

**Coral Springs
Improvement District**

Agenda

March 16, 2020



Coral Springs Improvement District

March 9, 2020

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on March 16, 2020 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the February 24, 2020 Meeting
3. Audience Comments
4. Approval of Financial Statements for February 2020
5. Consideration of Award of Project GF-2020-02 Bid to Fish Tech, Inc. for Culvert Cleaning in the Amount of \$92,000
6. Consideration of Award of Bids for Project GF 2020-01 for Repairs to Vertical Single End Suction Axial Flow Pumps and Right-Angle Gear Drives in the Amount of \$31,644 Per Year for Four Years
7. Motion to Exercise Optional Renewal of Contract 2016-01 with Shenandoah for Wastewater Tank Cleaning for Option Year March 17, 2020 to February 22, 2021
8. Discussion and Consideration of Opti-View Conversion
9. Consideration of Work Authorizations
 - A. Amendment #1 to Work Authorization #141 for WWTP Package Plant D Repairs for a Decrease of \$127,831.46
 - B. Work Authorization #171 for Design Build Services Related to the Force Main Hydraulic Model for a Total Cost of \$79,710
10. Engineer's Report
11. Staff Reports
 - A. Manager – Ken Cassel
 - B. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update - David McIntosh
 - Water – Joe Stephens
 - Wastewater – Tom Kedrierski
 - Stormwater – Shawn Frankenhauser
 - Field – Curt Dwigings
 - Maintenance Report – Pedro Vasquez
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports

Coral Springs Improvement District

- C. Attorney
- 12. Supervisors' Requests
- 13. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Coral Springs Improvement District was held Monday, February 24, 2020 at 4:00 p.m. at the District Office, located at 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President
Chuck Sierra	Secretary

Also present were:

Ken Cassel	District Manager
Terry Lewis	District Attorney
Dan Daly	Director of Operations
David McIntosh	Director of Utilities
Marta Rubio	District Accountant
Rick Olson	District Engineer
Frank Koslowski	Field Department
Joe Stephens	Water Department
Tom Kedrierski	Wastewater Department
Shawn Frankenhauser	Stormwater Department
Alan Baldwin	Inframark

The following is a summary of the discussions and actions taken at the February 24, 2020 Coral Springs Improvement District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the January 27, 2020 Meeting

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the minutes of the January 27, 2020 meeting were approved.

February 24, 2020

Coral Springs Improvement District

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements for January 2020

Ms. Rubio reviewed the financials for January 2020.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the financial statements for January 2020 were approved.

FIFTH ORDER OF BUSINESS

Consideration of Contract with Crom, LLC for Repairs to the .75 MG Water Storage Tank for a Total Cost of \$8,100.06, with the Option of Additional Insurance, Piggybacking Off the City of West Palm Beach

Mr. Stephens reviewed the contract with Crom, LLC. It was noted that the contract states the District will use Crom for all its prestressed concrete tank. This needs to be corrected to indicate one tank.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the contract with Crom, piggybacking off the City of West Palm Beach, was approved as amended to state one tank at a cost not to exceed \$8,500.

SIXTH ORDER OF BUSINESS

Consideration of Contract with H&H Liquid Sludge Disposal, Inc Piggybacking Off the City of Miramar

Mr. Kedrierski reviewed the contract with H&H Liquid Sludge Disposal, Inc.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with H&H Liquid Sludge Disposal and subsequent renewals, piggybacking off the City of Miramar, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Change to Service Agreement with OK Generator to Add Doosan Generators Purchased by the Field Department

Mr. Koslowski reviewed the proposed addition to the contract with OK Generator.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the revised service agreement with OK Generator was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Repairs to Lift Station 22 in the Amount of \$150,757.16 by Trio Development Company Piggybacking Off Broward County

Mr. Koslowski reviewed the proposal from Trio Development Company for repairs to Lift Station 22.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor repairs to Lift Station 22 by Trio Development Company, piggybacking off Broward County, was approved for a total cost of \$150,757.16.

NINTH ORDER OF BUSINESS

Resolution 2020-7 Providing for the Declaration of a Bona Fide Emergency and Ratification of Repairs to Pump Stations 1 and 2 by Fish Tec, Inc.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Resolution 2020-7, providing for the declaration of a bona fide emergency and ratification of repairs to Pump Stations 1 and 2, was adopted.

TENTH ORDER OF BUSINESS

Consideration of Interlocal Agreement Renewal with NatureScape

The Board reviewed the Interlocal Agreement renewal with Broward County for cost sharing of NatureScape Irrigation Service.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Interlocal Agreement with Broward County for cost sharing of NatureScape Irrigation Service was approved.

ELEVENTH ORDER OF BUSINESS

Consideration of Work Authorizations

A. Amendment #1 to Work Authorization #131 for Diesel Bypass Return Line for a Total Increase of \$12,774.98

Mr. Olson reviewed the amendment to Work Authorization #131.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor Amendment #1 to Work Authorization #131 was approved for a total increase of \$12,774.98.

B. Amendment #1 to Work Authorization #163 for Production Well 5 Redevelopment for a Total Decrease of \$21,493.84

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor Amendment #1 to Work Authorization #163 was approved for a total decrease of \$21,493.84.

TWELFTH ORDER OF BUSINESS

Presentation by Globaltech – Canal Bank Site 14

Mr. Olson provided a presentation on Work Authorization #166 for assessment of canal bank site 14, a copy of which is attached hereto and made a part of the public record.

- Mr. Cassel noted one of the policies enacted several years ago was to repair canal banks as funds became available and there was a priority listing of the sites.
- Dr. Shank requested a workshop after the staff meeting to discuss succession.
- Discussion ensued regarding unapproved alterations at a property affecting the District’s canal bank.

THIRTEENTH ORDER OF BUSINESS

Engineer’s Report

Mr. Olson reviewed his report, a copy of which is attached hereto and made part of the public record.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

- **Resolution 2020-8, Designating David McIntosh as Assistant Secretary**

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor Resolution 2020-8, designating David McIntosh as Assistant Secretary, was adopted.

B. Department Reports

- **Operations – Dan Daly**
 - **Utility Billing Work Orders**

This item is for information only. Mr. Daly also reported the newsletter was distributed and the District’s website is ADA compliant.

- **Utilities Update – David McIntosh**

Mr. McIntosh reported he is still working with FEMA and expects to receive \$309,000. Additional information was provided as requested.

- **Water – Joe Stephens**

Mr. Stephens reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Field – Curt Dwiggin**

A copy of the Field Report is attached hereto and made part of the public record.

- **Maintenance Report – Pedro Vasquez**

A copy of the Maintenance Report is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported he spoke with staff regarding succession planning.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the department reports were accepted

C. Attorney

Mr. Lewis provided a legislative update.

- There has been no movement or action on Representative Daley’s proposed bills with only three weeks left in the legislative season.
- The FASD bill to eliminate several items required on District websites is moving along and he is optimistic it will pass.

FIFTEENTH ORDER OF BUSINESS

Supervisors’ Requests

The following was discussed:

- Mr. Okyn has been working with Mr. Zilmer in preparation of the succession plan workshop.
- Mr. Sierra thanked everyone for doing a great job.

SIXTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the meeting was adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Fourth Order of Business

CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING MARCH 16, 2020

CORAL SPRINGS IMPROVEMENT DISTRICT
FINANCIAL REPORTING FOR FEBRUARY 2020

MARCH 16, 2020
Board of Supervisors Meeting

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

FEBRUARY 29, 2020

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
ASSETS				
Cash & Cash Equivalents				
Checking Accounts	\$ 182,052	1,241,001	\$ -	\$ 1,423,053
CDAR'S	114	-	-	114
CD'S & Money Market Accounts	6,742,516	14,504,107	-	21,246,623
Investment Pools	2,563,663	2,893,003	-	5,456,666
Restricted Investments	-	5,163,112	-	5,163,112
Accounts Receivable	-	787,332	-	787,332
Accrued Interest Receivable	-	-	-	-
Unbilled Utility Revenues Receivable	-	880,516	-	880,516
Due from Other Funds	164	-	-	164
Prepaid Expenses	17,221	182,044	-	199,265
Deferred Outflow-2007 Series	-	1,470,254	-	1,470,254
Land	-	361,739	581,378	943,117
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	863,036	-	863,036
Machinery & Equipment (Net)	-	1,079,450	124,553	1,204,003
Imp. Other than Bldgs. (Net)	-	52,054,639	6,410,197	58,464,836
Buildings (Net)	-	146,168	-	146,168
Construction in Progress	-	1,411,153	-	1,411,153
TOTAL ASSETS	\$ 9,505,730	\$ 83,432,552	\$ 7,116,128	\$ 100,054,410

**CORAL SPRINGS IMPROVEMENT DISTRICT
BALANCE SHEET
All Fund Types and Account Groups**

FEBRUARY 29, 2020

DESCRIPTION	GENERAL FUND	WATER & SEWER FUND	GENERAL FIXED ASSETS	TOTALS
LIABILITIES				
Accounts Payable	\$ 6,767	\$ -	\$ -	\$ 6,767
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued Principal/Int Payable-Bonds	-	977,777	-	977,777
Accrued Wages Payable	-	-	-	-
Accrued Vac/Sick Time Payable	-	458,991	-	458,991
Pension Payable	-	-	-	-
Utility Tax Payable	-	51,218	-	51,218
Payroll Taxes Payable	-	-	-	-
Deposits	86,500	556,749	-	643,249
Deferred Revenues	-	-	-	-
Due to Other Funds	-	945	-	945
Net OPEB Obligation	-	109,239	-	109,239
Bonds Payable-2016 Series	-	38,615,000	-	38,615,000
TOTAL LIABILITIES	\$ 93,267	\$ 40,769,919	\$ -	\$ 40,863,186
FUND BALANCE / NET POSITION				
Fund Balance:	-	-	-	-
Unspendable	17,221	-	-	17,221
Assigned	3,906,000	-	-	3,906,000
Unassigned	5,489,242	-	-	5,489,242
Net Position	-	42,662,633	-	42,662,633
Investment in GF	-	-	7,116,128	7,116,128
TOTAL FUND BALANCE/ NET ASSETS	\$ 9,412,463	\$ 42,662,633	\$ 7,116,128	\$ 59,191,224
TOTAL LIABILITIES & FUND BALANCE	\$ 9,505,730	\$ 83,432,552	\$ 7,116,128	\$ 100,054,410

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending February 29, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
Assessments (Net) (*)	\$ 3,429,399	\$ 1,428,916	\$ 3,230,927	\$ 1,802,011
Permit Review Fees	1,000	417	2,500	2,083
Interest Income	20,000	8,333	33,685	25,352
Shared Personnel Revenue	34,912	14,550	14,550	-
Miscellaneous Revenue	-	-	-	-
FEMA Reimbursement	-	-	-	-
Carry Forward Assigned Funds (*)	420,557	-	-	-
TOTAL REVENUES	\$ 3,905,868	\$ 1,452,216	\$ 3,281,662	\$ 1,829,446
EXPENDITURES				
ADMINISTRATIVE				
Supervisor Fees	\$ 7,200	\$ 3,000	\$ 2,800	\$ 200
Salaries/Wages	162,726	68,846	54,802	14,044
Special Pay	281	260	260	-
FICA Taxes	13,000	5,500	4,425	1,075
Pension Expense	19,527	8,261	6,606	1,655
Health Insurance	63,655	26,523	23,937	2,586
Workers Comp. Ins.	620	258	197	61
Engineering Fees (*)	42,000	17,500	6,256	11,244
Legal Fees (*)	84,000	35,000	18,826	16,174
Special Consulting Services (*)	94,600	39,417	99,604	(60,187)
Annual Audit (*)	10,600	10,600	8,100	2,500
Actuarial Computation-OPEB	2,772	1,155	-	1,155
Management Fees	59,032	24,599	24,599	-
Telephone Expense	3,434	1,432	1,432	-
Postage	688	289	289	-
Printing & Binding	1,298	542	542	-
Administrative Building Cost	12,360	5,150	5,150	-
Insurance	1,238	516	325	191
Legal Advertising	2,000	833	1,021	(188)
Contingencies/Other Current Charges	1,000	417	528	(111)
Paver Incentive Program	12,500	5,208	-	5,208
Computer Expense/Technology	29,400	12,250	6,434	5,816
Digital Record Management	1,000	417	-	417
Office Supplies	7,337	3,055	3,055	-
Dues, Licenses, Schools & Permits	7,875	3,281	2,675	606
Promotional Expenses	4,800	2,000	-	2,000
Capital Purchases	-	-	-	-
TOTAL ADMINISTRATIVE	\$ 644,943	\$ 276,309	\$ 271,863	\$ 4,446

