY:	BROWARD
	CITY:	CORAL SPRINGS
	TOWNSHIP:	48
	RANGE:	41
	SECTION:	32 / 29

TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK		
PROJECT ADDRESS: 1331 CORAL SPRINGS DR		
OSP-ENG: STEVEN LENCSE	DSP PH #: (786) 489-6720	APPV BY:
PROJECT CODE: 2211CRRJ	DRAWN BY: DraftPros LLC	
APPROVED ORIGINAL ISSUE:		
FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3	SCALE: N.T.S.	PAGE: 014
		OF: 020

REEL #2: 144CT FOC

20+08	20+08	21+02	21+02	21+02
1	2	3	4	5
94'	94'	24"x 37 5/8" x 26"	556'	636'
009		008	009	
4C	5C	4C	4C	5C
DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

SEE SHEET: 014 OF 020

MATCH LINE STATION: 26+58

SEE SHEET: 016 OF 020

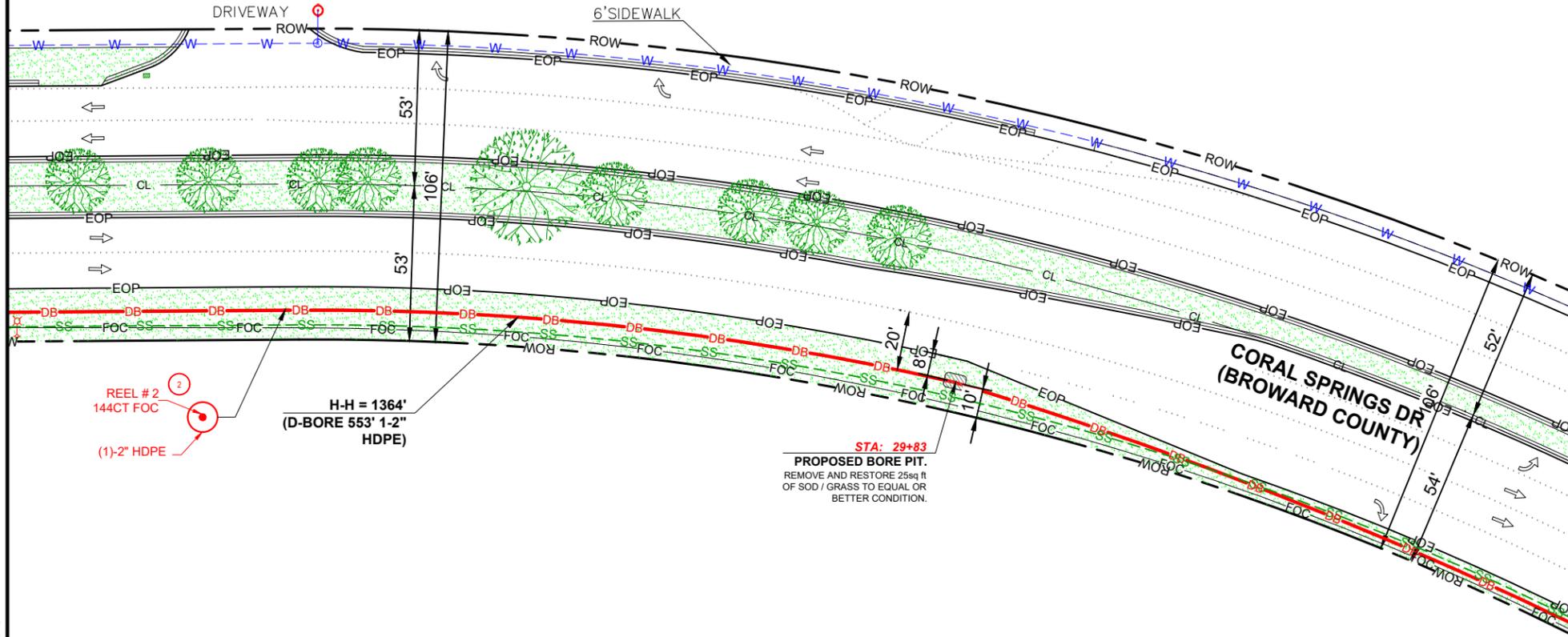
MATCH LINE STATION: 32+11

REFER TO FDOT
STANDARD INDEX

102-602
102-660

CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE
THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL &
LOCATE ALL EXISTING UTILITIES PRIOR TO
CONSTRUCTION



REEL #2
144CT FOC
(1)-2" HDPE

H-H = 1364'
(D-BORE 553' 1-2"
HDPE)

STA: 29+83
PROPOSED BORE PIT.
REMOVE AND RESTORE 25sq ft
OF SOD / GRASS TO EQUAL OR
BETTER CONDITION.

REEL #2: 144CT FOC

	26+58	26+58
	1	2
	553'	553'
	009	
	4C	5C
DIRECTIONAL BORE (1-2")		PULL (1) 144CT FOC

DIRECTION OF ENGINEERING.

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MATERIAL LIST	QTY
Cable placement 144CT FOC	553'
New Underground - Directional Bore (1-2")	553'
Tracer wire	553'

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

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Miami Lakes, FL 33016

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Know what's below.
Call before you dig.

COUNTY:	BROWARD
CITY:	CORAL SPRINGS
TOWNSHIP:	48
RANGE:	41
SECTION:	32 / 29

SITE RING:	SITE ID:	----
TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK		
PROJECT ADDRESS: 1331 CORAL SPRINGS DR		
OSP-ENG: STEVEN LENCSE	OSP PH #: (786) 489-6720	APPV BY:
PROJECT CODE: 2211CRRJ	DRAWN BY: DraftPros LLC	
APPROVED ORIGINAL ISSUE:		
FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3		
SCALE: N.T.S.	PAGE: 015	OF: 020

MATCH LINE STATION: 37+51

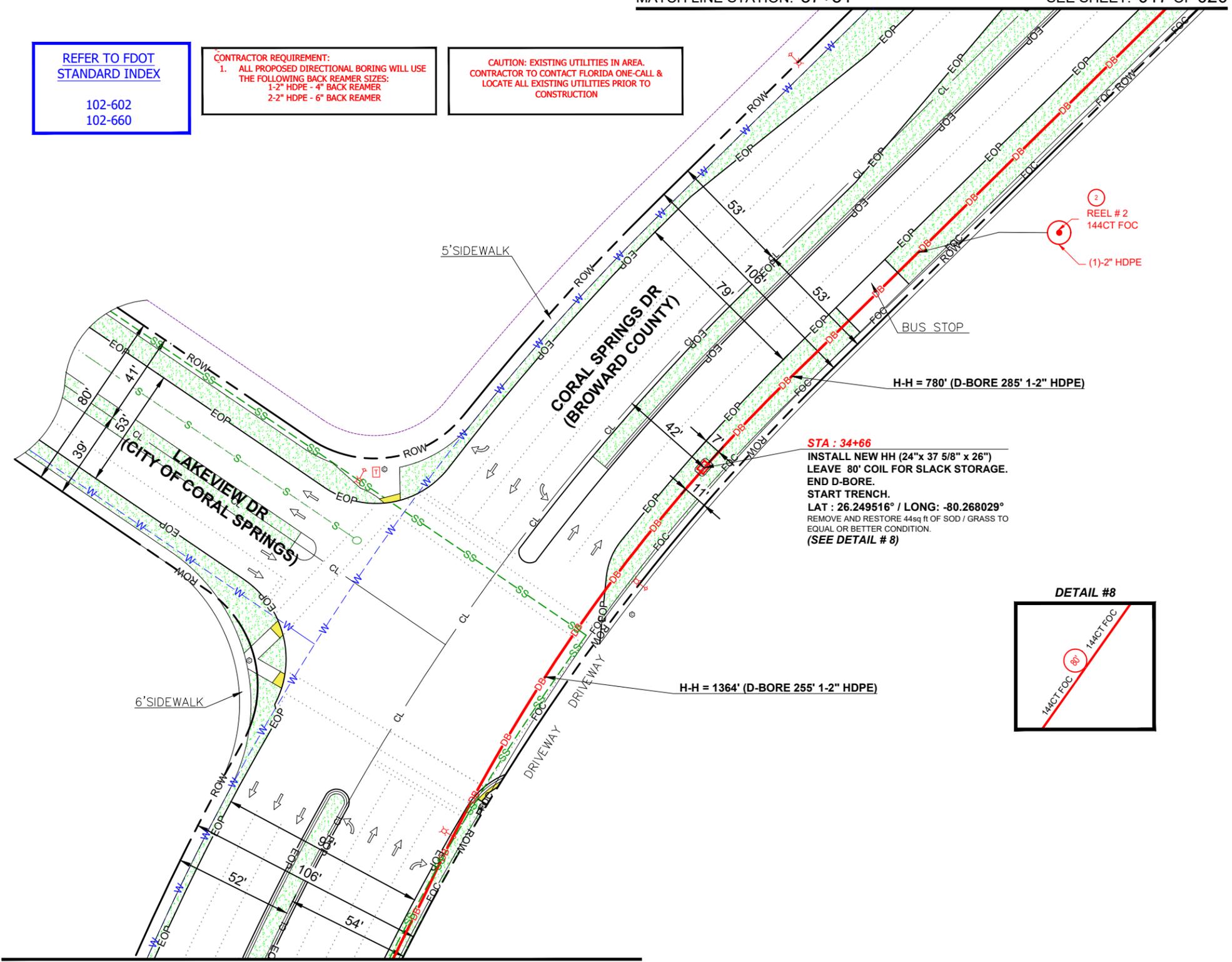
SEE SHEET: 017 OF 020

REFER TO FDOT
STANDARD INDEX

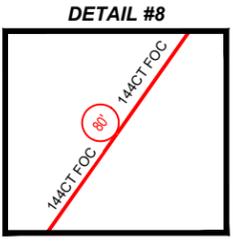
102-602
102-660

CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION



STA : 34+66
INSTALL NEW HH (24"x 37 5/8" x 26")
LEAVE 80' COIL FOR SLACK STORAGE.
END D-BORE.
START TRENCH.
LAT : 26.249516° / LONG : -80.268029°
REMOVE AND RESTORE 44sq ft OF SOD / GRASS TO EQUAL OR BETTER CONDITION.
(SEE DETAIL # 8)



MATCH LINE STATION: 32+11

SEE SHEET: 015 OF 020

REEL #2: 144CT FOC

32+11	32+11	34+66	34+66	34+66
1	2	3	4	5
255'	255'	24'x 37 5/8" x 26"	285'	365'
009		008	009	
4C	5C	4C	4C	5C
DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC

DIRECTION OF ENGINEERING.

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MATERIAL LIST	QTY
Cable placement 144CT FOC	620'
New Underground - Directional Bore (1-2")	540'
Tracer wire	540'
Place Handhole - Medium 24"x 37 5/8" x 26"	1

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

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811
Know what's below. Call before you dig.

COUNTY: BROWARD
CITY: CORAL SPRINGS
TOWNSHIP: 48
RANGE: 41
SECTION: 32 / 29

SITE RING: SITE ID: ----

TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK
PROJECT ADDRESS: 1331 CORAL SPRINGS DR

OSP-ENG: STEVEN LENCSE
OSP PH #: (786) 489-6720
APPV BY: DraftPros LLC

PROJECT CODE: 2211CRRJ
DRAWN BY: DraftPros LLC

APPROVED ORIGINAL ISSUE:

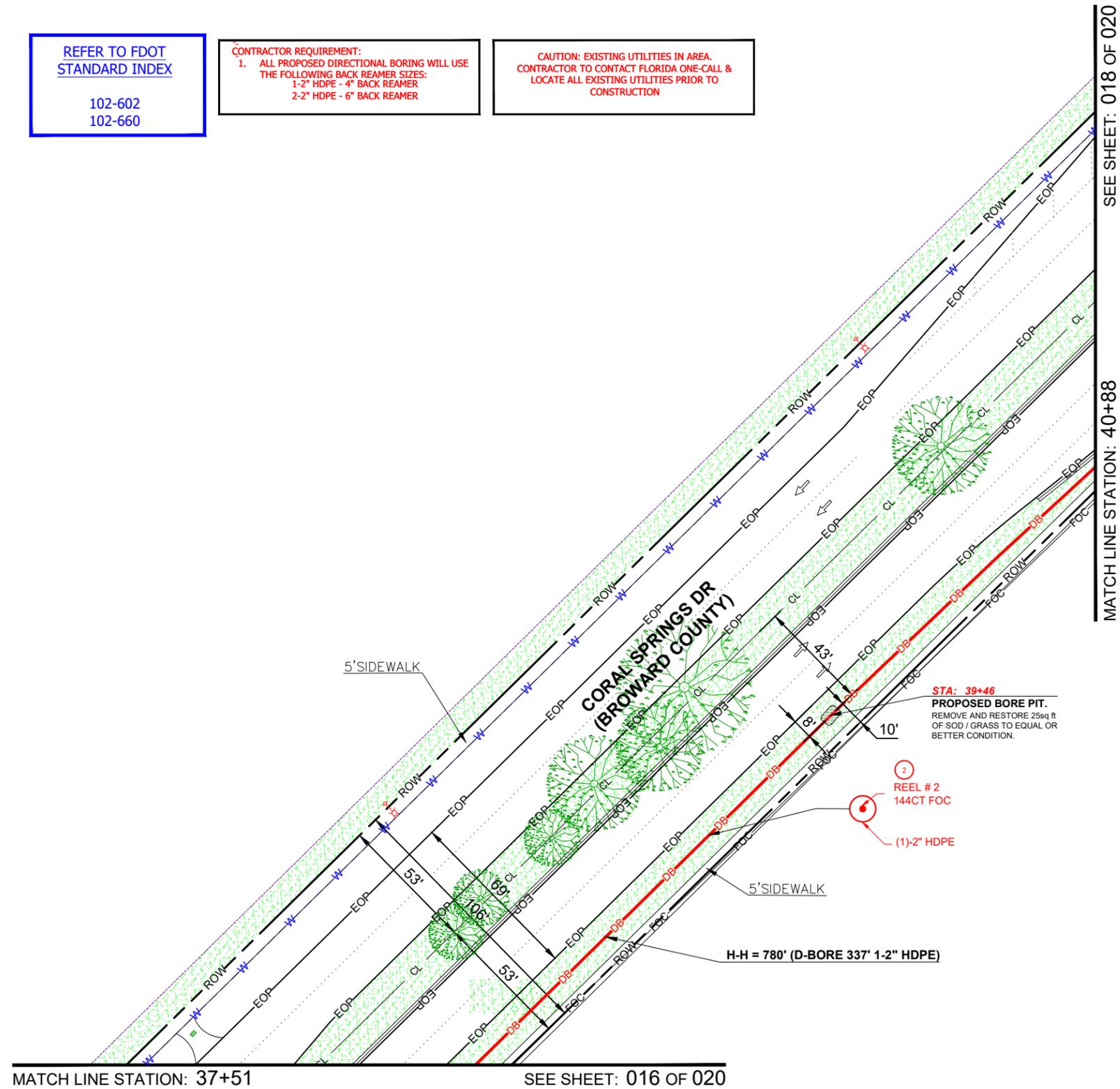
FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3
SCALE: N.T.S. PAGE: 016 OF: 020

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

REFER TO FDOT
STANDARD INDEX
102-602
102-660

CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL & LOCATE ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION



SEE SHEET: 018 OF 020

MATCH LINE STATION: 40+88

MATCH LINE STATION: 37+51

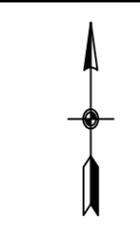
SEE SHEET: 016 OF 020

② REEL #2: 144CT FOC

37+51	37+51
1	2
337'	337'
009	
4C	5C
DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC

DIRECTION OF ENGINEERING.

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MATERIAL LIST	QTY
Cable placement 144CT FOC	337'
New Underground - Directional Bore (1-2")	337'
Tracer wire	337'

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

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811
Know what's below.
Call before you dig.

COUNTY: BROWARD
CITY: CORAL SPRINGS
TOWNSHIP: 48
RANGE: 41
SECTION: 32 / 29

SITE RING: SITE ID: ----

TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK

PROJECT ADDRESS: 1331 CORAL SPRINGS DR

OSP-ENG: STEVEN LENCSE | DSP PH #: (786) 489-6720 | APPV BY:
PROJECT CODE: 2211CRRJ | DRAWN BY: DraftPros LLC

APPROVED ORIGINAL ISSUE:

FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3

SCALE: N.T.S. | PAGE: 017 | OF: 020

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

SEE SHEET: 019 OF 020

MATCH LINE STATION: 47+43

MATCH LINE STATION: 40+88

SEE SHEET: 017 OF 020

REFER TO FDOT
STANDARD INDEX

102-602
102-660

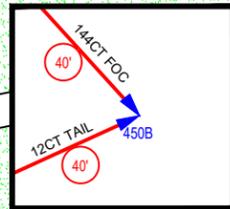
CONTRACTOR REQUIREMENT:
1. ALL PROPOSED DIRECTIONAL BORING WILL USE
THE FOLLOWING BACK REAMER SIZES:
1-2" HDPE - 4" BACK REAMER
2-2" HDPE - 6" BACK REAMER

CAUTION: EXISTING UTILITIES IN AREA.
CONTRACTOR TO CONTACT FLORIDA ONE-CALL &
LOCATE ALL EXISTING UTILITIES PRIOR TO
CONSTRUCTION

H-H = 780' (D-BORE
158' 1-2" HDPE)

STA : 42+46
INSTALL NEW HH (24"x 37 5/8" x 26")
SPlice NEW 12CT TAIL TO EXISTING 144CT
FOC USING NEW 450B ENCLOSURE.
LEAVE 40' COIL ON EACH CABLE FOR
SLACK STORAGE.
END D-BORE.
START TRENCH.
LAT : 26.250998° / LONG: -80.266293°
REMOVE AND RESTORE 35sq ft OF SIDEWALK CONCRETE
AND 16sq ft OF SOD / GRASS TO EQUAL OR BETTER
CONDITION.
(SEE DETAIL # 9)

DETAIL #9



STA: 42+55
END TRENCH.
INTERCEPT EXISTING
CONDUIT.

HH TO VZW
MACRO SITE =
1616' (TRENCH
9' 1-2" HDPE)

Potential crossing
of existing raw
water main.
Maintain a min. of
24" clearance.

