

**Coral Springs Improvement District**  
**Meeting Agenda**  
**February 23, 2026**

# Coral Springs Improvement District

## Board of Supervisors

Mark Ritter, President  
 Ben Groenevelt, Vice President  
 Travis McEwen, Secretary  
 Michael Kraus, Assistant Secretary  
 Robert Rafaneli, Assistant Secretary

David McIntosh, Executive Director  
 Joe Stephens, Director of Utilities  
 Seth Behn, District Counsel

## Meeting Agenda

Monday, February 23, 2026 at 3:00 p.m.

---

- 1. Call to Order**
- 2. Audience Comments**
- 3. Approval of the Minutes of January 13, 2026 Workshop and January 26, 2026 Regular Meeting**
- 4. Financials for January 2026**
- 5. Staff Requests Board Ratification of the Sole Source Purchase of Pump from Carter & VerPlanck for the Water Plant Transfer Station (*This pump is an in-kind replacement and has a very long lead time for manufacturing*) – Jovan/Joe**
- 6. Consideration of Interlocal Agreement with Broward County for the Purpose of Jointly Funding a Design for a Regional Biosolids Management Facility - Joe**
- 7. Discussion/Acceptance of Negotiated Salary for Executive Director Position**
- 8. Consideration of Work Authorization #250 for Administrative Building Office Renovations at a Total Cost of \$69,275**
- 9. Engineers' Report**
  - A. Globaltech
  - B. Kimley-Horn
- 10. Staff Reports**
  - A. Executive Director- David McIntosh
  - B. Department Reports
    - Utilities Update – Joe Stephens
    - Utility Billing Customer Service Report – Brian Klien (Report Provided)
    - Water – Christian McShea (Report Provided)
    - Wastewater – Mike Hosein (Report Provided)
    - Stormwater – Shawn Frankenhauser (Report Provided)
    - Field – Kingston Maloi (Report Provided)
    - Maintenance Report – Jovan Selvon (Report Provided)
    - Procurement Report – Danielle Keira-Cancel (Report Provided)
    - Finance and Accounting – Sue Beyer
    - Human Resources – Jimmy Harness
    - Engineering – Glen Hanks (Report Provided)
    - District Clerk – Sandra Demarco (Report Provided)

- Motion to Accept Department Reports

C. Attorney

**11. Supervisors' Requests/Comments**

**12. Adjournment**

**\*Next regular meeting scheduled for March 16, 2026 at 3:00 p.m.**

## **THIRD ORDER OF BUSINESS**

**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

A workshop of the Board of Supervisors of the Coral Springs Improvement District was held Tuesday, January 13, 2026 at 10:30 a.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter	President
Ben Groenevelt	Vice President
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary (Via Teams)

Also Present were:

David McIntosh	District Manager/Executive Director
Seth Behn	District Counsel
Jimmy Harness	Director of Human Resources
Sandra Demarco	District Clerk

***The following is a summary of the discussions and actions taken.***

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. McIntosh called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Review and Discussion of Executive Director and Board Responsibility**

A revised draft of the Executive Director Policy was distributed and the following was discussed:

- Mr. Behn reviewed the revisions.
  - Indemnification language is included at the end of the primary policy portion, which is consistent with the Statute and the District's sovereign immunity. The Statute referenced is Section 768.28, Florida Statutes. It is similar to the indemnification for the Board.

Unapproved

- The insurance the District has with Egis already has director and executive coverage. They will need to talk with the insurance carrier to make sure his position is covered under the policy.
- The severance policy only comes into effect if the Board terminates the Executive Director without cause. There is a provision that if issues are raised, the Executive Director is given time to correct them. The termination for cause requires four of the five Supervisors' votes. Exhibit A lists the Executive Director's duties and responsibilities.
- Mr. Ritter asked if the evaluation document was going to be distributed to the Board at this workshop for them to fill out. Mr. Behn responded he has prepared it and sent it to Mr. McIntosh so he can see what it will look like. He will provide to the Board.
- Discussion ensued regarding when the Executive Director evaluation will be done and expectations for the Executive Director's performance.
- Mr. Behn suggested the Board appoint a Supervisor to handle salary negotiation when the policy is adopted.

**FOURTH ORDER OF BUSINESS****Adjournment**

There being no further discussions, the workshop was adjourned.

---

Secretary/Assistant Secretary

---

Mark Ritter  
President

**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, January 26, 2026 at 3:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter	President
Ben Groenevelt	Vice President
Travis McEwan	Secretary
Michael Kraus	Assistant Secretary
Robert Rafaneli	Assistant Secretary

Also Present were:

David McIntosh	District Manager/Executive Director
Seth Behn	District Attorney
Rick Olson	District Engineer
Joe Stephens	Director of Utilities
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Jimmy Harness	Director of Human Resources
Danielle Keira-Cancel	Procurement Manager
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department
Christian McShea	Water Department
Mike Hosein	Wastewater Department
Jodi Babaganov	Utility Billing and Customer Service
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Sandra Demarco	District Clerk
Kevin Gerszuny	Kimley-Horn and Associates
Ignacio Lizama	Kimley-Horn and Associates
Matt Tebow	Kimley-Horn and Associates
Julio Tejeda	SFWMD
Residents	

***The following is a summary of the discussions and actions taken.***

**FIRST ORDER OF BUSINESS****Call to Order**

Mr. McIntosh called the meeting to order and called the roll. A quorum was established.

**SECOND ORDER OF BUSINESS****Audience Comments**

The following comments were made:

- Mr. Niko Locatelli addressed the Board regarding rejection of additional property due to increase in impervious area.
- Mr. McIntosh noted in around 2015/2016 a policy was put in place regarding the addition of impervious area. Properties with additional impervious area, prior to the new policy taking effect, are grandfathered in.
- Mr. Ritter stated the District will enforce the policy.
- Mr. Hanks reviewed options he provided to Mr. Locatelli.
- District staff will review and provide Mr. Locatelli with a response via both mail and email early next week.
- Mr. Kraus noted the District's priority is to ensure water drainage to avoid flooding.

**THIRD ORDER OF BUSINESS****Approval of the Minutes of the December 15, 2025 meeting**

On Motion by Mr. Groenevelt seconded by Mr. Ritter with all in favor the minutes of the December 15, 2025 meeting were approved as presented.

**FOURTH ORDER OF BUSINESS****Financials for December 2025**

On Motion by Mr. Groenevelt seconded by Mr. Ritter with all in favor the financials for December 2025 were accepted as presented.

**FIFTH ORDER OF BUSINESS****Consideration of Executive Director Policy and Appointment of Supervisor for Salary Negotiations**

The following was discussed:

- Mr. Behn reviewed the draft policy. He recommended changing the amount of time to remediate under 6.1 (f) and (g) from 30 days to 60 days. He also asked if the Board prefers moving the performance review to sometime in the summer.
- Mr. Ritter stated he is okay with changing it to 60 days; however, he thinks termination for cause should require a majority vote instead of 4 out 5 Supervisors.
- Mr. McIntosh noted that sometimes people are wrongly accused and have the right to due process instead of expediting a vote.

On Motion by Mr. Ritter seconded by Mr. Kraus, with Mr. Ritter, Mr. Kraus, Mr. McEwan and Mr. Rafaneli voting aye, and Mr. Groenevelt voting nay, 6.1 (f) and (g) of the policy were amended to 60-day cure periods and the vote to terminate for cause was amended to three out of five Supervisors. 4-1

On Motion by Mr. Groenevelt seconded by Mr. Kraus with all in favor the review period was changed to July.

On Motion by Mr. Ritter seconded by Mr. Kraus, with Mr. Ritter, Mr. Kraus, Mr. McEwan and Mr. Rafaneli voting aye, and Mr. Groenevelt voting nay, the Executive Director Policy was approved as amended. 4-1

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor Mr. Groenevelt was appointed as the Board liaison to negotiate the Executive Director salary.

**SIXTH ORDER OF BUSINESS****Presentation on Accounting System**

Ms. Beyer provided the Board with a presentation, a copy of which is attached hereto and made a part of the public record.

- Mr. Kraus noted he wanted to shed light on the current accounting system.
- Mr. McIntosh stated he has had discussions with Ms. Beyer regarding the accounting system and whether a new accounting system was needed. When

Ms. Beyer first started working for the District, she initially wanted to work with the current system to understand it before making any changes or getting a new system. If a new accounting system is needed, they will go through the process of obtaining one. There is no resistance to getting a new accounting system.

- Mr. Ritter stated it makes sense to put money in the budget next year.
- Mr. Groenevelt asked if there is a State minimum requirement for Districts to have a certain level of accounting software. Ms. Beyer responded that the auditors do not tell you what kind of accounting software to use, but they do ask if the District obtained new software every year when they do the audit.
- Mr. McEwan asked if Ms. Beyer is being asked for items that she cannot provide. Ms. Beyer responded no.

**SEVENTH ORDER OF BUSINESS****Biosolids Disposal Presentation by Kimley-Horn**

Mr. Gerszuny and Mr. Tebow provided a presentation, a copy of which is attached hereto and made a part of the public record.

- They reviewed three options for the processing of biosolids for the District and the costs associated.
  - Maintain current operations of a third-party contractor hauling biosolids for the District.
  - Construct a biosolids processing facility on site.
  - Join the Broward County regional biosolids drying facility.
- Their recommendation is to join the Broward County regional biosolids facility, which is more cost effective.

**EIGHTH ORDER OF BUSINESS****Presentation on Canal Site 18 Restoration**

Mr. Olson provided a presentation, a copy of which is attached hereto and made a part of the public record.

**NINTH ORDER OF BUSINESS****Consideration of Work Authorizations****A. Work Authorization #249 for Revised AWIA Risk Assessment and Emergency Response Plan at a Total Cost \$15,000**

Mr. Olson reviewed the work associated with work authorization #249, which is to update the AWIA Risk Assessment and Emergency Response Plan initially prepared in 2021 as required by FDEP. It was noted the original quote was for approximately \$32,000; however, after discussions with Mr. Stephens they agreed to do the work for \$15,000.

