

**Coral Springs
Improvement District**

Agenda

May 18, 2020



Coral Springs Improvement District

May 8, 2020

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be conducted via video conference, pursuant to Executive Order 20-69, on Monday, May 18, 2020 at 4:00 p.m. Members of the public can attend the meeting by calling 408-418-9388 and entering access code 295681051. Following is the advance agenda for the meeting.

1. Call to Order
2. Approval of the Minutes of the April 20, 2020 Meeting
3. Audience Comments
4. Ratification of Resolution 2020-9, Designating David McIntosh as Assistant Treasurer
5. Approval of Financial Statements for April 2020
6. Resolution 2020-11, Approving the Proposed General Fund Budget for Fiscal Year 2021 and Setting the Public Hearing
7. Consideration of GASB 75 OPEB Engagement Letter with GRS
8. Consideration of SWM Permits
 - A. Permit 2020-4 for Proposed Verizon Store
 - B. Permit 2020-7 for Work on Coral Ridge Drive
9. Consideration of Trio Development Change Order #1 for Repairs to Lift Station 22 for a Decrease of \$26,660.62
10. Consideration of Analytical Services from Florida Spectrum Environmental Services, Inc., Piggybacking Off Collier County
11. Consideration of Estimate for Additional Work to be Done on Stormwater Pump in the amount of \$5,799, Increasing the Cost for Repairs on this Pump
12. Engineer's Report
13. Staff Reports
 - A. Manager – Ken Cassel
 - B. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update - David McIntosh
 - Water – Joe Stephens
 - Wastewater – Tom Kedrierski
 - Stormwater – Shawn Frankenhauser
 - Field – Curt Dwiggin



Coral Springs Improvement District

- Maintenance Report – Pedro Vasquez
- Human Resources – Jan Zilmer
- Motion to Accept Department Reports

C. Attorney

14. Supervisors' Requests
15. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Kenneth Cassel".

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, April 20, 2020 at 4:00 p.m. via webinar and teleconference pursuant to Executive Order 20-69 issued on March 20, 2020 by Governor DeSantis and Section 120.54(5)(b)2, Florida Statutes.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President

Also present were:

Ken Cassel	District Manager
Terry Lewis	District Attorney
Dan Daly	Director of Operations
David McIntosh	Director of Utilities
Jan Zilmer	Human Resources
Marta Rubio	District
Rick Olson	District Engineer
Troy Lyn	Globaltech
Curt Dwiggin	Field Department
Joe Stephens	Water Department
Tom Kedrierski	Wastewater Department
Shawn Frankenhauser	Stormwater Department
Pedro Vasquez	Maintenance Department
Seth Behn	Lewis, Longman and Walker

The following is a summary of the discussions and actions taken at the April 20, 2020 Coral Springs Improvement District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Electronic Public Meeting Explanation

Mr. Cassel provided an introduction on how the remote meeting will be conducted.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the March 16, 2020 Meeting

April 20, 2020

Coral Springs Improvement District

Each Board member received a copy of the Minutes of the March 16, 2020 Meeting, and any additions, corrections or deletions were requested.

There being none,

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the minutes of the March 16, 2020 meeting were approved.

FIFTH ORDER OF BUSINESS

Audience Comments

There being none, the next order of business followed.

SIXTH ORDER OF BUSINESS

Approval of Financial Statements for March 2020

Ms. Rubio reported 97% of the assessments have been collected to date.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the Financial Statements for March 2020 were approved.

SEVENTH ORDER OF BUSINESS

Consideration of Award of Contract to Weekly Asphalt Paving in the Amount of \$68,955 for District Office Asphalt Repair and Installation at Three Onsite Locations

Mr. Dwiggins provided an overview of the asphalt project.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the contract for asphalt repair and installation at three onsite locations, was awarded to Weekly Asphalt Paving in the amount of \$68,995.

EIGHTH ORDER OF BUSINESS

Consideration of a Grant Services Agreement with RMPK Funding, Piggybacking Off the City of Oakland Park

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the grant services agreement with RMPK Funding, piggybacking off the City of Oakland Park, was approved.

April 20, 2020

Coral Springs Improvement District

NINTH ORDER OF BUSINESS

Consideration of Purchase of 28 Replacement Membranes from Toray for Water Plant

Mr. Stephens provided an overview of the need to purchase replacement membranes.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the purchase of 28 replacement membranes, was approved at a total cost of \$11,957.68.

THIRD ORDER OF BUSINESS

District COVID-19 Emergency Status Update and Emergency Order Regarding Public Meetings

Mr. Lewis provided an overview and recommended the Emergency Order be converted to a resolution for adoption.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the emergency order was amended to convert it into a Resolution, which was adopted by the Board.

TENTH ORDER OF BUSINESS

Consideration of Work Authorizations

A. Work Authorization #172 for the Effluent Generator ATS Replacement for a Total Cost of \$144,685.10

Mr. McIntosh provided an overview of Work Authorization #172. Discussion ensued.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #172 was approved at a total cost of \$144,685.10.

B. Work Authorization #173 for Canal Site 10A Assessment for a Total Cost of \$14,270

Mr. Olson provided an overview of Work Authorization #173.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #173 was approved at a total cost of \$14,270.

C. Work Authorization #174 for WWTP Plant C Structural Reinforcement for a Total Cost of \$287,303

Mr. Olson provided an overview of Work Authorization #174.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #174 was approved for a total cost of \$287,303.

D. Work Authorization #175 for Stormwater Pump Stations 1 & 2 Hurricane Hardening for a Total Cost of \$240,574

Mr. Olson stated many grant recipients are having issues through procurement and inspections. A legislative bill is being prepared to extend the project duration.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #175 was approved for a total cost of \$240,574.

E. Work Authorization #176 for Feed Pump Motor Replacement for a Total Cost of \$8,548

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #176 was approved for a total cost of \$8,548.

F. Work Authorization #178 for Membrane Concentrate Backflow Preventer Elimination for a Total Cost of \$142,021

There was discussion regarding Work Authorization #178 and whether it is a good investment.

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, Work Authorization #178 was approved for a total cost of \$142,021.

ELEVENTH ORDER OF BUSINESS

Engineer’s Report

Mr. Olson reviewed his report; a copy of which is attached hereto and made part of the public record.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel reported the remote deposition was done last. He is waiting to hear back on the results.

B. Department Reports

• **Operations – Dan Daly**

Mr. Daly reported there has not been a significant impact on the accounts receivable as a result of the pandemic. A total of 480 residents were not charged delinquent fees for March and 1,234 for April. Daily operations continue with some staff working remotely.

• **Utilities Update – David McIntosh**

Mr. McIntosh reported the following:

- They applied for the COVID-19 FEMA program.
- He has been in communication with the auditors and they indicated the District should receive the balance of approximately \$600,000 within the next couple of weeks.
- He will be meeting with RMPK next week to discuss grant opportunities.

• **Water – Joe Stephens**

Mr. Stephens reviewed his report, a copy of which is attached hereto and made part of the public record.

• **Wastewater – Tom Kedrierski**

A copy of the report is attached hereto and made part of the public record.

• **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record. He also reported canal levels are approximately one foot lower than what is indicated in the report.

• **Field – Curt Dwiggin**

Mr. Dwiggin reviewed his report, a copy of which is attached hereto and made part of the public record.

• **Maintenance Report – Pedro Vasquez**

Mr. Vasquez reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Daly reported Mr. Zilmer is keeping track of staff hours in case they need to report back regarding the Family and Medical Leave Act.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn, seconded by, Dr. Shank, with all in favor, the department reports were accepted

C. Attorney

Mr. Lewis provided updates on Emergency Orders issued by Governor DeSantis.

THIRTEENTH ORDER OF BUSINESS Supervisors' Requests

Mr. Okyn asked Mr. McIntosh when they can continue with the restructure meeting. Dr. McIntosh responded he will contact him tomorrow about scheduling a meeting.

FOURTEENTH ORDER OF BUSINESS Adjournment

There being no further business,

On MOTION by Mr. Okyn, seconded by Dr. Shank, with all in favor, the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Fourth Order of Business

RESOLUTION 2020-9

A RESOLUTION DESIGNATING DAVID MCINTOSH AS ASSISTANT TREASURER OF THE CORAL SPRINGS IMPROVEMENT DISTRICT SUPERSEDING RESOLUTION 2020-8

WHEREAS, at a regular Board meeting held on February 24, 2020 the Board of Supervisors of the Coral Springs Improvement District appointed David McIntosh as Assistant Secretary;

WHEREAS, the Board of Supervisors of the Coral Springs Improvement District desires to appoint David McIntosh as Assistant Treasurer;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT:

- 1. This resolution supersedes Resolution 2020-8.**
- 2. David McIntosh is appointed Assistant Treasurer.**

Adopted this 19th day of March 2020.



**Dr. Martin Shank
President**



**Kenneth Cassel
Assistant Secretary**

Fifth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING MAY 18, 2020

CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING FOR APRIL 2020

MAY 18, 2020

Board of Supervisors Meeting

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

APRIL 30, 2020

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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ASSETS

Cash & Cash Equivalents				
Checking Accounts	\$ 2,916,900	4,272,833	\$ -	\$ 7,189,733
CDAR'S	1,500,378	2,500,441	-	4,000,819
CD'S & Money Market Accounts	5,244,247	12,007,915	-	17,252,162
Investment Pools	1,328	2,579	-	3,907
Restricted Investments	-	5,642,590	-	5,642,590
Accounts Receivable	-	772,150	-	772,150
Accrued Interest Receivable	-	-	-	-
Unbilled Utility Revenues Receivable	-	880,516	-	880,516
Due from Other Funds	-	15,892	-	15,892
Prepaid Expenses	18,877	128,121	-	146,998
Deferred Outflow-2007 Series	-	1,470,254	-	1,470,254
Land	-	361,739	581,378	943,117
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	863,036	-	863,036
Machinery & Equipment (Net)	-	1,079,450	124,553	1,204,003
Imp. Other than Bldgs. (Net)	-	52,054,639	6,410,197	58,464,836
Buildings (Net)	-	146,168	-	146,168
Construction in Progress	-	1,411,153	-	1,411,153

TOTAL ASSETS	\$ 9,681,730	\$ 84,004,474	\$ 7,116,128	\$ 100,802,332
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**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

APRIL 30, 2020

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
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LIABILITIES

Accounts Payable	\$ -	\$ -	\$ -	\$ -
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Principal/Int Payable-Bonds	-	1,447,405	-	1,447,405
Accrued Wages Payable	-	-	-	-
Accrued Vac/Sick Time Payable	-	458,991	-	458,991
Pension Payable	-	-	-	-
Utility Tax Payable	-	57,384	-	57,384
Payroll Taxes Payable	-	-	-	-
Deposits	95,500	558,450	-	653,950
Deferred Revenues	-	-	-	-
Due to Other Funds	15,892	1,311	-	17,203
Net OPEB Obligation	-	109,239	-	109,239
Bonds Payable-2016 Series	-	38,615,000	-	38,615,000
TOTAL LIABILITIES	\$ 111,392	\$ 41,247,780	\$ -	\$ 41,359,172

FUND BALANCE / NET POSITION

Fund Balance:	-	-	-	-
Unspendable	18,877	-	-	18,877
Assigned	3,906,000	-	-	3,906,000
Unassigned	5,645,461	-	-	5,645,461
Net Position	-	42,756,694	-	42,756,694
Investment in GF	-	-	7,116,128	7,116,128
TOTAL FUND BALANCE/ NET ASSETS	\$ 9,570,338	\$ 42,756,694	\$ 7,116,128	\$ 59,443,160
TOTAL LIABILITIES & FUND BALANCE	\$ 9,681,730	\$ 84,004,474	\$ 7,116,128	\$ 100,802,332

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending April 30, 2020

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
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REVENUES

Assessments (Net) (*)	\$ 3,429,399	2,000,483	\$ 3,335,344	\$ 1,334,861
Permit Review Fees	1,000	583	3,600	3,017
Interest Income	20,000	11,667	39,459	27,792
Shared Personnel Revenue	34,912	20,368	20,368	-
Miscellaneous Revenue	-	-	2,665	2,665
FEMA Reimbursement	-	-	294,311	294,311
Carry Forward Assigned Funds (*)	420,557	-	-	-
TOTAL REVENUES	\$ 3,905,868	\$ 2,033,101	\$ 3,695,747	\$ 1,662,646

