

**Coral Springs
Improvement District**

Agenda

December 21, 2020



Coral Springs Improvement District

December 14, 2020

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held Monday, December 21, 2020, at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. In order to comply with CDC guidelines on social distancing due to Covid-19, members of the public can attend via conference call by dialing 800-747-5150, access code 4129245. Following is the advance agenda for the meeting.

1. Call to Order
2. Approval of the Minutes of the November 16, 2020 Meeting
3. Audience Comments
4. Approval of Financial Statements for November 2020
5. Consideration of Request by Staff for Board to Approve the First Optional One Year Renewal of Phillips and Jordan Contract as the Primary Contractor to Provide Disaster Debris Removal and Disposal Services for the District for the Period January 1, 2021 to December 31, 2021
6. Consideration of a Request by Staff for Board to Approve the First Optional One Year Renewal of Arbor Tree and Land Contract as the Alternate Contractor to Provide Disaster Debris Removal and Disposal Services for the District for the Period January 1, 2021 to December 31, 2021
7. Consideration of a Request by Staff for Board Approval to Purchase a Ford F-150 Truck for \$27,394 from Bozard Ford, Piggybacking Off the Florida Sheriff's Contract
8. Consideration of a Request by Staff for Board Approval to Purchase a Club Car Golf Cart from Jeffrey Allen, Inc., an Authorized Club Car Representative, Piggybacking Off the Kansas City, Missouri Master Contract for a Total Cost of \$9,339.15
9. Consideration of Work Authorizations
 - A. Amendment to Work Authorization #162 for Production Well 9 Control Replacement for a Decrease of \$1,620
 - B. Amendment to Work Authorization #172 for DIW Building ATS Replacement for a Decrease of \$15,467.91
 - C. Amendment to Work Authorization #174 for WWTP Plant C Repairs for an Increase of \$26,510.07
 - D. Work Authorization #185 for PW6 Antenna Mast & Tower Replacement for a Total Cost of \$22,744



Coral Springs Improvement District

- E. Work Authorization #186 for Canal Sites 10 & 10A Stabilization for a Total Cost of \$847,532
- F. Work Authorization #188 for Atlantic Boulevard Sleeve Installation for a Total Cost of \$44,461
- 10. Engineer's Report
- 11. Staff Reports
 - A. Manager – Ken Cassel
 - B. Department Reports
 - Operations – Dan Daly
 - Utilities Update - David McIntosh
 - Utility Billing Customer Service Report – Dave Berringer
 - Water – Christian McShea
 - Wastewater – Tom Kedrierski
 - Stormwater – Shawn Frankenhauser
 - Field – Curt Dwiggin
 - Maintenance Report – Pedro Vasquez
 - Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
 - C. Attorney
- 12. Supervisors' Requests
- 13. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, November 16, 2020 at 4:00 p.m. at the District Office at 10300 NW 11th Manor, Coral Springs, Florida Statutes.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President
Chuck Sierra	Secretary

Also present were:

Ken Cassel	District Manager
Terry Lewis	District Attorney (Via Telephone)
Dan Daly	Director of Operations
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities
Jan Zilmer	Human Resources (Via Telephone)
Marta Rubio	Director of Finance and Accounting
Rick Olson	District Engineer (Via Telephone)
Curt Dwiggin	Field Department (Via Telephone)
Christian McShea	Water Department (Via Telephone)
Tom Kedriewski	Wastewater Department (Via Telephone)
Shawn Frankenhauser	Stormwater Department (Via Telephone)
Dave Berringer	Utility Billing and Customer Service (Via Telephone)

The following is a summary of the discussions and actions taken at the November 16, 2020 Coral Springs Improvement District’s Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cassel called the meeting to order at 4:08 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the October 19, 2020 Meeting

Each Board member received a copy of the Minutes of the October 19, 2020 Meeting, and any additions, corrections or deletions were requested.

There being none,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the minutes of the October 19, 2020 meeting were approved.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements for October 2020

Ms. Rubio noted there is not much activity because this is for the first month of the Fiscal Year.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the financial statements for October 2020 were approved.

FIFTH ORDER OF BUSINESS

Budget Amendments for Fiscal Year 2020

A. Resolution 2021-1, Amending the General Fund Budget

There being no questions or comments,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Resolution 2021-1, amending the general fund budget, was adopted.

B. Resolution 2021-2, Amending Water and Sewer Budget

There being no questions or comments,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Resolution 2021-2, amending the water and sewer budget, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of the Purchase of Two Generators for the Field Department in the Sum of \$84,238 Under the Florida Sheriff's Contract

Mr. Lewis stated he reviewed the contract, and everything is in order if the Board wants to proceed.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the purchase of two generators at a total cost of \$84,238, piggybacking off the Florida Sheriff’s contract, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of an Award to Urban Beekeepers Piggybacking Off the Town of Davie Contract

Mr. Lewis stated he reviewed the contract and they updated it to include the E-Verify, and public records language.

Mr. McIntosh provided an overview of the contract and the need to have a licensed professional remove bees when necessary.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the contract with Urban Beekeepers, piggybacking off the Town of Davie contract, was approved.

EIGHTH ORDER OF BUSINESS

Consideration to Piggyback Off Deerfield Beach’s Water Meter Fittings and Waterline Accessories Contract

Mr. Lewis stated the contractor needs to add the E-Verify language or supply a letter stating they use E-Verify.

Mr. Dwiggins reviewed the contract, which would allow them to purchase from the three vendors used under the Deerfield Beach contract, along with any extensions.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the purchase of water meter fittings and accessories from Ferguson Waterworks, Core & Main, Empire Pipe and any extensions, piggybacking off Deerfield Beach’s contract, was approved.

NINTH ORDER OF BUSINESS

Consideration of Work Authorization #183 for Above Ground Fuel Storage and Dispensing Facility at a Total Cost of \$162,863

Mr. Stephens and Mr. Olson reviewed the work associated with Work Authorization #183.

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor Work Authorization #183, for above ground fuel storage and dispensing facility at a total cost of \$162,863, was approved.

TENTH ORDER OF BUSINESS

Engineer’s Report

Mr. Olson reviewed his report; a copy of which is attached hereto and made part of the public record.

- Work Authorization #159 – the manufacture will bring a new clutch on site November 24, 2020. The pump is functional without the clutch.
- Work Authorization #162 – project is complete.
- Work Authorization #171 – they are looking at running several scenarios.
- Work Authorization #174 – met with two vendors to address alternatives for sealing the internal and external tanks. A subcontractor will be on site November 18, 2020 to do a test on what they are proposing to use. If it is successful, they will have a proposal submitted by November 19, 2020,
- Work Authorization #175 – work is complete and punch items addressed. Waiting on final inspection by the City of Coral Springs. The project is expected to be complete within two weeks.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

- **Motion to Acknowledge the Receipt of \$967,597 of FEMA Reimbursement Funds for Hurricane Irma**

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the receipt of \$967,597 of FEMA reimbursement funds for Hurricane Irma were acknowledged.

