

**Coral Springs  
Improvement District**

**Agenda**

**July 18, 2022**



# Coral Springs Improvement District

Est. 1970

July 13, 2022

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

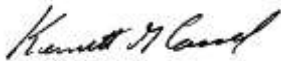
The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held Monday, July 18, 2022, at 4:00 p.m. at the District Offices, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida. To comply with CDC guidelines on social distancing due to Covid-19, members of the public can also attend via conference call by dialing 1-646-838-1601, meeting ID# 318146355# Following is the advance agenda for the meeting.

1. Call to Order
2. Approval of the Minutes of the June 20, 2022 Meeting
3. Audience Comments
  - Rita Radziwon
  - Bruria Zivan
4. Financials for June 2022
5. Resolution 2022-7, Approving the Proposed Water and Sewer Budget and Setting a Public Hearing
6. Consideration of Permits – Shawn/Curt
  - A. Consideration of Permit 2022-8 for Conduit and Fiberoptics Installation at Visconti Condominiums
  - B. Consideration of Permit 2022-9 for Conduit and Fiberoptics Installation at 9000 W. Atlantic Boulevard
7. Consideration of Request by Staff to Approve the Proposal by Underwater Solutions to Carry Out Cleaning and Inspections of the District's Potable Water Tanks (*The work will be done by piggyback off Contract 4601 OQ between Underwater Solutions and Orlando Utilities. Underwater Solutions has quoted a price of \$11,670. Staff requests the Board approve a not to exceed amount of \$15,000 to Allow for Any Unforeseen Issues that May be Discovered.*) – Christian
8. Consideration of Request by Staff to Approve the Proposal by Comanco Environmental Corporation to Carry Out Repairs to the Liner on The Wastewater Lined Pond (*The Work will be done by piggyback off Contract Y18-1076-AV between Comanco Environmental Corporation and Orange County. Comanco Environmental Corporation has quoted a price of \$7,763 for this work in line with the contract terms.*) - Tom
9. Consideration of a Request by Staff to Approve the Proposal by Quest to Complete the Upgrade of CSID's Website (*Quest will perform services under the contract between Quest Corporation of America, Inc. and the Central Florida Expressway Authority as previously agreed with CSID*) - David
10. Consideration of Work Authorizations
  - A. Amendment #1 to Work Authorization #197 for HSP Building Valve Replacement Returning Unspent Allowance of \$5,000

- B. Amendment #1 to Work Authorization #200 for Pump Stations #1 and #2 Trash Rack Replacement Returning Unspent Allowances of a Total \$2,366.68
- 11. Engineer's Report
- 12. Staff Reports
  - A. Manager – Ken Cassel
  - B. Department Reports
    - Operations – David McIntosh
    - Utilities Update – Joe Stephens
    - Utility Billing Customer Service Report – Dave Berringer
    - Water – Christian McShea
    - Wastewater – Tom Kedrierski
    - Stormwater – Shawn Frankenhauser
    - Field – Curt Dwiggin
    - Maintenance Report – Pedro Vasquez
    - Human Resources – Jan Zilmer
    - Motion to Accept Department Reports
  - C. Attorney
- 13. Supervisors' Requests
- 14. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,



Kenneth Cassel/sd  
District Manager

cc: District Staff  
Terry Lewis  
Seth Behn  
Rick Olson  
Beverley Servé  
Stephen Bloom

## **Second Order of Business**



**MINUTES OF MEETING  
CORAL SPRINGS  
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, June 20, 2022, at 4:22 p.m. at the District Office at 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President

Also present were:

Ken Cassel	District Manager
Terry Lewis	District Attorney
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities (Via Teams)
Ettie Schwartz	Director of Finance and Accounting
Jan Zilmer	Human Resources
Rick Olson	District Engineer
Shawn Frankenhauser	Stormwater Department (Via Teams)
Christian McShea	Water Department (Via Teams)
Tom Kedrierski	Wastewater Department (Via Teams)
David Berringer	Utility Billing and Customer Service
Pedro Vasquez	Maintenance Department (Via Teams)
Glen Hanks	Glen Hanks Consulting Engineers
Robert Nicholson	Resident

***The following is a summary of the discussions and actions taken.***

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cassel called the meeting to order at 4:06 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the  
May 16, 2022 Meeting**

There being no questions or comments,

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor, the minutes of the May 16, 2022 meeting were approved.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

**• Robert Nicholson**

Mr. Nicholson addressed the Board regarding an issue he had with the Billing Department.

- His service was disconnected without notice.
- He believes staff failed to follow procedures before disconnecting the service.
- The billing system lost his contact information, and he was not sent bills for several months.
- A notice was left on his property to contact the Billing Department to provide his contact information. He responded right away and provided the contact information. During this call there was no communication about his account being in the rears.
- He inquired about autopay; however, he was told that was not an option.
- The notice of past due payment was sent to his home after the water was shut off.
- Mr. Berringer addressed Mr. Nicholson’s concerns.

**FOURTH ORDER OF BUSINESS**

**Financials for May 2022**

Ms. Schwartz reviewed the financials.

- 99% of assessments have been collected to date.
- The June 1, 2022 bond principal and interest payment was made.
- They are working on the House Bill 53 analysis and it is in final review.
- She will be sending out the water and sewer budget work papers this week for the tentative budget. It will be presented at the July meeting.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the May 2022 financials were approved.

**FIFTH ORDER OF BUSINESS**

**Discussion of Permit Criteria Manual**

Mr. Hanks provided an update on the Permit Criteria Manual review.

**SIXTH ORDER OF BUSINESS**

**Consideration of Permits**

**A. Consideration of SWM Permit 2022-4 for Addition to 8500 NW 19<sup>th</sup> Drive**

Mr. Hanks provided his review of Permit 2022-4 and recommended approval.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Permit 2022-4 was approved.

**B. Consideration of SWM Permit 2020-6 for the Eagle Trace Tennis Center – Tabled Item**

Mr. Hanks reviewed his recommendations for approval of Permit 2020-6.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Permit 2020-6 was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-6, Adopting Temporary Meter Rental Rates**

Mr. Berringer reviewed the proposed temporary meter rental rates.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor Resolution 2022-6, adopting temporary meter rental rates, was adopted.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Increase to the Board Approved Contract with Andritz Separation, Inc. for Parts and Labor to Repair CSID’s Belt Filter Press by \$3,775.61 (This increases the original contract amount of \$27,804.09 to a final amount of \$31,579.70. The increase is due to the additional parts and labor required to complete unforeseen repairs not included in initial quote)**

Mr. Kedrierski reviewed the increase to the Andritz Separation, Inc. contract.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the increase to the Board approved contract with Andritz Separation, Inc. for parts and labor to repair CSID’s belt filter press by \$3,775.61 was ratified.

**NINTH ORDER OF BUSINESS**

**Consideration of a Request by Staff to Purchase Spare Parts for the Wastewater EscaMax Bar Screen in the Amount of \$31,388.38 from Huber Technologies, Inc. as a Sole Source Supplier of the Parts**

Mr. Kedrierski reviewed the request to purchase spare parts from Huber Technologies, Inc.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the purchase of spare parts for the wastewater EscaMax bar screen from Huber Technologies, Inc. as a sole source supplier of parts was approved in the amount of \$31,388.38.

**TENTH ORDER OF BUSINESS**

**Consideration of Change Order from Trio Development Corporation for the Lift Station 8 Project (*The change order reduces the original contract amount of \$166,248.30 by \$24,192.32 for a final contract price of \$142,055.98*)**

Mr. Stephens reviewed the change order from Trio Development Corporation.

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the change order from Trio Development Corporation for the Lift Station 8 project, reducing the contract amount by \$24,192.32, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Engineer’s Report**

Mr. Olson provided updates on his report, which was included in the agenda package.

- Work Authorization #183 – they are waiting on the emergency shut off to complete the project. It is expected to be delivered within the next two weeks.
- Work Authorization #184 – they are doing the final permit closeout package and it is expected to be complete within the next two weeks.
- Work Authorization #187 – they just received a call from the manufacture regarding a significant delay in the delivery of the generator. They are moving forward with the design and scheduling of demolition, but do not have a delivery date on the generator.
- Work Authorization #196 – work is scheduled for July 12, 2022.
- Work Authorization #197 –completed and needs a final walkthrough.
- Work Authorization #194 – submission of the document will be made next week.
- Work Authorization #199 – had a leak and the valves are being replaced.
- Work Authorization #200 – completed and needs a final walkthrough.

**TWELFTH ORDER OF BUSINESS****Staff Reports****A. Manager**

Mr. Cassel reported the following:

- Mr. Babinec is reviewing documents and he will be working with him and Mr. McIntosh on the mitigation issues.
- He discussed the guest speaker at FASD and stated the District has several “heroes”.

**B. Department Reports**

- **Operations – David McIntosh**

Mr. McIntosh reported the following:

- He sent out a notice to all District employees notifying them they collectively won District of the Year.
- EGIS insurance sent a company to do an assessment of all the District’s buildings.
- He acknowledged Ms. Schwartz for getting the District a \$4,000 discount with Sprint, in addition to a \$500 reduction in the monthly bill.

- **Utilities Update – Joe Stephens**

Mr. Stephens reported the following:

- He enjoyed the FASD contract.
- They have more details to provide in the monthly report to The Department of Agriculture regarding the blower project.
- He has been working with the managers on collecting budgetary figures.
- He congratulated Mr. McShea and the Water Department team on the Florida Health Dental Program award for optimal fluoridation for a 12-month period.
- The leak detection survey kicked off last week. There were small findings, which Mr. Dwiggin is looking into.
- Another watermain line was hit today on Atlantic Boulevard and Ramblewood Drive. They were able to isolate it and no one’s water service was affected.

- **Utility Billing Customer Service Report – Dave Berringer**

Mr. Berringer reviewed his report, a copy of which is attached hereto and made part of the public record. There was discussion regarding the situation with Mr. Nicholson and there was Board consensus to refund him the late fees as well as the disconnection fees.

- **Water – Christian McShea**

Mr. McShea reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Field – Curt Dwiggin**

A copy of the report was provided to the Board, a copy of which is attached hereto and made part of the public record.

- **Maintenance Report – Pedro Vasquez**

Mr. Vasquez reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported the following:

- He is meeting with the insurance representative to go over proposals.
- June 22, 2022 is the last pay period for this quarter.
- Performance evaluations will begin in September.
- Someone will begin in the procurement position on July 11, 2022.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the department reports were accepted.
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**C. Attorney**

Mr. Lewis reviewed the following:

- He distributed a copy of HB 1495.
- Dr. Shank previously asked if the legislation Representative Daley passed in 2021 requires the Board to be residents of the District. Mr. Lewis stated they do need to be a resident and an elector.
- There was also discussion regarding Representative Daley’s bill from this year, HB 921, which makes an attempt at preventing the District from advocating for or against a referendum. It does not keep the Board members, as private independent citizens, from expressing their opinion as long as they do not do it on behalf of the District. The language does allow Quest and the District some options.

**THIRTEENTH ORDER OF BUSINESS                      Supervisors’ Requests**

- Dr. Shank shared some takeaways from FASD. He would like to partner with a local charity or maybe the fire department for the next open house.
- Dr. Shank congratulated and thanked everyone for the FASD District of the Year award.
- Mr. Okyn discussed his takeaways and accomplishments at FASD.

**FOURTEENTH ORDER OF BUSINESS                      Adjournment**

There being no further business,

On MOTION by Mr. Okyn seconded by Dr. Shank with all in favor the meeting was adjourned.

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Kenneth Cassel  
Assistant Secretary

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Dr. Martin Shank  
President

# **Fourth Order of Business**





# CORAL SPRINGS IMPROVEMENT DISTRICT

**FINANCIAL REPORTING FOR JUNE 2022**

**BOARD OF SUPERVISORS' MEETING JULY 18, 2022**

**CORAL SPRINGS IMPROVEMENT DISTRICT  
GENERAL FUND  
SUMMARY REPORT**

For the Period Ending JUNE 30, 2022

	<b>ADOPTED BUDGET FY 2021/2022</b>	<b>PRORATED BUDGET THRU 6/30/2022</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2022</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>	\$ 8,242,100	\$ 3,096,958	\$ 3,111,380	\$ 14,422
<b>EXPENDITURES &amp; RESERVES</b>				
<b>TOTAL EXPENDITURES</b>	\$ 7,542,100	\$ 7,059,271	\$ 2,001,988	\$ 5,057,283
<b>TOTAL RESERVES</b>	\$ 700,000	\$ 525,000	\$ -	\$ 525,000
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	\$ 8,242,100	\$ 7,584,271	\$ 2,001,988	\$ 5,582,283
<b>EXCESS REVENUES OVER (UNDER) EXPENDITURES &amp; RESERVES</b>			\$ 1,109,392	
<b>FUND BALANCE BEGINNING</b>			\$ 10,988,325	
<b>FUND BALANCE ENDING</b>			\$ 12,097,717	

**CORAL SPRINGS IMPROVEMENT DISTRICT  
WATER & SEWER FUND  
SUMMARY REPORT**

For the Period Ending JUNE 30, 2022

	<b>ADOPTED BUDGET FY 2021/2022</b>	<b>PRORATED BUDGET THRU 6/30/2022</b>	<b>ACTUAL 9 MONTHS ENDING 6/30/2022</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUES</b>				
<b>TOTAL REVENUES</b>	\$ 16,729,989	\$ 10,549,189	\$ 11,619,968	\$ 1,070,779
<b>EXPENDITURES</b>				
TOTAL ADMINISTRATIVE	\$ 2,582,880	\$ 1,924,790	\$ 1,654,291	\$ 270,499
TOTAL PLANT	\$ 7,919,893	\$ 5,018,138	\$ 4,342,404	\$ 675,734
TOTAL FIELD	\$ 3,124,073	\$ 1,826,930	\$ 1,691,958	\$ 134,972
<b>TOTAL EXPENDITURES</b>	\$ 13,626,846	\$ 8,769,858	\$ 7,688,653	\$ 1,081,205
<b>AVAILABLE FOR DEBT SERVICE</b>			\$ 3,931,315	
Total Debt Service			\$ 2,115,510	
<b>Excess Revenues (Expenses)</b>			\$ 1,815,805	
Net Assets Beginning			\$ 41,174,833	
<b>Net Assets Ending</b>			\$ 42,990,638	

# **Fifth Order of Business**

**RESOLUTION 2022-7**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT SETTING A PUBLIC HEARING TO ADOPT THE WATER AND SEWER BUDGET FOR FISCAL YEAR 2023 PURSUANT TO FLORIDA LAW**

**WHEREAS**, the District has prepared a proposed Water and Sewer Budget for Fiscal Year 2023; and

**WHEREAS**, the Board of Supervisors desires to set the required public hearing thereon to consider said proposed Budget and;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:**

**Section 1.** The recitals above are true and correct and are hereby made a part of this Resolution.

**Section 2.** A public hearing on said proposed Budget is hereby declared and set for the following date, hour and place:

Date: September 19, 2022  
Hour: 4:00 p.m.  
Place: District Offices  
10300 NW 11<sup>th</sup> Manor  
Coral Springs, Florida 33071

**Section 4.** The District Manager shall publish or have published notice of this public hearing in the manner prescribed by law.