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND**

Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending February 29, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
FIELD OPERATIONS				
Salaries and Wages	\$ 286,361	\$ 121,153	\$ 111,292	\$ 9,861
Special Pay	921	920	920	-
FICA Taxes	21,907	9,268	8,465	803
Pension Expense	34,363	14,538	12,882	1,656
Health Insurance	107,813	44,922	37,461	7,461
Worker's Comp. Insurance	15,864	6,610	6,209	401
Water Quality Testing	3,000	1,250	538	712
Communications-Radios/Cellphones	2,022	843	399	444
Electric	1,458	608	328	280
Rentals & Leases	500	208	87	121
Insurance	15,290	6,371	3,789	2,582
Hurricane Irma Processing Fees	-	-	-	-
R & M - General	74,250	30,938	13,456	17,482
R & M - Facility	3,000	1,250	899	351
R & M - Culvert Inspection & Cleaning	119,500	49,792	19,500	30,292
R & M - Canal Dredging & Maintenance	25,000	10,417	-	10,417
R & M - Vegetation Management	60,000	25,000	4,200	20,800
Operating Supplies - General	17,025	7,094	13,429	(6,335)
Operating Supplies - Chemicals	120,540	50,225	31,706	18,519
Operating Supplies - Uniform	2,414	1,006	835	171
Operating Supplies - Motor Fuels	51,705	21,544	1,682	19,862
Dues, Licenses, Schools & Permits	3,842	1,601	1,100	501
Capital Outlay-Equipment	27,500	11,458	-	11,458
Capital Improvements	655,650	273,188	65,244	207,944
TOTAL FIELD	\$ 1,649,925	\$ 690,204	\$ 334,421	\$ 355,783
TOTAL EXPENDITURES	\$ 2,294,868	\$ 966,513	\$ 606,284	\$ 360,229
RESERVES				
Reserved for 1st Qtr. Operating	361,000	150,417	-	150,417
Reserved for Projects & Emergencies	250,000	104,167	-	104,167
Storm Damages Reserves	1,000,000	416,667	-	416,667
TOTAL RESERVES	\$ 1,611,000	\$ 671,251	\$ -	\$ 671,251
TOTAL EXPENDITURES & RESERVES	\$ 3,905,868	\$ 1,637,764	\$ 606,284	\$ 1,031,480
EXCESS REVENUES OVER (UNDER)				
EXPENDITURES & RESERVES	\$ -		\$ 2,675,378	
FUND BALANCE BEGINNING			\$ 6,737,085	
FUND BALANCE ENDING			\$ 9,412,463	

(*) Not prorated figures

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending February 29, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
Water Revenue	\$ 6,467,008	2,694,587	\$ 2,739,320	\$ 44,733
Sewer Revenue	5,852,977	2,438,740	2,467,289	28,549
Standby Revenue	3,120	1,300	1,300	-
Processing Fees	12,000	5,000	7,060	2,060
Lien Information Fees	9,000	3,750	6,275	2,525
Delinquent Fees	290,000	120,833	131,025	10,192
Contract Utility Billing Services	62,602	26,090	26,090	-
Contract HR & Payroll Services	13,289	5,540	5,540	-
Facility Connection Fees	-	-	12,600	12,600
Meter Fees	-	-	475	475
Line Connection Fees	-	-	300	300
Interest Income-Restricted	-	-	33,036	33,036
Interest Income-Operations	65,000	27,083	77,087	50,004
Rent Revenue	65,203	27,168	40,832	13,664
Technology Sharing Revenue	15,450	6,434	6,434	-
Misc. Revenues	12,000	5,000	53,772	48,772
Renewal & Replacement (*)	-	-	-	-
Carryforward Prior Yr. Fund Balance (*)	1,705,236	-	-	-
TOTAL REVENUES	\$ 14,572,885	\$ 5,361,525	\$ 5,608,435	\$ 246,910

CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending February 29, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
EXPENSES				
ADMINISTRATIVE				
Salaries and Wages	\$ 1,011,726	\$ 428,038	\$ 393,558	\$ 34,480
Special Pay (*)	2,534	2,534	2,447	87
FICA Taxes	77,397	32,745	27,301	5,444
Pension Expense	121,408	51,365	45,608	5,757
Health Insurance	233,182	97,159	84,090	13,069
Workers Comp. Insurance	3,423	1,426	793	633
Unemployment Compensation	4,000	1,667	-	1,667
Engineering Fees (*)	33,600	14,000	1,306	12,694
OPEB Expense	2,863	1,193	-	1,193
Trustee/Other Debt Expenses (*)	10,720	10,720	9,159	1,561
Legal Fees (*)	60,000	25,000	12,298	12,702
Special Consulting Services	86,000	35,833	5,174	30,659
Travel & Per Diem (Board)	4,500	1,875	-	1,875
Annual Audit (*)	12,150	12,150	12,150	-
Actuarial Computation - OPEB	2,700	1,125	-	1,125
Management Fees	88,552	36,899	36,899	-
Telephone Expense	13,835	5,765	5,278	487
Postage	36,600	15,250	14,661	589
Printing & Binding	21,970	9,154	8,791	363
Electric Expense	12,960	5,400	3,319	2,081
Rentals and Leases	3,075	1,281	1,064	217
Insurance	16,520	6,883	4,107	2,776
Repair and Maintenance	26,460	11,025	6,433	4,592
Legal Advertising	4,500	1,875	145	1,730
Other Current Charges	29,910	12,463	11,150	1,313
Merchant Fees	78,520	32,717	31,115	1,602
Computer/Technology Expenses	113,835	47,431	25,528	21,903
Employment Ads	13,550	5,646	2,972	2,674
Toilet Rebate	14,850	6,188	3,663	2,525
Office Supplies	4,000	1,667	-	1,667
Dues, Licenses, Schools & Permits (*)	12,000	5,000	1,125	3,875
Promotional Expenses (*)	14,640	6,100	5,110	990
Capital Outlay (*)	23,000	9,583	8,384	1,199
Total Administrative	\$ 2,194,979	\$ 937,157	\$ 763,628	\$ 173,529

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending February 29, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
PLANT OPERATIONS				
Salaries and Wages	\$ 1,700,446	\$ 719,419	\$ 633,143	\$ 86,276
Special Pay (*)	2,703	2,546	2,546	-
FICA Taxes	130,084	55,036	48,424	6,612
Pension Expense	201,000	85,038	69,860	15,178
Health Insurance	354,297	147,624	135,181	12,443
Workers Comp. Insurance	93,877	39,115	25,419	13,696
OPEB Expense	4,437	1,849	-	1,849
Water Quality Testing	68,475	28,531	15,771	12,760
Telephone Expense	8,900	3,708	3,079	629
Electric Expense (*)	698,830	291,179	198,413	92,766
Rentals and Leases	15,500	6,458	1,778	4,680
Insurance	166,630	69,429	46,890	22,539
Repair & Maintenance-General	1,007,715	419,881	164,204	255,677
Repair & Maint-Filters for Water Plant (*)	678,290	282,621	18,391	264,230
Sludge Management - Sewer	150,000	62,500	33,806	28,694
Office Supplies	3,635	1,515	532	983
Operating Supplies - General	98,675	41,115	8,467	32,648
Operating Supplies - Chemicals (*)	337,995	140,831	87,756	53,075
Uniforms	9,775	4,073	4,087	(14)
Motor Fuels	99,411	41,421	1,837	39,584
Dues, Licenses, Schools & Permits (*)	56,950	14,736	14,736	-
Capital Outlay (*)	964,000	79,258	79,258	-
Renewal & Replacement (*)	-	-	-	-
TOTAL PLANT OPERATIONS	\$ 6,851,625	\$ 2,537,883	\$ 1,593,578	\$ 944,305

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending February 29, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
FIELD OPERATIONS				
Salaries and Wages	\$ 786,613	\$ 332,798	\$ 279,265	\$ 53,533
Special Pay	1,405	1,299	1,299	-
FICA Taxes	60,176	25,459	21,237	4,222
Pension Expense	94,394	39,936	30,914	9,022
Health Insurance	247,480	103,117	82,256	20,861
Workers Comp. Insurance	49,556	20,648	14,432	6,216
OPEB Expense	2,723	1,135	-	1,135
Water Quality Testing	1,000	417	60	357
Naturescape Irrigation Service (*)	4,970	2,071	-	2,071
Telephone Expense	13,950	5,813	4,990	823
Electric Expense (*)	114,480	47,700	36,385	11,315
Rent Expense	9,500	3,958	3,393	565
Rent Expense - SCADA	56,040	23,350	23,350	-
Insurance	24,000	10,000	6,101	3,899
Repairs and Maintenance	216,000	90,000	43,415	46,585
R&M Lift Stations	168,850	70,354	33,509	36,845
R&M Generators	33,080	13,783	12,329	1,454
Meters	60,680	25,283	10,839	14,444
Office Supplies	1,680	700	123	577
Operating Supplies - General	57,190	23,829	21,364	2,465
Uniforms	5,820	2,425	2,610	(185)
Motor Fuels	22,860	9,525	9,906	(381)
Dues, Licenses, Schools & Permits (*)	13,300	1,899	1,899	-
Capital Outlay (*)	381,000	232,243	232,243	-
Renewal & Replacement (*)	-	-	-	-
TOTAL FIELD OPERATIONS	\$ 2,426,747	\$ 1,087,742	\$ 871,919	\$ 215,823
TOTAL OPERATING EXPENSES	\$ 11,473,351	\$ 4,562,782	\$ 3,229,125	\$ 1,333,657

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
Statement of Revenues, Expenses and Change in Net Assets
For the Period Ending February 29, 2020**

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 2/29/2020	ACTUAL 5 MONTHS ENDING 2/29/2020	VARIANCE FAVORABLE (UNFAVORABLE)
RESERVES				
Required Reserve for R & R	-	-	-	-
TOTAL OPERATING EXP & RESERVE	\$ 11,473,351	\$ 4,562,782	\$ 3,229,125	\$ 1,333,657
AVAILABLE FOR DEBT SERVICE	\$ 3,099,534		\$ 2,379,310	
DEBT SERVICE				
Principal				
2016 Series	1,640,000	683,335	683,335	-
Interest				
2016 Series	1,177,758	490,735	490,735	-
Total Debt Service	\$ 2,817,758	\$ 1,174,070	\$ 1,174,070	\$ -
Excess Revenues (Expenses)	281,776		1,205,240	
TOTAL DEBT SERV & RESERVES	3,099,534		2,379,310	
Net Assets Beginning			\$ 41,457,393	
Net Assets Ending			\$ 42,662,633	

(*) Not prorated figures

**SUMMARY OF OPERATIONS
& DEBT SERVICE COVERAGE**

	AMOUNT
REVENUES	\$ 5,608,435
OPERATING EXPENDITURES	
Operating Expenditures-Admin	763,628
Operating Expenditures-Plant	1,593,578
Operating Expenditures-Field	871,919
TOTAL OPERATING EXPENDITURES	\$ 3,229,125
Reserve Required for Future Debt Service	-
TOTAL OPERATING EXPENDITURES & RESERVES	\$ 3,229,125
AVAILABLE FOR DEBT SERVICE	\$ 2,379,310
LESS: DEBT SERVICE	1,174,070
EXCESS REVENUES (EXP)	\$ 1,205,240
	Debt Service Coverage 2.03