B. Department Reports

- **Operations – Dan Daly**

There being no report, the next item followed.

- **Utilities Update – David McIntosh**

The following was discussed:

- Mr. McIntosh reported they have been working on the project with AECOM. He has been communicating with the insurance company and Joe has been doing all the work with AECOM.
- Mr. Stephens reported AECOM has done the excavation to the extent of what they had prepared to do, in terms of tonnage. They are still seeing values of 2,000 PPM in the readings of the exterior border of the hole. At the hottest point it was between 30,000 to 40,000 PPM. They did some readings on samples from small excavations today and they were below detectable limits.
- Mr. McIntosh stated during Tropical Storm Eta a resident reported a downed tree in the canal behind the property. The tree took down part of the fence. The resident’s insurance does not cover fallen trees. The District will remove the tree; however, the resident will have to repair the fence. Arbor Tree & Land provided a quote to remove the tree for \$11,200.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the proposal from Arbor Tree & Land to remove a fallen tree at a cost of \$11,200 was approved and the District Manager was authorized to execute the proposal.

- Dr. Shank suggested getting proposals for removal of trees prior to the next hurricane season.

- **Utility Billing and Customer Service Report – Dave Berringer**

Mr. Berringer reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Water – Christian McShea**

Mr. McShea reviewed his report, a copy of which is attached hereto and made part of the public record.

November 16, 2020

Coral Springs Improvement District

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Field – Curt Dwiggin**

Mr. Dwiggin reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Maintenance Report – Pedro Vasquez**

A copy of the report was distributed and is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported the following:

- He completed the audit with Nationwide and the District is in compliance.
- He will be working with Mr. McIntosh and Mr. Stephens to go over policies and/or guidelines on how they treat return to work.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Department Reports were accepted.

C. Attorney

Mr. Lewis discussed the following:

- The Legislature will begin meeting in committees in December. They will be meeting in person.
- He asked Mr. McIntosh for the status of the Arc Electric main break. Mr. McIntosh responded they sent the requested information to DEP two or three weeks ago.
- He requested a motion on the engagement letter for legislative initiative, which is the same as it was last year.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor the engagement letter with Lewis, Longman and Walker to serve as the District’s lobbyist during the upcoming Legislative session at \$6,000 per month was approved.

TWELFTH ORDER OF BUSINESS

Supervisors’ Requests

- Dr. Shank reminded all the Department Managers the Toys for Tots boxes are available. He will pick them up and deliver them on December 11, 2020 so they are distributed in time for the holidays.
- Mr. Okyn wished everyone a Happy Thanksgiving and noted there are recommended guidelines to follow due to Covid-19
- Mr. Sierra complemented the staff that worked during Tropical Storm Eta and thanked them for all they do

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the meeting adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Fourth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING DECEMBER 21, 2020

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND
SUMMARY REPORT**

For the Period Ending November 30, 2020

	ADOPTED BUDGET FY 2020-2021	PRORATED BUDGET THRU 11/30/2020	ACTUAL 2 MONTHS ENDING 11/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
TOTAL REVENUES	\$ 4,072,935	\$ 606,306	\$ 380,111	\$ (226,195)
EXPENDITURES & RESERVES				
TOTAL EXPENDITURES	\$ 2,472,935	\$ 413,126	\$ 196,386	\$ 216,740
TOTAL RESERVES	\$ 1,600,000	\$ 266,667	\$ -	\$ 266,667
TOTAL EXPENDITURES & RESERVES	\$ 4,072,935	\$ 679,793	\$ 196,386	\$ 483,407
EXCESS REVENUES OVER (UNDER) EXPENDITURES & RESERVES			\$ 183,725	
FUND BALANCE BEGINNING			\$ 9,380,747	
FUND BALANCE ENDING			\$ 9,564,472	

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
SUMMARY REPORT**

For the Period Ending November 30, 2020

	ADOPTED BUDGET FY 2020-2021	PRORATED BUDGET THRU 11/30/2020	ACTUAL 2 MONTHS ENDING 11/30/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
TOTAL REVENUES	\$ 16,127,287	\$ 2,237,427	\$ 2,267,954	\$ 30,527
EXPENDITURES				
TOTAL ADMINISTRATIVE	\$ 2,474,455	\$ 414,734	\$ 347,746	\$ 66,988
TOTAL PLANT	\$ 7,772,422	\$ 1,169,419	\$ 914,959	\$ 254,460
TOTAL FIELD	\$ 2,775,397	\$ 323,367	\$ 249,298	\$ 74,069
TOTAL EXPENDITURES	\$ 13,022,274	\$ 1,907,520	\$ 1,512,003	\$ 395,517
AVAILABLE FOR DEBT SERVICE			\$ 755,951	
Total Debt Service			\$ 470,460	
Excess Revenues (Expenses)			\$ 285,491	
Net Assets Beginning			\$ 41,648,910	
Net Assets Ending			\$ 41,934,401	

CORAL SPRINGS IMPROVEMENT DISTRICT NOVEMBER 2020

GENERAL FUND - CHECK REGISTERS

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	11/01/2020 thru 11/30/2020	#5400 - #5421	\$81,181.25
Total			\$81,181.25

WATER & SEWER - CHECK REGISTERS

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	11/01/2020 thru 11/30/2020	#30134 - #30288	\$428,865.45
Total			\$428,865.45

Fifth Order of Business

12/08/2020



Phillips and Jordan Inc. agrees to provide Coral Springs Improvement District the opportunity to renew an option year under the D 2017-01 Hurricane disaster debris removal services contract currently in effect.

Phillips and Jordan Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

**Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: Sandra.demarco@inframark.com**

Signed _____
Print name _____
Date _____

DocuSigned by:
MORGAN PIERCE
2E2CED33513C4D1...
MORGAN PIERCE

12/8/2020

Sixth Order of Business



DISASTER RESPONSE & RECOVERY | DEBRIS MANAGEMENT & HANDLING | GENERAL CONTRACTING SERVICES | CGC #1525226

ATL Diversified Inc. agrees to provide Coral Springs Improvement District the opportunity to renew an option year under the D-2017-01 Hurricane disaster debris removal services contract currently in effect.