**Section 5.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Supervisors of the Coral Springs Improvement District, this 18<sup>th</sup> day of July, 2022.

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Martin Shank, President

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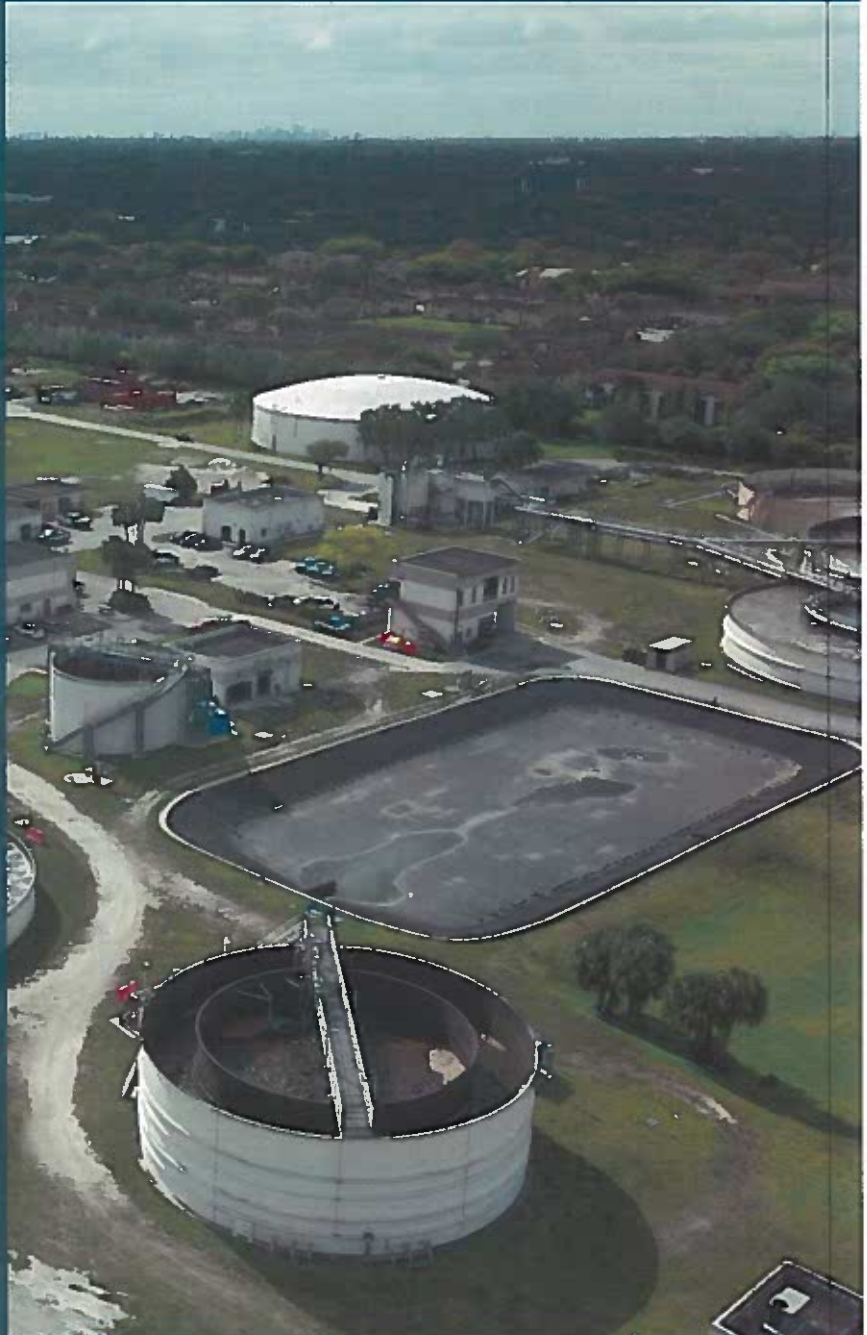
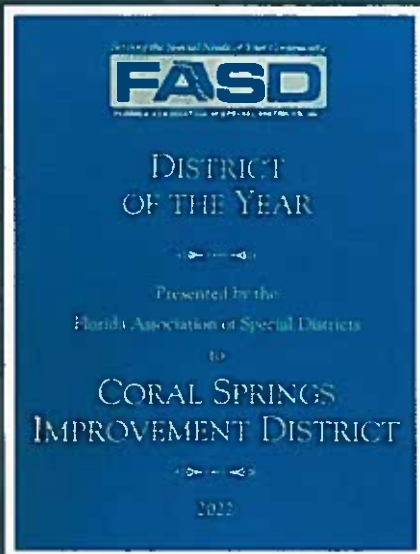
Kenneth Cassel, Assistant Secretary



Coral Springs  
Improvement District

# PROPOSED BUDGET

FY 2022 | 2023



# WATER & SEWER



# CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

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## CORAL SPRINGS IMPROVEMENT DISTRICT

### PROPOSED BUDGET FY 2022 | 2023

#### **BOARD OF SUPERVISORS**

- Dr. Martin Shank, President
- Len Okyn, Vice President
- Chuck Sierra, Secretary

#### **MANAGEMENT**

- Kenneth Cassel, District Manager
- Terry Lewis, District Attorney
- Rick Olson, District Engineer
- David McIntosh, Director of Operations
- Jan Zilmer, Human Resources Director
- Joe Stephens, Director of Utilities
- Ettie Schwartz, Director of Finance & Accounting



**CORAL SPRINGS IMPROVEMENT DISTRICT  
Water and Sewer Enterprise Fund**

**PROPOSED BUDGET  
Fiscal Year 2022 / 2023**

<b>DESCRIPTION</b>	<b>ADOPTED BUDGET FY 2021/2022</b>	<b>ACTUAL THRU 5/31/2022</b>	<b>PROJECTED NEXT 4 Months</b>	<b>TOTAL PROJECTED 9/30/2022</b>	<b>PROPOSED BUDGET FY 2022/2023</b>
<b>REVENUES</b>					
Water Revenue	\$ 7,129,876	\$ 4,516,041	\$ 2,613,835	\$ 7,129,876	\$ 7,486,370
Sewer Revenue	6,452,907	4,083,849	2,369,058	6,452,907	6,775,552
Standby Revenue	3,120	2,080	1,486	3,566	3,120
Processing Fees	12,000	10,420	1,580	12,000	12,000
Lien Revenue Fees	9,000	14,870	-	14,870	9,000
Delinquent Fees	290,000	193,770	96,230	290,000	290,000
Contract Utility Billing Services	69,019	46,010	23,009	69,019	72,470
Contract HR & Payroll Services	14,098	9,399	4,699	14,098	14,521
Facility Connection Fees	-	123,920	-	123,920	-
Meter Fees	-	81,403	-	81,403	-
Line Connection Fees	-	172,755	-	172,755	-
Interest Income-Restricted	-	168	84	252	-
Interest Income-Operations	-	12,292	6,146	18,438	-
Rent Revenue	69,174	69,310	34,655	103,965	71,249
Technology Sharing Revenue	16,391	10,927	5,464	16,391	16,883
Miscellaneous Revenue	-	29,775	-	29,775	-
Federal Grant Award	-	-	-	-	500,000
Carryforward Prior Yr Fund Balance	2,664,404	-	2,664,404	2,664,404	3,648,911
<b>TOTAL REVENUES</b>	<b>16,729,989</b>	<b>9,376,990</b>	<b>7,820,650</b>	<b>17,197,639</b>	<b>18,900,076</b>
<b>EXPENDITURES</b>					
<b>Debt Service</b>					
Principal 2016 Series	1,745,000	1,795,000	-	1,795,000	1,795,000
Interest 2016 Series	1,076,040	717,360	358,680	1,076,040	1,022,817
<b>Sub-Total Debt Service</b>	<b>2,821,040</b>	<b>2,512,360</b>	<b>358,680</b>	<b>2,871,040</b>	<b>2,817,817</b>

DESCRIPTION	ADOPTED BUDGET FY 2021/2022	ACTUAL THRU 5/31/2022	PROJECTED NEXT 4 Months	TOTAL PROJECTED 9/30/2022	PROPOSED BUDGET FY 2022/2023
<b>ADMINISTRATIVE</b>					
Salaries and Wages	1,086,250	687,288	398,962	1,086,250	1,140,563
Special Pay	2,410	2,500	-	2,500	2,531
FICA Taxes	83,098	49,598	33,500	83,098	87,253
Pension Expense	130,350	93,509	36,841	130,350	136,868
Health Insurance	244,970	183,533	61,437	244,970	257,219
Workers Comp. Insurance	2,500	2,285	215	2,500	2,625
Unemployment Compensation	-	-	-	-	-
Tuition Reimbursement	30,160	-	30,160	30,160	31,668
OPEB Expense	2,862	-	2,862	2,862	3,005
Engineering Fees	33,600	6,914	26,686	33,600	33,600
Trustee Fees/Other Debt Expenses	10,720	-	10,720	10,720	10,675
Legal Fees	60,000	28,260	31,740	60,000	60,000
Special Consulting Services	158,000	103,051	54,949	158,000	158,000
Information & Technology Services	150,000	152,000	-	152,000	100,000
Travel & Per Diem (Board)	8,000	-	8,000	8,000	8,000
Annual Audit	14,800	12,150	2,650	14,800	15,750
Actuarial Computation - OPEB	3,500	-	3,500	3,500	3,200
Management Fees	93,945	60,805	33,140	93,945	96,764
Telephone Expense	15,200	11,073	4,127	15,200	15,200
Postage	55,780	24,576	31,204	55,780	55,780
Printing & Binding	46,600	20,564	26,036	46,600	46,600
Electric Expense	14,600	8,009	6,591	14,600	15,400
Rentals and Leases	3,150	490	2,660	3,150	3,150
Insurance	17,850	8,561	9,289	17,850	18,750
Repair and Maintenance	30,000	13,367	16,632	30,000	41,000
Legal Advertising	4,500	507	3,993	4,500	4,500
Other Current Charges	36,150	14,040	22,110	36,150	36,550
Merchant Fees	87,400	49,633	37,767	87,400	90,100
Computer/Technology Expenses	74,095	71,411	2,684	74,095	99,095
Employment Ads	13,550	7,532	6,018	13,550	13,550
Toilet Rebate [150 x \$99 = \$14,850]	14,850	9,900	4,950	14,850	14,850
Office Supplies	4,000	2,544	1,456	4,000	4,000
Dues, Licenses, Schools & Permits	12,000	16,092	-	16,092	15,000
Promotional Expenses	16,890	27,725	-	27,725	22,000
Capital Outlay	21,100	23,007	-	23,007	10,000
<b>Sub-Total Administrative</b>	<b>2,582,880</b>	<b>1,690,924</b>	<b>910,879</b>	<b>2,601,803</b>	<b>2,653,243</b>

<b>DESCRIPTION</b>	<b>ADOPTED BUDGET FY 2021/2022</b>	<b>ACTUAL THRU 5/31/2022</b>	<b>PROJECTED NEXT 4 Months</b>	<b>TOTAL PROJECTED 9/30/2022</b>	<b>PROPOSED BUDGET FY 2022/2023</b>
<b>PLANT OPERATIONS</b>					
Salaries and Wages	2,151,348	1,131,070	1,020,278	2,151,348	2,258,915
Special Pay	3,278	2,803	475	3,278	3,442
FICA Taxes	164,578	86,781	77,797	164,578	172,807
Pension Expense	258,162	126,386	131,776	258,162	271,070
Health Insurance	513,023	265,134	247,889	513,023	538,674
Workers Comp. Insurance	80,222	34,794	45,428	80,222	84,233
Tuition Reimbursement	58,240	-	58,240	58,240	61,152
OPEB Expense	4,682	-	4,682	4,682	4,916
Water Quality Testing	63,163	38,580	24,583	63,163	75,693
Telephone Expense	9,440	6,587	2,853	9,440	10,034
Electric	721,200	455,728	265,472	721,200	674,600
Rentals and Leases	15,030	5,603	9,710	15,312	13,738
Insurance	170,370	91,002	79,368	170,370	174,240
Repair & Maintenance	825,256	329,738	495,518	825,256	1,095,816
Filters for Water Plant	201,800	33,821	167,979	201,800	222,800
Sludge Management-Sewer	142,000	81,827	60,173	142,000	256,600
Chemicals	379,220	256,582	122,638	379,220	606,010
Office Supplies	3,635	1,698	1,937	3,635	3,635
Operating Supplies	59,350	30,673	29,964	60,637	59,350
Uniforms	11,730	3,261	8,469	11,730	11,640
Motor Fuels	117,176	20,066	97,110	117,176	148,095
Dues, Licenses & Permits	66,990	58,026	18,617	76,643	42,410
Capital Outlay	1,900,000	358,445	1,541,555	1,900,000	2,508,899
<b>Sub-Total Plant Operations</b>	<b>7,919,893</b>	<b>3,418,606</b>	<b>4,512,509</b>	<b>7,931,115</b>	<b>9,298,770</b>