Installation runs
parallel to an
existing raw water
main. Locate ex.
raw water main
utilizing softDig or
other vacuum
excavation and
location
techniques

HH TO VZW MACRO SITE = 1616'
(EXISTING 488' OF CONDUIT 1-2"
HDPE)

REEL # 3
12CT TAIL
EXISTING
(1)-2" HDPE

DIRECTION OF
ENGINEERING.

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MATERIAL LIST	QTY
Cable placement 144CT FOC	198'
Cable placement 12CT TAIL	537'
New Underground - Directional Bore (1-2")	158'
New Underground - Direct Bury Cable (1-2")	9'
Tracer wire	167'
Place Handhole-Medium 24"x37 5/8"x26"	1
Intercept existing conduit	1
Existing conduit	488'
Splice Enclosure	1
Remove and Reinstate concrete	35 sq ft

REVISIONS/APPROVALS		
DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP

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811
Know what's below.
Call before you dig.

COUNTY: BROWARD
CITY: CORAL SPRINGS
TOWNSHIP: 48
RANGE: 41
SECTION: 32 / 29

SITE RING: SITE ID: ----

TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK
PROJECT ADDRESS: 1331 CORAL SPRINGS DR
OSP-ENG: STEVEN LENCSE OSP PH #: (786) 489-6720 APPV BY:
PROJECT CODE: 2211CRRJ DRAWN BY: DraftPros LLC
APPROVED ORIGINAL ISSUE:

FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3
SCALE: N.T.S. PAGE: 018 OF: 020

REEL #2: 144CT FOC

40+88	40+88	42+46	42+46
1	2	3	4
158'	158'	24"x 37 5/8" x 26"	40'
009	008	008	
4C	5C	4C	5C
DIRECTIONAL BORE (1-2")	PULL (1) 144CT FOC	INSTALL NEW HH	PULL (1) 144CT FOC

REEL #3: 12CT TAIL

42+46	42+46	42+46	42+55	42+55	42+55
1	2	3	4	5	6
12	9'	49'	1	488'	488'
	009				
	4C	5C	4C	4C	5C
CABLE PREP/SPlicing/ TESTING (RIBBON)	DIRECT BURY CABLE (1-2")	PULL (1) 12CT TAIL	INTERCEPT EXISTING CONDUIT	EXISTING CONDUIT (1-2")	PULL (1) 12CT TAIL

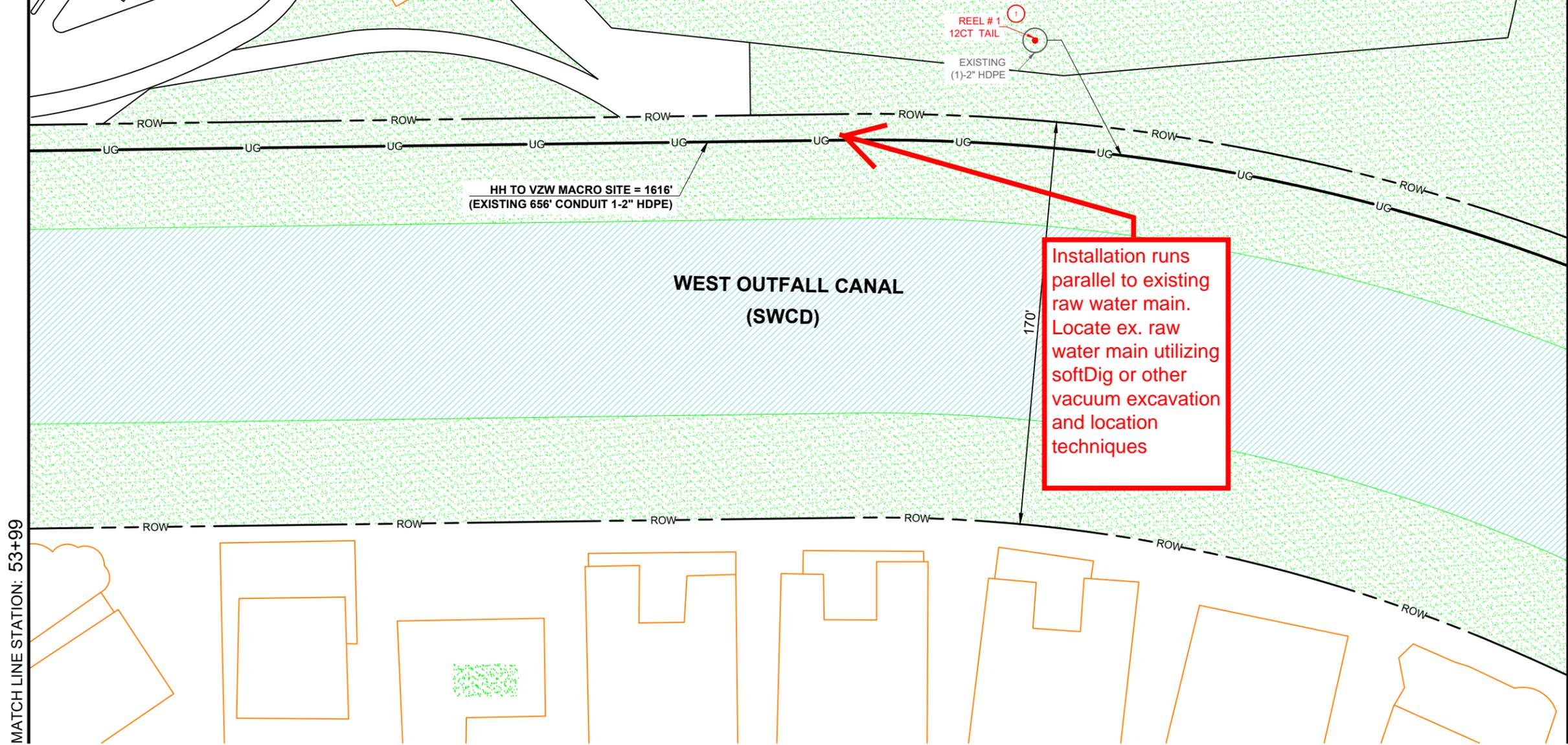
NEW DESIGN

4/10/2023 10:58 PM

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG

SEE SHEET: 019 OF 020

SEE SHEET: 018 OF 020



③ REEL #3: 12CT TAIL

	47+43	47+43	47+43
	1	2	3
	1	656'	656'
	4C	4C	5C
INTERCEPT EXISTING CONDUIT	EXISTING CONDUIT (1-2")	PULL (1) 12CT TAIL	

DIRECTION OF ENGINEERING.

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MATERIAL LIST	QTY
Cable placement 12CT TAIL	656'
Existing conduit	656'

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP

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Know what's below. Call before you dig.

COUNTY:	BROWARD
CITY:	CORAL SPRINGS
TOWNSHIP:	48
RANGE:	41
SECTION:	32 / 29

SITE RING:	SITE ID:	----
TITLE:	1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK	
PROJECT ADDRESS:	1331 CORAL SPRINGS DR	
OSP-ENG:	OSP PH #:	APPV BY:
STEVEN LENCSE	(786) 489-6720	
PROJECT CODE:	2211CRRJ	DRAWN BY:
		DraftPros LLC
APPROVED ORIGINAL ISSUE:		
FILE NAME:	MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3	
SCALE:	PAGE:	OF:
N.T.S.	019	020

MATCH LINE STATION: 53+99

MATCH LINE STATION: 47+43

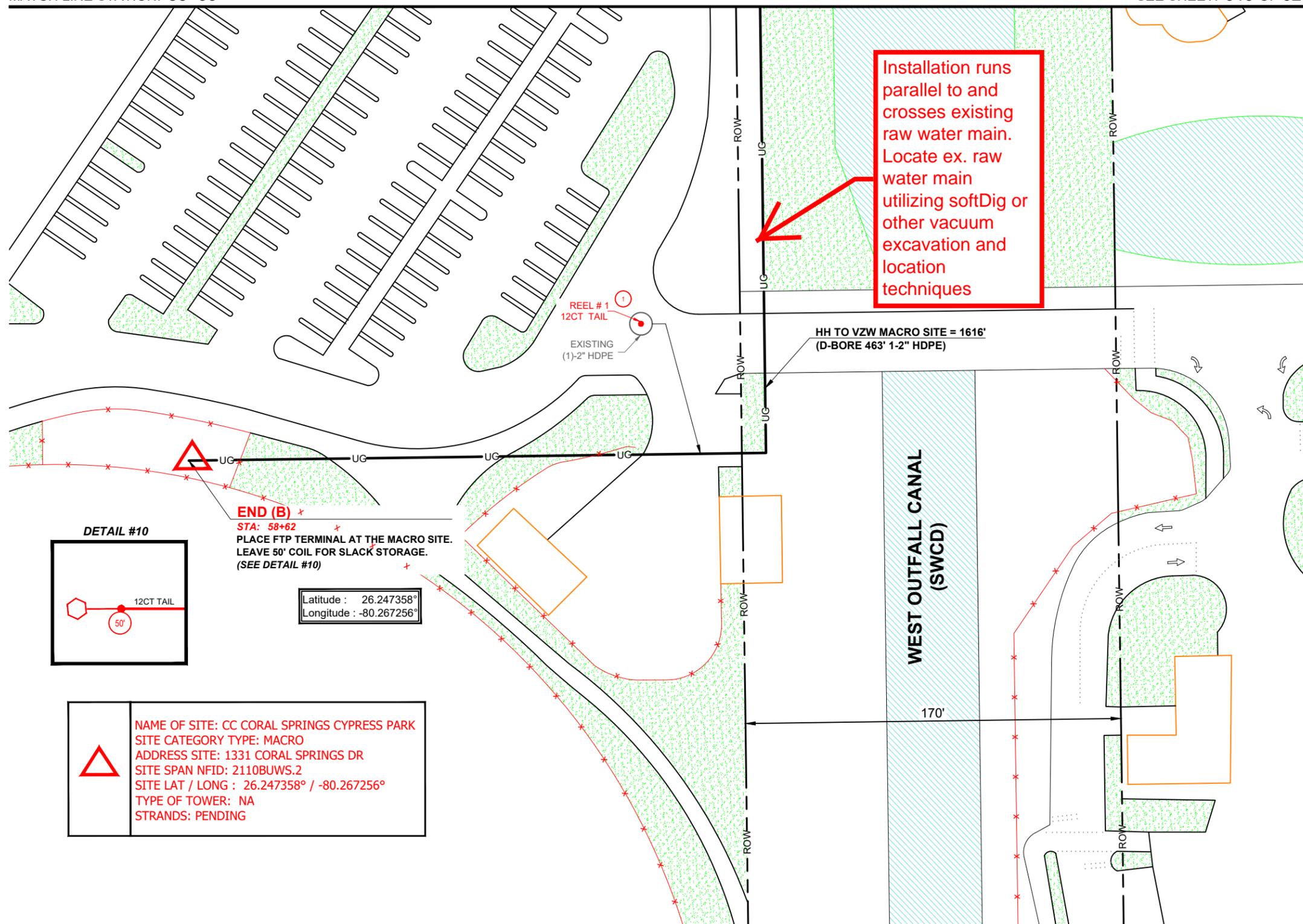
REV#3

4/10/2023 10:58 PM

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG

MATCH LINE STATION: 53+99

SEE SHEET: 019 OF 020



END (B)
 STA: 58+62
 PLACE FTP TERMINAL AT THE MACRO SITE.
 LEAVE 50' COIL FOR SLACK STORAGE.
 (SEE DETAIL #10)

Latitude : 26.247358°
 Longitude : -80.267256°

NAME OF SITE: CC CORAL SPRINGS CYPRESS PARK
SITE CATEGORY TYPE: MACRO
ADDRESS SITE: 1331 CORAL SPRINGS DR
SITE SPAN NFID: 2110BUWS.2
SITE LAT / LONG : 26.247358° / -80.267256°
TYPE OF TOWER: NA
STRANDS: PENDING

REEL #3: 12CT TAIL

53+99	53+99	58+62	58+62
1	2	3	4
463'	463'	1	50'
4C	5C	4C	5C
EXISTING CONDUIT (1-2")	PULL (1) 12CT TAIL	INSTALL NEW FTP TERMINAL	PULL (1) 12CT TAIL

DIRECTION OF ENGINEERING.



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MCI METRO ACCESS TRANSMISSION SERVICES CORP.

MATERIAL LIST

MATERIAL LIST	QTY
Cable placement 12CT TAIL	513'
Existing conduit	463'
Install new FTP Terminal	1

REVISIONS/APPROVALS

DATE	DESCRIPTION	INITIAL
12/19/2022	ORIGINAL SUBMITTAL	DP
12/23/2022	REVISION 1	DP
01/11/2023	REVISION 2	DP
04/10/2023	REVISION 3	DP



Know what's below. Call before you dig.

COUNTY: BROWARD
 CITY: CORAL SPRINGS
 TOWNSHIP: 48
 RANGE: 41
 SECTION: 32 / 29

SITE RING: SITE ID: ----
 TITLE: 1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK
 PROJECT ADDRESS: 1331 CORAL SPRINGS DR
 OSP-ENG: STEVEN LENCSE
 DSP PH #: (786) 489-6720
 APPV BY: [Signature]
 PROJECT CODE: 2211CRRJ
 DRAWN BY: DraftPros LLC
 APPROVED ORIGINAL ISSUE:
 FILE NAME: MA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3
 SCALE: N.T.S. PAGE: 020 OF: 020

MIA_2211CRRJ_1F OOF ENG WO 2201BUWS.2 CC CORAL SPRINGS CYPRESS PARK_CD_REV3.DWG 4/10/2023 10:58 PM REV#3

5B

Blue Stream Fiber Optic
Ramblewood and Riverside Drives
May 1, 2023
Page 2

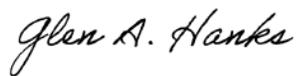
As depicted on the attached plans, the majority of the installation will be accomplished utilizing directional bore.

The proposed installation of 470 ft. of 1.5" fiberoptic conduit crosses CSID water and force mains at two locations and runs parallel with the existing force main for 215 feet. Fifteen feet of separation is provided where the fiber optic is to be installed parallel with the CSID force main. At crossings, the plans specify 24" of separation between existing CSID facilities and the new installation (directional bore). The separation and clearances specified on the plans are sufficient, if adhered to, to protect CSID facilities from damage.

This office therefore recommends approval of the attached permit application authorizing the installation by directional bore of 470 ft. of 1.5" fiberoptic conduit subject to the following conditions:

1. Prior to construction, all crossings with CSID component shall be located (horizontally and vertically) at the applicant's cost using SoftDig™ or other vacuum type excavation and location service.
2. A minimum of 24" of vertical separation and 5 ft. of horizontal separation shall be provided between existing CSID facilities and the proposed conduits.
3. At the conclusion of the project boring logs utilizing the same vertical datum as the SoftDig locates shall be provided to CSID.
4. The Coral Springs Improvement District shall be promptly reimbursed for the cost of any repairs to its facilities due to damage resulting from the proposed installation of fiberoptic facilities.

Regards,



Glen A. Hanks, P.E.

cc

APPLICATION FOR PERMIT

Board of Supervisors Coral Springs Improvement District 10300 NW 11 th Manor Coral Springs, FL 33071		Permit Type <input checked="" type="checkbox"/> Right of Way <input type="checkbox"/> Surface Water Management <input type="checkbox"/> General
--	--	--

1.	PROPOSED USE OF DISTRICT FACILITY: Install approx. 470 LF of (1) 1.5" HDPE Conduit W/Coaxial and 1 handhole via directional bore inside the utility easement of Ramblewood Dr and Riverside Dr									
2.	LOCATION OF WORK: Ramblewood Dr & Riverside Dr 977 Riverside Dr, Coral Springs, FL 33065									
<hr/>										
<table border="0" style="width:100%"> <tr> <td style="width:33%"><u>484134000090</u></td> <td style="width:33%; text-align:center">_____</td> <td style="width:33%; text-align:right">_____</td> </tr> <tr> <td>Subdivision</td> <td>Lot No.</td> <td>Block No.</td> </tr> <tr> <td>Section: <u>27/34</u></td> <td>Township: <u>48S</u></td> <td>Range: <u>41E</u></td> </tr> </table>		<u>484134000090</u>	_____	_____	Subdivision	Lot No.	Block No.	Section: <u>27/34</u>	Township: <u>48S</u>	Range: <u>41E</u>
<u>484134000090</u>	_____	_____								
Subdivision	Lot No.	Block No.								
Section: <u>27/34</u>	Township: <u>48S</u>	Range: <u>41E</u>								
3.	DISTRICT WORKS INVOLVED IN PROPOSED CONSTRUCTION OR USE: Install 470 LF of (1) 1.5" HDPE Conduit W/Coaxial Cable and 1 handhole inside the utility easement of Ramblewood Dr and Riverside Dr									
4.	NAME, ADDRESS, PHONE AND FAX OF OWNER OF PROPOSED WORK OR STRUCTURE: Blue Stream Communications, LLC 12409 NW 35th St. Coral Springs, FL 33065 (954) 937-5239 / 772-812-6660									
5.	NAME, ADDRESS, PHONE AND FAX OF APPLICANT OTHER THAN OWNER (If any): _____ _____									
6.	AREA PROPOSED TO BE SERVED: (Give property description sufficient for identification, Directional bore on Ramblewood Dr and Riverside Dr									
7.	This application, including sketches, drawings or plans and specifications attached, contains a full and complete description of the work proposed or use desired of the above described facilities of the District and for which permit is herewith applied. It shall be part of any permit that may be issued. It is agreed that all work or the use of the District's facilities involved will be in accordance with the permit to be granted and with the Permit Criteria Manual heretofore adopted by the District, which have been examined and are understood by the applicant and as the same may be hereafter from time to time amended, changed or revised and which (it is further understood) shall be incorporated in reference as a part of any permit which may be granted.									

Standard Conditions ARE AS FOLLOWS:

1. In the event the DISTRICT wishes to obtain the ingress or egress to its property, easement or right of way affected by the permit issued pursuant to this application for any lawful District purpose, including but not limited to maintenance of any lake, canal or related water management infrastructure, the removal, demolition and reconstruction, if any, of the proposed work or structure permitted hereunder shall be at the sole expense of the owner or the owner's successors or assigns.
2. Permittee, by acceptance of the permit, covenants and agrees that the DISTRICT, District Managers, district consultants and its successors shall be promptly indemnified, defended, protected, exonerated, and saved harmless by the Permittee from and against all expenses, liabilities, claims, demands, and proceedings incurred by or imposed on said District in connection with any claim, proceeding, demand, administrative hearing, suit, appellate proceeding, or other activity; including unfounded or "nuisance" claims, in which the District may become involved, or any settlement thereof, arising out of any operations under this permit, including use of canal water for irrigation purposes, damage to landscaping, paint damage to automobiles, buildings, or other structures, and any property damage or personal injuries, fatal or non-fatal, of any kind or character.
3. Permittee agrees that no debris will be placed into the waterways of the District.

