

**Coral Springs
Improvement District**

Agenda

November 16, 2020

Call in Number 800-747-5150

Access Number 4129245



Coral Springs Improvement District

November 9, 2020

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held Monday, November 16, 2020, at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. In order to comply with CDC guidelines on social distancing due to Covid-19, members of the public can attend via conference call by dialing 800-747-5150, access code 4129245. Following is the advance agenda for the meeting.

1. Call to Order
2. Approval of the Minutes of the October 19, 2020 Meeting
3. Audience Comments
4. Approval of Financial Statements for October 2020
5. Budget Amendments for Fiscal Year 2020
 - A. Resolution 2021-1, Amending the General Fund Budget
 - B. Resolution 2021-2, Amending Water and Sewer Budget
6. Consideration of the Purchase of Two Generators for the Field Department in the Sum of \$84,238 under the Florida Sheriff's Contract
7. Consideration of an Award to Urban Beekeepers Piggybacking Off the Town of Davie Contract
8. Consideration to Piggyback Off Deerfield Beach's Water Meter Fittings and Water Line Accessories Contract
9. Consideration of Work Authorizations #183 for Above Ground Fuel Storage and Dispensing Facility at a Total Cost of \$162,863
10. Engineer's Report
11. Staff Reports
 - A. Manager – Ken Cassel
 - B. Department Reports
 - Operations – Dan Daly
 - Utilities Update - David McIntosh
 - Utility Billing Customer Service Report – Dave Berringer
 - Water – Christian McShea
 - Wastewater – Tom Kedrierski
 - Stormwater – Shawn Frankenhauser
 - Field – Curt Dwiggin
 - Maintenance Report – Pedro Vasquez
 - Human Resources – Jan Zilmer



Coral Springs Improvement District

- Motion to Accept Department Reports
- C. Attorney
 12. Supervisors' Requests
 13. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Kenneth Cassel".

Kenneth Cassel/sd
District Manager

cc: District Staff
Terry Lewis
Seth Behn
Rick Olson
Beverley Servé
Stephen Bloom

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS
IMPROVEMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held Monday, October 19, 2020 at 4:00 p.m. at the District Office at 10300 NW 11th Manor, Coral Springs and via webinar and teleconference pursuant to Executive Order 20-69 issued on March 20, 2020 by Governor DeSantis, as extended by several executive orders thereafter and Section 120.54(5)(b)2, Florida Statutes.

Present and constituting a quorum were:

Martin Shank	President
Len Okyn	Vice President
Chuck Sierra	Secretary

Also present were:

Ken Cassel	District Manager
Terry Lewis	District Attorney
Dan Daly	Director of Operations
David McIntosh	Director of Operations
Joe Stephens	Director of Utilities
Jan Zilmer	Human Resources
Marta Rubio	Director of Finance and Accounting
Rick Olson	District Engineer
Troy Lyn	Globaltech
Curt Duggins	Field Department
Christian McShea	Water Department
Tom Kedrierski	Wastewater Department
Shawn Frankenhauser	Stormwater Department
Dave Berringer	Utility Billing and Customer Service

The following is a summary of the discussions and actions taken at the October 19, 2020 Coral Springs Improvement District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cassel called the meeting to order and called the roll.

October 19, 2020

Coral Springs Improvement District

SECOND ORDER OF BUSINESS

Approval of the Minutes of the September 21, 2020 Meeting

Each Board member received a copy of the Minutes of the September 21, 2020 Meeting, and any additions, corrections or deletions were requested.

There being none,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the minutes of the September 21, 2020 meeting were approved as amended.

THIRD ORDER OF BUSINESS

Audience Comments

- **Discussion of Moratorium on Bee Control in the Meter Boxes – Mr. Robert Springer**

Mr. Springer was not in attendance; however, there was discussion regarding the District’s responsibilities regarding meter boxes located on private property.

- The equipment belongs to the District.
- Mr. Lewis stated if there is a beehive located within or on the District’s meter boxes, then the District needs to have them taken care of by a licensed pest controller.
- There was discussion regarding removal versus extermination of the bees. Normally a beekeeper is called out and the bees are removed.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements for September 2020

There being no questions or comments,

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the financial statements for September 2020 were approved.

October 19, 2020

Coral Springs Improvement District

FIFTH ORDER OF BUSINESS

Motion to Exercise Optional Renewal of Contract 2017-04 with Fishtec for Culvert Inspection for Option Year February 2020 to February 22, 2021

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor renewal of contract 2017-04 with Fishtec for culvert inspections for option year February 2020 to February 2021 was approved.

SIXTH ORDER OF BUSINESS

Consideration of Work Authorization #182 for Engineering Services Related to the America’s Water Infrastructure Act (AWIA) Compliance for a Total Cost of \$70,555

Mr. Stephens and Mr. Lyn reviewed the services related to Work Authorization #182.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor Work Authorization #182 was approved for a total cost of \$70,555.

SEVENTH ORDER OF BUSINESS

Consideration of Change Order #1 with AECOM for Underground Storage Tank Closure in the Amount of \$148,928, which Includes an Allowance of \$37,049, Increasing the Approved Amount for this Project from \$91,891 to \$240,819

Mr. McIntosh reviewed the change order. Discussion ensued regarding receipt of the insurance money.

On MOTION by Mr. Sierra seconded by Mr. Okyn with all in favor Change Order #1 with AECOM for underground storage tank closure in the amount of \$148,928 was approved.

EIGHTH ORDER OF BUSINESS

Engineer’s Report

Mr. Olson reviewed his report; a copy of which is attached hereto and made part of the public record.

October 19, 2020

Coral Springs Improvement District

- Work Authorization #159 – the HSP 7 engine is in place and fully operational. It is automatic and lined with the SCADA system. They are working on two issues with the manufacturer and will be addressed within the next three to four weeks.
- Work Authorization #162 – all field projects are complete, and this is in closeout.
- Work Authorization #168 – this project is on hold until the backflow preventor project is installed and implemented. It will be six to eight weeks before they know if the system is working to the satisfaction of the Water Department.
- Work Authorization #171 – The model report was submitted to staff on October 15, 2020. A review meeting is scheduled for October 21, 2020. A presentation will be made to the Board.
- Work Authorization #172 – field work is scheduled for October 26, 2020, which will require a temporary shutdown. There will be a temporary generator on sight and the work will be completed within a week.
- Work Authorization #174 – testing and repair of the diffusers completed a week and a half ago. Last week they tested the diffusers and while they filled in the aeration base, they found water penetrating from the aeration base into the clarifier. Repairs made to Plant C were to hold down the interior wall. The connections and the fittings on the base of the wall were reinforced. This project will take approximately three weeks.
- Work Authorization #175 – All Field activities are complete and there was a walkthrough last week. A substantial completion form was submitted, and all final building inspections are being scheduled for next week.
- Work Authorization #178 – work has been delayed and hope to begin the first week of November.
- Work Authorization #180 – all field activities are complete, and the design work started this week. The design work should be completed within the next two to three weeks.

NINTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

Mr. Cassel reported the City dropped the attorney fees for the lawsuit since the District is not filing an appeal. He also reported the Governor will likely not extend the executive order allowing for virtual meetings. In order to meet CDC guidelines on social distancing, it will be best to have the Board and some of the staff meet in person and other staff members, as well as the public, can attend by phone.

B. Department Reports

- **Operations – Dan Daly**

Mr. Daly reported the payment system will be temporarily down over the weekend. A notice will be posted on the website.

- **Utilities Update – David McIntosh**

Mr. McIntosh reported they continue to investigate and doing a study for the meter registers. They are not getting the meters at the rate they need so they are looking into different manufacturers.

- **Utility Billing and Customer Service Report – Dave Berringer**

Mr. Berringer reviewed his report, a copy of which is attached hereto and made part of the public record.

Discussion ensued regarding the meters.

- **Water – Christian McShea**

Mr. McShea reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Wastewater – Tom Kedrierski**

Mr. Kedrierski reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Stormwater – Shawn Frankenhauser**

Mr. Frankenhauser reviewed his report, a copy of which is attached hereto and made part of the public record.

October 19, 2020

Coral Springs Improvement District

- **Field – Curt Dwiggin**

Mr. Dwiggin reviewed his report, a copy of which is attached hereto and made part of the public record.

- **Maintenance Report – Pedro Vasquez**

Mr. Vasquez reviewed his report, a copy of the report was distributed and is attached hereto and made part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported the following:

- He will complete the nationwide census tomorrow.
- A memorandum was distributed regarding Mr. McShea's promotion to the Chief of Water Plant. He also included information on educational assistance as requested by Dr. Shank.
- Mr. Stephens chose a lead operator to replace Mr. McShea and they are working on the transition.

- **Motion to Accept Department Reports**

On MOTION by Mr. Okyn seconded by Mr. Sierra with all in favor the Department Reports were accepted.

C. Attorney

- **Discussion of Phillips and Jordan Contract**
- **Discussion of 2021 Legislative Session**

Mr. Lewis discussed the following:

- He reported on the District lawsuit, being handled by way of the insurance company with the Roberts Law Firm. Mr. Lewis shared the District's Special Act with Mr. Lyman Roberts, which has a different statute of limitations for these kinds of suits. He also shared the Sovereign Immunity Statute, Chapter 768. The District's Special Act limits the statute of limitation for injuries as a result of negligence. Chapter 768 has a four-year term. After further research, Mr. Roberts discovered the notice provisions of the Sovereign Immunity Statute had been complied with. He has a motion to dismiss filed. It is in the preliminary

October 19, 2020

Coral Springs Improvement District

state. From the videos reviewed, it appears the driver ran into the District's vehicle. He wanted to make sure Mr. Lewis concurred with his intention to withdraw the motion. Mr. Lewis concurs.