ATL Diversified Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT
Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: Sandra.demarco@inframark.com

Signed _____

Print name _____

Date _____

William Hodges

William Hodges

12/9/20

Seventh Order of Business



DRIVEN TO inspire.™

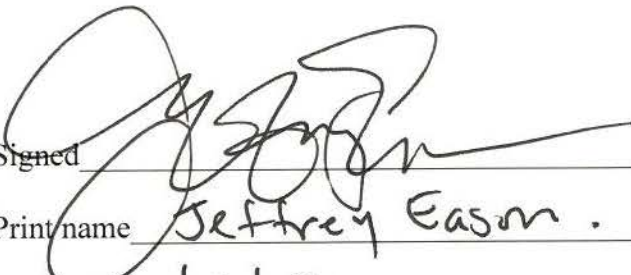
Bozard Ford Inc. agrees to provide Coral Springs Improvement District the opportunity to purchase a 2021 Ford F150 XL Super Cab 4X4 under the master contract with FSA20-VEL28.0 PURSUIT, ADMINISTRATIVE AND OTHER VEHICLES

Bozard Ford Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

**Sandra Demarco
210 N. University Drive, Suite 702 Coral Springs, FL 33071
(O) 954.603.0033, Ext. 40532
Email: Sandra.demarco@inframark.com**

Signed 
Print name Jeffrey Eason.
Date 12/7/20

December 2, 2020

SHAWN FRANKENHAUSER
 CORAL SPRINGS IMPROVEMENT

Bozard Ford is pleased to submit the following quote based on FSA Contract FSA 20-VEL28.0

SPEC207	2021 FORD F-150 SUPERCAB XL 4X4 145" WHEELBASE (X1E)	\$25,199.00
D85A	DELETE POWER EQUIPMENT GROUP	(\$750.00)
99B/44G	3.3L V6 / 10-SPEED AUTOMATIC TRANSMISSION	STD
XL6	3.73 ELECTRIC LOCKING REAR AXLE	INCL
TOWPKG	TRAILER TOWING PACKAGE, INCL 53A, CLASS IV HITCH, 7-PIN HARNESS, 7-PIN TO 4-PIN ADAPTER, TRAILER BRAKE CONTROLLER, BAR, 2" BALL, PIN, CLIP	\$1,244.00
18B	BLACK PLATFORM RUNNING BOARDS	\$249.00
SYNC4	SYNC4	STD
55B	BOXLINK	\$79.00
LINER	DEALER INSTALLED TOFF BRAND SPRAY IN LINER	\$525.00
4CSTV	2 ROUND AMBER LED CORNER STROBES INSTALLED IN CLEAR OF TAIL LIGHT LENS	\$399.00
4CSTSM	2 6 LED THIN AMBER SUFACE MOUNT LEDS INSTALLED IN FRONT GRILLE	\$449.00
BUC	BACK UP CAMERA	STD
YZ/CS	OXFORD WHITE EXTERIOR / MED SLATE GRAY CLOTH INTERIOR	STD
NST	NEW STATE TAG	INCL

Total **\$27,394.00**

Sincerely,

Jeffrey Eason
 Government Sales Director

Group: Pickup Trucks - 4X4

Item: 207, Ford, F-150 XL Super Cab 4x4, X1E

Zone	Rank	Vendor	Price	Build File	Options File
Western	Primary	BOZARD FORD	\$25,199.00	Build	Options
	Alternate	ASBURY FORD JAX	\$25,800.00	Build	Options
	Alternate	Alan Jay Ford Lincoln Mercury, Inc.	\$26,116.00	Build	Options
Northern	Primary	BOZARD FORD	\$25,199.00	Build	Options
	Alternate	ASBURY FORD JAX	\$25,325.00	Build	Options
	Alternate	Alan Jay Ford Lincoln Mercury, Inc.	\$25,916.00	Build	Options
Central	Primary	BOZARD FORD	\$25,199.00	Build	Options
	Alternate	ASBURY FORD JAX	\$25,200.00	Build	Options
	Alternate	Alan Jay Ford Lincoln Mercury, Inc.	\$25,916.00	Build	Options
Southern	Primary	BOZARD FORD	\$25,199.00	Build	Options
	Alternate	ASBURY FORD JAX	\$25,899.00	Build	Options
	Alternate	Alan Jay Ford Lincoln Mercury, Inc.	\$26,016.00	Build	Options

EIGHTH ORDER OF BUSINESS



Central Division
1724 Diplomacy Row
Orlando, FL 32809

East Coast Division
2701 Reese Road
Davie, FL 33314

West Coast Division
4401 N. US HWY 301
Tampa, FL 33610

Phone: (800) 282-6256 Fax: (813) 627-9708 Email: sales@jeffreyaleninc.com
Mailing Address: PO Box 891359, Tampa, FL, 33689
Website: www.jeffreyaleninc.com

11/30/2020

Jeffrey-Allen Inc. agrees to provide Coral Springs Improvement District the opportunity to purchase a 2020 Club Car Tempo under the master contract with Kansas City Missouri- Contract No: EV2671-01

Jeffrey-Allen Inc. further agrees that will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR'S failure to comply with E-Verify requirements evidenced herein.

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Sandra Demarco

210 N. University Drive, Suite 702 Coral Springs, FL 33071

(O) 954.603.0033, Ext. 40532

Email: Sandra.demarco@inframark.com

Ben Sverdlow

President, Jeffrey Allen Inc.

PROPOSAL



JEFFREY ALLEN INC.
golf car sales | service | parts | rental
SINCE 1970

800.282.6256

SALES • SERVICE • PARTS • RENTALS

www.JeffreyAllenInc.com





Central Division
1724 Diplomacy Row
Orlando, FL 32809

East Coast Division
2701 Reese Road
Davie, FL 33314

West Coast Division
4401 N. US HWY 301
Tampa, FL 33610

Phone: (800) 282-6256 Fax: (813) 627-9708 Email: sales@jeffreyaleninc.com
Mailing Address: PO Box 891359, Tampa, FL, 33689
Website: www.jeffreyalleninc.com

VEHICLE SALES PROPOSAL

REF. NO. **TEMPO 4**

NAME CORAL SPRINGS IMPROVEMENT DISTRICT		CUSTOMER ORDER NUMBER 4-PASSENGER	DATE 11/19/2020
ADDRESS		TERMS Other (See Comments)	DELIVERY DATE TBD
CITY, STATE, ZIP		SHIP TO ADDRESS SAME	SHIP VIA J. GONZALEZ
CONTACT MR. JOE STEVENS, UTILITY DIRECTOR		WARRANTY OTHER WARRANTY TYPE (SEE COMMENTS BELOW)	
PHONE (954) 796-6667	FAX N/A	SERIAL NUMBER NA	
MOBILE N/A	EMAIL N/A	TRADE IN?	