EXPENDITURES

ADMINISTRATIVE

Supervisor Fees	\$ 7,200	\$ 4,200	\$ 4,000	\$ 200
Salaries/Wages	162,726	100,139	82,062	18,077
Special Pay	281	260	260	-
FICA Taxes	13,000	8,000	6,602	1,398
Pension Expense	19,527	12,017	9,876	2,141
Health Insurance	63,655	37,132	35,485	1,647
Workers Comp. Ins.	620	362	277	85
Engineering Fees (*)	42,000	21,000	10,763	10,237
Legal Fees (*)	84,000	42,000	29,764	12,236
Special Consulting Services (*)	94,600	39,417	132,776	(93,359)
Annual Audit (*)	10,600	10,600	8,100	2,500
Actuarial Computation-OPEB	2,772	1,617	-	1,617
Management Fees	59,032	34,437	34,437	-
Telephone Expense	3,434	2,004	2,004	-
Postage	688	403	403	-
Printing & Binding	1,298	758	758	-
Administrative Building Cost	12,360	7,210	7,210	-
Insurance	1,238	722	453	269
Legal Advertising	2,000	1,167	1,764	(597)
Contingencies/Other Current Charges	1,000	583	649	(66)
Paver Incentive Program	12,500	7,292	-	7,292
Computer Expense/Technology	29,400	17,150	9,010	8,140
Digital Record Management	1,000	583	-	583
Office Supplies	7,337	4,279	4,279	-
Dues, Licenses, Schools & Permits	7,875	4,594	2,675	1,919
Promotional Expenses	4,800	2,800	-	2,800
Capital Purchases	-	-	-	-
TOTAL ADMINISTRATIVE	\$ 644,943	\$ 360,726	\$ 383,607	\$ (22,881)

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**
Statement of Revenues, Expenditures and Change in Fund Balance
For the Period Ending April 30, 2020

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
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FIELD OPERATIONS

Salaries and Wages	\$ 286,361	\$ 176,222	\$ 163,441	\$ 12,781
Special Pay	921	920	920	-
FICA Taxes	21,907	13,481	12,396	1,085
Pension Expense	34,363	21,146	18,324	2,822
Health Insurance	107,813	62,891	47,120	15,771
Worker's Comp. Insurance	15,864	9,254	8,693	561
Water Quality Testing	3,000	1,750	1,076	674
Communications-Radios/Cellphones	2,022	1,180	598	582
Electric	1,458	851	391	460
Rentals & Leases	500	292	137	155
Insurance	15,290	8,919	5,303	3,616
R & M - General	74,250	43,313	16,460	26,853
R & M - Facility	3,000	1,750	1,145	605
R & M - Culvert Inspection & Cleaning	119,500	69,708	19,500	50,208
R & M - Canal Dredging & Maintenance	25,000	14,583	-	14,583
R & M - Vegetation Management	60,000	35,000	4,200	30,800
Operating Supplies - General	17,025	13,904	13,760	144
Operating Supplies - Chemicals	120,540	70,315	59,668	10,647
Operating Supplies - Uniform	2,414	1,408	1,035	373
Operating Supplies - Motor Fuels	51,705	30,161	2,456	27,705
Dues, Licenses, Schools & Permits (*)	3,842	1,700	1,700	-
Capital Outlay-Equipment	27,500	16,042	-	16,042
Capital Improvements	655,650	382,463	100,564	281,899

TOTAL FIELD	\$ 1,649,925	\$ 977,253	\$ 478,887	\$ 498,366
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TOTAL EXPENDITURES	\$ 2,294,868	\$ 1,337,979	\$ 862,494	\$ 475,485
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RESERVES

Reserved for 1st Qtr. Operating	361,000	210,583	-	210,583
Reserved for Projects & Emergencies	250,000	145,833	-	145,833
Storm Damages Reserves	1,000,000	583,333	-	583,333

TOTAL RESERVES	\$ 1,611,000	\$ 939,749	\$ -	\$ 939,749
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TOTAL EXPENDITURES & RESERVES	\$ 3,905,868	\$ 2,277,728	\$ 862,494	\$ 1,415,234
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EXCESS REVENUES OVER (UNDER) EXPENDITURES & RESERVES	\$ -		\$ 2,833,253	
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FUND BALANCE BEGINNING			\$ 6,737,085	
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FUND BALANCE ENDING			\$ 9,570,338	
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(*) Not prorated figures

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending April 30, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
Water Revenue	\$ 6,467,008	3,772,421	\$ 3,899,674	\$ 127,253
Sewer Revenue	5,852,977	3,414,237	3,508,289	94,052
Standby Revenue	3,120	1,820	1,820	-
Processing Fees	12,000	7,000	9,720	2,720
Lien Information Fees	9,000	5,250	9,125	3,875
Delinquent Fees	290,000	169,167	148,500	(20,667)
Contract Utility Billing Services	62,602	36,522	36,522	-
Contract HR & Payroll Services	13,289	7,754	7,754	-
Facility Connection Fees	-	-	14,400	14,400
Meter Fees	-	-	1,125	1,125
Line Connection Fees	-	-	300	300
Interest Income-Restricted	-	-	42,887	42,887
Interest Income-Operations	65,000	37,917	87,062	49,145
Rent Revenue	65,203	38,035	57,162	19,127
Technology Sharing Revenue	15,450	9,010	9,010	-
Misc. Revenues	12,000	7,000	29,240	22,240
Carryforward Prior Yr. Fund Balance (*)	1,705,236	-	-	-
TOTAL REVENUES	\$ 14,572,885	\$ 7,506,133	\$ 7,862,590	\$ 356,457

CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending April 30, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
EXPENSES				
ADMINISTRATIVE				
Salaries and Wages	\$ 1,011,726	\$ 622,601	\$ 618,920	\$ 3,681
Special Pay (*)	2,534	2,534	2,447	87
FICA Taxes	77,397	47,629	44,409	3,220
Pension Expense	121,408	74,713	72,756	1,957
Health Insurance	233,182	136,023	118,663	17,360
Workers Comp. Insurance	3,423	1,997	1,111	886
Unemployment Compensation	4,000	2,333	-	2,333
Engineering Fees	33,600	19,600	1,306	18,294
OPEB Expense	2,863	1,670	-	1,670
Trustee/Other Debt Expenses (*)	10,720	10,720	9,159	1,561
Legal Fees (*)	60,000	25,000	14,391	10,609
Special Consulting Services (*)	86,000	43,000	10,258	32,742
Travel & Per Diem (Board)	4,500	2,625	-	2,625
Annual Audit (*)	12,150	12,150	12,150	-
Actuarial Computation - OPEB	2,700	1,575	-	1,575
Management Fees	88,552	51,657	51,657	-
Telephone Expense	13,835	8,070	6,523	1,547
Postage	36,600	21,350	21,061	289
Printing & Binding	21,970	12,816	17,823	(5,007)
Electric Expense (*)	12,960	6,480	4,844	1,636
Rentals and Leases	3,075	1,794	3,059	(1,265)
Insurance	16,520	9,637	5,751	3,886
Repair and Maintenance	26,460	15,435	10,113	5,322
Legal Advertising	4,500	2,625	145	2,480
Other Current Charges	29,910	17,448	12,619	4,829
Merchant Fees	78,520	45,803	44,130	1,673
Computer/Technology Expenses	113,835	66,404	30,994	35,410
Employment Ads	13,550	7,904	4,971	2,933
Toilet Rebate	14,850	8,663	6,138	2,525
Office Supplies	4,000	2,333	314	2,019
Dues, Licenses, Schools & Permits	12,000	7,000	1,431	5,569
Promotional Expenses	14,640	8,540	5,110	3,430
Capital Outlay (*)	23,000	8,384	8,384	-
Total Administrative	\$ 2,194,979	\$ 1,306,513	\$ 1,140,637	\$ 165,876

CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending April 30, 2020

ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
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PLANT OPERATIONS

Salaries and Wages	\$ 1,700,446	\$ 1,046,428	\$ 941,629	\$ 104,799
Special Pay (*)	2,703	2,546	2,546	-
FICA Taxes	130,084	80,052	72,116	7,936
Pension Expense	201,000	123,692	105,388	18,304
Health Insurance	354,297	206,673	194,372	12,301
Workers Comp. Insurance	93,877	54,762	35,585	19,177
OPEB Expense	4,437	2,588	-	2,588
Water Quality Testing	68,475	39,944	24,369	15,575
Telephone Expense	8,900	5,192	4,152	1,040
Electric Expense (*)	698,830	349,415	290,556	58,859
Rentals and Leases	15,500	9,042	3,790	5,252
Insurance	166,630	97,201	65,452	31,749
Repair & Maintenance-General	1,007,715	587,834	284,281	303,553
Repair & Maint-Filters for Water Plant	678,290	395,669	46,420	349,249
Sludge Management - Sewer	150,000	87,500	52,549	34,951
Office Supplies	3,635	2,120	683	1,437
Operating Supplies - General	98,675	57,560	16,496	41,064
Operating Supplies - Chemicals (*)	337,995	168,998	137,895	31,103
Uniforms	9,775	5,702	5,775	(73)
Motor Fuels	99,411	57,990	2,525	55,465
Dues, Licenses, Schools & Permits (*)	56,950	18,825	18,825	-
Capital Outlay (*)	964,000	223,870	223,870	-
TOTAL PLANT OPERATIONS	\$ 6,851,625	\$ 3,623,603	\$ 2,529,274	\$ 1,094,329

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending April 30, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
<u>FIELD OPERATIONS</u>				
Salaries and Wages	\$ 786,613	\$ 484,070	\$ 422,599	\$ 61,471
Special Pay	1,405	1,299	1,299	-
FICA Taxes	60,176	37,031	32,090	4,941
Pension Expense	94,394	58,089	47,028	11,061
Health Insurance	247,480	144,363	116,777	27,586
Workers Comp. Insurance	49,556	28,908	20,204	8,704
OPEB Expense	2,723	1,588	-	1,588
Water Quality Testing	1,000	583	100	483
Naturescape Irrigation Service	4,970	2,899	-	2,899
Telephone Expense	13,950	8,138	6,652	1,486
Electric Expense (*)	114,480	66,780	50,384	16,396
Rent Expense	9,500	5,542	2,796	2,746
Rent Expense - SCADA	56,040	32,690	32,690	-
Insurance	24,000	14,000	8,541	5,459
Repairs and Maintenance	216,000	126,000	17,590	108,410
R&M Lift Stations	168,850	98,496	55,919	42,577
R&M Generators	33,080	19,297	14,820	4,477
Meters	60,680	35,397	10,839	24,558
Office Supplies	1,680	980	130	850
Operating Supplies - General	57,190	33,361	32,035	1,326
Uniforms	5,820	3,395	3,944	(549)
Motor Fuels	22,860	13,335	12,103	1,232
Dues, Licenses, Schools & Permits (*)	13,300	2,321	2,321	-
Capital Outlay (*)	381,000	356,340	356,340	-
Renewal & Replacement (*)	-	-	-	-
TOTAL FIELD OPERATIONS	\$ 2,426,747	\$ 1,574,902	\$ 1,247,201	\$ 327,701
TOTAL OPERATING EXPENSES	\$ 11,473,351	\$ 6,505,018	\$ 4,917,112	\$ 1,587,906

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending April 30, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 4/30/2020	ACTUAL 7 MONTHS ENDING 4/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
RESERVES				
Required Reserve for R & R	-	-	-	-
TOTAL OPERATING EXP & RESERVE	\$ 11,473,351	\$ 6,505,018	\$ 4,917,112	\$ 1,587,906
AVAILABLE FOR DEBT SERVICE	\$ 3,099,534		\$ 2,945,478	
DEBT SERVICE				
Principal				
2016 Series	1,640,000	956,669	956,669	-
Interest				
2016 Series	1,177,758	687,028	687,028	-
Total Debt Service	\$ 2,817,758	\$ 1,643,697	\$ 1,643,697	\$ -
Excess Revenues (Expenses)	281,776		1,301,781	
TOTAL DEBT SERV & RESERVES	3,099,534		2,945,478	
Net Assets Beginning			\$ 41,454,913	
Net Assets Ending			\$ 42,756,694	