For this purpose the Permittee has submitted a check in the amount of Two-Thousand Five Hundred Dollars (\$2,500.00) which Permittee agrees to forfeit if debris is found to have been placed into the District's waterways; said determination to be at the sole discretion of the District and is acknowledged by Permittee to represent both actual and punitive damages for violating the provisions of this permit and, further, the provisions of Chapter 298, Florida Statutes.

If construction of the facilities called for in this permit have not been completed, an additional Two Thousand Five Hundred Dollars (\$2,500.00) will be submitted by Permittee to cover future occurrences of discharging builder debris into the District's waterways.

4. Applicant agrees to maintain the system in accordance with permit documents and to recertify the function, condition and operation of the system according to the District's schedule and submit "Storm water Inspection Reports" and shall comply with all re-inspection procedures required under the District's policies.
5. Applicant agrees to maintain adjacent canal/lake banks in accordance with the specified cross section, maintain permitted vegetation to the water's edge and keep the canal and canal bank free and clear of trash and debris.
6. Permittee agrees to correct any shoaling or erosion of district facilities resulting from the installation or operation of components authorized by the permit.
7. Applicant agrees to remove (and process permits for tree removal through the City of Coral Springs) any landscaping from adjacent canal rights of way other than grass or approved ground cover. The removal, mitigation, and permitting shall be at the applicant's own cost.
8. Abide by the terms and conditions of the permit.
9. To maintain works or structures in a good and safe condition.

- 10. To allow inspection at any time by the District of any works or structure established by permit upon notification.
- 11. Prevent the discharge of debris and/or aquatic weeds into any District works.
- 12. To maintain the water quality of all waters discharging into District works.
- 13. To conform with any alterations of or amendments to this manual, or those imposed by the DEP, SFWMD or EPA that may be deemed necessary by the District.
- 14. To make any immediate changes or repairs as requested by District personnel to insure the safe operation of the District's waterways during storm events.
- 15. Restore existing lake/canal banks to the design cross section of 4 Horizontal: 1 Vertical to 2 ft. below the control elevation.
- 16. Upon completion of the construction specified in the permit, the applicant shall submit to the District 3 as-built surveys and electronic media certified by a professional engineer, in a format generally compatible with the requirements of other storm water management jurisdictions.
- 17. Acknowledges that failure to maintain the system, comply with re-certification requirements, or performing construction with District authorization may result in the restriction or elimination of storm water discharges to District facilities.
- 18. No beneficial use of the property is allowed until the Coral Springs Improvement District has accepted the engineer's storm water management certification and released the project.

SPECIAL CONDITIONS WILL BE ADDED WHEN APPLICABLE:

Submitted day , 20 22
 this 03 of February

Company and/or Owner: Blue Stream Communications

By:

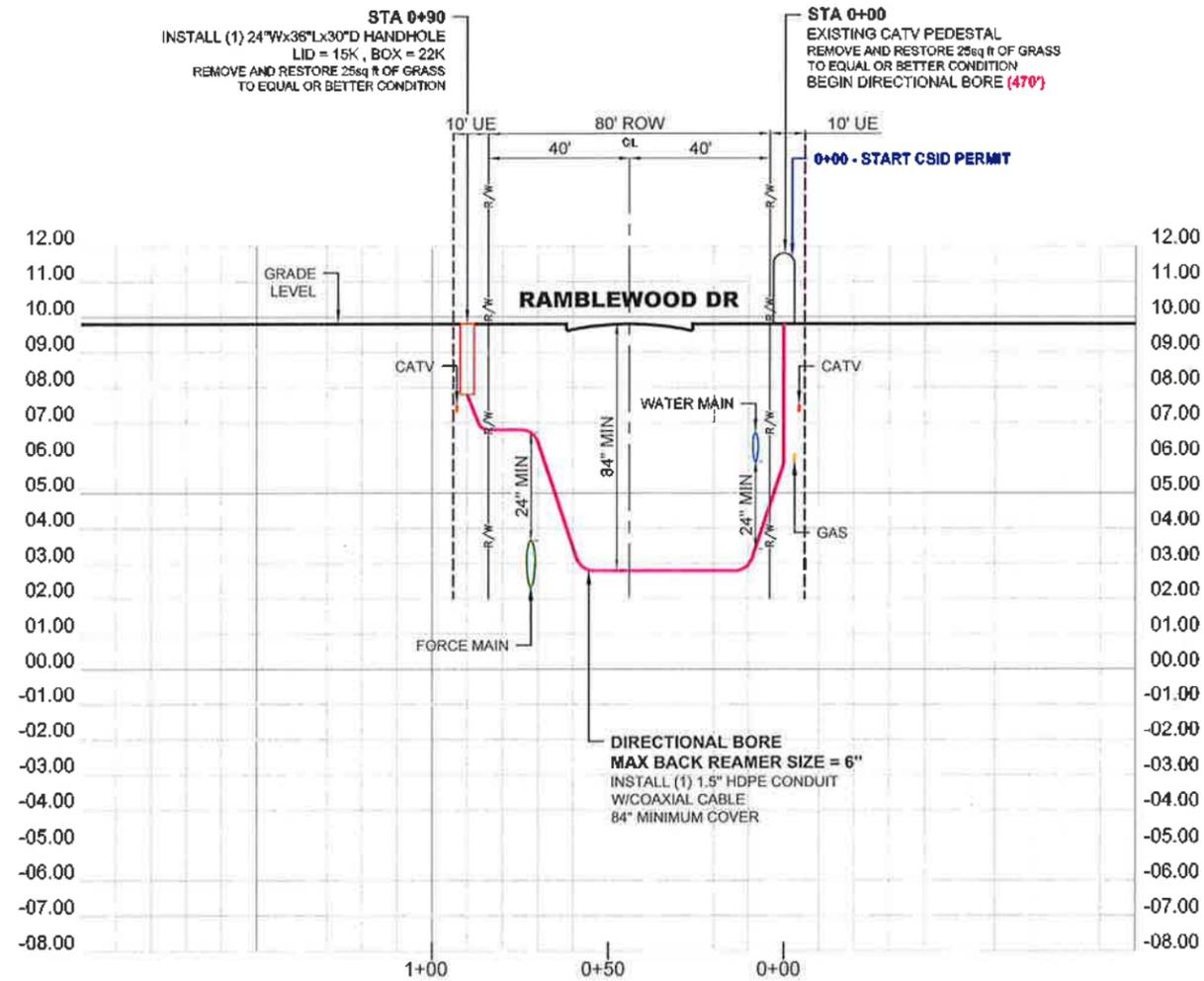
Name

:

Sean Hayden

Title: Design Manager

BOARD OF SUPERVISORS
 Reviewed and approved by Board meeting held



STA 0+90
 INSTALL (1) 24"Wx36"Lx30"D HANDHOLE
 LID = 15K, BOX = 22K
 REMOVE AND RESTORE 25sq ft OF GRASS
 TO EQUAL OR BETTER CONDITION

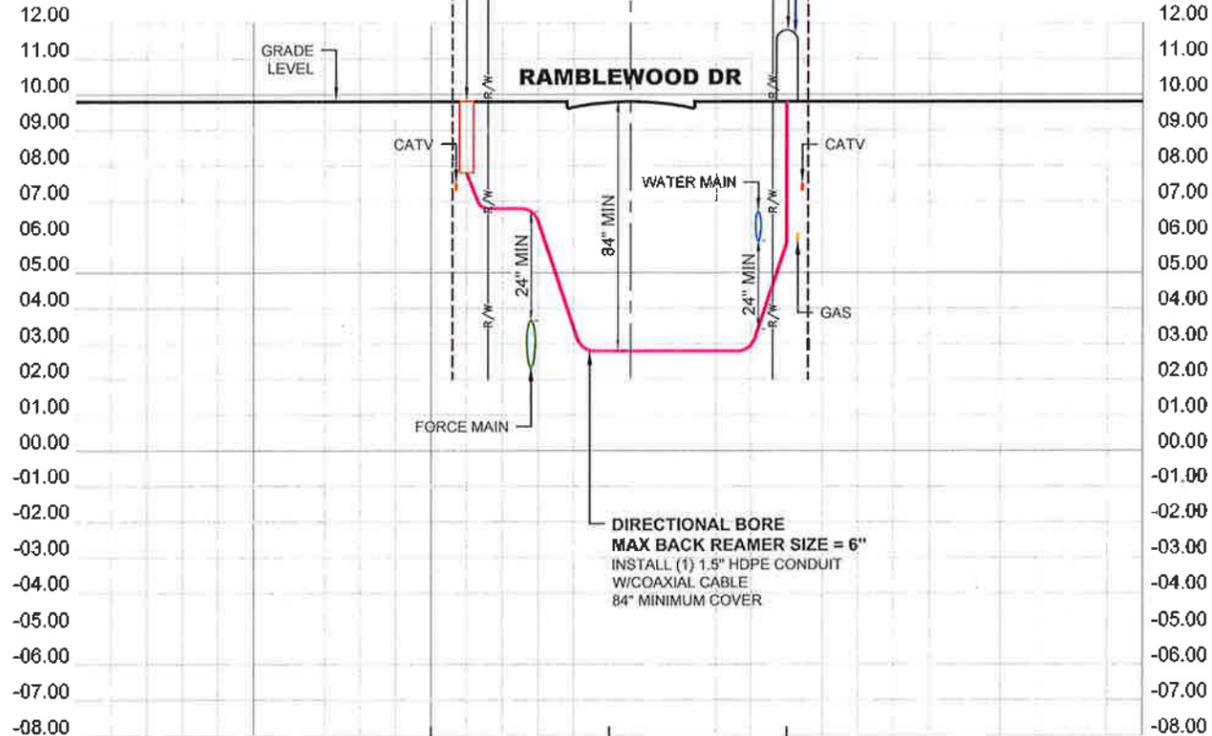
STA 0+00
 EXISTING CATV PEDESTAL
 REMOVE AND RESTORE 25sq ft OF GRASS
 TO EQUAL OR BETTER CONDITION
 BEGIN DIRECTIONAL BORE (470')

0+00 - START CSID PERMIT

RAMBLEWOOD DR

GRADE LEVEL

1+00 0+50 0+00



DIRECTIONAL BORE
 MAX BACK REAMER SIZE = 6"
 INSTALL (1) 1.5" HDPE CONDUIT
 W/COAXIAL CABLE
 84" MINIMUM COVER

CROSS SECTION - RAMBLEWOOD DR (LOOKING WEST)

HORIZONTAL SCALE: 1"=50'
 VERTICAL SCALE: 1"=5'

RECORD ON UTILITY PLANS
 CONSTRUCTION CONTRACTOR
 SHALL CALL LOCATES AND SOFT DIG TO DETERMINE
 UTILITY ELEVATION BEFORE CONSTRUCTION.



3				AS-BUILT
2				REVISION # 1
1	011123	KMV	ZL	ORIGINAL
NO.	DATE	ENG DESIGN	DRAFTING	COMMENT
Blue Stream fiber				
CHECKED BY: GIULIANO LEON				
ENGINEERING FIRM: KMV FIBERTELECOM INC				
PROJECT NUMBER: KMV-BS-23-009				
LOCATION: 977 RIVERSIDE DR CORAL SPRINGS, FL 33065				
DRAWING NAME: KMV-BS-23-009 - SPAN REPLACEMENT - 977 RIVERSIDE DR.dwg				
CONFIDENTIAL/PROPRIETARY				SHEET: 04A OF 10

5C

May 5, 2023

Ken Cassel, Manager

Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

RE: Application for CSID approval of modifications to existing
Gas station at 1450 Coral Ridge Drive
CR-2022-10

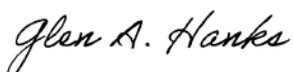
Ken:

As requested, this office, reviewed plans prepared by Keith and Associates for the proposed fuel tank replacement and building renovations at the existing Shell Gas station (soon to be a 7-Eleven) at 1450 Coral Ridge Drive. The applicant has demonstrated compliance with CSID's storm water management criteria as set forth in the attached project summary.

This office recommends approval of the application subject to the following conditions.

1. The applicant shall obtain/demonstrate that parties benefitting from the drainage easement crossing the development parcel have no objection to the proposed alterations to the existing dumpster enclosure encroaching into the easement
2. This authorization is based on proper function of the exfiltration trenches. During the course of construction appropriate measures shall be taken by the contractor to prevent damage and sedimentation of the exfiltration trench system. Exfiltration trenches that are damaged, infiltrated with roots, or contaminated with sediment are subject to replacement.
3. Prior to CO, the applicant shall comply with the 5-year storm water recertification requirements for this parcel. As part of this SWM recertification the system shall be televised prior to cleaning and repair activities with copies of the recording provided to the engineer and CSID. Repair and cleaning decisions shall be based on the results of the video record.
4. No beneficial use of this property shall occur until the applicant has submitted and CSID accepted the engineer's certification of completion for the storm water management system, along with appropriate supporting materials.

Regards,



Glen A. Hanks, P.E.

Storm Water Management Application Compliance Evaluation for
Renovations to Existing Gas Station and C-store
At 1450 Coral Ridge Drive

Project Location
1450 Coral Ridge Drive
PCN 4841 29 10 0012

Applicant
Creighton Companies, LLC
2240 W. First Street Suite 101
Fort Myers, FL 33901

Engineer
Thomas F. Donahue P.E.
Keith and Associates
301 East Atlantic Boulevard
Pompano Beach, FL 33060
954-788-3400

Project Scope

- Interior renovations to convert existing Shell branded gas station to a 7-Eleven gas station / convenience store
- Replacement of existing underground (fuel) storage tanks (USTs)
- Adjustments to existing dumpster enclosure
- Installation of pollution retardant baffles and a weir to comply with CSID storm water management criteria

Authorization Requested – The applicant requests authorization to install two PRBs and one weir in conjunction with replacing existing underground fuel storage tanks, and performing interior renovations. No changes to building footprint or impervious coverage are proposed.

Existing Conditions

The existing gas station and C-store was designed and construction in the late 1990's. Original design plans from 1996 reflect 212 LF of on-site exfiltration trench discharging into and being conveyed through the master drainage system owned by Publix system to CSID's canal.

CSID Requirements

For this level of development the applicant is required to

- Demonstrate the presence of a PRB prior to off-site discharge
- Demonstrate the provision of water quality treatment
- Provide ½" of dry pretreatment (0.48 AC-In) prior to discharge to the master system

11060 sw 1st st, coral springs, fl. 33071
phone:954-752-8860

1450 Coral Ridge Drive

May 5, 2023

Page 2

- Demonstrate provision of required storage of .048 AF at the 10-year flood elevation
- Demonstrate provision of required storage of 0.296 AF at the 100-year flood elevation.

Proposed Construction / Requested Authorization

To comply with CSID storm water management criteria the applicant is proposing to

1. Construct a weir (crest elev. 7.5 ft. NAVD) which will allow the existing exfiltration trench to meet the requirements of for dry pretreatment and water quality treatment
2. Install pollution retardant baffles at two locations to satisfy CSID requirements that runoff from the site must pass through pollution retardant devices prior to off-site discharge.

Assessment/Compliance

The proposed installation of a weir and two pollution retardant baffles causes this site to comply with CSID requirements for water quality treatment and storage. Dry pretreatment of 0.65 AC-In (0.054 AF) is provided where 0.48 AC-in is required. At the 10-year flood elevation 0.106 AF of storage is provided (0.048 AF required) and 0.31 AF at the 100-year elevation (0.296 AF required).

Recommendation

This office recommends approval of the storm water management permit for 1450 Coral Ridge Drive subject to the following conditions

1. The applicant shall obtain/demonstrate that parties benefitting from the drainage easement crossing the development parcel have no objection to the proposed alterations to the existing dumpster enclosure
2. This authorization is based on proper function of the exfiltration trenches. During the course of construction appropriate measures shall be taken by the contractor to prevent damage and sedimentation of the exfiltration trench system.
3. Prior to CO, the applicant shall comply with the 5-year storm water recertification requirements for this parcel. As part of this SWM recertification the system shall be televised prior to cleaning and repair activities with copies of the recording provided to the engineer and CSID. Repair and cleaning decisions shall be based on the results of the video record.
4. No beneficial use of this property shall occur until the applicant has submitted and CSID accepted the engineer's certification of completion for the storm water management system, along with appropriate supporting materials.

ENGINEERING PLANS

FOR

CONVENIENCE STORE REMODELING & SITE IMPROVEMENTS

1450 CORAL RIDGE DRIVE
CORAL SPRINGS, FL 33071



FEMA FLOOD ZONE:

THE PROPERTY IS LOCATED WITHIN FLOOD ZONE X AS SHOWN ON F.I.R.M. No. 12011C0335H, BEARING A MAP EFFECTIVE DATE OF 08/18/2014.