On Motion by Mr. Ritter seconded by Mr. Groenevelt with all in favor Work Authorization #248 was approved for a total cost of \$15,000.

**B. Work Authorization #235, Change Order #1 for 6-Inch Finished Water Line Isolation for an Increase of \$54,511.80**

Mr. Olson reviewed the reason for the change order.

On Motion by Mr. Ritter seconded by Mr. McEwan with all in favor Change Order #1 to Work Authorization #235 was approved at an increase of \$54,511.80.

**TENTH ORDER OF BUSINESS****Engineer's Report****A. Globaltech**

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #177 – He and Mr. Stephens met with the City Planning and Zoning/Building Department today. They agree with the design concept. Building scheduled to be delivered July of 2026.
- WA# 226 – Clutch is expected to be delivered January 28, 2026, and will be installed either the end of this week or next week.
- WA #234 – Testing valves January 28, 2026. The interconnect with Margate will be open during testing.
- WA #238 – Substantially complete because there are curb painting and maintenance of sod which need to be done.
- WA #239 – They will be running the backup system beginning next week for 30 days before decommissioning the system.

- WA #244 – Mechanical design is complete. Will submit fence modification to the City and let them dictate what needs to be done to increase the size of the easement.
- WA #245 – will be complete next week.
- WA #246 – Anticipated blower delivery for August/September 2026.
- Riverside Drive pavement issues – they received a quote from 3D Paving for approximately \$60,000 and may include some nighttime and overtime work in addition to that amount. Mr. Olson believes the work can be done during the day. Mr. McIntosh requested they respond to Broward County with the reason they believe the work should not be the District's responsibility. He hopes to submit the letter to the County next week.

### **B. Kimley-Horn**

Mr. Gerszuny reviewed his report; a copy of which is attached hereto as part of the public record. He provided updates on the following:

- WA #241 – Finalizing draft to District staff.
- WA #242 – Draft report submitted to District staff January 20, 2026.
- WA #243 - Report submitted to District staff.
- WA #248 – Kickoff meeting was held last week with District staff.

### **ELEVENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Manager/Executive Director – David McIntosh**

Mr. McIntosh reported the following:

- He thanked the Board for the opportunity and confidence for him to continue to serve as the Executive Director and to serve as the District Manager.
- He requested the Board notify him if they have any issues with his performance or anything they want him to focus on.
- He congratulated Mr. Stephens because the Department of Agriculture stated working with him on the UCF grant was one of the easiest grants to manage in a long time.

**B. Department Reports****• Utilities Update – Joe Stephens**

Mr. Stephens reported the following:

- He noted Mr. Selvon was a big help on the grant, which was for replacing invasive species on the back berm of the northwest corner of the property with native species. He expressed appreciation.
- He continues to work on grants and noted Ms. Sue Beyer has been very helpful.
- The lift station generator grant is wrapping up; it expires at the end of this month. The last part is paying the final invoice, which Ms. Beyer is handling. He will submit the proof of payment. Mr. Hanks and Mr. Maloi have been extremely helpful.
- He is working with the Department Managers to brainstorm on projects to prepare for the upcoming budget season.
- He is working with Mr. Hosein on a FDEP award for wastewater operations.

**• Utility Billing Customer Service Report – Jodi Babaganov (Report Provided)**

Ms. Babaganov reviewed her report; a copy of which is attached hereto as part of the public record. She also reported disconnection notices were sent out Friday and today for people who have not paid in several months. Approximately 204 notices were sent out and as of 2:30 p.m., they were down to 181.

**• Water – Christian McShea (Report Provided)**

Mr. McShea reviewed his report; a copy of which is attached hereto as part of the public record. He also reported the pumping well performance on Well #8 is not where it needs to be. They are continuing to work on the rehabilitation. Cleaning of Train #2 was completed last week and the results are promising.

**• Wastewater – Mike Hosein (Report Provided)**

Mr. Hosein reviewed his report; a copy of which is attached hereto as part of the public record. He also reported Plant F is being taken down and should be done in February. He is working on the FDEP Excellence Award. A new operator is starting next week.

- **Stormwater – Shawn Frankenhauser (Report Provided)**

Mr. Frankenhauser reviewed his report; a copy of which is attached hereto as part of the public record. He also reported he continues to interview candidates for the open position.

- **Field – Kingston Maloi (Report Provided)**

Mr. Maloi reviewed his report; a copy of which is attached hereto as part of the public record. He also reported a 6-inch waterline will be installed at Mira Lago tomorrow.

- **Maintenance Report – Jovan Selvon (Report Provided)**

Mr. Selvon reviewed his report; a copy of which is attached hereto as part of the public record. The pump for High Service Pump #5 arrived today and will be installed tomorrow. Transfer Pump #2 is having issues. They had to order parts, which should be in around two weeks.

- **Procurement Report – Danielle Keira-Cancel (Report Provided)**

Ms. Kiera-Cancel reviewed her report; a copy of which is attached hereto as part of the public record. She also reported she is working on the bulk chemicals solicitation and it should be to legal for review this week.

- **Finance and Accounting – Sue Beyer**

Ms. Beyer reported she had a call with the auditors and the final audit should be completed soon.

- **Human Resources – Jimmy Harness**

Mr. Harness reported the following:

- He is finishing up interviews this week for the open position.
- New hire is starting February 4, 2025.
- 44% of employees are taking advantage of the increase to 401A.

- **Engineering – Glen Hanks (Report Provided)**

Mr. Hanks reported the following:

- The District authorized the City to release five units for Certificates of Occupancy for Logar Village.
- Directional bore projects are ongoing and more are expected.

- He received correspondence from Mr. Alex Hernandez, the Chief Building Official at the City, regarding the illegal dock on District property. The owner has not been responsive to the City's comments since November of 2025. The City will be enforcing code enforcement action.
- Survey work on the next five lift station generator projects is scheduled within the next two weeks.
- Chick-fil-A is entering final closeout of the project.
- The City notified the District about missing water hydrants near First Watch. It was determined one of them was taken out in a motor vehicle accident. Mr. Maloi's team installed one. They are waiting to hear if additional hydrants need to be installed. They were also notified of additional hydrants within the District, which are not operational. They are doing their due diligence to confirm if they are the District's fire hydrants and that they have appropriate ownership and easement authority.

- **District Clerk – Sandra Demarco**

Ms. Demarco reviewed her report; a copy of which is attached hereto as part of the public record. She also reported 12 additional work orders were issued since the report was sent out. Ms. Rodriguez is coordinating to have a shredding company come on site to shred records past disposition. A total of 20 boxes of old records are ready to be disposed of in addition to those the accounting team and HR have gathered. Also, the goals and objectives adopted by the Board in 2024 have been posted to the website as required by Statute.

- **Motion to Accept Department Reports**

On Motion by Mr. Ritter seconded by Mr. Groenevelt with all in favor the department reports were accepted.

#### **C. Attorney**

Mr. Behn reported the following:

- He has a call tomorrow regarding the \$4.2 Million of PFAS money the District was awarded and still has not received.

- There are several biosolid bills in legislation currently, as well as other bills relating to special districts they continue to monitor.
- He drafted the initial intergovernmental contract with the County to reserve a certain amount of capacity by contributing to the design phase.

**TWELFTH ORDER OF BUSINESS****Supervisors' Requests/Comments**

- Mr. Kraus congratulated Mr. McIntosh on his new responsibilities, and stated he has done a great job with District Staff. He noted not many organizations have the amount of qualified, independent thinking, professionals doing their job, and that it is a result of Mr. McIntosh's leadership.
- Mr. Ritter discussed setting up a strategic planning meeting with Quest and Senior Staff. Mr. McIntosh stated he met with Quest last week and they are working on a crisis communication plan. He is also going to schedule a meeting to discuss a strategic plan for the District, which will be advertised as a workshop.
- Mr. Ritter noted every vote the Board took regarding the windstorm mitigation project was passed unanimously to move forward with the project. He thinks any Supervisor now expressing opposition is doing a disservice to the District and the Board.

**THIRTEENTH ORDER OF BUSINESS****Adjournment**

There being no further business,

On Motion by Mr. Kraus seconded by Mr. Ritter with all in favor  
the meeting adjourned at 5:05 p.m.

---

Secretary/Assistant Secretary

---

Mark Ritter  
President

## **FOURTH ORDER OF BUSINESS**



# **CORAL SPRINGS IMPROVEMENT DISTRICT**

**SUMMARY FINANCIAL REPORTING  
BOARD MEETING FEBRUARY 23, 2026**

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
SUMMARY REPORT**

**For Period Ending 1/31/26**

Actual ENDING 01/2026	BUDGET THRU 01/2026	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2025-2026
-----------------------------	---------------------------	---	-----------------------------------

**REVENUES**

<b>TOTAL REVENUES</b>	\$ 6,009,724	* \$ 5,910,238	* \$ 99,486	\$ 17,730,714
<b>CARRY FORWARD</b>	\$ -	\$ 4,458,643	\$ (4,458,643)	\$ 13,375,930
<b>TOTAL REVENUE WITH CARRY FORWARD</b>	<b>\$ 6,009,724</b>	<b>\$ 10,368,881</b>	<b>\$ (4,359,157)</b>	<b>\$ 31,106,644</b>

**EXPENDITURES**

<b>TOTAL ADMINISTRATIVE</b>	\$ 801,148	\$ 1,091,218	\$ (290,071)	\$ 3,273,655
<b>TOTAL PLANT</b>	\$ 2,500,792	\$ 4,797,926	\$ (2,297,134)	\$ 14,393,777
<b>TOTAL FIELD</b>	\$ 1,102,798	\$ 3,445,592	\$ (2,342,795)	\$ 10,336,777
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,404,737</b>	<b>\$ 9,334,736</b>	<b>\$ (4,929,999)</b>	<b>\$ 28,004,209</b>
<b>AVAILABLE FOR DEBT SERVICE</b>	<b>\$ 1,604,987</b>			<b>\$ 3,102,435</b>
<b>Total Debt Service</b>	<b>\$ 939,463</b>			<b>\$ 2,818,390</b>
<b>Excess Revenues (Expenses) After Debt Service</b>	<b>\$ 665,524</b>			<b>\$ 284,045</b>

