

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting public hearings of the Board of Supervisors of the Coral Springs Improvement District was held Monday, September 15, 2025 at 3:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Ritter (via phone)	President
Ben Groenevelt	Vice President
Travis McEwen	Secretary
Michael Kraus	Assistant Secretary
Robert Rafanelli	Assistant Secretary

Also present were:

Ken Cassel	District Manager
Seth Behn	District Attorney
Rick Olson	District Engineer
Lynne Ladner	Inframark District Manager
Jennifer Goldyn	Inframark
Joe Stephens	Director of Utilities (Via Teams)
Sue Beyer	Director of Finance and Accounting
Glen Hanks	Director of Engineering
Shawn Frankenhauser	Stormwater Department
Kingston Maloi	Field Department
Christian McShea	Water Department
Jovan Selvon	Maintenance Department
Julie Beyer	IT Manager
Curt Tiefenbrun	Resident
Margaret Dragon	Resident
Michelle Rodriguez	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cassel called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments

- A resident of 220 NW 86 Terrace complained that the tree behind her house, on the bank, was not being removed.

She was assured that the tree would be placed on the top of the list for volunteer tree removal.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 18, 2025 Meeting

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the minutes of the August 18, 2025 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Financials for August 2025

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the financials for August 2025 were approved as presented.

FIFTH ORDER OF BUSINESS

Resolution 2025-11, Amending Resolution 2025-07 to change the date of the Public Hearing on August 18, 2025

On MOTION by Mr. Groenevelt seconded by Mr. Kraus with all in favor Resolution 2025-11, amending Resolution 2025-07 to change the date of the public hearing on August 18, 2025, was adopted.

SIXTH ORDER OF BUSINESS

Budget Public Hearing to Adopt the Fiscal Year 2026 General Fund Budget

A. Motion to Open Public Hearing

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the public hearing was opened.

B. Public Comments
There were no public comments.

C. Motion to Close Public Hearing

On MOTION by Mr. Groenevelt seconded by Mr. Kraus with all in favor the public hearing was closed.

D. Resolution 2025-12, Adopting the Fiscal Year 2026 General Fund Budget

On MOTION by Mr. McEwen seconded by Mr. Groenevelt with all in favor Resolution 2025-12 adopting the final General Fund Budget for Fiscal Year 2026 was adopted.

E. Resolution 2025-13, Levying Non-Ad Valorem Assessments

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor Resolution 2025-13 Levying and Imposing a Non-Ad Valorem Maintenance and Operations Special Assessment for Fiscal Year 2026 was adopted.

SEVENTH ORDER OF BUSINESS

Budget Public Hearing to Adopt the Fiscal Year 2026 Water and Sewer Budget

A. Motion to Open Public Hearing

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the budget public hearing to adopt the Fiscal Year 2026 Water & Sewer Budget was opened.

B. Public Comments

There were no public comments.

C. Motion to Close the Public Hearing

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the budget public hearing to adopt the Fiscal Year 2026 Water & Sewer Budget was closed.

D. Resolution 2025-14, Adopting the Fiscal Year 2026 Water & Sewer Budget

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor Resolution 2025-14 Adopting the Water & Sewer Budget for Fiscal Year 2026 was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Change Order from Insituform to Perform a Lateral Sewer Line Repair at 9877 Ramblewood Drive (the Change Order reduces the original contract amount of \$62,284 by \$40,554 for a final contract price of \$21,730)
Joe/Kingston

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor deductive change order for 9877 Ramblewood Drive of \$40,554; final contract price of \$21,730 to Insituform was approved.

NINTH ORDER OF BUSINESS

Staff Requests Board Consideration of Entering into a Contract with Rostan Solutions for RFP #2025-05 Disaster Debris Monitoring and Reimbursement Management (*Formal solicitation was issued on July 14, 2025 with bid submittals due on August 13, 2025. Two (2) vendors; Rostan Solutions, LLC and Debris Tech, LLC responded to the solicitation. Rostan Solutions, LLC was ranked number one firm by the Evaluation Committee at the meeting held on August 19, 2025 – Joe/Danielle*

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor entering in a contract for Debris Monitoring with Rostan Solutions, LLC was approved.

TENTH ORDER OF BUSINESS

Consideration of Kimley-Horn Work Authorization #243 for CSID Biosolids Feasibility Study at a Total Cost of \$90,320

On MOTION by Mr. Kraus seconded by Mr. McEwen with all in favor Work Authorization #243 with Kimley-Horn for Biosolids feasibility study in the amount of \$90,320 was approved.

ELEVENTH ORDER OF BUSINESS

Ratification of Procedures for Sewer and Leakage Testing of Private Systems Ken/Glen

On MOTION by Mr. Kraus seconded by Mr. McEwen with all in favor Ratifying Procedures for sewer and leakage testing of private systems was approved.

TWELFTH ORDER OF BUSINESS

Engineer's Report

Mr. Olson reviewed his report; a copy of which is attached hereto as part of the public record.

- WA #222
- WA #229
- WA #233
- Regional Biosolids Solution Interlocal Agreement Meetings
- Future Projects Updates
 - Generator #4 Replacement
- Maintenance Repairs

THIRTEENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

- Consideration of Meeting Schedule for Fiscal Year 2026

On MOTION by Mr. Groenevelt seconded by Mr. McEwen with all in favor the fiscal year 2026 meeting schedule with the movement of the September 26, 2026 meeting to be held on September 14, 2026 was approved.

B. Department of Reports

- Operations – David McIntosh
- Utilities Update – Joe Stephens
- Utilities Billing Customer Service Report – Brian Klien (Report Provided)
- Water – Christian McShea (Report Provided)
- Wastewater – Mike Hosein (Report Provided)
- Stormwater – Shawn Frankenhauser (Report Provided)
- Field – Kingston Maloi (Report Provided)
- Maintenance Report – Jovan Selvon (Report Provided)
- Procurement Report – Danielle Keira-Cancel (Report Provided)
- Finance and Accounting – Sue Beyer
- Human Resources – Jimmy Harness
- Engineering – Glen Hanks (Report Provided)
- Motion to Accept Department Reports

- **Motion to Accept Department Reports**

On MOTION by Mr. McEwen seconded by Mr. Kraus with all in favor the Department Reports were accepted.

C. Attorney

Mr. Behn reported the PFOS funds should be received soon.

The Board members were reminded to take the Ethics Training.

FOURTEENTH ORDER OF BUSINESS Supervisors' Requests/Comments

There were no comments from the Supervisors.

FIFTEENTH ORDER OF BUSINESS Adjournment

There being no further business, the meeting was adjourned.



Assistant Secretary



President