- He discussed recently passed legislation, which will require local governments and local government contractors to use E-Verify on all their employees, effective January 1, 2021. All the outside contractor's the District has, including Lewis, Longman & Walker, Inframark and Globaltech, will be required to E-Verify any new hires. All contractors should be informed about this new law and they should amend their contracts to state they will comply.
- Representative Daley plans to file legislation again in 2021, attempting to convert the Board to a popularly elected Board. He asked the Board if they want District Counsel to cooperate with NSID again this year on this issue. The Board agreed.

TENTH ORDER OF BUSINESS

Supervisors' Requests

Dr. Shank stated Mr. Okyn had to leave the meeting, but he will reach out to Mr. Frankenhauser about education opportunities for everybody. He also thanked Mr. Rubio for the financial report. He cautioned everyone to be careful and stay safe.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Sierra seconded by Dr. Shank with all in favor the meeting adjourned.

Kenneth Cassel
Assistant Secretary

Dr. Martin Shank
President

Fourth Order of Business



CORAL SPRINGS IMPROVEMENT DISTRICT

FINANCIAL REPORTING – MEETING NOVEMBER 16, 2020

**CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND
SUMMARY REPORT**

For the Period Ending October 31, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2020	ACTUAL 1 MONTH ENDING 10/31/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
TOTAL REVENUES	\$ 4,072,935	\$ 3,076	\$ 4,124	\$ 1,048
EXPENDITURES & RESERVES				
TOTAL EXPENDITURES	\$ 2,472,935	\$ 210,610	\$ 90,127	\$ 120,483
TOTAL RESERVES	\$ 1,600,000	\$ 133,333	\$ -	\$ 133,333
TOTAL EXPENDITURES & RESERVES	\$ 4,072,935	\$ 343,943	\$ 90,127	\$ 253,816
EXCESS REVENUES OVER (UNDER) EXPENDITURES & RESERVES			\$ (86,003)	
FUND BALANCE BEGINNING			\$ 9,387,140	
FUND BALANCE ENDING			\$ 9,301,137	

**CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
SUMMARY REPORT**

For the Period Ending October 31, 2020

	ADOPTED BUDGET FY 2019-2020	PRORATED BUDGET THRU 10/31/2020	ACTUAL 1 MONTH ENDING 10/31/2020	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
TOTAL REVENUES	\$ 16,127,287	\$ 1,118,712	\$ 1,133,246	\$ 14,534
EXPENDITURES				
TOTAL ADMINISTRATIVE	\$ 2,474,455	\$ 201,861	\$ 153,070	\$ 48,791
TOTAL PLANT	\$ 7,772,422	\$ 484,664	\$ 244,550	\$ 240,114
TOTAL FIELD	\$ 2,775,397	\$ 153,954	\$ 102,533	\$ 51,421
TOTAL EXPENDITURES	\$ 13,022,274	\$ 840,479	\$ 500,153	\$ 340,326
AVAILABLE FOR DEBT SERVICE			\$ 633,093	
Total Debt Service			\$ 235,230	
Excess Revenues (Expenses)			\$ 397,863	
Net Assets Beginning			\$ 36,657,587	
Net Assets Ending			\$ 37,055,450	

CORAL SPRINGS IMPROVEMENT DISTRICT
 CHECK REGISTERS
 OCTOBER 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
General Fund	10/01/2020 thru 10/31/2020	#5372 - #5399	\$122,635.61
Total			\$122,635.61

CORAL SPRINGS IMPROVEMENT DISTRICT
 CHECK REGISTERS
 OCTOBER 2020

FUND	CHECK DATE	CHECK No.	AMOUNT
Water and Sewer	10/01/2020 thru 10/31/2020	#29979 - #30133	\$496,198.20
Total			\$496,198.20

Fifth Order of Business

5A

RESOLUTION 2021-1

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE GENERAL FUND BUDGET
FOR FISCAL YEAR 2019 – 2020

WHEREAS, the Board of Supervisors, hereinafter referred to as the “Board,” of the Coral Springs Improvement District, hereinafter referred to as the “District,” adopted a General Fund Budget for Fiscal Year 2019 - 2020, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District General Fund Budget is hereby amended in accordance with Exhibit “A” attached.
2. This resolution shall become effective this 16th day of November, 2020 and be reflected in the Fiscal Year Ended September 30, 2020 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

Len Okyn, Vice President

EXHIBIT A
CORAL SPRINGS IMPROVEMENT DISTRICT
GENERAL FUND

AMENDED BUDGET
For the Period Ending September 30, 2020

	ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
REVENUES			
Assessments Revenue (Net)	\$ 3,429,399		\$ 3,429,399
Assessments Revenue..excess collected	-		-
Permit Review Fees	1,000		1,000
Interest Income	20,000		20,000
Shared Personnel Revenue	34,912		34,912
Miscellaneous Revenue	-		-
FEMA Reimbursement	-		-
Carry Forward Assigned Funds	420,557	(173,500)	247,057
TOTAL REVENUES	\$ 3,905,868	\$ (173,500)	\$ 3,732,368
EXPENDITURES			
ADMINISTRATIVE			
Supervisor Fees	\$ 7,200		\$ 7,200
Salaries/Wages	162,726		162,726
Special Pay	281		281
FICA Taxes	13,000		13,000
Pension Expense	19,527		19,527
Health Insurance	63,655		63,655
Workers Comp. Ins.	620		620
Engineering Fees	42,000	(5,000)	37,000
Legal Fees	84,000		84,000
Special Consulting Services	94,600	224,000	318,600
Annual Audit	10,600		10,600
Actuarial Computation-OPEB	2,772		2,772
Management Fees	59,032		59,032
Telephone Expense	3,434		3,434
Postage	688		688
Printing & Binding	1,298		1,298
Administrative Building Cost	12,360		12,360
Insurance	1,238		1,238
Legal Advertising	2,000	2,500	4,500
Contingencies/Other Current Charges	1,000		1,000
Paver Incentive Program	12,500	(10,000)	2,500
Computer Expense/Technology	29,400		29,400
Digital Record Management	1,000		1,000
Office Supplies	7,337	500	7,837
Dues, Licenses, Schools & Permits	7,875	(2,500)	5,375
Promotional Expenses	4,800	(2,000)	2,800
TOTAL ADMINISTRATIVE	\$ 644,943	\$ 207,500	\$ 852,443

ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
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FIELD OPERATIONS

Salaries and Wages	\$ 286,361		286,361
Special Pay	921		921
FICA Taxes	21,907		21,907
Pension Expense	34,363		34,363
Health Insurance	107,813	(21,000)	86,813
Worker's Comp. Insurance	15,864		15,864
Water Quality Testing	3,000		3,000
Communications-Radios/Cellphones	2,022		2,022
Electric	1,458		1,458
Rentals & Leases	500		500
Insurance	15,290		15,290
R & M - General	74,250	(40,000)	34,250
R & M - Facility	3,000		3,000
R & M - Culvert Inspection & Cleaning	119,500	(5,000)	114,500
R & M - Canal Dredging & Maintenance	25,000	(20,000)	5,000
R & M - Vegetation Management	60,000	(35,000)	25,000
Operating Supplies	17,025	-	17,025
Chemicals	120,540	(10,000)	110,540
Uniform	2,414		2,414
Motor Fuels	51,705	(30,000)	21,705
Dues, Licenses, Schools & Permits	3,842		3,842
Capital Outlay-Equipment	27,500	(20,000)	7,500
Capital Improvements	655,650	(200,000)	455,650

TOTAL FIELD	\$ 1,649,925	\$ (381,000)	\$ 1,268,925
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TOTAL EXPENDITURES	\$ 2,294,868	\$ (173,500)	\$ 2,121,368
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RESERVES

Reserved for 1st Qtr. Operating	361,000		361,000
Reserved for Projects & Emergencies	250,000		250,000
Storm Damages Reserves	1,000,000		1,000,000

TOTAL RESERVES	\$ 1,611,000	\$ -	\$ 1,611,000
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TOTAL EXPENDITURES & RESERVES	\$ 3,905,868	\$ (173,500)	\$ 3,732,368
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EXCESS REVENUES OVER (UNDER) EXPENDITURES & RESERVES	-	-	-
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5B.

