

Coral Springs Improvement District

Board of Supervisors
Martin Shank, President
Len Okyn, Vice President
Chuck Sierra, Secretary

Kenneth Cassel, District Manager
Terry Lewis, District Counsel
David McIntosh, Director of Operations
Joe Stephens, Director of Utilities

Revised Meeting Agenda

Monday, October 24, 2022 at 4:00 p.m.

*Added Item

1. **Call to Order**
2. **Approval of the Minutes of the September 19, 2022 Meeting**
3. **Audience Comments**
4. **Financials for September 2022**
5. **Consideration of Encroachment Agreement for 10086 Vestal Place - Ken/Shawn/Curt**
6. **Consideration of a Request by Staff for Board to Approve the Third and Final Optional One-Year Renewal of Phillips and Jordan Contract 2017-11 as the Primary Contractor to Provide Disaster Debris Removal and Disposal Services for the District for the Period January 1, 2023 to December 31, 2023 (*The initial term of the contract was from June 19, 2017 to December 31, 2020 and allows for three optional one-year renewals*) -Danielle/Shawn**
7. **Consideration of a Request by Staff for Board to Approve the Third and Final Optional One-Year Renewal of Arbor Tree and Land for Contract 2017-11 as the Alternate Contractor to Provide Disaster Debris Removal and Disposal Services for the District for the Period January 1, 2023 to December 31, 2023 (*The initial term of the contract was from June 19, 2017 to December 31, 2020 and allows for three optional one-year renewals*) – Danielle/Shawn**
8. **Consideration of a Request by Staff for the Board to Approve the District Continuing to Piggyback on the Town of Davie’s Extension of their Contract ITB#:DS-20-84 with Urban Beekeepers (*Urban Beekeepers has increased the discounted rate offered to the District from \$175 to \$200, which is below the \$235 contracted rate and the contract allows for the increase on renewal*) – Danielle/Curt**
9. **Consideration of Staff Request for Board Approval on the Following Proposals by Quest to Conduct the Stated Projects for the District Under the Piggyback Contract between Quest Corporation and the Central Florida Highway Authority - David**

- A. Proposed Project Plan and Public Relations Approach for Tree Removal Project
 - B. Social Media Account Management and Content Development Scope and Fee Estimate for Supplemental Agreement – Continuing Services
 - C. Scope and Fee Crisis Communications Support
- 10. Engineer’s Report**
- 11. Staff Reports**
- A. Manager – Ken Cassel
 - Mitigation Update
 - B. Department Reports
 - Operations – David McIntosh
 - Utilities Update – Joe Stephens
 - Utility Billing Customer Service Report – Dave Berringer (Report Provided)
 - Water – Christian McShea (Report Provided)
 - Wastewater – Tom Kedrierski (Report Provided)
 - Stormwater – Shawn Frankenhauser (Report Provided)
 - Field – Curt Dwiggin (Report Provided)
 - Maintenance Report – Pedro Vasquez (Report Provided)
 - Procurement Report – Danielle Keira-Cancel (Report Provided)
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
 - C. Attorney
 - Letter from the City of Coral Springs *
- 12. Supervisors’ Requests**
- 13. Adjournment**

*Next Meeting Scheduled for November 7, 2022 (First Monday of the Month)