DESCRIPTION	ADOPTED BUDGET FY 2021/2022	ACTUAL THRU 5/31/2022	PROJECTED NEXT 4 Months	TOTAL PROJECTED 9/30/2022	PROPOSED BUDGET FY 2022/2023
<b>FIELD OPERATIONS</b>					
Salaries and Wages	860,607	396,297	464,310	860,607	903,637
Special Pay	1,670	1,812	-	1,812	1,754
FICA Taxes	65,836	30,628	35,208	65,836	69,128
Pension Expense	103,273	46,886	56,387	103,273	108,437
Health Insurance	244,202	121,025	123,177	244,202	256,412
Workers Comp. Insurance	31,125	19,658	11,467	31,125	32,681
Tuition Reimbursement	24,520	-	24,520	24,520	25,746
OPEB Expense	3,000	-	3,000	3,000	3,150
Water Quality Testing	1,000	320	680	1,000	1,000
Naturescape Irrigation Service	5,500	-	5,500	5,500	3,400
Telephone Expense	16,900	7,437	9,463	16,900	18,600
Electric Expense	112,300	67,942	44,358	112,300	118,000
Rentals & Leases	9,500	1,283	8,217	9,500	9,500
Rent Expense - SCADA	56,040	37,360	18,680	56,040	56,040
Insurance	26,000	11,907	14,093	26,000	26,000
Repairs and Maintenance	180,000	171,772	8,228	180,000	178,250
Lift Stations	198,850	30,717	168,133	198,850	157,850
Generators	34,600	6,029	28,571	34,600	34,600
Meters	31,440	8,149	23,291	31,440	31,440
Office Supplies	1,680	298	1,382	1,680	1,680
Operating Supplies	57,190	35,098	22,092	57,190	57,190
Uniforms	5,730	2,170	3,560	5,730	5,730
Motor Fuels	22,860	15,070	7,790	22,860	27,740
Dues, Licenses, Schools & Permits	10,250	1,471	8,779	10,250	10,500
Capital Outlay	1,020,000	268,257	751,743	1,020,000	1,710,000
<b>Sub-Total Field Operations</b>	<b>3,124,073</b>	<b>1,281,585</b>	<b>1,842,630</b>	<b>3,124,215</b>	<b>3,848,464</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>13,626,845</b>	<b>6,391,115</b>	<b>7,266,019</b>	<b>13,657,133</b>	<b>15,800,477</b>
<b>TOTAL OPERATING EXPENDITURES &amp; RESERVES</b>	<b>13,626,845</b>	<b>6,391,115</b>	<b>7,266,019</b>	<b>13,657,133</b>	<b>15,800,477</b>
<b>AVAILABLE FOR DEBT SERVICE</b>	<b>3,103,144</b>	<b>2,985,875</b>	<b>554,631</b>	<b>3,540,506</b>	<b>3,099,599</b>
Debt Coverage Required	1.10	1.10		1.26	1.10
Debt Service Requirement	1.00	2,821,040		2,821,040	2,817,817
Projected Surplus	.10	282,104		282,104	281,782
<b>TOTAL DEBT SERVICES + SURPLUS</b>	<b>3,103,144</b>			<b>3,103,144</b>	<b>3,099,599</b>



## CORAL SPRINGS IMPROVEMENT DISTRICT

### PROPOSED BUDGET FY 2022 | 2023

#### **PROPOSED BUDGET**

The District will use reserve funds in the amount of \$3,648,911 to help offset infrastructure projects required by Plant & Field departments, which the majority was carryforward from unused reserve funds from the prior Fiscal Year.

CSID is executing the Financial Management Plan rate increases of 5% to water (including irrigation) and sewer rates as a result of the Rate Study Analysis completed during FY 2019 by Stantec, an independent consulting firm.

#### **REVENUES**

##### Water Revenue

The estimated amount that will be billed to users of the water system of the District is determined by the utility rate agreement. Based on prior year revenues the water revenues are projected to be \$7,486,370.

##### Sewer Revenue

The estimated amount that will be billed to users of the wastewater system of the District is determined by the utility rate agreement. Based on prior year revenues the sewer revenues are projected to be \$6,775,552.

##### Standby Revenue

The standby charge is applied to each lot, parcel or tract, which has been reserved for water and sewer capacity. The standby charges for this Fiscal Year are based on 13 units per month @ \$20 per unit. The amount projected for this Fiscal Year is \$3,120.

##### Processing Fees

A processing fee of \$20 is charged to each new utility account. Based on the District's history of new accounts, the projected amount for this Fiscal Year is \$12,000.

##### Lien Revenue Fees

The Board adopted a \$25 charge for an estoppel letter. Based on the prior years' history of estoppel letters, the estimated amount for this Fiscal Year is \$9,000.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****REVENUES (Continued)****Delinquent Fees**

The District levies a \$25 charge for each month the account is delinquent until the account is current. The projected amount for this Fiscal Year is \$290,000.

**Contract Utility Billing Services**

The District contracts out utility billing services for the benefit of cost sharing. This Fiscal Year the District expects to receive \$72,470.

**Contract HR & Payroll Services**

The District provides human resource and payroll services to other Districts based on fees established under interlocal agreements. Budgeted fees are \$14,521.

**Rent Revenue**

This line item represents the lease of office space to perform work on other Districts. The total budgeted revenue from this source is \$71,249.

**Technology Sharing Revenue**

The District owns an IBM AS-400 computer system as well as a suite of proprietary software programs. Technology sharing is the revenue associated with the performance of duties on the Districts system, phone, fax, ISP and other technology hardware, used for the benefit of the District. The amount being reimbursed by other funds is \$16,883.

**Miscellaneous Revenues**

Represents miscellaneous fees charged to customers for NSF, meter boxes, repairs and other services provided to customer by the District. Based on prior years' experience, this amount is projected to be \$0.

**Federal Grant Award**

In July 2021, the District was awarded a Federal Grant for Blower Replacement in the amount of \$500,000.





# CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

### **ADMINISTRATION EXPENDITURES**

#### Salaries and Wages

The total amount of budgeted wages for this Fiscal Year is \$1,140,563.

#### Special Pay

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$2,531.

#### FICA Taxes

FICA tax is established by law and the current rate is 7.65%. Based on salaries of \$1,140,563, the amount projected for FICA tax is \$87,253.

#### Pension Expense

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$1,140,563, the amount projected for pension expense is \$136,868.

#### Health Insurance

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$257,219.

#### Worker's Compensation Insurance

Worker's compensation insurance is being budgeted for \$2,625.

#### Unemployment Compensation

Unemployment compensation is expected to be \$0.

#### Tuition Reimbursement

The budgeted amount is estimated to be \$31,668.



## CORAL SPRINGS IMPROVEMENT DISTRICT

### PROPOSED BUDGET FY 2022 | 2023

#### **ADMINISTRATION EXPENDITURES (Continued)**

##### OPEB Expense

Other post-employment benefits (OPEB) are the benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee (GASB Statements 74 and 75). The budgeted amount is estimated to be \$3,005.

##### Engineering Fees

The District currently has a contract with Globaltech, Inc., to provide general engineering services not related to or associated with any specific capital improvement project. The contract includes preparation for monthly meetings, monthly reporting, and responses to requests from the Board. Based on anticipated general engineering work, the fees are not expected to exceed \$33,600.

##### Trustee Fees/Other Debt Expense

This expense includes charges associated with the currently existing outstanding bond issues. Pending bond fees & arbitrage costs are not included in this listing.

Trustee Fees (2016 Series)	\$10,075
AMTEC Report	<u>600</u>
Total Expenses	\$10,675

##### Legal Fees

The District currently has a contract with Lewis, Longman and Walker, PA as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc. This year's budget is not expected to exceed \$60,000.



**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****ADMINISTRATION EXPENDITURES (Continued)****Special Consulting Services**

The District may need to engage a consultant that specializes in legislative codification matters that would amend the current charter. Included in those matters are bidding threshold requirements, efficiencies, gains, and benefits inherent in contract administration. Other consulting services may be incurred for special projects as needed. The anticipated cost for all of these services is \$158,000.

**Information & Technology Services**

The District retained a Consulting firm specialized in technology and cybersecurity to manage the Districts' Network and computer platforms. The projected amount for this service is estimated at \$100,000.

**Travel & Per Diem (Board)**

This expense represents travel expenses for the Board of Supervisors' and Directors. The budgeted amount for this fiscal year is \$8,000.

**Annual Audit**

The District's auditing firm is Keefe, McCullough & Co., LLP. Based on the current activity level this amount should not exceed \$15,750.

**Actuarial Computation - OPEB**

Florida state statutes require the employer to make health coverage available to retirees at the employer's group rate. GASB 75 requires a periodic actuarial assessment of the cost and liability associated with these benefits. The budgeted amount for this Fiscal Year is \$3,200.

**Management Fees**

This service includes management and financial advisory services provided to the District under the Management Contract with Inframark, LLC. This Fiscal Year the expense is \$96,764.



## CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

**ADMINISTRATION EXPENDITURES (Continued)****Telephone Expense**

Telephone Service, fax machine and long-distance calls are included under this expense. Based on the prior years' experience, the amount should not exceed \$15,200.

**Postage**

Overnight deliveries, general, utility bills, etc.

Utility Billing	48,000
Administrative	5,380
Special Mailings	<u>2,400</u>
Total	\$55,780

**Printing and Binding**

Stationary, utility billing forms, personnel forms, envelopes, photocopies, etc.

Utility Billing	39,600
Accounting	2,000
Personnel Department	3,000
Marketing Materials	<u>2,000</u>
Total	\$46,600

**Electric Expense**

This expense includes the electric service for the Administrative Building. Based on prior years' expense the projected amount for this Fiscal Year is \$15,400.



# CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

### ADMINISTRATION EXPENDITURES (Continued)

#### Rentals and Leases

The following charges are being budgeted in the Fiscal Year:

Copier Lease	\$ 2,075
Mail Machine	<u>1,075</u>
Total	\$ 3,150

#### Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$18,750.

#### Repair and Maintenance

The following expenses are anticipated for the budget year.

A/C Maintenance & Repairs	\$23,900
Pest Control	2,100
Carpet, Windows, Floors & General Cleaning	8,200
Building Small Supplies/Materials	1,800
Roof Repairs	4,000
Contingencies	<u>1,000</u>
Total	\$ 41,000



## CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

**ADMINISTRATION EXPENDITURES (Continued)**Legal Advertising

The District posts most of its legal advertising in the Sun-Sentinel. Expenses include monthly meetings, special meetings, public hearings, request for bids, etc. The estimated amount should not exceed \$4,500.

Other Current Charges

Bank charges and any other miscellaneous expenses that occur during the year as follows:

Commercial Bank Charges	7,200
Phone System Computer Boards	5,000
Monitoring Fees	600
Employment & Drug Screening	3,000
Cleaners/Supplies/etc.	4,800
Miscellaneous Charges	<u>15,950</u>
<b>TOTAL</b>	<b>\$ 36,550</b>

Merchant Fees

The District is charged monthly administrative fees as well as individual transaction fees on all credit card payments we receive. Based on last years' experience the projected amount should not exceed \$90,100.



## CORAL SPRINGS IMPROVEMENT DISTRICT

### PROPOSED BUDGET FY 2022 | 2023

#### **ADMINISTRATION EXPENDITURES (Continued)**

##### Computer/Technology Expenses

This represents software, anti-virus, web hosting, tech services & additional computer project systems and support for this Fiscal Year which amount should not exceed \$99,095.

##### Employment Ads

Recruiting Expenses for qualified candidates for Plant Operators, Field and Administration Personnel. Based on prior years' experience the amount should not exceed \$13,550.

##### Toilet Rebates

Utility bills are credited \$99 for those customers who install a qualifying toilet under the rebate program established by the District. Budgeted rebates reflect a total of 150 toilets for \$14,850.

##### Office Supplies

Accounting, Utility Billing and Administrative Supplies such as printer cartridges, file cabinets, computer supplies, file folders, pens, pencils, cleaning supplies, paper products, etc. Based on historical experience the amount should not exceed \$4,000.

##### Dues, Licenses, Schools & Permits

This item includes professional publications such as GAS Guide and Florida Statutes. This expense also covers the cost for CPA continuing education requirements and license renewal, management training, and training related to human resources. The amount should not exceed \$15,000.

##### Promotional Expenses

The District is budgeting \$22,000 for the budget year.

##### Capital Outlay

The budgeted amount of \$10,000 is being provided for work on HVAC ducts.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - PLANT OPERATIONS****Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$2,258,915.

**Special Pay**

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$3,442.

**FICA Taxes**

FICA tax is established by law and the current rate is 7.65%. Based on salaries of \$2,258,915, the amount projected for FICA tax is \$172,807.

**Pension Expense**

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$2,258,915, the amount projected for pension expense is \$271,070.

**Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$538,674.

**Worker's Compensation Insurance**

Worker's compensation insurance is being budgeted for \$84,233.

**Tuition Reimbursement**

The amount budgeted is \$61,152.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - PLANT OPERATIONS (Continued)****OPEB Expense**

Other post-employment benefits (OPEB) calculation budgeted amount is based on previous year calculation and estimated to be \$4,916.

**Water Quality Testing**

Water Quality Testing is provided by Florida Spectrum Environmental Services, Inc. This Fiscal Year the projected amount for water quality testing is \$75,693.

**Telephone Expense**

Telephone charges for this Fiscal Year include Bellsouth phone service for Water and Wastewater offices and Sprint phone services. The projected amount for this Fiscal Year is \$10,034.

**Electric Expense**

The electric requirements for the plant facility and wells are based upon the operating history. Based on prior year's expense the projected amount for this Fiscal Year is \$674,600.

**Rentals and Leases**

The District is budgeting \$13,738 for miscellaneous equipment rentals.

**Insurance**

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expense should not exceed \$174,240.