RESOLUTION 2021 - 2

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE WATER/SEWER FUND BUDGET
FOR FISCAL YEAR 2019 - 2020

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board," of the Coral Springs Improvement District, hereinafter referred to as the "District," adopted a Water/Sewer Fund Budget for Fiscal Year 2019- 2020, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District Water/Sewer Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 16th day of November, 2020 and be reflected in the Fiscal Year Ended September 30, 2020 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

Len Okyn, Vice President

EXHIBIT A
CORAL SPRINGS IMPROVEMENT DISTRICT
WATER & SEWER FUND
AMENDED BUDGET

For the Period Ending September 30, 2020

	ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
REVENUES			
Water Revenue	\$ 6,467,008		\$ 6,467,008
Sewer Revenue	5,852,977		5,852,977
Standby Revenue	3,120		3,120
Processing Fees	12,000		12,000
Lien Information Fees	9,000		9,000
Delinquent Fees	290,000	(116,000)	174,000
Contract Utility Billing Services	62,602		62,602
Contract HR & Payroll Services	13,289		13,289
Facility Connection Fees	-		-
Meter Fees	-		-
Line Connection Fees	-		-
Interest Income-Restricted	-		-
Interest Income-Operations	65,000		65,000
Rent Revenue	65,203		65,203
Technology Sharing Revenue	15,450		15,450
Misc. Revenues	12,000		12,000
Renewal & Replacement	-		-
Carryforward Prior Yr. Fund Balance	1,705,236	(1,309,000)	396,236
TOTAL REVENUES	\$ 14,572,885	\$ (1,425,000)	\$ 13,147,885

ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
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EXPENSES**ADMINISTRATIVE**

Salaries and Wages	\$ 1,011,726	\$ 96,000	\$ 1,107,726
Special Pay	2,534		2,534
FICA Taxes	77,397	6,000	83,397
Pension Expense	121,408	11,000	132,408
Health Insurance	233,182	(20,000)	213,182
Workers Comp. Insurance	3,423		3,423
Unemployment Compensation	4,000		4,000
Engineering Fees	33,600	(10,000)	23,600
OPEB Expense	2,863		2,863
Trustee/Other Debt Expenses	10,720		10,720
Legal Fees	60,000		60,000
Special Consulting Services	86,000	(20,000)	66,000
Travel & Per Diem (Board)	4,500		4,500
Annual Audit	12,150		12,150
Actuarial Computation - OPEB	2,700		2,700
Management Fees	88,552		88,552
Telephone Expense	13,835		13,835
Postage	36,600		36,600
Printing & Binding	21,970	10,000	31,970
Electric Expense	12,960		12,960
Rentals and Leases	3,075	2,000	5,075
Insurance	16,520		16,520
Repair and Maintenance	26,460	10,000	36,460
Legal Advertising	4,500		4,500
Other Current Charges	29,910		29,910
Merchant Fees	78,520		78,520
Computer/Technology Expenses	113,835	(40,000)	73,835
Employment Ads	13,550		13,550
Toilet Rebate	14,850		14,850
Office Supplies	4,000		4,000
Dues, Licenses, Schools & Permits	12,000		12,000
Promotional Expenses	14,640		14,640
Capital Outlay	23,000		23,000
Total Administrative	\$ 2,194,979	\$ 45,000	\$ 2,239,979

	ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
<u>PLANT OPERATIONS</u>			
Salaries and Wages	\$ 1,700,446	\$ 8,000	\$ 1,708,446
Special Pay	2,703		2,703
FICA Taxes	130,084	2,000	132,084
Pension Expense	201,000		201,000
Health Insurance	354,297		354,297
Workers Comp. Insurance	93,877	(25,000)	68,877
OPEB Expense	4,437		4,437
Water Quality Testing	68,475	(7,000)	61,475
Telephone Expense	8,900		8,900
Electric Expense	698,830	(100,000)	598,830
Rentals and Leases	15,500		15,500
Insurance	166,630		166,630
Repair & Maintenance-General	1,007,715	(300,000)	707,715
Repair & Maint-Filters for Water Plant	678,290	(550,000)	128,290
Sludge Management - Sewer	150,000	(15,000)	135,000
Office Supplies	3,635	2,000	5,635
Operating Supplies - General	98,675	(50,000)	48,675
Operating Supplies - Chemicals	337,995	(80,000)	257,995
Uniforms	9,775	2,000	11,775
Motor Fuels	99,411	(55,000)	44,411
Dues, Licenses, Schools & Permits	56,950	(10,000)	46,950
Capital Outlay	964,000	(111,500)	852,500
TOTAL PLANT OPERATIONS	\$ 6,851,625	\$ (1,289,500)	\$ 5,562,125

ADOPTED BUDGET FY 2019 - 2020	NET CHANGE	AMENDED BUDGET FY 2019 - 2020
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FIELD OPERATIONS

Salaries and Wages	\$ 786,613	\$ (50,000)	\$ 736,613
Special Pay	1,405		1,405
FICA Taxes	60,176		60,176
Pension Expense	94,394		94,394
Health Insurance	247,480	(20,000)	227,480
Workers Comp. Insurance	49,556	(10,000)	39,556
OPEB Expense	2,723		2,723
Water Quality Testing	1,000		1,000
Naturescape Irrigation Service	4,970		4,970
Telephone Expense	13,950		13,950
Electric Expense	114,480	(10,000)	104,480
Rent Expense	9,500		9,500
Rent Expense - SCADA	56,040		56,040
Insurance	24,000		24,000
Repairs and Maintenance	216,000	(105,000)	111,000
R&M Lift Stations	168,850	(30,000)	138,850
R&M Generators	33,080		33,080
Meters	60,680	(22,000)	38,680
Office Supplies	1,680		1,680
Operating Supplies - General	57,190	(10,000)	47,190
Uniforms	5,820	2,000	7,820
Motor Fuels	22,860		22,860
Dues, Licenses, Schools & Permits	13,300	(6,500)	6,800
Capital Outlay	381,000	81,000	462,000
TOTAL FIELD OPERATIONS	\$ 2,426,747	\$ (180,500)	\$ 2,246,247
TOTAL OPERATING EXPENSES	\$ 11,473,351	\$ (1,425,000)	\$ 10,048,351

RESERVES

Required Reserve for R & R	-	-	-
TOTAL OPERATING EXP & RESERVE	\$ 11,473,351	\$ (1,425,000)	\$ 10,048,351
AVAILABLE FOR DEBT SERVICE	\$ 3,099,534	\$ -	\$ 3,099,534

Sixth Order of Business



Coral Springs Improvement District
10800 N.W. 11TH Manor Coral Springs, Fl. 33071

10/30/2020

TO: CSID Board Members

RE: Consideration to purchase Two Doosan G70 Portable generators from CLARK EQUIPMENT COMPANY

Dear Board,

The Field Department is requesting to purchase two portable generators, piggybacking off of the Florida Sheriff's Cooperative purchasing program for fiscal year 2020-21. The purpose of these generators is to further enhance our ability to supply portable power to wastewater lift stations in the event of an emergency. These generators will be added to our current fleet of ten.

The product offered by the lowest bidder, CLARK EQUIPMENT COMPANY, a subsidiary of DOOSAN INTERNATIONAL, meets our department's minimum requirements and specifications and are consistent with currently owned portable Generators. These items were budgeted for this year

Budget amount _____ 120,000

Current purchase request - 84,238

Amount under budget _____ \$35,762

Note: to understand the spreadsheet at the bottom, please note that the standard FSA Specification is for a 150 KW portable generator. All Vendors (bidders) were given the option of a downgrade and/or upgrade package as specified, including larger and smaller wattage outputs. The "specified downgrade packages" are expressed as a reduction in price from the 150 KW standard specification bid price, as we have opted to take advantage of. Please see the product info and Bid tabulation on the following pages

Thank you for your consideration,

Curtis J.L. Dwiggins
C.S.I.D. Field Manager

DOOSAN
Portable Power

FLORIDA SHERIFFS
CONTRACT

GENERATORS FSA SPECIFICATION # 110

AUG 26- 2020

VERSION 1.0

G70WDO-3A-T4F

STANDARD UNIT

LIST	65,343	PRICE INCLUDES FREIGHT TO FL
36% OFF LIST	\$41,820	DOWNGRADE MODEL

46664045

STANDARD OPTIONS

46683048	ENCLOSURE, WHITE
46683049	FUEL TANK, STANDARD
46683050	FUEL SYSTEM, STANDARD
46784966	CONTROL PANEL, 480V DYNAGEN CONTROLLER
46683051	RUNNING GEAR, ELECTRIC BRAKES
46683053	HITCH, STANDARD
46683054	TRAILER LIGHTING, STANDARD
46683052	DRAWBAR, STANDARD LENGTH ELEC BRKS
46683057	LITERATURE, ENGLISH G70-T4F
46678335	12V BATTERY MODULE
46683055	ENGINE AIR INTAKE, STANDARD
46683056	DECALS, STANDARD DOOSAN G70-T4F
46683058	NO COLD START OPTION
46683047	COMMON MODULE