Debt Service Coverage - Current  
1.71

Debt Service Requirement 1.10

Debt Service-Budget  
1.10

\* Year end adjustments to W&S Revenue  
\$1,006,579 accrued back to Sept 2025

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**General Fund**  
**SUMMARY REPORT**

For Period Ending 1/31/26

Actual ENDING 01/2026	BUDGET THRU 01/2026	VARIANCE Actual to Budget (UNDERBUDGET)	ADOPTED BUDGET FY 2025-2026
-----------------------------	---------------------------	---	-----------------------------------

**REVENUES**

<b>TOTAL REVENUES</b>	<b>\$ 3,734,841</b>	<b>\$ 1,365,999</b>	<b>\$ 2,368,843</b>	<b>\$ 4,097,996</b>
<b>CARRY FORWARD</b>	<b>\$ -</b>	<b>\$ 902,594</b>	<b>\$ (902,594)</b>	<b>\$ 2,707,782</b>
<b>TOTAL REVENUE WITH CARRY FORWARD</b>	<b>\$ 3,734,841</b>	<b>\$ 2,268,593</b>	<b>\$ 1,466,249</b>	<b>\$ 6,805,778</b>

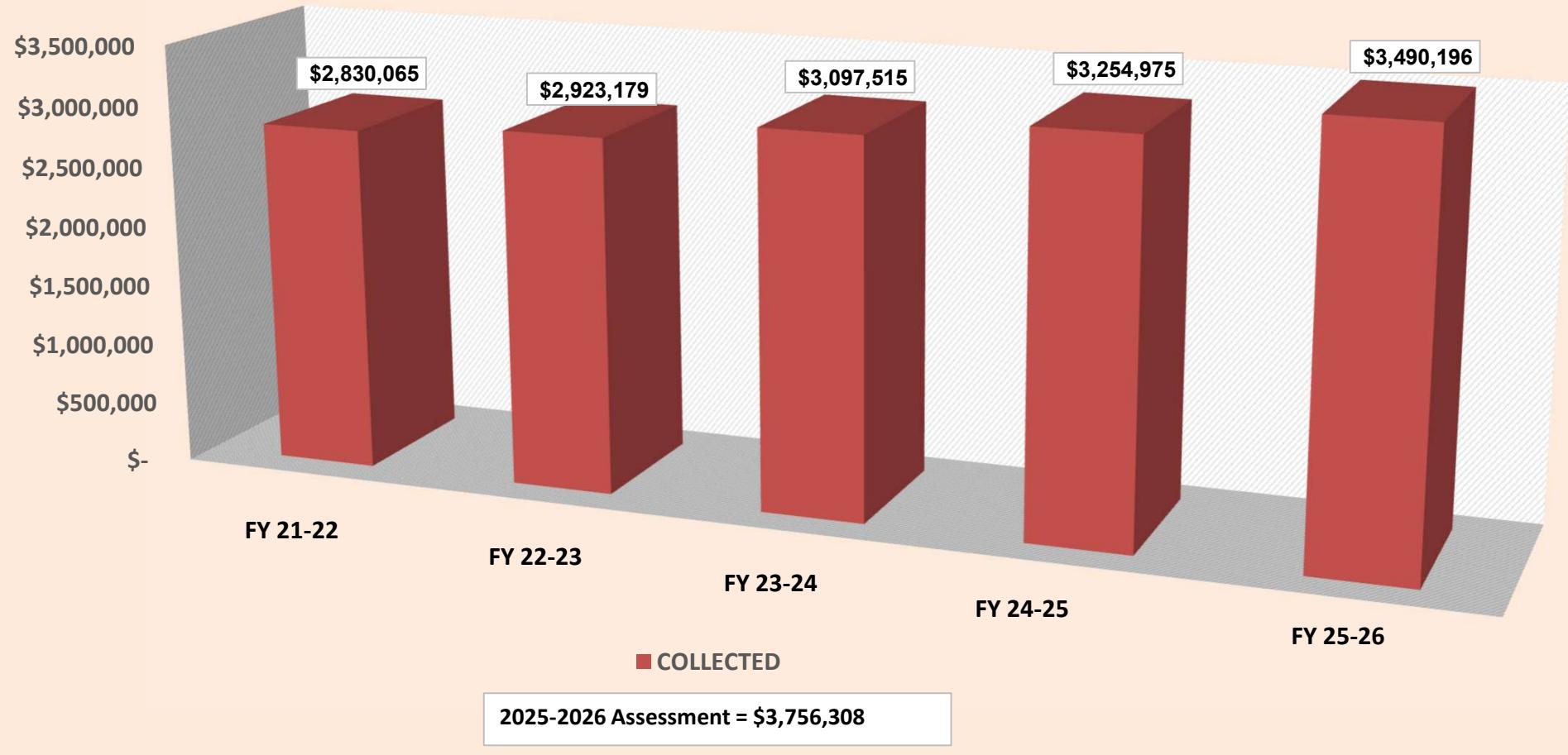
**EXPENDITURES & RESERVES**

<b>TOTAL ADMINISTRATIVE</b>	<b>\$ 208,727</b>	<b>\$ 307,891</b>	<b>\$ (99,164)</b>	<b>\$ 923,672</b>
<b>TOTAL STORMWATER</b>	<b>\$ 207,478</b>	<b>\$ 399,702</b>	<b>\$ (192,224)</b>	<b>\$ 1,199,106</b>
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$ 1,511,184</b>	<b>\$ 1,327,333</b>	<b>\$ 183,850</b>	<b>\$ 3,982,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,927,389</b>	<b>\$ 2,034,926</b>	<b>\$ (107,537)</b>	<b>\$ 6,104,778</b>

**RESERVES**

<b>RESERVED FOR OPERATING</b>	<b>-</b>	<b>150,000</b>	<b>(150,000)</b>	<b>450,000</b>
<b>RESERVED FOR PROJECTS AND EMERGENCIES</b>	<b>-</b>	<b>83,333</b>	<b>(83,333)</b>	<b>250,000</b>
<b>TOTAL OPERATIONAL EXPENDITURES &amp; RESERVES</b>	<b>\$ 1,927,389</b>	<b>\$ 2,268,259</b>	<b>(340,871)</b>	<b>\$ 6,804,778</b>

## NON AD VALOREM ASSESSMENTS COLLECTED THROUGH **JANUARY** EACH YEAR



## **FIFTH ORDER OF BUSINESS**



## AUTHORIZATION LETTER

February 3, 2026

Jovan Selvon  
Maintenance Manager  
Coral Springs Improvement District  
10300 NW 11th Manor  
Coral Springs, FL 33071

Dear Jovan:

This letter is to hereby acknowledge that Carter & Verplanck, a DXP Company, with offices at 4910 West Cypress Street, Tampa, FL 33607, United States is recognized by Flowserve US Company ("Flowserve") as the sole authorized Water Sales Representative of Flowserve for Coral Springs, Florida.

Carter & Verplanck, a DXP Company, is authorized to promote sales, receive inquiries, and present quotations, for the products within the markets and territories specified in the attached **PRODUCTS and TERRITORY**. For the avoidance of doubt, this does not include mechanical seals.

This authorization letter is valid until June 30, 2026 or until earlier revoked by Flowserve.

Regards,

DocuSigned by:

A handwritten signature in black ink that reads "Stephanie Ruttman". The signature is written in a cursive, flowing style.

BEC9057671134B5...

Stephanie Ruttman  
Contracts and Channel Partner Manager

## PRODUCTS and TERRITORY

Product Description	
<p><b>Industrial</b></p> <p>General Purpose Pumps - Horizontal Single Stage Close Coupled</p> <p>General Purpose Pumps - Horizontal Single Stage Frame Mounted</p> <p>General Purpose Pumps - Vertical Single Stage In-Line</p> <p>General Purpose Pumps - Vertical Single Stage Sump</p> <p>General Purpose Pumps - Horizontal Axially Split Single Stage &lt;=12"</p> <p>General Purpose Pumps - Horizontal Axially Split Multistage - Light Duty</p> <p>General Purpose Pumps - Segmental Ring - Light Duty</p> <p>General Purpose Pumps - Composite</p> <p>Medium Duty Process Pumps - Medium Duty (Non API) Process Pumps</p> <p>Medium Duty Process Pumps - ANSI/ASME Metallic Sealed</p> <p>Medium Duty Process Pumps - ANSI/ASME Non-Metallic Sealed</p> <p>Medium Duty Process Pumps - Sealless Chemical Ansi Metallic</p> <p>Medium Duty Process Pumps - Paper Stock / High Capacity End Suction</p> <p>Medium Duty Process Pumps - Sewage (Or Waste Water) Treatment</p> <p>Medium Duty Process Pumps - ANSI/ASME Sealless Nonmetallic</p> <p>Abrasive Solids Pumps - Rubber Lined</p> <p>Abrasive Solids Pumps - Hard Metal</p> <p>Abrasive Solids Pumps -</p> <p>Horizontal Abrasive Solids Pumps - Vertical</p> <p>Abrasive Solids Pumps -</p> <p>Submersible</p> <p>General Purpose Vertical Turbine Pumps - &lt;30"</p> <p>General Purpose Vertical Turbine Pumps - Canned &lt;30" Gear Pumps</p> <p>INNOMAG</p> <p>Horizontal Pumps – Horizontal Axial Flow Twin Screw</p> <p>Vacuum - Liquid Ring Vacuum Standard, Special, Gas Ejector</p> <p>Vacuum - Liquid Ring Vacuum Compressor</p> <p>Vacuum - Liquid Ring Vacuum Systems</p> <p>Vacuum - Dry Vacuum - SIHLboost</p> <p>General Purpose - Side Channel Pumps</p> <p>General Purpose - Horizontal / Vertical Single Stage &amp; Multistage Special</p> <p>Medium Duty Process - ISO/DIN Metallic Sealed</p> <p>Medium Duty Process - ISO/DIN Metallic Sealless</p> <p>Medium Duty Process - Horizontal End Suction - Thermal</p> <p>Medium Duty Process - Segmental Ring</p> <p>All other - Sludge Mixer</p>	<p><b>Engineered</b></p> <p>Horizontal Pumps - Horizontal Axially Split Single Stage &gt;Than 12"</p> <p>Horizontal Pumps - Horizontal Axially Split Heavy Duty Single Stage Steel</p> <p>Horizontal Pumps - Segmental Ring Multistage - Heavy Duty</p> <p>Horizontal Pumps - Horizontal Axially Split Multistage - Heavy Duty</p> <p>Horizontal Pumps - Barrel Multistage</p> <p>General Purpose Vertical Turbine Pumps - =&gt;30"</p> <p>General Purpose Vertical Turbine Pumps - Canned =&gt; 30"</p> <p>Vertical Pumps - Double Suction &amp; Double Suction Canned</p> <p>Concrete Volute Pumps</p> <p>Integrated Solutions Operations</p> <p>Vacuum - Dry Vacuum - SIHLdry</p> <p>All other - HALBERG</p>