QUAN.	DESCRIPTION	UNIT PRICE	EXTENSION
1	NEW 2020 CLUB CAR TEMPO (4 PASSENGER) ELECTRIC TRANSPORTATION VEHICLE EQUIPPED WITH: EXCEL ELECTRIC SYSTEM, WHITE COWL, WHITE SEAT, WHITE FIXED REAR SEAT, WHITE MONSOON CANOPY XL, STANDARD NAMEPLATE, STANDARD STEERING WHEEL, HEAVY DUTY SUSPENSION, SILVER WHEELS PREMIUM TREAD 4 PLY TIRES, PRECEDENT WHEEL COVERS, (6) HEAVY DUTY BATTERY WITH SINGLE POINT WATERING SYSTEM, STANDARD LIGHTS WITH BATTERY CAPACITY INDICATOR, STANDARD SELF CHARGER, USB PORT, DC/DC CONVERTER, TOTAL VEHICLE CAPACITY 800 LB, SPEED 12-15 MPH WARRANTY: 4 YR LIMITED BATTERY, 3 YR LIMITED POWERTRAIN/FRAME	\$10,736.00	\$10,736.00
	ADDITIONAL OPTIONS AND ACCESSORIES		
1	WINDSHIELD	\$163.00	\$163.00
1	MIRROR , 5-PANEL REAR VIEW	\$88.00	\$88.00
1	SUBTOTAL	\$10,987.00	
1	CITY OF KC/OMNIA PARTNERS US COMMUNITIES DISCOUNT	-\$2,184.85	-\$2,184.85

FINANCE AND LEASE OPTIONS

OPTIONS BASED ON CREDIT APPROVAL. FIRST MONTH PAYMENT, APPLICABLE UCC FILING FEES, DOC STAMPS, AND TAX DUE AT DELIVERY.

SUBMITTED BY:	SUB TOTAL	\$8,802.15
NAME: <u>JUAN GONZALEZ</u>	FLORIDA SOLID WASTE FEE NEW BATTERIES	\$9.00
TITLE: <u>COMMERCIAL TERRITORY SALES MANAGER</u>	FLORIDA SOLID WASTE FEE NEW TIRES	\$4.00
ACCEPTED BY:	CAL DELIVERY/PREP FEES	\$300.00
CUSTOMER SIGNATURE: _____	CLUB CAR FREIGHT	\$224.00
NAME AND TITLE: _____		
COMPANY: _____ DATE: _____	SUB TOTAL	\$9,339.15
	SALES TAX: 7.0%	EXEMPT
	TOTAL DUE	\$9,339.15

QUOTED PRICES GUARANTEED SUBJECT TO ACCEPTANCE WITHIN 30 DAYS. ALL RETURNS SUBJECT TO A 20% RESTOCK FEE. ALL DAMAGES MUST BE REPORTED IN WRITING WITHIN 10 DAYS OF RECEIPT OF GOODS. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE OF THIS SALES PROPOSAL/ BILL OF SALE.

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NINTH ORDER OF BUSINESS

9A

AMENDMENT 1 TO
WORK AUTHORIZATION 162

Globaltech No. 151175

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the WTP Well No. 9 Control Panel Replacement hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

Amendment 1 is reimbursing funds for unspent allowance of \$1,620.00.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 162 decreases the \$96,999.00 contract value by \$-1,620.00, to a new final contract amount of \$95,379.00.

Original Contract	\$96,999.00
Unspent Allowance (CO1)	-\$1,620.00
Total	\$95,379.00

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of three (3) pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Printed Name of President

Date

Approved as to form and legality

State of Florida
County of Palm Beach

District Counsel

FIRM

Globaltech, Inc.

Company

The foregoing instrument was
acknowledged before me on this

30th day of November, 2020 by

Signature

Troy L. Lyn, Executive Vice President

Name and Title (typed or printed)

Troy L. Lyn

who is personally known to me OR
produced _____ as identification.

December 21, 2020

Date

Signature of Notary

9B.

AMENDMENT 1 TO
WORK AUTHORIZATION 172

Globaltech No. 151234

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Deep Injection Well Building ATS Replacement hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

Amendment 1 is reimbursing funds for unspent allowance and fuel of \$15,860.25.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

NO CHANGE.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 172 decreases the \$144,685.00 contract value by \$-15,467.91, to a new final contract amount of \$129,217.09.

Original Contract	\$144,685.00
Unspent Allowance (CO1)	-\$12,391.66
Unspent Fuel (CO1)	-\$3,076.25
Total	\$129,217.09

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Amendment to a Work Authorization, consisting of three (3) pages has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of Palm Beach

Globaltech, Inc.

Company

The foregoing instrument was
acknowledged before me on this

21st day of December, 2020 by

Signature

Troy L. Lyn, Executive Vice President

Name and Title (typed or printed)

Troy L. Lyn

who is personally known to me OR
produced _____ as identification.

December 21, 2020

Date

Signature of Notary

9C.

AMENDMENT 1 TO
WORK AUTHORIZATION 174

Globaltech No. 151166

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the WWTP Package Plant C Repairs, hereinafter referred to as the "Specific Project".

Section 1 – Terms

NO CHANGE.

Section 2 – Scope of Work

Amendment 1 is additional work to seal the gap between the clarifier wall exterior bottom flange and the concrete basin floor to stop water from penetrating under the wall and potentially damaging the sloped clarifier floor. This will entail installation of non-shrink grout under the new hold down plates then a flexible sealant (Sika Duoflex NS) where the clarifier wall meets the slab and on the anchor bolt penetrations followed by a top coat of bitumastic coating from 2-inches up the clarifier wall to 3-inches on the concrete floor.

Section 3 – Location

NO CHANGE.

Section 4 – Deliverables

NO CHANGE.

Section 5 – Time of Performance

The work associated with Change Order No. 1 will be completed within six (6) weeks after authorization.

Section 6 – Method and Amount of Compensation

This Amendment No. 1 to Work Authorization 174 increases the \$287,303.00 contract value by \$26,510.07, to a new final contract amount of \$313,813.07.

Original Contract	\$287,303.00
C.O. #1	\$26,510.07
Final Contract	\$313,813.07

Section 7 – Application for Progress Payment

NO CHANGE.

Section 8 – Responsibilities

NO CHANGE.

Section 9 – Insurance

NO CHANGE.

Section 10 – Level of Service

NO CHANGE.

Section 11 – Indemnification

NO CHANGE.

IN WITNESS WHEREOF, this Work Authorization, consisting of three (3) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date
Approved as to form and legality

District Counsel

State of Florida
County of Palm Beach
The foregoing instrument was
acknowledged before me on this

ENGINEER
Globaltech, Inc.
Company

____ day of _____, 2020 by

who is personally known to me OR
produced _____
as identification.

Signature
Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

Signature of Notary

December 21, 2020
Date

Attachment A

Budget Summary



Takeoff Worksheet

12/07/20

**Coral Springs Improvement Dist
151166 CSID WWTP Package Plant C Repairs**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151166 CSID WWTP Package Plant C Repairs					
Bid Item: 400 Changer Order # 1					
		Leak Repairs at Aeration Basin			
		Purchasing & Subcontract	HR	4.00	516.00
		Construction Superintendent	HR	8.00	752.00
		Construction PM 4	HR	20.00	3,120.00
		Construction Scheduler	HR	4.00	376.00
		Progress Meetings	HR	4.00	624.00
		Construction Assistant	HR	10.00	900.00
		Grout, Sealant & Misc. Materials	LOT	1.00	4,306.75
		Install Grout, Primer, Sealant, & Inspection Assist.	CR-D	6.00	10,800.00
		Surface Prep. & Epoxy Re-coating	LOT	1.00	9,990.40
		Pressure Washer	LOT	1.00	632.50
		Cleaning, Installation, Removal	CR-D	1.00	1,800.00
		Current Funds Remaining in Allowance	LOT	-1.00	-7,307.58
				Bid Item Totals:	26,510.07
				Grand Totals:	26,510.07

9D.

