

**Coral Springs  
Improvement District**

**Agenda**

**July 16, 2018**



# Coral Springs Improvement District

July 9, 2018

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on July 16, 2018 at 4:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the June 18, 2018 Meeting
3. Audience Comments
4. Approval of Financial Statements for June 2018
5. Distribution of the Proposed Water and Sewer Budget and Consideration of Resolution 2018-13, Approving the Budget and Setting the Public Hearing
6. Consideration of Work Authorizations
  - A. Amendment #1 to Work Authorization # 134 for Production Well 9 Redevelopment for an Increase of \$3,886
  - B. Work Authorization #145 for Variable Frequency Drives for High Service Pumps 5& 6 for a Total Cost of \$11,527
7. Consideration of Agreement with Graybar for Electrical, Lighting, Data Communications, Security Products and Related Products, Services and Solutions, Piggybacking Off of the Master Agreement with Kansas City, Missouri, Allowing for 22% Discount on Purchases
8. Consideration of Award of Contract to Therma Seal Roofing for the North Blower Building Roof at a Total Cost of \$16,795, Piggybacking Off the City of West Palm Beach
9. Consideration of Engagement Letter with GRS Retirement Consulting for GASB 75 OPEB Services
10. Consideration of Award of Contract to Sprayer Depot for the Purchase of Two Spray Rigs for the Drainage Department in the Amount of \$16,950
11. Consideration of Change Order to the LMK Contract for Lift Station #2 for a Total Increase of \$28,608.30
12. Motion to Rescind Stantec Change Order #1, Approved at the March 19, 2018 Meeting
13. Staff Reports
  - A. Manager – Ken Cassel
  - B. Engineer – Rick Olson
  - C. Department Reports
    - Operations – Dan Daly
      - Utility Billing Work Orders
    - Utilities Update (David McIntosh)
    - Water – Joe Stephens (Report Included)
    - Wastewater – Tim Martin (Report Included)



## Coral Springs Improvement District

- Stormwater – Shawn Frankenhauser (Report Included)
- Field – Curt Dwiggins (Report Included)
- Maintenance Report – Pedro Vasquez (Report Included)
- Human Resources – Jan Zilmer
- Motion to Accept Department Reports

D. Attorney

14. Supervisors' Requests

15. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

Kenneth Cassel/sd  
District Manager

cc: District Staff  
Terry Lewis  
Seth Behn  
Rick Olson  
Beverley Servé  
Stephen Bloom

## **Second Order of Business**

## **MINUTES OF MEETING CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, June 18, 2018 at 4:00 p.m. at the District Office, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank  
Duane Holland

President  
Vice President

Also present were:

Kenneth Cassel  
Terry Lewis  
Dan Daly  
Jan Zilmer  
David McIntosh  
Marta Rubio  
Rick Olson  
Joe Stephens  
Tim Martin  
Shawn Frankenhauser  
Curt Dwiggins  
Pedro Vasquez  
Sheryl Engelman  
Michael Engelman

District Manager  
District Counsel  
Director of Operations  
Human Resources  
Director of Utilities  
Accounting  
District Engineer  
Water Department  
Wastewater Department  
Drainage Department  
Field Superintendent  
Maintenance Manager  
Resident  
Resident

*The following is a summary of the minutes and actions taken during the June 18, 2018 CSID Board of Supervisors Meeting.*

### **FIRST ORDER OF BUSINESS**

Mr. Cassel called the meeting to order and called the roll.

### **Roll Call**

### **SECOND ORDER OF BUSINESS**

### **Approval of the Minutes of the May 21, 2018 Meeting**

Each Board member received a copy of the minutes of the May 21, 2018 meeting and Dr. Shank requested any corrections, additions or deletions.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the minutes of the May 21, 2018 meeting were approved.

**THIRD ORDER OF BUSINESS****Audience Comments**

The floor was opened to audience comments.

- Ms. Sheryl Engelman inquired about the Marjorie Stoneman Douglas Park dedication. Dr. Shank responded the Board and District staff has a meeting tentatively scheduled the first week of July with the West Glen HOA.
- Dr. Shank discussed the FASD Conference.
  - He spoke with Mr. Kevin Hart, the District Director of the South Broward Drainage District. They self-monitored FEMA. He provided his contact information and offered to go over what they did.
  - Flexamat is a new product for erosion control.
  - He mentioned setting a period to run for office and setting a policy for the District.
  - There was discussion regarding gun policy for the District.
- There was discussion regarding the PowerPoint Presentation for the July 23, 2018 public hearing meeting.

**FOURTH ORDER OF BUSINESS****Approval of Financial Statements for May 2018**

The Board reviewed the financial statements.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the financials for May 2018 were approved.
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**FIFTH ORDER OF BUSINESS****Consideration of Quote for Preparation of GASB 75 Disclosures for a Total Cost of \$6,300**

This is a requirement by the State. It used to be done every two years, but now it is required yearly.

Dr. Shank noted that before he can sign it the entity name on the engagement letter needs to reflect CSID and not the City.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the District Manager was authorized to execute the engagement letter with the Florida League of Cities for preparation of GASB 75 disclosures once it is revised with the correct entity name.
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**SIXTH ORDER OF BUSINESS****Consideration of Resolution 2018-12,  
Approving Paver Incentive Program**

This resolution is to adopt a paver incentive program for residents who replace their impervious driveway to a pervious type of driveway.

There was Board consensus to include language that only one incentive per property will be granted.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor Resolution 2018-12, approving the Paver Incentive Program, that will provide an incentive payment of \$250 per property that switches driveway to a pervious area, was adopted.

**SEVENTH ORDER OF BUSINESS****Consideration of Agreement Renewal  
with Air America for Preventative  
Maintenance**

Mr. McIntosh stated this is a yearly air conditioning maintenance contract that is up for renewal. The contractor has been providing good services for several years.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the Air America renewal agreement for maintenance services was approved.

**EIGHTH ORDER OF BUSINESS****Request from Globaltech to Revise Labor  
Rates**

The Board reviewed the revised labor rates from Globaltech,

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the revised labor rates from Globaltech were approved.

**NINTH ORDER OF BUSINESS****Consideration of Work Authorizations**

A. **Work Authorization #140 for Design Build Services Related to Deep Injection Well Dual Zone Monitor Well #4 Construction at a Total Cost of \$2,052,418**

Mr. Olson reviewed the work associated with Work Authorization #140.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor Work Authorization #140 was approved for a total cost of \$2,052,418.

B. **Work Authorization #144 for Deep Injection Wells Mechanical Integrity Test for a Total Cost of \$139,774**

Mr. Olson reviewed the work associated with Work Authorization #144.

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor Work Authorization #144 was approved at a total cost of \$139,774.

**TENTH ORDER OF BUSINESS****Staff Reports****A. Manager – Ken Cassel**

Mr. Cassel reported additional paperwork was received for the Fluoride Grant Program, which needs to be executed by the President. These are the independent capacity of contractor assertion and that the district complies with HIPPA laws. It has been reviewed by District Counsel and staff.

Mr. Cassel also provided an update on the cell tower issues with the City. Special Counsel is filing a motion to compel discovery responses next week.

**B. Engineer – Rick Olson**

Mr. Olson reviewed his project status report, a copy of which is attached hereto and made a part of the public record.

**C. Department Reports**

- **Operations – Dan Daly**
  - **Utility Billing Work Orders**

This item is for informational purposes only. Mr. Daly discussed repair work District staff does on damages caused by third party contractors. Bills are submitted to these contractors, but remain unpaid. There was Board consensus to use a collection agency for these unpaid invoices.

Mr. Daly discussed a berm located on the border of CSID property and who is responsible for maintaining it. Mr. Cassel and staff will do some further research on the berm to see if they can determine responsibility.

- **Utilities Update (David McIntosh)**

Mr. McIntosh reported the FEMA project is almost complete and provided an update on the final work being done. He recognized Mr. Joe Stephens on his accomplishment of winning the Southeast Desalting Association's Outstanding Operator Award.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Stormwater –Shawn Frankenhauser (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwiggins (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Maintenance Report – Pedro Vasquez (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported Aflac will be on site next Wednesday. July is open enrollment for insurance. Florida Blue has come in with an overall 18% increase. He will be attending a HIPPA class on Thursday. The quarterly barbecue will be next Friday.

- **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the Department Reports were approved.
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**D. Attorney**

There was discussion regarding setting a policy for qualifications to run for Landowners' Elections. Mr. Lewis will prepare a policy for the Board's consideration at a future meeting.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors' Requests**

Mr. Holland congratulated the leadership team on doing an excellent job.

Dr. Shank thanked everyone.

**TWELFTH ORDER OF BUSINESS**

There being no further business,

**Adjournment**

On MOTION by Mr. Holland seconded by Dr. Shank with all in favor the meeting was adjourned.

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Kenneth Cassel  
Assistant Secretary

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Martin Shank  
President

## **Fourth Order of Business**



# CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – JUNE 2018

# **Coral Springs Improvement District**

Financial Reporting  
for  
JUNE 2018

JULY 16, 2018  
Board of Supervisors Meeting

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**BALANCE SHEET**  
**All Fund Types and Account Groups**

JUNE 30, 2018

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
<b><u>ASSETS</u></b>				
Cash & Cash Equivalents:				
Checking Accounts	\$ 851,913	3,342,401	\$ -	\$ 4,194,314
Cash on Hand	-	10,500	-	10,500
Money Market Accounts	2,120,422	7,225,873	-	9,346,295
Investments	2,517,652	9,367,070	-	11,884,722
Certificates of Deposit	-	257,486	-	257,486
Restricted Cash	-	-	-	-
Restricted Investments	-	4,199,308	-	4,199,308
Accounts Receivable	-	569,425	-	569,425
Unbilled Utility Revenues Receivable	-	678,600	-	678,600
Accrued Interest Receivable	-	8,931	-	8,931
Due from Other Funds	-	5,933	-	5,933
Prepaid Expenses	3,857	713,930	-	717,787
Bond Costs-2016 Series	-	-	-	-
Deferred Outflow-2007 Series	-	1,715,296	-	1,715,296
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	1,299,989	-	1,299,989
Machinery & Equipment (Net)	-	247,268	82,138	329,406
Imp. Other than Bldgs (Net)	-	53,158,394	12,890,274	66,048,668
Buildings (Net)	-	167,407	-	167,407
Construction in Progress	-	725,728	-	725,728
<b>Total Assets</b>	<b>\$ 5,493,844</b>	<b>\$ 84,450,276</b>	<b>\$ 13,525,612</b>	<b>\$ 103,469,732</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**BALANCE SHEET**  
All Fund Types and Account Groups

**JUNE 30, 2018**

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ -	\$ 39,195	\$ -	\$ 39,195
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Int Payable-2016 Series	-	102,200	-	102,200
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	13,511	103,243	-	116,754
Accrued Vac/Sick Time Payable	-	246,297	-	246,297
Pension Payable	-	-	-	-
Utility Tax Payable	-	51,915	-	51,915
Payroll Taxes Payable	-	-	-	-
Deposits	22,813	548,080	-	570,893
Deferred Revenues	-	-	-	-
Due to Other Funds	5,933	508	-	6,441
Net OPEB Obligation	-	255,067	-	255,067
Bonds Payable-2016 Series	-	40,210,000	-	40,210,000
<b>Total Liabilities</b>	<b>\$ 42,257</b>	<b>\$ 41,556,505</b>	<b>\$ -</b>	<b>\$ 41,598,762</b>
<b><u>FUND BALANCE / NET POSITION</u></b>				
Fund Balance:				
Unspendable	3,857	-	-	3,857
Assigned	4,750,000	-	-	4,750,000
Unassigned	-	-	-	-
Unassigned	697,730	-	-	697,730
Net Position	-	42,893,771	-	42,893,771
Investment in GFA	-	-	13,525,612	13,525,612
<b>Total Fund Balance / Net Assets</b>	<b>\$ 5,451,587</b>	<b>\$ 42,893,771</b>	<b>\$ 13,525,612</b>	<b>\$ 61,870,970</b>
<b>Total Liabilities &amp; Fund Balance / Net Assets</b>	<b>\$ 5,493,844</b>	<b>\$ 84,450,276</b>	<b>\$ 13,525,612</b>	<b>\$ 103,469,732</b>

**Coral Springs Improvement District  
General Fund  
Statement of Revenues, Expenditures and Change in Fund Balance**

**For the Period Ending June 30, 2018**

	<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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**REVENUES:**

Assessments (Net)	\$ 1,781,819	\$ 1,785,110	\$ 1,785,110	\$ -
Permit Review Fees	1,000	2,700	2,700	-
Interest Income	12,000	9,000	38,070	29,070
Shared Personnel Revenue	32,909	24,682	24,682	-
Miscellaneous Revenue	-	-	-	-
Carry Forward Assigned Funds	187,850	-	-	-
<b>Total Revenues</b>	<b>\$ 2,015,578</b>	<b>\$ 1,821,492</b>	<b>\$ 1,850,562</b>	<b>\$ 29,070</b>

**EXPENDITURES:**

**Administrative**

Supervisor Fees	\$ 7,200	\$ 5,400	\$ 5,400	\$ -
Salaries/Wages	145,441	111,878	110,349	1,529
Special Pay	266	266	271	(5)
FICA Taxes	11,678	8,983	8,873	110
Pension Expense	15,999	12,307	13,280	(973)
Health Insurance	56,377	42,283	37,200	5,083
Workers Comp. Ins.	410	308	393	(85)
Engineering Fees	30,000	17,500	14,556	2,944
Attorney Fees	36,000	27,000	43,242	(16,242)
Special Consulting Services	56,887	42,665	79,160	(36,495)
Annual Audit	7,850	7,850	7,900	(50)
Actuarial Computation-OPEB	435	326	-	326
Management Fees	55,644	41,733	41,733	-
Telephone Expense	3,175	2,381	2,381	-
Postage	636	477	477	-
Printing & Binding	1,200	900	900	-
Building Rent	12,000	9,000	9,000	-
Insurance	1,123	842	829	13
Legal Advertising	2,000	1,500	982	518
Contingencies/Other Current Char	-	-	186	(186)
Computer/Technology Expense	29,400	24,500	25,211	(711)
Digital Record Management	1,000	750	313	437
Office Supplies	7,125	5,344	5,344	-
Dues, Subscriptions	8,300	1,712	1,712	-
Promotional Expenses	4,800	-	-	-
Capital Outlay	-	-	-	-

<b>Total Administrative</b>	<b>\$ 494,946</b>	<b>\$ 365,905</b>	<b>\$ 409,692</b>	<b>\$ (43,787)</b>
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**Coral Springs Improvement District  
General Fund  
Statement of Revenues, Expenditures and Change in Fund Balance**

**For the Period Ending June 30, 2018**

	<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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**Field Operations**

Salaries and Wages	\$ 257,579	\$ 198,138	\$ 207,582	\$ (9,444)
Special Pay	813	813	815	(2)
FICA Taxes	19,704	15,157	15,704	(547)
Pension Expense	28,334	21,795	24,926	(3,131)
Health Insurance	81,220	60,915	62,450	(1,535)
Worker's Comp. Insurance	14,270	10,703	13,723	(3,020)
Water Quality Testing	2,400	1,800	1,614	186
Communications-Radios/Cellphones	1,272	954	1,282	(328)
Electric Expense	1,411	1,058	671	387
Rentals & Leases	-	-	-	-
Insurance	13,372	10,029	9,788	241
Hurricane Irma	-	-	873,445	(873,445)
R & M - General	53,410	35,607	12,366	23,241
R & M - Culvert Inspection & Clear	69,500	52,125	19,500	32,625
R & M - Canal Dredging & Mainten	-	-	-	-
R & M - Vegetation Management	15,000	6,325	6,325	-
Operating Supplies - General	1,025	769	1,920	(1,151)
Operating Supplies - Chemicals	113,346	85,010	77,220	7,790
Operating Supplies - Uniforms	1,760	1,320	1,062	258
Operating Supplies - Motor Fuels	54,694	36,463	4,485	31,978
Dues, Licenses	3,672	1,485	1,485	-
Capital Outlay-Equipment	47,850	29,570	29,570	-
Capital Improvements	140,000	60,258	60,258	-
<b>Total Field</b>	<b>\$ 920,632</b>	<b>\$ 630,294</b>	<b>\$ 1,426,191</b>	<b>\$ (795,897)</b>
<b>Total Expenditures</b>	<b>\$ 1,415,578</b>	<b>\$ 996,199</b>	<b>\$ 1,835,883</b>	<b>\$ (839,684)</b>

**Reserves:**

Reserved for 1st Qtr Operating	350,000	233,333	-	233,333
Reserved for Projects & Emergenc	250,000	166,667	-	166,667

<b>Total Reserves</b>	<b>\$ 600,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ 400,000</b>
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<b>Total Expenditures &amp; Reserves</b>	<b>\$ 2,015,578</b>	<b>\$ 1,396,199</b>	<b>\$ 1,835,883</b>	<b>\$ (439,684)</b>
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<b>Excess Revenues Over (Under) Expenditures &amp; Reserves</b>	<b>\$ -</b>	<b>\$ 425,293</b>	<b>\$ 14,679</b>	<b>\$ (410,614)</b>
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<b>Fund Balance Beginning</b>	<b>\$ 5,436,908</b>
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<b>Fund Balance Ending</b>	<b>\$ 5,451,587</b>
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**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

Agenda Page 18

**For the Period Ending June 30, 2018**

<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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**REVENUES:**

Water Revenue	\$ 6,467,008	4,850,256	\$ 4,901,383	\$ 51,127
Sewer Revenue	5,852,977	4,389,733	4,448,494	58,761
Standby Revenue	3,120	2,340	2,340	-
Processing Fees	12,000	9,000	12,780	3,780
Lien Information Fees	9,000	6,750	13,375	6,625
Delinquent Fees	45,000	33,750	162,210	128,460
Contract Utility Billing Services	56,782	42,587	42,587	-
Contract HR & Payroll Services	12,526	9,395	9,395	-
Facility Connection Fees	-	-	26,720	26,720
Meter Fees	-	-	-	-
Line Connection Fees	-	-	37,350	37,350
Interest Income-Restricted	-	-	53,419	53,419
Interest Income-Operations	30,000	22,500	133,577	111,077
Rent Revenue	61,810	46,358	67,987	21,629
Technology Sharing Revenue	15,000	11,250	11,250	-
Misc. Revenues	12,000	9,000	28,392	19,392
Grant Revenue - Fluoride	205,000	34,167	53,078	18,911
Renewal & Replacement	248,000	-	-	-
Carryforward Prior Yr Fund Balance	6,702,033	597,773	597,773	-
<b>Total Revenues</b>	<b>\$ 19,732,256</b>	<b>\$ 10,064,859</b>	<b>\$ 10,602,110</b>	<b>\$ 537,251</b>

**Coral Springs Improvement District  
Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

Agenda Page 19

**For the Period Ending June 30, 2018**

	<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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**EXPENSES:**

**Administrative**

Salaries/Wages/Overtime	\$ 950,246	\$ 730,958	\$ 750,613	\$ (19,655)
Special Pay	2,311	2,311	2,328	(17)
FICA Taxes	72,693	55,918	57,261	(1,343)
Pension Expense	114,030	87,715	89,973	(2,258)
Health Insurance	184,003	138,002	134,521	3,481
Workers Comp. Insurance	2,564	1,923	872	1,051
Unemployment Comp	1,000	750	1,925	(1,175)
Engineering Fees	24,000	18,000	17,571	429
Trustee Fees/ Other Debt Exp.	14,211	10,658	9,159	1,499
Attorney Fees	12,000	9,000	21,031	(12,031)
Special Council Services	59,750	39,833	38,369	1,464
Travel & Per Diem	4,500	3,375	1,925	1,450
Annual Audit	11,850	11,850	11,850	-
Actuarial Computation-OPEB	3,315	2,486	-	2,486
Management Fees	83,469	62,602	62,602	-
Telephone	11,640	8,730	9,291	(561)
Postage	36,800	27,600	19,154	8,446
Printing & Binding	21,160	15,870	15,890	(20)
Electric	11,881	7,921	6,557	1,364
Rentals and Leases	2,850	2,138	1,781	357
Insurance	14,007	10,505	10,616	(111)
Repair and Maintenance	34,710	23,140	7,019	16,121
Legal Advertising	3,000	2,250	6,776	(4,526)
Other Current Charges	27,060	20,295	16,837	3,458
Credit Card Merchant Fees	63,600	47,700	48,420	(720)
Computer/Technology Expense	74,640	55,980	28,657	27,323
Digital Record Management	-	-	-	-
Toilet Rebate	14,850	11,138	8,217	2,921
Office Supplies	6,000	4,500	90	4,410
Dues, Memberships, Etc	11,500	1,806	1,806	-
Promotional Expenses	16,170	16,170	16,549	(379)
Capital Outlay	50,000	-	-	-
<b>Total Administrative</b>	<b>\$ 1,939,810</b>	<b>\$ 1,431,124</b>	<b>\$ 1,397,660</b>	<b>\$ 33,464</b>