**Repairs & Maintenance**

Repair and maintenance expenses anticipated to be spent in the Fiscal Year are as follows:





## CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

**EXPENDITURES - PLANT OPERATIONS (Continued)**Water Department

R&M General	54,046
Generator Maintenance & Repairs	21,640
Vibration Analysis Program	31,800
R&M Well & Deep Well	141,770
Instrument and Control Repairs/Calibration	42,100
Facility Maintenance	<u>49,300</u>
Total Water	\$ 340,656

Wastewater Department

R&M General	67,010
Generator Maintenance & Repair	27,850
Deep Well Maintenance	46,000
Instruments & Controls/ Meter Calibration	79,200
Tank Cleaning - Plant E	61,000
Paint Interior Plant E	66,000
Facility Maintenance	41,000
Mechanical Injection Well	<u>245,000</u>
Total Wastewater	\$ 633,060





**CORAL SPRINGS IMPROVEMENT DISTRICT**

**PROPOSED BUDGET FY 2022 | 2023**

**EXPENDITURES - PLANT OPERATIONS (Continued)**

Maintenance

R&M General	10,800
Vehicle Maintenance	10,400
R&M Trash Pick Up	1,500
Lawn Maintenance Contract	84,400
Other Facility Maintenance	<u>15,000</u>
Total Maintenance	\$122,100

**TOTAL REPAIRS & MAINTENANCE - PLANT** \$1,095,816

Filters for Water Plant

Budgeted replacement costs for filters, membranes and interconnectors for the Water Plant are \$222,800.

Sludge Management - Sewer

Sludge removal costs are budgeted for \$256,600.

Chemicals

Products used in the process of Water & Wastewater treatments. The amount projected to be spent in this Fiscal Year is \$606,010.

Office Supplies

Paper, pens, folders, and other office supplies. The projected amount for this Fiscal Year is \$3,635.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - PLANT OPERATIONS (Continued)****Operating Supplies**

General operating supplies include laboratory chemicals and miscellaneous tools and equipment. The projected amount is \$59,350.

**Uniforms**

Uniform purchases, rentals and safety boot allowances are budgeted at \$11,640.

**Motor Fuels**

Motor fuels include gasoline and diesel fuel needed for the operation of auxiliary generators. The projected amount is \$148,095.

**Dues, Licenses, Schools & Permits**

This expense represents costs for license renewals, subscriptions, books and schooling required to maintain licenses to operate for plant employees. The projected amount for this Fiscal Year is \$42,410.

**Capital Outlay**

The District is budgeting for projects such as the addition of VFD's to wells, valve replacement HSP building, membrane performance evaluation, blower 4 & 5 replacement including grant award of \$500,000, 600KW emergency generator emergency generator, rebuilt old blower #1 and a risk & resiliency letter assistance from the engineering company to name some. The total amount budgeted is \$2,508,899.

The budgeted capital outlay includes \$1,628,447 which was approved for ongoing projects in the 2021/2022 fiscal year. These projects will not be completed by the end of the Fiscal Year and it is estimated that the outstanding amount for these projects will be charged in the 2022/2023 Fiscal Year.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - FIELD OPERATIONS****Salaries and Wages**

The total amount of budgeted wages for this Fiscal Year is \$903,637.

**Special Pay**

Special pay is a holiday bonus based on the employee's number of years of service. This year's expense is \$1,754.

**FICA Taxes**

FICA tax is established by law and currently is 7.65%. Based on salaries of \$903,637 the amount projected for FICA tax is \$69,128.

**Pension Expense**

The pension plan was established whereby the District makes contributions on behalf of each employee with other funds available to match contributions made by the employee to the deferred compensation plan. Based on salaries of \$903,637, the amount projected for pension expense is \$108,437.

**Health Insurance**

The District offers each employee Health, Life, Dental and Disability Insurance. The amount budgeted is \$256,412.

**Worker's Compensation Insurance**

Worker's compensation insurance is being budgeted for \$32,681.

**Tuition Reimbursement**

The projected amount is \$25,746.

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - FIELD OPERATIONS (Continued)****OPEB Expense**

Other post-employment benefits (OPEB) calculation budgeted amount is based on previous year calculation and estimated to be \$3,150.

**Water Quality Testing**

Water Quality Testing is provided by Florida Spectrum Environmental Services, Inc. This Fiscal Year the projected amount for water quality testing is \$1,000.

**Naturescape Irrigation Service**

Annual fee of \$3,400 is paid to Broward County for the operation of the Naturescape irrigation service.

**Telephone Expense**

Telephone and fax machine are budgeted annually. Based on prior year's experience the amount should not exceed \$18,600.

**Electric Expense**

The electric requirements (for Lift Stations) are based upon the operating history. Based on prior years' expense the projected amount for this Fiscal Year is \$118,000.

**Rentals & Leases**

Equipment rental, other than for SCADA, is budgeted for \$9,500.

**Rent Expense-SCADA**

The District will install and rent components for telemetry lift-station operation and monitoring for \$56,040.



**CORAL SPRINGS IMPROVEMENT DISTRICT**

**PROPOSED BUDGET FY 2022 | 2023**

**EXPENDITURES - FIELD OPERATIONS (Continued)**

Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$26,000.

Repairs and Maintenance

Following is a listing of the different repairs and maintenance needed for field operations maintenance.

GIS Services	\$ 37,500
Backhoe Maintenance	8,000
Jet Machine Service	4,000
R&M General	5,000
Air Conditioning	3,500
R&M Facilities	4,500
Backflow Certifications & Replacements	9,500
Valve Replacement & Maintenance	10,000
Streets & Landscape	57,250
Hydrants	19,000
Vehicles	<u>20,000</u>
Total Repairs & Maintenance	\$178,250

**CORAL SPRINGS IMPROVEMENT DISTRICT****PROPOSED BUDGET FY 2022 | 2023****EXPENDITURES - FIELD OPERATIONS (Continued)****Lift Stations**

This expense is to cover lift stations maintenance and repairs including new pumps and electrical supplies. The District operates 41 Lift Stations on the Field. The projected amount for this Fiscal Year is \$157,850.

**Generators**

Amount projected for expenses related to Portable Generators including services and repairs. The District owns 7 Portable Generators. Budget amount should not exceed \$34,600.

**Meters**

This program was setup to replace old meters. The projected amount for this fiscal year includes new connections and supplies costs. The amount being budgeted for new connections is \$31,440.

**Office Supplies**

Paper, pens, folders, and other office supplies. The projected amount for this Fiscal Year is \$1,680.

**Operating Supplies**

General operating supplies include laboratory chemicals and miscellaneous tools and equipment. The projected amount is \$57,190.

**Uniforms**

Uniform purchases and rentals and safety boot allowances are budgeted at \$5,730.

**Motor Fuels**

Motor fuels include gasoline and diesel fuel needed for the operation of portable generators. The projected amount is \$27,740.



# CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

### EXPENDITURES - FIELD OPERATIONS (Continued)

#### Dues, Licenses, Schools & Permits

This expense represents the cost for license renewals, subscriptions, books and schooling required to maintain their license to operate. The projected amount is \$10,500.

#### Capital Outlay

The District is budgeting for projects such as the rehab of a lift station and sewer basin, purchase of one portable generator, sewer lining spot repairs, lift stations camera work and storage shed for generators. The expected amount for this Fiscal Year should not exceed \$1,710,000.





# CORAL SPRINGS IMPROVEMENT DISTRICT

## PROPOSED BUDGET FY 2022 | 2023

### DEBT SERVICE

During FY 2015/2016, Coral Springs Improvement District refinanced Series 2007 Bonds with Refunded Revenue Bonds Series 2016 in the amount of \$42,830,000 with a rate of 3.05%.

\$38 million were used to the construction project of water plant and \$4 million has been set aside to take care of interest during the capitalized period, and to ensure those payments are available to the bondholders.

Debt service schedule represents the amount of money required to make payments on the principal and interest on the outstanding loan.

The schedule below reflects a total Debt Service requirement of \$2,817,817 for the new Fiscal Year. Budgeted \$1,795,000 for principal and \$1,022,817 for interest.

**Coral Springs Improvement District  
2016 Water and Sewer Refunding Revenue Bonds**

**Debt Service Schedule**

<b>Period Ending October 1</b>	<b>Principal Amount</b>	<b>Interest Amount</b>	<b>Total Debt Service</b>
2017	1,075,000	928,935	2,003,935
2018	1,545,000	1,273,528	2,818,528
2019	1,595,000	1,226,405	2,821,405
2020	1,640,000	1,177,758	2,817,758
2021	1,695,000	1,127,738	2,822,738
2022	1,745,000	1,076,040	2,821,040
<b>2023</b>	<b>1,795,000</b>	<b>1,022,817</b>	<b>2,817,817</b>
2024	1,850,000	968,070	2,818,070
2025	1,910,000	911,645	2,821,645
2026	1,965,000	853,390	2,818,390
2027	2,025,000	793,457	2,818,457
2028	2,090,000	731,695	2,821,695
2029	2,150,000	667,950	2,817,950
2030	2,220,000	602,375	2,822,375
2031	17,530,000	534,665	18,064,665
	<b>42,830,000</b>	<b>13,896,468</b>	<b>56,726,468</b>



# **Sixth Order of Business**

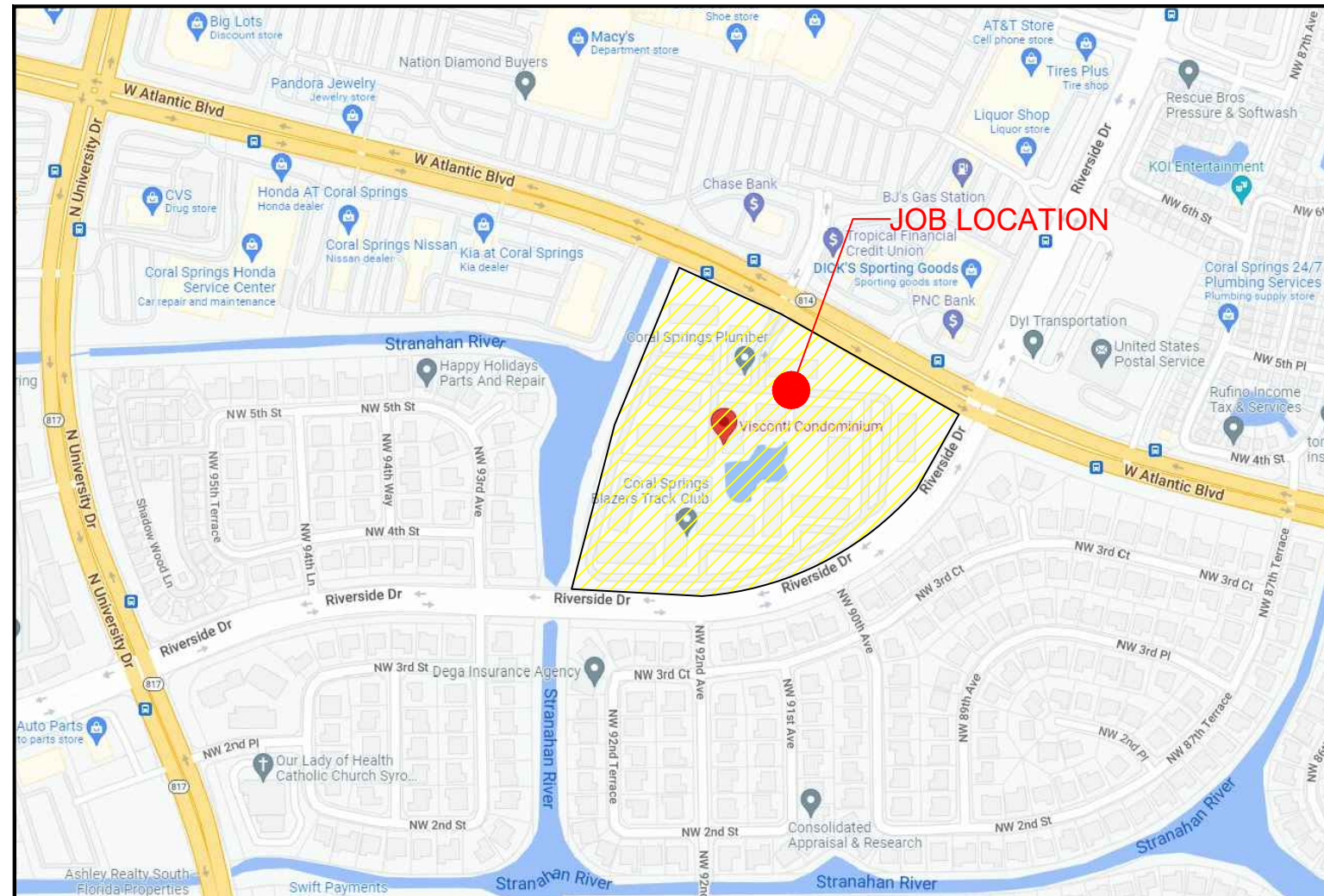
**6A**



**PROJECT: KMV-BS-22-126 - VISCONTI CONDOMINIUM - ISP**  
**ADDRESS: 9022 W ATLANTIC BLVD, CORAL SPRINGS, FL 33071**  
**CORAL SPRINGS IMPROVEMENT DISTRICT PERMIT**

**LINETYPES**

	UG FIBER - EXISTING
	UG FIBER - PROPOSED
	AERIAL FIBER - EXISTING
	AERIAL FIBER - PROPOSED
	STRAND - EXISTING
	STRAND - PROPOSED
	CONDUIT - EXISTING
	CONDUIT - PROPOSED
	INNERDUCT - EXISTING
	INNERDUCT - PROPOSED
	GAS
	WATER
	TELEPHONE
	ELECTRIC
	SANITARY SEWER (SEW)
	STORM DRAIN
	FENCE
	CABLE TV
	STEAM
	OIL
	UNKNOWN UTILITY
	RIGHT OF WAY
	EDGE OF PAVEMENT



**SITE LOCATION**



**CONTACTS**

**BLUE STREAM**  
 SEAN HAYDEN  
 DESIGN ENGINEER  
 PHONE: 772-607-2203  
 SHAYDEN@BLUESTREAMFIBER.COM

**CYPRESS COMMUNICATIONS**  
 MIKE WOOD  
 CONTRACTOR  
 PHONE: 772-267-3990  
 MWOOD@CYPRESSCOMMUNICATIONS.NET

**KMV FIBERTELECOM INC**  
 SANDRA KARINA VARGAS  
 10604 NW 48TH ST  
 CORAL SPRINGS FL 33076  
 PHONE: 954-937-5239  
 KARINAV@KVMFIBERTELECOM.COM



**SITE INDEX**

- 01 - COVER SHEET/SITE LOCATION
- 02 - OVERALL MAP
- 03 - CONSTRUCTION NOTES
- 04 - 16 - PLAN VIEWS & PROFILES
- 17 - TYPICAL