(*) Not prorated figures

SUMMARY OF OPERATIONS & DEBT SERVICE COVERAGE		AMOUNT
REVENUES		\$ 7,862,590
OPERATING EXPENDITURES		
Operating Expenditures-Admin		1,140,637
Operating Expenditures-Plant		2,529,274
Operating Expenditures-Field		1,247,201
TOTAL OPERATING EXPENDITURES		\$ 4,917,112
Reserve Required for Future Debt Service		-
TOTAL OPERATING EXPENDITURES & RESERVES		\$ 4,917,112
AVAILABLE FOR DEBT SERVICE		\$ 2,945,478
LESS: DEBT SERVICE		1,643,697
EXCESS REVENUES (EXP)		\$ 1,301,781
		Debt Service Coverage
		1.79

**CORAL SPRINGS IMPROVEMENT DISTRICT
ASSESSMENT COLLECTIONS FOR FY 2019 - 2020**

APRIL 2020

DATE	ASSESSMENTS COLLECTED (Net of all Commissions & Fees)	
10/31/2019		-
11/30/2019		\$261,883
12/31/2019		2,843,552
1/31/2020		58,766
2/29/2020		66,727
3/31/2020		40,555
4/30/2020		63,861
TOTALS	97.3%	\$3,335,344
BUDGET	100%	\$3,429,399
REMAINING	2.7%	\$94,055

CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

APRIL 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	04/01/2020 thru 04/30/2020	#5214 - #5227	\$79,784.56
Total			\$79,784.56

CHECK DATE	VEND#INVOICE..... DATE	...EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/07/20	00278		UNIT=004 REPLACE CUSHION	AUTO NATION SHARED SERV.CENTER			100.00 005214
4/07/20	00172		GLOVES-CV	GRAINGER, INC.			145.00 005215
4/07/20	00346		SPRAY HOSE REPAIR	INDUSTRIAL HOSE & HYDRAULICS, INC.			43.96 005216
4/07/20	00277		FIRE SPRINKLER INSPEC	J.W. FIRE SPRINKLER, INC.			320.00 005217
4/10/20	00023		121 NW 93RD #9763558021 12000 SW 1 #5334750311	FLORIDA POWER & LIGHT CO.			63.01 005218
4/10/20	00284		SUNSHINE 50% PINETREE 25% CSID-GF 25%	WASTE PRO-POMPANO			1,049.90 005219
4/16/20	00248		LEGAL SERVICES 03/2020	LEWIS, LONGMAN & WALKER, P.A.			5,061.93 005220
4/16/20	00159		SPRAY GUNS & PARTS	SPRAYER DEPOT LLC			311.16 005221
4/22/20	01159		MANAGEMENT FEES 04/2020	INFRAMARK, LLC			4,919.00 005222
4/22/20	01166		LOTION SOAP	SUPPLYWORKS			27.82 005223
4/23/20	00248		LEGISLATION 02/2020 LEGISLATION 03/2020	LEWIS, LONGMAN & WALKER, P.A.			5,083.58 005224
4/30/20	00080		DUE TO W/S 04/2020	CORAL SPRINGS IMPROVEMENT DIST WS			50,585.45 005225
4/30/20	00257		CORAL VILLAGE - 02/2020 HARBOR INN - 03/2020 SRVC CS PROMENADE ISSUES 600 UNIV SWM -03/2020 SRV CORAL RIDGE -03/2020 SRVC GF VERIZON - 03/2020 SRVC CSID RECERTIFICATIONS RECERT-LAKEVIEW CENTER GF CITY LIAISON 03/2020 CORAL VILLAGE-03/2020 SRV MCDONALDS - 03/2020 SRVC	GLEN HANKS CONSULTING ENGINEERS			8,093.75 005226
4/30/20	00267		WA169 - HURRIC HARDENING DELIV ARCHIVED DRAWINGS	GLOBALTECH, INC.			3,980.00 005227
				TOTAL FOR BANK G			79,784.56
				TOTAL FOR REGISTER			79,784.56

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CORAL SPRINGS IMPROVEMENT DISTRICT
 CHECK REGISTERS
 APRIL 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	04/01/2020 thru 04/30/2020	#29067 - #29208	\$488,222.40
Total			\$488,222.40

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/01/20	01354								GAP INS-BOARD GAP INS-PTREE GAP INS-W/H GAP INS-PTREE GAP INS-W/H				
									AMERICAN PUBLIC LIFE INSURANCE		836.08	029067	
4/02/20	00918								US MASTER PAYROLL GUIDE SHIPPING AND HANDLING				
									CCH INC.		252.21	029068	
4/02/20	01355								APR 2020 PRE-PAID SRV APR 2020 PRE-DISASTER REC OFFICE 365 BUS LIC OFFICE 365 BUS LIC				
									OFFICESTREAM, INC.		1,830.00	029069	
4/02/20	01671								WEB MAINT: ADA & WCAG WEB MAINT: ADA & WCAG				
									VGLOBALTECH		550.00	029070	
4/02/20	00162								REIMB-CHMN & BNTY TRPL				
									ZILMER, JAN		54.02	029071	
4/02/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	029072	
4/02/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	029073	
4/02/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	029074	
4/02/20	01130								BJS WHOLESALE #0365 BJS WHOLESALE #0365 BJS WHOLESALE #0365 AMEX MEM RWDS PROGRAM FEE PC PROFE -CLASSES FIELD MEM RWDS ANNUAL PROGR FEE PC PROFESSOR - CLS DRAING MEM RWDS ANNUAL PROG-FEE J&J TOWING-TRACTOR PAYPAL-PHONE CLIP HOME DEPOT-POOL PAINT FIRST SIGN-NO TRESPASS TIMEKEEPING-MEMORY TABS ANTHONY'S-MANAGERS LUNCH AMAZON-TRASH PUMP PARTS AMAZON-LY CE505A TONER AMAZON-CF280A CHK TONER ESRI-RENEWAL GIS WOLFERMANS-JONES-MOM ONESTEPGPS-GPS-DEVICE NAPA-DUNPTRAILER BATTERY UNIV AUTO-UNIT-030 LINER SEDA-MEMBERSHIP EE-10 KILOWATT-FILTERS AIR COMP MCKINSEY..LS 22 GUIDE RAI SETON-SIGN AND LABELS PAYPAL-DIGITAL THERMO PAYPAL-DIGITAL THERMO				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	FND DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
							PAYPAL-DIGITAL THERMO PAYPAL-DIGITAL THERMO FLORIDA-SPECTRUM-TESTS FLORIDA-SPECTRUM-TESTS FLORIDA-SPECTRUM-TESTS MEM RWDS PROGRAM-CREDIT SFAPMS-ANNUAL MEMB-EE 2 PAYPAL-DIGITAL THERMO FLEETIO-MONTHLY FEE BJS WHOLESALE #0365 FRANCO TYP-POSTAGE REFILL AMAZON MARKETPL LAPTOP MEM RWDS ANNUAL PROGR FEE ANEX MEM RWDS ANNUAL FEE				
4/03/20	00352						AMERICAN EXPRESS		13,114.04	029075	
							UTILITY TAXES 03/2020		54,582.86	029076	
4/07/20	88888						CITY OF CORAL SPRINGS				
							500241415 MOSTAL JILLINA		99.33	029077	
4/07/20	88888						JILLIAN MOSTAL				
							300842902 ROSEN VERA		97.10	029078	
4/07/20	88888						VERA ROSEN				
							410079005 MARCISAK LISA		5.32	029079	
4/07/20	88888						LISA MARCISAK				
							610212004 GONZALEZ/MORILL		27.27	029080	
4/07/20	88888						JAIRO GONZALEZ/MERARY MORILLO				
							610254508 RIBAR SANDOR		110.02	029081	
4/07/20	88888						SANDOR RIBAR				
							610270403 TEGTMAN W R		13.63	029082	
4/07/20	88888						W R TEGTMAN				
							011672311 MAHMOOD ZEESHAN		150.00	029083	
4/07/20	88888						ZEESHAN MAHMOOD				
							720021609 HAZBROW HOMES		60.02	029084	
4/07/20	88888						JAZBROW HOMES				
							420086702 HARBERT EARL		85.02	029085	
4/07/20	88888						EARL HARBERT				
							120349306 LESTER KRISTIN/		1.16	029086	
4/07/20	88888						KRISTIN/JASON LESTER				
							120412016 GORDON MYRIAM		34.92	029087	
4/07/20	88888						MYRIAM GORDON				
							920492906 ESPOSITO KAILI		5.90	029088	
4/07/20	88888						KAILI ESPOSITO				
							520809405 *SAVINO FUNERAL		265.00	029089	
4/07/20	88888						*BILL SAVINO				
							520938008 *GREFFIN HAROLD		100.00	029090	
4/07/20	88888						*HAROLD GREFFIN				
							630163705 ENDERBY JUDITH		8.30	029091	
4/07/20	88888						JUDITH R ENDERBY				
							230327708 *CRAIG/STAFFORD		44.58	029092	
4/07/20	88888						*JULIE CRAIG/HAROLD STAFFORD				
							430473905 PRITCHARD/LANDA		260.80	029093	
4/07/20	88888						MARK PRITCHARD/MICHELE LANDAVE				
							430554706 *HENRIQUES KENE		42.51	029094	
4/07/20	88888						*KENEICE HENRIQUES				
							040534910 FERDINAND LOURD		124.55	029095	
							LOURDES FERDINAND				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND DPT	ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/07/20	88888		850095712				*TEJADA ERIC *ERIC TEJADA		100.00	029096	
4/07/20	88888		350226221				*HICKS PATRICIA *PATRICIA HICKS		18.73	029097	
4/07/20	88888		650433105				*MARRILL EDDY *EDDY MARRILL		20.04	029098	
4/07/20	88888		950528403				TRIMBLE ALFIE ALFIE TRIMBLE		1.14	029099	
4/07/20	88888		160750121				DE LEON RAMON RAMON/CAROLINE DE LEON		60.02	029100	
4/07/20	88888		370033804				ROGERS KEVIN/MI KEVIN/MICHELLE ROGERS		115.98	029101	
4/07/20	88888		270328406				SPECTOR SANDRA SANDRA L SPECTOR		79.06	029102	
4/07/20	88888		270334305				NEWMAN MICKI MICKI NEWMAN		100.00	029103	
4/07/20	88888		470411023				JDFL VENTURES L JDFL VENTURES LLC		60.02	029104	
4/07/20	88888		470419628				*LAINEZ LUIS *LUIS LAINEZ		14.21	029105	
4/07/20	88888		470642411				*DAY WESLEY/ELE *WESLEY/ELEANA DAY		66.77	029106	
4/07/20	88888		080693704				FRIEDMAN MARTIN MARTIN FRIEDMAN		73.43	029107	
4/07/20	88888		080703910				CONNOR LYNE LYNE CONNOR		99.98	029108	
4/07/20	88888		790048208				SIKORA STEVE STEVE SIKORA		5.55	029109	
4/07/20	88888		390130610				DELASSANDRO GEO GEORGE DELASSANDRO		100.00	029110	
4/07/20	88888		290392206				WILSON MARGARET MARGARET WILSON		60.02	029111	
4/07/20	88888		890906605				SUKUP NICKOLAS NICKOLAS SUKUP		187.14	029112	
4/07/20	88888		890922304				*KLEIN SETH/LIN *SETH/LINDA KLEIN		41.50	029113	
4/07/20	01256		COT SOD HYPO 58% COT-SOD HYPO 42% COT-SOD HYPO 42% COT SOD HYPO 58% COT-SOD HYPO 58% COT-SOD HYPO 42%				ALLIED UNIVERSAL CORP.		5,443.29	029114	
4/07/20	01598		SOD LIVE OAK-NEAR POND FICUS-NEAR GATE QTY 45				CORAL SPRINGS NURSERY, INC.		1,345.00	029115	
4/07/20	00174		INJECTION WELLS-VALVES INJECTION WELLS-VALVES				CORE & MAIN LP		2,383.00	029116	
4/07/20	00017		BNRSS MONITOR 0401/0630 MONITOR ADMIN 0401/0630				CYPRESS TRACE SECURITY INC.		162.00	029117	
4/07/20	00017		OVERNIGHT SERVICE								