**Coral Springs Improvement District  
Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

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**For the Period Ending June 30, 2018**

	<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b><u>Plant Operations</u></b>				
Salaries and Wages	\$ 1,625,499	\$ 1,250,384	\$ 1,084,938	\$ 165,446
Special Pay	2,865	2,761	2,761	-
FICA Taxes	124,352	95,655	83,068	12,587
Pension Expense	192,414	148,011	124,259	23,752
Health Insurance	307,878	230,909	209,340	21,569
Worker's Comp. Insurance	56,731	42,548	54,571	(12,023)
Water Quality Testing	74,066	49,377	40,010	9,367
Telephone	8,592	6,444	5,320	1,124
Electric Expense	669,233	446,155	437,848	8,307
Rentals & Leases	13,400	10,050	2,226	7,824
Insurance	153,710	115,283	115,662	(379)
Repair & Maint-General	873,007	436,504	427,728	8,776
Repair & Maint-Filters for Water Plant	41,300	27,533	22,560	4,973
Sludge Management-Sewer	189,124	110,322	93,196	17,126
Advertisement (Employment)	6,000	4,500	3,187	1,313
Office Supplies	2,265	1,699	1,731	(32)
Operating Supplies-General	54,175	40,631	46,774	(6,143)
Operating Supplies-Chemicals	421,102	245,643	179,359	66,284
Operating Supplies-Uniforms	8,065	6,049	4,775	1,274
Operating Supplies-Motor Fuels	144,504	5,594	5,594	-
Dues, Licenses, Etc.-Other	38,319	14,991	14,991	-
Capital Outlay	3,027,934	793,944	793,944	-
Renewal & Replacement Expense	248,000	183,971	183,971	-
<b>Total Plant Operations</b>	<b>\$ 8,282,535</b>	<b>\$ 4,268,958</b>	<b>\$ 3,937,813</b>	<b>\$ 331,145</b>

**Coral Springs Improvement District  
Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

Agenda Page 21

**For the Period Ending June 30, 2018**

	<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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**Field Operations**

Salaries/ Wages/Overtime	\$ 719,367	\$ 553,359	\$ 507,419	\$ 45,940
Special Pay	1,405	1,354	1,354	-
FICA Taxes	55,034	42,334	38,551	3,783
Pension Expense	86,321	66,401	57,670	8,731
Health Insurance	190,622	142,967	124,818	18,149
Worker's Comp. Insurance	33,522	25,142	32,254	(7,112)
Water Quality Testing	1,000	750	675	75
Naturescape Irrigation Serv	4,679	3,509	-	3,509
Telephone	10,800	8,100	9,720	(1,620)
Electric	105,259	78,944	72,116	6,828
Rent Expense	13,500	10,125	12,070	(1,945)
Rent Expense-SCADA	56,040	42,030	42,210	(180)
Insurance	20,016	15,012	15,421	(409)
Repair and Maintenace	305,830	203,887	186,780	17,107
Meters-Replacement Program	8,031	6,023	24,728	(18,705)
Meters-New Connections	4,632	3,474	-	3,474
Meters-Supplies	6,708	5,031	2,977	2,054
Advertising Employment	440	330	2,353	(2,023)
Office Supplies	1,680	1,260	617	643
Operating Supplies-General	98,795	65,863	43,208	22,655
Operating Supplies-Uniforms	5,810	4,358	3,036	1,322
Operating Supplies-Motor Fuels	23,504	17,628	24,173	(6,545)
Dues, Licenses, Etc	12,536	9,402	4,133	5,269
Capital Outlay	3,233,999	959,973	959,973	-
Renewal & Replacement	-	-	-	-
<b>Total Field Operations</b>	<b>\$ 4,999,530</b>	<b>\$ 2,267,256</b>	<b>\$ 2,166,256</b>	<b>\$ 101,000</b>
<b>Total Operating Expenses</b>	<b>\$ 15,221,875</b>	<b>\$ 7,967,338</b>	<b>\$ 7,501,729</b>	<b>\$ 465,609</b>

**Reserves:**

Required Reserve for R & R	-	-	-	-
Reserve for Future Debt Service Obliga:	1,000,000	750,000	-	750,000
<b>Total Operating Exp &amp; Reserve</b>	<b>\$ 16,221,875</b>	<b>\$ 8,717,338</b>	<b>\$ 7,501,729</b>	<b>\$ 1,215,609</b>

<b>Available for Debt Service</b>	<b>\$ 3,510,381</b>	<b>\$ 1,347,521</b>	<b>\$ 3,100,381</b>	<b>\$ 1,752,860</b>
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<b>Debt Service</b>				
<b>Principal</b>				
2016 Series	1,545,000	1,158,750	1,158,750	-
<b>Interest</b>				
2016 Series	1,273,528	955,146	955,146	-
<b>Total Debt Service</b>	<b>\$ 2,818,528</b>	<b>\$ 2,113,896</b>	<b>\$ 2,113,896</b>	<b>\$ -</b>

<b>Excess Revenues (Expenses)</b>	<b>691,853</b>	<b>(766,375)</b>	<b>986,485</b>	<b>1,752,860</b>
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<b>Net Assets Beginning</b>	<b>\$ 41,907,286</b>
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<b>Net Assets Ending</b>	<b>\$ 42,893,771</b>
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**Coral Springs Improvement District  
Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

Agenda Page 22

**For the Period Ending June 30, 2018**

<b>ADOPTED BUDGET FY 2018</b>	<b>PRORATED BUDGET THRU 6/30/2018</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2018</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
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<b>Summary of Operations and Debt Service Coverage</b>		
Revenues	<b><u>\$ 10,602,110</u></b>	
Operating Expenditures:		
Operating Expenditures-Admin	1,397,660	
Operating Expenditures-Plant	3,937,813	
Operating Expenditures-Field	<u>2,166,256</u>	
Total Operating Expenditures	<u>\$ 7,501,729</u>	
Required Reserve for R&R	-	
Required Reserve for future Debt Service	-	
Total Operating Exp & Reserves	<u><b>\$ 7,501,729</b></u>	
		<b>Debt Service Coverage</b>
Available for Debt Service	\$ 3,100,381	1.47
Less: Debt Service	<u>2,113,896</u>	
Excess Revenues (Exp)	<u><b>\$ 986,485</b></u>	

**CORAL SPRINGS IMPROVEMENT DISTRICT  
ASSESSMENT COLLECTIONS FOR FYE 2018**

June 30, 2018

<b>Date</b>	<b>Assessments Collected (net of all Commissions &amp; Fees)</b>
10/31/2017	\$ -
11/21/2017	334,243
12/8/2017	1,068,525
12/12/2017	67,083
12/29/2017	96,538
1/12/2018	43,119
2/15/2018	46,141
3/16/2018	30,261
4/13/2018	68,938
5/15/2018	20,515
6/15/2018	9,748
<hr/>	
<b>Totals</b>	<b>\$ 1,785,110</b>

**Coral Springs Improvement District****Check Registers**  
**JUNE 2018**

<b>FUND</b>	<b>CHECK DATE</b>	<b>CHECK No</b>	<b>AMOUNT</b>
General Fund	06/01/2018 thru 06/30/2018	#4618 - #4645	\$379,979.82
<b>Total</b>			<b>\$379,979.82</b>

Water and Sewer	06/01/2018 thru 06/30/2018	#25328 - #25514	\$1,190,618.81
<b>Total</b>			<b>\$1,190,618.81</b>

## **CHECK REGISTER – GENERAL FUND**

\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*

CSID - GENERAL FUND

BANK G CHKNG GENERAL FUND

CHECK DATE	VEND#	....INVOICE....	....EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
		DATE	NUMBER	YRMO FND DPT ACCT# SUB			AMOUNT #
6/08/18	00266		REPLACED PULL STATION	FIRE & SECURITY SOLUTIONS, INC.		199.00	004618
6/08/18	00106		QUARTERLY CANALS 8050381	FLORIDA SPECTRUM ENV. SERVICES, INC		538.00	004619
6/08/18	00023		12000 SW 1ST ST PS 2				
			121 NW 93RD TER PS 1	FLORIDA POWER & LIGHT CO.		110.18	004620
6/08/18	00267		GEN'L ENGINEERING 04/18	GLOBALTECH, INC.		1,400.00	004621
6/08/18	01156		NON-FEMA TREE REMOVAL	PHILLIPS AND JORDAN, INC.		14,429.79	004622
6/08/18	01156		DEBRIS REMOVAL-DISPOSAL	PHILLIPS AND JORDAN, INC.		216,733.19	004623
6/08/18	00229		AQUATIC HERBICIDE	RED RIVER SPECIALTIES, LLC		795.00	004624
6/08/18	00284		SUNSHINE 50%				
			PINETREE 25%				
			CSID-GF 25%	WASTE PRO-POMPANO		1,918.20	004625
6/20/18	01151		PARK PROPERTY 05/2018	BECKER & POLIAKOFF		288.00	004626
6/20/18	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	004627
6/20/18	00051		UNIFORM RENTAL 05/18				
			GASOLINE-GAS 05/18				
			SPRINT 05/18				
			SAM'S CLUB-FIELD SUP05/18				
			TELEPHONE 06/18				
			POSTAGE 06/18				
			PRINT & BINDING 06/18				
			RENT 06/18				
			TECHNOLOGY SHARING 06/18				
			OFFICE SUPPLIES 06/18				
			HEALTH INSURANCE-ADMIN				
			HEALTH INSURANCE-FIELD				
			SUMMIT-WC INS-ADMIN				
			SUMMIT-WC INS-FIELD				
			AMEX-MARRIOTT-ASSESS MTH				
			AMEX-RED PEPPER-LUNCH GF				
			AMEX-SIGNARAMA-MSD SIGN				
			AMEX-THE COOPER-LUNCH- 2				
			FIRE & SECURITY-ALARM				
			NETWORKSATELLITE PHONE-GF				
			RICHARD'S LOCK-PS LOCKS				
			SUN-SENTINEL-PARK DEDICAT				
			SUN-SENTINEL-SPRAY RIGS	CORAL SPRINGS IMPROVEMENT DIST WS		18,330.60	004628
6/20/18	00233		UNIT-004 OIL CHANGE	CYPRESS MOBIL		64.99	004629
6/20/18	00059		REIMB.AQUATIC LIC.RENEWAL	FRANKENHAUSER, SHAWN		100.00	004630
6/20/18	00248		LEGAL SERVICES 05/2018	LEWIS, LONGMAN & WALKER, P.A.		8,701.09	004631
6/20/18	01153		DEDRIS MONITORING	ROSTAN SOLUTIONS, LLC		78,840.00	004632
			CSID -----CSID----	MARTHAR			

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 7/05/18

PAGE 2

Agenda Page 27

\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*  
 CSID - GENERAL FUND  
 BANK G CHKNG GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND	DPT	ACCT#	STATUS	AMOUNT	....CHECK....	AMOUNT	#
6/28/18 00080		AMT DUE WS	06/28/2018					CORAL SPRINGS IMPROVEMENT DIST WS		23,444.78	004633	
6/28/18 00257		OUTBACK SWM REVIEW	4/2018					GLEN HANKS CONSULTING ENGINEERS		87.50	004634	
6/28/18 00257		HARBOR INN PROCESS PERMIT						GLEN HANKS CONSULTING ENGINEERS		656.25	004635	
6/28/18 00257		RAMBLEWOOD SQUARE	04/2018					GLEN HANKS CONSULTING ENGINEERS		1,662.50	004636	
6/28/18 00257		MCDONALDS 630 N UNIV.						GLEN HANKS CONSULTING ENGINEERS		218.75	004637	
6/28/18 00257		CSID RECERTIFICATONS						GLEN HANKS CONSULTING ENGINEERS		612.50	004638	
6/28/18 00257		MISC SERVICES	4/2018					GLEN HANKS CONSULTING ENGINEERS		3,937.50	004639	
6/28/18 00257		MCDONALDS 630 N UNIV.						GLEN HANKS CONSULTING ENGINEERS		175.00	004640	
6/28/18 00257		GENERAL FUND CITY LIASON						GLEN HANKS CONSULTING ENGINEERS		306.25	004641	
6/28/18 00257		MISC SERVICES	5/2018					GLEN HANKS CONSULTING ENGINEERS		1,443.75	004642	
6/28/18 00257		CSID RECERTIFICATIONS						GLEN HANKS CONSULTING ENGINEERS		218.75	004643	
6/28/18 00257		OUR LADY OF HEALTH	5/2018					GLEN HANKS CONSULTING ENGINEERS		131.25	004644	
6/28/18 01159		MANAGEMENT FEES	06/2018					INFRAMARK, LLC		4,637.00	004645	
								TOTAL FOR BANK G		379,979.82		
								TOTAL FOR REGISTER		379,979.82		

CSID -----CSID---- MARTHAR

## **CHECK REGISTER – WATER & SEWER**

\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*  
 CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... NUMBER	VENDOR NAME	STATUS	AMOUNT	.... CHECK.... AMOUNT #
6/01/18	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	025328
6/01/18	00033			C & D PLANT-VALVES MISC SUPPLIES GENERATOR PARTS WATER COOLER FILTER DW SUM PUMP-SUPPLIES DEEPWELL BLDG-PAINT CHLORINE TOOLS-MAINT SHOP PART SUPPLIES HEADWORKS-SUPPLIES MISC SUPPLIES PLANT F-SUPPLIES SPRINKLERS & SUPPLIES LIGHT BULBS ROTOGUARD-SAFETY SWITCH TOOLS AND SUPPLIES HSP BLDG-SCREENS PAINT & SMALL TOOLS PARTS-PARTS ROOM MAINT. SUPPLIES DIGESTER E-CONCRETE HSP BLDG-SCREENS PACKING TAPE BATTERY CHARGER-RYOBI HSP BLDG-SCREEN SUPPLIES	HOME DEPOT	2,074.57	025329
6/04/18	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	025330
6/04/18	01130			ANNUAL BRWD WWTP PERMIT AMAZON-MEDSAWAY PACKETS OLIVE GARDEN-APRIL LUNCH FRANCOTYP-POSTAGE REFILL FLEETIO-MONTHLY FEE BIG BEAR-MONTHLY LUNCH IX WEB HOSTING-1 YEAR SUPERMEDIA-13 TONERS INDEED-EMPLOY-WW & FIELD INDEED-EMPLOY-WW & FIELD AMSTERDAM-FORMS-HR BROWARD-PICNIC 4/6/2018 INDEED-EMPLOY-WW & FIELD POSITIVE PROMOTION-CREDIT CLUBEXPRESS-FWPCOA-MEMBER RING..PARTS SCISSOR LIFT ANTHONY'S-MANAGERS MEETING BRWD CNTY-WATER PERMIT AMAZON-INDOOR MAT DRAINAGE-ASSESS METHODOLOGY SIGNARAMA-MEMORIAL SIGN RED PEPPER-LUNCH 4 EE COOPER-FDEP SEMINAR 1 EE			

CSID -----CSID---- MARTHAR

CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND	DPT	ACCT#	STATUS	AMOUNT	....CHECK....	AMOUNT	#
6/07/18 01085		COOPER-FDEP SEMINAR 1 EE						AMERICAN EXPRESS		12,615.34	025331	
		AMAZON-BATTERY BACKUP								174.52	025332	
6/07/18 00340		HEADWORKS-PARTS						A. TARLER, INC.				
6/07/18 00005		SUPPLIES-POOL						ALLBRITE POOLS		84.95	025333	
		COT SOD HYPO 58%										
		COT-SOD HYPO 42%						ALLIED UNIVERSAL CORP.		2,908.16	025334	
6/07/18 01227		SERVICE CALL-DVR'S						AMC SURVEILLANCE CAMERAS		280.00	025335	
6/07/18 01354		GAP INS-PTREE 05/03/2018										
		GAP INS-W/H 05/03/2018										
		GAP INS-PTREE 05/17/2018										
		GAP INS-W/H 05/17/2018										
		GAP INS-BOARD 05/31/2018										
		GAP INS-PTREE 05/31/2018										
		GAP INS-W/H 05/31/2018						AMERICAN PUBLIC LIFE INSURANCE		1,225.30	025336	
6/07/18 00169		WELL MAINT. WELLS 4-11						AQUIFER MAINT & PERFORMANCE SYSTEMS		3,777.50	025337	
6/07/18 00694		TECH SUPP 04/26-05/25/18						ASSOCIATED SYSTEMS, INC.		1,185.00	025338	
6/07/18 01428		TOOLS								46.91	025339	
		DELIVERY						BLUE TARP FINANCIAL, INC. (NORTHERN				
6/07/18 01617		DRIVEWAY SEALCOAT						BROWARD SEALCOAT SERVICES		270.00	025340	
6/07/18 00857		TORAY-MEMBRANE INTERCONN										
		PERMIT APPLICATION						CAPITAL ONE		1,522.38	025341	
6/07/18 00360		HURRICANE PREPAREDNESS						CASH		10,000.00	025342	
6/07/18 00352		UTILITY TAXES 05/2018						CITY OF CORAL SPRINGS		52,825.89	025343	
6/07/18 01177		DIAGNOSTIC AIRDRYER						COMP-AIR SERVICE CO.		639.60	025344	
6/07/18 01452		HEADWORKS-TROUBLESHOOT										
		CIP PUMP-RELAY										
		TRAIN 2-VFD & RELAY										
		BLOWER 1-SENSORS						DELTA CONTROLS		3,862.00	025345	
6/07/18 00488		STORAGE TANK RENEWAL										
		STORAGE TANK RENEWAL										
		STORAGE TANK RENEWAL						DEP - STORAGE TANK REGISTRATION		350.00	025346	
6/07/18 00018		WATER BREAK PARTS						FEI-POMPANO BEACH,FL WW # 125		190.56	025347	
6/07/18 01233		FIRE ALARM INSPECT						FIRE & SECURITY SOLUTIONS, INC.		225.00	025348	
6/07/18 99999		VOID CHECK						*****INVALID VENDOR NUMBER*****		.00	025349	
6/07/18 00056		CBOD & TSS 8050551										