\*\*Note this is the geographical territory, but there may be specific market and account inclusions /exclusions in the Agreement not listed here

## Geographic Area Covered :

The following is a listing of the geographic areas covered by this Agreement.	
Included Countries	Region, State, Parish, or Province
United States	STATES OF: FLORIDA, GEORGIA, and TENNESSEE

\*\*Note this is the geographical territory, but there may be specific market and account inclusions /exclusions in the Agreement not listed here



## QUOTE

**Carter & VerPlanck  
4910 W. Cypress St.  
Tampa, FL 33607**

DATE: 02/02/26

**QUOTE NUMBER:** 020226-3.Rev.1

VALID UNTIL: 03/04/26

**QUOTED BY: Sean Donovan**

PHONE: (813) 927-8783

**TO: Jovan Selvon**

Coral Springs Improvement District

**Direct: 954-796-6663**

PHONE: (813) 927-8783

[sdonovan@cviwater.com](mailto:sdonovan@cviwater.com)

**SALES TAX IS NOT INCLUDED IN THIS QUOTATION.**

Total: \$99,236.00

**THANK YOU FOR YOUR BUSINESS.**

---

Mark Ritter, CSID President

## **SIXTH ORDER OF BUSINESS**

**INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY  
AND CORAL SPRINGS IMPROVEMENT DISTRICT  
TO FUND THE DESIGN OF A REGIONAL BIOSOLIDS SOLUTIONS FACILITY**

This Agreement ("Agreement") is made and entered by and between Broward County, a political subdivision of the State of Florida ("County"), and the Coral Springs Improvement District, a Special District of the State of Florida ("Design Participant") (each a "Party" and collectively referred to as the "Parties") for the purpose of jointly funding a design for a regional biosolids management facility

**RECITALS**

A. The processing and disposal of biosolids, especially Class B biosolids, from domestic wastewater has long posed a significant challenge for utilities in South Florida, with current disposal methods limited to land application and disposal at landfills.

B. Recognizing the need for a more sustainable and cost-effective approach, Broward County Water and Wastewater Services assembled a coalition of utilities to explore regional solutions for biosolids management.

C. A regional approach offers the potential for economies of scale, enhanced resource sharing, and broader public support across multiple jurisdictions, thereby reducing the risks and challenges associated with an individual utility's biosolids management strategies.

D. The following utilities have been collaborating to explore such regional solutions: Broward County Water and Wastewater Services, Coral Springs Improvement District, the Town of Davie, and the cities of Cooper City, Fort Lauderdale, Hollywood, Margate, Miramar, Pembroke Pines, Plantation, and Sunrise (collectively, the "Regional Biosolids Solutions Working Group").

E. The members of the Regional Biosolids Solutions Working Group entered into an interlocal agreement ("Study ILA") to jointly fund a feasibility study ("Study") for the development of one or more regional facilities to manage biosolids. The Phase 1 portion of the Study was completed on May 1, 2024, and the Phase 2 portion of the Study was completed on April 16, 2025.

F. The Study provided the Regional Biosolids Solutions Working Group with valuable information concerning the feasibility of constructing a regional biosolids management facility, including viable methods of biosolids processing and disposal.

G. The Parties acknowledge that the next phase in the regional effort is to design such a regional biosolids management facility.

H. This Agreement is the second of three planned interlocal agreements among the members of the Regional Biosolids Solutions Working Group, with the third anticipated

agreement to address the construction and operation of the proposed regional biosolids management facility.

I. The Parties now desire to enter into this Agreement to contribute funds for the design of the proposed regional biosolids management facility consistent with the findings of the Study and the goals of the Regional Biosolids Solutions Working Group.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## **ARTICLE 1. DEFINITIONS**

1.1. **Applicable Law** means all applicable laws, codes, advisory circulars, rules, regulations, and ordinances of any federal, state, county, municipal, or other governmental entity, as may be amended.

1.2. **Board** means the Board of County Commissioners of Broward County, Florida.

1.3. **Biosolids** means the solid, semisolid, or liquid residue generated during the treatment of domestic wastewater in a domestic wastewater treatment facility, formerly known as "domestic wastewater residuals" or "residuals." The following are not included in the term: treated effluent or reclaimed water from a domestic wastewater treatment plant; solids removed from pump stations or lift stations; screenings or grit removed from the preliminary treatment components of domestic wastewater treatment facilities; other solids as defined in Chapter 62-640.200(30), Florida Administrative Code; and ash generated during the incineration of biosolids. The term does include products and treated material from biosolids treatment facilities and septic management facilities regulated by the Florida Department of Environmental Protection.

1.4. **Code** means the Broward County Code of Ordinances.

1.5. **Contract Administrator** means the County Administrator, or such other person designated by the County Administrator in writing.

1.6. **Design** means the construction documents, and all other deliverables excluding construction management services, produced by Design Consultant pursuant to the Design Contract.

1.7. **Design Consultant** means the qualified vendor preparing the Design pursuant to a binding agreement with County.

1.8. **Design Contract** means the binding agreement between Design Consultant and County.

1.9. **Facility** means the regional facility intended to receive, treat, and volumetrically reduce Biosolids prior to distribution (for use or land application) or disposal.

1.10. **Liquid Biosolids** means any Biosolids that are less than twelve percent (12%) solids by weight, or that are determined to contain free liquids as defined by Method 9095B (Paint Filter Liquids Test), November 2004, as described in Test Methods for Evaluating Solids Wastes, Physical/Chemical Methods (EPA Pub. No. SW-846), January 3, 2008, 73 Fed. Reg. 486.

1.11. **Reserve Capacity** means the fraction of the Facility's total capacity, expressed in WTPY, reserved by Design Participant for the treatment of Biosolids from Design Participant's Source Facility(ies). Reserve Capacity is based on the annual daily average of Biosolids that Design Participant intends to deliver to the Facility, as determined by the results of the Study and as further described in Article 5.

1.12. **Source Facility** means a facility that will send Biosolids to the Facility for treatment and volumetric reduction prior to distribution (for use or land application) or disposal.

1.13. **WTPY** means wet tons per year.

## ARTICLE 2. EXHIBITS

The following exhibits are attached hereto and fully incorporated herein:

<b>Exhibit A</b>	<b>Example Calculation of Design Participant's Share of Design Cost</b>
<b>Exhibit B</b>	<b>Biosolids Quality Specifications</b>

## ARTICLE 3. TERM

3.1. **Term.** The term of this Agreement shall begin on the date it is fully executed by the Parties ("Effective Date") and shall continue in perpetuity, unless earlier terminated pursuant to the terms of this Agreement.

## ARTICLE 4. FINANCIAL OBLIGATIONS OF THE PARTIES; TIME FOR PERFORMANCE

4.1. **Design Cost.** The total amount invoiced by Design Consultant to County, pursuant to the Design Contract, is hereinafter referred to as the "Design Cost." Design Participant acknowledges that the Design Cost will include, without limitation, the Design of the Facility and any required appurtenances to the Facility. The Design Cost will not exceed Fifty Million and 00/100 Dollars (\$50,000,000).

4.2. **Payment.** County will pay Design Consultant. Design Participant will reimburse County for Design Participant's share of the Design Cost pursuant to Section 4.4 of this Agreement.

4.3. **Time for Performance.** Based on Design Consultant's progress, County will invoice Design Participant approximately every six (6) months, starting from the date the notice to proceed is issued under the Design Contract, for a portion of Design Participant's share of the Design Cost. Design Participant will issue payment in full to County within forty-five (45) days after the invoice date or be liable to County for interest on the unpaid balance at the maximum rate allowable

pursuant to Applicable Law. Upon completion of the Design, County will invoice Design Participant for the remaining balance of Design Participant's share of the Design Cost.

4.4. Division of Design Cost. Design Participant's share of the Design Cost will be calculated by multiplying the total Design Cost by the fraction of the Facility's total capacity reserved by Design Participant. The simplified calculation is illustrated below:

$$\text{Design Participant's share of the Design Cost} = \text{Design Cost} \times \frac{\text{Reserve Capacity} \text{ (in WTPY)}}{\text{Facility's total capacity} \text{ (in WTPY)}}$$

A detailed example of the calculation to determine Design Participant's share of the Design Cost is provided in **Exhibit A**, which is incorporated herein by reference. Design Participant's Reserve Capacity is further addressed in Section 5.1 of this Agreement.