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/07/20	00018		OVERNIGHT SERVICE	FEDEX			58.05	029118
4/07/20	00063		HEADWORKS-PARTS	FEL-POMPANO BEACH, FL WW # 125			8.33	029119
4/07/20	00377		GLOVES-CV GLOVES-CV GLOVES-CV GLOVES-CV	GRAINGER, INC.			580.00	029120
4/07/20	01235		BAR & CHAIN OIL CHAIN SHARPENED SPARK PLUG-CUT SAW	GREEN THUMB LAWN & GARDEN LLC			70.08	029121
4/07/20	01506		FIRE SPRINKLER INSPEC	J.W. FIRE SPRINKLER, INC.			320.00	029122
4/07/20	01051		ROTOGUARD DRIVER-SEAL	KAMAN INDUSTRIAL TECHNOLOGIES CORP.			30.00	029123
4/07/20	00683		CIRCUIT BREAKER LIGHT FIXTURE	LIGHT BULBS UNLIMITED			566.98	029124
4/07/20	00551		GEN-14 DIAGNOSES MILES PORTAL TO PORTAL	OK GENERATORS			1,762.50	029125
4/07/20	00351		ROTOGUARD-SUMP PUMP	RICE PUMP & MOTOR REPAIR INC.			330.40	029126
4/07/20	00053		PLASTIC BANDAGES	RITZ SAFETY EQUIPMENT, LLC			9.58	029127
4/07/20	00441		PAINT-PIPING	SHERWIN-WILLIAMS			263.80	029128
4/08/20	00023		LAB CHEMICALS FREIGHT LAB CHEMICALS	USA BLUEBOOK			924.80	029129
4/08/20	99999		ADMIN ELECTRIC PLT - WATER ELECTRIC PLT - WASTEWTR ELECTRIC FIELD ELECTRIC	FLORIDA POWER & LIGHT CO.			55,608.88	029130
4/08/20	00425		VOID CHECK	*****INVALID VENDOR NUMBER*****			.00	029131
			ADMIN -COFFEE SUPPL SAM'S ANNUAL MEMBERSHIP ADMIN BOARD MTG WATER - COFFE/OTHER WATER - CLEANING SUPPL WW - COFFEE/OTHER WW - CLEANING SUPPL MAINT - COFFEE/OTHER MAINT - CLEANING SUPPL FIELD - COFFEE/OTHER FIELD - CLEANING SUPPL FIELD-GF COFFEE/OTHER FIELD-GF CLEANING SUPPL FIELD-PT COFFEE/OTHER					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT	#
4/08/20	00200				FIELD-PT CLEANING SUPPL FIELD-SS COFFEE/OTHER FIELD-SS CLEANING SUPPL SAM'S CLUB/SYNCHRONY BANK		1,140.22	029132	
4/08/20	01175				CLASSIFIED SUN-SENTINEL (SOUTH FLORIDA)		208.80	029133	
4/08/20	01529				UNIFORMS WATER UNIFORMS WW UNIFORMS MAINT UNIFORMS FIELD UNIFORMS GF UNIFORMS (DAVE B) UNIFORMS WATER UNIFORMS WW UNIFORMS MAINT UNIFORMS FIELD UNIFORMS GF UNIPIRST CORPORATION		562.81	029134	
4/10/20	01373			03/2020	TRASH SERVICES WASTE PRO-POMPANO		519.60	029135	
4/10/20	01374				ADMIN - DENTAL INS WATER - DENTAL INS WW - DENTAL INS MAINT - DENTAL INS FIELD - DENTAL INS DENTAL INS-GF ADMIN (BRD) DENTAL INS-GF DRAINAGE DENTAL INS - PINETREE AMERITAS LIFE INSURANCE CORP-DENTAL		5,261.88	029136	
4/10/20	01374				VISION INS-GF ADMIN(BRD) VISION INS-GF DRAINAGE VISION INS - PINETREE AMERITAS LIFE INSURANCE CORP-VISION		154.32	029137	
4/10/20	00694				ADMIN - VISION INS WATER - VISION INS WW - VISION INS MAINT - VISION INS FIELD - VISION INS AMERITAS LIFE INSURANCE CORP-VISION		904.28	029138	
4/10/20	01428				TECH SUPPORT-PAYROLL ASSOCIATED SYSTEMS, INC.		300.00	029139	
4/10/20	01327				SHELVING-SHOP BLUE TARP FINANCIAL, INC. (NORTHERN		594.87	029140	
4/10/20	01452				SCADA-CENTRAL SITE SCADA-LIFT STATION DATA FLOW SYSTEMS, INC		4,670.00	029141	
4/10/20	01452				PLANT E & F-PROBE REPLACE DELTA CONTROLS		2,448.00	029142	
4/10/20	01452				ABB FLOW METER TRANSMITTR DELTA CONTROLS		1,550.00	029143	
4/10/20	01400				WELL 5-PLC REPAIR DELTA CONTROLS		1,268.00	029144	
4/10/20	01535				CARTRIDGE FILTERS-QTY 270 H.C. WARNER, INC.		3,334.50	029145	
					SULFURIC ACID				

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	#
			ANTI-SCALANT CORRISION INHIBITOR AMMONIA FLUORIDE	HAWKINS, INC.		12,931.95	029146	
4/10/20	01281		MAILBOX BUILT EXT-5001	I.D. TELECOM & DATA, INC.		85.00	029147	
4/10/20	01093		MONTHLY MAINT-APRIL	JLS LANDSCAPE SERVICES, INC.		3,901.41	029148	
4/10/20	01506		SANITARY PUMP-BEARING	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		230.98	029149	
4/10/20	01506		HSP 5-BEARINGS	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		274.90	029150	
4/10/20	01506		E1 RAS PUMP-PACKING	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		41.08	029151	
4/10/20	01302		LEGAL SERVICES 03/2020	LEWIS, LONGMAN & WALKER, P.A.		2,533.50	029152	
4/10/20	00576		SEALAMT GASKET HI-TACK ROTOGUARD-SEALS	MOTION INDUSTRIES, INC.		77.82	029153	
4/10/20	00683		RO GEN-LABOR	OK GENERATORS		408.75	029154	
4/10/20	00351		RUBBING ALCOHOL	RITZ SAFETY EQUIPMENT, LLC		12.45	029155	
4/10/20	01571		PEST CONTROL - MAINT PEST CONTROL - ADMIN	SAMCO PEST SOLUTIONS		260.00	029156	
4/10/20	00441		LAB CHEMICALS GLOVES-CV GLOVES-CV GLOVES-CV GLOVES-CV FREIGHT FREIGHT FREIGHT FREIGHT GLOVES-CV FREIGHT	USA BLUEBOOK		229.23	029157	
4/10/20	01011		COPIER READS #78 COPIER READS #78 COPIER LEASE #78 COPIER READS #75	XEROX CORPORATION		258.81	029158	
4/15/20	00822		AFLAC-W/H 04/2020 AFLAC-PINETREE 04/2020	AFLAC		4,747.35	029159	
4/15/20	01578		INTERNET 04/2020	BLUE STREAM		146.84	029160	
4/15/20	01488		UNCLAIMED PRO REF #160847	FLORIDA DEPT.OF FINANCIAL SERVICES		1,321.28	029161	
4/15/20	01007		AD-TECHNICIAN-WW	FLORIDA WATER RESOURCES JOURNAL		820.00	029162	
4/15/20	01660		ADMIN - HEALTHIEST YOU					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO	TO... FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/15/20	01231					WATER - HEALTHIEST YOU WN - HEALTHIEST YOU MAINT - HEALTHIEST YOU FIELD - HEALTHIEST YOU GF ADMIN - HEALTHIEST YOU GF DRAINAGE -HLTHIEST YOU PINTREE - HEALTHIEST YOU	HEALTHIEST YOU	495.00	029163	
4/15/20	01150					MAINT LIFE INS 03/20	MUTUAL OF OMAHA	163.20	029164	
4/15/20	01392					TAPE - ADMIN BLDG PENS - ROBIN RUBBER BANDS - ROBIN PADS - ROBIN	OFFICE DEPOT	51.76	029165	
4/15/20	01392					CSID - PRINTING 03/20 CSID - POSTAGE 03/20 POSTAGE 03/2020 PRINTING 032020 DISTRICT BILLING 04/2020	PRINTING CORP. OF THE AMERICAS, INC	1,887.92	029166	
4/15/20	01392					BS/BC PRINTING 03/20 BS/BC POSTAGE 03/20 STONEYBROOK PRINT 03/20 STONEYBK POSTAGE 03/20	PRINTING CORP. OF THE AMERICAS, INC	90.16	029167	
4/15/20	01392					PRINTING 03/2020	PRINTING CORP. OF THE AMERICAS, INC	350.00	029168	
4/15/20	00200					CSID-PRINTING 03/20	PRINTING CORP. OF THE AMERICAS, INC	225.00	029169	
4/16/20	99999					SSC-AD FOR BID SSC NOTICE OF PUBLIC MEET	SUN-SENTINEL (SOUTH FLORIDA)	344.75	029170	
4/16/20	00033					VOID CHECK	*****INVALID VENDOR NUMBER*****	.00	029171	
						LIGHT PROJECT-SUPPLIES ADMIN-WATER HEATER WATER HEATER-RETURN MISC SUPPLIES FUEL CABINET-SUPPLIES WATER BREAK SUPPLIES TOOLS-MAINT SUPPLIES KNIFE-RETURN SUPPLIES LS #22-SUPPLIES LIGHTS-LUNCH ROOM LUNCH ROOM-PARTS SUPPLIES-WWTP ROTOGUARD-PIPING POOL SUPPLIES SOLDERING GUN-SUPPLIES SUPPLIS-DIST LINE MISC-SUPPLIES LS				