**RELATIONSHIP BETWEEN
NGVD 1929 AND NAVD 1988**

ELEV.	DIFFERENCE	DATUM
1.58'	+1.58 FEET	NGVD 1929
0.00'		NAVD 1988

ALL ELEVATIONS SHOWN ON THESE PLANS ARE BASED ON NAVD 1988 DATUM

LAND DESCRIPTION:

A PORTION OF PARCEL A, "LAKEVIEW DRIVE SUBDIVISION", ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 119 AT PAGE 50 OF THE PUBLIC RECORDS, BROWARD COUNTY, FLORIDA DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF SAID PARCEL A ON THE SOUTHERLY RIGHT OF WAY LINE OF LAKEVIEW DRIVE AS SHOWN ON THE PLAT OF SAID "LAKEVIEW DRIVE SUBDIVISION". ON A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 756.92 FEET THROUGH A CENTRAL ANGLE OF 6°44'56" AND TO SAID POINT A RADIAL LINE BEARS NORTH 29°44'57" WEST; THENCE NORTHEASTERLY ALONG SAID CURVE ON SAID RIGHT OF WAY LINE, A DISTANCE OF 89.16 FEET TO A POINT ON THE NEXT DESCRIBED CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 744.15 FEET THROUGH A CENTRAL ANGLE OF 12°22'01" AND TO SAID POINT A RADIAL LINE BEARS SOUTH 23°00'01" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE ON SAID SOUTHERLY RIGHT OF WAY LINE A DISTANCE OF 160.62 FEET; THENCE CONTINUE ALONG SAID CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 744.15 FEET THROUGH A CENTRAL ANGLE OF 0°38'00"; THENCE NORTHEASTERLY ALONG SAID CURVE ON SAID SOUTHERLY RIGHT OF WAY LINE A DISTANCE OF 8.23 FEET TO A POINT ON THE NEXT DESCRIBED CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 737.36 FEET THROUGH A CENTRAL ANGLE OF 14°55'39" AND TO SAID POINT A RADIAL LINE BEARS SOUTH 36°00'01" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE ON SAID SOUTHERLY RIGHT OF WAY LINE, A DISTANCE OF 192.11 FEET TO THE POINT OF TANGENCY; THENCE NORTH 39°04'20" EAST ALONG SAID SOUTHERLY RIGHT OF WAY LINE A DISTANCE OF 149.23 FEET TO A POINT ON THE NEXT DESCRIBED CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 633.00 FEET THROUGH A CENTRAL ANGLE OF 3°10'11" AND TO SAID POINT A RADIAL LINE BEARS NORTH 50°55'40" WEST; THENCE NORTHEASTERLY ALONG SAID CURVE ON SAID SOUTHERLY RIGHT OF WAY LINE A DISTANCE OF 35.02 FEET; THENCE SOUTH 26°51'03" EAST A DISTANCE OF 195.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 63°08'57" EAST A DISTANCE OF 199.47 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF CORAL RIDGE DRIVE AS SHOWN ON SAID PLAT OF "LAKEVIEW DRIVE SUBDIVISION", AND POINT ON A CURVE CONCAVE TO THE SOUTHWEST HAVING A RADIUS OF 1849.86 FEET THROUGH A CENTRAL ANGLE OF 03°26'19" AND TO SAID POINT A RADIAL LINE BEARS NORTH 63°44'11" EAST; THENCE SOUTHEASTERLY ALONG SAID CURVE ON SAID WESTERLY RIGHT OF WAY LINE A DISTANCE OF 111.02 FEET; THENCE SOUTH 21°44'12" EAST NON TANGENT TO SAID CURVE ON SAID WESTERLY RIGHT OF WAY LINE A DISTANCE OF 117.66 FEET; THENCE SOUTH 71°44'48" WEST A DISTANCE OF 186.61 FEET; THENCE NORTH 26°51'03" WEST A DISTANCE OF 200.21 FEET TO THE POINT OF BEGINNING.

SAID LAND BEING IN THE BROWARD COUNTY, FLORIDA, CONTAINING 41,600 SQUARE FEET (0.9550 ACRES), MORE OR LESS.



LOCATION MAP
SECTION 29, TOWNSHIP 48 S, RANGE 41 E
FOLIO #4841 29 10 0012

INDEX OF SHEETS	
Sheet Identification	Sheet Title
--	COVER
GI-001	LEGEND AND ABBREVIATIONS
GI-002	GENERAL NOTES
GI-003	CONSTRUCTION SPECIFICATIONS
CD-101	DEMOLITION PLAN
CG-101	EROSION CONTROL PLAN
CG-501	EROSION CONTROL DETAILS
CP-101	PAVING, GRADING, DRAINAGE AND UTILITY PLAN
CP-501 - CP-502	PAVING, GRADING AND DRAINAGE DETAILS
CM-101	PAVEMENT MARKING AND SIGNAGE PLAN

THESE PLANS MAY HAVE BEEN REDUCED IN SIZE BY REPRODUCTION. THIS MUST BE CONSIDERED WHEN OBTAINING SCALED DATA.



PREPARED FOR:
CREIGHTON COMPANIES, LLC
2240 W. FIRST STREET, SUITE 101
FORT MYERS, FL 33901



THOMAS F. DONAHUE, P.E.
FLORIDA REG. NO. 60529
(FOR THE FIRM)

PROJECT No. 11007.49 MARCH 2023

Seventh Order of Business



BID TAB

ITB# 2023-02

WATER TREATMENT PLANT BULK CHEMICALS

Bid Opening May 1, 2023 at 10:04a held in Board Room at CSID

Item #	Chemicals	UOM	Amaya Solutions, Inc dba American Water Chemicals	Hawkins, Inc.
1	CORROSION INHIBITOR (OT 3535)	GL	No Bid	\$ 11.89
2	AMMONIUM SULFATE (40%)	GL	No Bid	\$ 4.25
3	HYDROFLUOSILICIC ACID (23%)	GL	No Bid	\$ 4.50
4	SODIUM HYDROXIDE (50%)	GL	No Bid	\$ 4.85
5	SULFURIC ACID (93%)	GL	No Bid	\$ 3.10
6	ANTISCLALANT (AWC A-109)	GL	\$ 25.736	\$ 29.95
7	MEMBRANE CLEANER (AWC 226)	LB	\$ 8.83	\$ 9.50
8	MEMBRANE CLEANER (AWC 234)	GL	\$ 34.369	\$ 45.00
9	MEMBRANE CLEANER (AWC C-227)	LB	\$ 8.37	\$ 8.95
10	CITRIC ACID	LB	No Bid	\$ 4.50

Professional Services Agreement

This Professional Services Agreement (Agreement) is entered into this 15 day of May, [2023] between CORAL SPRINGS IMPROVEMENT DISTRICT (OWNER), having its principal office at 10300 NW 11th Manor Coral Springs, FL 33071 and HAWKINS, INC (CONTRACTOR), a company licensed to conduct business in the State of Florida, having its principal place of business at 2263 Clark St Apopka, FL 32703.

The OWNER intends to engage the CONTRACTOR to provide professional services related to Water Treatment Plant Bulk Chemicals.

The scope of service under this agreement will have the following characteristics: On an as-needed basis, the OWNER will issue Purchase Orders to the CONTRACTOR describing the service required under this Agreement, containing a mutually agreed upon "Not to Exceed" cost, with all required service being directly related to those services originally sought by the OWNER. In response, CONTRACTOR will prepare a scope of service and cost estimate which shall become part of the Purchase Order upon execution by both parties.

In consideration of the mutual promises herein, CONTRACTOR and the OWNER agree that the terms and conditions of this Agreement are as follows:

1. BASIC SERVICES

- 1.1. **Scope.** CONTRACTOR shall provide the Services as described Schedule C and in individual Purchase Orders authorized in writing by the OWNER. CONTRACTOR's obligations under this Agreement are solely for the benefit of the OWNER and no other party is intended to benefit or have rights hereunder.
- 1.2. **Standard of Care.** CONTRACTOR shall perform the professional services under this Agreement at the level customary for competent and prudent professionals performing such services at the time and place where the services are provided. These services will be provided by CONTRACTOR's professionals and individuals skilled in other technical disciplines, as appropriate.
- 1.3. **Instruments of Service.** CONTRACTOR is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all instruments of its services including designs, drawings, specifications, reports [collectively called **Service Instruments**] and other services provided under this Agreement.
- 1.4. **End-Users Software License.** RESERVED
- 1.5. **Applicable Codes.** The Service Instruments will conform to the generally accepted codes and regulations applicable to the Project at the time of performance.
- 1.6. **Subcontractors.** Any subcontractors and outside associates of CONTRACTOR to be engaged by CONTRACTOR under this Agreement are limited to those identified in executed Purchase Orders or as the OWNER specifically approves during the performance of a Purchase Order.

2. THE OWNER'S RESPONSIBILITIES

Unless stated otherwise in Section 7 or in individual Purchase Orders, the OWNER shall do the following in a timely manner:

- 2.1. **The OWNER's Representative.** The OWNER will designate a representative having authority to give instructions, receive information, define the OWNER's policies, and make decisions with respect to individual Purchase Orders.
- 2.2. **Project Criteria.** Provide criteria and information as to the OWNER's requirements for a Purchase Order, including design objectives and constraints, space, capacity, scope of service, task assignments, and performance requirements, and any budgetary limitations to the extent known to the OWNER.
- 2.3. **Data.** Provide all available information, including previous reports and any other data in the possession of the OWNER relevant to a Purchase Order.
- 2.4. **Access.** Arrange for CONTRACTOR to enter upon public property as mandated by the OWNER.
- 2.5. **Review.** Respond to CONTRACTOR's request for decisions or determinations.
- 2.6. **Meetings.** Hold or arrange meetings required to assist in the service required by a Purchase Order.
- 2.7. **Project Developments.** Give prompt written notice to CONTRACTOR whenever the OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONTRACTOR's services.

3. PERIODS OF SERVICE

- 3.1. **Time of Performance.** Sections 3 and 4 anticipate the orderly and continuous progress of Purchase Orders through completion of each Purchase Order's scope of service.
- 3.2. **Start of Performance.** CONTRACTOR will start the Services described in each Purchase Order upon authorization by the OWNER. If the OWNER gives authorization before signing a Purchase Order, the CONTRACTOR shall be paid as if the services had been performed after both parties signed the Purchase Order. Purchase orders will only be valid if signed by the OWNER's authorized representative.
- 3.3. **Force Majeure.** If a force, event, or circumstance beyond CONTRACTOR's or the OWNER'S control interrupts or delays CONTRACTOR's performance, the time of performance shall be equitably adjusted.
- 3.4. **Term.** This Agreement shall be in effect for one (1) year from the effective date of June 16, 2023 with two (2), one (1) year extensions available upon mutual consent of the parties.

4. COMPENSATION

- 4.1. **CONTRACTOR Services.** Based upon the Scope of Services provided for in each Purchase Order issued pursuant to the Agreement and Fee Schedule (Schedule B), the OWNER shall pay CONTRACTOR the amount stated in invoices issued for and in accordance with each Purchase Order for actual service performed during the period covered by the invoice, subject to the funding limits established in each Purchase order. Invoices are payable by the OWNER within 30 days after receipt of the approved invoice.

5. OPINIONS OF CONSTRUCTION COST

- 5.1. **Construction Cost.** If required by this Agreement, opinions related to cost given by CONTRACTOR are subject to the following. CONTRACTOR has no control over the cost of labor, materials, equipment, services furnished by others, over a contractor's or facility's methods of determining prices, or over competitive bidding or market conditions. CONTRACTOR's opinion of probable cost is made on the basis of CONTRACTOR's experience and qualifications and represents CONTRACTOR's judgment as an experienced and qualified professional firm, familiar with the disaster recovery industry. CONTRACTOR does not guarantee that proposals, bids, or actual project cost will not vary from CONTRACTOR's opinions of probable cost.

6. GENERAL CONSIDERATIONS

- 6.1. **Changes.** By written and/or electronic notice at any time, the OWNER may change services required by a Purchase Order, provided such changes are within the general scope of the services contemplated by this Agreement, subject to validation under any applicable cost or price analysis required by federal, state, or local law. In such an event, an equitable adjustment both in the compensation for and time of performance of the adjusted Purchase Order shall be made in writing prior to CONTRACTOR performing the changed services. Such changes can only be required by the OWNER's authorized representative.
- 6.2. **Access to Records.** The following access to records requirements apply to CONTRACTOR, which includes its successors, transferees, assignees, and subcontractors: (a) CONTRACTOR agrees to provide the OWNER, the State of Florida, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions; (b) CONTRACTOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed for service being completed under this Agreement.
- 6.3. **Confidentiality and Proprietary Information.** CONTRACTOR will hold secret and confidential all information designated by the OWNER as confidential (Confidential Information). CONTRACTOR will not reveal Confidential Information to a third party unless: (a) the OWNER consents in writing; (b) the information is or becomes part of the public domain; (c) applicable law, regulation, court order or an agency of competent jurisdiction requires its disclosure; or (d) failure to disclose the information would pose an imminent and substantial threat to human health or the environment. All drawings, specifications, technical information, and other information furnished to the OWNER by CONTRACTOR or developed by CONTRACTOR in connection with the service are, and will remain, the property of the OWNER.
- 6.4. **Disputes.** If a dispute or complaint (collectively referred to as a "Dispute") arises concerning this Agreement, the OWNER and CONTRACTOR will negotiate a resolution of the Dispute. Should negotiation be unsuccessful, mediation of the Dispute by a third party shall follow. Any time which elapses in attempting to resolve the Dispute through either or both negotiation or mediation shall extend day-for-day any applicable statute(s) of repose or limitation of actions.
- 6.4.1. **Negotiation.** Following written notice of a Dispute, a minimum of one face-to-face meeting (or less if the Dispute is resolved) shall be held.
- 6.4.2. **Mediation.** If negotiation is unsuccessful, a mutually acceptable third party

[Facilitator] having expertise in the subject of the Dispute shall be engaged to mediate the Dispute. The fee and expenses of the Facilitator shall be shared equally by the parties to the Dispute. The parties may present evidence and arguments to the Facilitator. Unless the Facilitator and the parties agree otherwise, a minimum of one face-to-face meeting shall be held within the sixty-day period beginning on the date of the Facilitator's engagement. Following the meeting or earlier if appropriate, the Facilitator shall report to the parties whether he believes the Dispute is resolvable through mediation. At that point the parties shall elect (a) to continue mediation, (b) replace the Facilitator and continue mediation, or (c) end mediation. If the mediation is ended, the parties may litigate the Dispute.

- 6.5. **Remedies.** Nothing in this Agreement otherwise prevents the OWNER from utilizing any available remedies, administrative, contractual, or legal, where CONTRACTOR has been found to have violated or breached the terms of this Agreement, subject to the Limitation of Liability provision below.
- 6.6. **Insurance.** CONTRACTOR will maintain **insurance** against the following risks during the term of the Agreement: (a) workers compensation in statutory amounts and employer's liability for CONTRACTOR's employees' project-related injuries or disease; (b) general liability and automobile liability each in the amount of \$1,000,000 for personal injury or property damage to third parties which arises from CONTRACTOR's performance under this Agreement; and (c) professional liability in the amount of \$1,000,000 for legal obligations arising out of CONTRACTOR's failure to meet the Standard of Care.
- 6.6.1. Comprehensive Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of service under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:
- 6.6.1.1. Any Auto (Symbol 1) Combined Single Limit (Each Accident) - \$1,000,000
 - 6.6.1.2. Hired Autos (Symbol 8) Combined Single Limit (Each Accident) - \$1,000,000
 - 6.6.1.3. Non-Owned Autos (Symbol 9) Combined Single Limit (Each Accident) - \$1,000,000
- 6.6.2. Umbrella/Excess Liability Insurance in the amount of \$2,000,000, as determined appropriate by the DISTRICT depending on the type of job and exposures contemplated. Coverage must follow the form of General Liability, Auto Liability and Employer's Liability. This coverage shall be maintained for a period of no less than the later of three (3) years after the delivery of goods/services or final payment pursuant to the Agreement. The Coral Springs Improvement District must be shown as an additional insured with respect to this coverage. The DISTRICT'S additional insured status shall extend to any coverage beyond the minimum limits of liability found herein. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- 6.6.3. Pollution Liability Insurance covering Primary and Excess, with a Total Limit of:
- 6.6.3.1. Each Occurrence Limit - \$25,000,000
 - 6.6.3.2. Products & Completed Operations Aggregate Limit - \$25,000,000
- 6.6.4. CONTRACTOR shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.

- 6.6.5. Any insurance required of the CONTRACTOR pursuant to this Agreement must also be required of any subcontractor in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any service that is subcontracted unless such subcontractor is covered by the protection afforded by the CONTRACTOR and provided proof of such coverage is provided to DISTRICT. The CONTRACTOR and any subcontractors shall maintain such policies during the term of this Agreement
- 6.6.6. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of service being performed under this Agreement.
- 6.6.7. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONTRACTOR has assumed in the indemnification/hold harmless section(s) of this Agreement.

6.7. Indemnification

6.7.1. CONTRACTOR hereby agrees to indemnify and hold the OWNER harmless from and against any and all losses, damages, settlements, costs, charges, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character arising out of the negligent acts, errors, or omissions of CONTRACTOR or others for whose acts CONTRACTOR is responsible under this Agreement.

6.7.2. The OWNER hereby agrees to indemnify and hold CONTRACTOR harmless from and against any and all losses, damages, settlements, costs, charges, or other expenses or liabilities of every kind and character arising out of or relating to any and all third party claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character arising from performance of the OWNER of its obligations under this Agreement, and the performance hereunder of its employees, agents or others for whose acts the OWNER is responsible under this Agreement.

6.8. **Limitation of Liability.** Notwithstanding any other provision of this Agreement and to the fullest extent permitted by law the parties agree that neither the OWNER nor CONTRACTOR shall be liable to each other for any special, indirect or consequential damages, whether caused or alleged to be caused by negligence, strict liability, breach of contract or warranty under this Agreement. Except for amounts for which indemnification is given by CONTRACTOR hereunder, in no event will CONTRACTOR's liability to the OWNER, whether in contract, tort or any other theory of liability, exceed CONTRACTOR's fees for services from which the liability arises.

6.9. **Assignment Rights.** OWNER may offer adoption of this agreement in whole to other local governing agencies with the express written approval of the CONTRACTOR. The OWNER makes no guarantee of assignment, and the CONTRACTOR maintains the right to refuse services to other local governing agencies.

6.10. **Interpretation.** This Agreement shall be interpreted in accordance with the laws of the State of Florida.

- 6.11. **Successors.** This Agreement is binding on the successors and assignees of the OWNER and CONTRACTOR. The Agreement may not be assigned in whole or in part to any third parties without the written consent of the OWNER.
- 6.12. **Independent Contractor.** CONTRACTOR represents that it is an independent contractor and is not an employee of the OWNER.
- 6.13. **Notices.** Written notices may be delivered in person or by certified mail, or by facsimile, or by courier or by email. All notices shall be effective upon the date of receipt by the party.
- 6.14. **Entire Agreement.** This Agreement encompasses all procurement and contract documents to include the ITB and addenda, CONTRACTOR Proposal, Contract, Schedules, Attachments, and Purchase Orders executed pursuant to this Agreement. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly stated herein are of no force and effect. Any modifications to this Agreement shall be in writing and signed by the OWNER and CONTRACTOR.
- 6.15. **Waivers and Severability.** A waiver or breach of any term, condition, or covenant by a party shall not constitute a waiver or breach of any other term, condition or covenant. If any court of competent jurisdiction declares a provision of this Agreement invalid, illegal, or otherwise unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.
- 6.16. **Termination.** This Agreement may be terminated by either party at will and without cause, at any time upon three (3) days prior written notice to the other party and shall remain in force until so terminated. All information, data, materials, software and any other materials provided to either party must be returned upon termination of the Agreement.
- 6.17. **Effective Date.** This Agreement is effective on the date shown on the cover page.