CSID -----CSID---- MARTHAR

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... NUMBER	VENDOR NAME	STATUS	AMOUNT	....CHECK... AMOUNT	#
			PLATE COUNT 8050639					
			CBOD & TSS 8050640					
			RO CONCEN 8050641					
			TOTAL P & N 8050642					
			MONTHLY BACTIS					
			AMMONIA 8050644					
			CBOD & TSS 8050645					
			SOUR #4 8050646					
			CBOD & TSS 8050647					
			SOUR #5 8050648					
			MONITORING WELLS 8050649					
			SOUR #6 8050650					
			CBOD & TSS 8050651					
			CBOD & TSS 8050652	FLORIDA SPECTRUM ENV. SERVICES, INC		1,647.00	02535	
6/07/18 01007			AD-TECHICIAN-WATER					
			AD-TECHICIAN-WW					
			AD-TECHICIAN-FIELD	FLORIDA WATER RESOURCES JOURNAL		1,540.00	02535	
6/07/18 01614			BLOWER 1-VIBRATION PADS					
			BLOWER 2 & 3 SERVICES	GARDNER DENVER NASH LLC		4,834.47	02535	
6/07/18 01360			WA 128 NAOCl TANKS 1&3	GLOBALTECH, INC.		740.42	02535	
6/07/18 01360			WA 133 ARC FLASH STUDY	GLOBALTECH, INC.		451.25	02535	
6/07/18 01360			WA 135 20" DIW VALVE	GLOBALTECH, INC.		2,250.00	02535	
6/07/18 01360			WA 134 WELL 9 DEVELOPMENT	GLOBALTECH, INC.		20,908.80	02535	
6/07/18 01360			WA 131 DIESEL HSP 7 BYPAS	GLOBALTECH, INC.		1,998.00	02535	
6/07/18 01360			WA 132 CSID WELL 6 VFD	GLOBALTECH, INC.		872.60	02535	
6/07/18 01360			WA 136 DIW VALVE REPLACE	GLOBALTECH, INC.		4,500.00	02535	
6/07/18 01360			WA 129 WPT FLUORIDE-CSID	GLOBALTECH, INC.		26,735.28	02536	
6/07/18 01360			WA 129 WTP FLUORIDE-GRANT	GLOBALTECH, INC.		76,136.00	02536	
6/07/18 01360			WA 141 WWTP PLANT D	GLOBALTECH, INC.		5,538.92	02536	
6/07/18 01360			ENGINEER 04/2018	GLOBALTECH, INC.		2,415.00	02536	
6/07/18 01360			REQ PREPARATION FEES	GLOBALTECH, INC.		100.00	02536	
6/07/18 00063			GARAGE DOORS-BELTS					
			GARAGE DOORS-GREASE	GRAINGER, INC.		125.38	02536	
6/07/18 01535			AMMONIUM	HAWKINS, INC.		786.25	02536	
6/07/18 00346			SOFT ROLL HOSE	INDUSTRIAL HOSE & HYDRAULICS, INC.		430.30	02536	
6/07/18 01345			CHECK VALVE-SUMP	LEHMAN PIPE & SUPPLY, INC.		799.68	02536	

CSID 2005-CSID 2005 MARTHA

\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*  
 CSID - WATER & SEWER FUND  
 BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	....INVOICE....	...EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
		DATE	NUMBER	YRMO FND DPT ACCT# SUB			AMOUNT #
6/07/18 01602				FICA EXPENSE 05/2018	MUTUAL OF OMAHA COMPANIES		127.28 025369
6/07/18 00913				SEWER CAMERA-REPAIRS			
				FREIGHT			
				SEWER CAMERA-REPAIRS			
				FRIEGHT	MYTANA LLC		487.72 025370
6/07/18 01471				ANNUAL EMERG. PHONE WATER			
				ANNUAL EMERG. PHONE WASTE			
				ANNUAL EMERG. PHONE MAINT			
				ANNUAL EMERG. PHONE FIELD			
				ANNUAL EMERG. PHONE-GF	NETWORK INNOVATIONS US, INC.		1,427.06 025371
6/07/18 00044				CARDS-ADMIN	OFFICE DEPOT BUSINESS CREDIT		5.76 025372
6/07/18 01150				BTI UPS BATTERY-WATER			
				DIVIDERS-ROBIN			
				FILE FOLDERS & TAGS-SHIP			
				HANGING LTR FOLDERS-FIELD			
				MISC OFFICE SUPPLIES			
				4 CASES COPY PAPER	OFFICE DEPOT		320.76 025373
6/07/18 01355				DR-JUNE 2018-PREPAID			
				SERVICES 04/26-05/25/2018	OFFICESTREAM, INC.		430.00 025374
6/07/18 00683				GENERATOR 11-REPAIRS	OK GENERATORS		4,779.35 025375
6/07/18 01434				PLASTIC DOOR HANGERS 2000	MICHAEL PEAKE		211.00 025376
6/07/18 00045				UNIT=003 OIL	PEP BOYS		23.30 025377
6/07/18 00066				DISTILLED WATER	READYREFRESH		63.89 025378
6/07/18 01175				UNIFORMS-WATER			
				UNIFORMS-WW			
				UNIFORMS-MAINT			
				UNIFORMS-FIELD 05/30/18			
				UNIFORMS-GF 05/30/18	UNIFIRST CORPORATION		190.50 025379
6/07/18 01561				PRINCIPAL 2016 SER 06/18	US BANK		132,916.67 025380
6/07/18 01562				INTEREST 2016 SER 06/18	US BANK		102,200.42 025381
6/07/18 01498				AIR COMPRESSOR-RENTAL			
				MINI EXACAVATOR-RENTAL	USA EQUIPMENT SOLUTIONS		1,090.00 025382
6/07/18 01465				PARTS-NEW GENERATOR	WORLD ELECTRIC SUPPLY, INC.		247.53 025383
6/07/18 01011				COPIER LEASE #7232 06/18			
				COPIER READS #7232 06/18			
				COPIER READS #7835P 05/18			
				COPIER LEASE #7835PT05/18			
				COPIER READS #7835PT05/18			

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CHECK DATE	VEND#	....INVOICE....	....EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
		DATE	NUMBER	YRMO FND DPT ACCT# SUB			AMOUNT #
6/07/18	88888		COPIER READS #7535	05/18 XEROX CORPORATION		235.88	025384
6/07/18	88888		710007812 *SANTOS ELIZABE	*ELIZABETH SANTOS		61.93	025385
6/07/18	88888		810162513 *BACHMANN JONAT	*JONATHAN BACHMANN		61.93	025386
6/07/18	88888		810397204 ROSENBERG/CURRL	KEN ROSENBERG/NORMA CURRLIN		61.93	025387
6/07/18	88888		510566414 WOODBURN TED/ME	TED/MELINDA WOODBURN		72.89	025388
6/07/18	88888		4201110110 *MEYER/ALAVEREZ	*KEN MEYER/ANA ALVAREZ		61.93	025389
6/07/18	88888		920443905 GERACI SANFORD	SANFORD GERACI		172.41	025390
6/07/18	88888		730086004 SATAR DEANNE	DEANNE SATAR		19.33	025391
6/07/18	88888		730250806 *LAMOUREUX SHAW	*SHAWN/MICHELE LAMOUREUX		42.50	025392
6/07/18	88888		540237304 DE ALVARO JACOB	JACOB DE ALVARO		61.93	025393
6/07/18	88888		040571719 GAMBILL TED	TED GAMBILL		153.27	025394
6/07/18	88888		140709707 WEXLER RYAN	RYAN WEXLER		100.00	025395
6/07/18	88888		140802607 POWELL SCOTT	SCOTT POWELL		61.93	025396
6/07/18	88888		550262511 KELLY SARAH/JOH	SARAH/JOHN KELLY		57.81	025397
6/07/18	88888		750305815 *STUDIO TRESS I	*STUDIO TRESS II INC		2.71	025398
6/07/18	88888		950521209 *LOPRESTI GIUSE	*GIUSEPPINA LOPRESTI		100.00	025399
6/07/18	88888		250574809 JEAN-LOUIS SHEL	SHELLY JEAN-LOUIS		61.93	025400
6/07/18	88888		850788302 ZAYAS-BAZAN JOS	JOSE/MAYDA ZAYAS-BAZAN		105.88	025401
6/07/18	88888		850808613 *FRANCES NADIA	*NADIA FRANCES		100.00	025402
6/07/18	88888		150847710 *MURRAY MARLENE	*MARLENE MURRAY		93.14	025403
6/07/18	88888		760054906 GOMEZ RUTH	RUTH GOMEZ		100.00	025404
6/07/18	88888		270436113 OLIVEIRA FERNAN	FERNANDO OLIVEIRA		161.93	025405
6/07/18	88888		070697104 TOOKEY/FIRESTON	THOMAS E TOOKEY/LISA FIRESTONE		120.26	025406
6/07/18	88888		070703511 ETUKS ITORO	ITORO ETUKS		172.94	025407
6/07/18	88888		170813408 SANES ANTHONY	ANTHONY SANES		55.36	025408
6/07/18	88888		470893304 *ALMULLA YASIR	*YASIR ALMULLA		45.90	025409
6/07/18	88888		780069511 CARRINGTON MORT	CARRINGTON MORTGAGE SERVICES		61.93	025410
6/07/18	88888		080734103 FERNANDEZ REGLA	REGLA FERNANDEZ		300.50	025411

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
6/07/18 88888		180819810	OLIVIERO ELIO	ELIO OLIVIERO			103.86	025412
6/07/18 88888		888009201	FIBER 1 COMUNIC	FIBER 1 COMMUNICATIONS INC			235.98	025413
6/07/18 88888		390038707	*GOLSTEIN STEVE	*STEVE GOLDSTEIN			43.17	025414
6/07/18 88888		090862109	*RUBIN KAREN	*KAREN RUBIN			68.68	025415
6/07/18 88888		990889805	HORTON BARRY	BARRY HORTON			23.86	025416
6/07/18 88888		890903203	*BRADY KEVIN	*KEVIN BRADY			24.88	025417
6/07/18 88888		890911611	IH2 PROPERTIES	IH2 PROPERTIES FL LP			100.00	025418
6/07/18 88888		890911612	*RIVERA JOAN	*JOAN RIVERA			29.78	025419
6/07/18 88888		890913304	*MARRALE JORDAN	*JORDAN MARRALE			34.75	025420
6/07/18 88888		890916307	*TARVER JEANNET	*JEANNETTE TARVER			23.86	025421
6/07/18 88888		970660303	OROZCO JOSE	JOSE OROZCO			439.37	025422
6/07/18 88888		970660303	BILLING REFUND	JOSE OROZCO			.00	025423
6/13/18 99999		VOID CHECK		*****INVALID VENDOR NUMBER*****			.00	025424
6/13/18 00033		HYDRAULIC SCISSOR-SWITCH MAINT SUPPLIES DW BLDG-SUPPLIES/FANS POOL-SUPPLIES LED BULBS-CIP AREA SUPPLIES-BY PASS VALVE SUPPLIES-BY PASS VAVLE RETURNED ITEM RETURNED ITEMS TOOLS PARTS-POLYMER PUMP SUPPLIES SUPPLIES-SHOVELS CONTINGENCIES TOOLS-CIRCULAR SAW BULBS-ROTOGUARD PROCESS RM-MESH CLOTH PLANT SUPPLIES MISC SUPPLIES MAINT SUPPLIES TOOLS SUPPLIES	HOME DEPOT			1,462.19	025425	
6/14/18 01373		ADMIN DENTAL 07/18 WATER DENTAL 07/18 WW DENTAL 07/18						

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CHECK DATE	VEND#	....INVOICE....	....EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
		DATE	NUMBER	YRMO FND DPT ACCT# SUB		AMOUNT	AMOUNT
6/14/18 01374		MAINT DENTAL 07/18 FIELD DENTAL 07/18 DENTAL..CSID-GF 07/18 DENTAL..PINETREE 07/18		AMERITAS LIFE INSURANCE CORP-DENTAL		4,660.48	025426
6/14/18 01577		ADMIN VISION 07/18 WATER VISION 07/18 WW VISION 07/18 MAINT VISION 07/18 FIELD VISION 07/18 VISION..CSID-GF 07/18 VISION..PINETREE 07/18		AMERITAS LIFE INSURANCE CORP-VISION		943.80	025427
6/14/18 01578		WATER SVC REPLACE-PHASE 2	AP ENGINEERING INC.			52,539.03	025428
6/14/18 00999		INTERNET CONNECTION 06/18	BLUE STREAM			169.80	025429
6/14/18 00023		PRE-EMPL.CK - FIELD PRE-EMPL.CK - WW		FEDERAL BACKGROUND SERVICES, INC		130.00	025430
6/14/18 00514		ADMIN ELECTRIC 05/17 PLT-WATER ELECTRIC 05/17 PLT-WASTE ELECTRIC 05/17 FIELD ELECTRIC 05/17		FLORIDA POWER & LIGHT CO.		66,678.81	025431
6/14/18 01329		SLUDGE MGMT SEWER 05/18		H & H LIQUID SLUDGE DISPOSAL, INC.		20,880.30	025432
6/14/18 01419		IRA-06/12/18 PLAN	705880	VANTAGEPOINT TRANSFER AGENTS-705880		785.00	025433
6/14/18 01416		REIMB TO \$7,000 05/31/18		POSTMASTER		2,528.45	025434
6/14/18 00200		UTIL STMTS 05/2018 ADD'L METERED POSTAGE		PRIDE ENTERPRISES		1,158.35	025435
6/14/18 01175		BID-SPRAY RIGS NOTICE-PARK DEDICATION		SUN-SENTINEL (SOUTH FLORIDA)		229.60	025436
6/14/18 01564		UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 06/06/18		UNIFIRST CORPORATION		195.67	025437
6/14/18 01529		LEVY LOANS PER 06-14-2018		US DEPARTMENT OF EDUCATION		225.54	025438
6/14/18 01264		TRASH SERVICES-05/18		WASTE PRO-POMPANO		473.88	025439
6/14/18 01264		ADMIN PHONE 06/18 WASTE PHONE 06/18 FIELD PHONE 06/18		WINDSTREAM COMMUNICATIONS, LLC		241.14	025440
6/14/18 01264		ADMIN PHONE 06/18 FIELD PHONE 06/18		WINDSTREAM COMMUNICATIONS, LLC		184.67	025441
		ADMIN PHONE 06/18					

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\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*

CSID - WATER &amp; SEWER FUND

BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#	....INVOICE....	....EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
DATE		DATE	NUMBER	YRMO FND DPT ACCT# SUB			AMOUNT #
6/14/18	01135	FIELD PHONE 06/18		WINDSTREAM COMMUNICATIONS, LLC		704.98	025442
6/14/18	01256	TRAIN 2-TROUBLESHOOT		ADS ENGINEERING, PLLC		770.00	025443
6/14/18	01267	SOD		CORAL SPRINGS NURSERY, INC.		382.00	025444
6/14/18	01327	UNIT=045 REPAIRS		CYPRESS MOBIL		1,340.00	025445
6/14/18	00384	RENTAL CENTRAL-6/2018		DATA FLOW SYSTEMS, INC		4,670.00	025446
6/14/18	01099	RENTAL LS-2018		ELECTRIX USA, INC.		2,524.50	025447
6/14/18	00018	SUBMERS. MOTOR REWIND		F.J. NUGENT & ASSOCIATES, INC.		2,445.00	025448
6/14/18	01233	LS VALVES 6"		FEI-POMPANO BEACH, FL WW # 125		785.02	025449
6/14/18	00031	WATER BREAK PARTS					
6/14/18	01515	WATER BREAK PARTS					
6/14/18	01535	WATER BREAK PARTS					
6/14/18	01538	FIRE ALARM INSPECT					
6/14/18	01471	FIRE ALARM INSPECT-GF					
6/14/18	00149	MEMBRANE BLDG-SERV.CALL		FIRE & SECURITY SOLUTIONS, INC.		322.00	025450
6/14/18	00441	HYDRAULIC LIFT-LIMIT SWIT					
6/14/18	01535	FREIGHT					
6/14/18	01538	HANDLING					
6/14/18	01471	GRAYBAR ELECTRIC CO.					
6/14/18	00149	ASPHALT		HARDRIVES ASPHALT COMPANY		161.26	025451
6/14/18	00441	DRUM PUMP PARTS		HAWKINS, INC.		637.27	025452
6/14/18	00944	DEBRIS REMOVAL-9848 14 CT		MOODY PLUMBING, INC.		255.00	025453
6/14/18	00005	SATELLITE PHONE-HURRICANE					
6/14/18	00005	SATELLITE PHONE-HURRICANE					
6/14/18	00005	SATELLITE PHONE-HURRICANE		NETWORK INNOVATIONS US, INC.		2,775.00	025455
6/14/18	00441	PUMP STATION DOOR LOCKS		RICHARD'S LOCKSMITH & SAFES		524.45	025456
6/19/18	00944	LAB CHEMICALS					
6/19/18	00005	LAB CHEMICALS					
6/19/18	00005	PARTS					
6/19/18	00005	FREIGHT					
6/19/18	00944	USA BLUEBOOK					
6/19/18	00005	JUNE NEWSLETTERS 8,675		US POSTMASTER		357.42	025457
6/19/18	01428	COT-SOD HYPO 58%					
6/19/18	01428	COT-SOD HYPO 42%		ALLIED UNIVERSAL CORP.		1,712.28	025458
6/19/18	01428	WALL MOUNT FAN		BLUE TARP FINANCIAL, INC. (NORTHERN		2,785.47	025459
6/19/18	01256	SOD					
6/19/18	01598	SOD					
6/19/18	01598	WELL #3-NEW VALVE		CORAL SPRINGS NURSERY, INC.		376.00	025461
6/19/18	01598	CORE & MAIN LP					
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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	...CHECK.... AMOUNT #
6/19/18 01479				LOCATE SERVICES LOCATE SERVICES	CRAIG A.SMITH & ASSOCIATES		450.00	025463
6/19/18 01452				BLOWER 11-SHIPPING BLOWER 3-REWIRED PANEL	DELTA CONTROLS		1,452.00	025464
6/19/18 00018				WATER BREAK PARTS	FEI-POMPANO BEACH,FL WW # 125		232.80	025465
6/19/18 00056				SLUDGE COMPOSITE 8050841 CBOD & TSS 8050843 CBOD & TSS 8050844 SOUR H7 8050853 CBOD & TSS 8050854 CBOD & TSS 8050855 CBOD & TSS 8050978 MONTHLY BACTIS 8051014 CBOD & TSS 8060015 CBOD & TSS 8060016 CBOD & TSS 8060043 CBOD & TSS 8060077	FLORIDA SPECTRUM ENV. SERVICES, INC		1,335.20	025466
6/19/18 01360				WA 129 WPT FLUORIDE-CSID	GLOBALTECH, INC.		10,884.72	025467
6/19/18 01360				WA 129 WTP FLUORIDE-GRANT	GLOBALTECH, INC.		58,639.00	025468
6/19/18 01360				WA 129 WPT FLUORIDE-CSID	GLOBALTECH, INC.		5,440.00	025469
6/19/18 01360				WA 129 WTP FLUORIDE-GRANT	GLOBALTECH, INC.		10,550.00	025470
6/19/18 00377				JOHN DEERE-REPAIRS JOHN DEERE-PUMP ASSY	GREEN THUMB LAWN & GARDEN LLC		78.69	025471
6/19/18 01535				SODIUM HYDROXIDE CORRISION INHIBITOR AMMONIUM	HAWKINS, INC.		3,311.00	025472
6/19/18 01093				MONTHLY MAINT-JUNE MAINTAIN CANAL BANK	JLS LANDSCAPE SERVICES, INC.		4,601.41	025473
6/19/18 01302				LEGAL SERVICES 05/2018	LEWIS, LONGMAN & WALKER, P.A.		2,110.50	025474
6/19/18 01341				LS #2-PROJECT 1	LMK PIPE RENEWAL LLC		194,620.13	025475
6/19/18 01150				TAPE-LABEL MAKER-2 PKGS APC BATTERY BACKUP-WTR FLASH DRIVES- 2 DAVID M. APC BATTERY BACKUP-CREDIT	OFFICE DEPOT		108.96	025476
6/19/18 00351				SAFETY SUPPLIES SAFETY SUPPLIES SAFETY SUPPLIES STEEL TOE BOOTS	RITZ SAFETY EQUIPMENT, LLC		958.64	025477
6/19/18 00155				ADMIN NEXTEL 06/18				