SPACE RESERVED FOR PROFESSIONAL SEALS

**FOOTAGE DATA**

JOB DESCRIPTION	FTG
DIRECTIONAL BORE	4480'
TRENCH	65'
HANDHOLE	27
OTN	1

**PERMITTING**

**JURISDICTION:**  
 \* CORAL SPRINGS IMPROVEMENT DISTRICT

**DATE SUBMITTED**

05/23/2022

TWP : 48S    RNG : 41E    SEC : 34

PLAT BOOK : -    PAGE : -

3				AS-BUILT
2				REVISION # 1
1	052322	KMV	JV	ORIGINAL
NO.	DATE	ENG DESIGN	DRAFTING	COMMENT



CHECKED BY: GIULIANO LEON  
 ENGINEERING FIRM: **KMV FIBERTELECOM INC**  
 PROJECT NUMBER: KMV-BS-22-126  
 LOCATION: VISCONTI CONDOMINIUM - ISP  
 MARGATE, FL 33071  
 DRAWING NAME: KMV-BS-22-126-VISCONTI CONDOMINIUM - ISP.dwg  
**CONFIDENTIAL/PROPRIETARY**      SHEET: 01 OF 17

**6B.**





**PROJECT: KMV-BS-22-122 - EXTENSION VISCONTI CONDOMINIUM - OSP**  
**ADDRESS: 9000 W ATLANTIC BLVD, CORAL SPRINGS , FL 33071**  
**CORAL SPRINGS IMPROVEMENT DISTRICT PERMIT**

**CONTACTS**

**BLUE STREAM**  
 SEAN HAYDEN  
 DESIGN ENGINEER  
 PHONE: 772-607-2203  
 SHAYDEN@BLUESTREAMFIBER.COM

**CYPRESS COMMUNICATIONS**  
 MIKE WOOD  
 CONTRACTOR  
 PHONE: 772-267-3990  
 MWOOD@CYPRESSCOMMUNICATIONS.NET

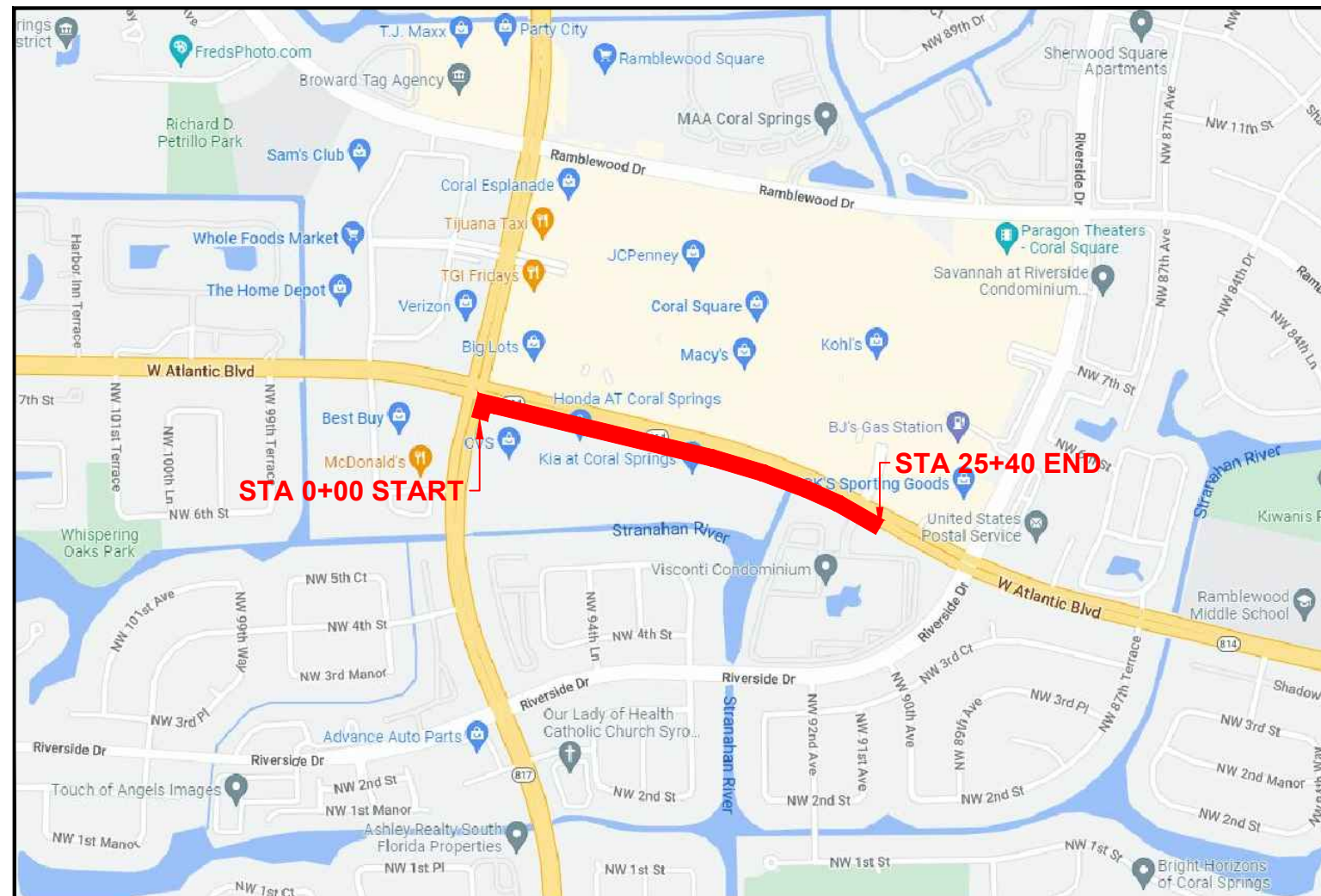
**KMV FIBERTELECOM INC**  
 SANDRA KARINA VARGAS  
 10604 NW 48TH ST  
 CORAL SPRINGS FL 33076  
 PHONE: 954-937-5239  
 KARINAV@KVMFIBERTELECOM.COM



**SITE INDEX**

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- 04 - 07A - PLAN VIEWS & PROFILES
- 08 - PHOTOGRAPHS
- 09 - 11 - TYPICAL
- 12 - 18 - MOTS

<b>LINETYPES</b>	
	UG FIBER - EXISTING
	UG FIBER - PROPOSED
	AERIAL FIBER - EXISTING
	AERIAL FIBER - PROPOSED
	STRAND - EXISTING
	STRAND - PROPOSED
	CONDUIT - EXISTING
	CONDUIT - PROPOSED
	INNERDUCT - EXISTING
	INNERDUCT - PROPOSED
	GAS
	WATER
	TELEPHONE
	ELECTRIC
	SANITARY SEWER (SEW)
	STORM DRAIN
	FENCE
	CABLE TV
	STEAM
	OIL
	UNKNOWN UTILITY
	RIGHT OF WAY
	EDGE OF PAVEMENT



**SITE LOCATION**



SPACE RESERVED FOR PROFESSIONAL SEALS

**FOOTAGE DATA**

JOB DESCRIPTION	FTG
DIRECTIONAL BORE	2495'
OPEN CUT	45'
HANDHOLE	5

<b>PERMITTING</b>
<b>JURISDICTION:</b> * CORAL SPRINGS IMPROVEMENT DISTRICT

<b>DATE SUBMITTED</b>
05/09/22

TWP : 48S	RNG : 41E	SEC : 33/34
PLAT BOOK : -	PAGE : -	

3				AS-BUILT
2				REVISION # 1
1	050922	KMV	JJ	ORIGINAL
NO.	DATE	ENG DESIGN	DRAFTING	COMMENT



CHECKED BY: GIULIANO LEON
ENGINEERING FIRM: KMV FIBERTELECOM INC
PROJECT NUMBER: KMV-BS-22-122
LOCATION: 9000 W ATLANTIC BLVD CORAL SPRINGS, FL 33071
DRAWING NAME: KMV-BS-22-122 - EXTENSION VISCONTI CONDOMINIUM-OSP.dwg
<b>CONFIDENTIAL/PROPRIETARY</b>

## **Seventh Order of Business**



June 24, 2022

Mr. Christian McShea  
Coral Springs Improvement District  
10300 NW 11th Manor  
Coral Springs, FL 33071

Dear Christian,

I would like to thank you for your consideration of Underwater Solutions Inc. to conduct the inspections and cleanings of your water storage facilities.

As requested, please find attached a proposal for the inspections and cleanings (sediment removal) of the 750,000-gallon, the 1-million gallon and the 4-million-gallon concrete water storage tanks.

Should you wish to proceed, we are also including a copy of an agreement to conduct this work. Please sign and return one copy to us at your earliest convenience, allowing a date to be reserved for your project.

Upon completion of this work, comprehensive reports of our findings and corresponding photographs will be submitted.

If you have any questions or would like additional information, please contact me.

Again, I would like to thank you for your consideration of *US*.

Sincerely,

UNDERWATER SOLUTIONS INC.

A handwritten signature in black ink, appearing to read 'David M. Cornish', is written over a light blue horizontal line.

David M. Cornish  
President

DMC/klp  
Enclosures

# AGREEMENT

**BETWEEN UNDERWATER SOLUTIONS INC. AND CORAL SPRINGS IMPROVEMENT DISTRICT, CORAL SPRINGS, FL FOR THE INSPECTIONS AND CLEANINGS (SEDIMENT REMOVAL) OF THE 750,000-GALLON, THE 1-MILLION GALLON AND THE 4-MILLION GALLON CONCRETE WATER STORAGE TANKS PER ORLANDO UTILITIES COMMISSION CONTRACT #4601 OQ AS FOLLOWS:**

Coral Springs Improvement District, Coral Springs, FL agrees to have Underwater Solutions Inc. perform the above mentioned work as per the conditions/terms and costs stated on the proposal dated June 24, 2022 (copy attached).

**PERSONNEL:** Divers / Tenders  
Complete Sterile Inspection/Cleaning Dive Station  
(All gear sanitized and utilized only in potable water.)

**SUBMITTALS:** Free unlimited 24/7 access to USAM Cloud upon completion of the work.  
*\*Hard copies of your reports can be printed directly from this cloud platform.*

**HEALTH & SAFETY:** All work orders are automated specific to job task. Task specific safety forms, PPE and personnel roles are submitted daily. Full health and safety plans are available upon request.

**COST:** While mobilized in *Florida prior to October 1, 2022*

Inspect/clean (sediment removal) up to 4" of sediment, *all (3) tanks*, per OUC Contract \$4601 OQ to be completed in (2) mobilizations - one week apart

750,000-Gallon Concrete Water Storage Tank:	<b>\$3,890.00*</b>
1-Million Gallon Concrete Water Storage Tank:	<b>\$3,890.00*</b>
4-Million Gallon Concrete Water Storage Tank:	<b>\$3,890.00*</b>
<b>Total:</b>	<b>\$11,670.00*</b>

The following add-on services can be provided for the cost listed below:

<input type="checkbox"/> Ultrasonic Thickness Testing	\$390.00*	<input type="checkbox"/> Real-Time Video with DVD:	Included*
<input type="checkbox"/> Filter bag(s) & capturing of sediment:	\$275./per bag	<input type="checkbox"/> Kasco® Active Mixer:	Inquire Within
<input type="checkbox"/> Disposal:	Cost + 15% Markup	<input type="checkbox"/> Installation of Mixer:	Inquire Within
	<input type="checkbox"/> Aerial Drone Footage	\$895.00*	

*\*This cost is not based on prevailing wage rates, should prevailing wage rates be required for this project, both the lump sum cost up to 4" of sediment as well as the hourly rate for additional work will be invoiced at a 50% markup.*

*\*Price quotation includes Underwater Solutions Inc providing Florida Date P.E. Signature on all inspection reports.*

*\*Should sediment exceeding 4" exist within these tanks or if Underwater Solutions Inc. is required to spend additional time beyond the one (8)-hour day allotted per each structure's inspections and cleanings, then the following hourly rate will be incurred for any such additional time needed to complete the inspection/cleaning: \$450/per hour*

**TERMS AND CONDITIONS:**

*\*It is the responsibility of the customer to provide Underwater Solutions Inc. with a location for discharge for all cleaning projects (sediment removal).  
\*All sites must be maintained to allow a truck and trailer to mobilize to within 25' of the tank, allowing access around the circumference of the tank, and have good, sound ladder access to the rooftop. \*All entry hatches must function allowing internal access to each tank and personnel must be available to mobilize to site locations. If this structure or any structure to be inspected have only bolt-on entry hatches, these bolt-on entry hatches must be removed prior to our arrival and re-secured by the customers personnel at the completion of this project. At the time this project is to be conducted, the water level within this structure must be as full as possible or within 10' of overflow. Per OSHA guidelines if the structure to be inspected and cleaned is a standpipe exceeding 100' the water level within the structure will have to be lowered and maintained between 97'-99' at all times throughout the inspection and cleaning. The term "cleaning" refers to the removal of accumulated precipitate i.e. iron, manganese or similar types of precipitate. Sand, coagulated sediment, debris, coating chips or other heavy material will incur an additional cost for removal. Services beyond the removal of precipitate in terms of cleaning may incur an additional cost. It is the responsibility of the customer to provide Underwater Solutions Inc. with a location for discharge for all cleaning projects (sediment removal) Note: The term "one mobilization" refers to allowing Underwater Solutions Inc. access to all site(s) at all times throughout the project. Should operations not allow for complete access to all site(s) throughout the entire project, an additional charge shall be incurred. \*I understand that in the event that the above-referenced terms and conditions are not met upon Underwater Solutions Inc. arrival on-site, then an additional hourly rate of \$300.00/per hour shall be incurred until such time that the terms and conditions are met, and Underwater Solutions Inc. is able to commence operations.*

**BY SIGNING BELOW, I AM ACKNOWLEDGING THAT I HAVE READ AND UNDERSTAND THE ABOVE STATED TERMS AND CONDITIONS OF THIS AGREEMENT.**

**PAYMENT TERMS: PAYABLE UPON RECEIPT OF INVOICE**  
**\* ACH PAYMENTS PREFERRED (Please contact our office to make arrangements)**

IN ACCEPTANCE OF AFOREMENTIONED AGREEMENT:

\_\_\_\_\_  
**UNDERWATER SOLUTIONS INC.**  
Signature of Authorized Representative  
President June 24, 2022  
Title Date

\_\_\_\_\_  
**CORAL SPRINGS IMPROVEMENT DISTRICT, CORAL SPRINGS, FL**  
Signature of Authorized Representative  
\_\_\_\_\_  
Title Date





Underwater Solutions Inc. agrees to provide Coral Springs Improvement District with the inspection and sediment removal of the 750,000 gallon, the 1 million gallon, and the 4 million gallon water storage tanks utilizing Orlando Utilities Contract #4601 OQ offering the same contract terms and conditions to CSID. Underwater Solutions Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Underwater Solutions Inc. agrees that it is our obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT**  
**Sandra Demarco**  
**210 N. University Drive, Suite 702 Coral Springs, FL 33071**  
**(O) 954.603.0033, Ext. 40532**  
**Email: PublicRecords@inframark.com**

A handwritten signature in black ink, appearing to read 'David M. Cornish', is written over a horizontal line.