7. SPECIAL PROVISIONS, EXHIBITS, and SCHEDULES.

- 7.1 **Special Provisions.** This Agreement is subject to the following special provisions: **Duties and Responsibilities of CONTRACTOR.** CONTRACTOR or its representatives may be on site during various stages of the service to observe the progress and quality of the service and to determine, in general, if the service is proceeding in accordance with the intent of the Agreement. Visits and observations made by CONTRACTOR will not relieve other contractors of their obligation to conduct comprehensive inspections of the service, to furnish materials, to perform acceptable service, and to provide adequate safety precautions.
- 7.2 **Limitations of CONTRACTOR's Responsibilities.** CONTRACTOR will not be responsible for other contractors' means, methods, techniques, sequences or procedures of the service, or the safety precautions, including compliance with the program's incident thereto. CONTRACTOR will not be responsible for contractors' or their subcontractor's failure to perform the service in accordance with their contract with the OWNER or any other agreement. CONTRACTOR will not be responsible for the acts or omissions of contractors,

their subcontractors or any other contractors, or any of its or their agents or employees or any other persons at the site or otherwise performing any of the service.

7.3 Schedules. The following **Schedules** are attached to and made a part of this Agreement:

7.3.1 Schedule A: *Invitation to Bid*

7.3.2 Schedule B: *Contractor Proposal*

7.3.3 Schedule C: *Scope of Services*

8. MISCELLANEOUS

8.1. E-Verify: CONTRACTOR certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.

8.1.1. Definitions for this Section:

8.1.1.1. **"Contractor"** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.

8.1.1.2. **"Subcontractor"** means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

8.1.1.3. **"E-Verify system"** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

8.1.2. Registration Requirement; Termination: Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

8.1.2.1. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and

8.1.2.2. All persons (including sub vendors/ subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the Contract with the

Coral Springs Improvement District. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the contract with the Coral Springs Improvement District; and

8.1.2.3. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the Contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of Contract and may not be considered as such. If this Contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

8.2. **Scrutinized Companies:** By execution of this Agreement, CONTRACTOR, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or is engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:

8.2.1. Any amount of, at the time bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

8.2.2. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company:

8.2.2.1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or

8.2.2.2. Is engaged in business operations in Syria.

Execution Authority. This Agreement is a valid and authorized undertaking of the OWNER and CONTRACTOR. The representatives of the OWNER and CONTRACTOR who have signed below have been authorized to do so.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year shown on the cover page.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

Sandra Demarco

210 N. University Drive, Suite 702 Coral Springs, FL 33071

(O) 954.603.0033, Ext. 40532

Email: PublicRecords@inframark.com

CORAL SPRINGS IMPROVEMENT DISTRICT

HAWKINS, INC

By: _____

By:  _____

Title: _____

Title: Region Manager

Date: _____

Date: 5-5-2023

QUALIFICATIONS STATEMENT

Page 9 of 9

BOARD/CONTRACTOR SIGNED SHEET

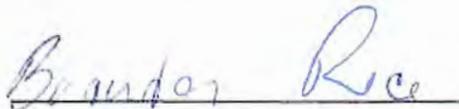
Coral Springs Improvement District ITB # 2023-02 approved on May 15, 2023

CORAL SPRINGS IMPROVEMENT DISTRICT



Signature of Witness

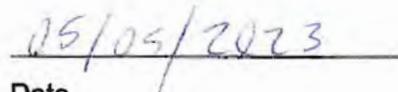
Signature of President



Printed Name of Witness

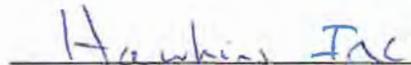
Dr. Martin Shank

Printed Name of President



Date

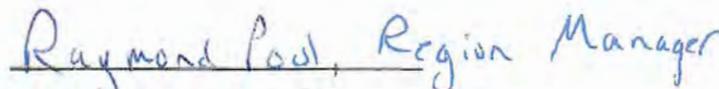
HAWKINS, INC



Company Name



Signature



Name and Title (Printed)



Schedule C

Scope of Services

This specification is for the purpose of soliciting quotations for the purchase and delivery of bulk chemicals needed at the Coral Springs Improvement District's Drinking water plant. These chemicals include: Sulfuric Acid, Fluoride, Corrosion Inhibitor, Sodium Hydroxide, anti-scalant, Ammonium Sulfate, Membrane cleaning chemicals (high and low pH), and citric acid.

It shall be the responsibility of each firm to assure compliance with any Occupational Safety and Health Administration, (OSHA), Environmental Protection Agency (EPA), National Safety Foundation International (NSF) and any other Federal, State, and/or Local rules, regulations, or other requirements, as each may apply. Where American Water Works Association (AWWA) Standards are applicable to any chemical listed herein, the same shall be in compliance with the latest revisions thereof. Florida Statutes, Chapter 442 Right-to Know Law, mandates on-site Safety Data Sheets (SDS) for all toxic substances. All firms are requested to submit SDS with their bids.

The Successful Bidder shall secure all permits and licenses which may be required for the proper execution and completion of the work. The Successful Bidder shall use its best efforts to obtain all necessary permits as soon as possible after the date of Notice to Proceed. Any delays in obtaining permits must be brought to the attention of the DISTRICT without delay. The Successful Bidder shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the work. The DISTRICT shall not be responsible for monitoring the Successful Bidder's compliance with any laws or regulations. The District shall pay for any permit fees.

DISTRICT reserves the right to consider a Bidder's history of citations and/or violations of environmental regulations in determining a Bidder's responsibility, and further reserves the right to declare a Bidder not responsible if the history of violations warrant such determination. Bidder shall submit with Bid, a complete history of all citations and/or violations, notices and dispositions thereof. The non-submission of any such documentation shall be deemed to be an affirmation by the Bidder that there are no citations or violations. Bidder shall notify DISTRICT immediately of notice of any citation or violation, which Bidder may receive after the Bid opening date and during the time of performance of any contract awarded to Bidder.



1. Delivery Requirements

The supplier shall be responsible for pumping all bulk deliveries into the storage tanks at the delivery sites and shall provide all necessary hoses, fittings, pumps, etc. required to safely and efficiently off load the chemicals into designated storage tanks. Suppliers shall be responsible for ascertaining the correct storage tanks and fill point locations to prevent accidental discharge of the product into the incorrect storage tank(s). Delivery personnel must check with District staff prior to making any connection to the district's tanks or beginning the delivery of any chemical. Delivery and billed quantities will be verified by District staff based on level indications and corresponding amounts delivered. The supplier shall be responsible for inspecting District fill lines and equipment before filling. Vendor shall bear all expenses associated with any remedial activities caused by incorrect transfers.

- 1.1. The supplier shall be responsible for any spills resulting from the failure of its delivery equipment or from failure of attendant delivery personnel in the proper performance of their duties. Proper performance should require at minimum, a delivery personnel's constant inspection and observation of unloading operations and knowledgeable response to problems or emergencies, which would most commonly be expected to occur. The district reserves the right to refuse any and all deliveries made with equipment that is poorly maintained and/or experiencing chemical leaks.
- 1.2. It is the supplier's responsibility to verify the cleanliness of the transporting equipment before loading. All appurtenant valves, pumps, and discharge hoses used for the delivery of chemicals shall be supplied by the Supplier and shall be clean and free from contaminating material. The District may reject a load if the equipment is not properly cleaned. The Supplier's personnel shall observe the entire filling operation at each delivery site and shall immediately report any spills caused during the filling operations. They shall take immediate and appropriate actions to clean up any spilled chemical. If the spill is not cleaned up, the District will hire a certified hazardous material handling company to clean up the spill, and the cost of such service will be charged to the supplier and deducted from any amount due.
- 1.3. Because of security and safety concerns, all delivery vehicle drivers shall have a proper commercial driver's license with a Hazardous Material endorsement. Supplier's drivers shall display their driver's license whenever challenged by the District during the delivery. Failure to show proper license shall result in rejection of delivery and subsequent possible termination of the Suppliers supply agreement. If a driver does not comply with the rules established by the District for proper conduct, the District reserves the right to restrict that driver from making deliveries to the District. In that case, the Supplier must assign a new driver to the District's account.



- 1.4. Delivery shipments shall be rejected which fail to meet any of the requirements of the Specification. In the event a delivery shipment is rejected, upon notification to the supplier that the shipment is rejected, they will be required to ship a replacement delivery to the affected location within four (4) hours from time of notification. Failure to provide replacement product that meets the specification within the specified time period will constitute failure to comply with the delivery requirements set forth in this document.
- 1.5. Regularly scheduled deliveries can only be made weekdays (Monday through Friday) and starting no earlier than 7:00 am and finishing no later than 3:00 pm unless prior agreement is made between the District and the awarded bidder.

2. Emergency Deliveries and Responses

- 2.1. It is mandatory that the successful supplier have the resources in place to assure an emergency response time of no more than four (4) hours for any chemical at any time the District requests an emergency delivery be made. This requirement must be met 24/7 on weekends and all holidays. Additionally, supplier shall provide emergency response assistance for any chemical provided, such as SARA Title III, including but not limited to, Sec. 303 through Sec. 304. Supplier shall always be available to render assistance via phone and onsite assistance within 1 hour to render technical and physical assistance as needed. Supplier shall have on hand a sufficient neutralizing agent to render physical assistance as needed to address any release for product supplied. Supplier shall also render technical assistance to any Emergency personnel needed in a hazmat situation. Notifications to SWP and NRC shall be conducted by the Coral Springs Improvement District.



3. Product Material Requirements and Specifications

3.1. Corrosion Inhibitor (OT3535)

- 3.1.1. Minimum Delivery: 250 gallons
- 3.1.2. Estimated Annual Usage: 2,000 gallons mini-bulk
- 3.1.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. Product shall be pumped into the bulk tanks with an electric pump; use of pressurized air to offload is not acceptable due to danger of overfilling and damage to the tanks.
- 3.1.4. Description: Product must be certified by an accredited agency to meet all the requirements of ANSI/NSF standard 60 as delivered at the District's facility and approved for use in potable water under rule 555.325 F.A.C. Must comply with AWWA standards 502-05 through 505-05 as applicable.
- 3.1.5. Product shall be free of any inorganic or organic substances in quantities capable of producing deleterious or injurious effects on the health of those consuming the water that has been properly treated with the corrosion inhibitor.
- 3.1.6. Physical Properties: Liquid, white in color with a specific gravity of 1.40-1.48 and a pH of 4-5. During manufacturing, the product shall be final filtered two times using a 1 micron filter and shall have no contamination by visual observation.

3.2. Ammonium Sulfate 40%

- 3.2.1. Minimum Delivery: 250 gallons bulk
- 3.2.2. Estimated Annual Usage: 9,000 gallons
- 3.2.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. Product shall be pumped into the bulk tanks with an electric pump; use of pressurized air to offload is not acceptable due to danger of overfilling and damage to the tanks.
- 3.2.4. Description: Clear to pale yellow solution of Ammonium Sulfate, 40%. Shall contain a minimum of 10.3% as NH₃ and 8.5% as N. Shall have a specific gravity of 1.20 – 1.23 and a pH between 4 -7.



3.3. Hydrofluosilicic Acid

- 3.3.1. Minimum Delivery: 250 gallons bulk
- 3.3.2. Estimated Annual Usage: 3,000 gallons
- 3.3.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. Product shall be pumped into the bulk tanks with an electric pump; use of pressurized air to offload is not acceptable due to danger of overfilling and damage to the tanks.
- 3.3.4. Description: Product must be 23 -25% strength solution, less than 15ppm color, and less than 5 ppm Arsenic, SPG of 1.212

3.4. Sodium Hydroxide (Caustic Soda) – 50% Aqueous Solution

- 3.4.1. Minimum Delivery: 250 gallons bulk
- 3.4.2. Estimated Annual Usage: 6,000 gallons
- 3.4.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. Product shall be pumped into the bulk tanks with an electric pump; use of pressurized air to offload is not acceptable due to danger of overfilling and damage to the tanks.
- 3.4.4. Description: Commercial Grade approved for use in potable water under Rule 555.325 F.A.C. and certified as being in compliance with AWWA Standard B501-08. The 50% product shall have a SPG of 1.52 – 1.54.

3.5. Liquid Sulfuric Acid (93%)

- 3.5.1. Minimum Delivery: 1500 gallons bulk
- 3.5.2. Estimated Annual Usage: 60,000 gallons
- 3.5.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. The supplier will be required to transport the bulk shipments to the site and unload the product into a 4000-gallon storage tank that is provided by the DISTRICT.
- 3.5.4. Description: Product shall be Food Grade or better and be certified by a laboratory. Must comply with AWWA standards 502-05 through 505-05 as applicable. Product shall be free of any inorganic or organic substances in quantities capable of producing deleterious or injurious effects on the health of those consuming the water that has been properly treated with the liquid sulfuric acid. Product shall show no visible turbidity and no appreciable sediment upon standing for 24 hours at ambient temperatures.



3.5.5. Physical properties: H₂SO₄ is a colorless or slightly yellow viscous liquid with a pungent odor. It has a density of 1.84 g/mL, boiling point of 337 °C, and melting point of 10 °C.

3.6. Anti-Scalant (AWC A-109) (Proprietary blend containing Organophosphonic Acids)

3.6.1. Minimum Delivery: 330 gallons bulk

3.6.2. Estimated Annual Usage: 3,000 gallons

3.6.3. Special Delivery Requirements: Without exception, the delivery containers shall be properly labeled, and the label shall indicate the mark of the certifying agency ensuring that the product as delivered to the tank has an unbroken chain of custody and is certified to be in total compliance with ANSI/NSF Standard 60 for drinking water. Product shall be pumped into the bulk tanks with an electric pump; use of pressurized air to offload is not acceptable due to danger of overfilling and damage to the tanks.

3.6.4. Description: Commercial Grade approved for use in potable water under Rule 555.325 F.A.C. and certified as being in compliance with AWWA Standard B501-08.

3.6.5. Physical properties: Product shall be Clear, colorless to light yellow liquid. With a characteristic odor. Anti-scalant is completely soluble in water, has a specific gravity of 1.2 ± 0.05 and a pH of 2.5 ± 0.05 .

3.7. Membrane Cleaner (AWC C-226)

3.7.1. Minimum Delivery: 1350 pounds (30 – 45 lbs. buckets)

3.7.2. Estimated Annual Usage: 90 buckets

3.7.3. Special Delivery Requirements: Product must be delivered in 45 lbs. bucket size

3.7.4. Physical properties: Product shall be colorless to slightly tan powder with slight odor. Product is completely soluble in water, and a pH of 11-12 (1% solution)

3.8. Membrane Cleaner (AWC C-234)(Phosphoric Acid<10%)

3.8.1. Minimum Delivery: 1590 pounds (3-530 lbs. drums)

3.8.2. Estimated Annual Usage: 9 drums

3.8.3. Special Delivery Requirements: Product must be delivered in 55 gl. Drums

3.8.4. Physical properties: Product shall be Clear, colorless to light yellow liquid. With essentially no odor. Must be completely soluble in water, having a specific gravity of 1.15 ± 0.05 and a pH of <2.

3.9. Membrane Cleaner (AWC C-227)

3.9.1. Minimum Delivery: 2 buckets

3.9.2. Estimated Annual Usage: 66 buckets

3.9.3. Special Delivery Requirements: Product must be delivered in 45 lb. bucket

3.9.4. Physical properties: Product shall be colorless to slightly tan powder with slight odor. Product is completely soluble in water, and a pH of 11-12 (1% solution)



3.10. Citric Acid

- 3.10.1. Minimum Delivery: 100 pounds (2-50 lbs. bags)
- 3.10.2. Estimated Annual Usage: 200 lbs.
- 3.10.3. Special Delivery Requirements: Product must be delivered in 50-pound bag size
- 3.10.4. Physical properties: Citric acid is found as odorless and colorless crystals with an acidic taste. The solid has density of 1.66 g/mL, melting point of 153 °C and boiling point of 175 °C. It is highly soluble in water to give an acidic, sour tasting solution.

4. Clean Tank Guarantee

- 4.1. At any time during the performance of this agreement if the District finds any sludge or other impurity buildup in any of its chemical tanks, the supplier shall clean out the tank at no charge to the District. Temporary chemical storage must be provided by the supplier to continuous operation. The cleanout should be done in such a manner so that it is done in accordance with applicable regulations on disposal of hazardous wastes. The supplier shall submit a procedure to the District for approval prior to this work being completed. The determination of whether there is any such sludge or impurity buildup in the tanks will be at the *sole discretion* of the District. When the tank has been properly cleaned, the supplier shall refill the tank with clean, fresh chemical at no additional cost. Failure of the supplier to clean out the tank and replace the chemical within seven (7) days after being served notice shall be cause for immediate termination of the supply agreement between CSID and the supplier.
- 4.2. The Successful Bidder at all times shall keep the premises free from accumulation of waste materials or rubbish caused by Bidder's operations. At the completion of the work Bidder shall remove all waste materials and rubbish from and about the site as well as all tools, equipment, machinery and surplus materials and provide final cleaning and return the space to a condition suitable for use by the DISTRICT.

5. Occupational Health and Safety

5.1. Supplier Safety Requirements

- 5.1.1. Supplier's safety procedures must ensure that delivery personnel comply with all OSHA requirements, including personal protective equipment for Supplier delivery personnel.
- 5.1.2. Supplier delivery personnel must remain within a safe proximity while the transfer is in progress and continuously monitor for leaking hoses, connections, or other problems. It is the responsibility of Supplier delivery personnel to contain leaks and to report any and all spills.



5.2. Safety Data Sheets

5.2.1. In compliance with Chapter 442 Florida Statutes, any chemical delivered by the supplier, must be accompanied by a Safety Data Sheet (SDS). The SDS must be maintained by the user agency and include the following information.