WORK AUTHORIZATION

CSID WA No. 185

Globaltech No. 151277

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis" between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Production Well 6 Mast & Antenna Replacement, hereinafter referred to as the "Specific Project".

Section 1 – Terms

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization (WA) with the OWNER.

Section 2 – Scope of Work

Production Well 6 is located in the northwest corner of Cypress Park. Over the past 5 years, two projects have been conducted by CSID to upgrade and improve the well. The sole task left to perform is the replacement of the existing antenna tower and mast located at the well site.

Currently, the existing communication antenna is mounted on a light pole located within the Production Well 6 fenced enclosure. The light pole is not hurricane rated and is mounted onto an existing concrete slab. The current installation is

inconsistent with the District's other facilities and most likely would not survive hurricane force wind.

FIRM has been requested to remove the existing antenna (leaving the light pole intact), construct a new concrete foundation, install a new 20-foot high antenna tower and mast, and install a new directional antenna. Conduit will be run to the new mast location and a new coaxial cable will be connected from the radio unit to the antenna. The requested work will be accomplished implementing the following two tasks:

Task 1 – Engineering and Project Management

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Attend preliminary scoping meeting with the OWNER to discuss preliminary design parameters and overall scope.
2. Develop project schedule and review with OWNER.
3. Notify City of Coral Springs Parks Department of intended work and schedule.
4. Collect pre-construction photographs of the construction areas and the adjacent area.
5. Confirm new antenna tower location with client
6. Review antenna tower and mast submittals from vendor
7. Design concrete foundation for antenna
8. Coordinate work with OWNER
9. Oversee construction activities.
10. Conduct walk through with OWNER to review final installation.

Task 2 – Construction Services

This task includes the installation of a new tower, mast and antenna for Production Well 6. The following tasks will be performed:

Construction Services

1. Conduct utility locate services around proposed antenna location.
2. Coordinate Production Well 6 shut down during antenna switchover
3. Cut into existing conduit. Hand trench to new tower location. Extend conduit to base of new antenna location.
4. Excavate foundation for new antenna base to a depth of approximately 5-feet below ground surface.
5. Install mast base unit within foundation excavation. Run conduit into center of mast daylighting approximately 6-inches above ground surface. Install reinforcing steel (if needed).
6. Install concrete within foundation excavation. Finish concrete foundations with a brush-finished concrete slab approximately 3' x 3'.
7. Mount mast mid section and top unit onto base unit (embedded in concrete)
8. Mount new antenna onto mast.
9. Run new coaxial cable from radio unit within electrical cabinet to new antenna (approximately 40 feet).
10. Remove existing antenna and cable from light pole.
11. Adjust antenna to optimize communication with Water Treatment Plant
12. Clean up and demobilize

Assumptions

Assumptions for the project are as follows:

- A radio survey is not included in the scope. No additional signal attenuation is anticipated as a result of relocating the antenna.

- FIRM will not prepare or provide engineering drawings or record drawings of installation. A sketch will be prepared on the existing site plan showing the location of the proposed antenna and conduit.
- Firm considers this project to be a maintenance activity that will not require permitting.
- Globaltech will dispose of existing antenna and cables. A separate dumpster will not be provided by FIRM. FIRM will utilize the OWNER's onsite dumpster if needed. If desired, existing antenna will be returned to OWNER and placed into inventory.
- Work will not require a full shut down of the well. Well can continue to operate on manual mode if OWNER desires.
- Painting, finishes and signage are not included in this work authorization.
- Tree trimming to accommodate the antenna is not included by FIRM. FIRM will assist OWNER with coordinating tree pruning with the City of Coral Springs Parks Department.
- During the course of this project, FIRM will rent a "man-lift" to remove the old and install the new antenna. OWNER will have access to the man-lift to inspect an existing light fixture while the equipment is on site.
- Site restoration will only include minor regrading and debris removal. No sod is included.
- Working hours will be Monday through Friday from approximately 7:00 AM until 5:00 PM.

Section 3 – Location

The services to be performed by the FIRM shall be on the northwest corner of Cypress Park (located between Coral Spring Drive and basketball courts).

Section 4 – Deliverables

The FIRM will provide construction improvements to OWNER. No engineering drawings or documents will be provided.

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Completion
Notice to Proceed (NTP)	0 Days
Coordination Meeting	5 Days after NTP
Procurement & Fabrication	30 days after NTP
Construction of Improvements	60 Days after NTP
Project closeout	75 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. **Total job price: \$22,744.** Price does not include a construction allowance.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the

- date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
 3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
 4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.

5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien,

or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.

9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.
11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date

on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or contracted services at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Christian McShea as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained

at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The FIRM shall indemnify and hold harmless the OWNER its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of eleven (11) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly named and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of _____

Globaltech, Inc.

The foregoing instrument was acknowledged before me on this

___ day of _____, 2020 by

Signature

Troy L. Lyn

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and Title (typed or printed)

Signature of Notary

December 21, 2020

Date

Attachment A

Budget Summary



Takeoff Worksheet

11/24/20

**Coral Springs Improvement Dist
151277 CSID PW6 Antenna & Mast Replacement**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151277 CSID PW6 Antenna & Mast Replacement					
	Bid Item: 1	General Conditions			
		Purchasing & Subcontract	HR	8.00	1,032.00
		Construction PM 3	HR	8.00	1,032.00
		Construction Superintendent	HR	4.00	376.00
		Construction Scheduler	HR	4.00	376.00
		Construction Assistant	HR	12.00	1,080.00
				Bid Item Totals:	3,896.00
	Bid Item: 2	Sitework			
		Excavate,Backfill Conduit Trench & Remove Exist. Antenna 4-Man Crew	CR-D	1.00	1,800.00
				Bid Item Totals:	1,800.00
	Bid Item: 3	Concrete			
		Construct New Tower Foundation & Install Antenna Form & Materials	LOT	1.00	615.25
		Concrete Pump	LOT	1.00	861.35
		Cast In Place Concrete (2CY + Short Load Fee)	LOT	1.00	984.40
		4-Man Crew	CR-D	2.00	3,600.00
				Bid Item Totals:	6,061.00
	Bid Item: 17	I & C			
		Antenna & Tower	EA	1.00	4,552.85
		Install Conduit, Wire & Cable Terminations	LOT	1.00	3,850.00
				Bid Item Totals:	8,402.85
	Bid Item: 41	Material Processing & Handling Equip			
		Articulating Manlift 60 ft	DAY	1.00	984.40
		Misc Tools & Equipment	LOT	1.00	1,107.45

Takeoff Worksheet

11/24/20

Continued...