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CHECK DATE	VEND#	....INVOICE....	....EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK....
		DATE	NUMBER	YRMO FND DPT ACCT# SUB			AMOUNT #
				PLANT-WATER NEXTEL 06/18			
				PLANT-WASTE NEXTEL 06/18			
				PLANT-MAINT NEXTEL 06/18			
				FIELD NEXTEL 06/18			
				NEXTEL 06/18 DUE SUNSHINE			
				NEXTEL 06/18 DUE CSID GF	SPRINT		3,416.65 025478
6/19/18 01494				WC-INS-WS ADM 07/2018			
				WC-INS-WS WTR 07/2018			
				WC-INS-WS WW 07/2018			
				WC-INS-WS MAINT 07/2018			
				WC-INS-WS FIELD 07/2018			
				WC INS-GF ADM 07/2018			
				WC INS-GF FIELD 07/2018	SUMMIT		11,290.33 025479
6/19/18 00782				LOCATES 5-2018 TICKETS	SUNSHINE STATE ONE CALL OF FLA.		175.59 025480
6/19/18 01175				UNIFORMS-WATER			
				UNIFORMS-WW			
				UNIFORMS-MAINT			
				UNIFORMS-FIELD			
				UNIFORMS-GF 06/13/18	UNIFIRST CORPORATION		195.67 025481
6/19/18 01264				FRONT GATE PHONE 06/2018	WINDSTREAM COMMUNICATIONS, LLC		73.56 025482
6/25/18 01089				PLANT PHONE WATER 06/2018	AT & T		68.96 025483
6/25/18 01423				ADMIN HLTH INS 07/18			
				WATER HLTH INS 07/18			
				WW HLTH INS 07/18			
				MAINT HLTH INS 07/18			
				FIELD HLTH INS 07/18			
				ADMIN HLTH INS-GF 07/18			
				FIELD HTH INS-GF 07/18			
				DUE FROM SHANK 07/18			
				DUE FROM PTREE 07/18	FLORIDA BLUE		52,929.00 025484
6/25/18 01610				ANIMAL HOSPITAL	GLEN HANKS CONSULTING ENGINEERS		262.50 025485
6/25/18 01610				PEMIT FEES & COST RECOVER	GLEN HANKS CONSULTING ENGINEERS		131.25 025486
6/25/18 01610				ENTERPRISE-CLOSE OUT PKG	GLEN HANKS CONSULTING ENGINEERS		831.25 025487
6/25/18 01610				OUR LADY OF HEALTH	GLEN HANKS CONSULTING ENGINEERS		568.75 025488
6/25/18 01610				HARBOR INN	GLEN HANKS CONSULTING ENGINEERS		656.25 025489
6/25/18 01610				CVS 11375 W ATLANTIC	GLEN HANKS CONSULTING ENGINEERS		350.00 025490
6/25/18 01610				CVS 11375 W ATLANTIC	GLEN HANKS CONSULTING ENGINEERS		481.25 025491
6/25/18 01610				ANIMAL HOSPITAL	GLEN HANKS CONSULTING ENGINEERS		3,237.50 025492
6/25/18 01571				PEST CONTROL-ADMIN 06/18			

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\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*

CSID - WATER &amp; SEWER FUND

BANK H CHKING-ENTERPRISE

CHECK DATE	VEND# DATE	INVOICE NUMBER	YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
6/27/18	01317	PEST CONTROL-MAINT	06/18	SAMCO PEST SOLUTIONS		250.00	025493
6/28/18	00822	5 YR LIC-NEW-DMS		BROWARD COUNTY BOARD OF COUNTY COMM		3,000.00	025494
6/28/18	01360	AFLAC-W/H	06/18	AFLAC		2,896.22	025495
6/28/18	01360	AFLAC-PTREE	06/18			35,087.81	025496
6/28/18	01360	WA 128 NAOI TANKS 1&3		GLOBALTECH, INC.		902.50	025497
6/28/18	01360	WA 133 ARC FLASH STUDY		GLOBALTECH, INC.		24,674.53	025498
6/28/18	01360	WA 135 20" DIW VALVE		GLOBALTECH, INC.		900.00	025499
6/28/18	01360	WA 134 WELL 9 DEVELOPMENT		GLOBALTECH, INC.		810.00	025500
6/28/18	01360	WA 131 DIESEL HSP 7 BYPAS		GLOBALTECH, INC.		332.59	025501
6/28/18	01360	WA 132 CSID WELL 6 VFD		GLOBALTECH, INC.		9,527.68	025502
6/28/18	01360	WA 136 DIW VALVE REPLACE		GLOBALTECH, INC.		15,250.39	025503
6/28/18	01360	WA 142 LS 13 & 17		GLOBALTECH, INC.		28,914.26	025504
6/28/18	01360	WA 141 WWTP PLANT D		GLOBALTECH, INC.		6,714.50	025505
6/28/18	01535	WA 138 GST ASSESSMENT		GLOBALTECH, INC.		990.00	025506
6/28/18	01329	FLUORIDE		HAWKINS, INC.		785.00	025507
6/28/18	01605	IRA-06/26/18 PLAN	705880	VANTAGEPOINT TRANSFER AGENTS-705880			
6/28/18	01231	MANAGEMENT FEE	06/18				
		COPIES	06/18				
		POSTAGE	06/18	INFRAMARK, LLC		6,967.62	025508
		ADMIN LIFE INS	07/18				
		WATER LIFE INS	07/18				
		WW LIFE INS	07/18				
		MAINT LIFE INS	07/18				
		FIELD LIFE INS	07/18				
		LIFE INS W/H..WS	07/18				
		LIFE INS W/H..GF	07/18				
		LIFE INS.CSID-GF.ER	07/18				
		LIFE INS.PINETREE-ER	07/18				
		LIFE INS.PINETREE-EE	07/18	MUTUAL OF OMAHA		5,483.06	025509
6/28/18	01150	MISC.OFFICE SUPP-ACCOUNT					
		NEW COPY PAPER					
		BLK COVERS-ACCOUNTING		OFFICE DEPOT		102.77	025510
6/28/18	01355	DR-JULY 2018-PREPAID					
		SERVICES	05/26-06/25/2018	OFFICESTREAM, INC.		355.00	025511
6/28/18	01392	JUNE NEWSLETTERS	9,500				

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YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 7/05/18

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\*\*\* CHECK DATES 06/01/2018 - 06/30/2018 \*\*\*

CSID - WATER &amp; SEWER FUND

BANK H CHKING-ENTERPRISE

CHECK DATE	VEND# DATE	....INVOICE..... NUMBER	....EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/28/18 01175		MAILING		PRINTING CORP. OF THE AMERICAS, INC		2,555.00	025512
		UNIFORMS-WATER					
		UNIFORMS-WW					
		UNIFORMS-MAINT					
		UNIFORMS-FIELD					
		UNIFORMS-GF 06/20/18		UNIFIRST CORPORATION		200.84	025513
6/28/18 01564		LEVY LOANS PER 06-28-2018		US DEPARTMENT OF EDUCATION		225.54	025514
				TOTAL FOR BANK H		1,190,618.81	
				TOTAL FOR REGISTER		1,190,618.81	

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## **Fifth Order of Business**

## **RESOLUTION 2018-13**

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING THE PROPOSED WATER AND SEWER BUDGET FOR FISCAL YEAR 2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board a proposed Water and Sewer Budget for Fiscal Year 2019; a copy of which is attached hereto as Exhibit A (“Budget”), and

**WHEREAS**, the Board of Supervisors has considered said proposed Budget and desires to set the required public hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF  
THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:**

**Section 1.** The recitals above are true and correct and are hereby made a part of this Resolution.

**Section 2.** The Budget proposed by the District Manager for Fiscal Year 2019 is hereby approved as the basis for conducting a public hearing to adopt said budget.

**Section 3.** A public hearing on said approved Budget is hereby declared and set for the following date, hour and place:

Date:	August 20, 2018
Hour:	4:00 p.m.
Place:	Courtyard by Marriott 620 N. University Drive Coral Springs, Florida 33071

**Section 4.** The District Manager shall publish or have published notice of this public hearing in the manner prescribed by law.

**Section 5.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Supervisors of the Coral Springs Improvement District, this 16<sup>th</sup> day of July, 2018.

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Martin Shank, President

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Kenneth Cassel, Assistant Secretary

**Exhibit A**

**Proposed Water and Sewer Budget for Fiscal Year 2019**



# CORAL SPRINGS IMPROVEMENT DISTRICT

**PROPOSED BUDGET – JUNE 2018**

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**Water and Sewer Enterprise Fund**

Proposed Budget  
Fiscal Year Ending 2019

DESCRIPTION	ADOPTED BUDGET FY 2018	ACTUAL thru 5/31/2018	PROJECTED Next 4 Months	TOTAL Projected thru 9/30/2018	PROPOSED BUDGET FY 2019
<b><u>REVENUES:</u></b>					
Water Revenue	\$ 6,467,008	\$ 3,899,168	\$ 2,567,840	\$ 6,467,008	\$ 6,467,008
Sewer Revenue	5,852,977	3,501,267	2,351,710	5,852,977	5,852,977
Standby Revenue	3,120	25,855	18,468	44,323	3,120
Processing Fees	12,000	10,680	1,320	12,000	12,000
Lien Revenue Fees	9,000	9,375	6,696	16,071	9,000
Delinquent Fees	45,000	32,060	12,940	45,000	290,000
Contract Utility Billing Services	56,782	34,288	22,494	56,782	59,620
Contract HR & Payroll Services	12,526	7,094	5,432	12,526	12,902
Facility Connection Fees	-	15,400	11,000	26,400	-
Meter Fees	-	1,215	868	2,083	-
Line Connection Fees	-	13,375	9,554	22,929	-
Interest Income-Restricted	-	16,235	11,596	27,831	-
Interest Income-Operations	30,000	33,012	23,580	56,592	65,000
Rent Revenue	61,810	49,209	12,601	61,810	63,304
Technology Sharing Revenue	15,000	8,750	6,250	15,000	15,000
Misc. Revenue	12,000	71,724	51,231	122,955	12,000
Renewal & Replacement	248,000	-	-	-	365,000
Carryforward of Prior Year Fund Balance	6,702,033	-	5,710,577	5,710,577	4,372,639
<b>TOTAL REVENUES</b>	<b>19,527,256</b>	<b>7,728,707</b>	<b>10,824,157</b>	<b>18,552,864</b>	<b>17,599,570</b>
<b><u>EXPENDITURES:</u></b>					
<b>Debt Service:</b>					
<b>Principal</b>					
2016 Series	1,545,000	1,545,000	-	1,545,000	1,595,000
<b>Interest</b>					
2016 Series	1,273,528	951,218	322,310	1,273,528	1,226,405
<b>Sub-Total Debt Service</b>	<b>2,818,528</b>	<b>2,496,218</b>	<b>322,310</b>	<b>2,818,528</b>	<b>2,821,405</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**Water and Sewer Enterprise Fund**

Proposed Budget  
Fiscal Year Ending 2019

DESCRIPTION	ADOPTED BUDGET FY 2018	ACTUAL thru 5/31/2018	PROJECTED Next 4 Months	TOTAL Projected thru 9/30/2018	PROPOSED BUDGET FY 2019
<b><u>Administrative:</u></b>					
Salaries and Wages	950,246	685,154	265,092	950,246	1,002,793
Temporary Help	-	-	-	-	-
Special Pay	2,311	2,328	-	2,328	2,252
FICA Taxes	72,693	52,284	20,409	72,693	76,713
Pension Expense	114,030	82,048	31,982	114,030	120,335
Health Insurance	184,003	136,695	47,308	184,003	199,390
W. C. Insurance	2,564	871	1,693	2,564	2,707
Unemployment Compensation	1,000	-	1,000	1,000	4,000
Engineering Fees	24,000	15,984	15,353	31,337	33,600
Trustee/Other Debt Expenses	14,211	9,200	5,011	14,211	10,740
Legal Fees	12,000	21,031	12,000	33,031	36,000
Special Consulting Services	59,750	38,369	25,000	63,369	90,570
Travel & Per Diem (Board)	4,500	-	4,500	4,500	4,500
Annual Audit	11,850	11,700	-	11,700	12,000
Actuarial Computation-OPEB	3,315	-	3,528	3,528	2,700
Management Fees	83,469	47,372	36,097	83,469	85,973
Telephone Expense	11,640	8,273	3,367	11,640	12,810
Postage	36,800	19,171	16,000	35,171	36,200
Printing & Binding	21,160	15,990	5,170	21,160	21,970
Electric Expense	11,881	5,788	5,644	11,432	12,000
Rentals and Leases	2,850	1,781	1,069	2,850	3,075
Insurance	14,007	9,437	4,570	14,007	15,288
Repair and Maintenance	34,710	6,810	27,900	34,710	16,970
Legal Advertising	3,000	6,778	3,389	10,167	13,800
Other Current Charges	27,060	16,615	10,445	27,060	27,060
Merchant Fees	63,600	42,522	21,078	63,600	68,700
Computer/Technology Expenses	74,640	28,302	46,338	74,640	63,831
Employment Ads	-	-	-	-	18,840
Toilet Rebate	14,850	7,524	7,326	14,850	14,850
Office Supplies	6,000	512	4,488	5,000	4,000
Dues, Licenses, Schools & Permits	11,500	1,806	9,694	11,500	12,000
Promotional Expenses	16,170	12,996	3,174	16,170	18,310
Capital Outlay	50,000	-	50,000	50,000	50,000
<b>Sub-Total Administrative</b>	<b>1,939,810</b>	<b>1,287,341</b>	<b>688,625</b>	<b>1,975,966</b>	<b>2,093,977</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**Water and Sewer Enterprise Fund**

Proposed Budget  
Fiscal Year Ending 2019

DESCRIPTION	ADOPTED BUDGET FY 2018	ACTUAL thru 5/31/2018	PROJECTED Next 4 Months	TOTAL Projected thru 9/30/2018	PROPOSED BUDGET FY 2019
<b><u>Plant Operations</u></b>					
Salaries and Wages	1,625,499	994,418	366,364	1,360,782	1,715,618
Special Pay	2,865	2,760	-	2,760	2,702
FICA Taxes	124,352	76,221	28,081	104,302	131,244
Pension Expense	192,414	113,899	41,962	155,861	203,124
Health Insurance	307,878	209,734	104,868	314,602	334,514
W.C. Insurance	56,731	54,571	27,286	81,857	59,877
Water Quality Testing	74,066	32,598	41,468	74,066	72,066
Telephone Expense	8,592	4,141	4,451	8,592	9,864
Electric Expense	669,233	326,876	351,533	678,409	678,409
Rentals and Leases	13,400	3,198	10,202	13,400	13,900
Insurance	153,710	89,959	64,568	154,527	158,849
Repair & Maint-General	873,007	326,051	546,956	873,007	694,656
Repair & Maint-Filters for Water Plant	41,300	15,195	26,105	41,300	705,050
Sludge Management - Sewer	189,125	61,379	77,061	138,440	150,000
Employment Ads	6,000	1,620	4,380	6,000	-
Office Supplies	2,265	1,092	1,624	2,716	2,765
Operating Supplies - General	54,175	30,900	27,873	58,773	95,675
Operating Supplies - Chemicals	421,102	139,000	282,102	421,102	408,767
Uniforms	8,065	3,860	4,205	8,065	9,255
Motor Fuels	144,504	4,874	139,630	144,504	81,756
Dues, Licenses, Schools & Permits	38,319	5,391	32,928	38,319	71,212
Capital Outlay	3,232,934	533,535	2,729,911	3,263,446	3,276,430
Renewal & Replacement	248,000	20,552	280,259	300,811	365,000
<b><i>Sub-Total Plant Operations</i></b>	<b><i>8,487,535</i></b>	<b><i>3,051,824</i></b>	<b><i>5,193,817</i></b>	<b><i>8,245,641</i></b>	<b><i>9,240,733</i></b>

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**Water and Sewer Enterprise Fund**

Proposed Budget  
Fiscal Year Ending 2019

DESCRIPTION	ADOPTED BUDGET FY 2018	ACTUAL thru 5/31/2018	PROJECTED Next 4 Months	TOTAL Projected thru 9/30/2018	PROPOSED BUDGET FY 2019
<b>Field Operations</b>					
Salaries and Wages	719,367	463,180	170,645	633,825	748,175
Temporary Help	-	-	-	-	-
Special Pay	1,405	1,354	-	1,354	1,459
FICA Taxes	55,034	35,199	12,968	48,167	57,235
Pension Expense	86,321	52,786	19,447	72,233	89,780
Health Insurance	190,622	125,174	62,587	187,761	206,450
W.C. Insurance	33,522	32,254	16,127	48,381	34,864
Water Quality Testing	1,000	675	325	1,000	1,000
Naturescape Irrigation Service	4,679	-	4,679	4,679	4,679
Telephone Expense	10,800	5,965	4,835	10,800	10,800
Electric Expense	105,259	54,698	60,037	114,735	114,735
Rent Expense	13,500	4,988	12,492	17,480	17,480
Rent Expense-SCADA	56,040	32,870	23,350	56,220	56,040
Insurance	20,016	11,994	8,567	20,561	22,206
Repairs and Maintenance	131,388	36,092	95,296	131,388	117,468
Lift Stations	168,850	103,290	65,560	168,850	168,850
Generators	5,592	20,491	-	20,491	26,083
Meters	19,371	23,681	14,319	38,000	49,340
Employment Ads	440	1,840	1,000	2,840	-
Office Supplies	1,680	497	1,183	1,680	1,680
Operating Supplies - General	98,795	31,898	66,897	98,795	61,295
Uniforms	5,810	2,437	3,373	5,810	5,820
Motor Fuels	23,504	19,345	20,000	39,345	28,580
Dues, Licenses, Schools & Permits	12,536	4,045	8,491	12,536	13,296
Capital Outlay	3,233,999	557,001	2,676,998	3,233,999	1,324,000
Renewal & Replacement	-	-	-	-	-
<b>Sub-Total Field Operations</b>	<b>4,999,530</b>	<b>1,621,754</b>	<b>3,349,176</b>	<b>4,970,930</b>	<b>3,161,315</b>

**CORAL SPRINGS IMPROVEMENT DISTRICT**  
**Water and Sewer Enterprise Fund**

Proposed Budget  
Fiscal Year Ending 2019

DESCRIPTION	ADOPTED BUDGET FY 2018	ACTUAL thru 5/31/2018	PROJECTED Next 4 Months	TOTAL Projected thru 9/30/2018	PROPOSED BUDGET FY 2019
<b>TOTAL OPERATING EXPENDITURES</b>	15,426,875	5,960,919	9,231,618	15,192,537	14,496,024
<i>Required Reserve for Renewal and Replacement</i>	-	-	-	-	-
<b>TOTAL OPERATING EXPENDITURES &amp; RESERVES</b>	<b>15,426,875</b>	<b>5,960,919</b>	<b>9,231,618</b>	<b>15,192,537</b>	<b>14,496,024</b>
<b>AVAILABLE FOR DEBT SERVICE</b>	<b>4,100,381</b>	<b>1,767,788</b>	<b>1,592,539</b>	<b>3,360,327</b>	<b>3,103,546</b>
<i>Debt Coverage Required</i>	1.10	1.45		1.19	1.10
<i>Debt Service Requirement</i>	1.00	2,818,528		2,818,528	2,821,405
<i>Projected Surplus</i>	.10	1,281,853		541,799	282,141
<b>TOTAL DEBT SERVICES + SURPLUS</b>	<b>4,100,381</b>			<b>3,360,327</b>	<b>3,103,546</b>

## REVENUES

### **Water Revenue**

The estimated amount that will be billed to users of the water system of the District is determined by the utility rate agreement. Based on prior year revenues the water revenues are projected to be \$6,467,008.

### **Sewer Revenue**

The estimated amount that will be billed to users of the wastewater system of the District is determined by the utility rate agreement. Based on prior year revenues the sewer revenues are projected to be \$5,852,977.

### **Standby Revenue**

The standby charge is applied to each lot, parcel or tract, which has been reserved for water and sewer capacity. The standby charges for this Fiscal Year are based on 13 units per month @ \$20 per unit. The amount projected for this Fiscal Year is \$3,120.

### **Processing Fees**

A processing fee of \$20 is charged to each new utility account. Based on the District's history of new accounts, the projected amount for this fiscal year is \$12,000.

### **Lien Revenue Fees**

The Board adopted a \$25 charge for an estoppel letter. Based on the prior years' history of estoppel letters, the estimated amount for this fiscal year is \$9,000.

### **Delinquent Fees**

The District levies a \$25 charge for each month the account is delinquent until the account is current. The projected amount for this fiscal year is \$290,000.

### **Contract Utility Billing Services**

The District contracts out utility billing services for the benefit of cost sharing. This fiscal year the District expects to receive \$59,620.

### **Contract HR & Payroll Services**

The District provides human resource and payroll services to other Districts based on fees established under interlocal agreements. Budgeted fees are \$12,902.

## **REVENUES (Continued)**

### **Facility Connection Fees**

Represents the amount collected for new connections. The amount projected for this Fiscal Year is zero and is based on no new connections.

### **Meter Fees**

Represents the amount collected for meter fees based on the size of the meter. This Fiscal Year the amount projected is zero.

### **Line Connection Fees**

Represents the amount collected for new connections. The amount projected for this Fiscal Year is zero and is based on no new connections.