## ARTICLE 5. DESIGN AND FACILITY-RELATED OBLIGATIONS OF THE PARTIES

5.1. Reserve Capacity. Design Participant hereby reserves 2,800 WTPY as its Reserve Capacity at the Facility.

5.1.1. Commitment of Biosolids from Source Facility(ies). By executing this Agreement, Design Participant agrees to deliver each year, in compliance with Article 6, a quantity of Biosolids at least equal to seventy-five percent (75%) of its Reserve Capacity to the Facility, subject to: (i) completion of the Facility's construction; and (ii) written notice from County confirming the Facility has reached full operational status. County anticipates a ramp-up period between construction completion and full operational status.

5.1.2. Limit on County's Service Obligation. Upon the Facility's construction, including after the Facility has reached full operational capacity, County's annual obligation to accept Biosolids at the Facility from Design Participant will be limited to the Reserve Capacity. Nothing in this Agreement: (i) entitles Design Participant to deliver to the Facility quantities of Biosolids exceeding Design Participant's Reserve Capacity; or (ii) prevents the Parties from entering into future agreements to address larger quantities of Biosolids.

5.1.3. Future Agreements. If the Parties later enter into an interlocal agreement for the construction, operation, and maintenance of the Facility, that agreement will address the specific daily processing quantities and other operational terms, including any daily limits on deliveries of Biosolids.

5.2. Reserve Capacity Modification.

5.2.1. Requirement for Modification. Subject to Contract Administrator's written approval, Design Participant may modify its Reserve Capacity only if another member of the Regional Biosolids Solutions Working Group agrees either to: (i) accept a portion of

Design Participant's Reserve Capacity, or (ii) transfer a portion of its own Reserve Capacity to Design Participant.

5.2.2. Requirements for Approval. Contract Administrator's written approval of a requested modification to Reserve Capacity is contingent upon, among other matters, receipt of the following: (i) payment by the receiving member of the Regional Biosolids Solutions Working Group of all applicable principal, interest, and bond coverage charges associated with the additional Reserve Capacity; and (ii) a complete material classification of the Biosolids to be delivered by the receiving member of the Regional Biosolids Solutions Working Group.

5.3. Design Requirements and Planning Input. This section sets forth the requirements for Design Participant's projection of future Biosolids treatment needs and how those projections will be used by County to size and plan the Design.

5.3.1. Design Participant's Future Biosolids Projections. Within twenty-one (21) days after the Effective Date of this Agreement, Design Participant will submit a written projection of its anticipated Biosolids treatment volumes for a twenty (20)-year period, stated in annual daily average of WTPY. Design Participant's projection will be based on the Study results and the best available knowledge.

5.3.2. Purpose. County will use the above-referenced information to inform the Design. Design Participant acknowledges that County will balance this information against other considerations including, without limitation, the Design Cost, the economic feasibility of the Design, and the operational requirements of the Facility.

5.4. Oversight of Design Consultant, Design, and Facility. Design Participant acknowledges that entry into this Agreement does not grant any ownership right in the Facility. The Parties hereby agree that, subject only to rights expressly and specifically granted to Design Participant in this Agreement, County will have sole and exclusive oversight, authority, and discretion over the Design, administration, operation, and maintenance of Facility, including, without limitation, the sole authority to establish the annual budget; set and amend service fees, rates, and other charges, as provided in the Code; and make all decisions relating to the efficient operation and maintenance of the Facility. County will also have sole and exclusive authority over the selection, oversight, direction, and management of Design Consultant. County may revise the Design Contract schedule in its sole and exclusive discretion, including, without limitation, for delays caused by Design Consultant or delays in obtaining required approvals from regulatory agencies.

## ARTICLE 6. BIOSOLIDS STANDARDS

6.1. Biosolids Quality and Compliance Requirements. Design Participant shall deliver to the Facility only those Biosolids that meet the quality specifications set forth in **Exhibit B**, which is attached hereto and incorporated by reference.

6.2. Sampling. The Parties each have the right to collect and analyze samples of Biosolids delivered to the Facility. All sampling and analysis shall comply with all Applicable Law, including, without limitation, the following:

- (i) Florida Administrative Code Chapter 62-160;
- (ii) 40 CFR Part 503; and
- (iii) All permits issued for the Facility.

6.3. Reporting and Required Notices. Beginning in 2026, Design Participant shall:

- (i) Submit to County, no later than June 1 of each year, a list of known industrial waste producers as of May 1 of the same year;
- (ii) Provide copies of NPDES Form 6100-035, or equivalent data, no later than July 1 of each year; and
- (iii) Notify County within forty-eight (48) hours after any current changes, and at least thirty (30) days in advance of any planned changes, that may affect the characteristics or quality of the delivered Biosolids. Such changes include, but are not limited to, modifications to headworks, treatment processes, chemical usage, dewatering methods, service area expansion, increased influent flow, or the addition of new significant industrial users.

6.4. Compliance and Enforcement. If Biosolids delivered by Design Participant fail to meet the requirements of this Agreement or if such Biosolids impede the operation of the Facility, County may:

- (i) Issue a thirty (30) day written notice directing Design Participant to cease noncompliant practices;
- (ii) Require full compliance within ninety (90) days after such notice, after which County may reject further deliveries if compliance is not achieved;
- (iii) Require Design Participant to reimburse County for any damages, costs, and expenses incurred in achieving compliance or performing corrective actions.

6.5. Additional Design Participant Obligations. Design Participant shall ensure any and all Source Facilities under its control comply with Applicable Law, including any laws or regulations that are or may become applicable to County's Biosolids processing obligations. As necessary to meet the objectives of this Agreement, Design Participant shall also adopt, enact, and enforce such rules, regulations, or ordinances as necessary to prevent discharges by its users that would render its Biosolids noncompliant with this Agreement. Certified copies of such rules or ordinances shall be submitted to County within ninety (90) days of the Effective Date.

6.6. Exceptional or Unusual Biosolids. The Parties may enter into separate agreements for the acceptance of Biosolids of unusual character. Such agreements shall include any additional terms, conditions, or charges for Biosolids not meeting the requirements of this Agreement.

## ARTICLE 7. SOVEREIGN IMMUNITY

The Parties are entities subject to Section 768.28, Florida Statutes, as amended, and agree to be fully responsible for the negligent or wrongful acts and omissions of their respective agents or employees to the extent and limits provided under Applicable Law, and for all claims and damages, to the extent and limits provided in Section 768.28, Florida Statutes, arising from the actions of their respective agents or employees.

Nothing herein is intended to serve as a waiver of sovereign immunity by either Party. The Parties acknowledge that the foregoing shall not constitute an agreement by either Party to indemnify the other and that nothing herein shall be construed as consent by either Party to be sued by third parties in any matter arising out of this Agreement or any other contract.

The provisions of this Article 7 shall survive the expiration or earlier termination of this Agreement.

## ARTICLE 8. TERMINATION

8.1. County's obligations under this Agreement are subject to both the appropriation and the availability of funds pursuant to Chapter 129 and, if applicable, Chapter 212, Florida Statutes.

8.2. Termination for Cause. This Agreement may be terminated for cause, via written notice of termination, by the aggrieved Party if the Party in breach has not corrected the breach within ten (10) days after receipt of written notice from the aggrieved Party identifying the breach. Notwithstanding the foregoing, this Agreement may not be terminated by Design Participant after County has entered into the Design Contract.

Unless otherwise stated in this Agreement, termination for cause by County must be by action of the Board or by the County Administrator subject to subsequent ratification by the Board. If County erroneously, improperly, or unjustifiably terminates this Agreement for cause, such termination shall be deemed a termination for convenience effective thirty (30) days after notice of termination was provided.

8.3. Termination for Convenience; Other Termination. This Agreement may also be terminated for convenience by the Board with at least thirty (30) days' advance written notice to Design Participant. This Agreement may also be terminated by the County Administrator upon such notice as the County Administrator deems appropriate under the circumstances if the County Administrator determines that termination is necessary to protect the public health, safety, or welfare.

8.4. Notice of termination shall be provided in accordance with the “Notices” section of this Agreement except that notice of termination by the County Administrator to protect the public health, safety, or welfare may be oral notice that shall be promptly confirmed in writing.

8.5. In addition to any termination rights stated in this Agreement, County shall be entitled to seek any and all available contractual or other remedies available at law or in equity.

## ARTICLE 9. MISCELLANEOUS

9.1. Grant Application Cooperation. The Parties shall cooperate with each other to provide all information necessary for federal, state, or local funding opportunities related to the Design or the Facility.

9.2. Nondiscrimination. No Party may discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, pregnancy, or any other basis prohibited by Applicable Law in the performance of this Agreement. Design Participant shall include the foregoing or similar language in its contracts with all subcontractors.

9.3. Contract Administrator Authority. The Contract Administrator is authorized to coordinate and communicate with Design Participant to manage and supervise the performance of this Agreement. Any determination by the Contract Administrator that this Agreement authorizes the Contract Administrator to make shall be binding on the Parties. Unless expressly stated otherwise in this Agreement or otherwise set forth in the Code or the Broward County Administrative Code, the Contract Administrator may exercise ministerial authority in connection with the day-to-day management of this Agreement.

9.4. Public Records. The Parties agree and stipulate that both Parties are subject to Florida public records laws and shall fully comply with same. At the request of County, Design Participant shall, in accordance with applicable law, respond to any request for public records received by County relating to the Project. Any other public records request shall be responded to by the receiving party. Each Party shall cooperate upon request by the other Party and provide any requested records to enable the Party to respond to a public records request.