G190WCU-3B-T4F BASE MODEL @ \$86,734 - \$44,915 DOWNGRADE = \$41,820 G70WDO-3A-T4F

FACTORY INSTALLED OPTIONS

LIST 36% OFF LIST

		LIST	36% OFF LIST
46690470	FUEL TANK, G70 48HR <small>REQUIRES FUEL TANK OR HPS FUEL TANK, FUEL TANK DELET. ALSO REQ. OR HPS FUEL TANK</small>	\$2,500	\$1,600
46702403	FUEL SYSTEM, EXTERNAL FUEL AND DEF <small>NOT COMPATIBLE WITH FUEL TANK OR HPS FUEL TANK, FUEL TANK OR HPS FUEL TANK TRANSPORT CAPABLE</small>	\$1,542	\$987
46784967	CONTROL PANEL, 480V DYNAGEN CONTROLLER, NEMA RECEPTACLES	\$267	\$171
44022820	RUNNING GEAR DELETE - SKIDMOUNT <small>REQUIRES NO FUEL TANK, NO DRAWBAR AND NO HITCH</small>	-\$1,700	-\$1,088
46690872	RUNNING GEAR, HYDRAULIC BRAKES <small>REQUIRES HYDR BRK FUEL TANK DELET, HYDR BRK DELET</small>	\$1,250	\$800
46690873	RUNNING GEAR, ELEC BRKS 48 HRS RUNTIME <small>REQUIRES FUEL TANK OR HPS FUEL TANK, FUEL TANK DELET. ALSO REQ. OR HPS FUEL TANK</small>	\$483	\$309
44030237	HITCH DELETE - SKIDMOUNT <small>REQUIRES NO FUEL TANK, NO DRAWBAR AND NO HITCH</small>	\$0	\$0
46688302	HITCH, 2" BALL COUPLER, BULLDOG <small>REQUIRES STANDARD HEIGHT DRAWBAR</small>	\$103	\$66
46690880	HITCH, 2.312" BALL COUPLER	\$175	\$112
46562312	TRAILER LIGHTING DELETE <small>REQUIRES NO DRAWBAR AND NO TRAILER LIGHT OPTION</small>	-\$85	-\$54
46690970	LED TRAILER LIGHTING OPTION	\$153	\$98
44030252	DRAWBAR DELETE - SKIDMOUNT <small>REQUIRES NO FUEL TANK, NO DRAWBAR AND NO HITCH</small>	-\$300	-\$192
46690877	DRAWBAR, STANDARD LENGTH HYDR BRKS <small>REQUIRES HYDR BRK FUEL TANK DELET, HYDR BRK DELET</small>	\$833	\$533
46690876	ENGINE AIR INTAKE, ENG SHUTOFF VALVE	\$1,773	\$1,135
46700367	NO BRANDING DECALS	-\$85	-\$54
46717386	ENGINE BLOCK HEATER	\$275	\$176
44032084	TOOLBOX, DRAWBAR MOUNTED <small>NOT COMPATIBLE WITH HYDR BRK DRAWBAR, NO DRAWBAR</small>	\$817	\$523
46624360	CARB REGISTRATION	\$2,000	\$1,280
46630741	DUAL REAR LEVELING JACKSTANDS	\$722	\$462

PRICES ARE IN US DOLLARS; AFTERMARKET PRICES ARE FOR STOCK ORDERS; ALL DETAILS ARE SUBJECT TO CHANGE WITHOUT NOTICE

DOOSANPORTABLEPOWER.COM • 1-800-633-5206

DOOSAN

Portable Power

FLORIDA SHERIFFS

CONTRACT

GENERATORS FSA SPECIFICATION # 110

AUG 26- 2020

VERSION 1.0

G70WDO-3A-T4F

46664045

STANDARD UNIT

LIST	65,343	PRICE INCLUDES FREIGHT TO FL
36% OFF LIST	\$41,820	DOWNGRADE MODEL

FACTORY INSTALLED OPTIONS		LIST	36% OFF LIST
46641468	LOJACK ANTI-THEFT SYSTEM	\$452	\$289
46688787	WHEEL CHOCKS <small>NOT COMPATIBLE WITH LESS RUNNING GEAR OPTIONS</small>	\$85	\$54
46690381	BATTERY CHARGER FOR USE WITHOUT BLOCK HEATER OPTION	\$333	\$213
46690401	ALARM HORN OPTION	\$730	\$467
46690868	CAMLOCK OPTION	\$1,275	\$816
46694530	KEYED DOOR LOCKS	\$52	\$33
46697047	SET, G70 T4F PRINTED LITERATURE	\$68	\$44
46701058	SPARE TIRE OPTION, 15" WHEEL/TIRE FOR USE WITH 48 HOUR FUEL TANK <small>NOT COMPATIBLE WITH FUEL TANK STANDARD, RUNNING GEAR ELEC. BRK, RUNNING GEAR HYD. BRK</small>	\$400	\$256
46743758	TELEMATICS, DOOSAN GENERATORS	\$1,628	\$1,042
46760385	BATTERY CHARGER FOR USE WITH BLOCK HEATER OPTION <small>USE ONLY WITH ENGINE BLOCK HEATER OPTION</small>	\$333	\$213
46765565	SPARE TIRE OPTION, 15" STANDARD FUEL TANK <small>NOT COMPATIBLE WITH FUEL TANK 48 HRS RUNTIME, RUNNING GEAR ELEC. BRK OR HYD. RUNTIME</small>	\$400	\$256
46781005	ILMS, G70 LHG SYSTEM <small>NOT COMPATIBLE WITH ALARM HORN</small>	\$7,500	\$4,800
46789017	WINDOW TINT	\$17	\$11

Note: by vendor omission, Doosan made an error on the original bid document. the base price for the G70 unit should be 41,819, not 41,820. The attached Quote by Doosan corrects that error



Doosan Infracore
Portable Power

Agenda Package 33

1293 Glenway Drive
Statesville, NC 28625
Phone: 704-883-3500
Fax: 704-883-3770
www.doosanportablepower.com

COMPANY:	CORAL SPRINGS IMPROVEMENT DISTRICT		DATE:	10/30/2020
CONTACT:	Curt Diggins		CUST. PO#	QUOTE
ADDRESS:			CUST. ACCT. #	
CITY, ST, ZIP:		FL	PHONE #	(954) 796-6608
EMAIL:	Curtd@fladistricts.com		QUOTE #	PCD73075

SHIP TO:			FOB:	Statesville, NC
ADDRESS:			PREPAID: ()	
CITY, ST, ZIP:			COLLECT: ()	

QUANTITY	DESCRIPTION	LIST PRICE	FSA PRICE
1	G190WCU-3A-T4F TOTAL FSA PRICE	\$ 135,522	\$ 86,734
	DEDUCT AMOUNT FOR G70WDO-3A-T4F		\$ (44,915)
	TOTAL G70WDO-3A -T4F FSA AMOUNT		\$ 41,819
	BATTERY CHARGER W/O BLOCK HEATER	\$ 333	\$ 213.00
	WHEEL CHOCKS	\$ 85	\$ 54.00
	KEYED DOOR LOCKS	\$ 52	\$ 33.00
	Lead time: 6 weeks - 8 weeks .		
	Using Florida Sheriffs Assoc Contract (contract # FSA20-EQU18.0)		
	TOTAL EACH		\$ 42,119
	TOTAL QTY		2

CUSTOMER SIGNATURE:	TAX	\$ -
* Availability subject to change. Please confirm lead time before ordering.	TOTAL	\$ 84,238

IF TAX EXEMPT, FURNISH TAX EXEMPTION CERTIFICATE FOR IR FILES

MEMO: Please note that the leadtime is subject to change.

GENERAL TERMS AND CONDITIONS OF SALE**1. GENERAL**

Unless otherwise expressly notified by Doosan Infracore Portable Power (DIPP), in writing, all of CUSTOMER's order acknowledgments by DIPP and all sales made by DIPP to CUSTOMER shall be governed by these general terms and conditions of sale, which supersede and replace, in all respects, any general terms and conditions of purchase proposed by CUSTOMER. DIPP hereby gives notice of its objection to any additional or different terms included in any purchase order or other form submitted by CUSTOMER. Such additional or different terms shall not be included in this contract.

2. PRICES

(a) Unless otherwise specifically stated by DIPP, prices are in accordance with DIPP's price list in effect at the time of delivery, in U.S. dollars, and do not include the cost of special packing, insurance fees, taxes or duties, or any other charges which may be applicable to the sale, export or import of the goods.

(b) All prices are subject to alteration to conform with the published prices in effect at the date of delivery. Such prices are subject to increase by DIPP at any time upon thirty (30) days notice.

3. SHIPMENT

(a) Unless specified by CUSTOMER, DIPP shall select the method of transportation, including place or places of storage, if necessary, in accordance with the shipping conditions current at the time of or during shipment. Upon CUSTOMER's request and subject to availability, DIPP will arrange to obtain ocean freight space, marine insurance (which shall include standard warehouse to warehouse coverage), war risk insurance and forwarder's services. All such charges shall be payable by CUSTOMER.

(b) All shipments are made for CUSTOMER's account. If shipments are delayed because of delayed payments or insufficient or delayed shipping instructions from CUSTOMER, CUSTOMER shall be charged for storage costs beginning one month after DIPP's notice that the PRODUCTS ordered are ready for shipment and, if PRODUCTS are stored in DIPP's factory, such charge shall be not less than one-half percent (1/2%) per month of the amount invoiced.

(c) Partial shipments may be made and payments therefore shall become due in accordance with the terms hereof, as shipments are made and invoices rendered.

(d) Claims for shortages must be made by CUSTOMER immediately upon receipt of goods.

4. DELIVERY DATE

(a) All dispatch, shipping and delivery dates are estimates only and all such estimates are given on the understanding that CUSTOMER will promptly give all necessary instructions or information to DIPP, including satisfactory assurance to DIPP that CUSTOMER will be able to comply with the agreed terms of payment.

(b) DIPP shall not be liable for loss or damage due to delay in delivery or manufacture resulting from any cause beyond DIPP's reasonable control, including but not limited to, compliance with any government regulations or orders, acts of God, acts or omissions of CUSTOMER, fire, strikes, and factory shut-down. Any delay resulting from any such cause shall constitute cause for extended delivery dates and shall not entitle CUSTOMER to cancel its order.

5. TITLE AND RISK OF LOSS

Title and risk of loss or damage to the PRODUCTS shall pass to CUSTOMER upon tender of delivery F.O.B. DIPP's manufacturing facility, even if transportation or shipping costs are payable by DIPP, unless otherwise agreed upon by the parties, except that a security interest in the PRODUCTS shall remain in DIPP, regardless of mode of attachment to realty or other property, until full payment has been made therefore. CUSTOMER agrees upon request to do all things and acts necessary to perfect and maintain such security interest and shall protect DIPP's interest by adequately insuring the PRODUCTS against loss or damage from any cause wherein DIPP shall be named as a loss payee.