**CORAL SPRINGS IMPROVEMENT DISTRICT
ASSESSMENT COLLECTIONS FOR FY 2019 - 2020**

FEBRUARY 2020

DATE	ASSESSMENTS COLLECTED (Net of all Commissions & Fees)
10/31/2019	-
11/30/2019	\$261,883
12/31/2019	2,843,552
1/31/2020	58,766
2/29/2020	66,726
TOTALS	\$3,230,927

CORAL SPRINGS IMPROVEMENT DISTRICT

CHECK REGISTERS

FEBRUARY 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	02/01/2020 thru 02/29/2020	#5159 - #5184	\$115,304.46
Total			\$115,304.46

*** CHECK DATES 02/01/2020 - 02/29/2020 ***

CSID - GENERAL FUND
BANK G CHKING GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/07/20	01175				FISKE & COMPANY		5,000.00	005159	
2/07/20	00105				FLORIDA FISH FARM INC.		4,050.00	005160	
2/07/20	00023				FLORIDA POWER & LIGHT CO.		64.53	005161	
2/07/20	00060				GALOTTI, JASON		90.00	005162	
2/07/20	00248				LEWIS, LONGMAN & WALKER, P.A.		2,831.01	005163	
2/07/20	00157				PEP BOYS		531.98	005164	
2/07/20	00284				WASTE PRO-POMPANO		704.13	005165	
2/20/20	01151				BECKER & POLIAKOFF, P.A.		11,657.66	005166	
2/20/20	99999				*****INVALID VENDOR NUMBER*****		.00	005167	
2/20/20	00051				CORAL SPRINGS IMPROVEMENT DIST WS		14,646.25	005168	
2/20/20	00117				FEL-POMPANO BEACH, FL WW # 125		45.06	005169	
2/20/20	00266				FIRE & SECURITY SOLUTIONS, INC.		122.03	005170	
2/20/20	00257				GLEN HANKS CONSULTING ENGINEERS		306.25	005171	
2/20/20	00257				GLEN HANKS CONSULTING ENGINEERS		87.50	005172	
2/20/20	00257				GLEN HANKS CONSULTING ENGINEERS		1,750.00	005173	
2/20/20	00257				GLEN HANKS CONSULTING ENGINEERS		393.75	005174	
2/20/20	00257				GLEN HANKS CONSULTING ENGINEERS		2,143.75	005175	
2/20/20	00006				GREEN THUMB LAWN & GARDEN LLC		182.30	005176	
2/20/20	00248				LEWIS, LONGMAN & WALKER, P.A.		2,661.74	005177	
2/20/20	00245				RICE PUMP & MOTOR REPAIR INC.		455.55	005178	
2/20/20	01174				TREE MASTERS FL LLC		2,000.00	005179	
2/20/20	01165				XEROX		14.72	005180	
2/25/20	00080				CORAL SPRINGS IMPROVEMENT DIST WS		31,747.25	005181	
2/25/20	00183				FISH TEC, INC.		28,400.00	005182	
2/25/20	01159				INFRAMARK, LLC		4,919.00	005183	
2/25/20	00156				UNIVERSITY OF FLORIDA		500.00	005184	
TOTAL FOR BANK G							115,304.46		
TOTAL FOR REGISTER							115,304.46		

CHECK DATE	VEND#	INVOICE DATE	NUMBER	0	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/07/20	01175					RETAINER-PARK PROPERTY FISCHE & COMPANY		5,000.00	005159	
2/07/20	00105					TRIPLOID GRASS CARP FLORIDA FISH FARM INC.		4,050.00	005160	
2/07/20	00023					12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1		64.53	005161	
2/07/20	00060					REIMB BOOT ALLOW FY2020 GALOTTI, JASCN		90.00	005162	
2/07/20	00248					LEGAL SERVICES 12/2019 LEWIS, LONGMAN & WALKER, P.A.		2,831.01	005163	
2/07/20	00157					TOOL BOXES PEP BOYS		531.98	005164	
2/07/20	00284					SUNSHINE 50% PINETREE 25% CSID-GF 25%		704.13	005165	
2/20/20	01151					PARK PROPERTY 01/2020 BECKER & POLIAKOFF, P.A.		11,657.66	005166	
2/20/20	99999					VOID CHECK *****INVALID VENDOR NUMBER*****		.00	005167	
2/20/20	00051					WEEKLY UNIFORM RENTAL GASOLINE-GAS GASOLINE-DIESEL SPRINT SAM'S CLUB-FIELD SUP UNIFORMS-SHIRTS-BOARD MEM AMEX-MATS.COM-GARAGE BLDG MEDEXPRESS-NEW EMPLOYMENT TELEPHONE POSTAGE PRINTING & BINDING RENT TECHNOLOGY SHARING OFFICE SUPPLIES HEALTH INSURANCE..ADMIN HEALTH INSURANCE..FIELD		14,646.25	005168	
2/20/20	00117					CORAL SPRINGS IMPROVEMENT DIST WS				
2/20/20	00266					GARAGE BLDG-PUMP ST-PARTS GARAGE BLDG-PUMP ST-PARTS FEL-POMPANO BEACH,FL WW # 125		45.06	005169	
2/20/20	00257					REPAIR MODULE FIRE & SECURITY SOLUTIONS, INC.		122.03	005170	
2/20/20	00257					CS PROMENADE 01/2020 GLEN HANKS CONSULTING ENGINEERS		306.25	005171	
2/20/20	00257					OUTBACK 01/2020 GLEN HANKS CONSULTING ENGINEERS		87.50	005172	
2/20/20	00257					MCDONALD'S 01/2020 GLEN HANKS CONSULTING ENGINEERS		1,750.00	005173	
2/20/20	00257					MISC. SERVICES 01/2020 GLEN HANKS CONSULTING ENGINEERS		393.75	005174	
2/20/20	00257					600 UNIVERSITY 01/2020 GLEN HANKS CONSULTING ENGINEERS		2,143.75	005175	
2/20/20	00006					CHAINSAW SUPPLIES GREEN THUMB LAWN & GARDEN LLC		182.30	005176	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/20/20	00248			LEGISLATION 01/2020	LEWIS, LONGMAN & WALKER, P.A.		2,661.74	005177	
2/20/20	00245			GARAGE BLDG PUMP STATION	RICE PUMPO& MOTOR REPAIR INC.		455.55	005178	
2/20/20	01174			TREE REMOVAL	TREE MASTERS FL LLC		2,000.00	005179	
2/20/20	01165			COPIER LEASE # 7232 02/20			14.72	005180	
2/25/20	00080			COPIER READS # 7232 02/20	XEROX				
2/25/20	00183			AMT DUE WS 02/21/2020	CORAL SPRINGS IMPROVEMENT DIST WS		31,747.25	005181	
2/25/20	01159			CULVERT INSPECTION 2020	FISH TEC, INC.		28,400.00	005182	
2/25/20	01159			PMP STATION-REPAIRS			4,919.00	005183	
2/25/20	00156			MANAGEMENT FEES 02/2020	INFRAMARK, LLC		500.00	005184	
				AQUATIC SEMINAR-CEUS EE 2	UNIVERSITY OF FLORIDA				
					TOTAL FOR BANK G		115,304.46		
					TOTAL FOR REGISTER		115,304.46		

CORAL SPRINGS IMPROVEMENT DISTRICT
 CHECK REGISTERS
FEBRUARY 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	02/01/2020 thru 02/29/2020	#28721 - #28870	\$630,915.88
Total			\$630,915.88

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/04/20	01392			PRE-PAID POSTAGE-01/2020	PRINTING CORP. OF THE AMERICAS, INC		4,418.16	028721	
2/04/20	01392			PRE-PAID POSTAGE-02/2020	PRINTING CORP. OF THE AMERICAS, INC		3,000.00	028722	
2/04/20	01085			PLANC C-WALKWAY PARTS	A. TARLER, INC.		11.00	028723	
2/04/20	01630			TANK REFILLS HAZMAT CHARGE	AIRGAS USA, LLC		126.08	028724	
2/04/20	00005			COT SOD HYPO 58% COT SOD HYPO 42% COT SOD HYPO 58% COT SOD HYPO 42%	ALLIED UNIVERSAL CORP.		5,060.18	028725	
2/04/20	01481			REIMB BOOT ALLOW FY2020	ANDERSON, MAURICE		41.70	028726	
2/04/20	01641			REIMB BOOT ALLOW FY2020	BATES, DANIEL		90.00	028727	
2/04/20	00352			UTILITY TAXES 01/2020	CITY OF CORAL SPRINGS		56,595.15	028728	
2/04/20	01452			CALIBRATION CERTIFICATE	DELTA CONTROLS		2,160.00	028729	
2/04/20	00017			OVERNIGHT SERVICE	FEDEX		36.96	028730	
2/04/20	00018			PLANT D-PVC	FEL-POMPANO BEACH, FL WW # 125		142.96	028731	
2/04/20	00666			REIMB BOOT ALLOW FY2020	FLORES-ROMAN, MANUEL		90.00	028732	
2/04/20	01360			WA 141 WWTP PLANT D	GLOBALTECH, INC.		2,073.18	028733	
2/04/20	01360			IMPROVE TO HSP 7 ENGINE	GLOBALTECH, INC.		7,650.00	028734	
2/04/20	01360			WA 163 PROD WELL05	GLOBALTECH, INC.		17,491.68	028735	
2/04/20	01360			CAPACITY ANALYSIS REPORT	GLOBALTECH, INC.		5,482.50	028736	
2/04/20	01360			MEMBRANE TRAIN FLUSH VAL	GLOBALTECH, INC.		6,282.14	028737	
2/04/20	01360			LETTER-REDUCE WTR LOSSES	GLOBALTECH, INC.		1,175.00	028738	
2/04/20	00063			MISC PARTS WELL 9-BATTERY	GRAINGER, INC.		551.18	028739	
2/04/20	01535			AMMONIA FLUORIDE ANTI-SCALANT SODIUM HYDROXIDE	HAWKINS, INC.		7,165.28	028740	
2/04/20	01605			MANAGEMENT FEE 01/20 COPIES 01/20 POSTAGE 01/20	INFRAMARK, LLC		7,418.60	028741	
2/04/20	01302			LEGISLATION 12/2019	LEWIS, LONGMAN & WALKER, P.A.		2,512.75	028742	

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED YRMO	TO... FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/04/20	01302					LEGAL SERVICES 12/2019 LEWIS, LONGMAN & WALKER, P.A.			4,473.80	028743
2/04/20	01655					REIMB BOOT ALLOW FY2020 MAHARAJ, ANAND			90.00	028744
2/04/20	01150					COPY PAPER-5 CASES-LETTER OFFICE SUPPLIES-MISC CHAIR 4 FRAMES OFFICE SUPP-PADS OFFICE DEPOT			410.33	028745
2/04/20	00683					PORTABLE GEN 8-DIAGNOSES OK GENERATORS			337.50	028746
2/04/20	00045					UNIT=050 OIL CHANGE UNIT=047 OIL CHANGE UNIT=048 OIL CHANGE-TIRES UNIT=046 REPAIRS PEP BOYS			942.59	028747
2/04/20	00351					GLOVES SAFETY SUPPLIES SAFETY SUPPLIES SAFETY SUPPLIES RITZ SAFETY EQUIPMENT, LLC			790.91	028748
2/04/20	01571					PEST CONTROL-ADMIN 01/20 PEST CONTROL-MAINT 01/20 SAMCO PEST SOLUTIONS			260.00	028749
2/04/20	01168					REIMB BOOT ALLOW FY2020 SIBERT, MICHAEL			90.00	028750
2/04/20	01175					UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 01/22/2020 UNIFORMS-GF 01/22/20 POLOS-CHUCKOS. 1/29/2020 POLOS-MARTIN S.1/29/2020 POLOS-LEN O. 1/29/2020 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 1/29/2020 UNIFORMS-GF 01/29/20 UNIFIRST CORPORATION			610.43	028751
2/04/20	01561					PRINCIPAL 2016 SER 02/20 US BANK			136,666.67	028752
2/04/20	01562					INTEREST 2016 SER 02/20 US BANK			98,146.46	028753
2/04/20	01264					ADMIN PHONE 02/20 WASTE PHONE 02/20 FIELD PHONE 02/20 WINDSTREAM COMMUNICATIONS, LLC			284.74	028754
2/04/20	01264					ADMIN PHONE 02/20 FIELD PHONE 02/20 WINDSTREAM COMMUNICATIONS, LLC			213.58	028755
2/04/20	01465					WELL 5-TUBING				