Assembly#	Part# Description	Unit	Quantity	Ext. Price
	Pick up/Delivery	EA	1.00	492.20
			Bid Item Totals:	2,584.05
			Grand Totals:	22,743.90

9E.

WORK AUTHORIZATION

CSID WA No. 186

Globaltech No. 151265

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Site No. 10 & 10A Canal Bank Stabilization Construction, hereinafter referred to as the "Specific Project".

Site 10 – Five (5) properties located on NW 19th Street

(10966, 10940, 10926, 10902, and 10894)

Site 10 (Additional Properties) – Four (4) properties located on NW 108th Lane

(1913, 1939, 1955 and 2051)

Site 10 (A) – One (1) property located on NW 20th Drive (10788)

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The OWNER desires design-build services related to the Sites 10 & 10A - Canal Bank Stabilization Construction herinafter referred to as the "Specific Project".

The FIRM will provide the following services in accordance with the AGREEMENT:

Task 1 – Project Management and Coordination

1. Prepare construction schedule.
2. Conduct Kick-Off meeting with the OWNER to review the project sequencing and schedule.
3. Coordinate with the OWNER and adjacent, impacted property owners as to the extent of work and duration.
4. Collect pre-construction video and photographs of the construction areas and the adjacent properties.
5. Coordinate traffic issues with the City of Coral Springs. This task will include development of Maintenance of Traffic Plan and easement access along NW 20th Drive.
6. Conduct weekly meetings with OWNER to provide updates on project progress.
7. Attend monthly Board Meetings to provide project updates.
8. Assess technical submittals for materials and methods provided by Contractor. Review submittals with OWNER and make recommendations for modifications and/or revisions.
9. Conduct periodic inspections of construction activities enforcing the conditions of the design.
10. Collect and monitor material quantities. Report deviations in material quantities to OWNER.
11. Review elevations and limits of construction establishing the finished base, grade and top of slope.
12. Conduct progress meetings with Subcontractor and Owner. Review project progress against master schedule and review record information collected and deviations from project design.
13. Conduct Substantial Completion inspection and meetings at the completion at the three properties. Develop punch-list items in

association with OWNER for Subcontractor to address prior to Final Completion at each site.

14. Conduct Final Completion inspection meeting and site walk through with OWNER and Subcontractor at each of the three properties.
15. Collect post-construction photographs and video of each of the sites following Final Completion inspection.
16. Review and comment / approve Subcontractor's pay request prior to submittal OWNER.
17. Review the as-built survey prepared by Subcontractor and provide comments and/or recommended corrections. This will assure the Engineer of Record that all aspects of the project were constructed in substantial conformance to the Plans and Specifications. Once the final as-built survey has been submitted, Engineer will prepare record drawings for OWNER's documentation.
18. Following final submission of the record drawings, the Engineer of Record will issue a Construction Certification Letter stating that the project was completed in substantial accordance with the plans.

Task 2 - Construction

Construction Services will include all work necessary to implement Canal Bank Stabilization for the 10 properties that make up Site 10. Specific activities will include the following:

1. Establish construction base line survey for the implementation of specific improvements at each of the three properties sites.
2. Locate existing utilities within easement right-of-way.
3. Collect pre-construction walk-through and photographic documentation.
4. Test run and document status of homeowner's irrigation systems.
5. Mobilize equipment and materials necessary to perform work.
6. Implement MOT along NW 20th Drive.

7. Establish staging area at western edge of L-205 Canal and NW 20th Drive. Construct temporary ramp to access canal.
8. Remove guard rail and establish temporary barricades.
9. Install floating silt barriers within the canal to limit construction runoff into the canals at both ends of construction activities.
10. Remove homeowner's irrigation intake piping. Lock out irrigation system pumps.
11. Mobilize barges and construction equipment into canal.
12. Remove and dispose of landscaping encroaching into canal right-of-way and construction zone.
13. Establish design grade of canal banks as per design by removing organic materials along canal bank. Verify grades and elevations using field GPS survey equipment. Dispose of organic material at an off-site location.
14. Place rip-rap stone per design. During the placement of rip-rap stone, divers will be in the canal to insure proper placement.
15. Install and anchor geotextile per design.
16. Place and compact top soil per design.
17. Extend private irrigation intake lines into the canal and finish per design.
18. Extend 15-inch corrugated metal drainage culvert beyond canal bank as per design.
19. Install sod St. Augustine sod to match existing.
20. Collect final elevations using a licensed land surveyor. Final elevations will be compared to design drawings.
21. Clean and restore construction sites prior to Substantial Completion Inspection.
22. De-mobilize and remove all equipment from Site 10 & 10A staging area and Owner's facilities prior to final inspection.

Additional Construction Activities:

1. Site 10 – prepare staging area at the intersection of the L-205 Canal and NW 20th Drive. Geotextile fabric will be used to segregate rock from existing sod. Following completion of work, remove rock pad, restore grade and re-sod to match original conditions.
2. Install temporary fencing between staging area and private residence.
3. A flag person will be on site during working hours to direct traffic near and around construction vehicles during equipment and material deliveries.
4. Roadway will be kept clean of construction materials.
5. Following completion of construction, the roadway will be cleaned and the staging area restored to original condition.

Assumptions

Assumptions for the project are as follows:

- An allowance of \$50,000 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for additional work or for unforeseen conditions.
- Working hours will be Monday through Friday from approximately 8:00 AM until 6:00 PM.
- Work at Site 10 & 10A will begin no earlier than January 11, 2021.
- Subcontractor's price includes up to 4,610 tons of rip-rap bedding material. In the event that a quantity less than this amount is used, OWNER will be reimbursed at the rate of \$29.58 / ton for unused material (material + placement)

- Subcontractor to provide sanitary facilities at job site in the vicinity of the staging area.
- Permits will not be required for work performed within the CSID right-of-way. Vegetation removal permits will not be required.
- Disturbed irrigation systems will be returned to their existing conditions. Property Owner will be requested to demonstrate system operation prior to construction disturbance.
- Structural repair to adjacent facilities not due to canal bank stabilization activities is beyond the scope of this project. No decks, docks or other structures will be disturbed or replaced under this work authorization.
- An 8-week construction duration, including mobilization and demobilization is assumed.

Section 3 – Location

The services to be performed by the FIRM shall be at Site 10 and include the following ten properties:

- 10966 NW 19th Street
- 10940 NW 19th Street
- 10926 NW 19th Street
- 10902 NW 19th Street
- 10894 NW 19th Street
- 1913 NW 108th Lane
- 1939 NW 108th Lane
- 1955 NW 108th Lane
- 2051 NW 108th Lane
- 10788 NW 20th Drive

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Pre- and post-construction video and still pictures of adjacent properties
- Submittals for materials to be used in the restoration process (rock geotextile fabric, No. 1 DOT coarse aggregate (rip-rap), and sod).
- Canal bank improvements
- Lien releases from all subcontractors
- Record Drawings of Improvements
- Construction Certification

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed from NTP
Notice to Proceed (NTP)	0 Days
Mobilization	30 Days
Substantial completion	90 Days
Final Completion	120 Days
Submission of Record Drawings and Certificate of Completion	120 Days

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida’s Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$847,532**. Price includes bonding and a construction allowance of \$50,000.00.