- 5.2.1.1. The chemical name and the common name of the toxic substance
- 5.2.1.2. The hazards and other risks in the use of the toxic substance, including:
 - 5.2.1.2.1. The potential for fire, explosion, corrosivity and reactivity;
 - 5.2.1.2.2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by exposure to the toxic substances; and
 - 5.2.1.2.3. The primary routes of entry and symptoms of overexposure.
- 5.2.1.3. The proper precautions, handling practices, necessary personal protective equipment, and other safety precautions in the use of, or exposure to, the toxic substances, including appropriate emergency treatment in the case of overexposure.
- 5.2.1.4. The emergency procedure for spills, fire, disposal and first aid.
- 5.2.1.5. A description, in lay terms, of the known specific potential health risks posed by the toxic substance intended to alert any person reading this information.
- 5.2.1.6. The year and month, if available, that the information was compiled and the name, address, and emergency telephone number of the manufacturer responsible for preparing the information.
- 5.2.1.7. Any questions regarding this requirement shall be directed to;

Department of Labor and Employment Security
 Bureau of Industrial Safety and Health
 Toxic Waste Information Center
 2551 Executive Center, Circle West
 Tallahassee, Florida 32301-5014
 Phone: 800/367-4378

5.3. Emergency Plan of Action and Safety Training

5.3.1. Should a spill or leak occur, caused by supplier's personnel, equipment or method of delivery, supplier shall immediately notify the District and comply with all applicable terms and conditions of the current version of Title III, Superfund Amendments and Reauthorization Act of 1986, 42 U.S.C.S. 11001, et seq. (SARA) and the Florida Hazardous Material Emergency Response and Community Right to Know Act of 1988, chapter 252, Part II, Florida Statutes. The responsibility for compliance with Federal and State rules and regulations regarding Supplier caused by spills or releases shall be the sole responsibility of Supplier. The supplier shall have on hand a sufficient neutralizing



agent to render physical assistance as needed to address any release for products supplied. The supplier shall render technical assistance to Emergency personnel as need in a hazmat situation. Notifications to the SWP and NRC shall be conducted by the District. The supplier shall indemnify and hold the district harmless for any failures to properly report and /or comply with this provision. In addition, supplier shall bear all expenses of spills.

- 5.3.2. As part of its Emergency Preparedness Planning and Spill Response Plan, supplier shall submit and provide a current and updated list of 24-hour access phone numbers of at minimum three people who are employed by, or are under contract to, provide assistance in emergency situations. The list shall include the names, positions, and are of specialty. It should include Chemists, Engineers, Certified Safety and Spill a response personnel, and General Management personnel with experience in dealing with chemical emergencies. The list shall include home, cell, and office phone numbers so that they can be reached to provide emergency support services on a 24/7 basis in the event of a spill, equipment failure or other emergency.

5.4. Safe Handling Training

- 5.4.1. The supplier shall provide an appropriate safe handling training course for any chemical that it supplies within the first month of the contract, to all current District operations personnel and shall be available to conduct "refresher" courses or new employee training at six (6) month intervals during the contract period. The supplier shall provide this assistance at no charge to the district.

5.5. Technical Assistance

- 5.5.1. The supplier shall provide technical assistance, as needed, regarding the application of its product and disposal and handling of residues and sludge's produced by the application of its chemicals in the water treatment process. The supplier shall provide this assistance at no charge to the district.



BID PRICE FORM

ITB# 2023-02

WATER TREATMENT PLANT BULK CHEMICALS

THIS BID PRICE FORM MUST BE PRINTED AND MANUALLY/WET SIGNED AS A PART OF YOUR OFFICIAL RESPONSE TO THE ITB. THIS BID PRICE FORM SUBMITTED IN ANY OTHER FORMAT SHALL NOT BE ACCEPTED. BID SUBMITTALS MAY NOT BE WITHDRAWN AFTER THE BID OPENING. BID PRICE MUST BE PROVIDED PER UOM INDICATED BELOW.

Item #	Chemicals	Average Annual Usage	UOM	Bid Price (\$US)
1	CORROSION INHIBITOR (OT 3535)	2,000 GALLONS	GL	\$ 11.89 GA
2	AMMONIUM SULFATE (40%)	9,000 GALLONS	GL	\$ 4.25 GA
3	HYDROFLUOSILICIC ACID (23%)	3,000 GALLONS	GL	\$ 4.50 GA
4	SODIUM HYDROXIDE (50%)	6,000 GALLONS	GL	\$ 4.85 GA
5	SULFURIC ACID (93%)	60,000 GALLONS	GL	\$ 3.10 GA
6	ANTISCLALANT (AWC A-109)	3,000 GALLONS	GL	\$ 29.95 GA
7	MEMBRANE CLEANER (AWC 226)	4,050 POUNDS	LB	\$ 9.50 #
8	MEMBRANE CLEANER (AWC 234)	495 GALLONS	GL	\$ 45.00 GA
9	MEMBRANE CLEANER (AWC C-227)	3,000 POUNDS	LB	\$ 8.95 #
10	CITRIC ACID	200 POUNDS	LB	\$ 7.50 #

Professional Services Agreement

This Professional Services Agreement (Agreement) is entered into this 15 day of May, [2023] between CORAL SPRINGS IMPROVEMENT DISTRICT (OWNER), having its principal office at 10300 NW 11th Manor Coral Springs, FL 33071 and AMAYA SOLUTIONS, INC DBA AMERICAN WATER CHEMICALS (CONTRACTOR), a company licensed to conduct business in the State of Florida, having its principal place of business at 1802 Corporate Center Lane Plant City, FL 33563.

The OWNER intends to engage the CONTRACTOR to provide professional services related to Water Treatment Plant Bulk Chemicals.

The scope of service under this agreement will have the following characteristics: On an as-needed basis, the OWNER will issue Purchase Orders to the CONTRACTOR describing the service required under this Agreement, containing a mutually agreed upon "Not to Exceed" cost, with all required service being directly related to those services originally sought by the OWNER. In response, CONTRACTOR will prepare a scope of service and cost estimate which shall become part of the Purchase Order upon execution by both parties.

In consideration of the mutual promises herein, CONTRACTOR and the OWNER agree that the terms and conditions of this Agreement are as follows:

1. BASIC SERVICES

- 1.1. **Scope.** CONTRACTOR shall provide the Services as described Schedule C and in individual Purchase Orders authorized in writing by the OWNER. CONTRACTOR's obligations under this Agreement are solely for the benefit of the OWNER and no other party is intended to benefit or have rights hereunder.
- 1.2. **Standard of Care.** CONTRACTOR shall perform the professional services under this Agreement at the level customary for competent and prudent professionals performing such services at the time and place where the services are provided. These services will be provided by CONTRACTOR's professionals and individuals skilled in other technical disciplines, as appropriate.
- 1.3. **Instruments of Service.** CONTRACTOR is responsible for the professional quality, technical accuracy, timely completion, and the coordination of all instruments of its services including designs, drawings, specifications, reports [collectively called **Service Instruments**] and other services provided under this Agreement.
- 1.4. **End-Users Software License.** RESERVED
- 1.5. **Applicable Codes.** The Service Instruments will conform to the generally accepted codes and regulations applicable to the Project at the time of performance.
- 1.6. **Subcontractors.** Any subcontractors and outside associates of CONTRACTOR to be engaged by CONTRACTOR under this Agreement are limited to those identified in executed Purchase Orders or as the OWNER specifically approves during the performance of a Purchase Order.

2. THE OWNER'S RESPONSIBILITIES

Unless stated otherwise in Section 7 or in individual Purchase Orders, the OWNER shall do the following in a timely manner:

- 2.1. **The OWNER's Representative.** The OWNER will designate a representative having authority to give instructions, receive information, define the OWNER's policies, and make decisions with respect to individual Purchase Orders.
- 2.2. **Project Criteria.** Provide criteria and information as to the OWNER's requirements for a Purchase Order, including design objectives and constraints, space, capacity, scope of service, task assignments, and performance requirements, and any budgetary limitations to the extent known to the OWNER.
- 2.3. **Data.** Provide all available information, including previous reports and any other data in the possession of the OWNER relevant to a Purchase Order.
- 2.4. **Access.** Arrange for CONTRACTOR to enter upon public property as mandated by the OWNER.
- 2.5. **Review.** Respond to CONTRACTOR's request for decisions or determinations.
- 2.6. **Meetings.** Hold or arrange meetings required to assist in the service required by a Purchase Order.
- 2.7. **Project Developments.** Give prompt written notice to CONTRACTOR whenever the OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONTRACTOR's services.

3. PERIODS OF SERVICE

- 3.1. **Time of Performance.** Sections 3 and 4 anticipate the orderly and continuous progress of Purchase Orders through completion of each Purchase Order's scope of service.
- 3.2. **Start of Performance.** CONTRACTOR will start the Services described in each Purchase Order upon authorization by the OWNER. If the OWNER gives authorization before signing a Purchase Order, the CONTRACTOR shall be paid as if the services had been performed after both parties signed the Purchase Order. Purchase orders will only be valid if signed by the OWNER's authorized representative.
- 3.3. **Force Majeure.** If a force, event, or circumstance beyond CONTRACTOR's or the OWNER'S control interrupts or delays CONTRACTOR's performance, the time of performance shall be equitably adjusted.
- 3.4. **Term.** This Agreement shall be in effect for one (1) year from the effective date of June 16, 2023 with two (2), one (1) year extensions available upon mutual consent of the parties.

4. COMPENSATION

- 4.1. **CONTRACTOR Services.** Based upon the Scope of Services provided for in each Purchase Order issued pursuant to the Agreement and Fee Schedule (Schedule B), the OWNER shall pay CONTRACTOR the amount stated in invoices issued for and in accordance with each Purchase Order for actual service performed during the period covered by the invoice, subject to the funding limits established in each Purchase order. Invoices are payable by the OWNER within 30 days after receipt of the approved invoice.

5. OPINIONS OF CONSTRUCTION COST

- 5.1. **Construction Cost.** If required by this Agreement, opinions related to cost given by CONTRACTOR are subject to the following. CONTRACTOR has no control over the cost of labor, materials, equipment, services furnished by others, over a contractor's or facility's methods of determining prices, or over competitive bidding or market conditions. CONTRACTOR's opinion of probable cost is made on the basis of CONTRACTOR's experience and qualifications and represents CONTRACTOR's judgment as an experienced and qualified professional firm, familiar with the disaster recovery industry. CONTRACTOR does not guarantee that proposals, bids, or actual project cost will not vary from CONTRACTOR's opinions of probable cost.

6. GENERAL CONSIDERATIONS

- 6.1. **Changes.** By written and/or electronic notice at any time, the OWNER may change services required by a Purchase Order, provided such changes are within the general scope of the services contemplated by this Agreement, subject to validation under any applicable cost or price analysis required by federal, state, or local law. In such an event, an equitable adjustment both in the compensation for and time of performance of the adjusted Purchase Order shall be made in writing prior to CONTRACTOR performing the changed services. Such changes can only be required by the OWNER's authorized representative.
- 6.2. **Access to Records.** The following access to records requirements apply to CONTRACTOR, which includes its successors, transferees, assignees, and subcontractors: (a) CONTRACTOR agrees to provide the OWNER, the State of Florida, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions; (b) CONTRACTOR agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed for service being completed under this Agreement.
- 6.3. **Confidentiality and Proprietary Information.** CONTRACTOR will hold secret and confidential all information designated by the OWNER as confidential (Confidential Information). CONTRACTOR will not reveal Confidential Information to a third party unless: (a) the OWNER consents in writing; (b) the information is or becomes part of the public domain; (c) applicable law, regulation, court order or an agency of competent jurisdiction requires its disclosure; or (d) failure to disclose the information would pose an imminent and substantial threat to human health or the environment. All drawings, specifications, technical information, and other information furnished to the OWNER by CONTRACTOR or developed by CONTRACTOR in connection with the service are, and will remain, the property of the OWNER.
- 6.4. **Disputes.** If a dispute or complaint (collectively referred to as a "Dispute") arises concerning this Agreement, the OWNER and CONTRACTOR will negotiate a resolution of the Dispute. Should negotiation be unsuccessful, mediation of the Dispute by a third party shall follow. Any time which elapses in attempting to resolve the Dispute through either or both negotiation or mediation shall extend day-for-day any applicable statute(s) of repose or limitation of actions.
- 6.4.1. **Negotiation.** Following written notice of a Dispute, a minimum of one face-to-face meeting (or less if the Dispute is resolved) shall be held.
- 6.4.2. **Mediation.** If negotiation is unsuccessful, a mutually acceptable third party

[Facilitator] having expertise in the subject of the Dispute shall be engaged to mediate the Dispute. The fee and expenses of the Facilitator shall be shared equally by the parties to the Dispute. The parties may present evidence and arguments to the Facilitator. Unless the Facilitator and the parties agree otherwise, a minimum of one face-to-face meeting shall be held within the sixty-day period beginning on the date of the Facilitator's engagement. Following the meeting or earlier if appropriate, the Facilitator shall report to the parties whether he believes the Dispute is resolvable through mediation. At that point the parties shall elect (a) to continue mediation, (b) replace the Facilitator and continue mediation, or (c) end mediation. If the mediation is ended, the parties may litigate the Dispute.

- 6.5. **Remedies.** Nothing in this Agreement otherwise prevents the OWNER from utilizing any available remedies, administrative, contractual, or legal, where CONTRACTOR has been found to have violated or breached the terms of this Agreement, subject to the Limitation of Liability provision below.
- 6.6. **Insurance.** CONTRACTOR will maintain **insurance** against the following risks during the term of the Agreement: (a) workers compensation in statutory amounts and employer's liability for CONTRACTOR's employees' project-related injuries or disease; (b) general liability and automobile liability each in the amount of \$1,000,000 for personal injury or property damage to third parties which arises from CONTRACTOR's performance under this Agreement; and (c) professional liability in the amount of \$1,000,000 for legal obligations arising out of CONTRACTOR's failure to meet the Standard of Care.
- 6.6.1. Comprehensive Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the performance of service under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:
- 6.6.1.1. Any Auto (Symbol 1) Combined Single Limit (Each Accident) - \$1,000,000
 - 6.6.1.2. Hired Autos (Symbol 8) Combined Single Limit (Each Accident) - \$1,000,000
 - 6.6.1.3. Non-Owned Autos (Symbol 9) Combined Single Limit (Each Accident) - \$1,000,000
- 6.6.2. Umbrella/Excess Liability Insurance in the amount of \$2,000,000, as determined appropriate by the DISTRICT depending on the type of job and exposures contemplated. Coverage must follow the form of General Liability, Auto Liability and Employer's Liability. This coverage shall be maintained for a period of no less than the later of three (3) years after the delivery of goods/services or final payment pursuant to the Agreement. The Coral Springs Improvement District must be shown as an additional insured with respect to this coverage. The DISTRICT'S additional insured status shall extend to any coverage beyond the minimum limits of liability found herein. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- 6.6.3. Pollution Liability Insurance covering Primary and Excess, with a Total Limit of:
- 6.6.3.1. Each Occurrence Limit - \$25,000,000
 - 6.6.3.2. Products & Completed Operations Aggregate Limit - \$25,000,000
- 6.6.4. CONTRACTOR shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.

- 6.6.5. Any insurance required of the CONTRACTOR pursuant to this Agreement must also be required of any subcontractor in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any service that is subcontracted unless such subcontractor is covered by the protection afforded by the CONTRACTOR and provided proof of such coverage is provided to DISTRICT. The CONTRACTOR and any subcontractors shall maintain such policies during the term of this Agreement
- 6.6.6. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of service being performed under this Agreement.
- 6.6.7. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONTRACTOR has assumed in the indemnification/hold harmless section(s) of this Agreement.

6.7. Indemnification

6.7.1. CONTRACTOR hereby agrees to indemnify and hold the OWNER harmless from and against any and all losses, damages, settlements, costs, charges, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character arising out of the negligent acts, errors, or omissions of CONTRACTOR or others for whose acts CONTRACTOR is responsible under this Agreement.

6.7.2. The OWNER hereby agrees to indemnify and hold CONTRACTOR harmless from and against any and all losses, damages, settlements, costs, charges, or other expenses or liabilities of every kind and character arising out of or relating to any and all third party claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character arising from performance of the OWNER of its obligations under this Agreement, and the performance hereunder of its employees, agents or others for whose acts the OWNER is responsible under this Agreement.

6.8. **Limitation of Liability.** Notwithstanding any other provision of this Agreement and to the fullest extent permitted by law the parties agree that neither the OWNER nor CONTRACTOR shall be liable to each other for any special, indirect or consequential damages, whether caused or alleged to be caused by negligence, strict liability, breach of contract or warranty under this Agreement. Except for amounts for which indemnification is given by CONTRACTOR hereunder, in no event will CONTRACTOR's liability to the OWNER, whether in contract, tort or any other theory of liability, exceed CONTRACTOR's fees for services from which the liability arises.

6.9. **Assignment Rights.** OWNER may offer adoption of this agreement in whole to other local governing agencies with the express written approval of the CONTRACTOR. The OWNER makes no guarantee of assignment, and the CONTRACTOR maintains the right to refuse services to other local governing agencies.

6.10. **Interpretation.** This Agreement shall be interpreted in accordance with the laws of the State of Florida.

- 6.11. **Successors.** This Agreement is binding on the successors and assignees of the OWNER and CONTRACTOR. The Agreement may not be assigned in whole or in part to any third parties without the written consent of the OWNER.
- 6.12. **Independent Contractor.** CONTRACTOR represents that it is an independent contractor and is not an employee of the OWNER.
- 6.13. **Notices.** Written notices may be delivered in person or by certified mail, or by facsimile, or by courier or by email. All notices shall be effective upon the date of receipt by the party.
- 6.14. **Entire Agreement.** This Agreement encompasses all procurement and contract documents to include the ITB and addenda, CONTRACTOR Proposal, Contract, Schedules, Attachments, and Purchase Orders executed pursuant to this Agreement. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly stated herein are of no force and effect. Any modifications to this Agreement shall be in writing and signed by the OWNER and CONTRACTOR.
- 6.15. **Waivers and Severability.** A waiver or breach of any term, condition, or covenant by a party shall not constitute a waiver or breach of any other term, condition or covenant. If any court of competent jurisdiction declares a provision of this Agreement invalid, illegal, or otherwise unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.
- 6.16. **Termination.** This Agreement may be terminated by either party at will and without cause, at any time upon three (3) days prior written notice to the other party and shall remain in force until so terminated. All information, data, materials, software and any other materials provided to either party must be returned upon termination of the Agreement.
- 6.17. **Effective Date.** This Agreement is effective on the date shown on the cover page.