6. WARRANTY

DIPP warrants each new PRODUCT sold by it hereunder shall be free from defects in material and workmanship for the periods of time specified in the applicable warranties of DIPP for such PRODUCTS, which are incorporated herein by reference. This warranty shall be conditioned upon:

- (a) The return of the defective parts (transportation charges prepaid), if DIPP so desires; and
- (b) Recognition by DIPP of the warranty claims as justified.

The warranty does not cover normal wear and tear, damages due to overloading or other misuse or due to negligence in service or maintenance, climatic influence or acts of God, nor does the warranty apply to machines or accessories or attachments which have been repaired or altered without DIPP's consent.

DIPP's obligation under the warranty is expressly limited to the replacement or repair of such part or parts which have proven to be defective.

DIPP does not bear any transportation costs of parts or assemblies in connection with warranty service.

Parts and accessories used in the PRODUCTS, but not manufactured by DIPP, shall be subject to the warranty regulations of the manufacturer.

THE FOREGOING WARRANTY IS EXCLUSIVE. DIPP DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. DIPP SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, LOSS OR INTERRUPTION OF BUSINESS, LOST PROFITS AND LOSS OF USE, WHETHER BASED ON CONTRACT, WARRANTY, TORT, NEGLIGENCE, STRICT LIABILITY, STATUTE OR OTHERWISE, EVEN IF DIPP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF DIPP WITH RESPECT TO THE PRODUCTS FURNISHED HEREUNDER SHALL NOT EXCEED THE PURCHASE PRICE OF THE PRODUCTS UPON WHICH SUCH LIABILITY IS BASED.

7. ASSIGNMENT

DIPP may assign any contract of sale, any individual right thereunder or the receivable resulting therefrom, to any third party without CUSTOMER's consent.

8. PAYMENT

(a) Except as otherwise agreed, standard terms of payment shall be cash or a confirmed irrevocable letter of credit (to be confirmed at a bank acceptable to DIPP), for the entire purchase price payable in full upon delivery of the PRODUCT. Any deviation from such

standard payment terms shall be subject to DIPP's credit approval with respect to the terms of any credit or deferred payment.

(b) In the event of CUSTOMER failing to pay the full amount due on the stated maturity date, CUSTOMER shall pay to DIPP late interest on the unpaid portion of the purchase price at the annual rate of 2% over the prime rate as established by the Federal Reserve in effect on the date of the unpaid invoice for CUSTOMER's located in the United States, Canada or Mexico and five percent (5%) over London Interbank Rate (LIBOR) in effect on the date of the unpaid invoice for all other CUSTOMERS.

(c) It is expressly agreed that in case of nonpayment or delayed payment, the amount due is automatically increased by ten percent (10%) as liquidated damages; in addition, all legal costs (including attorney's fees) incurred by DIPP as a result of CUSTOMER's nonpayment or delayed payment shall be borne by CUSTOMER.

(d) If, prior to payment, CUSTOMER's financial position is, in DIPP's reasonable judgment, deteriorating, DIPP shall, upon its request be granted adequate security.

(e) CUSTOMER alleging a counterclaim may not withhold payment or offset against payments owed to DIPP, unless CUSTOMER's counterclaim is undisputed by DIPP or adjudicated by a final court decision.

(f) If, in the event of an installment sale, CUSTOMER should fail to pay one of the installments within eight (8) days after the stated maturity date, the outstanding aggregate balance shall accelerate and fall due immediately.

(g) DIPP may, in its sole discretion, accept drafts, bills of exchange, promissory notes or other negotiable payment instruments in lieu of payment; however, they constitute payment only when honored by CUSTOMER. Fees and taxes incurred in connection with such instruments or a protest thereof shall be borne by CUSTOMER. In case such instruments are protested or turn out not to be rediscountable, DIPP may return them to CUSTOMER and demand immediate cash payment.

(h) DIPP reserves the right to allocate payments made by CUSTOMER against any amounts due from DIPP's business relations with CUSTOMER, irrespective of the purpose of the payment stipulated by CUSTOMER.

9. EXPORT AND RESALE RESTRICTIONS

CUSTOMER will not sell or export the PRODUCTS, or knowingly sell the PRODUCTS for export, to persons or territories prohibited by the export laws of the United States of America.

10. NO WAIVER

No waiver, modification or addition to any of the above terms and conditions will be binding, unless in writing by DIPP, and no waiver of one breach will operate as a waiver of any subsequent breach.

11. CHOICE OF LAW AND JURISDICTION

These terms and conditions shall be construed, and the legal relations between CUSTOMER and DIPP shall be determined, in accordance with the substantive laws of the State of North Carolina for CUSTOMERS located in the United States, Canada or Mexico and in accordance with the substantive laws of Ireland for all other CUSTOMERS, except that any rules with respect to conflict of laws and the United Nations Convention on Contracts for the International Sale of Goods shall not apply. All disputes arising in connection with any order by any CUSTOMER located in the United States, Canada or Mexico hereunder shall be finally settled by arbitration conducted in Charlotte, North Carolina under the Rules of the American Arbitration Association by one or more arbitrators appointed in accordance with such rules. All disputes arising in connection with any order by all other CUSTOMERS hereunder shall be finally settled by arbitration conducted in Dublin, Ireland under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with such rules.

12. CANCELLATION

CUSTOMER may cancel its order, reduce quantities, revise specifications or extend schedules only by mutual agreement with DIPP as to reasonable and proper cancellation charges which shall take into account expenses already incurred and commitments made by DIPP, and CUSTOMER shall indemnify DIPP against any loss resulting therefrom.

13. PATENTS AND TRADEMARKS

DIPP shall defend, or in its sole discretion, effect settlement of any litigation or claim brought against CUSTOMER so far as based on a contention that any PRODUCT of DIPP's design sold to CUSTOMER by DIPP constitutes an infringement of any patent, or on a contention that the DIPP trademarks infringe upon the rights of third parties, provided that DIPP is notified promptly in writing of such litigation or claim and is given the authority, information and assistance (at DIPP's expense) reasonably requested by DIPP for the defense or settlement of same. In such event DIPP shall pay any final and non-appealable judgment and any costs awarded against CUSTOMER in any such litigation to the extent such judgment or costs relate solely to such alleged patent or trademark infringement. The foregoing states the entire liability of DIPP for patent and trademark infringement by any PRODUCT. CUSTOMER agrees to hold DIPP harmless from all liability and litigation expense based upon alleged infringement of any patent or other intellectual property right resulting from equipment added to or changes made in PRODUCTS after they have left DIPP's plant or based on designs furnished by CUSTOMER.

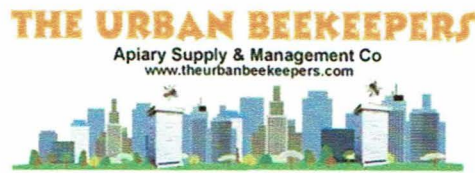
14. SPECIFICATIONS AND IMPROVEMENTS

Unless expressly otherwise provided, DIPP's specifications concerning PRODUCTS are subject to change by DIPP in the course of manufacture without notice to CUSTOMER. It is DIPP's policy to constantly strive to improve its PRODUCTS. DIPP therefore reserves the right to make changes in design, and other changes, whenever DIPP believes its PRODUCTS will be improved thereby, but without any obligation to incorporate any such changes retroactively.

15. TOOLS

The title and right to and possession of any tools, dies, jigs, fixtures or patterns shall remain in DIPP, whether or not the cost, or any part thereof, is charged to CUSTOMER, unless DIPP otherwise specifically agreed in writing.

Seventh Order of Business



The Urban Beekeepers Apiary Supply & Management Company
4354 NE 5th Terr, Oakland Park, FL 33334

The Urban Beekeepers Apiary agrees to allow the Coral Springs Improvement District to “piggyback” on our existing contract with the town of Davie Florida (ITQ#: DS-20-84) with the terms, conditions and specifications as noted below.

In Exhibit A section D

D. Pricing Term Prices shall remain firm and fixed for the term of the contract, including any option or extension periods. However, the contractor may offer incentive discounts to the Town at any time during the contract term, including any renewal or extension thereof.

The Urban Beekeepers Apiary will offer the Coral Springs District the discounted price of \$175.00 for the relocation of beehives from meter boxes for the term of the town of Davie Contract including any extensions.

The relocation of live bees from the meter boxes and placing them into managed apiaries, putting the bees back into agricultural production. This includes removing the bees, the comb, cleaning the interior of the box and lid of all wax and burr comb. Once bees are removed wash the interior of the box with a biocide (oxi-clean) to kill the pheromone odor. Apply a bee deterrent (Bitter Almond Oil & other organic oil). Provide a temporary seal to the entrance hole to dissuade future infestations. Report any meter box damage to the client.

Urban Beekeepers Apiary will also comply with the requirements below in the administration of this contract with the Coral Springs Improvement District.

The CONTRACTOR and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees. The CONTRACTOR agrees and acknowledges that the OWNER is a public employer subject to the E-Verify requirements as set forth in Section 448.095, Florida Statutes, and that the provisions of Section 448.095, Florida Statutes apply to this Agreement. If the OWNER has a good faith belief that the CONTRACTOR has knowingly hired, recruited or referred an alien who is not authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall terminate this Agreement. If the OWNER has a good faith belief that a subcontractor performing work under this Agreement knowingly hired, recruited or referred an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States for employment under this Agreement, the OWNER shall promptly notify the CONTRACTOR and order the CONTRACTOR to immediately terminate the contract with the subcontractor. The CONTRACTOR shall be liable for any additional costs incurred by the OWNER as a result of the termination of a contract based on CONTRACTOR’S failure to comply with E-Verify requirements evidenced herein.