### **Interest Income**

Interest is earned on cash balances in the District's funds on deposit in checking, money market, trust accounts, and investment accounts. Interest income on these is being budgeted for \$65,000.

### **Rent Revenue**

This line item represents the lease of office space to perform work on other Districts. The total revenue from this source is \$63,304.

### **Technology Sharing Revenue**

The District owns an IBM AS-400 computer system as well as a suite of proprietary software programs. Technology sharing is the revenue associated with the performance of duties on the District's system, phone, fax, ISP and other technology hardware, used for the benefit of the District. The amount being reimbursed by other funds is \$15,000.

### **Misc. Revenues**

Represents miscellaneous fees charged to customers for NSF, meter boxes, repairs and other services provided to customer by the District. Based on prior years' experience, this amount is projected to be \$12,000.

### **Renewal & Replacement**

Funds accumulated in prior years will be used in the budget year for payment of various renewal and rehabilitation projects in the amount of \$365,000.

### **Carryforward of Prior Year Fund Balance**

The District is planning to use funds accumulated in prior years to pay for planned capital purchases and repairs.

## **ADMINISTRATION EXPENDITURES**

### **Debt Service**

#### **Principal & Interest Expense**

See Attached Schedule, Exhibit "A".

### **Administrative**

#### **Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$1,002,793.

#### **Special Pay**

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$2,252.

#### **FICA Taxes**

FICA tax is established by law and the current rate is 7.65%. Based on salaries of \$1,002,793 the amount projected for FICA tax is \$76,713.

#### **Pension Expense**

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$1,002,793 the amount projected for pension expense is \$120,335.

#### **Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$199,390.

#### **Worker's Compensation Insurance**

The District Worker's Compensation policy is currently with Preferred Governmental Insurance Trust. The projected amount for this Fiscal Year is \$2,707.

#### **Unemployment Compensation**

Unemployment compensation is expected to be \$4,000.

## **ADMINISTRATION EXPENDITURES (Continued)**

### **Engineering Fees**

The District currently has a contract with Globaltech, to provide general engineering services not related to or associated with any specific capital improvement project. The contract includes preparation for monthly meetings, monthly reporting, and responses to requests from the Board. Based on anticipated general engineering work the fees are not expected to exceed \$33,600.

### **Trustee Fees/Other Debt Expense**

This expense includes charges associated with the currently existing outstanding bond issues. Pending bond fees & arbitrage costs are not included in this listing.

Trustee Fees	2016 Series	\$10,140
AMTEC Report		600
<b>Total Expenses</b>		<b>\$10,740</b>

### **Legal Fees**

The District currently has a contract with Lewis, Longman and Walker, PA as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc. In addition, the District expects to have additional expenses with changes to District codification. This year's budget is not expected to exceed \$36,000.

### **Special Consulting Services**

The District may need to engage a consultant that specializes in legislative codification matters that would amend the current charter. Included in those matters are bidding threshold requirements, efficiencies, gains, and benefits inherent in contract administration. Other consulting services may be incurred for special projects as needed. The anticipated cost for all of these services is \$90,570.

### **Travel & Per Diem (Board)**

This expense represents travel expenses for the Board of Supervisor 's. The budgeted amount for this fiscal year is \$4,500.

### **Annual Audit**

The District's auditing firm is Keefe, McCullough & Co., LLP. Based on the current activity level this amount should not exceed \$12,000.

## ADMINISTRATION EXPENDITURES (Continued)

### Actuarial Computation-OPEB

Florida state statutes require the employer to make health coverage available to retirees at the employer's group rate. GASB 75 requires a periodic actuarial assessment of the cost and liability associated with these benefits. The budgeted amount for this fiscal year is \$2,700.

### Management Fees

This service includes management and financial advisory services provided to the District under the Management Contract with Severn Trent Services. This fiscal year the expense is \$85,973.

### Telephone Expense

Telephone Service, fax machine and long-distance calls are included under this expense. Based on the prior years' experience, the amount should not exceed \$12,810.

### Postage

Overnight deliveries, correspondence, utility bills, etc.

Utility Billing	\$27,000
Administrative	2,000
Accounting/Finance	3,000
Special Mailings	4,200
<b>Total</b>	<b>\$36,200</b>

### Printing and Binding

Stationary, utility billing forms, personnel forms, envelopes, photocopies, etc.

Utility Billing	\$10,000
Administrative	2,970
Accounting	1,300
Annual Water Quality Report	3,500
Personnel Department	1,600
Marketing Materials	2,600
<b>Total</b>	<b>\$21,970</b>

### Electric Expense

This expense includes the electric service for the Administrative Building. Based on prior years' expense the projected amount for this Fiscal Year is \$12,000.

## ADMINISTRATION EXPENDITURES (Continued)

### Rentals and Leases

The following charges are being budgeted in the fiscal year:

Copier Lease	\$ 2,290
Mail Machine	<u>785</u>
<b>Total</b>	<b>\$ 3,075</b>

### Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$15,288.

### Repair and Maintenance

The following expenses are anticipated for the budget year.

Pest Control	\$ 1,920
A/C Maintenance & Repairs	4,430
Carpet Cleaning	3,680
Title & Baths Cleaning	640
Building small supplies/materials	1,300
Window Cleaning	1,440
Marble Polishing	1,600
Other Repairs & Maintenance	<u>1,960</u>
<b>Total</b>	<b>\$ 16,970</b>

### Legal Advertising

The District does most of its legal advertising in the Sun-Sentinel. Expenses include monthly meetings, special meetings, public hearings, request for bids, etc. Based on prior years' experience the amount should not exceed \$13,800.

## **ADMINISTRATION EXPENDITURES (Continued)**

### **Other Current Charges**

Bank charges and any other miscellaneous expenses that occur during the year as follows:

Meeting Refreshments	\$ 144
Commercial Bank Charges	6,000
Security Signature Stamps	300
Phone System Computer Boards	5,000
Monitoring Fees	772
Employment & Drug Screening	1,800
OCC-DE Minimus Employee Benefits	1,560
Cleaners/Pest Control/etc.	1,200
Other Miscellaneous Charges	10,284
<b>TOTAL</b>	<b>\$ 27,060</b>

### **Merchant Fees**

The District is charged monthly administrative fees as well as individual transaction fees on all credit card payments we receive. Based on last years' experience the projected amount should not exceed \$68,700.

### **Computer/Technology Expenses**

This represents monthly software support & additional computer project support for this fiscal year \$63,831.

### **Employment Ads**

Recruiting Expenses for qualified candidates for Plant Operators, Field and Administration Personnel. Based on prior years' experience the amount should not exceed \$18,840.

### **Toilet Rebates**

Utility bills are credited \$99 for those customers who install a qualifying toilet under the rebate program established by the District. Budgeted rebates reflect a total of 150 toilets for \$14,850.

## **ADMINISTRATION EXPENDITURES (Continued)**

### **Office Supplies**

Accounting, Utility Billing and Administrative Supplies such as printer cartridges, file cabinets, computer supplies, file folders, pens, pencils, cleaning supplies, paper products, etc. Based on historical experience the amount should not exceed \$4,000.

### **Dues, Licenses, Schools & Permits**

This item includes professional publications such as GAAP Guide and Florida Statutes. This expense also covers the cost for continuing education requirements and license renewal, management training, and training related to human resources. The amount should not exceed \$12,000.

### **Promotional Expenses**

The District is budgeting \$18,310 for the budget year.

### **Capital Outlay**

The budgeted amount of \$50,000 is being provided for the purchase of office carpeting and equipment.

## **EXPENDITURES-PLANT OPERATIONS**

### **Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$1,715,618.

### **Special Pay**

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$2,702.

### **FICA Taxes**

FICA tax is established by law and the current rate is 7.65%. Based on salaries of \$1,715,618 the amount projected for FICA tax is \$131,244.

### **Pension Expense**

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$1,715,618 the amount projected for pension expense is \$203,124.

### **Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$334,514.

### **Worker's Compensation Insurance**

Worker's compensation insurance is being budgeted for \$59,877.

### **Water Quality Testing**

Water Quality Testing is provided by Florida Spectrum Environmental Services, Inc. This Fiscal Year the projected amount for water quality testing is \$72,066.

### **Telephone Expense**

Telephone charges for this Fiscal Year include Bellsouth phone service for Water and Wastewater offices and Sprint phone services. The projected amount for this fiscal year is \$9,864.

### **Electric Expense**

The electric requirements for the plant facility and wells are based upon the operating history. Based on prior year's expense the projected amount for this Fiscal Year is \$678,409.

### **Rentals and Leases**

The District is budgeting \$13,900 for miscellaneous equipment rentals.

## EXPENDITURES-PLANT OPERATIONS (Continued)

### Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expense should not exceed \$158,849.

### Repairs & Maintenance - General

Repair and maintenance expenses anticipated to be spent in the fiscal year are as follows:

#### Water Department

Well & Wellfield Maintenance	132,480
Generator Maintenance & Repair	20,500
Instrument and Control Repairs/Calibration	63,500
Flow Meters and Other Equipment	38,000
Vibration Analysis Program	41,800
Vehicle Maintenance	4,000
Air Conditioning	6,790
Other Facility Maintenance	29,600

#### Wastewater Department

Deep Well Maintenance	38,000
Vibration Analysis Program	9,000
Generator Maintenance & Repair	26,675
Vehicle Maintenance	1,500
Sludge Truck Maintenance & Repair	1,900
Air Conditioning	2,875
Instruments & Controls/ Meter Calibration	53,940
Tank Cleaning	45,000
Paint interior Plant C	60,000
Electrical Breakers & Parts	20,000
Other Facility Maintenance	21,000
Lift Stations	2,500

#### Maintenance

Waste Pro-Trash Pick up	5,716
Lawn Maintenance Contract/Pest Control	52,000
Pest Control	6,080
Vehicle Maintenance	1,800
Other Facility Maintenance	10,000
<b>Total Repairs and Maintenance</b>	<b>\$694,656</b>

## **EXPENDITURES - PLANT OPERATIONS (Continued)**

### **Repairs & Maintenance - Filters for Water Plant**

Budgeted replacement costs for filters, membranes and interconnectors for the Water Plant are \$705,050.

### **Sludge Management-Sewer**

Sludge removal costs are budgeted for \$150,000.

### **Employment Ads**

Budgeted amount has been included into Administrative expenses.

### **Office Supplies**

Paper, pens, folders, and other office supplies. The projected amount for this fiscal year is \$2,765.

### **Operating Supplies-General**

General operating supplies include laboratory chemicals and miscellaneous tools and equipment. The projected amount is \$95,675.

### **Operating Supplies-Chemicals**

The amount projected to be spent in this fiscal year is \$408,767.

### **Uniforms**

Uniform purchases, rentals and safety boot allowances are budgeted at \$9,255.

### **Motor Fuels**

Motor fuels include gasoline and diesel fuel needed for the operation of auxiliary generators. The projected amount is \$81,756.

### **Dues, Licenses, Schools & Permits**

This expense represents costs for license renewals, subscriptions, and employee licensing, books and schooling required to maintain licenses to operate for plant employees. The projected amount for this fiscal year is \$71,212.

## **EXPENDITURES-PLANT OPERATIONS (Continued)**

### **Capital Outlay**

The District is budgeting amounts to construct new utility plant projects such the construction of Monitoring Well (MW) #4, Abandonment of MW#1, and Plant C & D Repairs. The total amount budgeted is \$3,276,430.

### **Renewal & Replacement**

The District is budgeting \$365,000 for various utility related rehabilitation projects.

## **EXPENDITURES - FIELD OPERATIONS**

### **Salaries and Wages**

The total amount of budgeted wages for this fiscal year is \$748,175.

### **Temporary Help**

No temporary part-time assistance in the residential meter replacement program is being budgeted for the upcoming budget year.

### **Special Pay**

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$1,459.

### **FICA Taxes**

FICA tax is established by law and currently is 7.65%. Based on salaries of \$748,175 the amount projected for FICA tax is \$57,235.

### **Pension Expense**

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$748,175 the amount projected for pension expense is \$89,780.

### **Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$206,450.

### **Worker's Compensation Insurance**

The District Worker's Compensation policy is currently with Preferred Governmental Insurance Trust. The projected amount is \$34,864.

### **Water Quality Testing**

Water Quality Testing is provided by Florida Spectrum Environmental Services, Inc. This Fiscal Year the projected amount for water quality testing is \$1,000.

## **EXPENDITURES - FIELD OPERATIONS (Continued)**

### **Naturescape Irrigation Service**

Annual fee of \$4,679 is paid to Broward County for the operation of the Naturescape irrigation service.

### **Telephone Expense**

Telephone and fax machine are budgeted annually. Based on prior year's experience the amount should not exceed \$10,800.

### **Electric Expense**

The electric requirements (for Lift Stations) are based upon the operating history. Based on prior years' expense the projected amount for this fiscal year is \$114,735.

### **Rent Expense**

Equipment rental, other than for SCADA, is budgeted for \$17,480.

### **Rent Expense-SCADA**

The District will install and rent components for telemetry lift-station operation and monitoring for \$56,040.

### **Insurance**

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal year should not exceed \$22,206.

## **EXPENDITURES - FIELD OPERATIONS (Continued)**

### **Repair and Maintenance**

Following is a listing of the different repairs and maintenance needed for field operations maintenance.

Vehicles Maintenance	\$ 20,000
Air Conditioning	1,500
Backhoe Maintenance	8,000
Street/Driveway Paving Repairs	39,500
GIS Services	22,500
Fire Hydrants Maintenance & Repairs	15,000
Other Repairs & Maintenance	<u>10,968</u>
<b>Total</b>	<b>\$117,468</b>

### **Lift Stations**

This expense is to cover lift stations maintenance and repairs including new pumps and electrical supplies. The District operates 41 Lift Stations on the Field. The projected amount for this fiscal year is \$168,850.

### **Generators**

Amount projected for expenses related to Portable Generators including services and repairs. The District owns 7 Portable Generators. Budget amount should not exceed \$26,083.

### **Meters**

This program was setup to replace old meters. The projected amount for this fiscal year includes new connections and supplies costs. The amount being budgeted for new connections is \$49,340.

### **Employment Ads**

Budgeted amount has been included into Administrative expenses.

### **Office Supplies**

Paper, pens, folders, and other office supplies. The projected amount for this fiscal year is \$1,680.

## **EXPENDITURES - FIELD OPERATIONS (Continued)**

### **Operating Supplies-General**

General operating supplies include laboratory chemicals and miscellaneous tools and equipment. The projected amount is \$61,295.

### **Uniforms**

Uniform purchases and rentals and safety boot allowances are budgeted at \$5,820.

### **Motor Fuels**

Motor fuels include gasoline and diesel fuel needed for the operation of portable generators. The projected amount is \$28,580.

### **Dues, Licenses, Schools & Permits**

This expense represents the cost for license renewals, subscriptions, and employee licensing, books and schooling required to maintain their license to operate. The projected amount is \$13,296.

### **Capital Outlay**

The District is budgeting for projects such as the purchase of various field related equipment, rehab of lift stations, and for water pipe replacement. The expected amount for this Fiscal year should not exceed \$1,324.000.

### **Renewal & Replacement**

No amounts are being budgeted for FYE 2018/2019.

# Coral Springs Improvement District

2016 Water and Sewer Refunding Revenue Bonds

## Debt Service Schedule

Period Ending October 1	Principal Amount	Interest Amount	Total Debt Service
2017	1,075,000	928,935	2,003,935
2018	1,545,000	1,273,528	2,818,528
<b>2019</b>	<b>1,595,000</b>	<b>1,226,405</b>	<b>2,821,405</b>
2020	1,640,000	1,177,758	2,817,758
2021	1,695,000	1,127,738	2,822,738
2022	1,745,000	1,076,040	2,821,040
2023	1,795,000	1,022,817	2,817,817
2024	1,850,000	968,070	2,818,070
2025	1,910,000	911,645	2,821,645
2026	1,965,000	853,390	2,818,390
2027	2,025,000	793,457	2,818,457
2028	2,090,000	731,695	2,821,695
2029	2,150,000	667,950	2,817,950
2030	2,220,000	602,375	2,822,375
2031	17,530,000	534,665	18,064,665
	<b>42,830,000</b>	<b>13,896,468</b>	<b>56,726,468</b>

**Exhibit A**

## **Sixth Order of Business**

**6A.**

**AMENDMENT 1 TO**  
**WORK AUTHORIZATION 134**  
No. GT-151066

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization, executed this \_\_\_\_\_ day of \_\_\_\_\_ 2018, authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Well 9 Development, hereinafter referred to as the "Specific Project".

**Section 1 – Terms**

No Change

**Section 2 – Scope of Work**

During the reassembly of Well 9, it became evident that a coupling and reducer that joins the pump and motor to the PVC pump column had become corroded and could not be reused. New stainless-steel parts were ordered by the drilling subcontractor, installed and the well was returned to service.

**Section 3 – Location**

No Change

**Section 4 – Deliverables**

No Change.

**Section 5 - Time of Performance**

No Change.

**Section 6 - Method and Amount of Compensation**

This Amendment No. 1 to Work Authorization 134 increases the \$66,418.00 project budget by \$3,886.00 to a final contract amount of \$70,304.00.

**Section 7 – Application for Progress Payment**

No Change.

**Section 8 – Responsibilities**

No Change.

**Section 9 – Insurance**

No Change.

**Section 10 – Level of Service**

No Change.

**Section 11 – Indemnification**

No Change.

IN WITNESS WHEREOF, this Work Authorization, consisting of three (3) pages and **Attachment A** has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and, in its behalf, effective as of the date herein above written.

(SEAL)

**CORAL SPRINGS IMPROVEMENT DISTRICT**

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

Approved as to form and legality

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
Printed name of Witness

State of Florida  
County of Palm Beach

**ENGINEER**

Globaltech Inc.  
Company

The foregoing instrument was  
acknowledged before me on this

\_\_\_\_ day of \_\_\_\_\_, 2018 by

\_\_\_\_\_  
Signature

\_\_\_\_\_  
who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

Troy L. Lyn, P.E., Executive Vice President  
Name and title (typed or printed)

\_\_\_\_\_  
Signature of Notary

July 2018  
Date

## **Attachment A**

### **Budget Summary**

Takeoff Worksheet  
 Coral Springs Improvement District  
 151066 - CSID - Well 9 Redevelopment / Amendment 1

			Unit	Quantity	Ext. Price
Bid Item	1	<b>Project Management and Coordination</b>			
		Project Management and Coordination	LOT	1	\$ 350.00
					<hr/>
		Bid Item Total			\$ 350.00
Bid Item	2	<b>Professional Hydrogeological Services</b>			
		See Attached Proposal	LOT	1	\$ -
					<hr/>
		Bid Item Total			\$ -
Bid Item	3	<b>Well Redevelopment, Testing and Reassembly</b>			
		See Attached Proposal for coupling, bushing & adaptor Installation			\$ 2,631.68
					\$ 526.32
					<hr/>
		Bid Item Total			\$ 3,158.00
Bid Item	4	<b>Bid Alternate Items</b>			
		Sand blast existing well head flange	Lot	1	\$ -
					\$ -
					<hr/>
		Bid Item Total			\$ -
Bid Item	60	<b>Subcontractor Markup</b>			
		Subcontractor Markup			\$ 378.96
					<hr/>
		Bid Item Total			\$ 378.96
					<hr/>
		Grand Total:			\$ 3,886.00

# Centerline Drilling, Inc.

1696 Old Okeechobee Rd., #3C  
West Palm Beach, FL 33409  
Water Well Contractor License #11132

# Estimate

Date	Estimate #
6/22/2018	17-228

Name / Address
Globaltech, Inc. 6001 Broken Sound Parkway NW Suite 610 Boca Raton, Florida 33487

Project			
CSID - Well #9 Rehab			
Description	Qty	Rate	Total
Supply and install new stainless steel pump adapter.  I ordered materials.	1	3,158.00	3,158.00
<i>MATERIALS (SEE ATTACHED QUOTE FROM COLE INDUSTRIAL) + INSTALLATION.</i>			

Thank you for the opportunity to bid this job.