Design Participant must separately submit and conspicuously label as “RESTRICTED MATERIAL – DO NOT PRODUCE” any material (a) that Design Participant contends constitutes or contains its trade secrets under Chapter 688, Florida Statutes, or (b) for which Design Participant asserts a right to withhold from public disclosure as confidential or otherwise exempt from production under Florida public records laws (including Chapter 119, Florida Statutes) (collectively, “Restricted Material”). In addition, Design Participant must, simultaneous with the submission of any Restricted Material, provide a sworn affidavit from a person with personal knowledge attesting that the Restricted Material constitutes trade secrets or is otherwise exempt or confidential under Florida public records laws, including citing the applicable Florida statute and specifying the factual basis for each such claim. Upon request by County, Design Participant must promptly identify the specific applicable statutory section that protects any particular document. If a third party submits a request to County for records designated by Design Participant as

Restricted Material, County shall refrain from disclosing such material unless otherwise ordered by a court of competent jurisdiction, authorized in writing by Design Participant, or the claimed exemption is waived. Any failure by Design Participant to strictly comply with the requirements of this section shall constitute Design Participant's waiver of County's obligation to treat the records as Restricted Material. Notwithstanding the provisions of Article 7 of this Agreement, Design Participant must indemnify and defend County and its employees and agents from any and all claims, causes of action, losses, fines, penalties, damages, judgments, and liabilities of any kind, including attorneys' fees, litigation expenses, and court costs, relating to nondisclosure of Restricted Material in response to a third-party request.

9.5. Regulatory Capacity. Notwithstanding the fact that County is a political subdivision with certain regulatory authority, County's performance under this Agreement is as a Party to this Agreement and not in its regulatory capacity. If County exercises its regulatory authority, the exercise of such authority and the enforcement of Applicable Law shall have occurred pursuant to County's regulatory authority as a governmental body separate and apart from this Agreement, and shall not be attributable in any manner to County as a Party to this Agreement.

9.6. Independent Contractor. Nothing in this Agreement constitutes or creates a partnership, joint venture, or any other relationship between the Parties or between County and any Subcontractor. Neither Party nor its agents shall act as officers, employees, or agents of the other Party. Neither Party shall have the right to bind the other Party to any obligation not expressly undertaken by that Party under this Agreement.

9.7. Third-Party Beneficiaries. Neither Design Participant nor County intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

9.8. Notices. Unless otherwise stated herein, for notice to a Party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via email, to the addresses listed below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). Addresses may be changed by the applicable Party giving notice of such change in accordance with this section.

FOR COUNTY:

Broward County  
Attn: County Administrator  
115 South Andrews Avenue  
Fort Lauderdale, Florida 33301  
Email address: mcepero@broward.org

*With a copy to:*

Broward County  
Attn: Water and Wastewater Operations Division  
2555 West Copans Road  
Pompano Beach, Florida 33069  
Email address: mdarmanin@broward.org

*With a copy to:*

Broward County  
Attn: County Attorney  
115 South Andrews Avenue, Room 423  
Fort Lauderdale, Florida 33301  
Email address: ameyers@broward.org and mhaber@broward.org

**FOR DESIGN PARTICIPANT:**

Coral Springs Improvement District  
10300 NW 11<sup>th</sup> Manor  
Coral Springs, Florida 33071  
Email address: [Davidm@csidfl.org](mailto:Davidm@csidfl.org) and [Joes@csidfl.org](mailto:Joes@csidfl.org)

9.9. **Assignment.** Neither this Agreement nor any right or interest in it may be assigned, transferred, subcontracted, or encumbered by either Party without the prior written consent of the other Party. Any assignment, transfer, encumbrance, or subcontract in violation of this section (unless subsequently consented thereto in writing) shall be void and ineffective, constitute a breach of this Agreement, and permit a Party to immediately terminate this Agreement, in addition to any other remedies available to either Party at law or in equity, all such remedies being cumulative.

9.10. **Materiality and Waiver of Breach.** Each requirement, duty, and obligation set forth in this Agreement was bargained for at arm's-length and is agreed to by the Parties. Each requirement, duty, and obligation set forth in this Agreement is substantial and important to the formation of this Agreement, and each is, therefore, a material term of this Agreement. County's or Design Participant's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement. To be effective, any waiver must be in writing signed by an authorized signatory of the Party granting the waiver.

9.11. **Verification of Employment Eligibility.** Design Participant represents that Design Participant and each subcontractor have registered with and use the E-Verify system maintained by the United States Department of Homeland Security to verify the work authorization status of all newly hired employees in compliance with the requirements of Section 448.095, Florida Statutes, and that entry into this Agreement will not violate that statute. If Design Participant

violates this section, County may immediately terminate this Agreement for cause and Design Participant shall be liable for all costs incurred by County due to the termination.

9.12. Compliance with Laws. Design Participant must comply with all Applicable Law, including, without limitation, the Americans with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and any related federal, state, or local laws, rules, and regulations, and the requirements of any applicable grant agreements.

9.13. Representation of Authority. The Parties represent and warrant that this Agreement constitutes the legal, valid, binding, and enforceable obligation of each Party, that execution of this Agreement is within each Party's legal powers, and that each individual executing this Agreement is duly authorized by all necessary and appropriate action to do so on behalf of that Party and does so with full legal authority.

9.14. Severability. If any part of this Agreement is found to be unenforceable by any court of competent jurisdiction, that part shall be deemed severed from this Agreement and the balance of this Agreement shall remain in full force and effect.

9.15. Joint Preparation. This Agreement has been jointly prepared by the Parties, and shall not be construed more strictly against either Party.

9.16. Interpretation. The titles and headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include any other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as "herein" refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a section or article of this Agreement, such reference is to the section or article as a whole, including all subsections thereof, unless the reference is made to a particular subsection or subparagraph of such section or article. Any reference to "days" means calendar days, unless otherwise expressly stated. Any reference to approval by County shall require approval in writing, unless otherwise expressly stated.

9.17. Priority of Provisions. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any document or exhibit attached to, referenced by, or incorporated in this Agreement and any provision within an article or section of this Agreement, the article or section shall prevail and be given effect.

9.18. Law, Jurisdiction, Venue, Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS**

**AGREEMENT, EACH OF DESIGN PARTICIPANT AND COUNTY HEREBY EXPRESSLY WAIVES ANY RIGHTS IT MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

9.19. Amendments. Except as expressly authorized herein, no modification, amendment, or alteration in the terms or conditions contained in this Agreement shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by duly authorized representatives of County and Design Participant.

9.20. Prior Agreements. This Agreement represents the final and complete understanding of the Parties regarding the subject matter and supersedes all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document.

9.21. Incorporation by Reference. Any and all Recital clauses stated above are true and correct and are incorporated in this Agreement by reference. The attached Exhibits are incorporated into and made a part of this Agreement.

9.22. Counterparts and Multiple Originals. This Agreement may be executed in multiple originals, and may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

*[The remainder of this page is intentionally left blank.]*

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement: Broward County, through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the 13th day of November, 2025, and Design Participant, signing by and through its President of the Board of Supervisors duly authorized to execute same.

COUNTY

BROWARD COUNTY, by and through  
its County Administrator

By: \_\_\_\_\_  
County Administrator

\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Approved as to form by  
Andrew J. Meyers  
Broward County Attorney  
115 South Andrews Avenue, Suite 423  
Fort Lauderdale, Florida 33301  
Telephone: (954) 357-7600

By \_\_\_\_\_  
Matthew Haber (Date)  
Senior Assistant County Attorney

By \_\_\_\_\_  
Michael J. Kerr (Date)  
Chief Counsel

MH/tb  
Biosolids Design ILA 9-15-25  
1169771

**INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY  
AND CORAL SPRINGS IMPROVEMENT DISTRICT  
TO FUND THE DESIGN OF A REGIONAL BIOSOLIDS SOLUTIONS FACILITY**

**DESIGN PARTICIPANT**

Name: CORAL SPRINGS IMPROVEMENT DISTRICT

ATTEST: By: \_\_\_\_\_  
Authorized Signer

\_\_\_\_\_  
Municipal Clerk or Witness Mark Ritter, President Print Name

\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

I HEREBY CERTIFY that I have approved this  
Agreement as to form and legal sufficiency  
subject to execution by the parties:

\_\_\_\_\_  
Design Participant Attorney

**EXHIBIT A**  
**EXAMPLE CALCULATION OF DESIGN PARTICIPANT'S SHARE OF DESIGN COST**

This Exhibit A provides an illustrative example of how a Design Participant's share of the total Design Cost will be calculated.

**1. Assumptions for Example Purposes Only**

<b>Design Cost (estimate)</b>	\$50,000,000
<b>Facility's Total Design Capacity</b>	270,465 wet tons per year (WTPY)
<b>Reserve Capacity Purchased by Example Design Participant</b>	7,200 WTPY
<b>Facility's Daily Capacity</b>	741 wet tons per day ( $\approx$ 270,465 WTPY*)

\*The daily capacity figure (741 wet tons/day) approximates the annual total capacity when multiplied by 365 days. Minor rounding differences may occur.

**2. Formula**

Design Participant's share of the Design Cost is calculated as:

$$\text{Design Participant's share of the Design Cost} = \text{Design Cost} \times \frac{\text{Reserve Capacity (in WTPY)}}{\text{Facility's total capacity (in WTPY)}}$$

**3. Step-by-Step Example Using 7,200 WTPY Reservation**

*Step 1. Fraction of Total Capacity Reserved:*

$$7,200 \text{ WTPY} \div 270,465 \text{ WTPY} = 0.02662 (\approx 2.66\%)$$

*Step 2. Design Cost Share*

$$\$50,000,000 \times 0.02662 = \$1,331,000 (\text{approx.})$$

Thus, a Design Participant reserving 7,200 WTPY would pay an approximate total of \$1,331,000 toward the Design Cost, with payments made pursuant to Article 4.

**4. Disclaimer**

All assumptions, variables, and calculations in this Exhibit A, including, without limitation, the final Design Cost, Facility capacity, and Reserve Capacity, are provided solely for example purposes. They do not constitute representations, warranties, or binding commitments by any

Party.

The actual Design Cost, the Facility's final total capacity, and any Design Participant's Reserve Capacity will be determined by the executed Agreement, Design Contract, and final Design submitted by the Design Consultant.