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/05/20	88888								WELL 5-TUBING			96.52	028756
									WORLD ELECTRIC SUPPLY, INC.				
2/05/20	88888								700015914 *ACOSTA LUZ RAH			42.14	028757
									*LUZ ACOSTA-RAHIM				
2/05/20	88888								700034508 *FEINBERG DENIS			60.02	028758
									*DENISE FEINBERG				
2/05/20	88888								900481408 CAMPBELL/HICKMA			8.69	028759
									WALTER CAMPBELL &				
2/05/20	88888								300873609 *PEREZ ADRIANA			9.72	028760
									*ADRIANA PEREZ				
2/05/20	88888								610283907 *COUNTS RANDY			60.02	028761
									*RANDY COUNTS				
2/05/20	88888								520558304 CORAL SPRINGS M			194.68	028762
									CORAL SPRINGS MEDICAL PROP LLC				
2/05/20	88888								530306205 SELECT PORTFOLI			35.93	028763
									SELECT PORTFOLIO SERVICES				
2/05/20	88888								530841912 *AGHARAAD YAKZA			269.83	028764
									*YAKZAN AGHARAAD				
2/05/20	88888								740315012 NATIONSTAR MORT			39.98	028765
									NATIONSTAR MORTGAGE COMPANY				
2/05/20	88888								040532005 BSI FINANCIALOS			60.02	028766
									BSI FINANCIAL SERVICE				
2/05/20	88888								140721906 NAUMOVSKI ANDY			35.59	028767
									ANDY/EMILY NAUMOVSKI				
2/05/20	88888								250288703 FINDLAN WILLIAM			122.25	028768
									WILLIAM C FINDLAN				
2/05/20	88888								550326403 KAPANUN ELIZABE			69.37	028769
									ELIZABETH KAPUNAN/BILL GILLULY				
2/05/20	88888								050357710 WIGGILL JAYSON			35.02	028770
									JAYSON J WIGGILL				
2/05/20	88888								460538113 *THE ARGENTINIA			100.00	028771
									*THE ARGENTINIAN GRILL STOP				
2/05/20	88888								270328206 AGUILLON/NAKAD			23.33	028772
									JORGE AGUILLON/LUCENA NAKAD				
2/05/20	88888								470625107 *JEREZ YVETTE			47.18	028773
									*YVETTE JEREZ				
2/05/20	88888								470642310 *DARWICK ASHLEY			12.08	028774
									*ASHLEY DARWICK				
2/05/20	88888								888010001 AQUA FORCE PRES			389.91	028775
									AQUA FORCE PRESSURE CLEANING				
2/05/20	88888								790220805 TOLEDO JUAN			100.00	028776
									JUAN TOLEDO				
2/05/20	88888								890922606 *BECKMAN DAVID			60.02	028777
									*DAVID BECKMAN				
2/05/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028778
2/05/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028779
2/05/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028780
2/05/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028781
2/05/20	99999								VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028782
2/05/20	01130								CBOD & TSS 9120133				

CHECK DATE	VEND#	INVOICE DATE0... NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
					CBOD & TSS 9120134			
					CBOD & TSS 9120202			
					CBOD & TSS 9120203			
					CBOD & TSS 9120219			
					CBOD & TSS 9120220			
					CBOD & TSS 9120310			
					CBOD & TSS 9120311			
					BACTIS TESTING 9120377			
					CBOD & TSS 9120385			
					CBOD & TSS 9120424			
					CBOD & TSS 9120425			
					DISINFECT 9120426			
					RO CONCEN 9120440			
					CBOD & TSS 9120499			
					CBOD & TSS 9120500			
					MONITORING WELLS 9120501			
					TOTAL P & N 9120515			
					CBOD & TSS 9120684			
					PLATE COUNT 9120685			
					BACTIS TESTING 9120687			
					CBOD & TSS 9120688			
					CBOD & TSS 9120693			
					CBOD & TSS 9120708			
					CBOD & TSS 9120901			
					CBOD & TSS 9120913			
					CBOD & TSS 9121073			
					CBOD & TSS 9121086			
					CBOD & TSS 9121094			
					CBOD & TSS 0010065			
					FLUORIDE 0010066			
					CBOD & TSS 0010091			
					CBOD & TSS 9121104			
					CBOD & TSS 9121157			
					BACTIS TESTING 9121163			
					PRYOR-NEW MEMBERSHIP EE 1			
					PAYPAL-FUEL GAUGE			
					ONESTEPGPS-GPS DEVICES			
					ONESTEPGPS-GPS DEVICES			
					AMAZON-BILLING TONER			
					SUPER..PARTS-20 HP LS			
					TRI-COUNTY-CONCRETE			
					YSI-PROBES			
					SHIPPING			
					FAIRFIELD INN-SEMINAR EE			
					FAIRFIELD INN-SEMINAR EE			
					PAYPAL-OVERLOAD REPLAY			
					MCKINSEY-BELT PRESS VALVE			
					EMS TOWING-UNIT=046			
					MATS.COM-MATS GARAGE BLD			
					SHIPPING			
					MATS.COM-MAT-WWTP			
					SHIPPING			
					ANTHONY'S-SEMINAR LUNCH			
					INDEED-EMPLOY-FIELD			

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
				MEM RWDS ANNUAL PROG-JAN INDEED-EMPL@Y-FIELD BRANDSMART-REFRIDGE HOME DEPOT-MICROWAVE HOME DEPOT-TILES HOME DEPOT-LINERS CABINET HOME DEPOT-SUPPLIES HOME DEPOT-LINERS-CABINET INDEED-EMPLOY-FIELD MEM RWDS ANNUAL PROG-DAN FRANCOTYP-POSTAGE-REFILL FLEETI@-MONTHLY FEE WEB*NETWORK-SSL NEW WEB	AMERICAN EXPRESS		8,547.96	028783	
2/07/20	01670			REPLACE PR 2-7-2020	CLANCY, JOHN F.		1,223.55	028784	
2/07/20	01608			REPLACE PR 2-7-2020	KLEIN, BRIAN		564.72	028785	
2/10/20	01354			GAP INS-PTREE 01/09/2020 GAP INS-W/H 01/09/2020 GAP INS-PTREE 01/23/2020 GAP INS-W/H 01/23/2020 GAP INS-BOARD 01/31/2020	AMERICAN PUBLIC LIFE INSURANCE		836.08	028786	
2/10/20	00694			TECH SUPPORT-PAYROLL 2020	ASSOCIATED SYSTEMS, INC.		966.17	028787	
2/10/20	01578			INTERNET CONNECTION 02/20	BLUE STREAM		160.13	028788	
2/10/20	01428			SAFETY APRON	BLUE TARP FINANCIAL, INC. (NORTHERN		47.98	028789	
2/10/20	00889			THREAD TAPPER	BROWARD BOLT		63.26	028790	
2/10/20	01669			WELL 5-TESTING	CONNECT CONSULTING, INC.		2,805.00	028791	
2/10/20	01256			SOD AND MULCH	CORAL SPRINGS NURSERY, INC.		201.75	028792	
2/10/20	01598			HYDRANT	CORE & MAIN LP		1,175.00	028793	
2/10/20	00023			ADMIN ELECTRIC 01/20 PLT-WATER ELECTRIC 01/20 PLT-WASTE ELECTRIC 01/20 FIELD ELECTRIC 01/20	FLORIDA POWER & LIGHT CO.		58,328.70	028794	
2/10/20	00063			MISC PARTS	GRAINGER, INC.		79.53	028795	
2/10/20	00514			SLUDGE MGMT SEWER 01/20	H & H LIQUID SLUDGE DISPOSAL, INC.		9,943.00	028796	
2/10/20	01660			ADMIN-HEALTHIEST YOU02/20 WATER-HEALTHIEST YOU02/20 WW-HEALTHIEST YOU 02/20 MAINT-HEALTHIEST YOU02/20 FIELD-HEALTHIEST YOU02/20 GF ADMIN-HEALTHIEST YOU GF DRAINAGE-HEALTHIEST					

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO... YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/10/20	00987			PINETREE-HEALTHIEST YOU	HEALTHIEST YOU		504.00	028797	
2/10/20	01124			REPLACE CR BOOT FY2018	HORN, RICHARD		36.85	028798	
2/10/20	01556			REIMB BOOT ALLOW FY2020	HOSEIN, FAZAL		90.00	028799	
2/10/20	01666			BAR SCREEN BAGS	HUBER TECHNOLOGY INC.		501.55	028800	
2/10/20	01667			FRWA-FOCUS ON CHANGE	KEDRIERSKI, TOM		65.00	028801	
2/10/20	00044			FRWA-FOCUS ON CHANGE	O'BRIEN, JOHN		65.00	028802	
2/10/20	01355			HR ENVELOPES ENVELOPES-ACCOUNTING	OFFICE DEPOT BUSINESS CREDIT		130.96	028803	
2/10/20	01434			FEB 2020-PREPAID/SERVICE FEB 2020-PREPAID/RECOVERY MICROSOFT INTERFACE	OFFICESTREAM, INC.		1,680.00	028804	
2/10/20	00045			PLASTIC DOOR HANGERS	MICHAEL PEAKE		382.66	028805	
2/10/20	01410			UNIT=046 COOLANT TANK	PEP BOYS		470.97	028806	
2/10/20	01550			METER REPLACEMENT	RG3 METER COMPANY		3,371.08	028807	
2/10/20	99999			PROBES FREIGHT	ROSEMOUNT INC.		1,339.85	028808	
2/10/20	00425			VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	028809	
2/10/20	00053			ADMIN-COFFEE SUPP ADMIN-MISC KITCHEN SUPP WATER-COFFEE/GATORADE WATER-CLEANING SUPP WW-COFFEE/GATORADE WW-CLEANING SUPP MAINT-COFFEE/GATORADE MAINT-CLEANING SUPP FIELD-COFFEE/GATORADE FIELD-CLEANING SUPP FIELD-GF-COFFEE/GATORADE FIELD-GF-CLEANING SUPP FIELD-PT-COFFEE SUPP FIELD-PT-CLEANING SUPP FIELD-SS-COFFEE SUPP FIELD-SS-CLEANING SUPP	SAM'S CLUB/SYNCHRONY BANK		862.84	028810	
2/10/20	01175			GLASS BLDG-PAINT GLASS BLDG-PAINT	SHERWIN-WILLIAMS		1,019.32	028811	
				UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD					