Phone #	Fax #	E-mail	Total	\$3,158.00
(561) 615-0988	(561) 429-8107	CTRLINEDRILLING@AOL.COM		



**COLE**  
**INDUSTRIAL**  
PVF | SANITARY | STRUCTURAL  
STREAMLINED

510 N. Turkey Creek Road  
Plant City, FL 33563  
Ph: (888) 993-2653 or (813) 247-4900  
Fax: (813) 659-2709  
Web: <http://coleindustrial.com>

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**QUOTE**

Page1

Quote Date	Expires	Authorization	Salesperson	Customer #	Terms
6/21/18	6/28/18	KIM FEDERER	ZAK	262130	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
02/020145	RFQ		WILL CALL	PPA	PLANT CITY, FLORIDA

Sold To KIM FEDERER  
CENTERLINE DRILLING INC  
1696 OLD OKEECHOBEE ROAD #3C  
WEST PALM BEACH, FL 33409  
Ship To CENTERLINE DRILLING INC  
1696 OLD OKEECHOBEE ROAD #3C  
WEST PALM BEACH, FL 33409

Quantity	Our Stock #/Description/Your Part #	Unit Price	UM	Extended Price
1	C4C080-SPECIAL 8" 150# T304/L COUPLING THR	877.1400	EA	877.14
1	C4B080060 8" X 6" BUSHING 150# 304 THR	780.0000	EA	780.00
1	8SRD17CL-MADP 8" CERTA LOC X 8" MALE PIPE THR	522.0000	EA	522.00
<b>APPROVED</b> <i>By Kim Federer at 8:28 am, Jun 22, 2018</i>				
		SubTotal		2,179.14
		Freight		300.00
		Sales Tax		152.54
		Quote Total		2,631.68

Thank you for the opportunity to quote  
Pricing based on all items ordered together  
All stock items are subject to prior sale  
Standard Cole Industrial terms in effect.  
Any changes to the quote are subject to rebid

All custom items are subject to 100% restock charge

**6B.**

## **WORK AUTHORIZATION**

CSID WA No. 145

Globaltech No. 151094

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the High Service Pumps 5 & 6 Variable Frequency Drive Installation, hereinafter referred to as the "Specific Project".

### **Section 1 – Terms**

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

### **Section 2 – Scope of Work**

CSID desires to add variable frequency drives (VFDs) to High Service Pumps 5 and 6. Currently, one VFD is shared between the two pumps which does not provide full operational flexibility. Additionally, Delta Controls was solicited to perform this work due to their experience working with CSID and their economical cost. This Work Authorization 145 implements the scope of work provided by Delta Controls in their proposal dated 7/02/18.

## **Task 1 – Professional Services**

This task includes project management and professional services required to complete the project.

### **Engineering and Project Management**

1. Review proposal provided by Delta Controls.
2. Prepare a purchase order for Delta Controls to install a Hitachi P1-01160-HFUF 60/75Hp 91/105 Amp VFD on both High Service Pumps 5 and 6. The Purchase Order will provide the appropriate liability and safety requirements as Delta Controls is providing and installing the VFDs.
3. Review submittal from Delta Controls for the VFDs.

## **Task 2 – Construction Services**

Delta Controls will provide and install two Hitachi P1-01160-HFUF 60/75Hp 91/105 Amp VFD on both High Service Pumps 5 and 6 under this task. FIRM will not provide inspection or oversight services during the installation.

### **Assumptions**

Assumptions for the project are as follows:

- FIRM did not conduct engineering analysis for the selection of the VFD units.
- FIRM did not prepare specifications or design drawings for the VFD installation.
- FIRM is not providing construction oversight.
- FIRM is not providing startup services.
- FIRM is not providing record drawings.
- FIRM is not preparing permit applications.

### **Section 3 – Location**

The services to be performed by the FIRM shall be at the CSID High Service Pump Building at the Water Treatment Plant.

### **Section 4 – Deliverables**

The FIRM will provide the following Deliverables to OWNER:

- Submittals for materials/equipment.
- Construction of Improvements.

### **Section 5 – Time of Performance**

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

<b>Task</b>	<b>Time Elapsed to Completion</b>
Notice to Proceed (NTP)	0 Days
Prepare Purchase Order	7 Days after NTP
Review Submittals	14 Days after NTP
Equipment Delivery	28 Days after NTP
Installation of VFDs	42 Days after NTP
Project Closeout	45 Days after NTP

### **Section 6 – Method and Amount of Compensation**

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$11,527.**
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services will be billed on a lump sum (LS) basis. The LS is based on the materials, methods, and assumptions

presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.

5. A Budget Summary for the above LS is provided in Attachment B.

## **Section 7 – Application for Progress Payment**

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount

of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.

4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manner acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
  - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
  - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
  - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
  - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).

7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER

of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting.

This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

## **Section 8 – Responsibilities**

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Joe Stephens as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
  - Provide copies of existing drawings and equipment cut sheets if requested by FIRM
  - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

## **Section 9 – Insurance**

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

#### **Section 10 – Level of Service**

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

#### **Section 11 – Indemnification**

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of     nine (9)     pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

**CORAL SPRINGS IMPROVEMENT DISTRICT**

---

Signature of Witness

---

Signature of President

---

Printed name of Witness

---

Dr. Marty Shank

---

Printed Name of President

---

Date

Approved as to form and legality

---

District Counsel

**FIRM**

State of Florida  
County of Palm Beach

The foregoing instrument was  
acknowledged before me on this

\_\_\_\_ day of \_\_\_\_\_, 2018 by

---

Signature

\_\_\_\_ who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

---

Troy Lyn, P.E., Vice President  
Name and Title (typed or printed)

---

Signature of Notary

---

July 16, 2018  
Date

## **Attachment A**

## **Budget Summary**



# Takeoff Worksheet

07/06/18

Coral Springs Improvement Dist  
151094 CSID HSP 5&6 VFD

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
<b>Job: 151094 CSID HSP 5&amp;6 VFD</b>					
		<b>Bid Item: 1 HSP 5 &amp; 6 VFD</b>			
		General Conditions	LOT	1.00	1,559.04
		HSP 5 & 6 VFD	EA	2.00	9,968.20
				<b>Bid Item Totals:</b>	<b>11,527.24</b>
				<b>Grand Totals:</b>	<b>11,527.24</b>

## **Seventh Order of Business**

## GENERAL SERVICES DEPARTMENT

### Procurement Services Division



City Hall – 1<sup>st</sup> Floor, Room 102W  
414 East 12<sup>th</sup> Street  
Kansas City, Missouri 64106

Main Line: (816) 513-0851  
Fax: (816) 513-1066

---

November 29, 2017

David G. Maxwell, Senior Vice President – Sales  
Graybar Electric Company, Inc.  
34 North Meramec Avenue  
St. Louis, MO 63105

RE: RFP EV2370 – Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions

The City of Kansas City, Missouri and U. S. Communities appreciate the time and effort that was put into the preparation of your proposal for the above-referenced RFP. Your proposal has been evaluated by a committee and has been recommended for an award. The City's Manager of Procurement Services intends to introduce an ordinance to seek City Council authorization to execute a contract with Graybar Electric. If City Council authorization for a contract with Graybar Electric is obtained, the City anticipates an executed contract with an effective date of February 1, 2018.

If you have any questions, please feel free to contact me at (816) 513-0816 or [Renee.Medlin@kcmo.org](mailto:Renee.Medlin@kcmo.org). We look forward to working with Graybar Electric.

Sincerely,



Reneé Medlin, CPPO  
Procurement Manager

## **Eighth Order of Business**



**ROOF SYSTEMS, LLC.**

State License #CCC1325862

Agenda Page 91  
**Therma Seal Roof Systems, LLC**  
1421 Oglethorpe  
West Palm Beach, FL 33405

**Phone: (561) 223-2096**  
**Fax: (561) 444-2272**

June 4, 2018

Coral Springs Improvement District  
10300 NW 11<sup>th</sup> Manor  
Pompano Beach, Florida 33071

To Whom It May Concern,

Therma Seal Roof Systems, LLC would like to extend the pricing and conditions for Coral Springs Improvement District to "piggyback" the City of West Palm Beach roofing repair and replacement contract #17839 effective June 1, 2018 thru May 31, 2019.

Should you have any questions, please do not hesitate to call us.

Thanks  
THERMA SEAL ROOF SYSTEMS, LLC

Dave Wikel  
President  
Dlw;mpc

*Solutions Driven. Customer Focused.*



WEST PALM BEACH

CITY'S ORIGINAL

MASTER CONTRACT

ROOFING REPAIR & REPLACEMENT

Contract No. 17839

Contractor Name. THERMA SEAL ROOF SYSTEMS, LLC

Contractor Address: 1421 Oglethorpe Road  
West Palm Beach, FL 33405

Email: Dwikel@thermasealfoofs.com

Telephone: (561) 223-2096

FEI/EIN # 46-199083

THIS CONTRACT ("Contract") is made by and between the CONTRACTOR identified above and the CITY OF WEST PALM BEACH ("City"), 401 Clematis Street, West Palm Beach, FL 33401,

In consideration of the covenants and conditions set forth in this Contract, the Contractor and City agree as follows:

1. Work. The Work shall include:

1.1 Regular Repairs. Contractor shall provide roof repair on an "as-needed" basis, as requested by the City through work orders. No minimum amount of work or compensation will be guaranteed. Contractor will be required to respond within forty-eight (48) hours of a call.

1.2 Replacement. Contractor shall provide roof removal and replacement on an "as needed" basis, as requested by the City. No minimum amount of work or compensation will be guaranteed. Contractor will be required to submit technical data and manufacturer's warranty information for roof replacement material prior to submittal of installation costs. All new roofing, or roof repairs in excess of 25% of the existing roof surface area, shall meet the requirements of the Florida Building Code. Notice of Acceptance data verifying compliance with wind velocity shall be provided.

1.3 Disaster Response. In the event of hurricane, tornado, tsunami or other "act of God", or situations where roof leaks are creating an unsafe or destructive condition, Contractor shall provide roof repair services on a first priority basis to the City. Contractor shall be required to respond within three (3) hours of a call. Contractor shall comply with all FEMA provisions as provided in the FEMA Amendment, attached as Exhibit A.

2. Work Orders: Work will be requested by City via work order. Work orders will be issued by City on an as-needed basis. Each work order will detail the specific scope of work, schedule for completion and compensation based on the unit prices contained in this Contract. No work is authorized until a Work Order is fully executed by the City. Any amendment to a Work Order is not effective and not authorized until such amendment is fully executed by the City. All terms and conditions of this Contract will be applicable to each Work Order. Upon completion of Work Order task, the Contractor will submit an individual invoice, a copy of the



**Date: June 25, 2018**

**Project Name: Coral Springs Improvement District**

**Attention: Tim Martin**

**We are pleased to present the following proposal for your review.**

## **PROPOSED ROOF AREA**

### **Scope of Work:**

#### **Flat Roof –**

- 1) Completely tear off and dispose of the existing roof systems and lightweight concrete down to the structural deck.
- 2) Repair deck as needed to accept new roof system.
- 3) Furnish and install a ¼ inch per foot tapered insulation fully adhered to the concrete deck with Fast 100 adhesive.
- 4) Fully adhere Sure-weld 060 TPO membrane to the insulation and walls and curbs per manufacturer's specifications.
- 5) All roof related metals including counter flashing, drip edge, coping, scuppers to be 032 aluminum with a kynar 500 paint finish and are included. Flash all drains and penetrations per manufacturers specifications
- 6) Demo and infill 3 curb openings and raise 4 curbs 6 inches and flash
- 7) 20 year manufacturer's warranty
- 8) Licenses, Insurance, permits, hoisting, labor and materials included

### **Qualifications**

- Therma Seal Roof Systems, LLC will maintain watertight conditions according to all manufacturer's and standard practices for roofing on a day-to day basis.
- Therma Seal Roof Systems, LLC will comply with all OSHA safety guidelines and regulations.

### **Investment**

We propose to furnish all material, labor, supervision and equipment to complete the above mentioned scope of work, in accordance with all specifications for the sum of:

**Price- 16,975.00**

**1421 Oglethorpe West Palm Beach, Florida 33405**

**(p) 561.223.2096 (f) 561.444.2272**

**License # CCC1325862**

**Solutions Driven and Customer Focused**

## **PAYMENT TERMS**

Payments are to be made as follows:

### **Negotiable**

Once again, thank you for the opportunity to present this proposal for your review. If you should have any questions or if there is anything else that I can do for you please call me at the number listed. Note: This proposal may be withdrawn by us if not accepted within thirty (30) days.

Sincerely yours,

Mickey Huffman  
Therma Seal Roof Systems, LLC  
1421 Oglethorpe  
West Palm Beach, Florida 33405  
1-561-223-2096 (o)  
1-561-444-2272 (f)

## **ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. The signer authorizes Therma Seal Roof Systems, LLC to do the work as specified. Payment will be made as outlined above.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard roofing practices. Contractor retains the initial right to remedy any consequential damages at the sole discretion of the contractor and shall not be held liable for any damages occurring previous to the following performance of contracted work. Any alteration or deviation from the specifications involving extra costs will be executed only with written orders, and will become an extra charge over and above the estimate. All signed agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, flood and other necessary insurances as require by law. Time is of the essence concerning this valuable contract. This project may be stopped if progress payments are not made on time. If it becomes necessary for the contractor to expend legal fees to collect monies owed, these legal fees will be the responsibility of the property owner. The signer can be personally liable for 2% interest per month after 10 days. All warranties to be issued upon completion of contract and all monies paid in full.

## **Ninth Order of Business**

July 3, 2018

Ms. Marta Rubio  
Finance & Accounting Manager  
Coral Springs Improvement District  
10300 N.W. 11<sup>th</sup> Manor  
Coral Springs, FL 33071

**Re: Coral Springs Improvement District GASB 75 OPEB Engagement Letter**

Dear Ms. Rubio:

We are writing to provide an engagement letter for actuarial services relating to GASB 75 Other Post-Employment Benefits (OPEB). By signing and dating this engagement letter, Gabriel, Roeder, Smith & Company (GRS) and the Coral Springs Improvement District (the "District") agree to the scope, work product and terms described herein. This engagement letter is fashioned after those for auditing services, for consistency with other professionals.

We will perform the "Alternative Measurement Method" calculations necessary for the District to comply with GASB Statement No. 75 for the fiscal year ending September 30, 2018. As such, the calculations will be performed as of October 1, 2017. We will provide actuarial advice concerning assumptions and a final Report reviewed and signed by an actuary. This service includes full telephone access to our actuaries and analysts during and after the process. It should be understood that this is not an actuarial valuation because the calculations will fail various actuarial standards of practice on account of following the GASB's Alternative Measurement Method.

We will then perform the "Alternative Measurement Method" calculations necessary for the District to comply with GASB Statement No. 75 for the fiscal year ending September 30, 2019 using a roll-forward method permitted under GASB rules based on calculations performed as of October 1, 2017. The results will be presented in a letter report.

The Reports will provide figures necessary for compliance with GASB Statement No. 75 for all OPEBs, presented in total, without any breakouts by union or employee groupings and no breakouts by enterprise fund or function. The District will be responsible for determining any such breakouts and for the narrative material required for the Notes.

The work papers for this engagement are the property of Gabriel, Roeder, Smith & Company (GRS). While we may be requested to make certain work papers available to auditors or to regulators pursuant to authority given by law or regulation, access to the requested work papers will be provided under supervision of GRS personnel. Furthermore, upon request, we may provide photocopies of selected work papers to regulatory agencies. These regulatory agencies may intend or decide to distribute the photocopies or information contained therein to others, including other governmental agencies.

Ms. Marta Rubio  
July 3, 2018  
Page 2

The District management has responsibility for the financial statements and all representations contained therein. Management also has responsibility for preventing and detecting fraud, for adopting sound accounting policies and establishing and maintaining effective internal control to maintain the reliability of the financial statements and to provide reasonable assurances against the possibility of misstatements that are material to the financial statements. This responsibility extends to the use or misuse of the results of our OPEB Report, presentations at on-site meetings and during telephone conferences. The Report and presentation materials may be provided to parties other than the District only in their entirety and only with the permission of the District.

Upon execution of this letter of engagement, we will prepare a data request letter. The District will compile and transmit all employee and retiree census data as requested in electronic form and in the format requested. The District will collect and transmit all documentation and other information requested regarding the other post-employment benefits provided.

The District agrees that all information, documents and data we request in connection with our Report will be made available to us, that all such information, documents and data provided to us will be complete and accurate, that we will have the full cooperation of the District's personnel and vendors, that the District will issue a representation letter from management concerning these matters, and that GRS may rely upon such information, documents and data with no duty to inquire or audit such.

Because of the importance of management's representations as to the completeness and accuracy of the information, documents and data which it provides to GRS, the District agrees to release GRS and its personnel from any claims, liabilities, costs and expenses relating to our services under this letter attributable to any misrepresentations in the representation letter referenced above. Furthermore, GRS agrees to maintain the employee data secure and confidential. Any dispute concerning this engagement will be resolved internally and, if not, with waiver of any jury trial and with venue at the place where the services are rendered. Except for gross negligence or willful misconduct, GRS liability hereunder will be limited to our fees.

The District is a public agency subject to Chapter 119, Florida Statutes. As required by law, and only to the extent required by law, GRS shall comply with Florida's Public Records Law. GRS is not acting on behalf of the District in providing actuarial and consulting services, as defined by statutes and interpreted by the Florida Attorney General Advisory Legal Opinions. GRS shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by GRS in conjunction with this Agreement. Specifically, as required by law, and only to the extent required by law, GRS shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service.
- (b) Upon request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in state law or as otherwise provided by law.

Ms. Marta Rubio  
 July 3, 2018  
 Page 3

- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if GRS does not transfer the records to the District.
- (d) Meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the GRS upon termination of the Agreement and destroy and duplicate public records that are exempt or confidential and exempt from the public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology system of the District.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954) 603-0033, [Sandra.DeMarco@STServices.com](mailto:Sandra.DeMarco@STServices.com), 210 NORTH UNIVERSITY DRIVE, CORAL SPRINGS, FL 33071.**

The base fees for the services are described in the following chart:

FY Applicable	Calculation Date	Fee
September 30, 2018	October 1, 2017	\$3,500
September 30, 2019*	October 1, 2017	\$1,000

*\* The off-year of this engagement presumes a "roll-forward", whereby the previous year's calculations would be adjusted so as to apply to the projected year. GASB Statement No. 75 permits calculations every other year unless significant changes occur, in which case new calculations must be performed. If calculations were required or requested by the District in the intermediate year(s), the cost would be developed by adjusting the initial report fee for inflation.*

Payment is due upon completion of the Report. There is no separate fee for telephone conferences or other expenses. No other surveys, impact studies or other projects are contemplated in the scope of this engagement. Additional studies, comparisons with other Districts, or other services will be performed upon request with, whenever possible, fixed fee quotes provided in advance.

We stand behind these results and are available to assist management in other strategic areas for controlling the OPEB liabilities.

Please return this signed agreement and retain a copy for your records. We thank you and other District officials for your confidence in our firm and look forward to working with you in the years ahead. Should you have any questions regarding these matters, please do not hesitate to contact us.

Ms. Marta Rubio

July 3, 2018

Page 4

Sincerely,



James J. Rizzo, ASA, MAAA  
Senior Consultant and Actuary  
Gabriel, Roeder, Smith & Company

JJR/nl

For the Coral Springs Improvement District

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Print Name (Authorized Party)

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Signature

## **Tenth Order of Business**

## BID TABULATION SHEET

Bid Number: 2018-02 REBID	Failure to file within the time prescribed in Section 120.57(3),	Opened By: Shawn Frankenhauser
Bid Title: Two (2) John Bean Sprayers model #DM10E100FERH or equivalent	Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. All bids accepted by the District are subject to the District's terms and conditions. Any and all terms and conditions submitted by bidders will be rejected and shall have no force and/or effect.	Tabulated By: Shawn Frankenhauser Verified By: David McIntosh
Open Date: 6/28/2018		
Opening Time: 11:00AM		
Buyer: Coral Springs Improvement Dist.		