**[END OF EXHIBIT A]**

**EXHIBIT B**  
**BIOSOLIDS QUALITY SPECIFICATIONS**

**1. Biosolids Quality Requirements**

All Biosolids delivered to the Facility must meet the following minimum quality specifications:

1. Minimum solids content of thirteen percent (13%) by weight averaged over four (4) trailer loads, and not less than fifteen percent (15%) averaged over ten (10) trailer loads. All loads below the minimum average requirements will incur additional processing fees to be specified in a future agreement.
2. No lime-stabilized Biosolids will be accepted.
3. Stabilized sludge must meet Class B standards for vector attraction and pathogen reduction (Chapter 62-640, F.A.C.).
4. Biosolids must not interfere with the Facility's operations or the quality of end products.
5. Must be delivered in watertight, covered semi-truck or dump truck trailers, not exceeding twenty-five (25) wet tons per load.

**2. Prohibited Materials**

The following are not permitted:

1. Any Biosolids containing hazardous waste as defined by Chapter 62-730, F.A.C.
2. Any admixtures or foreign materials intended to artificially elevate solids content (e.g., sawdust).
3. Any Design Participant may be restricted or barred from the Facility if their Biosolids exceed the Class AA Parameter Concentrations (Pollutant Concentrations) or Ceiling Concentrations in Chapter 62-640 and 40 CFR Part 503 (Tables 1 and 2), as defined for the Class AA biosolids metal limits and listed below:

<b>TABLE 1: Ceiling Concentrations</b>	
<b>POLLUTANT</b>	<b>CEILING CONCENTRATIONS (MILLIGRAMS PER KILOGRAM) DRY WEIGHT BASIS</b>
Arsenic	75
Cadmium	85
Copper	4300
Lead	840
Mercury	57
Molybdenum	75
Nickel	420
Selenium	100
Zinc	7500

<b>TABLE 2: Pollutant Concentrations</b>	
<b>POLLUTANT</b>	<b>MONTHLY AVERAGE CONCENTRATIONS (MILLIGRAMS PER KILOGRAM) DRY WEIGHT BASIS</b>
Arsenic	41
Cadmium	39
Copper	1500
Lead	300
Mercury	17
Nickel	420
Selenium	100
Zinc	2800

4. The Facility shall only accept Biosolids as defined in Chapter 62-640 F.A.C.

## **EIGHTH ORDER OF BUSINESS**

## **WORK AUTHORIZATION**

CSID WA No. 250

Globaltech No. 151534

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis" between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Administration Building Office Renovations, hereinafter referred to as the "Specific Project."

### **Section 1 – Terms**

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization (WA) with the OWNER.

### **Section 2 – Scope of Work**

The second floor of the Administration Building houses executive offices for the CSID staff. The office configuration is such that the District Manager's office has little privacy and is highly visible from the adjacent offices. It is the intention of this work authorization to modify three offices on the second floor to improve privacy from adjacent offices. FIRM has been requested to assist OWNER with attenuating noise and improving visual privacy in the administrative offices.

FIRM has met with two subcontractors and discussed the proposed improvements. Miami Systems, Inc. (located in Boca Raton) was selected based on proximity, proposed schedule, and recommended improvements. In summary, glass partitions will be removed from the District Manager's office, the entrance door will be relocated to define a new separate office in what was once the Manager's Secretary's office, and sound absorbing insulation will be installed in the walls and ceiling of the Manager's office, the Manager's Secretary's office and the Human Resources office.

### **Task 1 – Engineering and Project Management**

This task includes project management and engineering services required to complete the project.

#### **Engineering and Project Coordination**

1. Prepare subcontracts, review insurance certificates, and vet subcontractors.
2. Meet with subcontractors to review project buildings, access, and work schedules.
3. Develop project schedule and sequencing. Review project schedule with subcontractor and coordinate with OWNER.
4. Provided limited oversight of improvements (a full time resident will not be provided).

### **Task 2 – Construction Services**

FIRM will provide the following services through subcontractor MSI. A copy of the proposal submitted by MSI is included in Attachment B.

Wall Closures— Two glass partitions exist in the Manager's office providing full view into the office. The glass will be removed, framed with metal partitions, sealed with dry wall, and painted. Insulation will be installed in the wall as per the section "wall insulation." In addition, the door opening between the Manager's office and the Secretary's office will be permanently sealed and relocated within the bookcase

wall. The existing doorway opening will be framed, insulated, finished with drywall, and painted. The existing door will be relocated within the bookcase wall. The bookcases / shelves on both sides of the wall will be modified and finished as needed. Casing and trim will be added to both sides of the door opening.

Wall Insulation – Insulation batting or loose insulation will be blown into the interior space between the studs and drywall. This will be performed through “small holes” created at the top and bottom of the walls. Following the addition of the insulation, the holes will be sealed, taped, sanded and prepped for paint. If a wall is impacted for insulation, the entire wall will be repainted.

#### Ceiling Insulation

The ceiling of the administrative offices is a drop ceiling consisting of acoustic ceiling tiles mounted in a floating metal frame. Select ceiling tiles will be removed to provide access to the plenum above the drop ceiling. Insulation attenuation batting will be installed above the ceiling and around the lighting figures. Depending on heat load, insulation will not be placed over the existing fluorescent lighting fixtures.

#### **Assumptions**

Assumptions for the project are as follows:

- Permits will not be required to conduct work.
- Work will be conducted during normal business hours (M – F / 7:30 – 4:00).
- Work will be phased to the degree practical to only impact one office at a time.
- Prior to beginning work, OWNER will make arrangements to remove all personal effects from impacted walls and to move furniture to the interior of the room.
- FIRM will not provide full time inspection services and will meet with subcontractors at the beginning and end of work.

- Work does not include any electrical work including relocating switches or electrical outlets.
- The site will be cleaned following painting.
- A construction allowance of \$5,000 is included in the project budget for unforeseen conditions or additional work requested by OWNER. Access to the allowance will only be granted through written authorization provided by OWNER. Unspent allowance will be returned to OWNER in a Budget Resolution Change Order at the close of the project.

### **Section 3 – Location**

The services to be performed by the FIRM shall be conducted within the District Administrative Office Building on the CSID Utility Campus.

### **Section 4 – Deliverables**

The FIRM will provide construction improvements outlined in Construction Services.

### **Section 5 – Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed to Completion</b>
Notice to Proceed (NTP)	0 Days
Prepare subcontracts	4 weeks after NTP
Remove glass and close openings	8 weeks after NTP
Install wall and ceiling insulation	8 weeks after NTP
Remove and Install door	8 weeks after NTP
Finish Drywall and Paint	10 weeks after NTP
Substantial Completion	11 weeks after NTP
Final Completion	14 weeks after NTP

## **Section 6 – Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. **Total job price: \$69,275.** A construction allowance of \$5,000 is included in the project fee.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

## **7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 5% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 2.5% of all future pay requests. If

retainage is reduced, FIRM may not withhold more than 2.5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.

4. When the OWNER reduces the retainage to two and one-half percent (2.5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to five percent (5%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding. (Not applicable)
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manner acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:

- a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
  - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
  - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
  - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no

later than the time of Final Payment free and clear of all liens or other encumbrances.

10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.
11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

## **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or contracted services at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the

performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates David McIntosh as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
  - Provide copies of existing drawings and equipment cut sheets if requested by FIRM (previously provided)
  - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

### **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

### **Section 11 – Indemnification**

The FIRM shall indemnify and hold harmless the OWNER its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of ten (10) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly named and in its behalf, effective as of the date herein above written.

**CORAL SPRINGS IMPROVEMENT DISTRICT**

---

Signature of Witness

---

Signature of President

---

Printed name of Witness

---

Mark Ritter

---

Printed Name of President

---

Date

Approved as to form and legality

---

District Counsel

**FIRM**

State of Florida  
County of Palm Beach

The foregoing instrument was  
acknowledged before me on this

23rd day of February, 2026 by

Richard D. Olson  
who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

---

Signature of Notary

---

Globaltech, Inc.

---

Signature

Richard D. Olson, Vice President  
Name and Title (typed or printed)

February 23, 2026

Date

## **Attachment A**

### **Budget Summary**

**ATTACHMENT A**  
**Coral Springs Improvement District**  
**Work Authorization No. 250 - Admin Building Office Renovation**  
**Engineering Fee Details**

Agenda Page 58



## Takeoff Worksheet

02/11/26

Coral Springs Improvement Dist  
151534 CSID Admin Building Office Renovations

Description	Quote/Vendor	Unit	Quantity	Cost	Ext. Cost	Tax (%)	Markup*	Ext. Price
<b>0 - None</b>								
General Conditions		LS	1.000	5,800.00	5,800.00		1.0000	5,800.00
Engineering		LS	1.000	6,995.00	6,995.00		1.0000	6,995.00
Subcontractor (MSI)		LS	1.000	46,800.00	46,800.00		1.1000	51,480.00
Allowance		LS	1.000	5,000.00	5,000.00		1.0000	5,000.00
<b>Bid Item Totals:</b>								<b>69,275.00</b>
<b>Grand Totals:</b>								<b>69,275.00</b>

## **Attachment B**

### **MSI Proposal**


**REVISED BUDGET PROPOSAL**

**TO:** Mr. Rick Olson  
 Global Tech  
**FROM:** Jackson Wright  
**ARCHITECT:** N/A

**DATE:** February 11, 2026  
**PROJECT:** Global Tech - Coral Springs  
**APPROX. RSF:** 4,335  
**LOCATION:** 10300 NW 11th Manor, Coral Springs