Signature

David M. Cornish President

07/05/2022

Date



## WATER INFRASTRUCTURE SPECIALISTS

Underwater Solutions Inc. has more than 30 years of commitment to the drinking water industry, providing essential inspection, maintenance, and repair of raw, partially treated, and finished water infrastructure. We employ highly-trained specialists with certified on-staff water operators, professional engineers, tank divers, technicians, and customer service specialists with one common goal of providing the highest quality products and Infrastructure services. Our clientele ranges from small water systems of less than 30,000-gallons per day to 10-year contracts with some of the largest municipalities in the United States, while also serving hundreds of engineering firms, private corporations, state and federal prison systems, public and private universities, military bases, and the Department of Defense.

We have focused our efforts on our technology and capabilities to adapt to our client's needs and in doing so, we are transcending the traditional way of inspecting, maintaining compliance, upgrading, and rehabilitating infrastructure into the 21st century. Your inspection reports, any blueprints, aerial drone footage, and any/all pertinent information will be uploaded to our state-of-the-art infrastructure asset management platform. Through this platform, you will receive free, unlimited access to your information with live mapping of structures, as well as a customized asset management plan with estimated costs for each task free of charge with your inspection. This portal will allow access during your routine meetings and for budgeting and planning as a visual tool.

### POTABLE WATER



Finished/Distribution Infrastructure

Inspections Of:

- Ground Tanks
- Elevated Tanks
- Pedestal Tanks
- Hydrosphere Tanks
- Reservoirs
- Standpipes
- Atmospheric & Hydro pneumatic Tanks
- Fire Protection Tanks (NFPA25)



Additional Treatment/ Finish/ Distribution Infrastructure Diving

- Sacrificial Anode replacement
- Piping retrofits
- Pipe elimination caps
- Pipe plugging for valve replacement
- Leak detection and Epoxy repairs
- Active/Passive mixer installation



Treatment Infrastructure

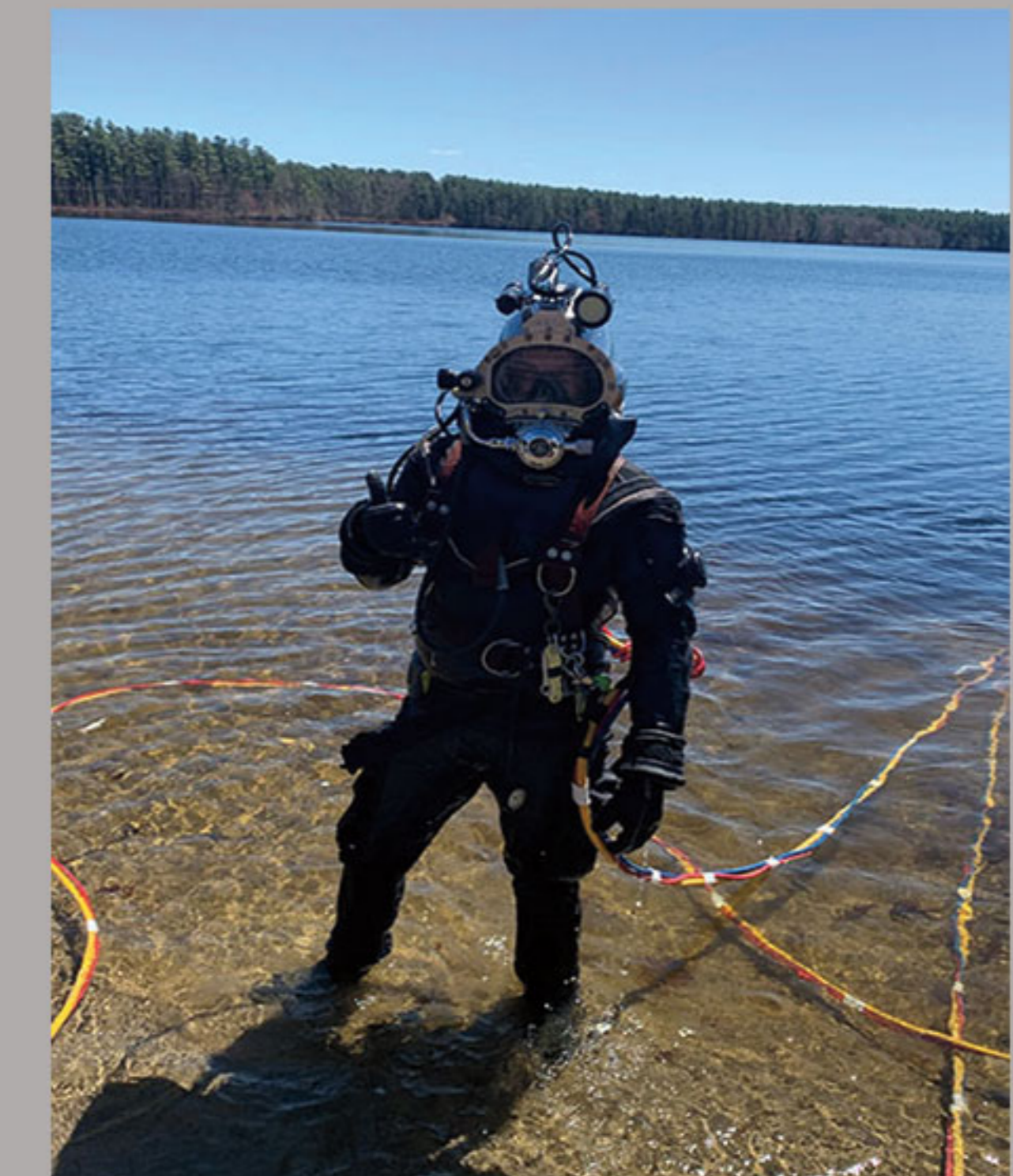
Inspections of:

- Clearwells
- Chlorine/Ozone Contact Chambers
- Backwash Tanks
- Raw Water Tanks



- Core drilling/Sampling
- 3D Sonar Modeling
- Pre/Post Cellular Communications Installation Inspections
- Anniversary Inspections
- Sanitary & Security Inspections
- Aerial Drone Inspections

### SOURCE/RAW WATER



Raw Water Infrastructure

Inspections of:

- Intakes
- Screenhouses
- Wet wells
- Sub-Aqueous Pipelines
- Dams
- Reclaimed Tanks
- Gate Valves
- Irrigation Pond Intakes



Additional Raw Water Services

- Intake Pipe Installation
- Collector Well Assistance
- Silt Jetting
- Intake Screen Cleaning/Replacement
- Custom Intake Risers
- Sluice Gate/ Valve Repairs and Upgrades
- Air Burst Line Installation

***In-service cleaning at the time of inspection !***  
 All in-service potable water diving is completed to the highest safety and water quality standards Underwater Solutions Inc. meets or exceeds all AWWA disinfection standard C652.

***\*OVER 30 YEARS WITH ZERO ACCIDENTS!***

All inspections are completed using custom designed fully automated work orders to gather specific data relative to your structure.





# AUTOMATED INFRASTRUCTURE ASSET MANAGEMENT

## HOW OUR CUSTOMIZED PROGRAM WORKS

Underwater Solutions Inc. has developed the first-ever state-of-the-art automated water infrastructure asset management and tank maintenance platform. Your routine compliance inspection is performed using structure-specific, customized work orders to gather nearly 15,000 meta data points, and this meta data is compiled into a single automated inspection report. These reports can be viewed through free access to our USAM platform where all data, asset attributes, live mapping of structures, historical records, engineering documents and much more can be managed. All recommended costs for upgrades or repairs are mapped out based on the priority of these deficiencies. The product/services outlined in the recommendations can be completed by Underwater Solutions Inc. The proposals will be available directly on the platform, with the ability to contract directly through us. This platform is designed to provide seamless communication and full transparency to inspect, repair, and upgrade all aspects of your structure without overspending on multi-year/multi-million-dollar asset management plans. This portal will allow access during your routine meetings and for budgeting and planning as a visual tool.

### USAM SERVICES INCLUDE BUT ARE NOT LIMITED TO:

- Exterior High-Pressure Washing
- Mildew Inhibitor Application
- Pantonite NSF60 Chemical Wash
- Interior High-Pressure Washing / Washouts
- Sandblasting, Resurfacing & Re-coating
- Concrete Repairs
- Tank Component Welding
- AWWA Compliant Vent Replacements
- Manway Replacements
- Interior/Exterior Ladder Replacements
- Hatch Installations
- Safety Railing Installations
- Fall Arrest System Installations
- Overflow Pipe Modification
- Dry Inspection
- Annual Inspections
- Aerial Drone Inspections
- Active Mixer Sales
- Active Mixer Installation
- Anniversary Inspection

### COMPLETE HASSLE FREE TANK MAINTENANCE!

### KASCO CERTISAFE MIXERS

#### Solutions for any of the following:

- Disinfection Byproducts
- Maintaining Chlorine/Chloramine Residuals
- Ice Cap Formation
- Thermal/Chemical Stratification
- Nitrification



Underwater Solutions Inc. has distributor rights of *Kasco Certisafe Active Mixers* in 12+ states and currently offers FREE installation with purchase at the time of any other routine maintenance to water storage facilities, ultimately saving you thousands of dollars compared to the competition.

This installation is completed in-service and strategically placed/mounted to obtain the highest quality results guaranteed!

**Distributor Rights in MA, ME, NH, NY, CT, RI, VT, NC, SC, KY, OH, IN, FL, and VA**  
\*Installation available in all 50 states.

### TYPES OF MOUNTS



SUSPENSION MOUNT



PIPE MOUNT



FLOOR MOUNT

### EXAMPLES OF REPAIRS AND UPGRADES



EXTERIOR PAINTING



REPLACEMENT OF VENT



REPLACEMENT OF INTERIOR LADDER

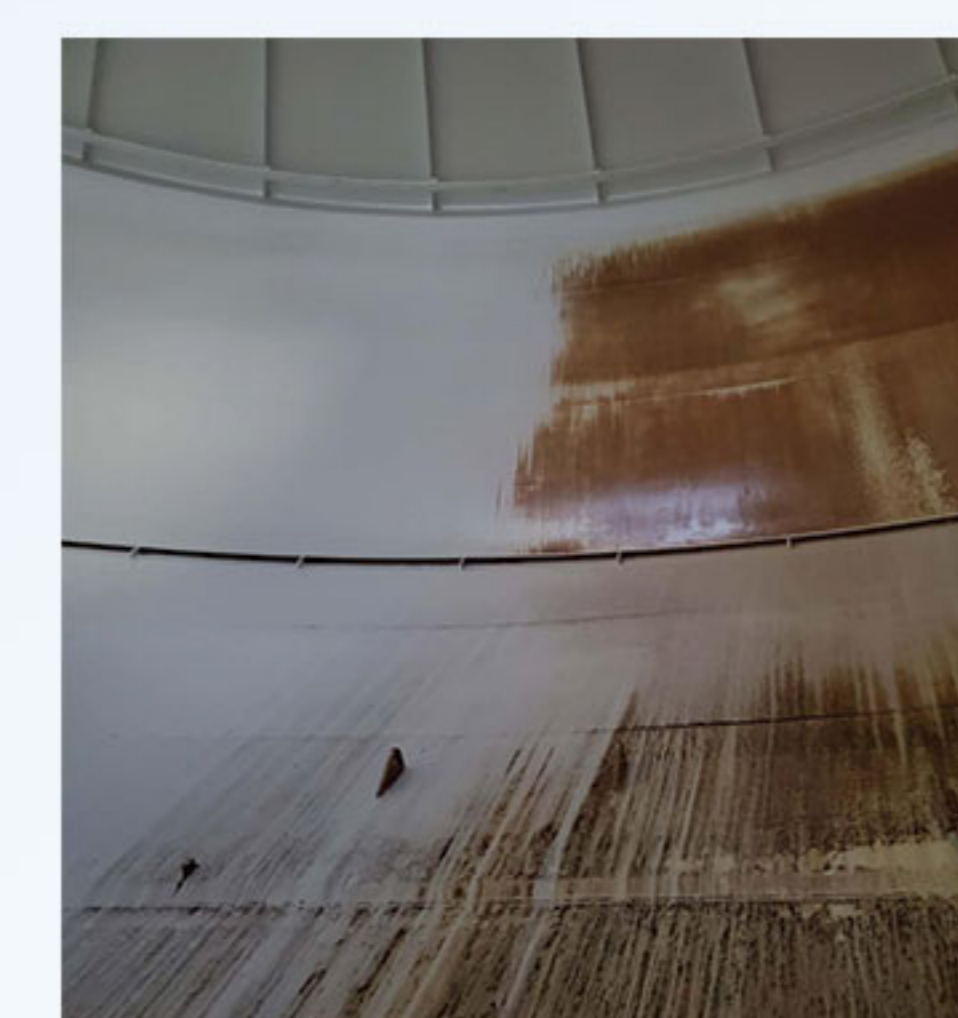


### PANTONITE PM88

Underwater Solutions, Inc. has teamed up with Panton McLeod as a preferred provider of their Pantonite PM88 NSF60 approved chemical wash services! Although we perform many services while structures remain on-line, we firmly believe that tanks and other structures should be routinely taken off-line and chemical washed routinely (about every 10 years) to remove biofilm and staining from the wall surfaces, which can be identified during your routine in-service inspection. As the company most experienced with rigging, accessing and completing services in your tanks, we are the most qualified professionals to perform these types of services.