3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as

- remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
 5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:

- a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
 8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
 9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no

later than the time of Final Payment free and clear of all liens or other encumbrances.

10. The Engineer shall, within ten (10) days after receipt of each Application for Progress Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the FIRM indicating in writing the Engineer's reasons for refusing to recommend payment. In the latter case, the FIRM may make the necessary corrections and resubmit the Application. Twenty (20) days after presentation of the application for progress payment to the OWNER with the Engineer's recommendation, the amount approved will (subject to the provisions of the following Paragraph) become due and when due will be paid by the OWNER to the FIRM.

In the event any dispute with respect to any payment or pay request cannot be resolved between the Contractor and Owner's project staff, Contractor may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount recommended by the Engineer because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped

as received (with a copy to the Engineer) which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1 The OWNER hereby designates Shawn Frankenhauser as the OWNER's representative.
- 8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
 - Provide copies of existing drawings and equipment cut sheets if requested by FIRM

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of fourteen (14) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly name and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank
Printed Name of President

Date
Approved as to form and legality

District Counsel

State of Florida
County of Palm Beach
The foregoing instrument was acknowledged before me on this

____ day of _____, 2020 by

who is personally known to me OR produced _____ as identification.

ENGINEER

Globaltech, Inc.
Company

Signature
Troy Lyn, P.E., Vice President
Name and Title (typed or printed)

December 21, 2020
Date

Signature of Notary

Attachment A

Budget Summary



Takeoff Worksheet

12/08/20

**Coral Springs Improvement Dist
151265 CSID Canal Site 10 & 10A Construction**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151265 CSID Canal Site 10 & 10A Construction					
	Bid Item: 1	General Conditions			
		Project Management	LOT	1.00	5,400.00
		Community Outreach	LOT	1.00	3,000.00
		Progress Meetings	LOT	1.00	1,600.00
		Review and Approve Submittals	LOT	1.00	900.00
		Respond to Contractor RFI	LOT	1.00	1,500.00
		Periodic Site Inspection	LOT	1.00	14,600.00
		Substantial Completion Inspections	LOT	1.00	900.00
		Final Completion Inspections	LOT	1.00	1,650.00
		Record Drawings	LOT	1.00	1,600.00
		Construction Certification & Closeout	LOT	1.00	2,170.00
		Reimburseable Expense	LOT	1.00	500.00
		Construction Assistant	LOT	1.00	1,900.00
				Bid Item Totals:	35,720.00
	Bid Item: 2	Construction			
		MOB / DEMOB	LOT	1.00	49,500.00
		General Conditions	LOT	1.00	100,512.50
		Temporary Facilities	LOT	1.00	5,500.00
		Maintenance of Traffic	LOT	1.00	5,500.00
		Guad Rail Removal & Replacement	LOT	1.00	8,250.00
		Shore Shaping (Equipment & Labor)	LOT	1.00	261,739.50
		Survey / Record Drawings	LOT	1.00	18,342.50
		15" CMP Modifications	LOT	1.00	1,100.00
		Landscaping Removal & Disposal	LOT	1.00	9,350.00
		Installation of Temporary Fences	LOT	1.00	5,500.00
		GPS Equipment & Support	LOT	1.00	15,950.00
		Testing Services	LOT	1.00	3,850.00

Takeoff Worksheet

12/08/20

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
		Bedding Material (4610 Tons DOT #1 Stone)	TON	4,610.0	99,290.18
		Bedding Material Placement	TON	4,610.0	50,710.00
		Geotextile Fabric & Placement	LOT	1.00	8,250.00
		Top Soil	LOT	1.00	19,800.00
		Sod	LOT	1.00	32,945.00
		Floating Turbidity Barriers	LOT	1.00	8,250.00
		Irrigation System Inspection & Repair	LOT	1.00	5,500.00
		Site Restoration along NW 20th Drive	LOT	1.00	33,907.50
				Bid Item Totals:	743,747.18
Bid Item:	3 Allowance				
	Allowance		LOT	1.00	50,000.00
				Bid Item Totals:	50,000.00
Bid Item:	4 Bonds				
	Bonds & Certifications		LOT	1.00	18,064.64
				Bid Item Totals:	18,064.64
				Grand Totals:	847,531.82

9F.

WORK AUTHORIZATION

CSID WA No. 188

Globaltech No. 151286

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis" between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to the Atlantic Boulevard 4-inch Pipe Sleeve Installation, hereinafter referred to as the "Specific Project".

Section 1 – Terms

FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization (WA) with the OWNER.

Section 2 – Scope of Work

An existing water line extends from the water main on the south side of Atlantic Boulevard to the property on the northeast corner of the intersection of Atlantic Boulevard and Coral Spring Drive. CSID desires to replace the water line and would like to install the new water service within a sleeve. In the event of a pipe failure, the sleeve may prevent the pipe from creating a washout within the Atlantic Boulevard right-of-way and will provide a simple method to replace the pipe. CSID Staff has requested FIRM to prepare a work authorization to install the 4-inch

sleeve using directional drill installation techniques. In this manner, traffic and the road surface are less likely to be impacted.

FIRM has coordinated the work with a subcontractor Murphy Pipeline Contractors to design, permit and install the 4-inch sleeve.

Task 1 – Engineering and Project Management

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Attend preliminary scoping meeting with the OWNER to discuss preliminary design parameters and overall scope.
2. Prepare project schedule.
3. Collect pre-construction photographs of the construction areas and the adjacent area.
4. Prepare maintenance of traffic plan to be implemented during utility location services
5. Obtain right-of-way permit for field activities associated with utility location services and installation of 4-inch sleeve.
6. Prepare engineering design and bore plan for installation of 4-inch sleeve.
7. Review material submittals (submitted by subcontractor)
8. Review bore plan (submitted by subcontractor)

Task 2 – Construction Services

This task includes the installation of a new 4-inch diameter HDPE sleeve under Atlantic Boulevard. The following tasks will be performed:

Construction Services

1. Excavate access pits on the North and South Sides of Atlantic Boulevard.
2. Mobilize drilling equipment.
3. Drill pilot hole under Atlantic Boulevard while monitoring drill head progress.
4. Pull 4-inch sleeve through pilot hole. HDPE piping will be fusion welded in the field to create a continuous sleeve.
5. Clean pipe to provide clear passage.
6. Demobilize field equipment
7. Prepared record drawing of sleeve installation illustrating existing utilities and depth of pipe.
8. Close out construction permit.