LINE ITEM RECAP	SUB-TOTAL	SUB/SF
<b>General Conditions</b>	\$ 13,700	\$3.16
supervision, project management, admin., insurance, exec.	\$ 11,000	
dumpsters	\$ 800	
protection	\$ 400	
final clean	\$ 1,500	
<b>Demolition</b>	\$ 3,000	\$0.69
remove and dispose of (1) existing door and frame at Directors Office; remove and dispose of approx. 12 LF of existing glazing in walls as indicated; includes sections of drywall as required to provide insulation in walls at Directors, Directors Secretary, and added office; includes sections of acoustical tile as required for above ceiling insulation; remove drywall and section of built-in millwork as required for new door opening; assumes built-in to remain on either side of new door opening.		
<b>Concrete</b>	NIC	NIC
no work indicated.		
<b>Drywall/Metal Studs</b>	\$ 7,700	\$1.78
provide and install new rigid insulation in existing walls at Director's and Director's Secretary office; includes patch and repair of existing drywall as required for new finishes; includes infill of door opening; frame out and skimming of new door opening; includes added office rigid insulation in indicated walls; includes patch and repair as required for new finishes in added office.		
<b>Acoustical Ceilings</b>	\$ 4,100	\$0.95
provide and install new R-19 insulation above existing grid and acoustical tile to Director's, Director's Secretary and added office; includes re-installation of existing acoustical tile as required.		
<b>Cabinetry/Solid Surface</b>	\$ 2,500	\$0.58
allowance for repairs to existing built-in bookshelf in area of new door opening.		
<b>Appliances</b>	NIC	NIC
no work indicated.		
<b>Glass</b>	NIC	NIC
no work indicated.		
<b>Doors/Frames/Hardware</b>	\$ 2,500	\$0.58
provide and install (1) new solid core stain grade wood door in HM frame with building standard hardware.		
<b>Paint</b>	\$ 3,100	\$0.72
paint walls in areas of work; includes staining new door and painting HM frame to match existing.		
<b>Carpet/Vinyl Base</b>	\$ 2,800	\$0.65
patch and repair existing carpet tile as required for new drywall infills; provide and install new 4" vinyl cove base to walls to match existing.		

**Fire Sprinklers**

no work indicated.

NIC NIC

**Plumbing**

no work indicated.

NIC NIC

**Toilet Accessories/Partitions**

NIC NIC

no work indicated.

NIC NIC

**HVAC**

no work indicated.

NIC NIC

**Electrical**

NIC NIC

no work indicated.

NIC NIC

**Low-Voltage Cabling**

NIC NIC

no work indicated.

NIC NIC

**Access Control**

NIC NIC

no work indicated.

NIC NIC

**Fire Alarms**

NIC NIC

no work indicated.

NIC NIC

**Permit Fees**

TBD TBD

allowance for expedite and municipal fees.

**Gen. Contractor Overhead and Fees**

\$ 7,400 \$ 1.71

**Total Budget Proposal Amount** \$ 46,800 \$ 10.80

**QUALIFICATIONS:**

We have included within our price the following:

- All of the work as stated.
- Assumes rH balance is within tolerance of manufacturers specified value.

We have not included within our base price the following:

- Building code upgrades or other work not shown on the drawings.
- Corrective work of existing conditions or any unforeseen conditions.
- Window treatments, film, signage, logos, roof screens, etc.
- All low voltage work; i.e. phones, data, security, door chimes, releases, mag locks, etc.
- After-hours construction (weekends/evening only restrictions)

## **NINTH ORDER OF BUSINESS**

**9A**

**Globaltech, Inc.  
CSID Engineer's Report  
February 23, 2026**

**PROJECTS UNDER CONTRACT**

**WA#177 – Portable Generator Storage Building – In Progress**

- Approved by Board – 10/20/25.
- Utility locates, site survey and geotechnical investigations completed.
- Executed subcontract with structural engineer.
- Executed purchase order for fabrication of steel building – 12/05/25.
- Met with City of Coral Springs Planning & Zoning / Building Department – 1/26
- Preparing mechanical design for new water service
- Prepared subcontract with ventilation subconsultant
- In March, final building design, ventilation, foundation and electrical designs.
- Building scheduled to be delivered in June 2026

**WA#226 – Stormwater Pump Station Spare Engine Procurement – In Progress**

- Approved by Board – 4/15/24.
- Engine arrived 9/03/25.
- Modified roof mounts, muffler and installed catalytic converter on PS Roof
- Fabricated, installed and painted collection pan below new motor.
- Clutch delivered on Wednesday – 1/28/26.
- Installed clutch motor and exhaust. Finishing electrical connections.
- Anticipated project completion – early March 2026

**WA#234 – Finished Water Line Valve Replacement – In Progress**

- Approved by Board – 4/21/25.
- Met with staff to locate valves – 5/28/25.
- Insertion Valves installed 12/10 – 12/15.
- Poured 10 CY concrete slabs under valves – 12/17.
- Completing surface facilities (valve boxes & pads)
- Attempted to exercise valves to ensure proper operation – 1/28/26.
- To prepare updated piping and valve location figure in March
- Substantial completion anticipated – March

**WA#235 – 6-inch Finished Water Line Relocation – In Progress**

- Approved by Board 4/21/25
- Identified water main insufficiency for fire flow. May need to reconsider how project is being implemented. Currently repricing line movement.
- Revised cost estimate submitted to CSID 1/09/26.
- Change Order 1 to WA-235 approved on 1/24/26.
- Excavations for new piping performed.
- Materials delivered to site 2/08/26
- Developed disinfection plan with staff.
- Anticipated project completion – March 2026

**Globaltech, Inc.  
CSID Engineer's Report  
February 23, 2026**

**PROJECTS UNDER CONTRACT (Continued)**

**WA#238 – Site 18 Canal Bank Stabilization –Complete**

- Approved by Board – 7/21/25.
- Field activities completed – 12/23.
- Completed landscape maintenance requirements – 1/30/26.
- Submitted tree installation plan and photos to City of Coral Springs
- Painted curbing and demobilized.

**WA#239 – WTP Control System Upgrades – In Progress**

- Approved by Board – 7/21/25.
- Filed and recorded construction bond.
- Prepared software conversion modifications
- Conversion shutdown was completed on 11/18, and the new system was initiated while leaving the old system in place. Staff observing performance and minor adjustments made.
- Staff requested that the system be run on the secondary controller prior to decommissioning the old system.
- Decommissioning of the old system is anticipated in late February.
- New Generator panel installed 1/07/26.
- Commissioning of generator panel performed during the week of 2/16.
- Project Completion anticipated in March 2026.

**WA#244 – Production Well 5 VFD & Flowmeter – In Progress**

- Approved by Board – 10/20/25.
- Conducted internal kick off meeting – 11/05/25.
- Preparing engineering drawings for water main and electrical improvements
- To submit fencing permit to City to initiate easement discussion – February 2026
- Anticipated project completion – November 2026

**WA#245 – RO Building Utility Trench Sump Improvements – Complete**

- Approved by Board – 10/20/25.
- Conducted internal kick off meeting – 11/05/25.
- Conducted utility locates 11/14.
- Prepared engineering drawings for pipe replacement 12/05/25
- Excavated trench 12/17/25 – 1/09/26.
- Installed piping and conducted pressure test – 1/14/26.
- Project completed – January 23, 2026

**Globaltech, Inc.  
CSID Engineer's Report  
February 23, 2026**

**PROJECTS UNDER CONTRACT (Continued)**

**WA#246 – Digester 1 Blower Replacement – In Progress**

- Approved by Board – 11/17/25.
- Conducted internal project kick-off meeting – 12/16/26.
- Submitted draft design to staff – 2/13/26.
- Prepared purchase order for blowers
- Anticipated blower delivery – September 2026
- Anticipated project completion – December 2026

**WA#247 – Plant F Rehabilitation – In Progress**

- Approved by Board – 11/17/25.
- Conducted internal project kick-off meeting – 12/17/26.
- Prepared subcontracts for Structural Engineer, Coatings / Corrosion Inspector, and Fabricator
- Draft Engineering drawings for hatches to be completed by 1/16/26.
- To review hatch designs and field locate hatches with staff.
- CSID Staff currently draining Plant F
- Fabricator to cut hatches into tank walls in late February.
- Estimated project completion – June 2026

**WA#249 – ERP and R&R Update – In Progress**

- Approved by Board – 1/26/26.
- Conducted internal kick-off meeting – 2/12/26.
- Will begin requesting data from CSID in March

**Work Authorizations Under Development**

WA#XXX – DIW Pump 404 Replacement – March Agenda

WA#XXX – 0.75 MG Ground Storage Tank Replacement – Under Development

WA#250 – Administration Building Office Renovation – On current agenda

**Other Issues**

- Atlantic Boulevard Pavement Restoration
  - Final mil- and resurface occurred 1/26-27/26
  - Project complete
  - Final billings will be submitted in February
- Riverside Drive Pavement Issues
  - Received estimate for road repair from 3D Paving.
  - Entered into a discussion with Broward County
  - Responded to Broward County proposing that the issue is not due to CSID
  - Response currently being reviewed by Broward County

**9B**



## Coral Springs Improvement District

### Kimley-Horn and Associates, Inc. Engineer's Report February 23rd, 2026

#### Projects Under Contract

##### **Work Authorization #241 – CSID PFAS Study**

NTP – 7/23/2025

- Evaluating capital and operational cost for alternative technologies
- Finalizing membrane configuration selection
- Continuing developing technical memorandum report
- Draft Report submission expected on 2/27/2026

##### **Work Authorization #242 – CSID Stormwater Model Update and Interconnect Feasibility Study**

NTP – 8/16/2025

- Draft Report submitted on 1/20/2026
- Addressing staff review comments
- Final Report submission expected on 3/6/2026

##### **Work Authorization #243 – CSID Biosolids Study**

NTP – 9/15/2025

- Draft Report submitted on 1/20/2026
- Addressing staff review comments
- Review historical sludge production
- Updated process optimization modeling
- Final Report submission expected on 3/6/2026

##### **Work Authorization #248 – Pretreatment System Evaluation**

NTP – 12/22/2026

- Performed sand analysis laboratory work
- Continue data gathering of alternative equipment manufacturers
- Evaluating alternative cartridge types

#### Work Authorizations under Development

- WA #XXX - Reuse Feasibility Study