7. SPECIAL PROVISIONS, EXHIBITS, and SCHEDULES.

- 7.1 **Special Provisions.** This Agreement is subject to the following special provisions: **Duties and Responsibilities of CONTRACTOR.** CONTRACTOR or its representatives may be on site during various stages of the service to observe the progress and quality of the service and to determine, in general, if the service is proceeding in accordance with the intent of the Agreement. Visits and observations made by CONTRACTOR will not relieve other contractors of their obligation to conduct comprehensive inspections of the service, to furnish materials, to perform acceptable service, and to provide adequate safety precautions.
- 7.2 **Limitations of CONTRACTOR's Responsibilities.** CONTRACTOR will not be responsible for other contractors' means, methods, techniques, sequences or procedures of the service, or the safety precautions, including compliance with the program's incident thereto. CONTRACTOR will not be responsible for contractors' or their subcontractor's failure to perform the service in accordance with their contract with the OWNER or any other agreement. CONTRACTOR will not be responsible for the acts or omissions of contractors,

their subcontractors or any other contractors, or any of its or their agents or employees or any other persons at the site or otherwise performing any of the service.

7.3 Schedules. The following **Schedules** are attached to and made a part of this Agreement:

7.3.1 **Schedule A:** *Invitation to Bid*

7.3.2 **Schedule B:** *Contractor Proposal*

7.3.3 **Schedule C:** *Scope of Services*

8. MISCELLANEOUS

8.1. **E-Verify:** CONTRACTOR certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.

8.1.1. **Definitions for this Section:**

8.1.1.1. **“Contractor”** means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.

8.1.1.2. **“Subcontractor”** means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

8.1.1.3. **“E-Verify system”** means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

8.1.2. **Registration Requirement; Termination:** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors shall register with and use the E-Verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

8.1.2.1. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and

8.1.2.2. All persons (including sub vendors/ subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the Contract with the

Coral Springs Improvement District. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the contract with the Coral Springs Improvement District; and

- 8.1.2.3. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the Contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of Contract and may not be considered as such. If this Contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

8.2. **Scrutinized Companies:** By execution of this Agreement, CONTRACTOR, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or is engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:

8.2.1. Any amount of, at the time bidding on, submitting a proposal for, or entering into or renewing such Contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

8.2.2. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such Contract, the company:

8.2.2.1. Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or

8.2.2.2. Is engaged in business operations in Syria.

Execution Authority. This Agreement is a valid and authorized undertaking of the OWNER and CONTRACTOR. The representatives of the OWNER and CONTRACTOR who have signed below have been authorized to do so.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year shown on the cover page.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

Sandra Demarco

210 N. University Drive, Suite 702 Coral Springs, FL 33071

(O) 954.603.0033, Ext. 40532

Email: PublicRecords@inframark.com

CORAL SPRINGS IMPROVEMENT DISTRICT

**AMAYA SOLUTIONS, INC. DBA
AMERICAN WATER CHEMICALS**

By: _____

By:  _____
Mehannad Almarki

Title: _____

Title: CEO

Date: _____

Date: May 5, 2023



BID PRICE FORM

ITB# 2023-02

WATER TREATMENT PLANT BULK CHEMICALS

THIS BID PRICE FORM MUST BE PRINTED AND MANUALLY/WET SIGNED AS A PART OF YOUR OFFICIAL RESPONSE TO THE ITB. THIS BID PRICE FORM SUBMITTED IN ANY OTHER FORMAT SHALL NOT BE ACCEPTED. BID SUBMITTALS MAY NOT BE WITHDRAWN AFTER THE BID OPENNING. BID PRICE MUST BE PROVIDED PER UOM INDICATED BELOW.

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3	HYDROFLUOSILICIC ACID (23%)	3,000 GALLONS	GL	No Bid
4	SODIUM HYDROXIDE (50%)	6,000 GALLONS	GL	No Bid
5	SULFURIC ACID (93%)	60,000 GALLONS	GL	No Bid
6	ANTISCLALANT (AWC A-109)	3,000 GALLONS	GL	\$25.736
7	MEMBRANE CLEANER (AWC 226)	4,050 POUNDS	LB	\$8.83
8	MEMBRANE CLEANER (AWC 234)	495 GALLONS	GL	\$34.369
9	MEMBRANE CLEANER (AWC C-227)	3,000 POUNDS	LB	\$8.37
10	CITRIC ACID	200 POUNDS	LB	No Bid

BIDDER'S CERTIFICATION

In witness whereof, the Proposer has executed this Bid Submittal Form for ITB# 2023-02

this 01 day of May, 2023.

[Signature] TREASURER
Signature of Individual/Title

[Signature]
Witness

RUDY CANEZO
Printed Name of Individual

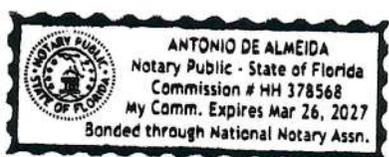
ACKNOWLEDGMENT

STATE OF Florida

COUNTY OF Hillsborough

Sworn to (or affirmed) and subscribed before me this 01 day of May,
2023, by Rudy Canezo.

Physical presence OR Online notarization



[Signature]
Signature of Notary Public

[STAMP HERE]

State of Florida

Personally Known OR Produced Identification

Type of Identification Produced: N/A



BID SUBMITTAL FORM FOR ITB NO. 2023-02

Page 1 of 4

SUBMITTED TO:
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, Florida 33071

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with DISTRICT to perform all service as specified in the Invitation to Bid No. 2023-02 Documents for the price(s) and within the time indicated in this Invitation to Bid No. 2023-02, and in accordance with the terms and conditions of the Invitation to Bid No. 2023-02 Documents.

2. Bidder accepts and hereby incorporates by reference in this Bid Submittal Form all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, Chapter 3 Section 2.0 including without limitation those pertaining to the disposition of Invitation to Bid Security.

3. The bidder has examined the site of the project and has become fully informed concerning local conditions, and the nature and extent of the deliveries. Bidder has examined the indemnification and liquidated damages provisions, if any, and the bond and insurance requirements of the bid submittal. Accepts and agrees to abide by those terms and conditions without exception or limitation of any kind.

4. Bidder has given the DISTRICT written notice of all conflicts, errors or discrepancies that it has discovered in the ITB No 2023-02 and/or Contract documents and the written resolution thereof by the DISTRICT is acceptable to Bidder.

5. Will you subcontract any part of these deliveries? If so, give details including a list of each subcontractor(s) that will perform deliveries of more than ten percent (10%) of the contract amount and the deliveries that will be performed by each subcontractor(s).

Amaya Solutions Inc., DBA American Water Chemicals uses common carriers for
LTL deliveries, primarily Saia.



BID SUBMITTAL FORM FOR ITB NO. 2023-02

Page 2 of 4

6. Bidder proposes to furnish all labor, materials, equipment, machinery, tools, transportation, supplies, services, and supervision for the deliveries described as follows:
 Delivery of bulk chemicals needed at the Coral Springs Improvement District's Drinking Water Treatment plant. These chemicals include: Sulfuric Acid, Fluoride, Corrosion Inhibitor, Sodium Hydroxide, anti-scalant, Ammonium Sulfate, Membrane cleaning chemicals (high and low pH), and citric acid.
 Firm to assure compliance with any Occupational Safety and Health Administration, (OSHA), Environmental Protection Agency (EPA), National Safety Foundation International (NSF) and any other Federal, State, and/or Local rules, regulations, or other requirements, as each may apply. Where American Water Works Association (AWWA) Standards are applicable to any chemical listed herein, the same shall be in compliance with the latest revisions thereof. Florida Statutes, Chapter 442 Right-to Know Law, mandates on-site Safety Data Sheets (SDS) for all toxic substances.

7. The bidder will adhere to the awarded Bid Price(s) listed on their submitted BID PRICE FORM ITB# 2023-02 WATER TREATMENT PLANT BULK CHEMICALS in US Dollars

8. The bidder agrees that the deliverables will be ready for deliveries within sixty (60) calendar days from the date of Contract Commencement as specified in the Notice to Proceed.

9. The undersigned Bidder will extend the same prices, terms and conditions to other governments located in Broward County during the period covered by this contract and any extensions, if requested. Yes No

10. Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of the Invitation to Bid:
 Addendum No. 1 Dated 04/25/2023
 Addendum No. 2 Dated 04/25/2023
 Addendum No. Dated



BID SUBMITTAL FORM FOR ITB NO. 2023-02

Page 3 of 4

11. PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW THE INSURANCE REQUIREMENTS CONTAINED IN THE INSTRUCTIONS TO BIDDER, CHAPTER 3 SECTION 2.0, PRIOR TO SUBMITTING YOUR BID PACKAGE TO ENSURE COMPLIANCE WITH ALL INSURANCE REQUIREMENTS.

12. The DISTRICT reserves the right to award this contract on the basis of any combination or all items, in which the DISTRICT deems in its best interests.

13. All communications concerning this ITB shall be emailed to:

Danielle Keira-Cancel, Procurement Manager

Coral Springs Improvement District

10300 N.W. 11th Manor

Coral Springs, Florida 33071

Tel. 954-796-6620

Email daniellec@csidfl.org

14. The following documents are attached to and made as a condition to this ITB:

- a. Drug-Free Workplace Certification
- b. Proof of Insurance
- c. State of Florida Business License
- d. E-Verify Affidavit: **3 pages**
- e. Non-Collusion Oath
- f. Qualification Statement: **9 pages**
- g. Client References
- h. Bid Submittal Form for ITB No. 2023-02: **4 pages**
- i. Bid Submittal Security, if required
- j. Public Entity Crimes: **3 pages**
- k. Scrutinized Vendor Certification: **2 pages**
- l. Good Faith Affidavit



BID SUBMITTAL FORM FOR ITB NO. 2023-02

Page 4 of 4

BIDDER'S CERTIFICATION

In witness whereof, the Bidder has executed this Bid Submittal Form for ITB# 2023-02
this 26 day of April, 2023.

[Signature] TREASURER

Signature of Individual/Title

[Signature]

Witness

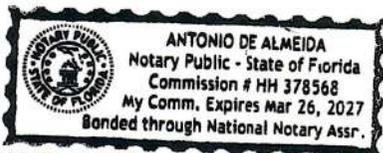
RUDY CANEZO

Printed Name of Individual

ACKNOWLEDGMENT

STATE OF Florida
COUNTY OF Hillsborough

Sworn to (or affirmed) and subscribed before me this 26 day of April,
20 23, by Rudy Canezo.
Physical presence OR Online notarization _____



[STAMP HERE]

[Signature]

Signature of Notary Public

State of Florida

Personally Known OR Produced Identification _____
Type of Identification Produced: _____



QUALIFICATIONS STATEMENT

Page 1 of 9

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

Submitted To: Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, Florida 33071

Doing Business As

(If applicable): American Water Chemicals

Bidder's Name: Amaya Solutions, Inc.

Bidder's Address: 1802 Corporate Center Lane

City, State, Zip Code: Plant City, FL, 33563

Telephone No: (813) 246-5448

Email: customerservice@membranechemicals.com

If payment(s) is/are to be mailed to address other than stated above, please complete section below:

Contact Name:

"Remit to" Address:

City, State, Zip Code:

Telephone No:

Email:



QUALIFICATIONS STATEMENT

Page 2 of 9

1. State the true, exact, correct and complete name of the partnership, corporation, trade, or fictitious name under which you do business and the address of the place of business.

Legal Name of Bidder:	<u>Amaya Solutions, Inc., DBA American Water Chemicals</u>
Address of principal place of business:	<u>1802 Corporate Center Lane Plant City, FL 33563</u>
Contact Person's Name and Title:	<u>Rudy Canezo</u>
Bidder's Telephone	<u>(813) 246-5448</u>
Email	<u>rcanezo@membranechemicals.com</u>
Bidder's Business License Number	<u>FL 20000003944</u>

2. If the Bidder is a corporation, answer the following:

a. Date of Incorporation:	<u>11/29/2019</u>
b. State of Incorporation:	<u>Delaware</u>
c. President's name:	<u>Mohanned Malki</u>
d. Vice President's name:	<u></u>
e. Secretary's name:	<u>Mohanned Malki</u>
f. Treasurer's name:	<u>Rudy Canazo</u>
g. Name and address of Registered Agent:	<u>The Corporation Trust Company Corporation Trust Center 1209 Orange Street Wilmington, DE 19801</u>



QUALIFICATIONS STATEMENT

Page 3 of 9

3. If Bidder is an individual, corporation, or partnership answer the following:

Articles of Incorporation Date	Indicate if Bidder is Individual, Corporation, or Partnership	Name of Individual or Partnership	Address of Individual or Partnership	Ownership of Units for Partner (If applicable)
11/29/2019	Corporation			

4. If Bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

Not Applicable

5. If Bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

3 years



QUALIFICATIONS STATEMENT

Page 4 of 9

Under what other former names has your organization operated?

American Water Chemicals, Inc.

7. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this ITB. Please attach certificate of competency and/or state registration.

8. Have you or an individual representing your firm inspected the site for the proposed scope of service?

(Y) (N)

9. Do you have a complete set of documents, including drawings and addenda?

(Y) (N)

10. Did you attend the Pre-Bid Conference? Your bid submittal WILL NOT be accepted if your firm or the firm you represent did not sign-in on the Sign-In sheet provided at such conference.

(Y) (N)

11. Have you ever failed to deliver any bulk chemicals awarded to you?

(Y) (N)

If so, state when, where and why?

QUALIFICATIONS STATEMENT

Page 5 of 9



12. Within the last five (5) years, has any officer or partner of your organization ever been an officer or partner of another organization when it failed to complete a contract?

(Y)____(N) X

If so, state when, where and why?



QUALIFICATIONS STATEMENT

Page 6 of 9

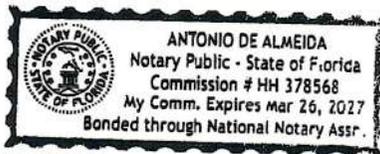
THE BIDDER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY DISTRICT IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY BIDDER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE BIDDER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE DISTRICT TO REJECT THE BID SUBMITTAL, AND, IF AFTER THE AWARD, TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

[Signature]
Signature _____

STATE OF Florida
COUNTY OF Hillsborough

Sworn to (or affirmed) and subscribed before me this 26 day of April,
20 23, by Rudy Conozo

Physical presence OR Online notarization _____



[Signature]
Signature of Notary Public

[STAMP HERE]

State of Florida

Personally Known OR Produced Identification _____

Type of Identification Produced: _____

WITNESS my hand and official seal.



QUALIFICATIONS STATEMENT

Page 7 of 9

The undersigned further agrees to the following stipulations of the ITB requirements.

1.LIABILITY

- A. District personnel shall be contacted a minimum of 24 hours prior to any deliveries with the time and location the deliveries are to be made. In addition, District personnel will/may observe but will not participate in any operations.
- B. CONTRACTOR shall not commence any deliveries under this Agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the DISTRICT nor shall the CONTRACTOR allow any subcontractor to commence any deliveries on any subcontract until all similar such insurance required of the subcontractor has been obtained and similarly approved. It shall be the responsibility of the Contractor to comply with all Federal, State, and Local Water Management District Environmental Rules and/or Regulations.
- C. Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
 - 1. Each Occurrence Limit - \$1,000,000
 - 2. Personal & Advertising Injury Limit - \$1,000,000
 - 3. General Aggregate Limit - \$2,000,000
 - 4. Products & Completed Operations Aggregate Limit - \$2,000,000
- D. Workers' Compensation and Employers' Liability Insurance covering all employees, and/or volunteers of the CONTRACTOR engaged in the performance of the Scope of Service associated with this Agreement. In the event any service is sublet, the CONTRACTOR shall require the subcontractors similarly to provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. Coverage for the CONTRACTOR and its subcontractors shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:
 - 1. Workers' Compensation: Coverage A – Statutory
 - 2. Employers Liability: Coverage B \$1,000,000 - Each Accident
\$1,000,000 Disease – Policy Limit
\$1,000,000 Disease – Each Employee

QUALIFICATIONS STATEMENT

Page 8 of 9

If CONTRACTOR claims to be exempt from this requirement, CONTRACTOR shall provide CITY proof of such exemption along with a written request for CITY to exempt CONTRACTOR, written on CONTRACTOR letterhead.

- E. Pollution Liability Insurance covering Primary and Excess, with a Total Limit of:
 - 1. Each Occurrence Limit - \$25,000,000
 - 2. Products & Completed Operations Aggregate Limit - \$25,000,000
- F. CONTRACTOR shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.
- G. The Coral Springs Improvement District shall be named as an Additional Insured on each of the General Liability policies required herein.
- H. CONTRACTOR shall name the DISTRICT, as an additional insured on each of the General Liability policies required herein and shall hold the DISTRICT, its elected and appointed officers, agents, employees, and instrumentalities harmless on account of claims for damages to persons, property or premises arising out of the services provided hereunder.
- I. Any insurance required of the CONTRACTOR pursuant to this Agreement must also be required of any subcontractor in the same limits and with all requirements as provided herein, including naming the DISTRICT as an additional insured, in any service that is subcontracted unless such subcontractor is covered by the protection afforded by the CONTRACTOR and provided proof of such coverage is provided to DISTRICT. The CONTRACTOR and any subcontractors shall maintain such policies during the term of this Agreement.
- J. The DISTRICT reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of service being performed under this Agreement.
- K. The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONTRACTOR has assumed in the indemnification/hold harmless section(s) of this Agreement.

2. COMPLETION OF DELIVERIES

- A. The district reserves the right to inspect the contractor's delivery to verify completion of the contract and withhold partial payment for deliveries deemed incomplete.

Signed By:

Title:

Dated:



 TREASURER

 04/26/23

QUALIFICATIONS STATEMENT

Page 9 of 9

BOARD/CONTRACTOR SIGNED SHEET

Coral Springs Improvement District ITB # 2023-02 approved on May 15, 2023

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed Name of Witness

Dr. Martin Shank
Printed Name of President

Date

AMAYA SOLUTIONS, INC DBA AMERICAN WATER CHEMICALS

Amaya Solutions, Inc DBA American Water Chemicals
Company Name


Signature

Mohannad Almalki, CEO
Name and Title (Printed)

Eighth Order of Business

From: [Katie Matthews](#)
To: [Danielle Cancel](#); [Blake Hacht](#)
Subject: RE: [External] H&H Piggyback Option
Date: Wednesday, April 12, 2023 2:16:00 PM
Attachments: [image005.emz](#)
[image007.png](#)
[image008.png](#)
[image011.png](#)
[image004.png](#)
[image006.png](#)
[image010.png](#)
[image012.png](#)
[image021.png](#)
[image022.png](#)
[image023.png](#)
[ITB-017-2020 Renewal 4-12-23.pdf](#)

Good Afternoon Danielle,

The City of Lake City is intending to renew the current contract for an additional year (see attachment). H&H extends the offer to Coral Springs to continue to piggy-back this contract. Please let me know if you have any questions or need additional information.