BEFORE



DURING



AFTER



# **Eighth Order of Business**

COMANCO Environmental Corporation  
 4301 Sterling Commerce Dr.  
 Plant City, FL 33566  
 P: (813) 988-8829 F: (813) 652-8702

**Prepared By:**  
 Estimator Benjamin Chitester  
 Quote Date: July 6, 2022  
 Quote Expiration: August 5, 2022

**Coral Springs Improvement District**

Tom Kedrierski  
 10300 NW 11th Manor  
 Coral Springs, FL 33071  
 Phone: 954-753-0380  
 E-mail: tomk@csidfl.org

**Project Information:**

Coral Springs WWTP Pond Liner Repair  
 Coral Springs, FL - Florida  
 Proposal Number: 032211532  
 Revision To Match Existing OC Liner Agreement Pricing

COMANCO Environmental Corporation (CEC) is pleased to provide you with the following proposal for the supply and installation of the geosynthetic materials and appurtenances as indicated below:

Item	Item Description	Quantity	Unit	Unit Price	Total
1	Mobilization/Demobilization	1	EA	\$3,000.00	\$3,000.00
2	Liner Repair Crew Daily Rate	11	HR	\$325.00	\$3,575.00
3	Supply Required Liner	792	SF	\$1.50	\$1,188.00
				<b>Total</b>	<b>\$7,763.00</b>

Proposal has been revised to align with the rates of the existing Orange County Service Contract Y18-1076.

- 1.) **Mobilization / Demobilization:** This proposal includes one (1) mobilization/demobilization. Any and each additional mobilizations/demobilizations, if necessary, shall be billed at the rate listed in this proposal.
- 2.) **Labor:** Our proposal is based on a five (5) day work week, utilizing non-union, non-prevailing wage labor.
- 3.) Bid Item 2 includes the Repair Crew Rate per the existing Orange County service agreement. This job is estimated at 1 day. Owner/GC will only be charged the actual number of days worked; any additional day's onsite will be charged at the above rate.
- 4.) Bid Item 3 includes the supply of (12.17 x 65') roll of geosynthetic material to match existing pond material for the repairs.
- 5.) **Any and all concrete work is not in our scope of work and is to be done by others.** COMANCO assumes approx. 2' of concrete curb removal on either side of the required repair area.
- 6.) Any costs associated with 3<sup>rd</sup> party QC, conformance, laboratory testing, or Leak Location testing/survey by others (unless otherwise stated). COMANCO will conduct its standard of performing QC of destructive and non-destructive tests onsite.
- 7.) COMANCO will provide in-house GPS as-builts as part of our final QA/QC Submittal package. Any third-party survey by others.





- 8.) Port-o-lets and dumpsters, including maintenance and disposal, by others.
- 9.) All Earthwork by others. Excavation, maintenance, and backfilling of the anchor trench by others. Maintenance of the subgrade for the duration of the project is to be done by others.
- 10.) All dewatering by others.
- 11.) **Quote Validity:** This quotation shall remain open for Purchaser's acceptance until the above-referenced expiration date, after which time it shall be considered to be automatically revoked by both Purchaser and CEC.
- 12.) **Delays:** CEC will not be held responsible for any delays due to rain, weather, or other unforeseen events beyond CEC's control. CEC will not be responsible for overtime costs incurred by the General Contractor, 3<sup>rd</sup> party inspectors or Owner's representatives.
- 13.) **Warranty:** Due to the age of the existing liner and unpredictable nature of extrusion welding to a much older geomembrane no installation warranty is provided in this Proposal. With the long-time exposure of the existing geomembrane, it is difficult to guarantee bonding strengths between the new and old material and COMANCO will not be held responsible for any and all issues with the repair area once completed.
- 14.) **Dewatering:** Protection of geosynthetics from surface run-off from areas outside of the geosynthetics installation work limits shall be done by others. The diversion and control of water within the cell during deployment of geosynthetics shall be done by others.
- 15.) **Site Access:** This proposal is based on CEC working unimpeded throughout the entire geosynthetics installation with complete access in and around the work area(s) with an Off-Road Forklift or similar.
- 16.) **Measurement and Payment:** This proposal is based on payment of installed materials measured in three dimensions including anchor trench.
- 17.) **Terms and Conditions:** This offer is expressly made conditional on the Purchaser's acceptance of the following Terms and Conditions.



Proposal for Coral Springs WWTP Pond Liner Repair  
 COMANCO Environmental Corporation  
 Proposal No: 032211532 Date: July 6, 2022

**Terms and Conditions**

1. **Work and Equipment Provided by COMANCO Environmental Corporation** (hereinafter referred to as CEC): This proposal specifically includes the furnishing and installation of the items as specified on Page 1 of this proposal. The work shall be performed in accordance with the plans and specifications specifically listed in sections 1.01 and 1.02 below, except as otherwise noted in section 1.03 below. CEC will provide all necessary supervisors, technicians, labor, materials, and equipment necessary to complete our work.

Unless otherwise stated in this proposal all CEC labor shall be non-union. If required by the contract specifications, CEC will provide destructive and/or non-destructive testing of field seams. After receipt of final payment and if requested by Purchaser, CEC shall provide field test results and record drawings. Upon request and within a reasonable time, CEC shall provide all necessary submittals and project management pertinent to our work.

- 1.01 Plans: None Provided**  
**1.02 Specification Sections: None Provided**  
**1.03 Addenda: None Provided**

2. **Work and Equipment Provided by Purchaser:** This proposal is based upon the following items being provided by the Purchaser in a manner that ensures that the work to be provided by CEC will proceed without delay:

- 2.01 **Subgrade preparation and maintenance:** The subgrade to be lined shall be prepared to be smooth and free of all rocks, stones, sticks, roots, sharp objects or other debris. It is imperative that the subgrade is completely dry and properly compacted so as to provide an unyielding base without sudden, sharp or abrupt changes or breaks in the grade. The subgrade shall be maintained by others during the course of the liner installation, and it shall be the responsibility of the Purchaser to protect the subgrade from dislocation, flooding, and erosion. CEC does not accept responsibility for subgrade conditions which affect the functioning of the lining system, and acceptance by CEC of the subgrade to be lined does not constitute acceptance or knowledge of any subgrade conditions which adversely affect the lining. The efficacy of the lining system in relation to the subgrade and other conditions at the project location is the sole responsibility of the Purchaser. CEC recommends the installation of a gas venting system where gas may accumulate beneath the lining. However, it will be up to the engineer, owner and / or purchaser to determine if a gas venting system is required.
- 2.02 **Material Unloading:** Unless otherwise noted in this proposal, the purchaser shall unload and inspect all lining system materials delivered to the project, check the accuracy of all packing slips, bill of lading or other delivery documentation, and immediately forward said documentation to CEC. It shall be the responsibility of the Purchaser to store all lining system materials on an unyielding base free of sharp objects or protrusions to minimize the risk of damage.
- 2.03 **Temporary Facilities:** Purchaser shall provide temporary services to accommodate sanitary (portable toilets & wash stations) and waste disposal needs.
- 2.04 **Anchor Trench:** Unless otherwise noted in this proposal, the purchaser shall be responsible for excavation, backfilling, and compacting of anchor trench.
- 2.05 **Earthwork, Concrete, Piping, and Dewatering:** Unless otherwise noted in this proposal, all earthwork, concrete and piping materials and installation including any necessary dewatering shall be provided by others.
- 2.06 **Independent Laboratory Testing:** Unless otherwise noted in this proposal, all independent laboratory testing, Destructive Testing and/or monitoring shall be the sole responsibility of the owner or purchaser. No 3<sup>rd</sup> party laboratory testing is included in this proposal.
- 2.07 **Survey:** All necessary survey, staking, layouts, and asbuilts will be the responsibility of the Purchaser. It shall be the sole responsibility of the purchaser to secure proper horizontal and vertical controls such that the location of the items listed in this proposal conforms to the dimensions shown in the drawings.
- 2.08 **Safety:** It shall be the responsibility of the Purchaser to ensure adequate protection and safety devices and appropriate equipment to prevent death or injury to humans and animals at the project. If applicable, Purchaser shall be responsible for the creation and implementation of a *Confined Spaces Entry Program* as delineated by OSHA in 29 CFR parts 1910, Permit-Required Confined Spaces for General Industry, Final Rule.
- 2.09 **Pond Application:** CEC will not be responsible for the performance of the geosynthetic material within this application. Issues associated with lack of ballast material on the geomembrane, geomembrane "whales," damage caused by aerator use, gas venting, underdrain collection, etc. will not be the responsibility of CEC.

3. **Pre-Installation Site Inspection:** CEC reserves the right to inspect the site prior to mobilizing to ensure that earthwork and subgrade preparation criteria have been met and the site is ready for liner installation. Any discrepancy will require a rescheduling of the installation and an adjustment in the contract price. If CEC elects not to make a site inspection, CEC will mobilize after receipt of written directive from Purchaser stating that subgrade is ready. If subgrade is not ready upon our arrival to the site, Purchaser shall be charged for an additional mobilization fee (listed on Page 1) or stand by time.



Proposal for Coral Springs WWTP Pond Liner Repair  
 COMANCO Environmental Corporation  
 Proposal No: 032211532 Date: July 6, 2022

4. **Basis of Quotation:** This proposal is a Unit Price proposal. No bid item may be deleted without the approval of COMANCO. Any changes to or deviations from the contract plans and/or specifications that require additional work will result in an adjustment to the contract daily rate.
5. **Delays, Force Majeure, Standby:** If CEC is delayed at any time in the progress of the work by any act or neglect of Purchaser, Owner, Engineer, contractor, employee, or material supplier engaged or employed by Purchaser, Engineer or Owner, or by any changes ordered by Purchaser, by labor disputes, fires, floods, riots, hurricanes, tornados, tropical storms, heavy rains, excessive winds, Acts of God, or by any other cause beyond the control of CEC, CEC shall not be liable for any damages, including liquidated damages, and CEC shall be entitled to equitable time and contract price adjustments. If CEC is requested to standby at the job site for any of the above-referenced reasons which prevent the quality performance of our Service, Purchaser agrees to pay stand by per CEC's time and material rates. Time and Material rates are available upon request.
6. **Warranty:** Unless otherwise noted above, this proposal is conditioned upon CEC providing its standard one (1) year installation warranty which is available upon request. The proposal is also conditioned upon the purchaser's acceptance of the material suppliers' standard limited warranty which is available upon request.
7. **Claims and Disputes:** Any claim, dispute or other matter in questions between the Contractor and the Subcontractor relating to the Subcontract shall be governed by the laws of the State of Florida. Any suit or action between Contractor and Subcontractor relating to or arising out of the Agreement shall be brought in the appropriate state or federal court in Hillsborough County, Florida.
8. **Indemnification, Insurance, Bonds:** CEC agrees to indemnify and hold harmless the Purchaser and its agents from losses or damages caused by any negligent act or omission of CEC. CEC shall provide its standard insurance coverage. No other insurances or additional insureds will be provided without additional cost to Purchaser. The price of performance and payment bonds has NOT been included in this proposal.
  - 7.01 The liability of CEC and its employees, subcontractors and suppliers on all claims of any kind, including death or bodily injury, whether based on contract, indemnity, warranty, tort (including negligence), strict liability or otherwise, for all losses or damages arising out of, connected with, or resulting from this agreement, or from the performance or breach thereof, or from any equipment or services covered by or furnished under this Agreement or any extension or expansion thereof, including remedial warranty efforts, shall in no case exceed the contract price amount of CEC. In no event shall CEC, its subcontractors, suppliers, or employees be liable to any party for any special, indirect, incidental, exemplary, or consequential damages under any cause or form of action whatsoever. This provision shall prevail over any conflicting or inconsistent provision or a portion of the contract documents.
  - 7.02 If CEC adds any party as an additional insured to any of its insurance policies, the indemnification provisions of this paragraph will apply to all claims submitted to CEC's insurers.
9. **Work Schedule:** The contract price shall be adjusted if the liner installation is delayed by the Purchaser beyond thirty (30) days. Purchaser shall give CEC thirty (30) days written notice prior to liner installation. Purchaser shall provide CEC with a detailed schedule which indicates how CEC's work will interrelate with the work of others. A fee (listed on Page 1) shall be charged to Purchaser for additional mobilizations. CEC will comply with additional mobilization requests to the greatest extent possible, but such requests may be adjusted to coordinate with other CEC commitments.
10. **Payment Terms:** This proposal is expressly based upon Purchaser paying all CEC invoices within thirty (30) days of invoice date. CEC shall not be required to continue to perform Work in the event of late payment by the Owner or General Contractor for a period in excess of 60 days. Purchaser hereby agrees to pay a late fee equal to one and one-half percent (1.5%) of invoice amount per month, prorated daily. Purchaser further agrees that payment to CEC shall not be contingent upon the receipt of payment by Purchaser from any other party. CEC will not be required to waive any lien or bond rights provided by statutory or common law prior to its actual receipt of payment. Full and final payment shall be due thirty (30) days following completion and acceptance of CEC's Work, not pending completion of the entire project. If the Contract is terminated due to any reason beyond CEC's control or for the convenience of the Owner or General Contractor in accordance with its terms, CEC shall be paid all costs incurred to the date of receipt of notice of termination plus an equitable termination amount.
11. **Mutual Responsibility:** CEC represents that it has investigated and generally familiarized itself with the contract documents listed in sections 1.01, 1.02 and 1.03 above. If site, subgrade or otherwise latent conditions at the project location differ materially from what is represented in these contract documents, or which CEC should have been aware of, and such material difference results in increased costs or time to CEC, then CEC shall be entitled to an equitable adjustment to its contract price and/or time under the contract. CEC shall not be responsible for any liability arising out of pre-existing environmental site conditions whether or not such conditions are identified in the Contract Documents.