IF THE CONTRACTOR HAS ANY QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONTRACTOR SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

Sandra Demarco

210 N. University Drive, Suite 702 Coral Springs, FL 33071

(O) 954.603.0033, Ext. 40532

Email: Sandra.demarco@inframark.com



10/31/2020

John Coldwell, President

The Urban Beekeepers Apiary Supply & Management Co

EIGHTH ORDER OF BUSINESS



Coral Springs Improvement District
10800 N.W. 11TH Manor Coral Springs, Fl. 33071

10-30-2020

To: CSID Board Members
From: Curtis Dwigins, Field Office Manager
Re: Piggyback off of Deerfield Beach Contract 2018-19/12

Dear Board,

The Field Department is requesting to piggyback off of the publicly bid “Water Meter Fittings and Water Line Accessories” ITB # 2018-19/12. Deerfield Beach was the lead on this solicitation, which was done on behalf of the Southeast Florida Governmental Purchasing Group, which we are members of.

There were 5 Vendors awarded by Deerfield Beach. Their MOA was based on the largest Catalog pricing discount. Not all vendors carry the same product line. We are asking to utilize 3 of these vendors, which will make up a majority of our purchasing of these types of items.

- Ferguson Waterworks
- Core & Main
- Empire Pipe

This contract is valid until 3-5-2022. The City of Deerfield Beach reserves the right to three, one year renewal periods, provided that all terms, conditions and scope of service remain the same. If Deerfield chooses to approve the contract extensions, we ask to continue accordingly.

Thank you for your consideration,

Curtis J.L. Dwigins



November 5, 2020

Coral Springs Improvement District
10300 NW 11 Manor
Coral Springs, FL 33071

Attn: Curt Dwiggin

Re: Annual Contract Authorization

Dear Curt,

By way of this letter Ferguson Enterprises LLC authorizes Coral Springs Improvement District to piggyback the contract pricing off the Deerfield Beach Annual Contract. The contract reference number is DBAC 2018-19/12.

If the contractor has any questions regarding the application of Chapter 119, Florida Statutes, to the contractor's duty to provide public records relating to this contract, the contractor should contact the custodian of public records, Sandy Demarco at:

210 N University Drive, Suite 702, Coral Springs, FL 33071

(O)954-603-0033, Ext 40532

Email: Sandra.demarco@inframark.com

If you need further information, please feel free to contact us.

Sincerely,
FERGUSON ENTERPRISES, LLC

A handwritten signature in blue ink that reads 'Nikki Kushma'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Nikki Kushma,
Municipal Inside Sales Associate

/nlk

October 27, 2020

Curtis J.L Dwiggin
Field Department Manager
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, Florida 33071

Re: ITB #2018-19/12 Water Meter Fittings and Water Line Accessories, City of Deerfield Beach

Dr. Mr. Dwiggin:

Please use this letter as confirmation that Empire Pipe & Supply will allow Coral Springs Improvement District to piggyback on the City of Deerfield Beach, ITB #2018-19/12 Water Meter Fittings and Water Line Accessories.

This bid award was awarded by the City of Deerfield Beach on March 5, 2019.

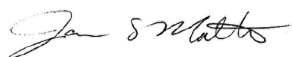
The term of this "piggyback" agreement is from March 6, 2019 to March 5, 2022, during which Coral Springs Improvement District agrees to purchase from Empire Pipe & Supply. As long as City of Deerfield Beach continues to extend the current contract, ITB #2018-19/12, we will continue to offer the piggyback to Coral Springs Improvement District.

If you agree with this offer along with the terms and conditions of the bid contract and Empire Pipe & Supply and wish to accept this offer, please signify by signing this letter and returning by November 27, 2020 by fax to 407-295-2455 or email to jmathis@empirepipe.com.

We look forward to doing business with you.

Please contact me if you have any questions.

Sincerely,



James Mathis
Vice President
Empire Pipe & Supply

ACCEPTED:

Customer: _____

By: _____

Title: _____

Date: _____

NINTH ORDER OF BUSINESS

WORK AUTHORIZATION

CSID Work Authorization 183

Globaltech No. 151270

Pursuant to the provisions contained in the "Contract for Professional Engineering Consulting and Design-Build Services on a Continuing Contract Basis " between the CORAL SPRINGS IMPROVEMENT DISTRICT, hereinafter referred to as "OWNER", and Globaltech, Inc., hereinafter referred to as "FIRM", dated July 1, 2012 (hereinafter referred to as "AGREEMENT"), this Work Authorization authorizes the FIRM to provide services under the terms and conditions set forth herein and in the AGREEMENT, which is incorporated herein by reference as though set forth in full.

The OWNER desires design-build services related to Above Ground Fuel Storage and Dispensing Facility, hereinafter referred to as the "Specific Project".

Section 1 – Terms

The FIRM shall be defined as an individual, corporation or contractor having a direct contract with the OWNER or with any other subcontractor in the performance of a part of the work contracted for under the terms of this Work Authorization with the OWNER.

Section 2 – Scope of Work

The FIRM will provide the following services in accordance with Sections 1 and 2 of the AGREEMENT:

Until September 2020, OWNER operated a below ground fuel storage and dispensing facility for unleaded gasoline and diesel fuel located behind the canal maintenance building. The facility consisted of a 2500-gallon buried unleaded fuel tank, a 550-gallon buried diesel tank and separate above ground dispensers. The system was used to fuel OWNER vehicles and maintenance equipment. In August

2020, it was discovered that the 32-year old storage system was leaking unleaded gasoline. The tanks were immediately emptied and removed from service. The OWNER is currently making plans to have the tanks removed and the site remediated (anticipated completion in February 2021).

Following the remediation of the site, it is the OWNER's desire to install a new, above ground fuel storage facility in approximately the same location. The facility will include a 2,500-gallon cylindrical double walled tank for the storage and dispensing of unleaded fuel and a 550-gallon cylindrical double walled tank for the storage and dispensing of diesel fuel. The new storage and dispensing facility will be constructed on top of a new 12-inch thick concrete slab equipped with protective bollards. The system will be designed to withstand a Category IV hurricane (Wind exposure category "D") with average sustained winds of 132 miles per hour.

The requested work will be completed by implementing the following two tasks:

Task 1 – Engineering Services

This task includes project management and engineering services required to complete the project.

Engineering and Project Management

1. Meet with the OWNER to review the project scope and collect information. Collect pre-construction photographs.
2. Using the existing site survey, FIRM will subcontract a land surveyor to prepare a revised base map illustrating the locations of existing structures. The updated survey will be used as the base map for the preparation of the design drawings for the new storage system.
3. Using the revised survey, FIRM will subcontract the identification and location of buried utilities. The location of existing utilities will dictate the ultimate location of the new storage system. The electrical feed from

the canal maintenance building will also be identified as it will be incorporated into the new facility (for the dispenser pumps).

4. Collect geotechnical sample(s) for Proctor Analysis to determine optimum soil compacted density.
5. Meet with the Tank Vendor to review tank location, design and construction requirements. The Tank Installation Subcontractor shall be responsible for the design of the storage tank, dispensers and piping. FIRM will design the concrete slab and protective bollards. Design drawings will be signed and sealed by a Florida professional engineer. Design drawing shall be reviewed by FIRM, OWNER and submitted to the City of Coral Springs Building Department, and FDEP/BCDERM.
6. Assist Tank Installation Contractor with City of Coral Springs Building Department as necessary to obtain building permit.
7. Prepare and submit permit for City of Coral Springs Building Department for construction of concrete slab. Assist subcontractor with permit application for tank installation for the BCDERM.
8. Prepare detailed construction schedule to include as a minimum; design, site mobilization, detailed construction activities, scheduled shut downs and durations, equipment/material delivery times, testing, and startup and commissioning.
9. Coordinate material and equipment purchase and subcontractors.
10. Review, administer, and track equipment submittals.
11. Schedule and conduct meetings, inspections, and testing with OWNER's staff.
12. Attend progress meetings and coordination meetings.
13. Conduct start up services for the new storage system.
14. Prepare record drawing illustrating the new storage system, fuel piping and drainage structures.
15. Provide OWNER with Operation and Maintenance (O&M) for storage system.
- 16.** Assist OWNER with modification to Tank Storage License if required.

Task 2 – Construction Services

Construction Services consist of the following tasks:

Task 2 – Installation of Above-Ground Storage System

1. Perform site work consisting of leveling and compacting tank site.
2. Have site tested by independent geotechnical engineer to ensure proper compaction per design.
3. Construct concrete slab for tank system. Slab will extend approximately 3-feet beyond tank footprint and will be approximately 30' x 12' x 1'. Install bollards around perimeter of tank slab as per design. Concrete slab will be at existing grade and will not require additional fill or excavation.
4. Furnish and install 2,500-gallon, double wall steel above-ground fuel tank. Tank will be equipped with stainless steel remote fill station with high level alarm (operated by lithium battery), overflow prevention valve, two emergency vents, and one primary vent cap.
5. Furnish and install 550-gallon, double wall steel above-ground fuel tank. Tank will be equipped with stainless steel remote fill station with high level alarm (operated by lithium battery), overflow prevention valve, two emergency vents, and one primary vent cap.
6. Furnish and install single wall black steel pipe Schedule 40 with threaded fittings, above ground piping:
 - a. 2" – gasoline and diesel fill piping from remote fill port to tank
 - b. 1.5" – diesel supply piping from tank to dispenser
 - c. 1.5" – gasoline supply piping from tank to dispenser
7. Furnish and install galvanized above ground primary vent piping for each tank.
8. Furnish and install mechanical "clock gauges" on each tank indicating fill level.