CSID -----CSID---- CARLOSF

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED YRMO	TO... FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/22/20	01403					GREASE PLUGS BLOWERS-SUPPLIES ADMIN-WATER HEATER MAINT SHOP PROJECT HOME DEPOT CREDIT SERVICES		2,880.47	029172	
4/22/20	01674					UNIT=046 REPAIRS AUTO NATION FORD MARGATE		282.03	029173	
4/22/20	01423					HAND SANITIZER-CV HAND SANITIZER-CV HAND SANITIZER-CV HAND SANITIZER-CV HAND SANITIZER-CV GF HAND SANITIZER-CV PTRBE HAND SANITIZER-CV SUNSH EPOXYTEC INTERNATIONAL		2,606.72	029174	
4/22/20	00063					ADMIN- HEALTH INS 05/20 WATER- HEALTH INS 05/20 WW- HEALTH INS 05/20 MAINT- HEALTH INS 05/20 FIELD- HEALTH INS 05/20 HEALTH INS...GF HEALTH INS...GF FIELD DUE FROM DR SHANK - H INS HEALTH INS - PTRBE FLORIDA BLUE		70,588.38	029175	
4/22/20	00514					BELT PRESS-POTENTIOMETER WELL-EXHAUST FANS LS-MISC PARTS FAN-VFDS GRAINGER, INC.		874.49	029176	
4/22/20	01535					SLUDGE MGMT SEWER 03/20 H & H LIQUID SLUDGE DISPOSAL, INC.		7,805.16	029177	
4/22/20	01605					SODIUM HYDROXIDE HAWKINS, INC.		1,404.00	029178	
4/22/20	01673					MANAGEMENT FEES 04/2020 COPIES 04/2020 POSTAGE 04/2020 INFRAMARK, LLC		7,441.70	029179	
4/22/20	01231					CRANE REPAIRS MATERIAL HANDLING SYSTEMS INC		2,835.84	029180	
4/22/20	01406					ADMIN LIFE INS WATER LIFE INS WW LIFE INS MAINT LIFE INS FIELD LIFE INS LIFE INS...CSID-GF - ER LIFE INS...PINETREE - ER LIFE INS W/H...W/S LIFE INS W/H...GF LIFE INS PINETREE -EE MUTUAL OF OMAHA		5,830.71	029181	
						RETURN-ELEMENT AUTOPSY RETURN-TCU RETURN-HACH METER PAKMAIL		135.36	029182	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/22/20	00045				PRESSURE MACH-PARTS GENERATOR 14-BATTERY CORE RETURN	PEP BOYS		140.17	029183
4/22/20	00351				WADER BOOTS SAFETY SUPPLIES	RITZ SAFETY EQUIPMENT, LLC		218.03	029184
4/22/20	00053				PAINT	SHERWIN-WILLIAMS		155.05	029185
4/22/20	00155				ADMIN - SPRINT 04/20 WATER - SPRINT 04/20 WW - SPRINT 04/20 MAINT - SPRINT 04/20 FIELD - SPRINT 04/20 GF - SPRINT 04/20 DRAINAGE-GF -SPRINT 04/20	SPRINT		1,516.08	029186
4/22/20	00441				LAB CHEMICALS LAB CHEMICALS FRBRIGHT	USA BLUEBOOK		699.19	029187
4/23/20	01302				LEGISLATION 02/2020 LEGISLATION 03/2020	LEWIS, LONGMAN & WALKER, P.A.		5,083.58	029188
4/23/20	01290				LS#22-REHAB FINAL INVOICE	TRIO DEVELOPMENT CORPORATION		124,096.54	029189
4/23/20	99999				VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	029190
4/23/20	01175				WTR -UNIFORMS 4/01/20 WW- UNIFORMS 4/01/20 MAINT - UNIFORMS 4/01/20 FIELD - UNIFORMS 4/01/20 GF - UNIFORMS 4/01/20 WTR - UNIFORMS 4/08/20 WW - UNIFORMS 4/08/20 MAINT - UNIFORMS 4/08/20 FIELD - UNIFORMS 4/08/20 GF - UNIFORMS 4/08/20 WTR - UNIFORMS 4/15/20 WW - UNIFORMS 4/15/20 MAINT - UNIFORMS 4/15/20 FIELD - UNIFORMS 4/15/20 GF - UNIFORMS 4/15/20 WTR - UNIFORMS 4/22/20 WW - UNIFORMS 4/22/20 MAINT - UNIFORMS 4/22/20 FIELD - UNIFORMS 4/22/20 GF - UNIFORMS 4/22/20	UNIFIRST CORPORATION		885.66	029191
4/28/20	00382				BLOWERS-AIR FLITERS SHIPPING	AAP INTERNATIONAL		139.60	029192
4/28/20	00005				COT-SOD HYPO 58%				

CSID -----CSID---- CARLOSF

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/28/20	00889			COT-SOD HYPO 42%	ALLIED UNIVERSAL CORP.		1,983.76	029193	
4/28/20	01256			ELECTRIAL PARTS	BROWARD BOLT		14.44	029194	
4/28/20	00018			SOD PALLET RED MULCH SOD PALLET SOD #65472 SOD BY PIECE #65511	CORAL SPRINGS NURSERY, INC.		718.80	029195	
4/28/20	01360			WATER BREAK PARTS	FEL-POMPANO BEACH, FL WW # 125		1,985.70	029196	
4/28/20	01535			WA159 - IMPROV HSP 7 ENG WA170 - WTP SULFURIC ACID WA162 - WTP WELL 9 CONTRO WA168 - CSID MEMBRANE TRN WA171 - FORCE MAIN HYDRAU	GLOBALTECH, INC.		35,702.41	029197	
4/28/20	01673			FLUORIDE AMMONIA	HAWKINS, INC.		1,773.75	029198	
4/28/20	00045			SERVICE CALL-CRANE	MATERIAL HANDLING SYSTEMS INC		376.00	029199	
4/28/20	00441			UNIT=141 SERPENTINE BELT UNIT=118 BATTERY UNIT=118 CORE CREDIT	PEP BOYS		215.00	029200	
4/28/20	01664			LAB CHEMICALS LAB CHEMICALS LAB CHEMICALS	USA BLUEBOOK		181.00	029201	
4/28/20	01318			DISTILLED WATER DISTILLED WATER DISTILLED WATER	WATER BOY		70.00	029202	
4/28/20	88888			10HP PUMP	XYLEM WATER SOLUTIONS USA, INC.		10,570.65	029203	
4/28/20	88888			260475008RBILLING REFUND	ALTISOURCE		61.93	029204	
4/28/20	88888			950517105RBILLING REFUND	EDGAR GONZALEZ		220.00	029205	
4/28/20	88888			440135006RBILLING REFUND	MEHMET YILDIRIM		36.93	029206	
4/28/20	88888			810162513RBILLING REFUND	*JONATHAN BACHMANN		61.93	029207	
4/30/20	01354			GAP INS-PT 05/2020 GAP INS-W/H 05/2020 GAP INS-PT 05/2020 GAP INS-W/H 05/2020 GAP INS-BOARD 05/2020 GAP INS-PT 05/2020 GAP INS-W/H 05/2020 GAP INS-PT 05/2020 GAP INS-W/H 05/2020					

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AP300R
*** CHECK NOS. 029067-029208

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/06/20
CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

CHECK DATE	VEND#INVOICE..... DATE	NUMBER	..EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		GAP INS-BOARD	05/2020		AMERICAN PUBLIC LIFE INSURANCE			.00 029208
					TOTAL FOR BANK H		488,222.40	
					TOTAL FOR REGISTER		488,222.40	

CSID -----CSID----- CARLOSF

Sixth Order of Business

RESOLUTION 2020-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO CHAPTER 2004-469, LAWS OF FLORIDA

WHEREAS, in accordance with Section 12, of Chapter 2004-469, Laws of Florida, the District Manager has heretofore prepared and submitted a proposed general fund budget to the Board for Fiscal Year 2020/2021, a copy of which is attached hereto as Exhibit A, and

WHEREAS, the Board of Supervisors has determined to conduct a public hearing to consider the proposed general fund budget on August 17, 2020;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THAT:

Section 1. The recitals above are true and correct and are hereby made a part of this Resolution.

Section 2. The budget proposed by the District Manager for Fiscal Year 2020-2021 is hereby tentatively approved as a basis for conducting a public hearing to finally adopt the recommended general fund budget.

Section 3. A public hearing on the proposed general fund budget is hereby set for the following date, hour and location:

Date: August 17, 2020
Hour: 4:00 PM
Place: District Offices
10300 N.W. 11th Manor
Coral Springs, Florida 33071

Section 4. The District Manager shall publish or have published notices required of said public hearing as required by Chapter 2004-469, Laws of Florida.

Section 5. This resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District, this 18th day of May, 2020.

Martin Shank, President

Kenneth Cassel, Assistant Secretary

Exhibit A



CORAL SPRINGS IMPROVEMENT DISTRICT

PROPOSED BUDGET

FY 2020 / 2021



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CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND
PROPOSED BUDGET
Fiscal Year 2020/2021

DESCRIPTION	ADOPTED BUDGET 2019/2020	ACTUAL thru 3/31/2020	ESTIMATE Next 6 Months	TOTAL Projected thru 9/30/2020	PROPOSED BUDGET 2020/2021
REVENUES					
Assessment Revenues (Net)..Budgeted	3,429,399	3,335,344	94,055	3,429,399	3,600,896
Permit Review Fees	1,000	3,100	-	3,100	1,000
Miscellaneous Revenue	-	2,665	-	2,665	-
Interest Income	20,000	74,364	-	74,364	-
Shared Personnel Revenue	34,912	17,459	17,459	34,918	35,960
FEMA Reimbursement (Federal & State)	-	294,311	-	294,311	-
Carry Forward Assigned Funds	420,557	-	137,798	137,798	435,079
Total Revenues	3,905,868	3,727,243	249,312	3,976,555	4,072,935
EXPENDITURES					
ADMINISTRATIVE					
Supervisor Fees	7,200	4,000	3,200	7,200	7,200
Salaries and Wages	162,726	76,610	76,610	153,220	166,682
Special Pay	281	260	-	260	281
FICA Taxes	13,000	6,185	6,185	12,370	13,303
Pension Expense	19,527	9,222	9,222	18,444	20,002
Health Insurance	63,655	28,453	28,453	56,905	46,554
Worker's Compensation Ins.	620	277	277	554	574
Engineering Fees	42,000	8,181	33,819	42,000	42,000
Legal Fees	84,000	29,764	54,236	84,000	84,000
Special Consulting Services	94,600	132,776	132,776	265,552	100,000
Annual Audit	10,600	8,100	2,500	10,600	10,600
Actuarial Computation-OPEB	2,772	-	2,772	2,772	1,400
Management Fees	59,032	29,518	29,514	59,032	60,803
Telephone Expense	3,434	1,718	1,716	3,434	3,537
Postage	688	346	342	688	709
Printing & Binding	1,298	650	648	1,298	1,337
Administrative Building Costs	12,360	6,180	6,180	12,360	12,731
Insurance	1,238	389	771	1,160	1,238
Legal Advertising	2,000	1,211	1,211	2,422	6,000
Other Charges / Contingencies	1,000	648	602	1,250	1,700
Paver Incentive Program	12,500	-	-	-	12,500
Computer Expense/Technology	29,400	7,722	18,828	26,550	30,900
Digital Record Management	1,000	-	1,000	1,000	1,000
Office Supplies	7,337	3,667	3,670	7,337	7,559
Dues, Licenses & Subscriptions	7,875	175	7,625	7,800	7,875
Promotional Expense	4,800	-	4,800	4,800	8,630
Capital Purchases	-	-	-	-	-
Total Administrative	644,943	356,053	426,956	783,009	649,114

DESCRIPTION	ADOPTED BUDGET 2019/2020	ACTUAL thru 3/31/2020	ESTIMATE Next 6 Months	TOTAL Projected thru 9/30/2020	PROPOSED BUDGET 2020/2021
FIELD OPERATIONS					
Salaries & Wages	286,361	132,440	132,440	264,880	290,861
Special Pay	921	920	-	920	867
FICA Taxes	21,907	10,059	10,059	20,119	22,251
Pension Expense	34,363	15,059	15,059	30,118	34,904
Health Insurance	107,813	43,430	43,430	86,861	114,567
Worker's comp Ins	15,864	7,451	7,451	14,902	16,113
Water Quality Testing	3,000	1,076	1,076	2,152	3,000
Communications-Radios/Cellphones	2,022	598	1,424	2,022	2,022
Electric	1,458	391	1,067	1,458	1,458
Rentals and Leases	500	137	363	500	500
Insurance	15,290	4,546	4,542	9,088	16,055
R&M - General	74,250	15,125	59,125	74,250	61,375
R&M - Facility	3,000	1,060	1,940	3,000	3,000
R&M - Culvert Inspection & Cleaning	119,500	19,500	100,000	119,500	119,500
R&M - Canal Dredging & Maintenance	25,000	-	25,000	25,000	25,000
R&M - Vegetation Management	60,000	4,200	55,800	60,000	60,000
Oper Supplies - General	17,025	13,760	3,265	17,025	20,525
Oper Supplies - Chemicals	120,540	59,668	60,872	120,540	126,746
Oper Supplies - Uniform Rental	2,414	1,061	1,353	2,414	3,035
Oper Supplies - Motor Fuels	51,705	2,426	49,279	51,705	58,600
Dues, Licenses, Schools	3,842	1,600	2,342	3,942	3,942
Capital Outlay-Equipment	27,500	-	27,500	27,500	114,500
Capital Improvements	655,650	96,934	558,716	655,650	725,000
Total Field Operations	1,649,925	431,444	1,162,102	1,593,546	1,823,821
TOTAL EXPENDITURES	2,294,868	787,497	1,589,058	2,376,555	2,472,935
Reserves					
Reserved for 1st Qtr. Operating	361,000	350,000	-	350,000	350,000
Reserves for Designated Projects/Emergency	250,000	250,000	-	250,000	250,000
Storm Damages Reserves	1,000,000	1,000,000	-	1,000,000	1,000,000
Total Reserves	1,611,000	1,600,000	-	1,600,000	1,600,000
Total Expenses & Reserves	3,905,868	2,387,497	1,589,058	3,976,555	4,072,935
Excess Revenues Over Expenditures & Reserves	-	1,339,746	(1,339,746)	-	-

REVENUES:

Assessments

The District levies a Non-Ad Valorem Assessment on all taxable property within the Coral Springs Improvement District in order to fund operating and maintenance expenditures, and future reserves. Based on the following table:

Fee Impact Examples

Parcel Type	Impervious Area	ERUs
Residential Dwelling - Tier 1	1,947	0.40
Residential Dwelling - Tier 2	3,423	1.00
Residential Dwelling - Tier 3	5,449	1.40
Residential Dwelling - Tier 4	6,792	1.81
Small Apartment Building	9,354	2.00
Large Apartment Building	178,965	75.20
Retail/Office	21,261	5.55
Big Box Store	188,748	49.24
Restaurant	55,191	14.40
Car Dealership	187,133	48.81

Source: Assessment Methodology Study – 5/2018

Permit Review Fees

Permit fees are based on prior year's revenues.