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CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/10/20	00441			UNIFORMS-GF 02/05/20	UNIFIRST CORPORATION			215.42	028812
				SUBMER.MOP UP PUMP FREIGHT LAB CHEMICALS FREIGHT LAB CHEMICALS					
2/10/20	01450			FILTER CARTRIDGES QTY 540 FILTER CARTRIDGES QTY 45	USA BLUEBOOK WACO FILTERS CORPORATION			1,065.33	028813
2/10/20	01529			TRASH SERVICES-01/2020	WASTE PRO-POMPANO			6,267.15	028814
2/10/20	01318			10 HP PUMP-BEARINGS	XYLEM WATER SOLUTIONS USA, INC.			519.60	028815
2/13/20	00822			AFLAC-W/H 02/20 AFLAC-PTREE 02/20	AFLAC			1,692.00	028816
2/13/20	01373			ADMIN DENTAL 03/20 WATER DENTAL 03/20 WW DENTAL 03/20 MAINT DENTAL 03/20 FIELD DENTAL 03/20 DENTAL..GF ADMIN(BOARD) DENTAL..GF DRAINAGE DENTAL..PINETREE	AMERITAS LIFE INSURANCE CORP-DENTAL			2,862.00	028817
2/13/20	01374			ADMIN VISION 03/20 WATER VISION 03/20 WW VISION 03/20 MAINT VISION 03/20 FIELD VISION 03/20 VISION..GF ADMIN (BOARD) VISION..GF DRAINAGE VISION..PINETREE	AMERITAS LIFE INSURANCE CORP-VISION			4,983.68	028818
2/13/20	01459			DRUG SCREEN-NEW EE/FIELD DRUG SCREEN-NEW EE/DRAIN	MEDEXPRESS URGENT CARE OF BOYNTON			1,009.20	028819
2/13/20	01434			# 10 ENVELOPES 1,000	MICHAEL PEAKE			189.00	028820
2/13/20	01264			FRONT GATE PHONE 02/2020	WINDSTREAM COMMUNICATIONS, LLC			79.00	028821
2/13/20	01264			ADMIN PHONE 02/2020 FIELD PHONE 02/2020	WINDSTREAM COMMUNICATIONS, LLC			96.56	028822
2/13/20	01011			COPIER READS #7835P 01/20 COPIER LEASE #7835PT01/20 COPIER READS #7835PT01/20 COPIER READS #7535P 01/20	XEROX CORPORATION			905.74	028823
2/13/20	01392			NEWSLETTER-FEB POSTAGE	PRINTING CORP. OF THE AMERICAS, INC			196.24	028824
2/19/20	99999			VOID CHECK	*****INVALID VENDOR NUMBER*****			2,339.79	028825
								.00	028826

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/19/20	99999			VOID CHECK			.00	028827
2/19/20	00033			*****INVALID VENDOR NUMBER*****				
				PLC-UPS BATTERY				
				ADMIN KITCHEN-SUPPLIES				
				ADMIN-KITCHEN SUPPLIES				
				PORT GEN 15/16-PARTS				
				ADMIN BLDG-KNOB				
				MISC SUPPLIES				
				WWTP-WTR HEATER-NEW				
				LAB SUPPLIES				
				ADMIN KITCHEN-SUPPLIES				
				DEGAS BLWR-PARTS				
				C/D VFD-A/C				
				DEGAS BLWR DRAIN CAULK				
				SUPPLIES				
				PLANT D-A/C PARTS				
				ADMIN KITCHEN-PARTS				
				TILES-ADMIN KITCHEN				
				WATER HEATER-PARTS				
				TAX REFUND				
				METAL COVER PLATE-SUPPLIE				
				TAX REFUND				
				TAX REFUND				
				ADMIN BLDG-KITCHEN				
				WELL #1-FLOW METER REPLAC				
				FIRE HYDRANT-PAINT				
				ADMIN BLDG-PAINT				
				LS #22-PARTS				
				ROTOGUARD E-LIGHTS				
				ADMIN BLDG-PAINT SUPPLIES				
				ADMIN KITCHEN-SUPPLIES				
				SUPPLIES				
				SHOP SUPPLIES				
				RETURN-TILES	HOME DEPOT CREDIT SERVICES		2,760.57	028828
2/20/20	00005			COT-SOD HYPO 58%				
				COT SOD HYPO 42%	ALLIED UNIVERSAL CORP.		2,497.97	028829
2/20/20	01327			SCADA RENTAL				
				RENTAL-LS	DATA FLOW SYSTEMS, INC		4,670.00	028830
2/20/20	01452			ULTRASONIC RELAY				
				PROBE REPAIR				
				TSS PROBES REPLACEMENT	DELTA CONTROLS		4,496.00	028831
2/20/20	00018			REPAIRS BAND				
				WELL 1-PARTS				
				VALVE BOXES	FEL-POMPANO BEACH, FL WW # 125		2,089.00	028832
2/20/20	00063			UPS WELL 5				
					GRAINGER, INC.		129.27	028833
2/20/20	01535			CORRISION INHIBITOR				
				AMMONIA				
					CSID -----CSID---- MARTHAR			

CHECK DATE	VEND#	INVOICE DATE	NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/20/20	01506								FLUORIDE HAWKINS, INC.		3,712.50	028834	
2/20/20	01668								10 HP PUMPS-QTY 4 10 HP PUMPS-QTY 3 KAMAN INDUSTRIAL TECHNOLOGIES CORP.		6,545.00	028835	
2/20/20	00683								BLINDS-WINDOWS L DELGADO SERVICES INC.		1,800.00	028836	
2/20/20	00045								RO GEN-NEW BATTERY OK GENERATORS		3,401.44	028837	
2/20/20	01259								GEN 16-BATTERY CHARGER GENERATOR 15-TRIM PEP BOYS		42.26	028838	
2/20/20	01392								MISC PARTS DELIVERY MISC PARTS DELIVERY POLLARDWATER		240.60	028839	
2/20/20	00551								NEWSLETTER-FEB MAILING PRINTING CORP. OF THE AMERICAS, INC		2,555.00	028840	
2/20/20	00194								GARGAE BLDG-PUMP STATION RICE PUMP & MOTOR REPAIR INC.		455.54	028841	
2/20/20	00155								LS #33-TRUNK LINE SHENANDOAH GENERAL CONSTRUCTION		1,132.50	028842	
2/20/20	00441								ADMIN SPRINT 02/20 PLANT-WATER SPRINT 02/20 PLANT-WASTE SPRINT 02/20 PLANT-MAINT SPRINT 02/20 FIELD SPRINT 02/20 SPRINT 02/20 DUE SUNSHINE SPRINT 02/20 DUE CSID GF SPRINT		1,475.35	028843	
2/20/20	01671								LAB CHEMICALS FREIGHT USA BLUEBOOK		86.45	028844	
2/20/20	01671								WEB MAINT-ADA & WCAG VGLOBALTECH		275.00	028845	
2/20/20	01671								WEB MAINT-ADA & WCAG VGLOBALTECH		275.00	028846	
2/20/20	01465								WEB DESIGN-ADA COMPLIANCE VGLOBALTECH		4,000.00	028847	
2/24/20	01354								WELL 1-JUNCTION BOX WORLD ELECTRIC SUPPLY, INC.		63034	028848	
2/26/20	01227								GAP INS-PTREE 10/31/2019 GAP INS-W/H 10/31/2019 AMERICAN PUBLIC LIFE INSURANCE		376.96	028849	
2/26/20	01332								PREVENTATIVE MAINT AMC SURVEILLANCE CAMERAS		366.00	028850	
2/26/20	01089								CARTRIDGE FILTER-QTY 540 (AWC)AMERICAN WATER CHEMICALS, INC.		3,999.00	028851	
2/26/20	01256								PLANT PHONE WATER 02/2020 AT & T		68.79	028852	
2/26/20	00018								SOD CORAL SPRINGS NURSERY, INC.		195.00	028853	
2/26/20	00018								VALVE BOXES PEL-POMPANO BEACH,FL WWO# 125		610.90	028854	

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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	0 #
2/26/20	01423		ADMIN-HEALTH INS 03/2020 WATER-HEALTH INS 03/2020 WW-HEALTH INS 03/2020 MAINT-HEALTH INS 03/2020 FIELD-HEALTH INS 03/2020 HEALTH INS...GF 03/2020 HEALTH INS...GF FIELD DUE FROM DR SHANK 03/2020 HEALTH INS-PINETREE 03/20	FLORIDA BLUE		68,614.12	028855	
2/26/20	01131		POST MTR02/19/20-05/18/20	FRANCOTYP-POSTALIA, INC.		12.00	028856	
2/26/20	01515		ASPHALT	HARDRIVES ASPHALT COMPANY		120.08	028857	
2/26/20	00346		PORT GEN #14-HOSE	INDUSTRIAL HOSE & HYDRAULICS, INC.		14.53	028858	
2/26/20	01605		MANAGEMENT FEE 02/20 COPIES 02/20	INFRAMARK, LLC		7,402.55	028859	
2/26/20	01093		MONTHLY MAINT-2/2020	JLS LANDSCAPE SERVICES, INC.		3,901.41	028860	
2/26/20	01643		SAPPHIRE SYSTEM INSPECTION	JOHNSON CONTROLS FIRE PROTECTION LP		516.44	028861	
2/26/20	01506		SURGE TANK BLWR 3-BELT	KAMAN INDUSTRIAL TECHNOLOGIES CORP.		321.48	028862	
2/26/20	01302		LEGISLATION 01/2020	LEWIS, LONGMAN & WALKER, P.A.		2,661.73	028863	
2/26/20	01302		LEGAL SERVICES 01/2020	LEWIS, LONGMAN & WALKER, P.A.		2,712.83	028864	
2/26/20	00041		LAB SCALE PREVEN MAINT TAX	METTLER TOLEDO, INC.		294.25	028865	
2/26/20	01312		FORKLIFT TRAINING-EE 3 FORKLIFT TRAINING-EE 9 FORKLIFT TRAINING-EE 12 FORKLIFT TRAINING-EE 3 FORKLIFT TRAIN-EE 5 GF FORKLIFT TRAIN PT EE 2 FORKLIFT TRAIN SS EE 6	MUNICIPAL SAFETY SERVICES, INC.		1,500.00	028866	
2/26/20	00045		UNIT-047 2 TIRES ALL PORT GEN-FUEL CLEANER ALL PORT GEN-FUEL CLEANER	PEP BOYS		514.36	028867	
2/26/20	01571		PEST CONTROL-ADMIN 02/20 PEST CONTROL-MAINT 02/20	SAMCO PEST SOLUTIONS		260.00	028868	
2/26/20	01175		UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 02/12/20 UNIFORMS-WATER					

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AP300R
*** CHECK NOS. 028721-028870

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/03/20
CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

PAGE 11

Agenda Page 39

CHECK DATE	VEND#	INVOICE DATE	NUMBER	EXPENSED TO YRMO FND DPT ACCT# SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/26/20	00441			UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 02/19/20	UNIFIRST CORPORATION		436.01	028869	
				LAB CHEMICALS FREIGHT	USA BLUEBOOK		667.22	028870	
					TOTAL FOR BANK H		630,915.88		
					TOTAL FOR REGISTER		630,915.88		

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Fifth Order of Business

Coral Springs Improvement District

Agenda Item Summary



Date: March 6, 2020

Subject: Removal of sediment and debris from culvert pipes at five (5) locations in the District and dredging of the approaches to the culverts and disposal of the debris.

Department: Drainage

By: Shawn Frankenhauser

Staff Requested Action: Consideration and award of bid to Fish Tec Inc.

Budgeted: Yes **Amount:** \$92,000.00
(\$100,000.)

Attachments: Bid Tabulation.

Background/Description: The RFP for this project was advertised in the local newspaper on February 24 and March 3, 2020. There was one (1) respondent at the prebid. The firm has done excellent work for the District for the past 12 years. They are under contract with us currently to perform our annual culvert inspections.

BID TABULATION SHEET

Bid Number: 2020-02 CSID	<i>Failure to file within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. All bids accepted by the District are subject to the District's terms and conditions. Any and all terms and conditions submitted by bidders will be rejected and shall have no force and/or effect.</i>	Opened By: Shawn Frankenhauser
Bid Title: Culvert cleaning		Tabulated By:
Open Date: 3/6/2020		Verified By:
Opening Time: 11:00 AM		
Buyer: CSID		

	NAME OF BIDDER(S)				
Culvert Cleaning project	Fish Tech Inc.				
	\$92,000.00				
CSID					

Bid amount submitted is annual cost.

Sixth Order of Business

Coral Springs Improvement District

Agenda Item Summary



Date: March 6, 2020

Subject: Removal, repair and re-installation of eight (8) vertical Single End Suction Axil Flow Pumps and right-angle gear drives. Two (2) pumps per year for 4 years.

Department: Drainage

By: Shawn Frankenhauser

Staff Requested Action: Consideration and award of bid to MWI Corp.

Budgeted: Yes **Amount:** \$15,822.00 per pump **Total:** \$31,644.00 per year
Which includes options:
Thordon bearings \$1000.00 ea.
Steady bearing \$508.00
Cutlass bearing \$283.00

Attachments: Bid Tabulation.

Background/Description: The RFP for this project was advertised in the local newspaper on February 17 and February 24, 2020. There were two (2) respondents at the prebid. One of the two advised they would not submit a bid during our pre-bid meeting as the work was outside of their expertise.

