

## CORAL SPRINGS IMPROVEMENT DISTRICT ELECTION POLICY

This policy is adopted by the Coral Springs Improvement District to govern the election of members of the Board of Supervisors of the Coral Springs Improvement District which shall take place in the month of June, every four (4) years beginning in June, 2019. To the extent this policy conflicts with any prior election policy adopted by the Board of Supervisors of the District, this policy shall supersede any prior policy.

Notice of Landowner Meeting and Election of Supervisors. During the months of April, May and June in election years, notice of a landowner meeting for the purpose of election of three (3) members to the District Board of Supervisors shall be published in a newspaper of general circulation in Broward County, Florida with the last publication not less than fourteen (14) days nor more than twenty-eight (28) days prior to the election. Notice of the landowners meeting shall also be posted on the District website.

Board of Supervisors Candidates. Any person desiring to run as a candidate for the position of supervisor must submit a written statement to that effect including his/her name, address, and telephone number and reciting that he/she is an owner of land within the District, is a resident of Broward County and is not a party to any written or oral agreement which would require him/her to transfer that land owned upon the expiration of his/her term as supervisor, if elected. The statement must be submitted to the District Manager of the Coral Springs Improvement District, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida no later than forty-five (45) days prior to the landowner meeting.

Each qualifying candidate may submit a written statement of fifty (50) words or less with their statement of interest as to their qualifications and positions they support. Such statements shall be posted on the District website.

Proxies. The proxy forms shall be in substantially the form attached. See attached Exhibits 1 and 2. Instructions and procedures for voting shall be posted on the District website no later than sixty (60) days prior to the landowners' meeting. Proxy forms will also be available at the Office of the Coral Springs Improvement District, 10300 NW 11th Manor, Coral Springs, Florida no later than forty-five (45) days prior to the landowners' meeting.

Voters' Roll Closing. The voters' roll closing for purpose of any election shall be the Broward County tax roll as current as is reasonably possible. Pursuant to Section 298.12, Florida Statutes, landowners whose assessments have not been paid for the previous year are not entitled to vote.

Establishment of Quorum. The quorum for the landowners meeting will be established by the landowners represented at the meeting in person or by proxy.

Election. Proxies shall be cast at the landowners meeting after the landowners meeting quorum is established. Pursuant to Section 298.11, Florida Statutes, landowners owning less

than one assessable acre in the aggregate shall be entitled to one vote. Landowners with more than one assessable acre are entitled to one additional vote for any fraction of an acre greater than ½ acre when all the landowner's acreage has been aggregated.

Tabulation and Review of Proxies. At the June landowner meeting, all proxies shall be cast at the meeting location from 4:00 P.M. until the Chair of the annual landowners meeting declares the polls closed after all landowners present have been given an opportunity to vote but no later than 5:00 P.M. The District Manager and District Attorney will review and tabulate the proxies, which process shall include rejection of irregular, ineligible or conflicting proxies. While landowners may observe during the process, they may not intervene in the process. Upon completion of the tabulation, the Chair of the landowners meeting shall announce the result.

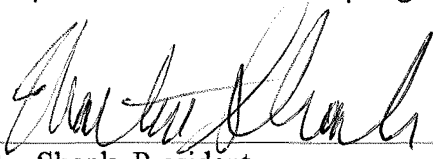
The person or persons reviewing the proxies cannot pass upon the genuineness of the proxies, but must accept those proxies which appear to be authentic and complete on their face. Their discretion extends primarily to irregularities appearing on the face of the proxies unidentifiable names of landowners or conflicting proxies and does not include the authority to admit extrinsic evidence to resolve conflicting or irregular proxies.

The following policies shall be applied in reviewing the proxies:

1. If two or more proxies are submitted from the same individual, the proxy with the latest date will be accepted and earlier proxy rejected.
2. If two or more proxies are submitted from the same individual and it cannot be determined for whatever reason which is the latest, all proxies will be rejected if the proxy holder voted for different candidates on the proxies.
3. An undated proxy where no others are submitted will be accepted.
4. If the name on the proxy is substantially similar or recognizable compared to that on the tax roll such as initials instead of a full name, it should be accepted.

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PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District on ~~November~~ 17, 2018.  
December

  
\_\_\_\_\_  
Martin Shank, President

  
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Kenneth Cassel, Assistant Secretary

APPROVED AS TO FORM:

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Terry E. Lewis, District Attorney

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District on November \_\_\_\_\_, 2018.

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Martin Shank, President

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Kenneth Cassel, Assistant Secretary

APPROVED AS TO FORM:

 *TERRY LEWIS*  
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Terry E. Lewis, District Attorney