Interest Income

Interest is earned on cash balances in the District's funds on deposit in checking and money market accounts and in various certificates of deposit.

Shared Personnel Revenue

The District has entered into an interlocal agreement with Pinetree Water Control District. Under the provisions of that agreement the District provides the services of an appropriately licensed field supervisor to Pinetree. Budgeted revenue from this source is \$35,960.

EXPENDITURES

Administrative:

Supervisor Fees

Board of Supervisors may be compensated \$200 per meeting, not to exceed \$2,400 per year. Based on 3 supervisors and 12 meetings per year, the amount should not exceed \$7,200.

Salaries and Wages

The total amount of budgeted wages for this Fiscal Year is \$166,682.

Special Pay

Special pay is a holiday bonus based on number of years of service. Special pay is budgeted for \$281.

FICA Taxes

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$166,682 and Supervisors Fees of \$7,200 FICA taxes are being budgeted for \$13,303.

Pension Expense

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$166,682 pension expense is budgeted for \$20,002.

Health Insurance

The District offers each employee Health, Life, Dental and Disability Insurance. In addition, the board members are provided Health and Dental Insurance only. The projected cost to be paid by the District for this fiscal year is \$46,554.

Worker's Compensation Insurance

The District's Worker's Compensation Insurance premium is budgeted for \$574.

Engineering Fees

The District contracts for general engineering services on an annual basis. Based on prior years' experience, the projected amount for this Fiscal Year is \$42,000.

Legal Fees

The District currently has a contract with Lewis Longman & Walker, P.A. as legal counsel for the District. This contract includes preparation for monthly board meetings, contract review, etc. Based on prior year's experience the projected amount for this Fiscal Year is \$84,000.

Special Consulting Services

The District will need to engage a consultant who specializes in legislative codification. Certain District limitations relating to bidding threshold requirements, efficiencies, gains and benefits inherent in contract administration, and supervisor compensation levels need to be revised and updated. Additional consulting may be needed to conduct workshop sessions involving staff and department managers. The total amount being budgeted is \$100,000.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. Based on the current activity level the amount is not expected to exceed \$10,600.

Actuarial Computation-OPEB

Florida Statutes require the employer to make health coverage available to retirees at the employer's group rate. The Governmental Accounting Standards Board requires a periodic actuarial assessment of the cost and liability associated with these benefits. In June 2017 GASB 75 replaced and expanded GASB 45 reporting requirements. The District is budgeting \$1,400 for this assessment.

Management Fees

This service includes \$60,803 in management and financial advisory services provided to the District under the Management Contract with Inframark.

Telephone

Telephone and fax machine expenses are budgeted for this Fiscal Year for \$3,537.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc. The projected expense for this Fiscal Year is \$709.

Printing and Binding

Checks, stationary, envelopes, photocopies, etc. The projected expense for this Fiscal Year is \$1,337.

Administrative Building Costs

This expense represents the costs to operate and maintain the administration building. The projected amount for this cost is \$12,731.

Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. The expected amount for this Fiscal Year should not exceed \$1,238.

Legal Advertising

The District does most of its legal advertising in the Sun-Sentinel. Expenses include monthly meetings, special meetings, public hearings, etc. Based on prior years' experience the amount should not exceed \$6,000.

Other Charges / Contingencies

The District is budgeting \$1,700 for various bank charges incurred on its accounts.

Paver Driveway Incentive Program

An incentive of \$250 payment each year to the first fifty District residents to replace a concrete or other impervious surface driveway with a pervious paver type driveway. Total budgeted is \$12,500.

Computer Expense/Technology

All the District's financial records, accounts payable are processed on a main frame computer owned by Coral Springs Improvement District Water and Sewer Fund. The budget amount for this technology is \$30,900 and includes the cost of digital record keeping for engineering/project plans.

Digital Record Management

The District is providing for the set up and maintenance of digital records of existing infrastructure as-builts as well as providing for the mapping of drainage assets. The amount being budgeted is \$1,000.

Office Supplies

Accounting and Administrative Supplies. Projected expense for this year is \$7,559.

Dues, Licenses, Subscriptions

An annual renewal fee to Florida Assoc. of Special Districts in the amount of \$3,000, an annual Special District fee to the Department of Community Affairs in the amount of \$175, on-going accounting and seminars totaling \$1,000, and \$3,700 for other management related training. The projected expense totals \$7,875.

Promotional Expense

The District circulates periodic newsletters for the purpose of keeping its residents informed of issues affecting them and may sponsor other events for educating District residents about the services being provided. The annual budget for this item is \$8,630.

Capital Purchases

There are no budgeted expenditures.

Field Operations:

Salaries and Wages

The total amount of budgeted wages for this Fiscal Year is \$290,861.

Special Pay

Special pay is a holiday bonus based on number of years of service. Special pay is budgeted for \$867.

FICA Taxes

FICA tax is established by the law and currently is 7.65%. Based on salaries of \$290,861 FICA taxes are being budgeted for \$22,251.

Pension Expense

The pension plan was established whereby the employer contributes into the plan annually. Based on salaries of \$290,861 pension expense is budgeted for \$34,904.

Health Insurance

The District offers the employees Health, Life, Dental and Disability Insurance. The projected cost to be paid by the District for this fiscal year is \$114,567.

Worker's Compensation Insurance

The District's Worker's Compensation Insurance premium is budgeted for \$16,113.

Water Quality Testing

Water Quality Testing is done to provide a guide for planning the aquatic plant control program and in addition provides indications of dangerous or threatening conditions. Based on last year's quarterly testing the amount is estimated to be \$3,000.

Coral Springs Improvement District
General Fund
Proposed Budget
Fiscal Year 2020 / 2021

Communications-Radios/Cellphones

The District provides Nextel/Sprint telephones for the field employees. The following are the estimated costs for the budget year.

	<u>Yearly</u>
Field Supervisor	\$1,206
Truck No. 1	408
Truck No. 2	408
Total	\$2,022

Electric

The District currently has the following utility accounts with Florida Power and Light Co. for purposes of providing electricity to the District's two pump stations:

<u>Address</u>	<u>Yearly</u>
Pump Station # 1 - 121 N.W. 93 rd Terrace	\$ 758
Pump Station # 2 - 12000 S.W. 1 st Street	700
Total	\$ 1,458

Rentals and Leases

Payments related to a lease on a copy machine. The projected cost to be paid by the District for this fiscal year is \$500.

Insurance

The District retains Egis Insurance & Risk Advisors as our Insurance Agent, who on a yearly basis arranges the placement of the District insurance for property, general liability, and inland marine coverage. Based on the prior years' experience the expected amount for this Fiscal Year should not exceed \$16,055.

Coral Springs Improvement District
General Fund
Proposed Budget
Fiscal Year 2020 / 2021

Repair & Maintenance - General

The following is a listing of the different repairs and maintenance needed for operations.

Vehicle Maintenance	\$ 5,500
Pump Station Repairs/Maintenance	15,955
Trash Pick-up Service	5,200
Canal Bank Mowing	12,000
Misc. Repairs	22,720
Total	\$ 61,375

Repair & Maintenance - Facility

Estimated costs for general facility maintenance are \$3,000.

Repair & Maintenance - Culvert Inspection and Cleaning

Culvert inspection and cleaning costs of \$119,500 are being budgeted this year.

Repair & Maintenance - Canal Dredging & Maintenance

Estimated costs for canal maintenance are \$25,000.

Repair & Maintenance – Vegetation Management

Prevention of growth of invasive vegetation in canal rights-of-way, with associated bank repair. This should not exceed \$60,000.

Operating Supplies - General

The following is a listing of the different operating supplies needed for operations.

Safety equipment	\$ 6,500
Grass eating triploid carp	13,500
Annual Waterway Cleanup Donation	525
Total	\$20,525

Operating Supplies - Chemicals

Estimated costs for chemicals for the budget year are \$126,746.

Operating Supplies - Uniform Rental / Purchase

Estimated costs for uniform rental / purchase including Employee Safety Boot Allowance for the budget year are \$3,035.

Operating Supplies - Motor Fuels & Propane

Estimated costs for motor fuels and propane for the budget year are \$58,600.

Dues, Licenses, Schools

Employees are required to have an Aquatic License. This expense includes the classes, licenses and all fees related to the employee obtaining an Aquatic License. This year's projected amount should not exceed \$3,942.

Capital Outlay-Equipment

Capital outlay for equipment is budgeted for \$114,500.

Capital Improvements

Capital improvements in the amount of \$725,000 are being budgeted for canal bank restoration assessment.

Reserves for 1st Quarter Operating

The amount of \$350,000 is reserved toward 1st quarter operation expenses.

Reserves for Assigned Projects and Emergencies

The reserve fund is established to set aside funds for projects designed to maintain the District's drainage assets and to provide for unexpected events/natural disasters that may occur other than those related to Hurricanes. This fiscal year the amount projected to be set aside is \$250,000.

Storms Damages Reserves

The district has established that 3 million dollars will be collected over the next three years to limit exposure of financial losses due to storms. The 1 million dollars represents 3/3 of our target goal.

Seventh Order of Business



April 24, 2020

Ms. Marta Rubio
Director of Finance & Accounting
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, FL 33071

Re: Coral Springs Improvement District GASB 75 OPEB Engagement Letter

Dear Ms. Rubio:

We are writing to provide an engagement letter for actuarial services relating to GASB 75 Other Post-Employment Benefits (OPEB). By signing and dating this engagement letter, Gabriel, Roeder, Smith & Company (GRS) and the Coral Springs Improvement District (the "District") agree to the scope, work product and terms described herein. This engagement letter is fashioned after those for auditing services, for consistency with other professionals.

We will perform the "Alternative Measurement Method" calculations necessary for the District to comply with GASB Statement No. 75 for the fiscal year ending September 30, 2020. As such, the calculations will be performed as of September 30, 2019. We will provide actuarial advice concerning assumptions and a final Report reviewed and signed by an actuary. This service includes full telephone access to our actuaries and analysts during and after the process. It should be understood that this is not an actuarial valuation because the calculations will fail various actuarial standards of practice on account of following the GASB's Alternative Measurement Method.

We will then perform the "Alternative Measurement Method" calculations necessary for the District to comply with GASB Statement No. 75 for the fiscal year ending September 30, 2021 using a roll-forward method permitted under GASB rules based on calculations performed as of September 30, 2019. The results will be presented in a letter report.

The Reports will provide figures necessary for compliance with GASB Statement No. 75 for all OPEBs, presented in total, without any breakouts by union or employee groupings and no breakouts by enterprise fund or function. The District will be responsible for determining any such breakouts and for the narrative material required for the Notes.

The work papers for this engagement are the property of Gabriel, Roeder, Smith & Company (GRS). While we may be requested to make certain work papers available to auditors or to regulators pursuant to authority given by law or regulation, access to the requested work papers will be provided under supervision of GRS personnel. Furthermore, upon request, we may provide photocopies of selected work papers to regulatory agencies. These regulatory agencies may intend or decide to distribute the photocopies or information contained therein to others, including other governmental agencies.