BID TABULATION SHEET

Bid Number: 2020-01 CSID	<i>Failure to file within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. All bids accepted by the District are subject to the District's terms and conditions. Any and all terms and conditions submitted by bidders will be rejected and shall have no force and/or effect.</i>	Opened By: Shawn Frankenhauser
Bid Title: Pump REHAB		Tabulated By:
Open Date: 3/6/2020		Verified By:
Opening Time: 10:00 AM		
Buyer: CSID		

	NAME OF BIDDER(S)				
Culvert Cleaning project	MWI Corp.	FLORIDA DESIGN DRILLERS			
	\$14,031.00	NO BID			
CSID					

Bid amount submitted is annual cost.

Options:

Thordon bearings \$1000.00

Steady bearing \$508.00

Cutlass bearing \$283.00

Seventh Order of Business

The Successful Bidder agrees to perform the work under the Contract as an independent contractor, and not as a subcontractor, agent or employee of DISTRICT.

The Successful Bidder shall not commence work under the contract until after he has obtained all of the minimum insurance herein described.

Violation of the terms of this paragraph and its sub-parts shall constitute a breach of the Contract and DISTRICT, at its sole discretion, may cancel the Contract and all rights, title and interest of the Successful Bidder shall thereupon cease and terminate.

X **BID FORM**

“This Bid Form, together with the Invitation to Bid, the instructions to Bidders, constitutes an offer from the Bidder. If any or all parts of the Bid are accepted by the DISTRICT, an authorized officer of the DISTRICT shall affix his/her signature hereto and this document, together with the Invitation to Bid, the Instructions to Bidders, any Drawings, Plans and Specifications issued prior to execution of the Bid Form, and any Purchase Order issued by the DISTRICT after execution of this Bid Form, shall constitute the written agreement between the parties and shall together comprise the Contract Documents. The Contract Documents are complimentary and what is required by one shall be as binding as if required by all.”

X **PUBLIC ENTITY CRIMES INFORMATION STATEMENT**

“ A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.”

X **AWARD OF CONTRACT**

This document shall serve as the contract for all associated work under this project

The contract term, if an award(s) is/are made is intended to be for one (1) year with five (5) one (1) year renewal options at the discretion of the District. The contract renewals may be for Plants C, D, E or F

If the Contract is to be awarded, it will be awarded to the most responsible and responsive

Bidder for the Bid whose evaluation by DISTRICT indicates to DISTRICT that the award will be in the best interests of the DISTRICT, and not necessarily to the lowest Bidder. Criteria utilized by DISTRICT for determining the most responsible and responsive Bidder includes, but is not limited to the following:

- (a) Ability of Bidder to meet published specifications.**
- (b) Bidders experience and references, including, but not limited to, the reputation, integrity, character, efficiency, experience, skill, ability and business judgment of the Bidder, the quality of performance of Bidder under previous contracts, any subcontractors and other persons providing labor or materials to Bidder.**
- (c) Bidder's qualifications and capabilities, including but not limited to, the size, financial history, strength and stability of the business to perform the work of the Contract, the possession of necessary facilities and equipment and the quality, availability and adaptability thereof to the particular use(s) required.**
- (d) Whether Bidder can perform the contract promptly or within the time specified, without delay or interference.**
- (e) Previous and existing compliance by Bidder with laws, ordinances and regulations relating to the goods or services.**
- (f) Price.**

If applicable, the Bidder to whom award is made shall execute a written Contract within Fifteen (15) calendar days after the Contract award. If the Bidder to whom the first award is made fails to enter into a Contract as herein provided, the award may be annulled and the Contract let to the next lowest Bidder who is responsible and responsive in the opinion of the DISTRICT. Such Bidder shall fulfill every stipulation embraced herein as if he were the original party to whom the award was made.

X

BID FORM FOR BID NO. Wastewater 2016-01

SUBMITTED TO: Coral Springs Improvement District
 10300 N.W. 11th Manor
 Coral Springs, Florida 33071

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with DISTRICT to perform all work as specified in the Bid Documents for the price(s) and within the time indicated in this Bid, and in accordance with the terms and conditions of the Bid Documents.
2. Bidder accepts and hereby incorporates by reference in this Bid Form all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those pertaining to the disposition of Bid Security.
3. Bidder has examined the site of the project and has become fully informed concerning local conditions, and nature and extent of the work. Bidder has examined the indemnification and liquidated damages provisions, if any, and the bond and insurance requirements of the bid, and accepts and agrees to abide by those terms and conditions without exception or limitation of any kind.
4. Bidder has given the DISTRICT written notice of all conflicts, errors or discrepancies that it has discovered in the Bid and/or Contract documents and the written resolution thereof by the DISTRICT is acceptable to Bidder.
5. Bidder proposes to furnish all labor, materials, equipment, machinery, tools, transportation, supplies, services, and supervision for the work described as follows:
 INSERT DESCRIPTION
6. Bidder will complete the work for the following price(s): \$ 45,100.00
7. Bidder agrees that the work will be completed and ready for final payment within one hundred eighty (45) calendar days form the date of Contract Commencement as specified in the Notice to Proceed.
8. The undersigned Bidder will extend the same prices, terms and conditions to other governments located in Broward County during the period covered by this contract and any extensions, if requested. Yes No
9. Acknowledgment is hereby made of the following addenda (identified by numero) received since issuance of the Invitation to Bid:

Addendum No. 1 Dated 2/12/16

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

10. **PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW THE INSURANCE REQUIREMENTS CONTAINED IN THE INSTRUCTIONS TO BIDDERS PRIOR TO SUBMITTING YOUR BID TO ENSURE COMPLIANCE WITH ALL INSURANCE REQUIREMENTS.**

11. The DISTRICT reserves the right to award this contract on the basis of any combination of the above items, or all items, in which the DISTRICT deems in its best interests.

12. Communications concerning this Bid shall be address to:
Timothy Martin, District Representative
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, Florida 33071
Tel. 954-796-6677
Fax 954-757-4850

13. The following documents are attached to and made as a condition to this Bid:
 - (a) Bidder's certification.
 - (b) Certificate(s) of insurance
 - (c) Non-collusive affidavit
 - (d) Bidder's qualification statement
 - (e) References
 - (f) Certification of Non-segregated Facilities
 - (g) Bid security, if required by the Instructions to Bidders

BIDDER'S CERTIFICATION

In witness whereof, the Bidder has executed this Bid Form this 16 day of February, 2016.

By:

Signature of Individual/Title

Daniel DiMura, Vice President

Printed Name of Individual

Witness

ACKNOWLEDGMENT

State of Florida

County of Broward

On this the 16 day of February, 2016, before me, the undersigned Notary Public of the State of Florida, personally appeared

Daniel DiMura

(Name(s) of individual(s) who appeared before notary)

Whose name(s) is/are Subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

NOTARY PUBLIC, STATE OF FLORIDA



(Name of Notary Public: Print, Stamp, or type as Commissioned.)

**NOTARY PUBLIC
SEAL OF OFFICE:**

- Personally known to me, or
- Produced identification
- (type of identification produced)
- DID take an oath
- DID NOT take an oath

BID FORM

Project Wastewater2016-01
Date: 2/18/16

Submitted To:
Coral Springs Improvement District
10300 N.W. 11th Manor
Coral Springs, FL 33071

Gentlemen:

Having received the proposed Bidding Documents and [Addenda] numbered [1], we have examined them and reviewed the requirements, scope, materials and methods; have visited the site and familiarized ourselves with all conditions that might affect our operations, and have determined the involved sizes and quantities. We agree to provide all equipment, tools, materials, labor and locally required protective measures necessary to perform such means or activities as are specified in the CSID WW 2016-01 or as may be incidental to these operations for the Work to be done as outlined herein, to the Coral Springs Improvement District, Coral Springs, FL in strict accordance with the concerned Bidding Documents and Project Manual as follows:

Total Bid Amount \$ 45,100.00

Total Bid Amount in Words: Forty Five Thousand One Hundred Dollars & Zero Cents

Respectfully submitted,



Daniel DiMura

Signature

Printed Name

Vice President Title

CERTIFICATE(S) OF INSURANCE

ATTACH
CERTIFICATE (S) OF INSURANCE
TO THIS PAGE
UPON THE SUCCESSFULLY BIDDERS EXECUTION OF
THIS DOCUMENT AS AN AGREEMENT BETWEEN OWNER & CONTRACTOR

REFERENCES

In order to receive Bid Award consideration on the proposed bid, **it is required that the following information be completed and returned with your bid.** This information may be used in determining the Bid Award for this contract.

NOTE: IF PERFORMED WORK FOR DISTRICT IN LAST THREE YEARS MAY EXCLUDE REFERENCES

BIDDER (Company Name) **Shenandoah General Construction Company**

ADDRESS: **1888 NW 22 Street, Pompano Beach, FL 33069**

TELEPHONE NO.:() **954-975-0098**

NUMBER OF YEARS IS BUSINESS: **40 Years**

ADDRESS OF NEAREST FACILITY: **Same**

LIST THREE (3) COMPANIES OR GOVERNMENTAL AGENCIES WHERE THESE PRODUCTS AND/OR SERVICES HAVE BEEN PROVIDED IN THE LAST YEAR.

COMPANY NAME: **CSID - WWTP Plant C, D & E Cleaning**

ADDRESS:

CONTACT PERSON: **David McIntosh**

TELEPHONE NO. **954-796-6677**

COMPANY NAME:

ADDRESS:

CONTACT PERSON:

TELEPHONE NO.

COMPANY NAME:

ADDRESS:

CONTACT PERSON:

TELEPHONE NO.

QUALIFICATIONS STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

Submitted To: Coral Springs Improvement District
 10300 N.W. 11th Manor
 Coral Springs, Florida 33071

Submitted By: Shenandoah General Construction Company
 Name: Daniel DiMura
 Address: 1888 NW 22 Street, Pompano Beach, FL 33069

Telephone No. 954-975-0098
 Fax No. 954-975-9718

1. State the true, exact, correct and complete name of the partnership, corporation, trade, or fictitious name under which you do business and the address of the place of business.

Correct name of Bidder: Shenandoah General Construction Company
 Address of principal place of business 1888 NW 22 Street, Pompano Beach, FL 33069

2. If the Bidder is a corporation, answer the following:

a. Date of Incorporation: 12/1976
 b. State of Incorporation: Florida
 c. President's name: Thomas A. Jackson
 d. Vice President's name: Daniel DiMura
 e. Secretary's name: Kenneth R. Jackson
 f. Treasurer's name: Kenneth R. Jackson
 g. Name and address of Agent Thomas A. Jackson
1888 NW 22 Street, Pompano Beach, FL 33069

3. If Bidder is an individual or a partnership, answer the following:

b. Name, address and ownership units of all partners:

c. State whether general or limited partnership: _____ .

4. If Bidder is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

5. If Bidder is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

40 Years

Under what other former names has your organization operated?

None

a. Date of Organization: 12/1976

--

7. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Bid. Please attach certificate of competency and/or state registration.

State of Florida Underground Utility & Excavation Co. CUC1223821

8. Have you personally inspected the site of the proposed work?

(Y) (N)

9. Do you have a complete set of documents, including drawings and addenda?

(Y) (N)

10. Did you attend the Pre-Bid Conference if any such conference was held?

(Y) (N)

11. Have you ever failed to complete any work awarded to you?

(Y) (N)

If so, state when, where and why?

12. Within the last five (5) years, has any officer or partner of your organization ever been an officer or partner of another organization when it failed to complete a contract?

(Y) (N)

If so, state when, where and why?

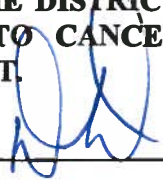
13. State the names and telephone numbers of three (3) owners, individuals, or representatives of owners with the most knowledge of work which you have performed or goods you have provided, and to which you refer (government owners are preferred as references).

Daniel DiMura - (954) 975-0098

Staffin Zebarth - (954) 975-0098

Dwight Davis - (954) 975-0098

THE BIDDER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY DISTRICT IN AWARDDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY BIDDER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE BIDDER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE DISTRICT TO REJECT THE BID, AND, IF AFTER THE AWARD, TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.