9. Furnish and install mechanical leak gauge on each tank to monitor interstitial space.
10. Decommission the existing leak detection system.
11. Furnish and install two grounding rods for tank grounding (one per tank).
12. Conduct hydrostatic line tests and final inspections.
13. Conduct walk through and system training with OWNER.
14. Demobilize and restore site.

Assumptions

Assumptions for the project are as follows:

- FIRM is not responsible for obtaining planning or zoning permits for this work. FIRM is responsible for preparing City of Coral Spring Building Department construction permit applications and Broward County Department of Environmental Resources Management for work associated with the storage system installation. Permit fees will be paid by OWNER. OWNER will provide assistance in expediting applicable agencies where possible.
- An existing survey will be used as the base site map for this project. The survey will be updated (as required for the permit) with current elevations, pavement and structures.
- Existing UST and associated fuel lines shall be removed or abandoned by others.
- Site will be determined to be free of contaminants and ready to build by others.
- Existing utilities will not be relocated to accommodate the above ground storage tank.
- Drainage improvements are not anticipated and are not included in this work authorization.

- The addition of landscaping or structural elements to screen the new storage system is not included in this proposal.
- New concrete slab will not impact existing drainage runoff or drainage patterns. No modifications to the existing drainage system are included.
- Existing conduit and electrical service will be used for new dispensers. No new electric conduit, wiring or control wiring is included.
- Overfill alarms will be operated by lithium batteries and will not require electrical service. Should owner desire to substitute for either solar or AC power during the submittal review process, FIRM will request to access the construction allowance to fund the change.
- All new fuel will be provided by OWNER.
- An allowance of \$10,000 is included with this project. Allowance is only to be accessed with OWNER's written approval. Unused portion of allowance to be credited back to OWNER. Allowance is in place for use at the OWNER's discretion for items including, electrical upgrades for alarms, additional subsurface preparation and pavement.
- Replacement of existing asphalt (beyond the footprint of the fuel storage pad) is not included in this scope of work.

Section 3 – Location

The services to be performed by the FIRM shall be on the following site or sites:

CSID Main Utility Campus west of the Canal Maintenance Building

Section 4 – Deliverables

The FIRM will provide the following Deliverables to OWNER:

- Engineered drawings for the fuel storage and dispensing systems
- Submittals review for new equipment (tanks, remote fueling stations, dispensers, leak detection gauges, clock gauges)
- Construction of Improvements
- Record Drawings and O&M Manual for storage system.

Section 5 – Time of Performance

Project will commence after execution of this Work Authorization and a Notice to Proceed is issued by OWNER. The FIRM and OWNER agree to the following schedule:

Task	Time Elapsed to Subtask Completion
Notice to Proceed (NTP)	0 Days
Site Investigation	15 Days after NTP
Engineering Design and Permit Preparation	60 days after NTP
Procurement	100 days after NTP
Substantial Completion	60 days following issuance of CS building & BC DERM permits
Final Completion	30 days after Substantial Completion

Section 6 – Method and Amount of Compensation

1. The FIRM shall be paid by the OWNER in accordance with the Florida's Prompt Payment Act Florida Statute 218.70-79 and in accordance with the payment method as set forth in Section 6 of the AGREEMENT. The calculations shall begin using the date the invoice was received.
2. Total job price: **\$162,863.**
3. On the terms contained in the FIRM's said proposal for the doing of said work and the said award therefore, and the specifications herein specifically referred to and made a part of this contract.
4. The cost for the above scope of services is a lump sum (LS). The LS is based on the materials, methods, and assumptions presented in the scope of services and may be adjusted based on final detail design and alternative selections or omissions. The LS shall not be greater than the stated amount unless there is an approved increase in the scope of services.
5. A Budget Summary for the above LS is provided in Attachment A.

Section 7 – Application for Progress Payment

1. Unless otherwise prescribed by law, at the end of each month, the FIRM shall submit to the OWNER for review, an Application for Progress Payment filled out and signed by the FIRM covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the AGREEMENT.
2. The Application for Progress Payment shall identify the amount of the FIRM Total Earnings to Date based upon value of original contract Work performed to date as approved by fully executed Change Orders.
3. Payment shall be based upon percentage of work completed based upon the approved schedule of values. Retainage in the amount of 10% will be withheld on the calculated value of any work, with the exception of stored materials which may be paid at the supplier's invoiced cost. At FIRM's request, after 50% completion of the work has been achieved, the OWNER will implement a reduction in retainage to 5% of all future pay requests. If retainage is reduced, FIRM may not withhold more than 5% retainage from subcontractors or suppliers and will be required to certify compliance with F.S. 218.70 *et seq* on each subsequent pay application. Notwithstanding the foregoing, in no instance can the amount retained be less than the value of OWNER's good faith claims plus the value of the work the OWNER determines remains to be put in place or required to be performed as remedial activities. For the purposes of this section, 50% completion shall be that point in time when OWNER determines that half of the Work required by the Contract has been completed. In no event shall the Work be determined to be 50% completed before the OWNER has paid 50% of the Contract amount and 50% of the Contract time has expired. The amount of previous Pay Estimate payments shall then be subtracted to equal the Balance Due during the Pay Estimate period.
4. When the OWNER determines the Work to be Substantially Complete, the OWNER may reduce the retainage to five percent (5%) of the dollar value of all Work satisfactorily completed to date, provided that the FIRM is

- making satisfactory progress toward Final Completion of the Work, that in the opinion of both the Engineer and the OWNER there is no specific cause for a greater retainage, and the FIRM obtains the written consent of the Surety Companies furnishing the required Public Construction Bond on consent forms provided by the OWNER. The OWNER may reinstate the retainage up to ten percent (10%) if the OWNER determines, at its discretion or the Engineer's discretion, that the FIRM is not making satisfactory progress toward final completion of the Work or where there is other specific cause for such withholding.
5. Partial payment may be made for the delivered cost of stored materials planned for incorporation into the Work, provided such materials meet the requirements of this Contract, the Contract Drawings, and the Specifications, and are delivered and suitably stored at the project site, or at another location acceptable to the OWNER. Such material must be stored in a secure manor acceptable to the OWNER, and in accordance with the manufacturer's recommendations.
 6. The delivered cost of such stored or stockpiled materials may be included in any subsequent application for payment provided the FIRM meets the following conditions:
 - a. An applicable purchase order or supplier's invoice is provided listing the materials in detail, the cost of each item, and identifies this specific contract by name.
 - b. The materials are fully insured against loss or damage (from whatever source) or disappearance prior to incorporation into the Work.
 - c. Stored materials approved for payment by the OWNER shall not be removed from the designated storage area except for incorporation into the Work.
 - d. Evidence that the FIRM has verified quantity and quality of the materials delivered (verified packing list).

7. It is further agreed between the parties that the transfer of title and the OWNER's payment for any stored or stockpiled materials pursuant to these General Conditions, and any applicable provisions of the Supplementary General Conditions, shall in no way relieve the FIRM of the responsibility of ensuring the correctness of those materials and for furnishing and placing such materials in accordance with the requirements of this Contract, the Contract Drawings, the Technical Specifications, and any approved changes thereto.
8. The following monthly Application for Progress Payment shall be accompanied by Bills of Sale, copies of paid invoices, releases of lien, or other documentation warranting that the FIRM has received the stored materials and equipment free and clear of all liens, charges, security interests, and encumbrances (which are hereinafter in these General Conditions referred to as "Liens") and evidence that the stored materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which shall be satisfactory to the OWNER.
9. The FIRM shall warrant and guarantee that title to all Work, materials, and equipment covered by an Application for Progress Payment, whether incorporated in the Work or not, will pass to the OWNER no later than the time of Final Payment free and clear of all liens or other encumbrances.
10. The Engineer shall, within ten (10) days after receipt of each Application for Progress Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the FIRM indicating in writing the Engineer's reasons for refusing to recommend payment. In the latter case, the FIRM may make the necessary corrections and resubmit the Application. Twenty (20) days after presentation of the application for progress payment to the OWNER with the Engineer's recommendation, the amount approved will

(subject to the provisions of the following Paragraph) become due and when due will be paid by the OWNER to the FIRM.

In the event any dispute with respect to any payment or pay request cannot be resolved between the Contractor and Owner's project staff, Contractor may, in accordance with the alternative dispute resolution requirements of Florida Statute section 218.72, *et seq*, demand in writing a meeting with and review by the OWNER'S (agency) director. In the absence of the agency director, a deputy director may conduct the meeting and review. Such meeting and review shall occur within ten (10) business days of receipt by OWNER of FIRM's written demand. The OWNER's manager, shall issue a written decision on the dispute within ten (10) business days of such meeting. This decision shall be deemed the OWNER's final decision for the purposes of the Local Government Prompt Payment Act.

11. The OWNER may refuse to make payment of the full amount recommended by the Engineer because claims have been made against the OWNER on account of the FIRM's performance of the Work, or because Liens have been filed in connection with the Work, or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the FIRM written notice within twenty (20) business days after the date on which the invoice is stamped as received (with a copy to the Engineer) which specifies the invoice deficiency and any action necessary to make the invoice complete and proper.