Ms. Marta Rubio
April 24, 2020
Page 2

The District management has responsibility for the financial statements and all representations contained therein. Management also has responsibility for preventing and detecting fraud, for adopting sound accounting policies and establishing and maintaining effective internal control to maintain the reliability of the financial statements and to provide reasonable assurances against the possibility of misstatements that are material to the financial statements. This responsibility extends to the use or misuse of the results of our OPEB Report, presentations at on-site meetings and during telephone conferences. The Report and presentation materials may be provided to parties other than the District only in their entirety and only with the permission of the District.

Upon execution of this letter of engagement, we will prepare a data request letter. The District will compile and transmit all employee and retiree census data as requested in electronic form and in the format requested. The District will collect and transmit all documentation and other information requested regarding the other post-employment benefits provided.

The District agrees that all information, documents and data we request in connection with our Report will be made available to us, that all such information, documents and data provided to us will be complete and accurate, that we will have the full cooperation of the District's personnel and vendors, that the District will issue a representation letter from management concerning these matters, and that GRS may rely upon such information, documents and data with no duty to inquire or audit such.

Because of the importance of management's representations as to the completeness and accuracy of the information, documents and data which it provides to GRS, the District agrees to release GRS and its personnel from any claims, liabilities, costs and expenses relating to our services under this letter attributable to any misrepresentations in the representation letter referenced above. Furthermore, GRS agrees to maintain the employee data secure and confidential. Any dispute concerning this engagement will be resolved internally and, if not, with waiver of any jury trial and with venue at the place where the services are rendered. Except for gross negligence or willful misconduct, GRS liability hereunder will be limited to our fees.

The District is a public agency subject to Chapter 119, Florida Statutes. As required by law, and only to the extent required by law, GRS shall comply with Florida's Public Records Law. GRS is not acting on behalf of the District in providing actuarial and consulting services, as defined by statutes and interpreted by the Florida Attorney General Advisory Legal Opinions. GRS shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by GRS in conjunction with this Agreement. Specifically, as required by law, and only to the extent required by law, GRS shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service.
- (b) Upon request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in state law or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if GRS does not transfer the records to the District.

(d) Meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the GRS upon termination of the Agreement and destroy and duplicate public records that are exempt or confidential and exempt from the public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology system of the District.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954) 603-0033, Sandra.Demarco@Inframark.com, 210 NORTH UNIVERSITY DRIVE, CORAL SPRINGS, FL 33071.

The base fees for the services are described in the following chart:

Reporting Date	Measurement Date	Calculation Date	Fee
September 30, 2020	September 30, 2019	September 30, 2019	\$3,500
September 30, 2021*	September 30, 2020	September 30, 2019	\$1,200

** The off-year of this engagement presumes a “roll-forward”, whereby the previous year’s calculations would be adjusted so as to apply to the projected year. GASB Statement No. 75 permits calculations every other year unless significant changes occur, in which case new calculations must be performed. If calculations were required or requested by the District in the intermediate year(s), the cost would be developed by adjusting the initial report fee for inflation.*

Payment is due upon completion of the Report. There is no separate fee for telephone conferences or other expenses. No other surveys, impact studies or other projects are contemplated in the scope of this engagement. Additional studies, comparisons with other Districts, or other services will be performed upon request with, whenever possible, fixed fee quotes provided in advance.

We stand behind these results and are available to assist management in other strategic areas for controlling the OPEB liabilities.

Please return this signed agreement and retain a copy for your records. We thank you and other District officials for your confidence in our firm and look forward to working with you in the years ahead. Should you have any questions regarding these matters, please do not hesitate to contact us.



Ms. Marta Rubio
April 24, 2020
Page 4

Sincerely,



James J. Rizzo, ASA, MAAA
Senior Consultant and Actuary
Gabriel, Roeder, Smith & Company

JJR/nl

For the Coral Springs Improvement District

Print Name (Authorized Party)

Signature

EIGHTH ORDER OF BUSINESS

8A

April 14, 2020

Ken Cassel, Manager
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

RE: Storm Water Management Review
Proposed Verizon Retail Store
Atlantic Crossings, 710 N. University Drive
Cost Recovery / Var. No. 2020-4
PCN 484128036188

Ken:

This office reviewed the storm water management submittal for the proposed Verizon Store at 710 N. University Drive (in the Atlantic Crossings Shopping Center). The proposed development parcel represents the northern 0.915 AC of the previously expanded M-6 outparcel. Included in this initial submittal were drainage plans, site plan, drainage calculations, survey, application and Geotech report. This project, located within the east basin of the Coral Springs Improvement District involves replacing existing asphalt parking with a proposed 3567 SF retail building. The development site is part of the previously approved and constructed Walgreens site which is in turn is a recognized outparcel Atlantic Crossings.

The proposed development site is presently improved with 0.645 AC of paved parking and 0.271 AC of landscaped pervious area with 264 LF of exfiltration trench. The storm water management application reflects the construction of

- 0.082 AC (3,567 SF) of building
- 0.482 AC of paved surfaces
- 0.351 AC of pervious area
- 160 LF of 10' W x 5' H exfiltration trench
- 0.05 AC of dry retention area with a bottom elevation of 8.0 ft. NAVD

The backbone drainage system for the shopping center provides conveyance of storm water flows from the outparcels to the District's facilities. Each outparcel is responsible for complying with the District's storage requirements and providing water quality treatment. The master drainage system includes weirs providing a control elevation of 7.5' NAVD. Before discharge to

SWM Application
Verizon Maplewood, 710 University
April 14, 2020
Page 2

the master system full water quality must be provided as well as 0.09 AF of storage 9.3 ft NAVD and 0.74 AF of surface storage below elevation 10.1 ft NAVD.

The applicant's engineer has demonstrated compliance with the District's storm water management criteria by providing 324 LF of 10' W x 5' H exfiltration trench, with an upturned baffle providing control at elevation 8.5 ft. NAVD. This system provides the required dry pretreatment, water quality treatment and storage (combined surface and in exfiltration trench) equal to 0.72 AF at elevation 9.3 where 0.09 AF is required and 0.76 AF of storage at elevation 10.1' NAVD where 0.74 AF is required. Strict adherence to the criteria discounts exfiltration trench storage for the 100 year storm, however the physical constraints of this project preclude modifications to surface grades to comport. This office supports the applicant engineer's conclusion that this project meets the District's storm water management criteria. We recommend approval of the storm water management application for Verizon – Maplewood as depicted on the plans and calculations prepared by Thomas Engineering and digitally signed and sealed by Kristin DiPierro on March 27, 2020, subject to the District's standard permit conditions.

I am available by phone or email to answer your questions.

Regards,

Glen A. Hanks, P.E.

8B

May 10, 2020

Ken Cassel, Manager
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

RE: Coral Ridge Drive Widening
Assessment of Storm Water Management Improvements and
Recommendation for Approval of Storm Water Management Permit

Ken:

At your request, this office reviewed roadway plans for Coral Ridge Drive Roadway/Mobility Project FM 43-7798-1. This federally funded, FDOT administered, County project involves upgraded/new transit stops and bike lanes along 11,000 ft of Coral Ridge Drive from the C-14 Canal north to the District's boundary with the Sunshine Water Control District. To accomplish these transit/mobility improvements, the roadway will be widened (around 3-4 ft. each side), the existing roadway milled, resurfaced and restriped.

The proposed widening of Coral Ridge Drive results in an estimated 0.9 AF (40,000 CF) of additional runoff from a 9.5" rainfall event (10-year storm) and 0.3 AF of additional water quality treatment requirements (pretreatment volumes do not change). According to FDOT and their engineer, constraints on the federal funding limit expenditures to those costs directly tied to mobility improvements. These funds are not available to improve or remedy prior deficiencies or shortcomings with the storm water management system. Consequently, swales can only be expanded to off-set increased runoff associated with the additional impervious areas, but cannot be expanded to improve compliance with surface storage requirements or offset prior loss of storage.

Within the limits of the Coral Springs Improvement District, Coral Ridge Drive consists of four, 12' wide asphalt travel lanes with sidewalks each side and turn lanes at select intersections. According to the 1987 SFWMD permit for the widening of Coral Ridge Drive, dry pretreatment is provided in 11 ft. wide, v-shaped roadside swales with raised inlets, with the remainder of water quality treatment being provided in the District's canal system. Except for limited stretches, storm water runoff from Coral Ridge Drive is shed from impervious surfaces to roadside swales for dry pretreatment prior to overflow to into drainage culverts, through pollution retardant structures and into the District's canals.

The District's permit criteria manual specifies for this type of roadway construction the affected roadways must:

- Be periodically maintenance and certified at intervals not to exceed 5 years, consistent with the District's requirements for storm water management systems,
- Must provide ½" dry pretreatment
- Provide water quality treatment consistent with the Basin requirements

**Coral Ridge Drive – Mobility Improvements
Recommendation for Approval**

May 10, 2020

Page 2

- Provide Pollution Retardant Baffles prior to off-site discharge.
- Provide District specified storage.

The proposed drainage improvements associated with the mobility project involve:

- restoring swales on the west side of Coral Ridge, north of Lakeview Drive to the original permit slopes (6:1 front slope, 4:1 backslope)
- constructing swales on the east side of Coral Ridge, north of Lakeview Drive with 6:1 and 4:1 slopes.
- increasing existing swale capacity south of Lakeview Drive by increasing the swale depth and creating 6:1 front slopes and 4:1 backslopes.

These preceding drainage improvements restore prior dry pretreatment treatment capacity and increase the storage capacity within the right of way to the maximum practical amount. Coral Ridge Drive was originally designed without water quality treatment measures, instead utilizing water quality treatment provided in the west basin's lakes and canals. Basin required surface storage is not able to be provided within the right of way for Coral Ridge Drive.

This office recommends approval of a storm water management permit for Coral Ridge Drive as substantially depicted on plans for Coral Ridge Drive (Financial Project ID 437798-1-52-01) prepared by Bolton Perez and Associates, subject to the standard conditions of the District's drainage permit and the following special conditions.

1. Swale volumes shall be maximized, consistent with FDOT roadside design guidelines and without creating areas of standing water.
2. The drainage system serving Coral Ridge Drive up to the point of discharge to CSID canals or into an intermediary system remains the maintenance responsibility of Broward County Highway Construction and Engineering.
3. All discharges of storm water must pass through Pollution Retardant Structures consistent with the District's standards or previously approved plans before discharge to District facilities.
4. At the conclusion of the project an engineer for Broward County Highway Construction and Engineering or their designee certifies that existing and proposed components of the drainage system are free and clear of sediment and debris, are structurally sound, and properly functioning.

If you require any additional information please let me know.

Regards,

Glen A. Hanks, P.E.
Consulting District Engineer

cc: Ken Cassel, Manager

Ninth Order of Business



DEVELOPMENT
CORPORATION

1701 N.W. 22nd Court
Pompano Beach, Florida 33069
(954) 971-2288
Fax (954) 971-0030

April 20, 2020

Mr. David McIntosh
Director of Utilities
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

Ref: LS #22 Sewer Lift Station Rehabilitation & Repair

Dear Mr. McIntosh,

All elements of the rehabilitation & repairs work on lift station #22 has been completed. No additional invoices will be submitted for this project.

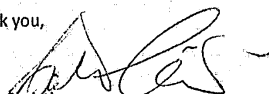
Please consider this letter as our request to approve the following change order:

Change Order #1 decreases the original contract value of \$150,757.16 by \$(26,660.62), resulting in a final contract value of \$124,096.54.

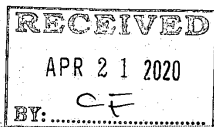
We certified that no other invoices will be submitted and the project is considered closed.

Thank you for the opportunity to work for you and if we can provide you with any further, please do not hesitate to call.