## Coral Springs Improvement District

### Agenda Item Summary

Date: June 28<sup>th</sup> 2018

Subject: D 2018-02 Rebid Spray Rigs

Department: Drainage

By: Shawn Frankenhauser

Staff Requested Action: Award to Sprayer Depot

Budgeted: yes    Amount: \$16,950.00

Attachments: yes, bid tabulation

Background/Description: Invitation to bid advertised for 2 consecutive weeks in Sun Sentinel. Two qualified bids were received. The lowest bid was submitted by Sprayer Depot in the amount of \$16,950.00. The bid total is \$16,950.00 is within the budgeted amount for this purchase. I recommend that the Board award this contract for the purchase.

The Drainage Department currently has 2 spray rig units that are 10 and 11 years old. Frequent repairs and wear are causing unacceptable downtime and unexpected costs to maintain. Historically the avg. general useful lifespan is about 10 years; these units are used daily during the workweek to apply aquatic herbicides to District canals and waterways.

Benefits:

- Operational cost reductions:      Fewer repairs
- Manpower Impact/productivity:      Increase and maintain productivity
- Service Continuity/Improvement:      Less downtime and fewer expense on repairs



Coral Springs Improvement District  
10300 NW 11TH Manor Coral Springs, FL 33071

Vendor quote submittal form

BID ID: BID # DRAINAGE 2018-02 REBID

6/13/18

Date: \_\_\_\_\_

Vendors Billing Name/Address:	Contact Person:
Sprayer Depot 7800 N Orange Blossom Trail Orlando FL 32810	Brandon Grossman
Phone number:	Email address:
800-228-0905 ex 202	brandon@sprayerdepot.com
model/brand:	Actual Dimensions:
John Bean	47" L x 43" W x 37" H

Item number	Description	Unit Cost
5280194	John Bean DM10E100FERH 100 Gallon Hydraulic Sprayer (Fiberglass Tank)	\$8,475

Total price to include shipping and delivery to the District Office 10300 NW 11<sup>th</sup> Manor Coral Springs, Fl. 33071

16,950  
Total Price \$ \_\_\_\_\_

By virtue of submitting this quote, Vendor agrees to all terms, conditions and specifications attached hereto

Signature of authorized representative

Brandon Grossman

Name of authorized representative (type or print)



Coral Springs Improvement District  
10500 N.W. 112th Street, Coral Springs, FL 33071

---

Date:

Award of Bids and RFQ's

BID/RFQ name: **BID # DRAINAGE 2018-02 REBID**

Bid awarded to:

---

Signature of Witness

---

Signature of President

---

Printed Name of Witness

---

Printed Name of President

---

Dr. Martin Shank

## **Eleventh Order of Business**



June 14, 2018

To: The Board of Supervisors of the Coral Springs Improvement District  
From: Timothy G. Ischay, Director of Finance

RE: Change Order Request to Contract "Basin Rehab Lift Station LS#2, Project #2"

LMK Pipe Renewal LLC requests a change order to contract "Basin Rehab Lift Station LS#2, Project #2" for services and parts rendered. The original projected costs were underestimated from actual amounts for mechanical cleaning of pipes, tv inspections of all pipes, and required lengths of installed pipe on this project. This put the total cost of Project 2 at \$223,227.90 with a net amount \$28,608.30 over budget. We are requesting to increase the total contract value of \$194,619.60 to \$223,227.90 to reflect this overage.

Sincerely,

A handwritten signature in blue ink that reads "Larry W. Kiest".

Larry Kiest, President  
LMK Pipe Renewal LLC



LMK Pipe Renewal LLC  
 1131 NW 55th Street  
 Fort Lauderdale, Florida 33309  
 (954) 772-0075 office  
 (954) 772-0086 fax

# Invoice

**Sold To:**

<b>Coral Springs Imp District</b>			Invoice No.	17-002.04R2
<b>10300 NW 11th Manor</b>			Invoice Date	14-May-18
<b>Coral Springs, FL 33071</b>			Purchase Number	1800320
			Job Number	17-002
<b>Att. Mr. Dan Daly</b>			Terms	30 days
QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1	EA	<u>Mobilization and Cleaning</u>	\$1,725.00	\$1,725.00
3465	EA	<u>Light Jet Cleaning for 8" through 12" pipe</u>	\$1.75	\$6,063.75
947	EA	<u>Mechanical Cleaning for 8" through 12" pipe</u>	\$17.25	\$16,335.75
4929	LF	<u>TV inspection, Post-Cleaning for 8" through 12" pipe</u>	\$1.00	\$4,929.00
4929	EA	<u>TV Inspection, Post Lining for 8 inch through 12" pipe</u>	\$1.00	\$4,929.00
1	EA	<u>Moilization (No Rush, Over \$20K Job assinment)</u>	\$3,500.00	\$3,500.00
4929	LF	8" pipe, for job sizes over 500ft. 6mm	\$30.00	\$147,870.00
0	EA	Grind protruding 4" or 6" Lateral flush with 8"-12" main	\$336.00	\$0.00
0	LS	<u>MOT Flaggers-Clean/Line (Pass-Thru-As needed)</u>	\$45.00	\$0.00
			<b>Subtotal</b>	<b>\$185,352.50</b>
1	EA	<u>5% LMK Pipe Renewal: Fee to Contract</u>		\$9,267.63
		<b>Main Line Cleaning and Lining</b>		
			<b>Total Due</b>	<b>\$194,620.13</b>

**Please note our remittance address:**

LMK Pipe Renewal  
 1131 NW 55th Street  
 Fort Lauderdale, Florida 33309

**Questions regarding this Invoice?**

Contact: Bill Rivera  
 (954) 772-0075 office



LMK Pipe Renewal LLC  
 1131 NW 55th Street  
 Fort Lauderdale, Florida 33309  
 (954) 772-0075 office  
 (954) 772-0086 fax

# Invoice

**Sold To:**

<b>Coral Springs Imp District</b>			Invoice No.	17-002.04R3
<b>10300 NW 11th Manor</b>			Invoice Date	14-May-18
<b>Coral Springs, FL 33071</b>			Purchase Number	1800320
			Job Number	17-002
<b>Att. Mr. Dan Daly</b>			Terms	30 days
QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
0	EA	<u>Mobilization and Cleaning</u>	\$1,725.00	\$0.00
517	EA	<u>Light Jet Cleaning for 8" through 12" pipe</u>	\$1.75	\$904.75
1527	EA	<u>Mechanical Cleaning for 8" through 12" pipe</u>	\$17.25	\$26,340.75
0	LF	<u>TV inspection, Post-Cleaning for 8" through 12" pipe</u>	\$1.00	\$0.00
0	EA	<u>TV Inspection, Post Lining for 8 inch through 12" pipe</u>	\$1.00	\$0.00
0	EA	<u>Moilization (No Rush, Over \$20K Job assinment</u>	\$3,500.00	\$0.00
0	LF	8" pipe, for job sizes over 500ft. 6mm	\$30.00	\$0.00
0	EA	Grind protruding 4" or 6" Lateral flush with 8"-12" main	\$336.00	\$0.00
0	LS	<u>MOT Flaggers-Clean/Line (Pass-Thru-As needed</u>	\$45.00	\$0.00
			<b>Subtotal</b>	\$27,245.50
1	EA	<u>5% LMK Pipe Renewal: Fee to Contract</u>		\$1,362.28
		<b>FINAL INVOICE</b>		
			<b>Total Due</b>	<b>\$28,607.78</b>

**Please note our remittance address:**

LMK Pipe Renewal  
 1131 NW 55th Street  
 Fort Lauderdale, Florida 33309

**Questions regarding this Invoice?**

Contact: Bill Rivera  
 (954) 772-0075 office



### Completion Report Sheet

PROJECT: Coral Springs Improvement District - 2017 Sewer LiningLOCATION: Coral Springs, FLCUSTOMER: Coral Springs Improvement District - 2017 Sewer LiningJOB NO.: CP-484DATE: 5/3/2018

Cleaned	Installation Date	Location	Upstream MH#	Downstream m MH#	Pipe Size	MM	PLAN LENGTH	INSTALLED FOOTAGE	LATERALS	LATERALS OPENED	Pre Video	Post Video	INSIGNIA SEALS	MECH CLEANING - ROOT/GREASE	CCTV footage	NOTES
2/26/2018	3/14/2018	9123 NW 21 CT	1511	1512	8	6	244	244	2	2	X	X	2		242.9	Good to line
2/26/2018	3/14/2018	9048 NW 21 CT	1512	1513	8	6	280	278	3	3	X	X	2		278.8	Light grease (Thin) - Good to line
2/26/2018	3/20/2018	205 NW 86TH TER	4A	3A	8	6	198	198	6	6	X	X	2		199	Chain cut from 199 to 3' = 196 Total - Good to line
2/26/2018	3/20/2018	6745 NW 21ST CT	1517	1707	8	6	289	289	2	2	X	X	2	6.0	283	Root cut from 288 to 282 = 6 - Good to line
2/26/2018	3/19/2018	209 NW 87TH TER	1707	1706	8	6	75	75	0	0	X	X	2		72	Good to line
2/26/2018	3/19/2018	2073 NW 87TH TER	1706	1610	8	6	105	105	0	0	X	X	2		103.7	Good to line
2/27/2018	3/21/2018	2074 NW 86TH WAY	7	1514	8	6	97	97	2	2	X	X	2	97.2	0	
2/27/2018	3/21/2018	2041 NW 86TH WAY	1614	1613	8	6	133	135	1	1	X	X	2	56.3	Grease throughout line - Cut from 97.2 to 0.0 = 97.2 - Good to line	
	3/29/2018	NW 88 AVE	8b	98	8	6	87	87	0	0	X	X	2		87	Grease cut from 133.1 to 76.8 = 56.3 - Good to line
2/27/2018	3/28/2018	1896 NW 88 WAY	1311	1617	8	6	246	246	2	2	X	X	2		247	Good to line
2/27/2018	3/30/2018	8755 NW 18 CT	1617	1616	8	6	245	245	3	3	X	X	2	220.5	4	
2/27/2018	4/2/2018	8769 NW 19 ST	1508	1507	8	6	197	197	1	1	X	X	2	172.2	Grease cut from 244.5 to 24 = 220.5 - Good to line	
2/27/2018	4/2/2018	8813 NW 19 ST	1507	1506B	8	6	143	143	0	0	X	X	2		143.8	Grease cut from 197.2 to 25 = 172.2 - Good to line
2/28/2018	4/2/2018	1906 COQUINA WAY	2-57	2-56	8	6	44	44	2	2	X	X	2		43.6	Good to line
2/28/2018	3/22/2018	1906 COQUINA WAY	2-56	2-49	8	6	342	342	8	8	X	X	2	304.7	37.3	
2/27/2018	3/29/2018	1925 COQUINA WAY	2-55	2-54	8	6	49	49	2	2	X	X	2		49.5	Calcium cut from 340.7 to 36 = 304.7 - Good to line
2/27/2018	3/29/2018	1937 COQUINA WAY	2-54	2-53	8	6	206	206	5	5	X	X	2		62.3	Good to line
2/27/2018	3/13/2018	1949 COQUINA WAY	2-53	2-52	8	6	138	138	2	2	X	X	2		71.5	Grease cut from 206.2 to 62.5 = 143.7 - Good to line
2/28/2018	4/3/2018	1965 COQUINA WAY	2-52	2-51	8	6	38	38	1	1	X	X	2		34.4	Grease cut from 137.5 to 66 = 71.5 - Good to line
2/28/2018	4/3/2018	1965 COQUINA WAY	2-51	2-50	8	6	185	185	3	3	X	X	2		170.6	3.6
2/28/2018	4/3/2018	1985 COQUINA WAY	2-50	2-49	8	6	39	39	2	2	X	X	2		14.4	Calcium cut from 37.4 to 3 = 34.4 - Good to line
2/28/2018	3/26/2018	1989 COQUINA WAY	2-49	2-48	8	6	126	126	0	0	X	X	2		37.0	Calcium cut from 183.6 to 13 = 170.6 - Good to line
2/28/2018	3/26/2018	1989 COQUINA WAY	2-48	2-48	8	6	126	126	0	0	X	X	2		122.9	2
3/23/2018	3/27/2018	9111 NW 20 MANOR	1702	1702A	8	6	132	132	2	2	X	X	2		124.3	Corrosion @ 8' - NEED CHAIN CUT
3/23/2018	3/27/2018	8939 NW 19 ST	1505	1504	8	6	321	321	2	2	X	X	2		313.3	7.7
2/28/2018	3/27/2018	9071 NW 19 ST	1502	1503	8	6	84	84	1	2	X	X	2		82.6	Concrete @ mouth - NEED CHAIN CUT
3/27/2018	3/27/2018	9055 NW 19 ST	1503	1504	8	6	243	243	3	2	X	X	2		242.5	0.5
3/19/2018	3/27/2018	1924 NW 90 LN	1504	1810	8	6	143	143	0	0	X	X	2		140.2	2.8
3/22/2018	3/27/2018	9080 NW 90 LN	1810	LS2	8	6	12	12	0	0	X	X	2		0.0	Gusher- pre grout
2/28/2018	3/26/2018	NW 20 ST & NW 19th Street	2-48	1501	8	6	20	20	0	0	X	X	2		19.8	Line wrinkled due to not being able to cut main due to narrow channel.
2/28/2018	3/27/2018	NW 20 ST & NW 19th Street	1501	1502	8	6	151	151	1	1	X	X	2		134.5	16
2/27/2018	3/23/2018	2007 NW 86 WAY	1613	1612	8	6	167	167	0	0	X	X	2		165	Grease throughout line - Cut build-up from 150.5 to 16 = 134.5 - Good to line
3/16/2018	3/27/2018	8982 NW 2ND CT work is on 90TH Avenue	2051	2052	8	6	152	150	2	2	X	X	2		150	
TOTALS:					4,931		4929	58	58				64	2474.4	2427.9	

ITEM	DESCRIPTION
	1 Mobilization and cleaning
	6 Light jet cleaning for 8" through 12" pipe
	19 Mechanical Ceaning for 8" through 12" pipe
	24 TV Inspection, Post Ceaning for 8" through 12" pipe
	29 TV Inspection post lining for 8" through 12" pipe
	42 Mobilization (No Rush, over 20k Job assigment
	51 8" pipe, job for sizes over 500ft. 6mm
	86 Grind Protruding 4" or 6" Latteral flush with 8"-12" Main
MOT 01	MOT flaggers-Clean/Line (Pass-thru-As needed

CONTRACT PRICES				Request #4	
QTY.	UNIT	PRICE	TOTAL	QTY	TOTAL
1	EA	\$1,811.25	1811.25	1	\$1,811.25
4779	EA	\$1.84	8793.36	3982	\$7,326.88
947	EA	\$18.11	17150.17	2474	\$44,804.14
4779	LF	\$1.05	5017.95	4929	\$5,175.45
4779	EA	\$1.05	5017.95	4929	\$5,175.45
1	EA	\$3,675.00	3675	1	\$3,675.00
4779	LF	\$31.50	150538.5	4929	\$155,263.50
5	EA	\$336.00	1680	0	\$0.00
20	LS	\$48.30	966	0	\$0.00
Contract Value			\$194,650.18	Request #4 Total	223231.67

## **Twelfth Order of Business**



## PROFESSIONAL SERVICES AGREEMENT CHANGE ORDER

Change Order # 1 Date 12 March 2018

"STANTEC" STANTEC CONSULTING SERVICES INC.

STANTEC Project # 224801227

200 Business Park Circle, Suite 101, St. Augustine, FL 32095

Ph: (904) 247-0787 Fx:

email: michael.burton@stantec.com

CLIENT CORAL SPRINGS IMPROVEMENT DISTRICT

Client Project # NA

210 N. University Drive, Suite 702

Coral Springs, FL 33071

Ph: (954) 603-0031 Fx:

email: ken.cassel@inframark.com

Project Name and Location: General Fund Assessment Methodology

In accordance with the original Professional Services Agreement dated 5 June 2017 and Change Orders thereto, the Agreement changes as detailed below are hereby authorized.

Total fees this Change Order	\$	8,201.00
Original agreement amount	\$	20,129.00
Change Order Number	\$	-
Change Order Number	\$	-
Change Order Number	\$	-
Change Order Number	\$	-
<b>Total Agreement</b>	<b>\$</b>	<b>28,330.00</b>

Effect on Schedule: NA

Payments shall be made in accordance with the original agreement terms. All other items and conditions of the original Agreement shall remain in full force and effect.

**PURSUANT TO FLORIDA STATUTES CHAPTER 558.0035 AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR DAMAGES RESULTING FROM NEGLIGENCE.**

STANTEC CONSULTING SERVICES INC.

CORAL SPRINGS IMPROVEMENT DISTRICT

Michael E. Burton, Vice President  
Print Name and Title

Dr. Martin Shank  
Print Name and Title

Signature

Signature

Date Signed:

March 12, 2018

## Coral Springs Improvement District (CSID)

## GENERAL FUND O&amp;M AND WATER AND SEWER CAPITAL ASSESSMENT METHODOLOGY

PROJECT WORK PLAN AND FEE ESTIMATE - Implementation Assistance

PROJECT TASKS		ESTIMATED MAN-HOURS			Total Project
		Project Director \$325	Managing Consultant \$190	Project Consultant \$140	
<b>ADDITIONAL SERVICES FOR IMPLEMENTATION ASSISTANCE</b>					
<b>TASK 1</b>	<u>Assist with preparation of notices</u>				
1.1	Prepare language for local notices	0.5	1	3	4.5
a.	Prepare draft local notices	0	0.5	1	1.5
b.	Prepare final local notices based upon input from Special Counsel and staff.				
1.2	Prepare draft First Class Mail notice	0.5	1	2	3.5
a.	Prepare draft first class mail notice	0	0.5	1	1.5
b.	Prepare final first class mail notice based upon input from Special Counsel and staff.	0	3	5	8
c.	Assist mail contractor with mail merge for assessment roll with first class mail letter and notice.	0	3	5	8
d.	Validate correctness of mail merge from samples provided by mail contractor.				
<b>TASK 2</b>	<u>Coordinate with Special Counsel re Resolution and Ordinance</u>				
2.1	Review Resolution and Ordinance and provide comments	0	1	2	3
<b>TASK 3</b>	<u>Attend Hearing for Adoption</u>				
3.1	Prepare presentation for hearing	0	1	2	3
3.2	Attend Hearing	0	8	0	8
<b>TASK 4</b>	<u>Prepare certified assessment roll.</u>	1	1	3	5
<b>TOTAL MAN-HOURS</b>		2	20	24	46
<b>TOTAL FEE BEFORE EXPENSES</b>					\$7,810
<b>TOTAL EXPENSES</b>		5.0%			\$391
<b>TOTAL FIXED FEE INCLUSIVE OF EXPENSES - ONE ASSESSMENT PROJECT</b>					\$8,201
<b>NUMBER OF ASSESSMENTS</b>					2
<b>TOTAL FOR BOTH GENERAL FUND AND WATER AND SEWER ASSESSMENTS</b>					\$16,402

<u>First Class Mailing Cost Estimate - For Information Only - District to Contract with Globe Marketing Systems Directly</u>	
QUOTE FROM GLOBE MARKETING SYSTEMS - ONE ASSESSMENT PROJECT: Assume 12,031 Parcels	\$7,029
NUMBER OF ASSESSMENTS	2
<b>TOTAL FOR BOTH GENERAL FUND AND WATER AND SEWER ASSESSMENTS</b>	<b>\$14,058</b>

Note: All meetings with client staff or Governing Board include time for meeting preparation, meeting attendance and post meeting documentation.

# **Thirteenth Order of Business**

**13B.**

**Globaltech, Inc.  
CSID Engineer's Report  
July 16, 2018**

**PROJECTS UNDER CONTRACT**

**WA #128 – Sodium Hypochlorite Tank 1 & 3 Replacement – In Closeout**

- Authorization approved by Board – 10/23/17
- CSID staff removed Tank No. 1
- Installation of tanks complete
- Performed piping repair under allowance
- Savings of approximately \$7,400 due to work performed by staff.

**WA #129 - Fluoride System Replacement – In Progress**

- Authorization approved by Board – 10/23/17
- Substantially complete
- Record drawings submitted for staff review
- Submitted request for permit closeout
- Walk through inspection with Health Department – 7/10

**WA #131- HSP 7 Modifications – In Progress**

- Approved by Board – 1/22/18
- Conducted meeting with CSID staff on 6/14 to review modeling results
- Ordered replacement pump week of 7/09 – anticipated delivery 9/03.