Signature

State of Florida

County of Broward

On this the 16 day of February, 20 16, before me, the undersigned Notary Public of the State of Florida, personally appeared

Daniel DiMura, Vice President

Name(s) of individual(s) who appeared before notary)

Whose name(s) is/are Subscribed to within instrument, and he/she/they Acknowledge that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE:



NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print, Stamp, or Type as Commissioned.)

- Personally known to me, or
- Produced identification:

(Type of Identification Produced)

WITNESS my hand and official seal.

The undersigned further agrees to the following stipulations of the bid requirements.

1. LIABILITY

- A. District personnel shall be contacted a minimum of 24 hours prior to any work with the time and location the work is to be performed. In addition District personnel will/may observe but will not participate in any operations.
- B. The district is not responsible for any damages or third party liability caused by the Contractor's operations.
- C. It shall be the responsibility of the Contractor to comply with all Federal, State, and Local Water Management District Environmental Rules and/or Regulations. This includes but not limited to the use of turbidity curtains or screens.
- D. Prior to commencing the project, the Contractor must provide written proof of Florida State Workman's Compensation Insurance with USL&H coverage's and a minimum \$1,000,000.00 Comprehensive Liability Insurance, in the form of a Certificate of Insurance sent to the District by the Agent or Underwriter.
- D. The District shall be listed and named co- insured on the Contractor's liability policy.

2. COMPLETION OF WORK

- A. The District reserves the right to inspect the contractor's work to verify completion of the contract and withhold partial payment for work deemed incomplete.

Signed By:



Title:

Daniel DiMura, Vice President

Dated:

February 17, 2016

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER	
CUC1223821	



The UNDERGROUND UTILITY & EXCAVATION CO
 Named below IS CERTIFIED
 Under the provisions of Chapter 489 FS.
 Expiration date: AUG 31, 2016

ZEBARTH, STAFFIN COLBY
 SHENANDOAH GENERAL CONSTRUCTION CO
 15440 46TH LANE SOUTH
 WELLINGTON FL 33414



ISSUED: 06/17/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1406170001207

BOARD/CONTRACTOR SIGNED SHEET

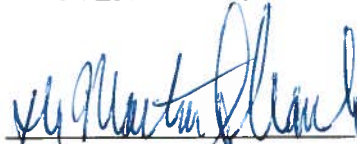
Coral Springs Improvement District Bid # WW 2016-01 approved on _____

CORAL SPRINGS IMPROVEMENT DISTRICT


Signature of Witness

Kenneth G. Cassel

Printed Name of Witness



Signature of President

Dr. Martin Shank
Printed Name of President

2/22/16
Date

CONTRACTOR

Shenandoah General Construction Co.
Company


Signature

Daniel DiMura, Vice President
Name and Title (Printed)

Exhibit A- scope of work**Project:**

Inspection evaluation cleaning and solids disposal/ hauling from Wastewater Plant E , a 16 feet deep open top concrete/ steel tank. The solids removed from the tank must be disposed of in a Class 1 solid waste land fill as per FAC 62.640.880 (1)

Scope of Work:

The work includes but is not limited to: the furnishing of labor, materials and equipment to perform the job. All work must conform to and comply with confined space regulatory procedures. The following elements are to be included in the work:

- Removal of all residual solids including rags and other debris from each compartment within Wastewater Plant E . The work must be carried out without any damage to the installed aeration system or any other equipment.
- Equipment used must ensure containment of the material removed from the tank until ultimate and final disposal.
- A copy of your confined space entry procedure must accompany the bid and be complied with during the work.
- Any disposal site within Broward County must be approved by the Broward County Environmental Management and Growth Management Department in accordance with Chapter 27 of the Broward County Code of Ordinances. Documentation must be provided to the district on the disposal of each load that leaves the site.
- Successful bidder must be a licensed hauler by Broward County Environmental Management and Growth Management Department

Eighth Order of Business



Project Code: Coral Springs Improvement District-2019-6178
 Prepared On: 2/20/2020
 Prepared By: Donna Laforet
 Reseller: Coral Springs Improvement District
 End User: Coral Springs Improvement District

STATEMENT OF WORK

PRIMARY CONTACT INFORMATION

Contact	Donna Laforet	Dan Daly
	Manager Services	
	dlaforet@uplandsoftware.com	

REVISION HISTORY

Version Number	Date	Description	Author
v.1	8/9/2019	Baseline Document	Donna Laforet
Final Draft	8/9/2019		Donna Laforet



1. AGREEMENT TERMS

This Statement of Work (“**SOW**”) is made as of 2/20/2020 (“**SOW Effective Date**”) by and between Upland Software, Inc. (hereinafter referred to as “FileBound”) and Coral Springs Improvement District, pursuant to the API Original Agreement (the “**Agreement**”) entered into by and between FileBound and Coral Springs Improvement District.

The terms of the Agreement are incorporated by reference herein. Except as specifically stated herein, each defined term utilized herein shall have the same meaning as is assigned to it in the Agreement.

Capitalized terms used without definition in this SOW shall have the same meaning as in the Agreement. In the event of any inconsistency or conflict between the Agreement and this SOW, the terms and conditions of this SOW shall govern and control.

If not fully executed, this SOW expires 30 days after the SOW Effective Date.

2. DESCRIPTION OF WORK

Coral Springs Improvement District-2019-6178 (the “**Project**”). FileBound shall design, change or develop customized components (the “**Products**”) detailed in section four (4) utilizing discovery information provided by Coral Springs Improvement District.

Coral Springs Improvement District has been an FileBound customer for a very long time. Coral Springs Improvement District is looking for budgetary pricing for a conversion from the AS400 OptiView to OptiView Windows platform premise based.

Coral Springs Improvement District’s OptiView is currently installed on their AS400 with images being stored on their local server. All images are local and Coral Springs Improvement District’s IT staff are backing up those images continuously. They are requesting that both server and images be converted and installed on a windows based server in their local premised based environment

CONVERSION OVERVIEW

FileBound offers a Windows based OptiView system. FileBound will convert all OptiView AS400 libraries to SQL, install the Windows based OptiView on a server located at Coral Springs Improvement District and provide training for the new administrator software. All OptiView applications and users will be ported over to Windows from the AS400. There is no need to recreate the applications, users or security of the current system. After the conversion, everything will be exactly the same as it was on the AS400 with the exception of Groups and Users(See section 3). If Coral Springs Improvement District wants to implement AD integration, this will need to be specified at the time of the change.



Coral Springs Improvement District will need to provide a local server along with a SQL instance for the database backend.

The following process will be utilized: This is the full conversion:

OptiView:

Prior to final conversion

1. The AS400 OptiView must be upgraded to the newest release prior to conversion.
2. FileBound will connect remotely to the customer's AS400 and FTP the libraries over the FileBound's AS400 system.
3. FileBound will begin testing the AS400 data for conversion to windows(1 -2 weeks depending on data and schedules)

After Completion of Conversion Testing

4. Conference call scheduled to ensure Coral Springs Improvement District and FileBound are synced. Process explanation and discussion.
5. A date for the conversion will be agreed upon by both parties (Thursday – Monday).
6. FileBound will reconnect remotely to the customer's AS400 and FTP the newest libraries over the FileBound's AS400 system.
7. The final conversion will begin on a Thursday with FileBound taking the customer down. The OptiView Server is **stopped**
8. Coral Springs Improvement District's IT staff must send out an email to all users informing them that the system will be shut down during the conversion (Thursday – Monday).
9. FileBound runs the conversion over the weekend.
10. FileBound Installs OptiView Server on a server at that customer location.
11. FileBound notifies customer that Production environment is ready.
12. FileBound will notify the customer that the system is ready for them to test and verify the data.
13. FileBound will train a project manager at Coral Springs Improvement District on the new Windows Administration software
14. Coral Springs Improvement District's IT Staff will provide end users with FileBound's detailed instructions (provided by FileBound) for end users to update IP and Port information

It is the responsibility Coral Springs Improvement District's IT Staff to update and test all existing OptiView installations with the new IP/Port information.

The IT department needs to run a sample test on AS400 OptiView applications so that once the conversion is completed and installed on the windows based server and SQL database, the same test will be run to verify everything has been converted properly. This is to be done just prior to the databases being copied (FileBound employee can assist remotely if necessary). The IT staff will run a series of index searches and verify the documents returned.



The IT staff will need to send out an email to all users informing them that the system will either be shut down or put in read only mode for the 5 days during the conversion(usually Thursday – Monday).

After the conversion everything moving forward will be run through the windows based system. Because the OptiView client is the same for both Windows and AS400 the end users should not notice a difference.

If the verification looks good, the users can then use the Windows based OptiView system.

Once this is completed, an FileBound representative will provide Administration training on the Windows based OptiView System.

OPTISPOOL

OptiSpool is not part of this conversion. OptiSpool is a stand along product and can continue to run as is.

OPTIVIEW WEB

OptiView Web is not part of this conversion.



REQUIREMENTS

Customer must:

- Provide a Windows Server for OptiView Server and OptiView Images.
- Provide MS SQL 2008 database or above and SQL SA password for migration of database tables.
- Provide VPN access to the new OptiView Windows Server/SQL Server if required.
- Designate and make available a technical point of contact throughout the project.
- Make arrangements to grant remote access of their systems for verification and testing.
- Provide backups of images and database as required.
- Provide information internally for downtimes and new IP addresses for OptiView Clients.
- Determine which spool files are to be archived in OptiView for future reference.

SYSTEM REQUIREMENTS

SQL Server/OptiView Server:

Dual Xeon 2.2GHZ

4 CPU/8 GB Memory on 64bit OS

200 GB Raid 5 or better preferred (Size assumes server is only an Application Server with no databases or image repositories)

100Mbps Ethernet Card

Microsoft Windows Server 2008/2012 Standard (64 bit)



FILEBOUND PROJECT TEAM

FileBound Project Team

- Ian Schwartz – Manager, Technical Support
 - ischwartz@uplandsoftware.com
- Denise Gauthier
 - dgauthier@uplandsoftware.com
- Donna Laforet – Manager of Services
 - dlaforet@uplandsoftware.com
 - 404-775-2129 (cell)

Additional internal FileBound resources will be used as necessary to support the above team.

3. PROJECT SCOPE EXCLUSIONS

All backups are the responsibility of the Coral Springs Improvement District. These include:

- SQL databases – OptiView/OptiView TextSearch
- Image Repository

This statement of work is for OptiView conversion only. This does not contain pricing for OptiSpool or OptiView Web conversion.

FileBound does not guarantee that all customizations will be converted to FileBound. Coral Springs Improvement District will be required to test the conversion to verify everything is working as expected. Most customizations were written for OptiSpool which is not part of this scope.

Windows Users and Groups

The one difference between the AS400 and Windows security is that the Windows based system's security is either group based or user based not both as on the AS400. The conversion will take into consideration all GROUP based security on the AS400. If there has been separate security added at a user level, this security will not be brought over. It will be the responsibility of the IT staff to make these changes once the conversion has been completed.

4. DELIVERABLES

FileBound shall deliver to Upland Software/Coral Springs Improvement District the following products:



1. OptiView AS400 -> Windows Conversion

Deliverable(s) shall not include software source code unless agreed upon, at FileBound's option, by separate contract prior to, and in conjunction with, the signing of this Statement of Work. FileBound Retains all intellectual property rights to all customizations.

11. SCHEDULING

The Services shall be provided during a term commencing as of the SOW Effective Date and ending 180 calendar days thereafter, or until final delivery of all Deliverables and Services, whichever is later, unless otherwise amended or terminated as provided in the Agreement.

Estimated start date and time to completion depends upon availability of Implementation resources. Coral Springs Improvement District will be notified of tentative schedule and other considerations within 48 hours of FileBound receipt of signed SOW by your FileBound implementation project manager.

12. CHANGE ORDERS

All changes with respect to deliverables or scope of this project will be documented as a Change Order by the FileBound implementation team. Change orders may incur additional cost; require additional time to implement, or additional resources and skills in the development and implementation process.