- End of Terms and Conditions -

ACCEPTANCE:

We hereby accept this proposal from COMANCO Environmental Corporation:

Signature	Print Name & Title	Date
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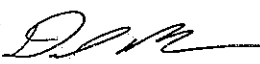
COMANCO Environmental Corporation agrees to provide Coral Springs Improvement District with a proposal to do the liner repair work at Coral Springs WWTP according to COMANCO Proposal No. 032211532 – Revision to match Existing OC Liner Agreement Pricing. COMANCO Environmental Corporation further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further COMANCO Environmental Corporation agrees that it is our obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR’S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT  
**Sandra Demarco**  
**210 N. University Drive, Suite 702 Coral Springs, FL 33071**  
**(O) 954.603.0033, Ext. 40532**  
**Email: PublicRecords@inframark.com****

Title: Project Manager

Name: (Print) Dan McRae

  
 Daniel McRae  
 2022.07.07 09:38:02 -04'00'  
 Signature

July 7, 2022  
 Date

# **Ninth Order of Business**



**CSID Website Refresh**  
**Quest Job 2174**  
**Jul 13, 2022**

From discussions with CSID about the website refresh, Quest was asked to provide a quote to complete the website refresh. Remaining work includes developing and building out content for the services pages, working with CSID's website contractor to polish the design and colors, and a quality review of spelling, grammar, etc., links and other website functions to ensure it is working properly.

The quote includes Quest developing two infographics: one for water operations flow and one for wastewater flow. These will be created with information like the samples linked below and with the understanding that CSID will provide the statistical information (i.e. miles of sewer, number of manholes, gallons of water storage, miles of drinking water distribution pipe, etc.):

- [https://www.scwd.org/your\\_water/drinking\\_water/water\\_operations/index.php](https://www.scwd.org/your_water/drinking_water/water_operations/index.php)
- <https://northgeorgiawater.org/protect-our-water/stormwater-sewer-and-septic-basics/>

After the website refresh is launched, Quest assumes CSID will continue to update the content directly with their website vendor. If CSID desires Quest's assistance with ongoing content updates, a new scope and fee will need to be developed.

<b>Work Activities</b>	<b>Hours</b>	<b>Fee</b>
Content development, QC, coordination with CSID	80	\$7,760
Development of two infographics	20	\$1,940
Testing	16	\$1,552
Coordination with VGlobalTech ongoing through launch	20	\$1,940
	<b>Total</b>	<b>\$13,192</b>

### **Timeline**

Quest recommends three weeks to complete the remaining refresh work. Quest assumes VGlobalTech will be able to quickly incorporate edits and that staff will be available to launch the refreshed site by August 8, 2022.

July 14:	Quest receives signed amendment.
July 15 – July 26:	Content developed and added to the site.
July 16:	CSID to send Quest the facts needed for the two infographics.
July 26 – 29:	Quest reviews and tests site.
August 1 – 3:	CSID to review and test site.
August 4:	Edits provided to Quest.
August 4 – 5:	Edits incorporated, approval from CSID to launch, approval transmitted to VGlobalTech to launch on August 8.
August 8:	Website launched and another round of testing.



Quest Corporation of America Inc agrees to allow Coral Springs Improvement District the opportunity to piggyback on the contract between Quest Corporation of America Inc and the Central Florida Expressway Authority to provide the contracted services as needed under the same terms and conditions.

Quest Corporation of America Inc agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District. Further Quest Corporation of America agrees that it is our obligation to obtain affidavits from any subcontractors to ensure that the subs are in compliance with E-Verify.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

**IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT**

**Sandra Demarco**

**210 N. University Drive, Suite 702 Coral Springs, FL 33071**

**(O) 954.603.0033, Ext. 40532**

**Email: PublicRecords@inframark.com**

*Diane Hackney*

Signature

Diane Hackney, Assistant Vice President

8/9/21

Date

\*Approved by the Board of Supervisors at the August 16, 2021 meeting. See attached exhibit.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Addition of Electronic Communications Manager to the Services Provided to CSID by Paymentus**

Mr. Berringer provided an overview of the proposal to add an Electronic Communications Manager to the services provided by Paymentus. This would only be used on an as needed basis.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Paymentus proposal to add Electronic Communications Manager to the services provided was approved.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Contract with Quest Corporation for Public Relation Services Piggybacking Off the Central Florida Expressway Authority (pricing to be negotiated by staff pending Board approval of contract)**

Mr. McIntosh provided an update on his meeting with Mr. Cassel and Mr. Stephens to analyze the proposals provided at the previous meeting. They recommend engaging Quest Corporation for public relation services.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with Quest Corporation to provide public relation services, piggybacking off the Central Florida Expressway Authority contract, was approved and staff was authorized to contract with SA Nelson and Associates if there is a conflict of interest with the City.

**NINTH ORDER OF BUSINESS**

**Consideration of Contract and Proposal from C3 to Provide IT Related Services for an Initial Term of 36 Months Piggybacking Off the GSA Contract, Penetration Test for Website and Purchase and Installation of Domain Server and Other Non-Recurring Applications**

Mr. McIntosh reviewed the proposal from C3. Discussion ensued.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the proposal from C3 to provide IT related services for an initial term of 36 months, piggybacking off the GSA contract, penetration test for website and purchase and installation of domain server and other non-recurring applications was approved.

**TENTH ORDER OF BUSINESS**

**Engineer's Report**

Mr. Schuman reviewed his report, a copy of which is attached hereto and made part of the public record.

## **TENTH ORDER OF BUSINESS**

**10A**

**AMENDMENT 1 TO**  
**WORK AUTHORIZATION 197**

Globaltech No. 151331

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the High Service Pump Building Valve Replacement, hereinafter referred to as the "Specific Project".

**Section 1 – Terms**

NO CHANGE.

**Section 2 – Scope of Work**

Amendment 1 is reimbursing the unused allowance of **\$5,000.00**.

**Section 3 – Location**

NO CHANGE.

**Section 4 – Deliverables**

NO CHANGE.

**Section 5 – Time of Performance**

NO CHANGE.



**Section 6 – Method and Amount of Compensation**

This Amendment No. 1 (AM1) to Work Authorization 197 decreases the \$205,428.00 contract value by -\$5,000.00, to a new final contract amount of \$200,428.00.

Original Contract	\$205,428.00
<b>Unspent Allowance (AM1)</b>	<b>-\$5,000.00</b>
<b>Total</b>	<b>\$200,428.00</b>

**Section 7 – Application for Progress Payment**

NO CHANGE.

**Section 8 – Responsibilities**

NO CHANGE.

**Section 9 – Insurance**

NO CHANGE.

**Section 10 – Level of Service**

NO CHANGE.

**Section 11 – Indemnification**

NO CHANGE.

IN WITNESS WHEREOF, this Work Authorization, consisting of Three (3) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and, in its behalf, effective as of the date herein above written.

\_\_\_\_\_  
Signature of Witness

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Printed name of Witness

\_\_\_\_\_  
Signature of President

Dr. Marty Shank  
Printed Name of President

\_\_\_\_\_  
Date  
Approved as to form and legality

State of Florida  
County of Palm Beach

\_\_\_\_\_  
District Counsel  
**ENGINEER**

The foregoing instrument was  
acknowledged before me on this

Globaltech, Inc.  
Company

18<sup>th</sup> day of July 2022 by  
David Schuman  
who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

\_\_\_\_\_  
Signature  
David Schuman. P.E., Vice President  
Name and Title (typed or printed)

\_\_\_\_\_  
Signature of Notary

July 18, 2022  
Date

**10B.**

**AMENDMENT 1 TO**  
**WORK AUTHORIZATION 200**

Globaltech No. 151341

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Pump Stations 1 & 2 – Trash Rack Bracket Replacement hereinafter referred to as the "Specific Project".

**Section 1 – Terms**

NO CHANGE.

**Section 2 – Scope of Work**

Amendment 1 is reimbursing the unused allowance of \$1,936.00 and the unused sanitary \$430.68 for a total of \$2,366.68.

**Section 3 – Location**

NO CHANGE.

**Section 4 – Deliverables**

NO CHANGE.

**Section 5 – Time of Performance**

NO CHANGE.

**Section 6 – Method and Amount of Compensation**

This Amendment No. 1 (AM1) to Work Authorization 200 decreases the \$108,593.00 contract value by -\$2,366.68, to a new final contract amount of \$106,226.32.

Original Contract	\$108,593.00
<b>Unspent Allowance (AM1)</b>	<b>-\$2,366.68</b>
<b>Total</b>	<b>\$106,226.32</b>

**Section 7 – Application for Progress Payment**

NO CHANGE.

**Section 8 – Responsibilities**

NO CHANGE.

**Section 9 – Insurance**

NO CHANGE.

**Section 10 – Level of Service**

NO CHANGE.

**Section 11 – Indemnification**

NO CHANGE.

IN WITNESS WHEREOF, this Work Authorization, consisting of Three (3) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and, in its behalf, effective as of the date herein above written.

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Printed name of Witness

State of Florida  
County of Palm Beach

The foregoing instrument was  
acknowledged before me on this

18<sup>th</sup> day of July 2022 by  
David Schuman  
who is personally known to me OR  
produced \_\_\_\_\_  
as identification.

\_\_\_\_\_  
Signature of Notary

**CORAL SPRINGS IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Signature of President

Dr. Marty Shank  
Printed Name of President

\_\_\_\_\_  
Date  
Approved as to form and legality

\_\_\_\_\_  
District Counsel  
**ENGINEER**

Globaltech, Inc.  
Company

\_\_\_\_\_  
Signature  
David Schuman. P.E., Vice President  
Name and Title (typed or printed)

July 18, 2022  
Date

## **Eleventh Order of Business**

**Globaltech, Inc.**  
**CSID Engineer's Report**  
**July 18, 2022**

**PROJECTS UNDER CONTRACT**

**WA#183 – Above Ground Fuel Storage Tanks & Dispensing System – Closeout**

- Approved by Board – 11/16/20
- Substantially complete – June 2021
- New pump installed 4/22/22
- New diesel dispenser handle and pressure relief valve installed 6/03/22
- Emergency shutoff delivered 7/08 – to be installed by CSID staff
- Final Completion - July 15, 2022

**WA#184 – HSP 7 Day Tank Replacement – Substantially Complete**

- Approved by Board – 1/25/21
- Project substantially complete – 5/27/21
- Electrical permit issued – 5/12/22
- Final electrical inspection conducted by Broward County
- Scheduling a final walk-through with staff
- Amendment returning unspent allowance on current agenda
- Estimated project completion - July 15, 2022

**WA#187 – 500KW Emergency Generator – In Progress**

- Approved by Board – 5/17/21
- Project kick-off meeting 6/10/21
- Signed purchase order for generator – 6/10/21
- Received revised submittals – scheduling a review meeting with staff – 10/13/21
- Released generator for production
- Design review meeting conducted – 4/11/22
- Anticipated generator delivery – September 2022 (currently confirmed, however expecting a delivery delay)
- Coordinating with Cypress Construction for tank / piping removal
- Estimated project substantial completion – Unknown

**WA#192 – Canal Right-of-Way Tree Inventory – On Hold**

- Approved by Board – 9/20/21
- Waiting on direction from CSID
- Estimated completion – 20 weeks from notice to begin work

**WA#195 – PW8 VFD – In Progress**

- Approved by Board – 11/15/21
- Issued Purchase Orders and Subcontracts
- Equipment installed – 5/16/22
- Solicited fencing quotes
- CSID staff requested Globaltech to access allowance to install fencing
- Substantial completion – 6/24/22
- Estimated project completion – 8/15/22



**Globaltech, Inc.**  
**CSID Engineer's Report**  
**July 18, 2022**

**ACTIVE PROJECTS (Cont.)**

**WA#196 - DIW Building Breaker Replacement – In Progress**

- Approved by Board – 11/15/21
- Switch gear delivered 5/12/22.
- Submitted electrical permit application – 5/06/22
- Permit approved – 6/10/22
- Coordinating work with FPL and City of Coral Springs
- Construction scheduled 7/12.
- Estimated project completion – 7/31/22

**WA#197 – Distribution Line Valve Replacement – Complete**

- Approved by Board – 11/15/21
- Replaced valves – 5/24/22
- Bacteriological clearance confirmed and line placed in service – 5/27/22
- Replaced damaged sidewalks and site restoration – completed 6/17/22
- Final Completion – 6/20/22

**WA#194 – HB53 Compliance – Complete**

- Approved by Board – 12/20/21
- Submitted all documents 6/28/22
- Project Complete – 6/30/22

**WA#199 – LP Fuel Tank Installation – Substantially Complete**

- Approved by Board – 12/20/21
- Piping completed at PS-2 - 5/05/22
- Piping completed at PS-1 – 5/12/22
- Significant leak occurred on June 7<sup>th</sup>.
- Replaced suspect valve-couplings – 7/01/22
- Waiting for Final inspections by DOA
- Waiting for delivery of bollards
- Sungas agreed to reimburse District for expenses associated with 6/07 leak
- Estimated project completion – 7/01/22

**WA#200 – PS 1 & 2 Trash Rack Bracket Replacement – Complete**

- Approved by Board – 12/20/21
- PS-2 substantially completed – 3/11/22
- PS-1 substantially completed – 4/05/22
- Installed supplemental brackets at PS-2 – 6/16/22
- Amendment returning unspent allowance on current agenda
- Project Complete – 6/17/22

**Globaltech, Inc.  
CSID Engineer's Report  
July 18, 2022**

**ACTIVE PROJECTS (Cont.)**

**WA#202 – Replace Blowers 4 & 5 – In Progress**

- Approved by Board – 4/18/22
- Conducted internal kick off meeting – 5/04/22
- Issued Purchase Order for blowers – 6/07/22
- Preliminary design review with CSID – anticipated 7/15/22
- Anticipated blower delivery to site – February 2023
- Estimated Project Completion – April 2023

**WA#203 – Pump Station 1 & 2 Replacement Mufflers – In Progress**

- Approved by Board – 5/16/23
- Issued Purchase Order and Deposit to Innovative Exhaust Solutions – 6/06/22
- Anticipated delivery – week of 7/25/22
- Estimated Project Completion – 8/01/22

**Work Authorizations Under Development**

WA#XX – Generator Storage Building – under development

WA#206 – Classic Drive Seawall Repair – on current agenda