**WA #132 – PW No. 6 - VFD Installation – In Progress**

- Approved by Board – 1/22/18
- Control panel delivered July 11, 2018
- Coordinating installation with electrical subs

**WA #133 - Facility Arc-Flash Study – In Progress**

- Preparing electrical systems models
- Submitted second request to FPL for additional information on transformers
- Project approximately 5 weeks behind schedule.

**WA #134 – PW No. 9 – Redevelopment – In Closeout**

- Approved by Board – 2/26/18.
- Field work began 4/12/18
- Well reassembled end of June – some materials required replacement resulting in WA-134 Amendment 1 (On July Board Agenda)
- Well disinfected and returned to service 6/29/18.
- Site restoration completed 7/13
- Preparing final report

**WA #135 – DIW 20-inch Valve Replacement – In Progress**

- Approved by Board – 3/16/18
- Waiting upon completion of WA-136
- Anticipated installation week of 7/23

**Globaltech, Inc.  
CSID Engineer's Report  
July 16, 2018**

**PROJECTS UNDER CONTRACT (Cont.)**

**WA #136 – DIW Buried Valve Replacement – In Progress**

- Approved by Board – 3/16/18
- Second new valve delivered week of 7/02
- Installation scheduled Week of 7/09/18.

**WA #138 – Ground Storage Tank Hydraulic Assessment – In Closeout**

- Approved by Board – 4/26/18
- Investigation alternatives to improve in-tank mixing
- Met with staff to review findings and alternatives -5/30/18
- Submitted Final Technical Memorandum with findings and proposed alternatives
- Developing work authorization to implement improvements for August Board

**WA #139 – Generator Diesel Fuel Line Replacement – In Progress**

- Approved by Board – 4/26/18
- Contacted Broward County regarding need for permit
- Submitted permit applications 7/13/18

**WA #141 – Plant D Repair – In Progress**

- Approved by Board – 4/26/18
- Demolition started 6/07/18
- Cutting and coring sloped slab to define boundaries.
- Slab demolitions should be completed by end of July
- Provided staff with estimates for replacement costs

**WA #142 – Lift Station 13 & 17 Rehabilitation – In Progress**

- Approved by Board – 4/26/18
- Prepared design and ordering collar and lid for LS-13 (delivery by end of July)
- Exploratory excavations at LS 13 & LS 17 to expose force mains
- Developing MOT for LS 13

**WA #143 – Site 12 Canal Bank Restoration – In Progress**

- Prepared Purchase Order for site survey with Avirom & Associates
- Conducted site survey 6/27/18 – waiting for final drawings
- Met with adjacent property owners
- Start design week of 7/23

**Globaltech, Inc.  
CSID Engineer's Report  
July 16, 2018**

**WA #137 – High Service Pump 1 & 2 Improvements (No. 1 & 2) – On July Board**

**WA #145 – Variable Speed Drives for High Service Pumps 5 & 6 – On July Board**

**WA #146 – Ground Storage Tank Improvements – On August Board**

**13C**

## Coral Springs Improvement District

## **Utility Billing Work ORDERS**

2018	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Customer Inquiry requiring work order	42	33	27	44	45	27							218
Mis-Reads	1	1	0	1	0	0							3
Meter Calibration Tests	0	0	0	0	0	0							0

## Coral Springs Improvement District

## Utility Billing Work ORDERS



## July Report to the Board of Directors for the Water Plant

Report Includes Updates through 7/3/2018

### **Our sanitary survey with BCHD**

The Broward County Health Department conducted their 16 hour triennial sanitary survey of our system on 6/21 & 22. There were **0** significant deficiencies identified. They went through everything from our records, to flushing programs, valve exercising, sampling requirements, cross connection control program, plant upkeep and maintenance, etc. We received several compliments from them on how well organized we were as well as how nicely the plant is kept up.

### **Membranes in train #2**

On June 26<sup>th</sup> and 27<sup>th</sup> staff rotated the tail elements from stage 2 to the front of the first stage where they see a much better water quality(less concentrated). By doing this we realized a significant improvement in water quality as we did in train one. We are working with Globaltech to write a specification and go out to bid for replacement membranes for stage 2.

### **Fluoridation system upgrade (Grant)**

This project is substantially complete. We submitted the final grant invoice to the state public health dental program on 7/2 well ahead of the 7/30 deadline. The Broward County Health Department is scheduled for a site visit to walk through the system and provide a final clearance on 7/10. Shortly after that we will place the new system online and begin disconnecting and removing the temporary system.

### **Well 9's rehab (WA 134)**

Centerline Drilling completed the rehab of the well and we are seeing a significant improvement in specific capacity (gallons per minute per foot of water level drawdown). There were a few parts that Globaltech assumed could be re used in the WA and therefore funds were not included to replace those. Unfortunately their condition rendered them unsalvageable. There is an amendment in the agenda for this meeting to increase the WA budget by \$3,886 to cover the cost of the stainless steel coupling, reducer, and adapter that had to be replaced.

## **Hypochlorite tanks**

Staff disconnected and removed both old hypochlorite tanks. By doing this we saved approximately \$7,500 from this work authorization. The two new tanks have been installed and the north tank has already been placed in service. The south tank will most likely be in service by this meeting on 7/16.

## **High service pumps 5 & 6 VFD replacement (WA 145)**

The VFD that high service pump 5 & 6 currently share has finally failed. It was installed in 1998 and the typical life expectancy for a 75 hp VFD is 10 years. There is a WA being presented by Globaltech at this meeting for the replacement of this VFD, in the amount of \$11,527, with two VFD's so that high service pumps 5 & 6 can be run independently from now on. This gives us more flexibility for certain situations like when we go to replace the underground valves on the north end of the high service pump building next year and need to shut down the pumps on the east end of the building to do so. We were able to keep the cost down by doing some of the electrical work in house.

## **Open positions in our department**

We have selected a candidate for the trainee position and he starts on July 16<sup>th</sup>. Daniel has already completed his coursework for the C license and has passed the state exam. He also has an associate's degree from Broward College in environmental science and technology. We feel he will be a great addition to our team and are looking forward to working with him. We are still accepting applications and conducting interviews for the licensed position that we have available.

## **Projects with Globaltech**

- Hypochlorite tank replacement – WA 128 approved in October. Almost complete
- Fluoridation system upgrade- WA 129 approved in November. Almost complete
- High service pump #7 flushing line- WA 131 letter of understanding for the shift in direction approved in March. Underway
- Adding a VFD to well 6 –WA 132 approved in January. Underway
- Rehabilitation of well 9 – WA 134 approved in February. Complete
- Replacement of high service pumps 1&2's impellers- WA to be presented after the HSP system eval.
- Storage tank influent corrections- WA 138 for a hydraulic analysis approved at the April meeting. Completed. A WA for the actual repairs will follow
- Underground diesel tank transfer lines upgrade- WA 139 approved in April. Underway
- High service pump 5&6 VFD replacement- WA 145 presented at the July meeting

Coral Springs Improvement District  
Wastewater Department Report  
July 2018 Board Meeting

## **Ongoing Projects**

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

### **WA # 133– Arc Flash Study**

- The engineers have requested information from Florida Power and Light. Once the engineers get the information, they will complete the Arc Flash Report.

### **WA # 135 – Replacement of Two 20” Gate Valves on Injection Well 2 Bypass Line**

- GlobalTech was given notice on March 21, 2018, to proceed with the Replacement of two 20” Gate Valve on Injection Well 2 Bypass Line. GlobalTech has received the valves and installation is projected to be completed in the middle of July 2018.

### **WA # 136– Replacement of Two Buried Butterfly Valves**

- GlobalTech was given notice on March 21, 2018, to proceed with the Replacement of two (2) buried Valves at the Deep Well Pump Station. GlobalTech has received the valves and installation is scheduled for July 11, 2018.

### **WA # 141 – Plant D Repairs**

- GlobalTech was given notice on April 27, 2018, to proceed with Plant D repairs. GlobalTech started demolition on Thursday May 31, 2018. New Stainless-Steel Weir has been installed and Clarifier concrete is being removed. Pictures of the project are below:



### **WA # 140 Monitoring Well #4 Construction**

- GlobalTech was given notice on June 19, 2018, to proceed with Monitoring Well #4 Construction.

### **WA # 144 Deep Well 1 and 2 Mechanical Integrity Test**

- GlobalTech was given notice on June 19, 2018, to proceed with Deep Well 1 and 2 Mechanical Integrity Test.



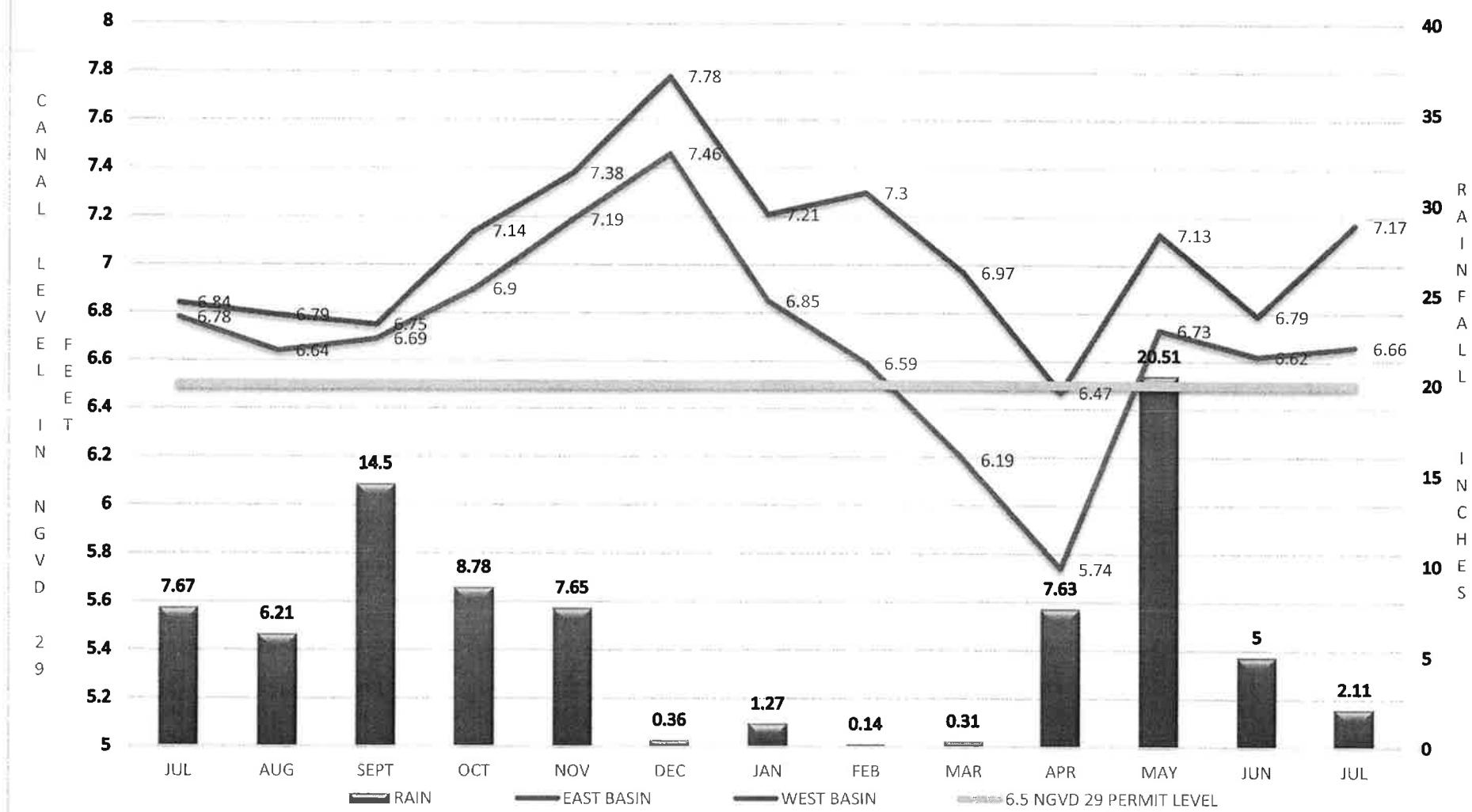
## **Coral Springs Improvement District**

Drainage Report July 16, 2018

Board of Supervisors Meeting

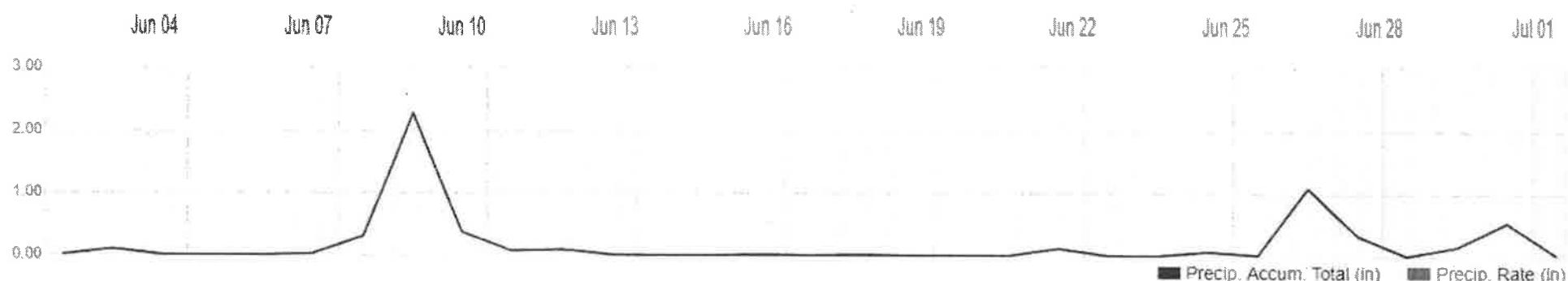
- Aquatic herbicide applications for perimeter grasses and spatterdock are complete. Primary focus continues to be on algae treatments.
- Canal levels are being held close to 6.5 NGVD 29 on the east basin and up to 7.2 NGVD 29 in the west basin for water quality purposes per our permit. Once above 7.2 we can drawdown to 6.5 in the west basin.
- Procurement of aquatic herbicides via piggyback various State agencies is being monitored and a request to consider will be on the August agenda.
- RFP for culvert approach dredging, PS #1 right of way tree clearing and mowing services for the Sawgrass berm is underway and expected to be brought to the Board of Supervisors for consideration at the August meeting.

## AVG. BASIN LEVEL AND TOTAL RAINFALL



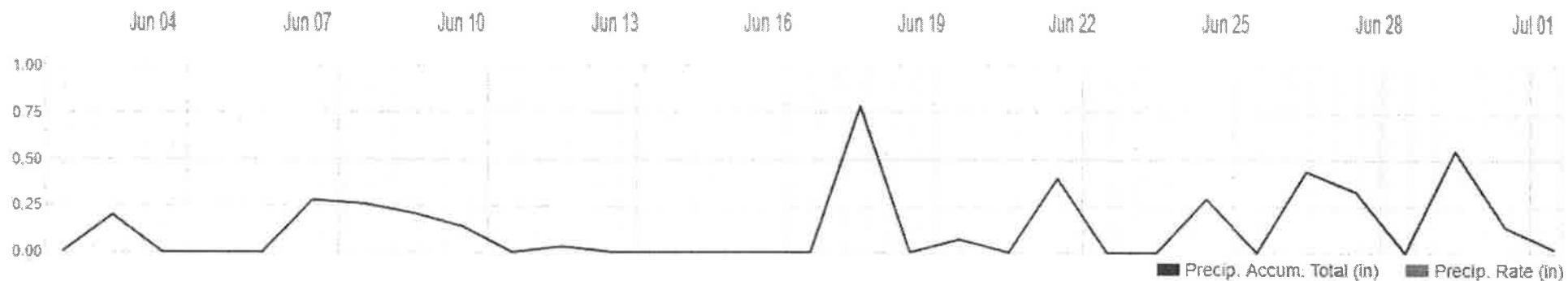
West Basin Eagle Trace Station      Precipitation      5.53 in

**June 1, 2018 - July 1, 2018**

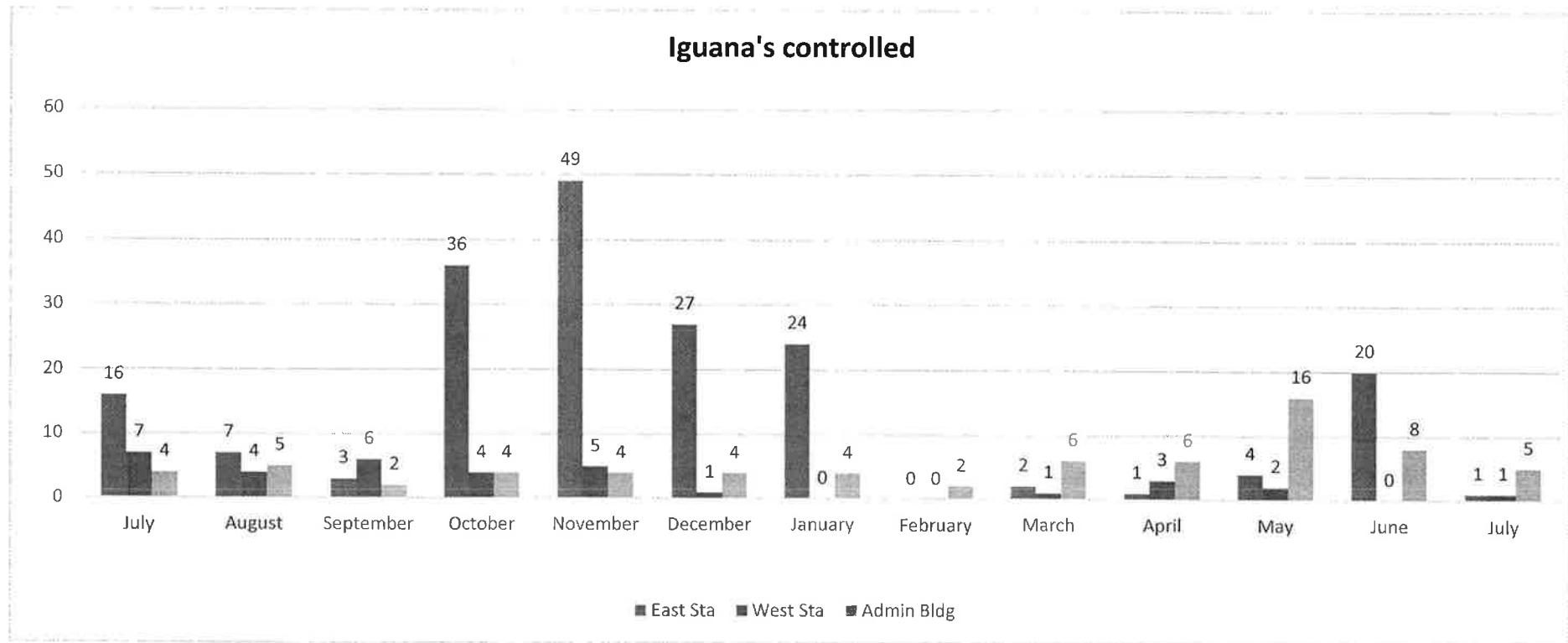


East Basin Oakwood Station      Precipitation      4.15 in

**June 1, 2018 - July 1, 2018**



## Iguana Management: June 2017 through June 2018





Coral Springs Improvement District  
10800 N.W. 11TH Manor Coral Springs, FL 33071

## **Maintenance Department Report**

4-26-18 board Meeting, 3:00 pm

### Water Department:

- We worked on the protection system for the hydraulic ladder and modified the electric control for a safe operation.
- A new 4 " valve/actuator was installed in the bypass system.
- The new 40 HP motor in the transfer pump position #1 was installed and the lightning rod system was repaired.
- Wells 7 to 11 were modified in different electrical repairs to improve their operation.
- We removed the last chemical tank for the installation of the new one.

### Wastewater Department:

- We have pending the installation of the main breaker that will feed the new deep well.
- Modification and repair of the control system for the main A/C of the administration building.
- The motor/blower #1 of the Surge Tank was fixed and replaced.

### Field Department:

- N/A

### Drainage Department:

- Shawn is being assisted for the replacement of a gas valve at a pump station.