After Change Order execution, the project timeline and scope will be adjusted accordingly. The Project Manager will report these adjustments to Coral Springs Improvement District or their agent and Services will re-commence.

13. PROJECT TESTING AND ACCEPTANCE

FileBound shall assume a ten (10) business day UAT period commencing upon deliverable(s) handoff. The FileBound implementation project manager shall contact the customer weekly during this period. At the end of the UAT period, FileBound shall contact Coral Springs Improvement District. SOW shall be considered complete upon confirmation of Coral Springs Improvement District or upon expiration of ten (10) business day's post- UAT period end date, whichever comes first. During this time frame, support will be handled via the FileBound PS Department and/or in conjunction with FileBound Support.



14. COMPENSATION

FileBound shall provide all Services and Deliverables to Coral Springs Improvement District under this Statement of Work for the fixed price Forty Five Hundred Dollars (\$4,500.00) and shall invoice Coral Springs Improvement District upon completion of the conversion.

FileBound Resources			Cost (USD)
Technical Resources			4,500.00
Total			4,500.00

15. STATEMENT OF WORK SIGN-OFF

SOW shall be signed by Coral Springs Improvement District or an authorized representative of Coral Springs Improvement District. Technical work will be tentatively scheduled in preparation of this SOW but will not commence until this SOW is signed. All work will be performed to the specifications and outline of this document. Any work falling outside of these specifications are considered out-of-scope for this SOW. This configuration is based on discovery investigations. If additional customization is required after implementation, it shall be scoped out as a separate Professional Services engagement.



16. ACCEPTANCE

IN WITNESS WHEREOF, the parties hereto, each acting with proper authority, have executed this Statement of Work.

Coral Springs Improvement District

Upland Software, Inc.

Printed Name

Brent Poppe

Printed Name

Signature

Signature

Title

Professional Services Practice Director

Title

Date

Date

Ninth Order of Business

9A.

AMENDMENT 1 TO
WORK AUTHORIZATION 141

Globaltech No. 151084

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the WWTP Package Plant D Repairs, hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

Amendment 1 is reimbursing funds for unspent allowance of \$75,000.00 and clarifier mechanism equipment that was not ordered or installed for \$52,831.46.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 141 decreases the \$1,445,731.40 contract value by \$-127,831.46, to a new final contract amount of \$1,317,899.94.

Original Contract	\$1,445,731.40
CO1 (Allowance)	\$75,000.00
CO1 (Clarifier Mechanism)	\$52,831.46
Final Contract	\$1,317,899.94

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of three (3) pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Printed Name of President

Date
Approved as to form and legality

State of Florida
County of Palm Beach

District Counsel
FIRM

Globaltech, Inc.
Company

The foregoing instrument was
acknowledged before me on this

26th day of February, 2020 by

Signature
Troy L. Lyn, Executive Vice President
Name and Title (typed or printed)

Troy L. Lyn
who is personally known to me OR
produced _____ as identification.

February 26, 2020
Date

Signature of Notary

9B.

WORK AUTHORIZATION

CSID WA #171
Globaltech No. 151219

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the CSID Force Main Hydraulic Model hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM shall provide the following services in accordance with the AGREEMENT:

Develop and calibrate a hydraulic model of the force main system, including all the pump stations (41) and force main (pressure) piping in the CSID service area. The hydraulic model will then be used to estimate the wastewater flow that could be pumped to the City of Margate at two potential interconnect sites. The hydraulic model will help with locating and sizing the interconnect piping and sizing of new interconnect pump stations, if required.

CSID currently has a Graphical Information System (GIS) model of their force main system. This GIS model will be used as a base to develop the hydraulic model. Our understanding is that the GIS model is still preliminary and still needs further development before it can be utilized as the hydraulic model base. This Work Authorization includes updated the existing GIS model so that it can be used as the hydraulic model base. The existing GIS model is an InfoWater product. The new hydraulic model will be developed using InfoWater Innovyze, to facilitate compatibility between the two models.

Once developed and calibrated, the hydraulic model could be used for the other purposes in the future, including the following:

1. Confirm wastewater conveyance system capacity.
2. Identify areas for new or upgraded piping or pump.
3. Identify areas of high Infiltration and Inflow (I&I).
4. Identify optimum locations and sizing for force main interconnects with neighboring utilities.
5. Develop operating protocols to improve efficiency and potentially reduce operating costs.

Task 1 – Engineering

The FIRM shall prepare and calibrate a hydraulic model of the force main system. The Work, in general, will include the following tasks:

1. Update the GIS database for the force main system to ensure it is compatible for the hydraulic model.
2. Develop Steady State Hydraulic Model
 - a. Collect force main GIS data
 - b. Sanitary Geodatabase
 - c. Operational Data
 - i. Pump Curves

- ii. Private Lift Station information
- iii. Wet Well Depth and Float Elevations
- iv. Flow/Pressure from Margate Connection
- d. Build force main hydraulic model
 - i. Import Geodatabase Data into Model
 - ii. Import Operational Data
 - 1. Pump Curves
 - 2. Wet Well
 - 3. Pipes
 - 4. Scenario Development
 - a. Maximum Head Scenario (All Pumps On)
 - b. Minimum Head Scenario (Master Pump Stations On)
- e. Verify force main model
 - i. Steady State
 - 1. Verify Model with SCADA Data
 - 2. Verify Model Against Margate Interconnect
 - ii. Make Adjustments Where necessary to Depict Actual System
 - 1. Analysis of Run Times
 - 2. Review for I/I in System
- f. Analyze Force Main System
 - i. Review Existing Conditions
 - ii. Determine Capacity at Each Lift Station
 - iii. Estimate Flows to Margate
- g. Force Main Model Calibration
 - i. Develop a calibration plan, with CSID staff, for up to six (6) pressure recording locations to collect pressure data which will be used to calibrate the model. The Firm will provide and install the pressure recording devices at existing taps on the pressure piping at the selected lift

stations. CSID staff will provide access to the sites and will open manholes and/or valve vaults as required. The Firm will download the pressure information from the pressure recording devices and remove the instruments after the testing is complete.

- ii. Based on the calibration field work, the Firm will calibrate the hydraulic model using a C-factor material-aging methodology under a steady state simulation. As part of the calibration process the Firm will provide the OWNER with a summary of potential closed-valve locations for inspection. The goal for the calibration is to obtain a match of pressure to within 5% of the field pressure recordings. Additional refinement of the calibrated model would be considered additional work.
3. Prepare a Technical Memorandum (TM) Summarizing the General Findings. The TM will include:
 - a. Summary of missing/deficient data and or assumptions
 - b. Identification of undersized lift stations
 - c. General recommendations for improvements
 - d. Estimated operating conditions at the Margate interconnect
 - e. Provide recommendations for interconnect facilities

Assumptions

Assumptions for the project are as follows:

- The existing CSID force main GIS model will be used as the base for the hydraulic model.
- The OWNER will provide access to all relevant utility drawings, plans and background information and will provide access to staff necessary to review the information and provide feedback.
- The OWNER has As-Built, or correct information for their lift stations (and any private lift stations that connect to the force main) and will provide

that information to the FIRM. The information includes: Pump Curves, Pump Run Times, Wet Well Dimensions and Elevations, and Float Settings.

- CSID staff shall accompany the Firm to the lift stations for installation of the pressure recording instruments and shall open manholes/valve vaults as required.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites: **Globaltech Office, CSID WTP and CSID Service Area.**

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Updated GIS Database
- Verified and Calibrated Force Main Hydraulic Model
- Technical Memorandum

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Updated GIS Database	45 Days after NTP
Verified & Calibrated Hydraulic Model	150 Days after NTP
Technical Memorandum	180 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.

2. Total job price: **\$79,710.00**. Price does not include an allowance.
3. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
4. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Not Applicable

Section 8 – Responsibilities

The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Curt Dwiggin as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates David Schuman as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The FIRM shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eight (8) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date

Approved as to form and legality

District Counsel

ENGINEER

State of Florida
County of Palm Beach

Globaltech, Inc.
Company

The foregoing instrument was acknowledged before me on this

___ day of _____, 2020 by

Signature

who is personally known to me OR produced _____ as identification.

Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

February 13, 2020
Date

Signature of Notary

Attachment A

Compensation Summary

ATTACHMENT A

WA #171 Force Main Hydraulic Model

Budget Summary

Task	Task Description	Officer	E6	E4	CADD	Adm 3	Adm 1	Total Labor	*Sub-Consultant Services	Sub-Consultants
		\$210.00	\$175.00	\$150.00	\$105.00	\$75.00	\$50.00			
1	GIS Database									
	Project Management/Coordination		12			4	4			
	Update GIS Database		8						\$2,500	FTC
	Data Review Meeting		6							
	Subtotal Task 1	0	26	0	0	4	4	5,050	\$2,500	
2	Steady State Hydraulic Model									
	Project Management/Coordination		8			2	2			
	Install Pressure Recording Instruments/Collect Data		14						\$7,000	FTC
	Collect Information, Develop, Verify and Calibrate Model		12						\$40,000	FTC
	Model Development and Results Meetings (2)		12							
	Subtotal Task 2	0	46	0	0	2	2	8,300	\$47,000	
3	Technical Memorandum									
	Project Management/Coordination		8			2	2			
	Prepare TM		8				2		\$6,000	FTC
	TM Review Meeting		6							
	Subtotal Task 3	0	22	0	0	2	4	4,200	\$6,000	
	Labor Subtotal Hours	0	94	0	0	8	10	17550		
	Labor Subtotal	\$0	\$16,450	\$0	\$0	\$600	\$500	17,550		
	Labor Total							17,550		
	Subconsultant Labor Total								\$55,500	
	Subconsultant Multiplier								1.12	
	Subcontract Total								\$62,160	
	TOTAL								\$79,710	

FTC: Florida Technical Consultants

Tenth Order of Business

Globaltech, Inc.
CSID Engineer's Report
March 16, 2020

PROJECTS UNDER CONTRACT

WA #133 - Facility Arc-Flash Study – Closeout

- Replacement labels ordered

WA #141 – Plant D Repair – Closeout

- Weirs leveled and system fully functional.
- Amendment returning unspent allowance on current Agenda

WA#159 – Improvements to High Service Pump 7 Engine – In Progress

- Approved by Board – 10/21/19
- Completed design
- Permit application submitted
- Engine delivery scheduled for 3/15/20
- Estimated completion date – 5/31/20

WA#162 – Production Well 9 VFD and Electrical Improvements – In Progress

- Approved by Board 8/19/19
- Ordered panel (anticipated 5-month delivery)
- Estimated project completion date – 6/30/20

WA#168 – Membrane Train Flush Valve Addition – In Progress

- Approved by Board – 11/18/19
- Preparing design drawings
- Continuing to evaluate removal of the backflow preventer
- Awaiting material delivery
- Estimated project completion date – 5/31/20

WA#169 – Stormwater PS 1 & 2 Structural Hardening Design – In Progress

- Approved by Board – 11/18/19
- Executed Contract received from DEM – 11/22/19
- Final Design drawings completed 3/04/20
- Permit application submitted 3/13/20
- Meeting with subcontractors and preparing construction cost estimate
- Preparing WA for construction phase

WA#170 – Acid Tank Inspection – In Progress

- Approved by Board – 12/20/19
- Coordinating project execution
- Temporary piping and storage systems installed
- Inspection most likely will occur in March, however, is dependent upon drawing down tank volume and subconsultant availability
- Project completion date – 4/30/20

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PROJECTES UNDER CONTRACT (Cont.)

Work Authorizations Under Development

- WA#170 – Wastewater Collection System Hydraulic Model – **On Current Agenda**
- WA#171 – DIW Generator Transfer Switch Replacement – **On Current Agenda**
- WA#xxx – Stormwater PS 1 & 2 Hardening Construction – April Board
- WA#xxx – Plant C Structural Reinforcement – April Board
- WA#xxx – Portable Generator Storage Building – Under development
- WA#164 – High Service Pump Building Drainage Improvements – Under development