Section 8 – Responsibilities

The FIRM shall, under no circumstance, look to the OWNER to provide any labor or equipment for the FIRM. The FIRM shall provide all of the labor and equipment necessary to perform the job or services contracted for at the expense of the FIRM. Property of any kind that may be on the premises, which are the site of the

performance of this contract, during the performance of this Work Authorization, shall be at the sole risk of the FIRM.

8.1 The OWNER hereby designates Joe Stephens as the OWNER's representative.

8.2 In addition to applicable provisions of Section 2 of the AGREEMENT, the OWNER will:

- Provide copies of existing drawings and equipment cut sheets if requested by FIRM
- Pay for any required permit fees

The FIRM acknowledges and understands that it is an independent contractor in its relationship with the OWNER. The FIRM hereby designates Rick Olson as the FIRM's representative.

Section 9 – Insurance

The FIRM shall provide certificate of insurance to the OWNER setting forth the type and amount of insurance carried by the FIRM and conforming to the minimum requirements set forth in the AGREEMENT.

Section 10 – Level of Service

The OWNER shall have the right to terminate said Agreement by giving the FIRM thirty (30) days written notice if the service that is being provided is not maintained at levels necessary to provide the required service. The OWNER will determine in its sole judgment what constitutes a satisfactory level of service.

Section 11 – Indemnification

The Firm shall indemnify and hold harmless the Owner and its officers and employees as set forth in Section 11 of the Agreement.

IN WITNESS WHEREOF, this Work Authorization, consisting of thirteen (13) pages and Attachment A has been caused fully executed on behalf of the FIRM by its duly authorized officer, and the OWNER has the same to be duly named and in its behalf, effective as of the date herein above written.

CORAL SPRINGS IMPROVEMENT DISTRICT

Signature of Witness

Signature of President

Printed name of Witness

Dr. Marty Shank

Printed Name of President

Date

Approved as to form and legality

District Counsel

FIRM

State of Florida
County of _____

Globaltech, Inc.

The foregoing instrument was
acknowledged before me on this

___ day of _____, 2020 by

Signature

Troy L. Lyn

who is personally known to me OR
produced _____
as identification.

Troy L. Lyn, Vice President

Name and Title (typed or printed)

Signature of Notary

November 16, 2020

Date

Attachment A

Budget Summary

ATTACHMENT A
Coral Springs Improvement District
Work Authorization No. 184 - Above Ground Fuel Storage and Dispensing Facility
Engineering Fee Details

Task	Task Description	Officer	E6	E1	CADD	Adm 3	Adm 1	Total Labor	Expense/ Subconsul.	Subconsul.
		\$210.00	\$175.00	\$85.00	\$105.00	\$75.00	\$50.00		Fee	
1	Project Management									
	Project Development		4					\$700		
	Project Management		4			2	2	\$950		
	Precon Meeting		2					\$350		
	Subcontract Management		2			1	2	\$525		
	Punchlist and Project Closeout		4				2	\$800		
2	Engineering Design									
	Survey of Tank Area		2				1	\$400	\$ 3,500.00	Survey
	Slab Design		2		4			\$770		
	Permit Prparation		1	4				\$515		
	Labor Total Hours	0	21	4	4	3	7	39		
	Labor Total	\$0	\$3,675	\$340	\$420	\$225	\$350	\$5,010		
	Subconsultant Labor Total								\$3,500	
	Subconsultant Multiplier								1.1	
	Subcontract Total								\$3,850	
	Expenses								\$250	
	Expenses Multiplier								1.15	
	Expense Total								\$288	
	ENGINEERING TOTAL								\$9,148	



Takeoff Worksheet

11/05/20

**Coral Springs Improvement Dist
151270 CSID Above Ground Storage Tank Installation**

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Job: 151270 CSID Above Ground Storage Tank Installation					
Bid Item: 1 General Requirements					
3		General Conditions	LOT		
		Submittal Labor	HR	4.00	404.00
		Progress Meetings	HR	4.00	624.00
		Construction Scheduler	HR	4.00	376.00
		Construction PM	HR	40.00	6,240.00
		Construction Superintendent	HR	20.00	1,880.00
		Purchasing & Subcontract	HR	10.00	1,290.00
		Bldg Permits Application & Coordination	HR	10.00	1,010.00
		Construction Assistant	HR	20.00	1,800.00
				Bid Item Totals:	13,624.00
Bid Item: 2 Sitework					
		MOB/DEMOB	LOT	1.00	2,500.00
				Bid Item Totals:	2,500.00
Bid Item: 3 Concrete					
		Prep Area For Pad	CR-D	1.00	1,800.00
3300		Concrete Pad	LOT		
		Form & Materials	LOT	1.00	1,845.75
		Cast In Place Concrete	YD	15.00	3,506.93
		Concrete Pump	LOT	1.00	861.35
		Testing Services	LOT	1.00	1,476.60
		Installation	CR-D	3.00	6,384.00
				Bid Item Totals:	15,874.63

Takeoff Worksheet

11/05/20

Continued...

Assembly#	Part#	Description	Unit	Quantity	Ext. Price
Bid Item:	5	Metals			
		Bollards	EA	22.00	8,121.30
		Misc Metals & Fasteners	LOT	1.00	922.88
		Installation	CR-D	2.00	3,600.00
				Bid Item Totals:	12,644.18
Bid Item:	11	Equipment			
		Tank Installation	LOT	1.00	94,304.00
				Bid Item Totals:	94,304.00
Bid Item:	41	Material Processing & Handling			
		Misc Rental Equipment & Tools	LOT	1.00	4,306.19
		Safety	HR	2.00	312.00
		Safety Equipment	LOT	1.00	150.00
				Bid Item Totals:	4,768.19
Bid Item:	100	Engineering			
		Engineering	LOT	1.00	9,148.00
				Bid Item Totals:	9,148.00
Bid Item:	101	Allowance			
		Allowance	LOT	1.00	10,000.00
				Bid Item Totals:	10,000.00
				Grand Totals:	162,863.00

TENTH ORDER OF BUSINESS

Globaltech, Inc.
CSID Engineer's Report
November 16, 2020

PROJECTS UNDER CONTRACT

WA#159 – Improvements to High Service Pump 7 Engine – Substantially Complete

- Approved by Board – 10/21/19
- Engine is fully operational in automatic mode
- Cooling issue resolved – 10/29/20
- Working with manufacturer to clutch issue – estimated by end of November
- Estimated final completion date – mid December

WA#162 – Production Well 9 VFD and Electrical Improvements – Complete

- Preparing amendment to return unspent allowance.

WA#168 – Membrane Train Flush Valve Addition – On Hold

- Approved by Board – 11/18/19
- Remaining two trains will be dependent upon the overall performance of the system after the completion of WA-178
- Estimated project completion date – currently unknown

WA#171 – Wastewater Collection System Hydraulic Model – In Progress

- Approved by Board – 3/16/20
- Modeling complete – results to CSID week of 10/19
- Review meeting conducted with CSID – 10/21
- Incorporating review comments
- CSID contacting Margate to review project interest
- Estimated project completion date – 11/30/20

WA#172 – DIW Generator Transfer Switch Replacement – Complete

- Approved by Board – 4/20/20
- Field work completed – 10/30/20
- Conducted staff training – 11/03
- Preparing amendment to return unspent funding and allowance

WA#174 – Plant C Structural Reinforcement – In Progress

- Approved by Board – 4/20/20
- Leak repair approved by structural engineer
- Met with subcontractors to provide estimates
- Provided cost estimates to CSID – 11/06
- Possible change order
- Estimated substantial project completion – 12/01/20

WA#175 – Stormwater PS 1 & 2 Hardening Construction – Substantially Complete

- Approved by Board – 4/20/20
- Scheduling final inspections with Building Department
- All documents will be submitted to DEM by 11/13
- Estimated project completion – 11/30/20

**CSID Engineer's Report
November 16, 2020**

PROJECTES UNDER CONTRACT (Cont.)

WA#178 – Membrane Concentrate Backflow Preventer Elimination – In Progress

- Approved by Board – 4/20/20
- Permit issued from FDEP – 6/04/20
- Ordering and receiving materials
- Utility locates scheduled week of 10/19
- Construction to begin – 11/09/20
- Estimated project completion – 1/15/21

WA#180 – Canal Site 10 & 10A Assessment and Design – In Progress

- Approved by Board – 9/21/20
- Field activities complete - 10/05/20
- Design in progress
- Estimated project completion – 12/04/20

WA#181 – WWTP Plant F Magnetic Flow Meter Replacement – In Progress

- Approved by Board – 9/21
- Ordering materials
- Waiting for Plant C to return to service before performing work
- Estimated project completion – 12/31/20

WA#182 – AWIA Risk Assessment and Emergency Response Plan - In Progress

- Approved by Board – 10/19
- Kick off meeting – 11/05
- Estimated project completion – 12/31/21

Work Authorizations Under Development

WA#183 – Above Ground Fuel Storage Tanks & Dispensing System – on current agenda

WA#184 – HSP 7 Day Tank Replacement – on December agenda

WA#185 – Production Well 6 Antenna Replacement – on current agenda

WA#XX – Site 10 Canal Bank Construction – on December agenda

WA#XX – 600KW Emergency Generator – on December agenda

WA#XX – Installation of Water Service sleeve on Atlantic Blvd. – under development