Assumptions

Assumptions for the project are as follows:

- OWNER to provide all existing drawings and plans illustrating existing utilities.
- FIRM assumes field activities will take one day to complete.
- OWNER will be installing nominal 2-inch carrier pipe, making connections to water service and water main, backfilling access pits, and restoring site to original condition.
- Site restoration will only include minor regrading and debris removal. No sod is included.
- Working hours will be Monday through Friday from approximately 7:00 AM until 5:00 PM.

Section 3 – Location

The services to be performed by the FIRM shall be conducted near the intersection of Atlantic Boulevard and Coral Springs Drive.

Section 4 – Deliverables

The FIRM will provide construction improvements to OWNER. A design drawing of the improvements illustrating existing utilities and depth of the 4-inch sleeve will be provided in both electronic and hard formats.

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Completion
Notice to Proceed (NTP)	0 Days
Utility Location	15 Days after NTP
Engineering Design	30 days after NTP
Permitting	60 Days after NTP
Construction Improvements	75 Days after NTP
Project Closeout	90 Days after NTP

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. **Total job price: \$44,641.** Price does not include a construction allowance.
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER reduces the retainage to five percent (5%), FIRM must obtain the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The

- OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).
 7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the

requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.

8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. Progress Payments shall be made in accordance with the Local Government Prompt Payment Act. In the event any dispute with respect to any payment or pay request cannot be resolved between the FIRM and OWNER's project staff, FIRM may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.
11. The OWNER may refuse to make payment of the full amount because claims have been made against the OWNER on account of the FIRM's

performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or contracted services at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

- 8.1** The OWNER hereby designates Curt Dwiggins as the OWNER's representative.
- 8.2** In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:
 - Provide copies of existing drawings and equipment cut sheets if requested by FIRM
 - Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The FIRM shall indemnify and hold harmless the OWNER its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of ten (10) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly named and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of _____

Globaltech, Inc.

The foregoing instrument was acknowledged before me on this

___ day of _____, 2020 by

Signature

Troy L. Lyn

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and Title (typed or printed)

Signature of Notary

December 21, 2020

Date

Attachment A

Budget Summary

ATTACHMENT A

WA#188 - Atlantic Boulevard 4-inch Sleeve Installation

Engineering and Design Budget Summary

Task	Task Description	Officer	E6	E4	E2	Adm 3	Adm 1	Total Labor	*Sub-Consultant Services	Sub-Consultants
		\$210.00	\$175.00	\$150.00	\$105.00	\$75.00	\$50.00			
1	Engineering and Project Coordination									
	Project Management		4			2				
	Subcontract Management		2				2		0	
	Project Scheduling		1		2					
	Engineering Design & Permitting (MPC)								25,891	MPC
	Review Bore Plan		4							
	Submittal Review		2							
	Reivew Record Drawings		1						0	
	Subtotal Task 1	0	14	0	2	2	2	\$ 2,910	25,891	
2	Construction Improvements									
	Subcontractor (MPC)								11,021	MPC
	On Site Services		4							
	Project Closeout		2							
	Subtotal Task 2	0	6	0	0	0	0	1,050	10,271	
	Labor Subtotal Hours	0	20	0	2	2	2			
	Labor Subtotal	\$0	\$3,500	\$0	\$210	\$150	\$100			
	Labor Total							\$ 3,960		
	Subconsultant Labor Total								36,162	
	Subconsultant Multiplier								1.12	
	Subcontract Total								40,501	
	TOTAL								\$ 44,461.44	

MPC - Murphy Pipeline Contractors

TENTH ORDER OF BUSINESS

Globaltech, Inc.
CSID Engineer's Report
December 21, 2020

PROJECTS UNDER CONTRACT

WA#159 – Improvements to High Service Pump 7 Engine – Complete

- All work complete
- Negotiating budget resolution

WA#162 – Production Well 9 VFD and Electrical Improvements – Complete

- Amendment returning unspent allowance on current agenda

WA#168 – Membrane Train Flush Valve Addition – On Hold until the completion of WA-178

- Approved by Board – 11/18/19
- Remaining two trains will be dependent upon the overall performance of the system after the completion of WA-178
- Estimated project completion date – currently unknown

WA#171 – Wastewater Collection System Hydraulic Model – In Progress

- Approved by Board – 3/16/20
- Staff requested additional modeling scenarios
- Negotiating additional scope and fee
- Estimated project completion date – 1/31/21

WA#172 – DIW Generator Transfer Switch Replacement – Complete

- Amendment returning unspent allowance on current agenda

WA#174 – Plant C Structural Reinforcement – In Progress

- Approved by Board – 4/20/20
- Performed adhesion test
- Submitted change order on 12/02
- Change order on current agenda
- Estimated completion – 1/30/21

WA#175 – Stormwater PS 1 & 2 Hardening Construction – Substantially Complete

- Approved by Board – 4/20/20
- Final inspection performed by City of Coral Springs – 12/08
- All documents will be submitted to DEM by 12/18

WA#178 – Membrane Concentrate Backflow Preventer Elimination – In Progress

- Approved by Board – 4/20/20
- Permit issued from FDEP – 6/04/20
- Construction to begin – 11/11/20
- All buried piping installed and tested
- Estimated project completion – 1/30/21

**Globaltech, Inc.
CSID Engineer's Report
December 21, 2020**

PROJECTES UNDER CONTRACT (Cont.)

WA#180 – Canal Site 10 & 10A Assessment and Design – In Progress

- Approved by Board – 9/21/20
- Field activities complete - 10/05/20
- Design in progress complete
- Submitted to staff for review – 12/14
- Prepared cost estimate and work authorization for construction - 1208
- Estimated project completion – 12/18/20

WA#181 – WWTP Plant F Magnetic Flow Meter Replacement – In Progress

- Approved by Board – 9/21
- All materials on site
- Waiting for Plant C to return to service before performing work
- Estimated project completion – 2/28/20

WA#182 – AWIA Risk Assessment and Emergency Response Plan - In Progress

- Approved by Board – 10/19
- Completing Utility Risk Index
- Completing Qualitative Risk Assessment
- Began Quantitative Risk Assessment
- Estimated project completion – 12/31/21

WA#183 – Above Ground Fuel Storage Tanks & Dispensing System – In Progress

- Approved by Board – 11/16/20
- Executed subcontracts
- Coordinating work with surveyor
- Beginning design
- Estimated completion – 4/21 (Dependent upon remediation work)

Work Authorizations Under Development

WA#184 – HSP 7 Day Tank Replacement – Staff Review

WA#185 – Production Well 6 Antenna Replacement – on current agenda

WA#186 – Site 10 Canal Bank Construction – Staff Review

WA#187 – 600KW Emergency Generator – January 2021 agenda

WA#188 – Atlantic Blvd. 4-inch Sleeve – on current agenda

WA#XX – Safety & Housekeeping Improvements at PS 1 & 2 – under development