Thank you,


Scott Christie

TRIO DEVELOPMENT CORPORATION



Tenth Order of Business



**THE EXTENSION OF CONTRACT TERMS & PRICING
UNDER THE
COLLIER COUNTY CONTRACT**

**RFP Solicitation #13-6148,
Analytical Laboratory Services**

TO THE CORAL SPRINGS IMPROVEMENT DISTRICT



Florida-Spectrum Environmental Services, Inc.
1460 W. McNab Road
Ft. Lauderdale, FL 33309
PH: 954.978.6400
FAX: 954.978.2233
www.flenviro.com



May 8, 2020

Coral Spring Improvement District
David McIntosh
10300 N.W. 11th Manor
Coral Springs, FL 33071

RE: THE EXTENSION OF CONTRACT TERMS & PRICING UNDER THE COLLIER COUNTY CONTRACT; RFP 13-6148 TO THE CORAL SPRINGS IMPROVEMENT DISTRICT

Dear Mr. David McIntosh and Members of the Selection Committee:

On behalf of Florida - Spectrum Environmental Services Inc., I am pleased to offer **the extension of the contract terms and pricing under the Collier County Contract RFP 13-6148 to the Coral Springs Improvement District for an additional two (2) years after the expiration of the original contract, expiration date of May 12, 2018. The contract extension for Coral Springs Improvement District will be in effect until May 12, 2022.** Florida-Spectrum is confident that we will continue to exceed all the specified requirements to provide analytical support services to the **Coral Springs Improvement District**, as well as ensure adequate cost comparison and value.

Florida - Spectrum Environmental Services, Inc. is committed to providing all the specified requirements in accordance with the requested turnaround time and all required contract specifications. I am confident that upon review of our qualifications, you will deem **Florida - Spectrum Environmental Services, Inc.** an asset to this contract.

Thank you for your time and consideration. I look forward to the opportunity to work with you.

Sincerely,

Accepted: Coral Springs Improvement District

Katharine A. Kutil

Katharine A. Kutil
Director of Sales & Marketing
Florida - Spectrum Environmental Services, Inc.

Signature

Print Name/Title

Date



Services

Laboratory analysis of water samples collected from Coral Springs Improvement District Water Treatment Plant and the Coral Springs Improvement District Wastewater Treatment Plant for compliance or monitoring purposes on a daily, monthly and annual basis, as well as, quarterly monitoring well sampling and analyses.

A. Florida-Spectrum will analyze samples of drinking water, waste water, source water (surface or ground water) or any other samples as needed from CSID's Water Treatment Plant (WTP) as well as from the CSIDs Wastewater Treatment Plant (WWTP).

B. Based on CSID's needs, Florida-Spectrum will collect samples from specified sites. Florida-Spectrum will be responsible for all sampling equipment, shipping containers and any other sampling needs based on project and/or method and/or regulatory agency requirements.

C. Florida-Spectrum will supply Environmental Protection Agency (EPA) approved sample shipping containers adequate for sample integrity and preservation, at no additional cost to the CSID. CSID personnel will collect and pack the samples in the sample containers. Florida-Spectrum will pick up the samples for analysis at the specified location preferably on the same day but no later than the following business day or per the schedule event of sampling. Standard weekly and during normal business hours, pickup fees are included in the unit cost. Any samples required to be sampled and/or picked up outside our normal business hours will be described in the table below "Pricing Structure for After Hours and Emergencies Only".

D. Florida-Spectrum shall analyze samples according to project, permit, regulatory agency or CSID's specified requirements using EPA approved methods for the specific matrix. Florida-Spectrum shall ensure analysis of samples within prescribed EPA, DOH, FDEP or method holding time limits.

E. Florida-Spectrum will supply a detailed report meeting NELAP requirements for each parameter result with units in electronic format including (if applicable); quality control results, data qualifiers with descriptions, method detection limits, practical quantitation limits, method description, dilutions, sample preparer, preparation date, preparation time, sample analyst, analysis date, analysis time, collector, collection date, collection time, sample location, reporter, reporting date, and unique identification for each sample along with the sample chain-of-custody to CSID's personnel within five to seven (5 to 7) business days from the date of sample receipt. If a test requires more time for analysis the Florida-Spectrum will inform the CSID personnel at the time of sample receipt.

F. Florida-Spectrum will notify the CSID personnel within 24 hours when a sample result indicates violation of the Safe Water Drinking Act, the Clean Water Act, FDEP Drinking water rules or other applicable permits and or consent decrees. Examples include but are not limited to: MCL violation of Total Coliform rule or RDL (Regulatory Detection Limit) or MCL (Maximum Contaminant Limit) exceedance for drinking water samples.



Coral Springs Improvement District

PRICING STRUCTURE FOR AFTER HOURS, EMERGENCIES ONLY

“Florida-Spectrum Environmental Services, Inc. will arrange for sample retrieval at Department specified facilities during the event of a Department determined emergency or crisis, service shall be provided within the hours of the Department’s request. This emergency provision includes After Hours, Weekends and Holidays. Should this emergency occur, due to the cost of operation, overtime, materials and employees that will be provided during these emergencies, Florida-Spectrum Environmental Services, Inc. will charge the following outlined below.”

After Hours (Monday through Friday)			
Analytical	Sampling Fees	Pickup Fees	Laboratory Fees
Same as Contract Price	\$112.50 per/hr	\$150.00	\$150.00
Weekends (Saturday and Sunday)			
Analytical	Sampling Fees	Pickup Fees (Saturday & Sunday)	Laboratory Fees
Same as Contract Price	\$112.50 per/hr	\$150.00	\$150.00 (Saturday All other Departments) \$75.00 (Saturday Micro Only)
			\$300.00 (Sunday)
Any samples dropped off, picked up or sampled on a Friday or day before a Holiday that have a short hold that require immediate prep to be analyzed will be subject to a weekend Charge. ** Special Staffing is required.			
Weekend Lab Fee (Analysis for Micro Samples and Other Short Hold Analyses) (Sunday) (Special Staffing required for Sundays)			
Holidays			
Analytical	Sampling Fees	Pickup Fees	Laboratory Fees
Same as Contract Price	\$150.00 per/hr	\$150.00	\$400.00

***PLEASE NOTE:** Florida-Spectrum Environmental Services, Inc. has submitted this separate pricing, because we wanted to be fair and not charge the Department emergency/crisis fees during normal hours of operation.

Eleventh Order of Business



Pump Inspection/Rahab GF 2020-01

MWI Pumps 7775 SW 9 th . Street (Oslo Road) Vero Beach, FL 32968 Phone: (772) 770-0004 Fax: (772) 770-1096	Date:5-4-20 Quotation validity unless otherwise noted expires 30 days from date shown
--	--

48" Vertical Service Additional Work

Project:	Coral Springs ID Pump Service Station 1 RH11100	Terms: Net 30 Days from completion
Quote To:	Shawn Frankenhauser 954-868-6935 Coral Springs Improvement District 10300 NW 11th Manor Coral Springs, FL 33071	FOB: Jobsite
Delivery:		Customer Approved:
		Quoted By: Bill Miller 954-682-2062

Item	Qty.	Description	Unit Price	Total Price
A	1	Original Bid Amount Service pump in Station 1: ADDITIONAL WORK After disassembling of the pump and right angle gear the following additional items are recommended and included in the report. <ul style="list-style-type: none"> • Replace Steady Bearing • Repair four areas of shaft service, machine, fill machine and finish smooth (12 hours) • After sandblasting, filler weld undercutting at the impeller hub and shoulder on each blade (13 hours) • Grind smooth (blades will be good) • Replace seal on RAG horizontal shaft • Additional mobilization and crane Total Adder \$5,799.00 from original bid All items need customer approval prior to completing work. Please contact with any questions. Only One Pump is included in this job (Not Two)	\$14,031.00 \$508.00 \$1,200.00 \$1,300.00 \$111.00 \$2,680.00	\$14,031.00 \$508.00 \$1,200.00 \$1,300.00 \$111.00 \$2,680.00

WE LOOK FORWARD TO YOUR FAVORABLE CONSIDERATION

Please note that prices do not include applicable Sales Tax, Fees, Installation or Freight unless otherwise noted

MWI Rental Main Office
 208 N.W. 1st Street Deerfield Beach, FL 33441
 Phone: (954) 427-2206 Fax: (954) 426-2009

MWI Rental Fort Myers
 4945 Kim Lane NE Fort Myers, FL 33905
 Phone: (239) 337-4747 Fax: (239) 337-1331

MWI Rental Vero Beach
 7775 S.W. 9th St. (Oslo Rd.) Vero Beach, FL 32968
 Phone: (772) 770-0004 Fax: (772) 770-1096

MWI Rental Tampa
 7905 Baseline Court Tampa, FL 33637
 Phone: (813) 899-2863 Fax: (813) 899-2862

MWI Rental Orlando
 9337 Bachman Road Orlando, FL 32824
 Phone: (407) 854-3378 Fax: (407) 854-3376

MWI Rental Jacksonville
 11000 Blasius Road Jacksonville, FL 32226
 Phone: (904) 425-6741 Fax: (904) 425-6744

Twelfth Order of Business

Globaltech, Inc.
CSID Engineer's Report
May 18, 2020

PROJECTS UNDER CONTRACT

WA #133 - Facility Arc-Flash Study – Closeout

- Presentation to Board & Staff – 5/12/20

WA#159 – Improvements to High Service Pump 7 Engine – In Progress

- Approved by Board – 10/21/19
- Hired special inspector
- Worked through issues with exhaust and alternative power
- Temporary pump to be delivered by 5/20/20
- Estimated substantial completion date – 6/15/20

WA#162 – Production Well 9 VFD and Electrical Improvements – In Progress

- Approved by Board 8/19/19
- Panel arrived on site 5/04/20
- Scheduling subcontractors
- Estimated project completion date – 6/30/20

WA#168 – Membrane Train Flush Valve Addition – In Progress

- Approved by Board – 11/18/19
- Ordered one actuator
- Waiting on backflow preventor project (WA-178) to be implemented before moving forward
- Estimated project completion date – currently unknown

WA#169 – Stormwater PS 1 & 2 Structural Hardening Design – Closeout

- Approved by Board – 11/18/19
- Moving forward under WA-175

WA#170 – Acid Tank Inspection – Closeout

- Approved by Board – 12/20/19
- Amendment returning allowance will be on June Agenda

WA#171 – Wastewater Collection System Hydraulic Model – In Progress

- Approved by Board – 3/16/20
- Building GIS Model and propagating with system information
- Estimated project completion date – 9/16/20

WA#172 – DIW Generator Transfer Switch Replacement – In Progress

- Approved by Board – 4/20/20
- Developed project schedule
- Issued task order to Energy Efficient
- Issued purchase order for ATS
- Preparing design drawings
- Estimated project completion date – 11/06/20

Globaltech, Inc.
CSID Engineer's Report
May 18, 2020

PROJECTES UNDER CONTRACT (Cont.)

WA#173 – Canal Site 10A Assessment – In Progress

- Approved by Board – 4/20/20
- Prepared project schedule
- Met with home owners
- Prepared subcontracts
- Conducted boundary survey (Avirom & Associates) – 5/07
- Conducted underwater inspection (IDC) – 5/12
- Estimated project completion – 6/15

WA#174 – Plant C Structural Reinforcement – In Progress

- Approved by Board – 4/20/20
- Issued subcontracts
- Preparing design for flange improvements
- Aeration basin currently being cleaned by CSID staff through subcontract
- Begin field inspection – week of 5/18
- Estimated project completion – 9/01/20

WA#175 – Stormwater PS 1 & 2 Hardening Construction – In Progress

- Approved by Board – 4/20/20
- Issued roofing subcontract
- Roofing scheduled week of 5/18
- Materials being delivered to site
- Building permit anticipated 5/18
- Contacted DEM regarding project extension
- Estimated project completion – 6/15

WA#176 – Feed Pump Motor Repair – In Progress

- Approved by Board – 4/20/20
- Prepared subcontract for Condo Electric
- Coordinated motor pick up between CSID staff and subcontractor
- Motor picked up by Condo Electric – 5/01
- Estimated project completion – 6/30

May 18, 2020

WA#178 – Membrane Concentrate Backflow Preventer Elimination – In Progress

- Approved by Board – 4/20/20
- Developed project schedule
- Preparing design drawings
- Preparing permit application
- Will move parallel with WA-168
- Estimated project completion – 10/31

Work Authorizations Under Development

WA#164 – High Service Pump Building Drainage Improvements – On hold

WA#177 – Portable Generator Storage Building – Under development