Best Regards,

Katie Matthews
H&H Liquid Sludge Disposal, Inc.
P.O. Box 390, Branford, FL 32008
(800) 653-0386 office
(386) 365-7155 cell

From: Danielle Cancel <daniellec@csidfl.org>
Sent: Wednesday, April 5, 2023 9:40 AM
To: Blake Hacht <b.hacht@hhlsd.com>
Cc: Katie Matthews <kmatthews@hhlsd.com>
Subject: RE: H&H Piggyback Option

Good morning, Blake:

As you may know, the contract with the City of Lake City will be expired on July 1, 2023.
Have they executed an addendum on this contract or have any plans to?
Do you have another contract with another Florida municipality with favorable pricing that we can utilize?

Unfortunately, Tom Kedrierski has been terminated so all communications will need to go through me until further notice.

Thank you,
Danielle

Danielle Keira-Cancel, NIGP-PPA
Procurement Manager
954-796-6620
daniellec@csidfl.org
10300 N.W 11th Manor
Coral Springs, FL 33071



The Coral Springs Improvement District is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Email messages are covered under Chapter 119 and are thus subject to public records disclosure. All email messages sent and received are captured by our server and retained as public records.

From: Blake Hacht <b.hacht@hhlsd.com>
Sent: Thursday, September 1, 2022 9:35 AM
To: Danielle Cancel <daniellec@csidfl.org>
Cc: Katie Matthews <kmatthews@hhlsd.com>
Subject: [External] H&H Piggyback Option
Importance: High

Good Morning Danielle,

H&H would like to offer Coral Springs Improvement District a piggy-back option using the City of Lake City's contract. Attached is the executed agreement and the current renewal document. If you choose to use this option, the biosolid volumes would be calculated using wet tons rather than cubic yards. The wet tons can be determined by either by weighing each load empty and loaded then billing the net tons or, to simplify the process, use an average tare weight per trailer and obtain a gross weight for each load, and then calculate the net tons for billing. On average, a 30-cubic-yard load of biosolids (current haul volume) will weigh anywhere between 22-24 tons. For example, if the average trailer net weight is 22 tons then the price would be ~\$1,408 per load.

Please feel free to contact either myself or our President Steve Hacht at (800) 653-0386 if you have any questions.

Best Regards,
Blake Hacht
Compliance Manager | H&H LSD, Inc.
PO Box 390 | Branford, FL 32008
O: 800-653-0386 | F: 386-935-0941



April 12, 2023

H&H Liquid Sludge Disposal, Inc.
Attn: Steve Hacht
PO Box 390
Branford, FL 32008

RE: ITB-017-2020

Steve,

The above referenced agreement allows for one (1) additional one (1) year extensions under the same terms and conditions upon mutual agreement between the City of Lake City and yourself. At this time, the City of Lake City desires to renew this contract for the third and final extension of (1) additional year.

Please sign in the space provided below indicating your desire regarding the renewal of this contract. Electronic responses can be sent to procurement@lcfla.com.

If you have any questions, please contact Procurement at (386) 719-5818 or procurement@lcfla.com.

Respectfully,

Brenda Karr

Procurement Specialist

Yes: We offer to renew this contract under the original terms, conditions, and specifications for one (1) year ending July 01, 2024.

No: We do not wish to renew this contract for the following reason:



Authorized Representative Signature

4/12/23

Date

Ninth Order of Business



RMPK Funding, Inc. agrees to provide Coral Springs Improvement District with all services, terms, and conditions listed in the AGREEMENT for GRANT MANAGEMENT SERVICES, from the City of Oakland Park, FL. RMPK Funding, Inc. agrees that they will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further RMPK Funding, Inc. agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR’S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT
Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: PublicRecords@inframark.com**

RMPK Funding, Inc. Representative

CSID Representative

Title: President

Title: _____

Name: (Print) Ryan Ruskay

Name: (Print) _____

Ryan Ruskay 04/18/2023
Signature Date

Signature Date

TENTH ORDER OF BUSINESS



W.W. Grainger, Inc
100 Grainger Parkway
Lake Forest, IL 60045-5201

Dear Valued Grainger Customer:

W.W. Grainger, Inc. (Grainger), is a leading broad line distributor with operations primarily in North America, Japan, and the United Kingdom. Grainger keeps the world working by serving more than 4.5 million businesses and institutions worldwide with a wide range of product categories that keep customer operations running and their people safe. These customers represent a broad collection of industries including commercial, government, healthcare, and manufacturing.

Grainger also delivers services and solutions, such as technical support and inventory management, to provide tangible value and save customers time and money. Grainger offers more than 2 million maintenance, repair, and operation (MRO) products in its High-Touch Solutions assortment and more than 30 million products through its expanding Endless Assortment offering.

Grainger takes its commitment to quality very seriously to ensure our customer's satisfaction, both upstream and downstream in the supply chain, when developing or performing internal functions, whether in purchasing, warehousing, sales, or delivery. Our team approach to the systems ensures that products and services offered to customers are reliable, meet the needs of the customer, and are supplied to the customer when the customer needs them. Our quality system is based on the international standard of ISO 9001:2012. Several international Grainger affiliates/subsidiaries (locations in Canada, Europe, and Mexico) have successfully achieved and maintain ISO 9001 registration. However, Grainger's U.S.-based business is not registered to any ISO 9001 standard.

For additional Grainger support, information, and documentation, please reference the attached Grainger 2021 Annual Report and visit www.grainger.com/investor. Grainger's standard terms of sale, which may apply to your purchase of Grainger products, can be reviewed at <https://www.grainger.com/content/mc/policies/terms-of-sale>.

Sincerely,

W.W. Grainger, Inc.

A handwritten signature in blue ink, appearing to read "Dr. Martin Shank". The signature is written in a cursive style and is positioned above a horizontal line.

Dr. Martin Shank, CSID President

**AMENDMENT No. 10 to
MASTER AGREEMENT# 8496**

I. This is Amendment No. 10 to Master Agreement #8496 dated April 25, 2018, as amended from time to time ("Master Agreement") between the State of Oregon, acting by and through its Department of Administrative Services, Procurement Services office ("DAS PS") on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and W.W. Grainger Inc. hereafter called "Contractor." This amendment is effective on the date it has been signed by both parties.

II. The Master Agreement is hereby amended as follows;

Master Agreement #8496 term is hereby extended to June 30, 2024.

III. Except as expressly amended above, all other terms and conditions of the Master Agreement are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the Master Agreement are true and correct as of the effective date of this amendment and with the same effect as though made at the time of execution of the Master Agreement.

Certification: By signature on this Amendment, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and that s/he has authority and knowledge regarding Contractor's payment of taxes, and to the best of her/his knowledge, for a period of no fewer than six calendar years preceding the Effective Date of this Amendment, Contractor has faithfully has complied with and is not in violation of: (i) all tax laws of this state, including but not limited to ORS 305.620 and ORS chapters 316, 317, and 318;(ii) any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor; (iii) any tax provisions imposed by a political subdivision of this state that applied to Contractor, or to goods, services, or property, whether tangible or intangible, provided by Contractor; and (iv) any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.

CONTRACTOR: W.W. Grainger Inc.:

By: Christopher Currell National Gov. Saks Mgr 11-30-22
Name: Title: Date

**DEPARTMENT OF ADMINISTRATIVE SERVICES PROCUREMENT SERVICES, On behalf of
the member states of the NASPO ValuePoint Cooperative Purchasing Program:**

Approved By: John ANGLEMIER DAS PS Procurement Manager 12/1/2022
Name: John Anglemier Title: Date

APPROVED PURSUANT TO ORS 291.047: Not Required as per OAR 137-045-0050

Eleventh Order of Business



February 7, 2023

Members of the Board of Supervisors
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, Florida 33071

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide to Coral Springs Improvement District (the "District") for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Other Post-Employment Benefits (OPEB) Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

1) Schedule of Operating Expenses by Department - Proprietary Fund.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the District and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Current auditing standards require the significant risks of management override of controls and improper revenue recognition to be identified as part of our audit planning. If we identify any management override of controls or improper revenue recognition during our audit, we will communicate them to those charged with governance.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Keefe McCullough and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Keefe McCullough's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Marc Grace, C.P.A. is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for services rendered will be based upon the difficulty of your engagement and the time and skill level of our personnel assigned. Work is assigned, according to its complexity, to the appropriate member of our staff. Our fee for the audit engagement will not exceed \$ 22,000. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimated before we incur the additional costs. This agreement may be renewed each year based on the mutual agreement to all terms, including fees, of both parties. An invoice for the services provided will be presented at the completion of the engagement or at the end of each semi-monthly billing period, whichever occurs first. Payment of our invoice is due when rendered.

Reporting

We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to Member of the Board of Supervisors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

KEEFE McCULLOUGH



Marc A. Grace, C.P.A.

RESPONSE:

This letter correctly sets forth the understanding of Coral Springs Improvement District.

Management Signature

Title

Date

Twelfth Order of Business

May 4, 2023

Subject: Sole Source Letter

Dear Coral Springs Improvement District,

This letter serves as a sole source document for products manufactured and services offered by HUBER SE and HUBER Technology Inc. (U.S.). HUBER Technology, Inc., based in Denver, NC, is the only vendor for the HUBER products. A list of HUBER products can be provided upon request.

Please let me know should you need further details.

Sincerely,



Henk-Jan van Ettehoven
President HUS
HUBER Technology, Inc.



AVOID THE LATE NIGHT AND WEEKEND
CALLS THAT YOUR EQUIPMENT IS DOWN



Service & Maintenance Protection Program

Protection from unexpected repair costs beyond the manufacturer's warranty.

Preventative Maintenance = Equipment Longevity

Keep your equipment up and running to maximize the life of your equipment.

From the initial installation, through years of operation, to making plans for updates or improvements, Huber Technology stands beside you to make recommendations and implement an action plan to maximize the life cycle of your systems. Prompt service and planned inspections are the key to meeting this goal.

Service + Maintenance Knowledge

Our expert service technicians know the products and have the knowledge to keep them running for years past their projected lifecycle.

Money & Time Savings

Each agreement is tailored to meet your budget and operating needs.

- Maintain efficiency and reduce energy cost
- Reduce downtime
- Retain/increase facility value
- Extend equipment life
- Keep equipment condition in focus so informed decisions can be made on repairs and updates
- Ensure safe operation
- Reduce plant manager stress

Take comfort in knowing your equipment is in good hands.

HUBER Technology, Inc.



HUBER Technology Service and Maintenance Contract:

Machine	Quantity
Coral Springs Improvement District	
EscaMax 5000 (13001391)	1
Duration of Contract	3 Year
Days on site per visit	1
Visits Annually	1
5% Discount on parts with 3-year contract	

Total Per Year \$2000*

We provide the convenience of a qualified field service specialist for regular inspection for the working reliability of your Huber Technology products. The Field Service specialist will inspect the above-specified machinery. The maintenance and inspection will be done through a manufacturer specific checklist. For every checkpoint, the condition will be evaluated and recorded into a service report.

Inspection list includes (but not limited to):

- Gear motor
- Lower/Upper Sprockets
- Lower/Upper Bearings
- Screening Elements
- Operational Set points

The technician will observe and confirm if equipment is in compliance and the performance is as expected. The service specialist will finalize his report/findings to the customer prior to departure.

The conclusion of the inspection and recommended spare parts or needed wear parts for the machine will be listed separately. No parts or shipping costs are included in this contract.

HUBER Technology, Inc.
 1009 Airlie Parkway, Denver, NC 28037
 (704) 949-1010 - Fax (704) 949-1020 - huber@hhusa.net
 www.huber-technology.com
A member of the HUBER Group

HUBER Technology, Inc.



The customer will receive a copy of the findings of the maintenance and inspection work.

Huber Technology will arrange a service date with the customer at least 4 weeks before actual inspection is scheduled. Customer must provide lifting equipment to pivot or pull machine from channel for proper inspection.

By signing below, Coral Springs Improvement District, FL agrees to all stipulations within this three (3) year contract. After the contract has been fulfilled, there will be an option to renew at a new rate.

For Maintenance Contract, service, or parts related questions, please contact Kasey Boughman at 704.990.2472 or email at Kasey.Boughman@hhusa.net.

*Amount to be billed up-front on the date of original purchase order or per visit. Payment must be made within thirty (30) days of visit. Huber Technology reserves the right to change costs at any time due to fluctuations in travel costs.

Printed Name: _____

Title: _____

Signature: _____

Date: __/__/__

Thirteenth Order of Business

Jeffery Allen Inc. agrees to provide Coral Springs Improvement District the opportunity to purchase a Club Car Tempo and Club car carryall 300 under the master contract with Kansas City Missouri- Contract No: EV2671-01. Jeffery Allen Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Jeffrey Allen, Inc. agrees that it is their obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT
Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: PublicRecords@inframark.com**

Jeffrey Allen, Inc. Representative

CSID Representative

Title: Sales Manager

Title: _____

Name: (Print) Juan Gonzalez

Name: (Print) _____

[Signature]
Signature
5/8/2003
Date

Signature Date

Fourteenth Order of Business

AMENDMENT 1 TO
WORK AUTHORIZATION 211

Globaltech No. 151364

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Site No. 15 Canal Bank Stabilization, hereinafter referred to as the "Specific Project."

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

Amendment 1 reimburses the unused allowance and fees of **\$24,098.00**

Below are the charges:

- \$902.00 Additional Survey Allowance

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 211 decreases the \$1,085,209.00 contract value by -\$24,098.00 to a new final contract amount of \$1,061,111.00.

Original Contract	\$1,085,209.00
CO1 - Unspent Allowance	-\$24,098.00
New Contract Total	\$1,061,111.00

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Work Authorization, consisting of Three (3) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and, in its behalf, effective as of the date herein above written.

Signature of Witness

CORAL SPRINGS IMPROVEMENT DISTRICT

Printed name of Witness

Signature of President

Dr. Marty Shank
Printed Name of President

Date
Approved as to form and legality

State of Florida
County of Palm Beach

District Counsel
ENGINEER

The foregoing instrument was
acknowledged before me on this

Globaltech, Inc.
Company

15th day of May 2023 by
David Schuman
who is personally known to me OR
produced _____
as identification.

Signature
David Schuman. P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

May 15, 2023
Date

Fifteenth Order of Business

Globaltech, Inc.
CSID Engineer's Report
May 15, 2023

PROJECTS UNDER CONTRACT

WA#187 – 500KW Emergency Generator – In Progress

- Approved by Board – 5/17/21
- Concrete slab poured – January 6, 2023
- Generator delivered and installed – 3/07
- Connected generator to existing auto-transfer switch 3/20
- Generator startup and tested under load – 4/12
- Connections made to existing diesel storage tank – 5/01
- Removing day tank and abandoning buried diesel lines
- Scheduling generator removal and building restoration
- Estimated project substantial completion – May 2023

WA#192 – Canal Right-of-Way Tree Inventory – On Hold

- Approved by Board – 9/20/21
- Waiting on direction from CSID
- Estimated completion – 20 weeks from notice to begin work

WA#202 – Replace Blowers 4 & 5 – Substantially Complete

- Approved by Board – 4/18/22
- Released blowers for fabrication – 7/15/22
- Coordinated selection and purchase of fiber optic cables, switches and terminations
- Blowers arrived on site – January 30, 2023
- Blower 5 startup – 3/01/23
- Participated in field audit with Florida Department of Agriculture – 3/01/23
- Completed SCADA modifications
- Monitoring blower performance and power consumption
- Project substantially complete – 3/24/23
- Working through punch list items
- Investigating the addition of an ARV and silencer
- Estimated Project Completion – May 2023

WA#211 – Canal Site 15 Restoration – Complete

- Approved by Board – 12/19/22
- Final walkthrough with Owner – 4/11
- Final Completion – 4/12/23
- Amendment returning unspent allowance on current agenda

Globaltech, Inc.
CSID Engineer's Report
May 15, 2023

WA#204 - Distribution Header Valve Replacement – Complete

- Approved by Board – 2/27/23
- Performed valve and piping replacement – 4/17 – 4/20
- Substantial Completion – 4/21
- Final Completion – 5/04
- Resolving additional work items
- Closeout amendment on 6/19/23 agenda

WA#207 – 2024 DIW Mechanical Integrity Testing – In Progress

- Approved by Board – 2/27/23
- Preparing subcontracts
- Evaluating additional testing bids
- Submitted Draft Test Plan for Owner review – 4/04
- Received signed subcontract from Florida Design Drilling – 4/19
- Submitted Test Plan to FDEP – 4/24
- Addressing RFI from FDEP on Testing Plan
- Conduct Mechanical Integrity Testing of DIW 1 & 2 – October 2023
- Prepare Testing Report – December 2023
- Substantial Completion – December 2023
- Final Completion – February 2024

WA#213 – Digester 1 Diffuser Replacement – In Progress

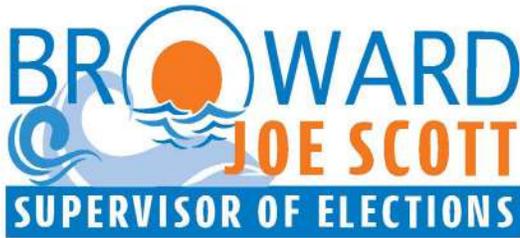
- Approved by Board – 4/17/23
- Assisting staff with developing cleaning and testing protocol for air lines
- Order new diffusers following evaluation of air lines
- Substantial Completion – July 2023
- Final Completion – July 2023

Work Authorizations Under Development

WA#177 – Portable Generator Storage Building Design Build Criteria Package

Sixteenth Order of Business

16A



MEMORADUM

To: Sandra Demarco
Recording Manager

From: Patricia Santiago
Administration Director

Date: April 18, 2023

Subject: Number of Registered Voters Request

Pursuant to your request, please be advised that the number of registered voters as of April 15, 2023 in the Special District/Community Development Districts (CDD) requested is as follows:

Special District/CDD	# of Registered Voters
Maple Ridge Community Development District	531
Monterra Community Development District	2,654
Pine Tree Water Control District	10,251
Coral Springs Improvement District	27,127

We hope this information has been of assistance to you.